

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



June 3, 2019

1. CALL TO ORDER

Mayor Korthuis called to order the June 3, 2019 regular session of the Lynden City Council at 7:00 p.m. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors Ron De Valois, Jerry Kuiken, Brent Lenssen, Nick Laninga, and Kyle Strengholt.

Members absent: Councilors Gary Bode and Mark Wohlrab absent with notice.

Staff present: Fire Chief Mark Billmire, Parks Director Vern Meenderinck, Planning Director Heidi Gudde, Police Chief John Billester, City Clerk Pam Brown and City Administrator Mike Martin.

OATH OF OFFICE - None

APPROVAL OF MINUTES

Councilor Strengholt moved and Councilor De Valois seconded that the minutes of May 20, 2019 be approved with the noted correction on page 1. Motion approved on a 5-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled: None

Nonscheduled:

Cynthia Ripke-Kutsagoitz, 7062 Guide Meridian #30, Lynden

Ms. Ripke-Kutsagoitz shared her views concerning pornography and the mural in the Lynden post office.

Gary Vis- Director of Lynden Chamber of Commerce, 518 Front Street, Lynden

Mr. Vis thanked city staff for their help and support with the Farmer's Day Parade. He estimates that approximately 12,000 people attended the parade and there has been some requests to expand the parade route.

Mayor Korthuis introduced Chief Michael Knapp to council and staff. Chief John Billester is scheduled to retire in July 2019. The Public Safety Committee is scheduled for June 13, 2019 and all council members are encouraged to attend.

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2. CONSENT AGENDA

Approval of Payroll Disbursed – May 16-31, 2019

Paychex EFT	\$282,256.39
City of Lynden EFT	\$68,014.53
Warrant Liability	\$57,840.46
	\$408,111.38

Approval of Claims – June 4, 2019

Manual Warrants No.	<u>73123</u>	through	<u>73127</u>		\$29,388.10
EFT Payment Pre-Pays					\$947,724.88
				Sub Total Pre-Pays	\$977,112.98
Voucher Warrants No.	<u>72931</u>	through	<u>72973</u>		\$93,206.67
EFT Payments					0.00
				Sub Total	\$93,206.67
				Total Accts. Payable	\$1,070,319.65

***Councilor Kuiken moved and Councilor Strengholt seconded to approve the Consent Agenda.
Motion approved on 5-0 vote.***

3. PUBLIC HEARING

Ordinance No. 1581- Amends Chapter 19 LMC

Ordinance 1581 is one of three ordinances which propose to update the residential design standards for the City of Lynden. Specifically, Ordinance 1581 repeals sections related to residential development standards and replaces with a more concise version of the same chapters. The action removes repetitive aesthetic design standards from each section and consolidates them into Chapter 19.22 which is proposed with the subsequent Ordinance 1582.

Planning staff has worked closely with the Design Review Board, the Planning Commission, and Building Official to develop Chapter 19.22 and make a corresponding amendment to Chapter 18.

On April 11 the Planning Commission held a public hearing and recommended approval of the attached code revision as represented by Ordinance 1580, 1581, and 1582.

On May 29 the Community Development Committee met and recommended a modification to section 19.31.20(B) as it relates to RV storage.

Staff is proposing that the new design standards take effect on October 1, 2019 to allow time to inform residential developers, designers, and builders of the proposed changes.

Mayor Korthuis opened the Public Hearing at 7:15 p.m.

There were no comments.

Mayor Korthuis closed the Public Hearing at 7:15 p.m.

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Councilor Lenssen moved and Councilor Strengholt seconded to approve Ordinance No. 1581 which amends Title 19 of the Lynden Municipal Code as part of the revisions to residential design standards. Motion approved on 5-0 vote.

Ordinance No. 1580-Amends Chapter 18 of the LMC

Ordinance 1580 is one of three ordinances which propose to update the residential design standards for the City of Lynden. Planning staff has worked closely with the Design Review Board, the Planning Commission, and Building Official to develop Chapter 19.22 and make a corresponding amendment to Chapter 18.

Ordinance 1580 specifically alters Chapter 18 to coordinate with the revisions in Chapter 19 and the addition of 19.22.

Although 19.22 is a new chapter in the Lynden Municipal Code, many of the design standards currently exist but repetitiously appear in each zoning category. Aside from the consolidation of standards, the amendments touch on site design, architecture, accessory structures, landscaping and screening, and street trees. The code also clarifies the path to seeking relief from the design standards which allows alternate designs to be considered and approved by the Design Review Board. Full review documents were provided to Council in the May 20th meeting package. (A more detailed summary of the amendments is included in the attached staff memo.)

On April 11 the Planning Commission held a public hearing and recommended approval of the attached code revision as represented by Ordinance 1580, 1581, and 1582.

Staff is proposing that the new design standards take effect on October 1, 2019 to allow time to inform residential developers, designers, and builders of the proposed changes.

Mayor Korthuis opened the Public Hearing at 7:18 p.m.

There were no comments.

Mayor Korthuis closed the Public Hearing at 7:18 p.m.

Councilor Lenssen moved and Councilor Strengholt seconded to approve Ordinance No. 1580 which amends Title 18 of the Lynden Municipal Code as part of the revisions to residential design standards and authorize the Mayor's signature on the document. Motion approved on 5-0 vote.

Ordinance No. 1582- Addition of Section 19.22 LMC

Ordinance 1582 is one of three ordinances which propose to update the residential design standards for the City of Lynden. Specifically, it adopts a new section of code, Chapter 19.22. Planning staff has worked closely with the Design Review Board, the Planning Commission, and Building Official to develop Chapter 19.22 and make corresponding revisions to Chapter 18 and other sections of Chapter 19. Full review documents were provided to Council in the May 20th meeting package.

Although 19.22 is a new chapter in the Lynden Municipal Code, many of the design standards currently exist but repetitiously appear in each zoning category. Aside from the consolidation of standards, the amendments touch on site design, architecture, accessory structures, landscaping and screening, and street



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trees. The code also clarifies the path to seeking relief from the design standards which allows alternate designs to be considered and approved by the Design Review Board.

On April 11 the Planning Commission held a public hearing and recommended approval of the attached code revision as represented by Ordinance 1580, 1581, and 1582.

On May 29 the Community Development Committee met and recommended a clarification related to the front yard setback of detached garages. This revision would appear in LMC 19.22.040.

Staff is proposing that the new design standards take effect on October 1, 2019 to allow time to inform residential developers, designers, and builders of the proposed changes.

Mayor Korthuis opened the Public Hearing at 7:20 p.m.
There were no comments.
Mayor Korthuis closed the Public Hearing at 7:20 p.m.

Councilor Lenssen moved and Councilor Strengholt seconded to approve Ordinance No. 1582 as presented which amends Title 19 of the Lynden Municipal Code as part of the revisions to residential design standards and authorize the Mayor's signature on the document. Motion approved on 5-0 vote.

Councilor Lenssen thanked Planning Director Heidi Gudde and the Planning Department staff for all their work with this project and how well it was accomplished.

4. UNFINISHED BUSINESS- None

5. NEW BUSINESS- None

6. OTHER BUSINESS

Council Committee Updates

Councilor Lenssen reporting for the Community Development Committee, involving the discussion of:

- Possible parking space provisions and other items related to the building downtown, known as the liquor store
- Design Standards that were just adopted
- Special Event permit for "Hot Summer Night" event scheduled in August
- Annual calendar of events for DBA events

Mayor Korthuis reported that the Dutch Embassy in Washington D.C. contacted him a few weeks ago and they will be sending a contingent of five people to Lynden on July 24, 2019 and the City is preparing for that visit. It will be a day-event, and which will include a breakfast with council members so maybe mark your calendars.

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7. EXECUTIVE SESSION

Council did not hold an executive session

8. ADJOURNMENT

The June 3, 2019 regular session of the Lynden City Council adjourned at 7:31 p.m.



Pamela D. Brown, City Clerk



Scott Korthuis, Mayor