



MINUTES

CALL TO ORDER

Chairwoman Clemson called the meeting to order at 3:00 p.m.

PRESENT

Chairwoman Jorja Clemson

Council Member Bessye Adams

ABSENT

Council Member Jacquin Headen

CONSENT AGENDA

Motion to recommend approval to City Council made by Council Member Adams, Seconded by Chairwoman Clemson, to approve consent agenda items one through four. Voting Yea: Chairwoman Clemson, and Council Member Adams. The motion carried unanimously.

1. Minutes of November 6, 2023, Public Safety, Health, and Environment Committee Meetings

Approved on Consent Agenda

2. Annual Contract for cleaning and chemical supplies for the Police Department's Detention Center from State Industrial Products through a Master Cooperative Agreement with The Interlocal Purchasing System (TIPS). This contract will be for one fifteen-month term up to \$31,250, with the option to renew for one additional one-year period to align with the cooperative agreement's expiration date, totaling \$62,500

Approved on Consent Agenda

3. An Ordinance Amending Ordinance 11416-2023 to Clarify the Number of Authorized Positions in Each Civil Service Classification of the Grand Prairie Police Department, Repealing All Conflicting Ordinances, and Providing an Effective Date

Approved on Consent Agenda

4. Annual Contract for a PoliceOne Academy subscription for online training from Lexipol, LLC, through a Master Cooperative Agreement with Sourcewell, in the amount of \$17,414.40 for the first year, with an option to renew for two additional one-year periods up to the amount of \$20,000 each, totaling \$57,414.40, if all extensions are exercised

Approved on Consent Agenda

INDIVIDUAL CONSIDERATION

- 5. Purchase of one truck chassis with a Traffic Management Attenuator from Bruckner Truck Sales via Gulf Highway Equipment in the amount of \$199,636.90 through a national cooperative agreement with Houston Galveston Area Council (HGAC)**

Fire Chief Robert Fite presented the purpose and need for the fire department to deploy a TMA-mounted blocker apparatus for Fire Station 11. This is to ensure the safety of fire, police, and public works personnel on Highways 360 and 287. The purchase of this equipment has a significant lead time to obtain the chassis and be in service by the time Fire Station 11 opens. Gulf Highway is the only vendor that can provide the TMA that matches our current fleet. This apparatus is also interchangeable when we incur a crash.

Motion to recommend approval to City Council by Council Member Adams, Seconded by Chairwoman Clemson. Voting Yea: Chairwoman Clemson, and Council Member Adams. The motion carried unanimously.

- 6. Professional Engineering Services Contract in the amount of \$112,458.50 with CMJ Engineering, Inc. for owner construction materials testing services for the Fire Station 6 Renovations and New Emergency Operations Center construction projects**

Andy Henning, the Director of Design and Construction, discussed the approval of a Professional Engineering Services Contract with CMJ Engineering, Inc. The contract is worth \$112,458.50 and covers independent third-party owner construction materials testing services for the Fire Station 6 Renovations and New Emergency Operations Center construction projects. CMJ Engineering was chosen for the project because they provided the initial site geotechnical investigations and reports. Continuity and consistency in the project are crucial, and CMJ Engineering's involvement in construction testing will help ensure overall project quality. The team's detailed knowledge of the soil conditions associated with the Fire Station 6 and Emergency Operations Center project sites will be particularly useful when dealing with challenging construction conditions.

Motion to recommend approval to City Council by Council Member Adams, Seconded by Chairwoman Clemson. Voting Yea: Chairwoman Clemson, and Council Member Adams. The motion carried unanimously.

- 7. Annual contract of Police Department scheduling software from InTime Solutions. This agreement will be for one year, with the option to renew for four additional one-year periods, at a cost of \$32,714 annually, totaling \$163,570**

During a council meeting, Ryan Simpson, the Assistant Director of Police, provided an update on the Police Department's usage of InTime Solutions as its primary scheduling software. Unlike other vendors, InTime offers a complex scheduling and personnel allocation management system that is essential for the efficient tracking and management of the Police Department's 500+ employees' varying schedules. A robust scheduling system is necessary to ensure smooth functioning and effective management of the department.

Motion to recommend approval to City Council by Council Member Adams, Seconded by Chairwoman Clemson. Voting Yea: Chairwoman Clemson, and Council Member Adams. The motion carried unanimously.

8. Contract Amendment 03 with 720 Design, Inc. in the amount of \$132,400 for inclusion of the exterior design renovations associated with the Memorial Library entry lobby into the overall Phase 2 work

Andy Henning, the Director of Design and Construction, presented a briefing to the Council regarding the Purchasing Department's request for qualifications advertisement for professional design services for the Memorial Library Renovations. The objective of the renovation was to enhance the interior lobby and add visual interest to the exterior of the library that would be visible from Highway 161 Service Road. The RFQ included a comprehensive scope of work, such as preliminary site investigation, site analysis, concept plan studies based on discussions with staff, design and production services, projected cost estimation guidance, phased implementation plan guidance, project registration with the Texas Department of Licensing and Regulation, construction bidding and negotiation assistance, construction administration through substantial completion and full city-acceptance of the finished project, and project closeout coordination. After reviewing all the proposals, the selection committee determined that 720 Design, Inc. was the most qualified and offered the best overall value based on cumulative scoring criteria. The current request is for the next phase of design services at the Memorial Library, including the finalization of the exterior design development, producing construction documents, bidding, and construction administration, for which the cost is \$132,400.

Motion to recommend approval to City Council by Council Member Adams, Seconded by Chairwoman Clemson. Voting Yea: Chairwoman Clemson, and Council Member Adams. The motion carried unanimously.

9. Ordinance amending the Fiscal Year 2023-2024 IT CIP Fund and Pooled Investment Fund budgets for the engineering/construction of radio tower site, applicable equipment, and licensing for Public Safety Infrastructure from Motorola Solutions in the amount of \$4,700,569.00

Keshnel Penny, the CIO of Information Technology, discussed the contract for the engineering and construction of a 200-foot radio tower site. The site will include power poles, electrical components, HVAC, fencing, a generator, steel, a radio shelter, and all the necessary radio equipment and licenses for operation. The tower will be located near Fire Station 11 and will play a critical role in providing reliable radio communications for public safety operations. Effective communication and coordination among responders are essential during routine and emergency operations to save lives and protect property. The radio tower is a crucial component of the infrastructure for future development, supporting Police and Fire operations while providing services to the residents. Motorola Solutions is licensed to work on Radio Communications and Emergency Response Equipment and is on the HGAC cooperative. The Local Government Code Chapter 252 provides an exemption from the competitive bid process when an item or service is available from only one source, or procurement is necessary to preserve or protect the public health or safety of the municipality's residents.

Motion to recommend approval to City Council by Council Member Adams, Seconded by Chairwoman Clemson. Voting Yea: Chairwoman Clemson, and Council Member Adams. The motion carried unanimously.

EXECUTIVE SESSION

There was no executive session.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

Chairwoman Clemson adjourned the meeting at 3:30 p.m.

The foregoing minutes were approved at the January 8, 2024, Public Safety, Health and Environment Committee meeting.



Jorja Clemson, Chairwoman