



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## REGULAR MEETING AGENDA

July 02, 2024, 6:00 PM

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

### Call to Order Time: 6:00 PM

#### Commissioner Roll Call:

	Present	Excused	Comment
Maryellen (Missy) Hill, President	X		
Laurel Kingsbury, Clerk	X		
Kurt Grimmer	X		
Steve Nixon	X		
William C. (Billy) Sehmel	X		

Quorum: Yes

**ITEM 1 President's Report**

**ITEM 2 Executive Director's Report**

**District Updates**

- Summer Concerts in the Park begin 7/10
- Project Updates
  - Sehmel playground is done and back open
  - Rosedale Hall is nearing completion.
    - Community ribbon cutting celebration in September
  - Tubby's Trail Dog Park will be closing for maintenance
    - Rain garden
    - ADA accessible trail
    - ADA parking Stall
    - Signage
    - Underground stormwater piping
  - Paving
    - Week of July 15, weather dependent
      - Sehmel Homestead Park will not close; paving will be done in sections.
      - Fox Island Fishing Pier -1 day closure
      - Narrows Park – 1 day closure
    - Change order 10 for Recreation Center

**ITEM 3 Special Presentations**

**3a. Making Values a Priority Awards Presentation**



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

Awards are given to PenMet Parks staff that take exemplary actions to embody one or more of PenMet Parks values. Staff are nominated for awards in each category and selected by committee.

- Stewardship: Tammy Odom
- Inspiration: Brycen Toney
- Responsibility: Will Hirzel
- Collaboration: Hollie Bolstad
- Integrity: Jobeth Cortese
- Safety: Dan Watson

## ITEM 4 Board Committee Reports

- 4a. **Park Services Committee**– Has not met since last meeting.
- 4b. **Finance Committee**– Has not met since last meeting.
- 4c. **Administrative Services Committee**
  - Human Resources updates
  - Towing/parking procedure update
  - Facilities issues overview
- 4d. **Recreation Services Committee**
  - Summer Camps are off to a great start
  - Mobile Recreation promotion continuing
  - PenMet Senior Advocates
- 4e. **Campaign Committee**–
  - Presentation from Greater Tacoma Community Foundation
- 4f. **External Committees** - None

## ITEM 5 Public Comments: None

## ITEM 6 Minutes

- 6a. **Approval of the June 13, 2024 Special Meeting Study Session Minutes**
- 6b. **Approval of the June 18, 2024 Study Session Minutes**
- 6c. **Approval of the June 18, 2024 Regular Meeting Minutes**

Commissioner moved to adopt the minutes as presented;  
Commissioner seconded.

Roll call vote. Approved unanimously. Motion carried.

## ITEM 7 Consent Agenda

- 7a. **Resolution C2024-013 Approving the June Vouchers**



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

Commissioner moved to adopt the consent agenda as presented;  
Commissioner seconded

Roll call vote. Approved unanimously. Motion carried.

**ITEM 8 Unfinished Business: None**

**ITEM 9 New Business**

**9.1 Purchasing Resolutions Requiring One Reading for Adoption:**

**9.1a Resolution P2024-009 Authorizing the Executive Director to Sign the Construction Contract for Narrows Access Road Maintenance with Lakeridge Paving Co. LLC**

Commissioner so moved; Commissioner seconded.

Memo overview by Director of Parks Services Sue O'Neill

Board discussion: None

Roll call vote. Approved unanimously. Motion carried.

**9.2 Single Reading Resolutions Requiring One Reading for Adoption: None**

**9.3 Two Reading Resolutions Requiring Two Readings for Adoption:**

**9.3a First Reading of Resolution RR2024-007 Amending the 2024 Capital Budget to Increase the Budget for the Recreation Center Mini Golf Course Upgrades**

Commissioner so moved; Commissioner seconded.

Memo overview by Director of Finance Jessica Wigle

Board discussion: Appreciate how we responsibly looked at where we had some funding. Valuable project for grandparents to youth. I support this.

Second Reading will be at the July 16, 2024 Regular Meeting.

**ITEM 10 Comments by Board**

**MVP awards, very deserving of those awards. Great program, love for the staff to recognize each other and to get it in front of the Board. Excited to see Rosedale Hall this month.**

**ITEM 11 Next Board Meetings**

**July 16, 2024 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at**



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)



**the PenMet Parks Administrative Headquarters – 2416 14th Ave NW, Gig Harbor, WA 98335**

**ITEM 12     Adjournment: 6:35 PM**

## **BOARD OF PARK COMMISSIONERS MEETING PROCEDURES**

---

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org).

Approved By the Board on 7/16/2024  
  
Maryellen (Missy) Hill, Board President  
  
Laurel Kingsbury, Board Clerk

  
Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary