



---

## MINUTES

### PRESENT

Chairwoman Jorja Clemson  
Council Member Junior Ezeonu  
Council Member Jacquin Headen

### CALL TO ORDER

*Meeting was called to order by Chairwoman Clemson at 3:02p.m.*

### STAFF PRESENTATIONS

*Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.*

#### 1. Short-Term Rental Update

*Assistant Director of Police Operations Support Bureau Ryan Simpson presented updated statistics for the number of permits issued and number of violations received since the short-term rental ordinance was passed in May 2022. Mr. Simpson reviewed the process for after-hours notification for service at short-term rentals. Most cities have a registration requirement for short-term rentals and rental properties however it is not recommended as this time to add the rental property registration due to the added resources needed to maintain.*

*Councilmember Headen asked what the retail websites are doing to work with cities to notify customers of cities with permitting requirements. Mr. Simpson stated there was not a process in place on the rental websites to notify customers of cities with permitting requirements.*

*Chairwoman Clemson asked about the process for properties that are not in compliance. Mr. Simpson stated we notify owners and attempt to get them in compliance. If they remain out of compliance, citations are issued. Tiffany Bull, Assistant City Attorney gave a legal update on legislative changes currently being considered in the Texas legislature in relation to short-term rentals. She reviewed what other cities are doing in relation to short-term rentals and stated the city is reviewing an ordinance revision in relation to the revocation of permit process.*

*Councilmember Ezeonu asked about the process for those not in compliance and if there is a mechanism to prevent them from operating. Ms. Bull stated there is a process, but it would not be quick or painless. The process would consider the amount of the fines for non-compliance and more monitoring of these properties. Chairwoman Clemson and Councilmember Headen support revising the ordinance for clarification on warnings before the revocation process.*

*Councilmember Ezeonu requested uniformity in the process for revocation criteria in the ordinance. Ms. Bull stated this may be a challenge as some violations are more egregious than others and we do not want to limit revocation consideration only to a number of warnings.*

*Councilmember Headen suggested a short video discussing the items contained in the ordinance regarding short term rentals when new permits are issued. The Committee was*

*okay with taking this item to council for discussion at the next meeting. City Attorney's office would send the revision language in advance of the meeting.*

## **2. Cyber Security Update**

*Chief Information Officer, Keshnel Penny presented Cybersecurity and Business Continuity Planning. Mr. Penny stated there are advanced persistent threats that are targeting state and local governments to gain access to their networks. These threats are usually coming from other countries. He reviewed risk mitigation and what can we do to lower our risk of attack and administrative, technical and physical controls the city is putting in place. Councilmember Headen asked if the attacks are targeting us for money or information. Mr. Penny stated all of the above. He also stated the city is implementing a strong password policy to assist in preventing access to our networks.*

## **AGENDA ITEMS**

### **3. Minutes from April 3, 2023 Public Safety, Health, and Environment Committee meeting**

*Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; 3-0*

### **4. Annual contract for the mowing of TXDOT rights-of-way within the city limits of Grand Prairie, with Good Earth, Inc., in the estimated annual amount of \$474,272.00. This agreement will be for one year with the option to renew for four additional one-year periods totaling \$2,371,360 if all renewal options are exercised**

*Assistant Director of Operation Support Bureau, Ryan Simpson reviewed the contract and managing TxDOT right of way maintenance. Councilmember Headen asked if this an increase from the previous contractor. Mr. Simpson stated this is an increase but there has been an increase in most contracts.*

*Councilmember Headen motioned to approve this item; seconded by Councilmember Ezeonu; 3-0*

### **5. Water Tower Site Lease with T-Mobile West LLC for Installation of Antennas and Equipment for Cellular Communications at 6720 TX 360, Mansfield, Texas for a five year term with the right to renew for four additional five-year periods, and a rent of \$30,000 per year with 15% increase every 5 years for a total estimated income of \$1,011,357**

*Engineering Services Director Noreen Housewright stated this item is for six new antennas in the Peninsula area for a five-year agreement.*

*Councilmember Ezeonu motioned to approve this item; seconded by Councilmember Headen; 3-0*

### **6. Annual Contract for city generated waste disposal with Green Planet, Inc. for an amount not to exceed \$25,000 for one year with the option to renew for four (4) additional one-year periods totaling \$125,000 if all extensions are exercised**

*Public Health and Environmental Quality Director Cindy Mendez stated this contract is for waste disposal with Green Planet, Inc. Only one bid was received from the current contractor.*

*Councilmember Headen moved to approve this item; seconded by Councilmember Ezeonu; 3-0*

- 7. Professional services contract with Mike Pietsch Consulting Services, for a three-phase engineering grading evaluation and improvement recommendations of the City of Grand Prairie's Insurance Service Office (ISO) survey, not to exceed \$65,000**

*Fire Chief Robert Fite stated this vendor has been used in the past and we would like to use this contract to grade us two years early due to the current growth in the Peninsula and the grading will last for eight years. This will assist us in maintaining our ISO rating in the future.*

*Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; 3-0*

- 8. Annual contract for public safety and fire department supplies/equipment from Casco Industries, Inc. through Buy Board, a cooperative agreement, contract #698-23. This price agreement has an estimated annual cost of \$360,000 for one year with the option to renew for three additional one-year periods totaling \$1,440,000 if all extensions are exercised**

*Fire Chief Robert Fite stated this is our current vendor for this item. The increase in cost is due to the addition of Fire Station 11 and having to provide two sets of gear.*

*Councilmember Headen moved to approve this item; seconded by Councilmember Ezeonu; 3-0*

- 9. Professional services contract with Front Line Mobile Health, LLC for a one-year period estimated at an annual cost of \$245,000 for firefighter's annual medical physicals, cardiovascular assessments, cancer screenings, and mental health assessments. This agreement has three one-year renewals for a price totaling \$980,000 if all extensions are exercised**

*Fire Chief Robert Fite stated we have used this vendor for the past two years by piggybacking off contracts with other cities. We are wanting to have our own contract with this vendor. These screenings are more for prevention as annual medical physicals are a requirement for fire fighters.*

*Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; 3-0*

- 10. Purchase of one truck chassis with a Traffic Management Attenuator from Gulf Highway Equipment, Hurst TX, using the HGAC cooperative contract HT 06-02 through Bruckner Mack for the purchase price of \$199,762.90**

*Fire Chief Robert Fite presented the new truck apparatuses considered to extend the life of fire trucks.*

*Councilmember Headen moved to approve this item; seconded by Councilmember Ezeonu; 3-0*

**EXECUTIVE SESSION**

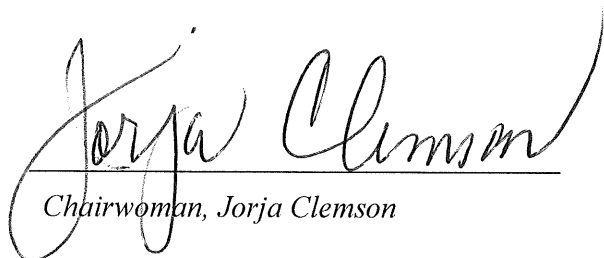
*No executive session.*

**CITIZEN COMMENTS**

*No citizen comments.*

**ADJOURNMENT**

*The meeting was adjourned at 4:22p.m.*



*Jorja Clemson*

*Chairwoman, Jorja Clemson*