

**PLANNING COMMISSION
STVR WORKING GROUP
NOTES
September 9, 2020**

ATTENDEES: Demery Bishop – facilitator; David McNaughton – PC member; Alan Robertson – PC member; Joy Pohjalainen – small STVR management company; Carrie Efird – large STVR management company; Theresa Pottratz – Citizen;

Staff: George Shaw – Community Development Director; Sharon Shaver - STVR Administrator; Bubba Hughes –City Attorney; Walter Hattrich – City Marshal

Demery Bishop called the meeting to order.

Demery asked for the findings on signage. Sgt. Hattrich presented his thoughts on signage. He said that he did not believe his findings would be burdensome to the STVR industry.

Demery mentioned that he had received an email regarding signage from Shirley Wright, Forever Tybee. He said that he would make it available for the WG to see, but the suggested signage does not meet the requirements.

The WG discussed size of signs and locations. Sgt. Hattrich suggested a provision for staff approval if standard requirements could not be met.

The WG discussed standardization of signage.

Bubba will get a proposed signage ordinance to the group by early next week.

The proposed redline copy of the STVR ordinance was discussed.

Alan, change word 34, Emergency contact, strike word “required.”

Demery asked, on section 34-261 application, because of the discussion of site plan, should we adjust the application to include certain items?

Carrie asked if we want PIN on application; #7 add proof of insurance required.

The WG discussed surety bonds. The subject of safety issues, inspection of properties, and public safety were discussed and included in the application process.

The suggestions show a degree of accountability and the city is requiring compliance.

The discussion continued on inspections of properties and if they could be done, legally. Bubba said that he believed that new properties could be inspected, but may be difficult on existing STVR.

Alan suggested a “right of audit.” A recommendation to council might be more conformity on signs; revise these ordinances to consider precise things.

We are trying to manage commercial aspects of residential use.

Demery stated that the application needs to be specific in process of what it will include. Inspection needs to be written in specific. Carrie suggested writing in the SOP.

Demery suggested that it all be a part of the application process.

George suggested a seven day turnaround on new applications, or changes.

Demery asked for a motion for a recommendation to consider adding that code enforcement will go out and perform an inspection in a reasonable time, to be added in the application process. This was agreed upon by members of the WG.

Insert an acknowledgement that applicant certifies all rules are complied, into E; Add in section dealing with code enforcement.

Demery mentioned that council agenda included discussion of fines on STVR not registered. He emailed Mr. Parks on behalf of the group that these were items that the WG are working on and to allow the group to do their job. We take our work very seriously and asked that we be allowed to do as we have been charged.

Demery also concluded that the next meeting would resume discussion of the revised signage portion of the ordinance as well as continuing the discussion on a revised STVR Registration Form/Information as well as continue discussion of 4-040, 5-070 et seq, LDC.

The meeting was adjourned.