



Prosper is a place where everyone matters.

MINUTES

Prosper Town Council Meeting
Council Chambers
Prosper Town Hall
250 W. First Street, Prosper, Texas
Tuesday, October 26, 2021
5:45 PM

Call to Order/ Roll Call.

The meeting was called to order at 5:45 p.m.

Council Members Present:

Mayor Ray Smith
Mayor Pro-Tem Meigs Miller
Deputy Mayor Pro-Tem Craig Andres
Councilmember Jeff Hodges
Councilmember Charles Cotten
Councilmember Amy Bartley

Council Members Absent:

Councilmember Marcus E. Ray

Staff Members Present:

Harlan Jefferson, Town Manager
Terry Welch, Town Attorney
Robyn Battle, Executive Director of Community Services
Michelle Lewis Sirianni, Town Secretary
Todd Rice, Communications Manager
Rebecca Zook, Executive Director of Development and Infrastructure Services
Hulon Webb, Engineering Services Director
Khara Dodds, Development Services Director
Alex Glushko, Planning Manager
Leigh Johnson, IT Director
Betty Pamplin, Finance Director
Stuart Blasingame, Fire Chief
Doug Kowalski, Police Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Tom Smith from Saint Paul's Episcopal, led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Residents are invited to join the Town of Prosper for a virtual public presentation to discuss the vision of the Dallas North Tollway in our community. The Town has created draft design guidelines to guide the land development of the Tollway in the upcoming years. This is an opportunity to learn about what is being planned and to provide input on the project. Virtual presentations will be held on October 28 and November 8. The draft guidelines, meeting links and more information about the public presentation are available on the Town's Facebook page and website.

Early Voting for the November 2 Constitutional Amendment Election begins continues through October 29. Prosper Voters who live in Collin County may vote at Town Hall for early voting and election day. Denton County voters may vote at Prosper Fire Station 2 during early voting and

on election day. Please check the Town's Facebook page, or the Collin County or Denton County Elections websites for more information.

The Carter BloodCare Bus will be at the Prosper Community Library on November 5 from 7:30 a.m. to 6:00 p.m. and on November 6 from 9:00 a.m. to 2:00 p.m. If you choose to donate on Saturday, please stop in and check out a book to read as you donate. All blood donors will receive a free t-shirt and free COVID antibody testing. A link to sign up is available on the Library's Facebook page.

The Prosper Arbor Day Celebration will take place on Saturday, November 6, from 9:00 to 10:00 a.m. at Prosper Town Hall. The celebration will include tree plantings with assistance from local boy scout and girl scout troops. Parks and Recreation staff will provide instruction and guidance on proper tree planting techniques. The annual event celebrates Prosper's dedication to community forestry and recognizes important role trees play in enhancing the quality of life in Prosper.

Presentations.

- 1. Recognize the Prosper Police Department for receiving the Law Enforcement Recognition Program re-designation by the Texas Police Chiefs Association (TPCA). (DK)**

Tom Sheehan, retired Dallas/Fort Worth Airport Department of Public Safety Chief, and representative of the Texas Police Chiefs Association (TPCA) and the law enforcement Best Practices Recognition Program provided a background of the voluntary program and the 170 best practice standards each department must meet in order to qualify for the program. Mr. Sheehan presented for the second time to Chief Kowalski and the Prosper Police Department its re-designation by the TPCA for maintaining a high level of standards and services to the community.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

- 2. Consider and act upon the minutes from the October 12, 2021, Town Council meeting. (MLS)**
- 3. Consider and act upon Resolution 2021-63 accepting and approving the 2021 Tax Roll. (BP)**
- 4. Consider and act upon approving the purchase of virtual service cluster storage expansion, from Centre Technologies, through a Texas Department of Information Resources (DIR) Purchasing Contract; and authorizing the Town Manager to execute all related documents for the same. (LJ)**
- 5. Consider and act upon approving the purchase of 15 SCBA's and 32 air cylinders from Municipal Emergency Services through the Texas Local Government Purchasing Cooperative. (SB)**
- 6. Consider and act upon authorizing the Town Manager to execute an agreement between Flex Financial, a division of Stryker Sales, LLC, a sole source provider, and the Town of Prosper, for a lease program to replace Stryker medical equipment. (SB)**

7. **Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between LJA Engineering, Inc., and the Town of Prosper, Texas, related to the design of the Coleman Street Median Landscaping (Victory-Preston) project and the Prosper Trail (DNT – 700' East) Median Landscaping project. (HW)**

Councilmember Cotten made a motion to approve consent agenda items 2 thru 7. Deputy Mayor Pro-Tem Andres seconded that motion and the motion was unanimously approved.

CITIZEN COMMENTS:

No comments were made.

Items for Individual Consideration:

8. **Consider all matters incidental and related to the issuance and sale of the Town of Prosper, Texas General Obligation Refunding Bonds, Series 2021, including the adoption of an Ordinance 2021-64 authorizing the issuance of the bonds, establishing parameters for the sale and issuance of such bonds, and delegating certain matters to the Town Manager to act on its behalf in selling the bonds; and authorize the Mayor to execute the attached engagement letter. (BP)**

Jason Hughes, First Southwest Securities, stated the ordinance before the Town Council for consideration is an ordinance which establishes parameters for the sale and issuance of the refunding bonds from 2012. Mr. Hughes indicated that this ordinance is a pre-approval in order to allow the Council to move forward at any point so that they may target the lowest interest rate.

Mr. Jefferson provided an overview of the fund summary balances with actuals to date versus the adopted budget.

The Town Council discussed the timeline of the bonds and whether to delay or proceed with authorizing the issuance of the bonds. The Town Council expressed interest in having further discussions of the funds at the November 13 Strategic Planning Quarterly Discussion.

Councilmember Cotten made a motion to table this item to the November 23, 2021, Town Council meeting. Councilmember Bartley seconded that motion and the motion was unanimously approved.

9. **Conduct a public hearing and consider and act upon a request to rezone 163.2± acres, from Planned Development-90 (PD-90) to Planned Development (PD), to facilitate the development of a single-family residential subdivision with private social club, located on the north side of First Street, east of Coit Road. (Z20-0021). (AG)**

The applicant requested to table this item to December 14. Mayor Pro-Tem Miller made a motion to table the request to the December 14, 2021, Town Council meeting. Councilmember Hodges seconded that motion and the motion was unanimously approved.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

10. Receive an update on the newly established Designated Developer program. (RZ)

Ms. Zook presented an overview of the new program which included its purpose and intent, how the program helps guide individuals and/or businesses through the developer process and to provide high levels of customer service and value to the customer. Ms. Zook stated they plan to continue to evaluate and monitor the program in order to evolve and make changes as needed.

Ms. Battle provided an update to the Honor Walls that are to be placed outside of Town Hall with the wording that will be inscribed, and emblems placed on the walls.

Ms. Battle also proposed that the Community Engagement Committee join the Council in representing the Town at community events. The next opportunity will be the Christmas Festival on December 4. There are also plans to get new signage and a shade structure to be more visible. The Council concurred with the recommendation.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

The Town Council recessed into Executive Session at 6:56 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

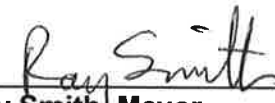
The Town Council reconvened the Regular Session at 7:25 p.m.

Adjourn.

The meeting was adjourned at 7:25 p.m.

These minutes approved on the 9th day of November 2021.

APPROVED:


Ray Smith, Mayor

ATTEST:


Michelle Lewis Sirianni, Town Secretary

