

# CITY OF LYNDEN

## CITY COUNCIL MINUTES OF REGULAR MEETING



April 18, 2022

### 1. CALL TO ORDER

Mayor Korthuis called to order the April 18, 2022 regular session of the Lynden City Council at 7:00 p.m. at the city's council chambers. This was an in-person meeting with the option to call into the meeting via telephone.

### ROLL CALL

Members present: Mayor Scott Korthuis, Councilors Gary Bode, Ron De Valois, Gerald Kuiken, Brent Lenssen, Kyle Strengholt and Mark Wohlrab.

Members absent: Councilor Laninga

Staff present: Fire Police Chief Steve Taylor, Police Chief Steve Taylor, Public Works Director Steve Banham, City Clerk Pam Brown, City Administrator John Williams, and City Attorney Bob Carmichael

### OATH OF OFFICE- None

### APPROVAL OF MINUTES

***Councilor De Valois moved, and Councilor Wohlrab seconded to approve the April 4, 2022, regular council meeting minutes as presented. Motion approved on a 6-0 vote.***

Chief Billmire formally introduced five firefighters hired over the past few years who had not yet been formally introduced to council because of COVID.

- Trent Martensen- March 2020
- Payton Peterson Scotter- March 2020
- Anthony Taylor- October 2021
- Jordan Hastings- January 2022
- Kerri Jenkins- March 2022

### CITIZEN COMMENT

Dakota Stranik, 311 E Main Street, Everson, Lynden Farmer's Market, Board President reporting on the plans for the Lynden Farmer's Market scheduled to begin on Saturday, June 4<sup>th</sup> from 10 am to 2 pm. The farmer's market expects to double the number of vendors from last year.

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A few new additions to the farmer's market will be live music and food trucks. The market will run have their final day on September 24<sup>th</sup>. The market is currently accepting WIC and Senior Food Vouchers with plans to expand to other payment programs.

## 2. CONSENT AGENDA

### Payroll Liability to March 13 through March 26, 2022

#### EFT & Other Liabilities

##### Non-L&I Liabilities

|                                 |              |
|---------------------------------|--------------|
| Monthly EFT .....               | \$492,102.75 |
| Check Liability .....           | \$1,062.87   |
| Total Non-L&I Liabilities ..... | \$493,165.62 |
| Quarterly Liabilities .....     | \$13,997.11  |

**Total EFT & Other Liabilities** **\$507,162.73**

### Payroll Liability to March 27 through April 9, 2022

#### EFT & Other Liabilities

##### Non-L&I Liabilities

|                                 |              |
|---------------------------------|--------------|
| Monthly EFT .....               | \$354,649.75 |
| Check Liability .....           | \$1,943.13   |
| Total Non-L&I Liabilities ..... | \$356,592.89 |
| Quarterly Liabilities .....     | \$13,407.85  |

**Total EFT & Other Liabilities** **\$370,000.74**

### Approval of Claims – April 5, 2022

|                      |       |         |       |                      |              |
|----------------------|-------|---------|-------|----------------------|--------------|
| Manual Warrants No.  | =     | through | =     |                      | \$0.00       |
| EFT Payment Pre-Pays |       |         |       |                      | \$201,098.95 |
|                      |       |         |       | Sub Total Pre-Pays   | \$201,098.95 |
| Voucher Warrants No. | 24281 | through | 24366 |                      | \$219,180.71 |
| EFT Payments         |       |         |       |                      | \$0.00       |
|                      |       |         |       | Sub Total            | \$219,180.71 |
|                      |       |         |       | Total Accts. Payable | \$420,279.66 |

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### **Approval of Claims – April 19, 2022**

|                      |       |         |       |                      |              |
|----------------------|-------|---------|-------|----------------------|--------------|
| Manual Warrants No.  | =     | through | =     |                      | \$0.00       |
| EFT Payment Pre-Pays |       |         |       |                      | \$0.00       |
|                      |       |         |       | Sub Total Pre-Pays   | \$0.00       |
| Voucher Warrants No. | 24390 | through | 24500 |                      | \$966,559.05 |
| EFT Payments         |       |         |       |                      | \$21,025.01  |
|                      |       |         |       | Sub Total            | \$987,584.06 |
|                      |       |         |       | Total Accts. Payable | \$987,584.06 |

Chamber of Commerce 2022 Events

Award Bid for West Front Street Project

2021 Berthusen Park Annual Report

Appointment of Fred Polinder to the Lodging Tax Advisory Committee (LTAC)

Approval of the Ziplay Services Agreement

Facilities Capital Improvement Plan

Whatcom County EDI Requests and Distribution

Findings of Fact- Appeal of Determination for Potentially Dangerous Dog

***Councilor Bode moved, and Councilor Strengholt seconded to approve the Consent Agenda as presented. Motion approved with a 6-0 vote.***

***Mayor Korthuis noted that the Bid Award for the West Front Street Project came in at 16 % above the engineer's estimate.***

***Councilor Lenssen thanked Fred Polinder III for his willingness to serve on the Lodging Tax Advisory Committee. That committee is scheduled to meet around June 13<sup>th</sup>. Councilor Lenssen also encourages local community organizations that could use the LTAC funds to put in proposals for 2023.***

**3. PUBLIC HEARING - None**

**4. UNFINISHED BUSINESS- None**

**5. NEW BUSINESS- None**

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### 6. OTHER BUSINESS

Councilor Bode reporting for the Public Works Committee:

- Stremler Gravel bid
- Ridenour Athletic Complex purchase of metered water
- Sewer Plant upgrade design build
- PSE line replacement
- Traffic pattern for the new truck stop project

Councilor Wohlrab reporting for the Public Safety Committee:

- Dangerous Dog ordinance is in alignment with the other local and state ordinances
- OT down in both police and fire department
- Crimes against property have increased
- Public Safety unanimously recommended a budget amendment for the 19<sup>th</sup> officer

***Councilor Wohlrab proposed putting a budget amendment on the May 2, 2022 agenda representing the unanimous recommendation that the city hire a 19<sup>th</sup> officer effective July 2022.***

***City Administrator John Williams discussed COPS officer grant availability. He expects that the new grants will come out at the end of this week which are typically awarded in October/November timeframe. A condition of the COPS grant is that the city cannot make a budget amendment to pay for the 19<sup>th</sup> police officer position and then (if awarded) accept a COPS grant. The city would have to apply for the COPS grant and wait until it was awarded before submitting a budget amendment.***

***Mayor Korthuis asked that staff do some research and provide some proposals at the next council meeting on May 2, 2022.***

Councilor De Valois reporting for the Parks Committee:

- Cost of restroom automated locks
- Review of Glenning Park site options
- Benson Park plan for moving forward regarding insect infestation
- LC classes are pulling ivy at Dickinson Park
- Seasonal workers are returning

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- Park and Trail Advisory replacing two committee members
- Camping on public property- review of three ordinances

Councilor Strengholt reporting for the Finance Committee:

- Ziplly service agreement
- Berthusen Park annual budget report
- Whatcom County EDI request and distributions
- Recovery of delinquent water utility accounts
- Review of OT for police and fire drastically reduced
- Review finance monthly reports
- Sales tax revenue continues to be robust

### 7. EXECUTIVE SESSION

Council entered into an executive session at 7:50 p.m. to discuss performance of a public employee as allowed by RCW 42.30.110 (1)(g). The executive session adjourned at 8:00 p.m. without a decision.

The Council meeting reconvened at 8:00 p.m.

### 8. ADJOURNMENT

The April 18, 2022, regular session of the Lynden City Council adjourned at 8:00 p.m.

*Pamela D. Brown*

Pamela D. Brown  
City Clerk

*Scott Korthuis*

Scott Korthuis  
Mayor