

CITY OF LYNDEN

POLICE DEPARTMENT

Steve Taylor, Police Chief

(360) 354-2828



Public Safety Committee Meeting Minutes

Police Department - 203 19th Street

4:00 PM November 05, 2020

Call to Order

Roll Call

Members present: Mayor Korthuis and Councilors Mark Wohlrab and Brent Lenssen.

Members absent: Councilor Gerald Kuiken.

Staff present: City Administrator Mike Martin, Chief Mark Billmire, Chief Steve Taylor, Assistant Chief Tom Hatley, Support Services Manager Holly Vega

Approval of Minutes

1. Approval of September meeting minutes

The minutes from the September 3, 2020 meeting were approved.

2. Approval of October meeting minutes

The approval of the October 2, 2020 meeting minutes was deferred to the next Public Safety Committee meeting.

Items from the Audience

None

Unscheduled (20 Minutes)

None

Committee Items

3. Lynden WATCH Update

No update given, deferred to next month.

4. Public Safety Overtime - September 2020

Overtime for the Fire Dept was down in September from the previous month. Chief Billmire gave an overview of the vacation/Kelly day coverage needed for 2021, noting there are 265 (24-hr) leave shifts scheduled that will need to be filled. The floater position and volunteers provide coverage for some shifts; however, these figures may help estimate a more accurate overtime budget.

Police overtime in September comprised mostly of holiday hours for Labor Day, leave coverage, range training and other unpredicted events (rallies, demonstrations, etc.) Chief Taylor noted that since bringing on additional staff, overtime has dropped considerably since the beginning of the year.

Fire Department Items

5. Fire Monthly Report - October 2020

Chief Billmire presented the monthly report of October noting consistent call volume but double the amount of transports. The recruit academy is in the final stages with 3 recruits graduating. Live fire training at District 1 went very well and had a great turnout.

6. Lease Overview for Temporary Fire Station

A lease agreement for a temporary fire station located at 1205 E Badger Rd was reviewed. The property includes 2 large apparatus bays, office space and a 3-bedroom apartment. A consultant provided the lease amount based on market standards for commercial, office and residential space. The Committee recommended Council approval at the next meeting.

Police Department Items

7. New CPL fingerprint process

Chief Taylor overviewed a new process for fingerprinting CPL applicants using a private vendor, which other PDs are also using. Lynden residents can make an appointment to have their fingerprints taken by Tom Erickson, additional \$20 fee will apply. Citizens may also wait until WA State gives us the go ahead to resume fingerprinting.

8. SCORE Inmate Housing Agreement - 2021 Amendment

South Correction Entity (SCORE) provided an amendment to the inmate housing agreement to include a booking fee; however, the fee will be waived for the first year. SCORE is our secondary facility and not currently being utilized. The Committee recommended Council approval at the next meeting.

9. Police Monthly Report - October 2020

Chief Taylor presented the monthly report for October noting most crime categories were down. Several of the reported thefts were of campaign signs.

Adjournment

Meeting adjourned at 4:33 p.m.