



**Tybee Island
HISTORICAL PRESERVATION COMMISSION
Meeting Minutes**

Date & Time: June 13, 2022 6:00PM

Present: Holly Grell-Lawe, Cassidi Kendrick, Mike Goldberg, Spec Hosti, Maggie Wright, Mary Anne Butler, Marty Harrell, Michael Sergi

Absent: *N/A*

Observers: Dawn Shay, Forever Tybee, Gordon Matthews (Tybee Road Centennial)

Location: Burke Day Public Safety Building, Conference Room, 78 Van Home Ave.

Call to Order

The meeting was called to order by Holly Grell-Lawe at 6PM. A quorum was present.

Approval of Minutes

1. **April Minutes-** Marty Harrell motioned, Mike Goldberg seconded.
2. **May Minutes-** Mike Goldberg motioned, Marty Harrell seconded.

Old Business

1. **Debrief on Virtual HPC Training-** Commission members discussed some of the topics covered in the virtual HPC training conducted in April. Mary Anne stated that she also completed the training, Cassidi will follow up to see if they will share her certificate. It was determined that a majority of the board has completed the training.
2. **Historic Preservation Month Recap-** 0 scavenger hunt cards have been turned in. The commission agreed that planning needs to take place earlier in the year to garner more support and success.
3. **North Campbell Neighborhood-** The commission continued the ongoing discussion of the conservation district in the North Campbell Neighbor. There was a motion to move forward with a communication and outreach program to the property owners in north Campbell neighborhood in regards to the conservation district. Mike Goldberg motioned, Marty Harrell seconded. Vote was unanimous. Mike and Holly will put together a one-page information sheet for neighborhood outreach. Other members of the commission will work together on a more generic outreach across the island through social media and email. The commission would like for us to make a HPC instagram page.

New Business

1. **Fort Screven Signage-** Fort Screven sign at Campbell and Van Home is falling apart. Jan Will mentioned it to the City Manager that it needed repairs. Cassidi will follow up with the Assistant City Manager to see about the repair process. Mike G. volunteered to repair the roof of the sign on behalf of HPC/ Cassidi will follow up with DPW on repairs.

2. **Program Guidelines/Procedures-** HPC has the authority to create their own guidelines and procedures for operations of HPC business. Attendance guidelines, training, annual planning and agenda items protocol were discussed as part of these new proposed guidelines. The board agreed in principle to the proposed attendance policy.. Cassidi and Maggie will work on the draft branding and guidelines.
3. **Permit Review-**
 - a. 104 17th Street; Possibly going to be moved if all requirements can be met.
 - b. 1513 Chatham Ave- recently purchased and the new owner has reached out to the Historic Society for doing a full tax credit project.
 - c. 708 Butler- No update on paperwork being signed.

Announcements

Lazaretto Coalition Meeting- Mary Anne is the representative from HPC at these meetings. The Coalition is a very active group. They are working on getting a historical marker at the Lazaretto as well as storyboards and guest speaker presentations. Meetings are on the first Monday each month at 3PM at the Lighthouse.

Tybee MLK- Juneteenth celebrations at the Pier on June 18-19. There will be artists and musicians on the pier from 11am-7pm. The wade-in will take place on south beach on Sunday at 9-10:30AM.

Tybee Road Centennial- Gordon Matthews shared information on the original construction of Tybee Road, which is turning 100 next year. Cassidi will email the report he shared via email.

Administrative Updates- City Hall was placed on the National Historic Register. Sarah mentioned maybe we could invite someone from City Leadership to speak at a future meeting to discuss historic preservation in the City Hall renovation. Holly & Mike are working on Historic Elevation Guidelines.

Adjournment

Meeting adjourned at 7:37PM.