



## COUNCIL MEETING

Council Chambers, City Hall – 131 N Main St

May 09, 2024 at 7:00 PM

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## MINUTES

### HONORABLE MAYOR MIZE AND MEMBERS OF THE COUNCIL

#### CALL REGULAR MEETING TO ORDER

#### MEMBERS PRESENT

Mayor Philip Mize called the meeting to order at 7:01 pm. Council members Greg Williams, Kassie Gile, Ryan Graf, and Tyler Cramer were present. Councilmember Jeff Albers arrived at 7:09pm. Staff present were City Administrator Danielle Young, City Clerk Angie Gassmann, Maintenance Superintendent/Fire Chief Jerry Peitz, Police Chief Ken Winter, and Attorney Austin Parker. Director of Golf Kevin Fowler arrived at 7:33pm. Guests present were Chase Lehner, Monte Viner, and Patricia Parker.

#### PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

**DETERMINE AGENDA ADDITIONS** - None

#### CONSENT AGENDA

*All matters listed on the Consent Agenda are considered one motion and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

#### A) Building Permits

Sprinkler- 421 Lincoln- Rescue Lawn Care

Fence- 501 Shadybrook Jason Hoffine

Curb Cut- 223 Cherry Oaks- KCC

Building- 225 Lakeside- Liberty Communities

Building- 232 Cherry Oaks- Liberty Communities

Building - 226 Cherry Oaks- Liberty Communities

Building- 205 Lakeside- Liberty Communities

Building-217 Lakeside- Liberty Communities

Plumbing- 100 N Main- Precision Contracting

Plumbing- 120 E Santa Fe- Precision Contracting

Electrical- 1665 N Main- Mr. Electric

Roof- 221 W 3rd- Ap Roofing

Roof- 604 Leighty Dr- Eaton Roofing

Electrical- 616 Aetna Dr.-Tracy Electric

Electrical- 532 Aetna Dr.- Tracy Electric

Fence- 621 Wolf - Deb Dewey

Sprinkler- 635 Allison - Jennifer Reasoner  
Fence- 635 Allison- Jennifer Reasoner  
Fence- 327 Harrison- William Nixon

B)Bills List April 8, 2024  
Bills List April 19, 2024  
Bills List April 25, 2024

C)Minutes from April 11, 2024 regular meeting.

Motion: Approve consent agenda as listed.  
Motion made by Councilmember Graf, Seconded by Councilmember Cramer.  
Voting Yea: Councilmember Williams, Councilmember Gile, Councilmember Graf, Councilmember Cramer

**PUBLIC AGENDA** *(Please limit comments to 5 minutes)*  
No one spoke during the public agenda.

**OLD BUSINESS**

**NEW BUSINESS**

**CONSIDERATION OF MAYOR MIZE’S APPOINTMENTS FOR 2024-2025**

Mayor Mize requested Council’s confirmation on the following appointments of officers for a one-year term:

City Administrator: Danielle Young  
City Clerk: Angie Gassmann  
Police Chief: Kenneth Winter  
Fire Chief: Jerry Peitz  
City Attorney: Austin Parker  
Municipal Judge: Harold Flaigle  
City Prosecutor: Brandon Ritcha  
City Treasurer: Roger Brown  
Police Sergeant: Johnie Ogden  
Police Officers: James Lancaster, Austin Little, Donovan Wahrman, Samuel Harroald  
Part-time Police Officers: Danny McDorman, Andrew Allen, Chris Becker, Mike Satterlee, Leslie Waldschmidt, Jeff Cole, Justin Griner

**CONSIDERATION OF MAYOR MIZE’S APPOINTMENTS FOR THE PLANNING COMMISSION**

Mayor Mize requested Council’s confirmation on the following appointments:

Planning Commission	Ryan Scott	3-year term
Planning Commission	Ryan Ingram	3-year term
Planning Commission	Melissa Olthoff	3-year term
Planning Commission	Zach Henson	3-year term

Motion: Confirm the Mayor's appointments of officers and the Mayor’s appointments to the Planning Commission.  
Motion made by Councilmember Williams, Seconded by Councilmember Graf.  
Voting Yea: Councilmember Williams, Councilmember Gile, Councilmember Graf, Councilmember Cramer

**CONSIDERATION OF A RESOLUTION 334-2024 ISSUING SPECIAL USE PERMIT NUMBER 24-01 TO ALLOW FOR PROPANE FILL STATION LOCATED AT 330 N MAIN, WITHIN THE CORPORATE LIMITS OF THE CITY OF CHENEY,**

**KANSAS**

A Public Hearing was held on April 22, 2024 at the Planning Commission meeting to discuss the relocation of the propane fill station currently located at 117 N Jefferson to 330 N Main Street. The planning commission moved to approve the Special Use Permit with considerations set forth by staff recommendations and the addition of fence screening, if needed. No protest petition has been received. Council questioned which direction the tank would run and if there would be a shut-off valve. Monte Viner, owner of fill station, stated that it would run perpendicular and is approximately 42" wide. Chase Lehner, owner of propane company, stated there would be a pressure relief valve. Council felt due to the location where it is being placed that no type of fence screening is needed.

Motion for approval: The Governing Body of the City of Cheney, Kansas hereby votes to approve Resolution 334-2024 and Special Use Permit 24-01 under the terms and conditions set forth herein and authorize the Mayor to sign the same only after no such valid protest petition is received.

Motion made by Councilmember Cramer, Seconded by Councilmember Graf.

Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile, Councilmember Graf, Councilmember Cramer

**CONSIDERATION OF APPROVE A MEMORANDUM OF AGREEMENT BETWEEN KANSAS FOREST SERVICE AND THE CHENEY VOLUNTEER FIRE DEPT**

The Kansas Forest Service requested an update to the MOA. Attorney Parker discussed the requirements were to display their decal on the equipment, submit reports by the 20<sup>th</sup> of every month, and all personnel need to have certification of the NIMS 100 & 700 courses.

Motion: Approve the Memorandum of Agreement between Kansas Forest Service and the Cheney Volunteer Fire Department and authorize Chief Peitz and Mayor Mize to sign.

Motion made by Councilmember Graf, Seconded by Councilmember Gile.

Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile, Councilmember Graf, Councilmember Cramer.

**CONSIDERATION OF CURBING AND CONCRETE WORK AT SPORTS COMPLEX**

The walking trail is 95% complete, but there is an area on the west end of the large parking lot that staff determined needs additional curbing. The sidewalk will run along the back of the curb and then tie into the trail that runs east/west. Due to staff/volunteers not being able to do the curbing, three quotes were received for the project. The curbing will not be reimbursed by the grant. Funds will come from the park budget. There is approximately 165' of sidewalk in addition to the curbing. Administrator Young explained that we have used all 3 of the companies in the past. She referred to the GIS map to show the area where the curbing and sidewalk are that need completed. ADA parking was discussed around the complex. The following bids were received.

Twisted Ridge Construction \$11,700

South Central \$14,564.12

K&B Dirtworks \$16,320

Motion: Approve the quote from Twisted Ridge Construction in the amount of \$11,700 to complete the curb and trail project.

Motion made by Councilmember Graf, Seconded by Councilmember Albers.

Voting Yea: Councilmember Albers, Councilmember Cramer, Councilmember Gile, Councilmember Graf, Councilmember Williams.

**REPORTS****Police Report**

- Portable speed sign on East Sixth was set-up.
- Nothing further to report.

### Fire Report

- Reported a good turnout for the car show and ribbon cutting.
- Tickets are currently being sold for a quilt and shot gun that will be raffled off during the golf tournament.
- Requested a motion to accept Eric Ostgren's application for Volunteer Firefighter.

Motion: To accept Eric Ostgren application for Volunteer Firefighter

Motion made by Councilmember Gile, Seconded by Councilmember Graf.

Voting Yea: Councilmember Albers, Councilmember Williams, Councilmember Gile, Councilmember Graf, Councilmember Cramer

### Maintenance Report

- Working on repairing issues with the pump at Well 7.
- Fremar has completed crushing the asphalt and concrete. There was not as much as they initially anticipated.

### Golf Course Report

- Nothing to report.

### Administrator's Report

- Reported she was still waiting on the results of the sewer and water study for the lift station for the development north of town. The engineer had been out of the office. Will send out to the potential developers and council for review once received. Young requested feedback to send to engineer and then plans to set up a special meeting to discuss the potential costs and how it will be split out and such.
- The park shelter plans are almost complete. Builder requested to use block walls all the way to the roof trusses. The windows would still be there. If using block, it will be less maintenance but does change the look of the building. The cost difference between the cost of labor versus the cost of block was discussed. Council asked and discussed the option of using stucco. It was stated the architect did not recommend stucco. It was asked if the doors would be locked or open 24/7 due to possibility of vandalism. Young stated vandalism was discussed as far as the siding and block. It was mentioned that vandalism is typically not seen over 6ft. high.

Motion to use siding as indicated on original design.

Motion made by Councilmember Albers. Seconded by Councilmember Williams.

Voting Yea: Councilmember Albers, Councilmember Cramer, Councilmember Gile, Councilmember Graf, Councilmember Williams.

- Was reported we did not receive the grant to purchase the picnic tables.
- The playground needs mulch. Bulk wood mulch can only be purchased by the semi-load. It would cost around \$2500 for semi-load.

### ATTORNEY'S ITEMS

- In regards to the park shelter, he mentioned the rest stop at MM 175 has siding and felt that if something were going to get vandalized it would be a rest stop.

- Stated he is still discussing the right-of-way annexation with the county.
- Mayor Mize questioned how the fees for the sewer would be assessed so it is fair to everyone. Attorney Parker discussed the different options of how to assess the funds. He did not recommend an island annexation. He stated it could be done per lot or in phases. Mayor Mize asked how it is determined which option to use. Attorney Parker stated the bond council would look at it and discuss or they could decide to do a per square footage basis.
- Disclosed the possibility that he might help the developer with the development north of town.

**CLERK REPORT**

- Had nothing to report.

**MAYOR'S ITEMS**

- Asked Maintenance Superintendent Jerry Peitz about filling in the hole by the gas meter at the Methodist Church.
- Concerned about all the weeds in the cracks and around the curbing on the streets.

**COUNCIL ITEMS**

- Councilmember Albers had nothing to report.
- Councilmember Gile stated she had received complaints of dirt from Santa Fe St. and been approached about the possibility of paving or placing chip seal on Santa Fe. The cost to pave the road and the ability for the roads base to hold any asphalt millings were discussed.
- Councilmember Graf had nothing to report.
- Councilmember Cramer had nothing to report.
- Councilmember Williams had nothing to report.

**ADJOURN**

Motion to adjourn at 8:14 pm. Motion made by Councilmember Albers, Seconded by Councilmember Cramer. Voting Yea: Councilmember Albers, Councilmember Williams, Councilmember Gile, Councilmember Graf, Councilmember Cramer.

**BUDGET WORKSHOP**



Philip Mize, Mayor

Attest:

Angie Gassmann, City Clerk