

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**May 14, 2024**

**RECORD OF PROCEEDINGS**

Mayor Smith calls the meeting to order at 6: 35 pm.

**PRESENT**

Mayor Paige Smith  
Mayor Pro-Tem John Valentine  
Trustee Rick Stelter  
Trustee Bill Brunner  
Trustee Walter Czech

**ABSENT**

Trustee Kathy Swartz

**Approval of Agenda**

Trustee Stelter makes a motion, seconded by Trustee Czech, to approve the agenda.

The motion carries unanimously.

**Announcements**

Mayor Smith makes an announcement about keeping vegetation clear of the sidewalk, please clear before June 1st, after June 1st Public Works will clear still blocked sidewalks.

Mayor Smith also reminds the Board and Public about Facilities Tour on May 15th.

Mayor Smith reads a Proclamation of Mental Health Month 2024 for the month of May.

**Public Comment**

S. Watson: comments about signs in the planters.

M. Neiremberger: comments about transparency.

**Consent Agenda**

Trustee Stelter makes a motion, seconded by Mayor Pro-Tem Valentine, to approve the consent agenda.

The motion carries unanimously.

**Staff Reports**

May Town Administrator & Treasurer's Report

Town Administrator Wynn provides an overview of continuing education classes he attended for the CCCMA Conference.

Police Chief

Chief Laiminger provided an overview of Police Department progress and projects.

**Actions & Presentations** Public comments must be related to the agenda item, 3-minute time limit.

Agenda Item #1 **Public Hearing**

Consideration of Variance to the setbacks at 231 & 235 Box Elder Avenue for the construction of an ADA ramp for access into Paonia Christian Fellowship Church.

Public Hearing Opens at 7:28 pm

Mayor Smith gives the procedure and process that will be used for the Public Hearing.

Town Clerk Vetter confirms proper notification.

No conflicts are disclosed by the Board of Trustees.

Town Administrator Wynn goes over the staff presentation.

Josh McIntyre from Paonia Christian Fellowship Church gives his presentation as to the need for the ADA Ramp to replace the one that was removed.

Public Comment:

Suzanne Watson: comments in favor of the variance.

Shirin Patterson: comments in favor of the variance

Board Questions:

Trustee Brunner asks questions of the applicant and staff about permits, materials, access, and set-back or sidewalk encroachment.

PH closed: 7:53 pm

Board Deliberation:

Trustee Stelter: comments on the necessity and smaller encroachment.

Trustee Brunner: comments on procedures and code.

Trustee Brunner makes a motion to approve the variance, apologize to the applicant and refund their money.

Motion dies for lack of second.

Trustee Stelter makes a motion, seconded by Mayor Pro-Tem Valentine, to recommend approval of Variance 2024-01 because it mitigates and existing non-conforming encroachment, that there is a need for use that is described by the applicant with meeting the requirements of the ADA, and that there exists a hardship to the Applicant that is unique to the property and that this approval intends to relieve.

The motion carries unanimously.

Agenda Item #2 Updated SBA Lease Agreement for Cell Tower on P-Hill

Melinda Culley, Kelley PC, gives an overview on the lease amendment.

Public Comment:

L. Chittenden: questions about increased power.

S. Patterson: comments about equipment.

S. Watson: questions about frequency.

Trustee Stelter makes a motion, seconded by Trustee Czech, to approve the updated SBA agreement for the cell tower on P-Hill.

The motion carries unanimously.

Presentation: Parking Limits on Grand Avenue - Laura Chittenden

Laura Chittenden, Indigo Autumn, gives background on the issue and is asking for the 2-hour limit to be reinstated on the 100 and 200 block of Grand Avenue for businesses, plowing and street sweeping, new signs and enforcement and dwelling places being told parking is not a part of the deal.

Discussion includes Municipal Code, adding to future agenda, past parking enforcement, potential solutions, code rewrite, action needed, mixed use, start the work, enforceability, new regulations, process, availability.

Agenda Item #4 Consideration of Appointing an Interested Applicant to the Vacant Seat on the Board of Trustees.

The Board appoints Lucy Hunter to the Board of Trustees by a unanimous ballot vote of the attending Trustees.

Trustee Stelter makes a motion, seconded by Trustee Czech, for a five-minute recess.

The motion carries unanimously.

Agenda Item #5 Consideration of Approval of the Board of Trustees to endorse a Trustee to join the Colorado Municipal League Executive Board - Trustee Stelter

Trustee Brunner makes a motion, seconded by Trustee Hunter to nominate Trustee Swartz if she is willing to serve.

The motion carries unanimously.

Agenda Item #6 Board Committee Discussion & Consideration of Adoption of Resolution 2024-09 Roles of Board Committees - Mayor Smith

Trustee Stelter makes a motion, seconded by Trustee Hunter, to adopt Resolution 2024-09 Roles of Board Committees.

The motion carries unanimously.

Finance Committee will continue to be Mayor Smith and Trustee Swartz

Personnel Committee: to be determined by staff members.

Trustee Stelter makes a motion, seconded by Mayor Pro-Tem Valentine, to appoint Trustee Czech and Trustee Hunter to the Public Safety Committee.

The motion carries unanimously.

Trustee Stelter and Mayor Pro-Tem Valentine are appointed to the Parks Committee by a motion made by Trustee Hunter and seconded by Trustee Czech

Trustee Hunter makes a motion, seconded by Trustee Czech to appoint Mayor Pro-Tem Valentine and Trustee Stelter to the Parks Committee.

The motion carries unanimously.

Agenda Item #7 Consideration of Adoption of Resolution 2024-08 Authorized Signatories



Public Comment:

M. Bachran: comments on Finance Committee make-up.  
Trustee Stelter makes a motion, seconded by Mayor Pro-Tem Valentine to Adopt Resolution 2024-08 Authorized signatories.

The motion carries unanimously.

Agenda Item # 8: Appreciations Proposal - Trustee Swartz

Trustee Hunter makes a motion, seconded by Trustee Stelter, to table this agenda item to the next meeting, so Trustee Swartz can introduce it.

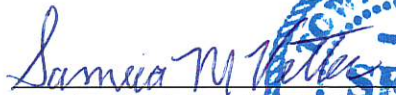
The motion carries unanimously

**Mayor & Trustee Reports**

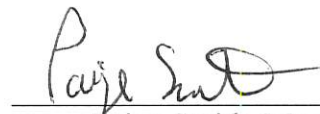
Mayor's Report is included in the packet

**Adjournment**

Mayor Smith adjourns the meeting at 9:26 pm.

  
Samira M Vetter, Town Clerk



  
Paige Smith, Mayor