

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



OCTOBER 28, 2020 – REGULAR MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518 or visiting www.cityoforoville.org (then select) Government SBF Meetings and Agendas. There was a broadcast remotely via audio and/or video conference to Cole & Huber, LLP, 2261 Lava Ridge Court, Roseville, CA 95661, (916) 223-3434

The agenda for the October 28, 2020, Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Tuesday, October 13, 2020 at 12:01 P.M.

The October 28, 2020 Supplemental Benefits Fund Steering Committee Regular Meeting was called to order by Chairperson Scott Thomson at 2:00 P.M. following Covid-19 Public Meeting Protocols.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson, Scott Thomson.

ROLL CALL

Present: Voting Committee Members: SBF Chairperson Scott Thomson, City of Oroville; Committee Members, Kent Fowler, FRRPD (arrived at 2:08 P.M.); David Pittman, City of Oroville; Vice Chairperson, Sonny Brandt, FRRPD, Chuck Reynolds, City of Oroville

Absent Voting Committee Members: none

Present Advisory Committee Members (non-voting): DWR - Eric See; Oroville Area Chamber of Commerce – Mark Grover (via remote)

Absent Advisory Committee Members (non-voting): American Rivers – Dave Steindorf (alternate), State Water Contractors – Jonathon Young

Others Present:

Bill LaGrone, Fund Administrator
Bob Marciniak, Marciniak Consulting Services (Acting SBF Program Specialist)
Jackie Glover, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

None

PRESENTATIONS

1. Shawn Rohrbacker, General Manager, Feather River Recreation & Park District presented an update on two open grants.
 - a. Brad Freeman Trail Improvements: There had been a delay in the engineering and property ownership silent title requirements due to Covid-19. Those items are now back on-track and clearances are expected soon. Construction is expected to begin in early Spring 2021 and still is on schedule to be done by California State Parks Department. (This grant expires on May 1, 2022)
 - b. Nelson Family Center Pool: Progress continues in obtaining bids after some modifications to the initial plans. A walk-thru construction bid was held on October 28, 2020 with construction expected to begin in early Spring 2021. Committee Member Reynolds questioned the large differences in a bid

CONSENT CALENDAR

2. APPROVAL OF THE MINUTES OF THE MAY 20, 2020, CONTINUED REGULAR MEETING

RECOMMENDATION

Approve the minutes from May 20, 2020.

3. QUARTERLY SBF ADMINISTRATIVE EXPENSES TO THE CITY OF OROVILLE

The City of Oroville, as SBF Fund Administrator, processed SBF administration expenses in the amount of \$15,329.21 for May and June 2020. These expenses are within the approved SBF 2019-2020 budget.

RECOMMENDATION

This report is informational only.

4. AGREEMENT WITH MARCINIAK CONSULTING SERVICES

The Committee will receive information regarding a consulting agreement with Marciniak Consulting Services.

RECOMMENDATION

Receive the information and approve the agreement.

Item # 4 was pulled by Committee Member Reynolds. A motion to approve items 2 & 3 of the Consent Calendar was made by Committee Member Brandt and seconded by Committee Member Pittman.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson
Noes: None
Abstain: None
Absent: None

After discussion of the Agreement with Marciniak Consulting Services regarding the expected services and anticipated time for required services, a motion was made by Committee Member Reynolds to approve the contract with Marciniak Consulting Services with a not to exceed \$4,000.00 per month clause to be added to it. The motion was seconded by Committee Member Brandt.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

REGULAR BUSINESS

5. SBF PROGRAM SPECIALIST

The Committee will discuss the workflow and future funding of the SBF Program Specialist position which currently is funded 100% by the SBF Steering Committee.

After discussion, which was favorable to reduce the percentage of funding provided by the SBF Committee, staff was instructed to provide additional information at the next Regular SBF Committee Meeting

6. REVIEW REVISED BUDGET SUBMITTED BY THE STATE THEATRE ARTS GUILD, INC. (STAGE) RELATED TO SBF GRANT NO. 3273

The SBF Steering Committee will receive the revised budget for the remaining funds of Grant No. 3273 allowing \$182,000.00 to be used in conjunction and for the approved purposes of SBF Grant/Agreement No. 3279.

RECOMMENDATION

Receive the information and acknowledge the budget and use of funds.

After discussion. A motion to acknowledge the provided information was made by Committee Member Reynolds and seconded by Committee Member Fowler.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

7. STATE THEATRE ARTS GUILD (STAGE) INVOICES

The Committee will discuss paying from invoices vs proof of payment as stated in Agreement No. 3273 and Agreement No. 3279 with STAGE.

RECOMMENDATION

Provide direction.

After discussion of paying invoices with various proofs of payment, a motion was made by Committee Member Reynolds and seconded by Committee Member Fowler to require a Conditional pre-lien release from the vendor to accompany the invoice from STAGE. Prior to an additional payment request from STAGE the pre-lien vendor will provide a final lien release for the previous payment.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

8. FEATHER RIVER CENTER (FRC) AGREEMENT NO. 3280 AMENDMENT

The SBF Steering Committee may consider changing the terms of NOFA Agreement 3280 with Feather River Center.

RECOMMENDATION

Amend & extend Agreement 3280
(or) Provide staff direction

After discussion regarding the previous action taken by the SBF Steering Committee at the May 20, 2020 meeting, it was determined that the scope of the revised NOFA Agreement 3280 was including items that had been denied in the original NOFA request., a motion was made by Committee Member Reynolds and seconded by Committee Member Fowler to not approve the request. The Acting SBF Program Specialist was provided direction to meet with representatives of the FRC to review the various requests, denials and to specifically explain how SBF funds are intended to be used.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

10. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)**
Information regarding twelve projects, eight of which have been completed, related to recreational activities was presented.
11. **STATE WATER CONTRACTORS ADVISOR REPORT (absent))**
12. **SBF PROGRAM SPECIALIST WRITTEN REPORT (Bob Marciniak)**
Mr. Marciniak called the Committee's attention to an email and information from Shawn Rohrbacker, General Manager of FRRPD that indicated that the current estimates of the project may be approximately \$100,000 over the planned costs of the project.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the October 28, 202 Regular Quarterly Meeting of the SBF. Items requested included:

- Discussion regrading "Position Paper" prepared & distributed at the current meeting. (Brandt)
- SBF Program Specialist position and future funding (Thomson)
- Updates on the Nature Trail project to be presented by FRRPD General Manager, Shawn Rohrbacker (Pittman)
- Updates of the Nelson Pool project to be presented by FRRPD General Manager, Shawn Rohrbacker (Pittman)

OPEN DISCUSSION

- Vice Chairperson Pittman provided information about the meeting of the Oroville Citizens Advisory Commission that both he and Committee Member Reynolds attended. Information about the OCAC can be obtained at: <https://resources.ca.gov/Initiatives/Oroville-Dam-Citizens-Advisory-Commission>
- Mr. Pittman also provided information about the Claypit Recreation Area and funding for improvements in excess of \$4mm that has been approved by the State of California.

ADJOURNMENT

The meeting was adjourned at 3:42 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, October 28, 2020 starting at 2:00 P.M. in the Council Chambers of the City of Oroville.



A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Scott Thomson, Chairperson