



MINUTES

**Planning and Zoning Meeting
Municipal Court Building, 540 Civic Blvd
March 11, 2024 at 6:00 PM**

Call Meeting to Order

PRESENT

Chairman Ransom Ellis
Commissioner Brian Doubrava
Commissioner Cynthia Hyder
Council Liaison Garry Wilson
Commissioner Van Bridges

ABSENT

Commissioner John Alexander
Commissioner Michael Mann

Approve Agenda

Motion made by Commissioner Doubrava, Seconded by Commissioner Hyder.

Voting Yea: Chairman Ellis, Commissioner Doubrava, Commissioner Hyder, Commissioner Bridges

Approve Minutes

- 1. Draft Minutes 1/8/24.** Possible Vote to Approve Minutes from Previous Planning and Zoning Commission Meeting held January 8, 2024.

Motion made by Commissioner Doubrava, Seconded by Commissioner Hyder.

Voting Yea: Chairman Ellis, Commissioner Doubrava, Commissioner Hyder, Commissioner Bridges

Meeting Procedures

Public Hearings

- 2. PDD 24-001.** Public Hearing and Possible Vote to Recommend the Approval of an Application to Change the Zoning Classification of Approximately Forty Point Six-Four (40.64) Acres, Located the 664 E Aaron Way From Planned Development District (PDD) to Brookside Estates Planned Development District (PDD).

Motion made by Commissioner Doubrava, Seconded by Commissioner Hyder.

Voting Yea: Chairman Ellis, Commissioner Hyder, Commissioner Bridges

Voting Nay: Commissioner Doubrava



- 3. ORD 24-001.** Public Hearing and Possible Vote to Recommend the Approval of Amendments to Chapter 400 Comprehensive Plan And City Planning And Zoning.

Motion made by Commissioner Doubrava, Seconded by Commissioner Bridges.

Voting Yea: Chairman Ellis, Commissioner Doubrava, Commissioner Hyder, Commissioner Bridges

Other Business

4. The Planning and Zoning Commission is required to select from amongst themselves , and approve by vote, a Chairperson, a Vice-Chairperson, and a Secretary.

Staff requested tabling of the item.

Motion made by Commissioner Doubrava, Seconded by Commissioner Hyder.

Voting Yea: Chairman Ellis, Commissioner Doubrava, Commissioner Hyder, Commissioner Bridges

Citizen Participation

BUILDS Department Update

5. **P&Z 101.** The Planning and Zoning Commission is a state mandated body that performs a very important function. P&Z 101 is an opportunity for Commissioners and BUILDS Staff to better familiarize themselves with the purpose and powers of the Planning and Zoning Commission. Each month Staff will introduce a new topic and provide a brief summary to the Commission. Depending on the given topic certain materials, supporting statutes, ordinances, and adopted documents will be provided and covered.

This month's topic: Public Notice Purpose and Process

Presented by Patrick Ruiz, BUILDS Associate Planner

Adjournment

Motion made by Commissioner Doubrava, Seconded by Commissioner Bridges.

Voting Yea: Chairman Ellis, Commissioner Doubrava, Commissioner Hyder, Commissioner Bridges

Chris Tabor, Principal Planner

Ransom Ellis, Chairman