

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



November 1, 2021

1. CALL TO ORDER

Mayor Korthuis called to order the November 1, 2021 regular session of the Lynden City Council at 7:00 p.m., which was held online, via Microsoft Teams.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors, Gary Bode, Ron De Valois, Gerald Kuiken, Brent Lenssen, Nick Laninga, Kyle Strengholt, and Mark Wohlrab.

Members absent: None.

Staff present: Finance Director Anthony Burrows, Parks Director Vern Meenderinck, Parks Maintenance Supervisor Brent DeRuyter, City Administrator John Williams, and City Clerk Pam Brown.

OATH OF OFFICE- None

APPROVAL OF MINUTES

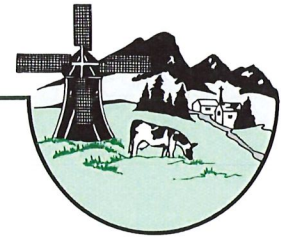
Councilor Bode moved and Councilor Wohlrab seconded to approve the October 18, 2021, regular council minutes as presented. Motion approved on a 7-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled: None

Unscheduled: None

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2. CONSENT AGENDA

Payroll Liability to October 16 through October 31, 2021

EFT & Other Liabilities

Non-L&I Liabilities

Monthly EFT	\$372,062.92
Check Liability.....	\$108,138.86
Total Non-L&I Liabilities	\$480,201.78
Quarterly Liabilities	\$11,762.86
Total EFT & Other Liabilities	\$494,964.64

Approval of Claims – October 19, 2021

Manual Warrants No.	=	-	=		\$0.00
EFT Payment Pre-Pays					\$53,585.32
				Sub Total Pre-Pays	\$53,585.32
Voucher Warrants No.	<u>23168</u>	-	<u>23196</u>		\$308,699.21
EFT Payments					\$0.000
				Sub Total	\$308,699.21
				Total Accts. Payable	\$362,284.53

Ordinance No. 1637-Parks Exclusion Ordinance

The City passed an ordinance addressing prohibited uses and activities in City Parks but provided no process for law enforcement to follow to exclude persons from the parks.

This ordinance will allow any law enforcement officer of the City of Lynden to temporarily exclude from city parks anyone who violates provisions of the City code or any park rules.

Parks Committee reviewed the ordinance at their meeting on October 18 and agreed to forward the ordinance to full council for approval.

Set Public Hearing for the 2022 Property Tax Levy

On Monday, October 18, 2021 the mayor introduced the 2022 preliminary budget to the city council and the public. As required by the budget process, in order to receive public comments before adoption, a public hearing is required for consideration of any public commentary regarding the property tax levy. This request is to set the property tax levy on Monday, November 15, 2021 at 7:00PM.

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2020 Berthusen Park Annual Report

As stipulated in the Berthusen Will granting Berthusen Park to the City of Lynden, an annual financial report needs is reviewed by the City Council.

Set Public Hearing Date- December 6, 2021 to Hear Comment on Revisions to the Engineering Design and Development Standards Project Manual

The Engineering Design and Development Standards Project Manual was originally adopted by City Council on April 5, 2004 and was last updated in January 2021. These standards are required by the City's Growth Management Act and include street, water, sewer, and storm drainage standards.

In response to inquiries, changes in technology, and the feedback from customers, additions, deletions and/or clarifications have been made to the project manual. The manual also addresses access issues, permitting processes and procedures, and includes various forms necessary in the development process.

Staff is updating the Manual annually and presents Resolution No. 1042 along with a list of revisions for Council review.

The Public Works Committee reviewed the updates at their October 6, 2021 meeting and recommended that they be forwarded to City Council for consideration.

Councilor Kuiken moved and Councilor De Valois seconded to approve the Consent Agenda. Motion approved on a 7-0 vote.

3. PUBLIC HEARING

Public Hearing for the 2022 Budget

As published, 7:00PM on November 1, 2021 is the time and date set for the first Public Hearing on the 2022 Preliminary Budget as presented to the City Council by Mayor Korthuis at the October 18, 2021 City Council meeting.

Mayor Korthuis opened the Public Hearing at 7:05

There were no comments.

Mayor Korthuis closed the Public Hearing at 7:05

Councilor Wohlrab read a written statement concerning the city's 2022 draft budget as it relates to staffing of personnel specifically police officer positions with the Lynden Police Department. Councilor Wohlrab then agreed to bring the staffing request to the next Public Safety committee meeting so that it could be more thoroughly discussed.

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4. UNFINISHED BUSINESS- None

5. NEW BUSINESS- None

6. OTHER BUSINESS

Council is meeting in a closed-door session to discuss labor negotiations issues immediately following the council meeting.

7. EXECUTIVE SESSION

Council did not hold an executive session.

8. ADJOURNMENT

The November 1, 2021, regular session of the Lynden City Council adjourned at 7:15 p.m.

Pamela D. Brown

Pam Brown, MMC
City Clerk

Scott Korthuis

Scott Korthuis
Mayor