

**Cedar Falls Planning and Zoning Commission
Special Meeting
February 17, 2021
Via Videoconference
Cedar Falls, Iowa**

MINUTES

The Cedar Falls Planning and Zoning Commission met in special session on February 17, 2012 at 5:30 p.m. via videoconference due to precautions necessary to prevent the spread of the COVID-19 virus. The following Commission members were present: Hartley, Holst, Larson, Lynch, Prideaux, Saul, Schrad and Sears. Leeper was absent. Karen Howard, Community Services Manager, was also present.

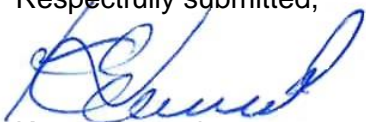
- 1.) Acting Chair Larson explained that the meeting will just be a presentation regarding the proposed zoning code for downtown. Ms. Howard took the roll and introduced code consultants Mary Madden, Geoff Ferrell and Elizabeth Garvin of Ferrell Madden, who presented an overview of the proposed Downtown Zoning Code. They also provided the schedule for the upcoming process and Ms. Howard explained that there will be several opportunities for the public to ask questions and provide their thoughts.

Ms. Saul asked about the downtown first floor retail space and what the definition of that would be, in particular whether or not it would include service or office spaces. Ms. Madden explained that it is described as retail and services, noting that private offices would be discouraged. The idea is to have an active area that the public would frequent. Mr. Farrell added that there could be a lobby or entrance for office space above.

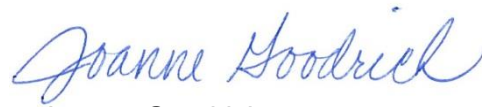
- 2.) As there were no further comments, Ms. Saul made a motion to adjourn. Ms. Lynch seconded the motion. The motion was approved unanimously with 8 ayes (Hartley, Holst, Larson, Lynch, Prideaux, Saul, Schrad and Sears), and 0 nays.

The meeting adjourned at 6:13 p.m.

Respectfully submitted,



Karen Howard
Community Services Manager



Joanne Goodrich
Administrative Assistant