



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

July 16, 2024, 6:00 PM

PenMet Parks Administrative Headquarters- 2416 14th Ave NW, Gig Harbor, WA 98335

Call to Order Time: 6:12 PM

Commissioner Roll Call:

	Present	Excused	Comment
President Hill	X		
Commissioner Kingsbury		X	
Commissioner Grimmer	X		
Commissioner Nixon	X		
Commissioner Sehmel	X		

Quorum: Yes

ITEM 1 President's Report

- I enjoyed putting the final beam in place.
- I had the opportunity to go through the PenMet Rec Guide. There are so many classes I want to take. Impressive booklet. Thank you all.

ITEM 2 Executive Director's Report

- Introducing Zoe Worley, Facility Specialist
- Summer Concert 7/17, The Profits
- Peninsula Art League 38th Annual Festival
 - Free Shuttle
- Mobile Rec kicks off one week from today
 - Artondale Elementary: Tuesdays
 - Purdy Elementary: Wednesdays
 - Harbor Heights Elementary: Thursdays
- Peninsula Gardens Public Meeting 7/25
- Fox Island Fishing Pier parking lot overlay and striping complete
- Tubbys Trail Dog Park closed yesterday
 - Temporary off-leash park at Peninsula Gardens is in the works
 - Encouraging patrons to visit Rotary Bark Park

ITEM 3 Special Presentations

3a. May 2024 Financial Report

- PowerPoint Presentation Director of Finance Jessica Wigle

ITEM 4 Board Committee Reports

4a. Park Services Committee



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- A staffing update was provided
- Construction related closures and changes were discussed.
 - Tubby's will be closed from July 15th – October 30th.
 - Parking lot sealcoating and striping closures include Fox Island Fishing Pier 7/15, Narrows Park 7/17 and Sehmel 9/5 & 9/6.
- Projects discussed included: Narrows Roadway Improvements, DeMolay Blockhouse Demolition, Sehmel Playground Resurfacing, Rosedale Hall and the Recreation Center.
- An update on the Facilities Condition Audit was provided.
- Other items discussed included: DeMolay 4th of July staffing, DeMolay parking, update on meeting regarding property development next to McCormick, and toxic weed management at Sehmel.

4b. **Finance Committee** – Has not met since last meeting.

4c. **Administrative Services Committee**– Has not met since last meeting.

4d. **Recreation Services Committee** – Has not met since last meeting.

4e. **Campaign Committee**– Has not met since last meeting.

4f. **External Committees**– None

ITEM 5 Public Comments: None

ITEM 6 Minutes

6a. **Approval of the July 2, 2024 Study Session Minutes**

6b. **Approval of the July 2, 2024 Regular Meeting Minutes**

Commissioner moved to adopt the minutes as presented;
Commissioner seconded
Roll call vote. Approved unanimously. Motion carried.

ITEM 7 Consent Agenda

7a. **Resolution C2024-014 Approving May Vouchers - Scrivener's Error Duplicate Number**

7b. **Resolution C2024-015 Accepting Construction of the Recreation Center Phase 1 – Complete Interior and Exterior Renovation Work Project Number 32601 as Complete**

Commissioner moved to adopt the consent agenda as presented
Commissioner seconded;
Roll call vote. Approved unanimously. Motion carried



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ITEM 8 Unfinished Business

8a. Second Reading of Resolution RR2024-007 Amending the 2024 Capital Budget to Increase the Budget for the Recreation Center Mini Golf Course Upgrades

This Item was moved and seconded on July 2, 2024. There is a motion on the table.

No further presentation.

Board discussion: None

Roll call vote. Approved unanimously. Motion carried.

ITEM 9 New Business

9.1 Proclamation Designating July as Parks and Recreation Month

The Board has drafted a Proclamation designating July as Parks and Recreation month. The Board Secretary has provided a copy of the Proclamation to each Commissioner.

No comments or objections.

9.2 Purchasing Resolutions Requiring One Reading for Adoption: None

9.3 Single Reading Resolutions Requiring One Reading for Adoption: None

9.4 Two Reading Resolutions Requiring Two Readings for Adoption: None

ITEM 10 Comments by Board: Thank staff for the opportunity and to see some community members here and to see the project continue. Opportunity to be part and be out in our parks.

ITEM 11 Next Board Meetings

Regular August 6, 2024 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the PenMet Parks Administrative Headquarters – 2416 14th Ave NW, Gig Harbor, WA 98335

ITEM 12 Adjournment Time: 6:36 PM

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.



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Approved By the Board on 8/6/2024

M. Hill

Maryellen (Missy) Hill, Board President

[Signature]

~~Laurel Kingsbury, Board Clerk~~

Kurt Erimmer named Clerk

[Signature]

Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary