

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, February 10, 2022
8:15 A.M.
COUNCIL CHAMBERS

Brian Dellemann called the meeting to order at 8:15 a.m.

Members Present: Brian Dellemann, Ross Blaha, Dave Casebeer, Jamie Jackson, Scott Duessing, Steven Denzien, James McDonald, Jared Rohrer, Terry Vosters, Steve Pagels, Jeff Dawson, Kevin Krizek, Dee Dee Dirkmann, and Patrick Murphy – MEUW Safety Coordinator

Members Absent: Dave Buss, Brian Kohlmeier, Lisa Kuehn, and Ben Meinnert

Motion made by Steve D. and seconded by Ross to accept the January 26, 2022 minutes. Motion carried.

Old Business:

- Remind employees the importance of Near Miss reporting procedures.
- Situational Awareness Training went well with good feedback being received.
- The 8876 emergency line is in operation and a Citywide test will be scheduled to take place soon.
- All employees will be required to sign the new Personnel Handbook and Safety Manual once they are approved by the City Council.
- Employees returning to work following an injury will be required to sign a Fit For Duty report. This would include an evaluation from Occupational Health based upon job descriptions.
- Coordination of all departments when ordering supplies and scheduling inspections.

Incident/Near Miss Reporting:

- Water Dept – 1 Report Only
- Maintenance – 1 Report Only

Inspection Reporting:

- No inspections took place since the last meeting.

Training:

- Ergonomics & Office Safety (All Employees)
Tuesday, February 15th – 7:15am & 8:30am at Rec Dept Behringer Room and 12:45pm in City Hall Council Chambers
- Bloodborne Pathogens and Employee Access to Medical Records (All Employees)
Thursday, March 24th – 7:15am & 8:30am at Rec Dept Behringer Room and 12:45pm in City Hall Council Chambers

New Business:

- MSDS product lists were distributed to all departments. Each department should review the list and return it to Brian no later than **Friday, February 18th**.
- Continuous precautions have been taken to stop the spread of Covid-19. Active cases within the City seem to have been dropping.

Monthly Safety Theme: Fire Safety

Next meeting scheduled for Thursday, March 10, 2022 at 8:15 a.m.

Motion to adjourn made by Steve D. and seconded by Steve P. Motion carried.

Meeting adjourned at 8:45 a.m.

Respectfully submitted,
Brian Dellemann