



Sumas City Council Meeting

Sumas City Hall, 433 Cherry Street, Sumas, WA 98295

Monday, March 25, 2024, at 7:00 PM

Minutes

PRESENT

Mayor Bruce Bosch

Council Member Jesse Clawson

Council Member Josh Clawson

Council Member Richard Postma

Council Member Todd Daniels

Council Member Jessica Koehler

1. **Opening Meeting - Pledge of Allegiance**
2. **Review/Correct and/or Approve Minutes**

- a. March 11, 2024, Draft Minutes

Councilmember Daniels made a motion to approve March 11, 2024, Minutes with one correction, Councilmember Postma seconded; all were in favor the motion carried.

3. **Public Hearing**

- a. Conditional Use Permit
Floodplain Development Variance
Draft Report of Decision
110 Morton Street

Carson Cortez, City Planner, opened the public hearing for the conditional use permit and floodplain development variance for 110 Morton Street. There were no written comments received. Carson stated this application is for a shop on his property, the property is zoned business general which is why a conditional use permit is required. Also, the floodplain variance proposed is due to the building being built at grade, under the base flood elevation. There are conditions of approval in the report of decision.

Ken Tompke Essen Street Lynden, WA, the representative for the applicant Lawrence Pickel. Councilmember Daniels asked if this shop will be built on slab on grade, Mr. Tompke confirmed it will be built on slab. Councilmember Jesse Clawson inquired if there will be any storm sewer or alley upgrade with this new build, Sunny stated at this time there is not; but advised the council they could make it a condition.

Councilmember Daniels made a motion to close the public hearing, Councilmember Postma seconded; all were in favor the motion carried.

Councilmember Daniels made a motion to approve the Conditional Use Permit, Floodplain Development Variance and the Report of Decision with the conditions, Councilmember Jesse Clawson seconded; all were in favor the motion carried.

4. New Business

a. RFQ - Cascade Engineering Group, P.S., Inc

Sunny Aulakh, Public Works Director, stated the city had advertised for request of qualifications to update our water system plan for 2025. Carson Cortez, City Planner stated this is to update our entire water system plan with new modeling, updates with regards to the department of health. We received a response from Cascade Engineering Group, P.S, Inc, for updating our water system. The cost for this update will be \$83,000.00 Mollie Bost, Finance Director, stated fifty thousand dollars is budgeted and we will also receive another seven thousand dollars from Washington State Department of Commerce for the comprehensive plan update. Cascade Engineering will submit a contract for the council's review later.

b. Reichhardt & Ebe Engineering Professional Services

A&E for Hovel Road Culverts

A&E for W Third Culvert

A&E for Multiple Roads

c. Trantech Engineering LLC -

A&E on Multiple Roads

d. Freeland and Associates, Inc.

A&E Professional Services

City Well Transmission Line

Sumas Stormwater Outfall

City Well Access Bridge

Jim Wright, City Attorney, went over the three contracts from Reichhardt & Ebe, one contract from Trantech Engineering and three contracts from Freeland and Associates, these are form contracts from FEMA that they use for their projects. Jim would like to update the language stating this is subject to funding received from FEMA. Councilmember Koehler asked if we have the funds for these projects, Mollie stated we have not received the full amount for each of these projects.

Councilmember Jesse Clawson made a motion to authorize the Mayor to sign the contracts with Reichhardt & Ebe Engineering, Trantech Engineering and Freeland & Associates for the FEMA projects with the revisions changing it to as the funding is available, Councilmember Daniels seconded; all were in favor the motion carried.

- e. Resolution No. 836, Property Surplus & Authorizing Its Sale or Exchange

Councilmember Daniels made a motion to approve Resolution 836, the Property Surplus and Authoring Its Sale or Exchange, Councilmember Postma seconded; all were in favor the motion carried.

5. Staff Reports

Chief of Police

Daniel DeBruin stated all the officers are all doing their re-certifications for the year, and everything is going well.

Public Works Director

Sunny Aulakh states the crew is getting ready for spring mowing and cleanup. The city also will be hiring two summer help, we have posted the job opening and have received resumes. The Nooksack Valley Disposal will be having their annual cleanup on April 06, 2024.

Mayor

Mayor Bosch invited everyone to bingo night on Friday the 5th at the CRC Church Gym, the Friends of the Library are hosting the event.

6. Voucher Approvals

The bills were presented for approval and payment. Check numbers 43182 through 43193 for \$10,835.91; EFTs in the amount \$129,515.35. Councilmember Postma made a motion to pay the bills, Councilmember Daniels seconded; all were in favor the motion carried.

7. Adjournment

Councilmember Jesse Clawson made a motion to adjourn the meeting, Councilmember Koehler seconded; all were in favor the motion carried.

 _____, Mayor

ATTEST:  _____, City Clerk