



SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

REGULAR QUARTERLY MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

APRIL 24, 2024
MINUTES

The agenda for this meeting was posted on April 18, 2024 at 1:45 pm.

The following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available at: [SBF Agendas & Minutes | City of Oroville, CA](#)

There was not a broadcast remotely via audio and/or video conference to Cole Huber LLP, 2261 Lava Ridge Court Roseville, CA 95661.

CALL TO ORDER – The meeting was called to order by Vice Chairperson Fowler at 2:00 PM

PLEDGE OF ALLEGIANCE – Led by Vice Chairperson Fowler.

ROLL CALL

PRESENT: **Committee Members (voting):** Sonny Brandt, FRRPD, Kent Fowler, FRRPD; Tracy Johnstone, City of Oroville

ABSENT: **Committee Members:** David Pittman, City of Oroville, Krysi Riggs, City of Oroville

PRESENT: **Advisory Members (non-voting):** Eric See - DWR; Claudia Knaus (Alternate)– Oroville Area Chamber of Commerce, Jonathan Young –SWC via Skype

ABSENT: Aaron Wright, California State Parks, Dave Steindorf - American Rivers

STAFF: Consultant Bob Marciniak, Assistant City Clerk, Kayla Reaster

OTHERS: City of Oroville Finance Director, Ruth Duncan

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF UPDATES

- **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT** (Eric See)
 - Lake Oroville water levels were presented.
- **STATE WATER CONTRACTORS' ADVISOR REPORT** (Jonathan Young)
 - No report
- **CALIFORNIA DEPARTMENT OF STATE PARKS** (Aaron Wright)
 - No report
- **OROVILLE AREA CHAMBER OF COMMERCE** (Claudia Knaus)
 - Fiesta Days
- **AMERICAN RIVERS** (Dave Steindorf)
 - Mr. Steindorf was not present.
- **SBF PROGRAM SPECIALIST** (Bob Marciniak, Consultant)
 - Continuing five year up-date of the SBF Regional Fund Strategic Plan

PUBLIC COMMENTS

- None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time to address the Committee about any item not listed on the agenda. If you wish to address the Committee on an item listed on the agenda, please follow the directions listed above.

- None

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES

The SBF Steering Committee may approve the minutes of January 24, 2024

RECOMMENDATION

Accept the information.

2. QUARTERLY FINANCIAL UPDATE

The prior quarterly and year to date revenues and expenditures is provided for informational purposes. All financial records of the SBF are maintained by the Finance Department of the City of Oroville.

RECOMMENDATION

Accept the information.

Hearing no discussion, a motion was made by Committee Member, Johnstone and seconded by Committee Member, Brandt, to approve the Consent Calendar. The motion passed unanimously.

PRESENTATIONS

None

REGULAR BUSINESS

3. 2024-2025 SBF BUDGET

The SBF Steering Committee will receive and approve the budget based on SBF Rules & Regulations.

After discussion, a motion was made by Committee Member Brandt and seconded by Committee Member Johnstone. The motion passed unanimously.

4. AMENDMENT TO THE SBF RULES OF GOVERNANCE

The SBF Committee received information regarding changing the meeting dates from one each quarter to semi-annual (July and January) until either the FERC approval for the Oroville Project No 2100 is received or additional funds are provided to the SBF from the Department of Water Resources and the State Water Contractors. Special public meetings may be called by the SBF Chairperson following proper notification standards.

After discussion, a motion was made by Committee Member Johnstone and seconded by Committee Member Brandt. The motion passed unanimously.

5. AMENDMENT TO CONTRACT WITH ROBERT T. MARCINIAK FOR SBF FACILITATION

Ruth Duncan, City of Oroville Finance Director presented information regarding a two year extension of an agreement with Robert T. Marciniak (Marciniak Consulting Services) for SBF facilitation. The agreement provides for ten hours per month of services and provisions to provide more time, not to exceed twenty hours per month, when the FERC license for the Oroville Project No 2100 is approved.

After discussion, a motion was made to approve the extension agreement by Committee Member Johnstone and seconded by Committee Member Brandt. The motion passed unanimously

6. REQUEST FROM ROTARY CLUB OF OROVILLE TO EXTEND THE MATURITY OF SBF GRANT 3416.

A request from the Rotary Club of Oroville to extend the maturity of SBF grant 3416 to May 31, 2025 to allow the completion of all item previously approved in the original grant that was issued on July 1, 2022 and scheduled to mature on July 1, 2024. The grant is for the purpose of "Architectural Enhancement Lighting of the Historic Table Mountain Bridge".

After discussion, a motion was made to approve the extension agreement by Committee Member Brandt and seconded by Committee Member Johnstone. The motion passed unanimously

CORRESPONDENCE

1. Oroville Chamber of Commerce acknowledgement and thank you for previous SBF grants to the Chamber for tourism related activities.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS.

- Progress report on the five-year review of the SBF Regional Fund Strategic Plan

ADJOURNMENT

Vice Chairperson Fowler adjourned the meeting at 2:25 p.m. The next Regular Meeting of the Supplemental Benefits fund Committee will be on, Wednesday, July 24, 2024 at 2:00 p.m. in the Council Chambers of Oroville City Hall.

APPROVED:

ATTESTED:

Vice Chairperson Kent Fowler

Assistant City Clerk Kayla Reaster