

COMMITTEE OF THE WHOLE

City Hall – Council Chambers

November 18, 2019

The Committee of the Whole met in the Council Chambers at 5:40 p.m. on November 18, 2019, with the following Committee persons in attendance: Mayor Jim Brown, Tom Blanford, Frank Darrah, Susan deBuhr, Rob Green, Daryl Kruse, Mark Miller, and David Wieland. Staff members attended from all City Departments. Andrew Wind from the *Waterloo Courier* and Jack Patton from RDG Planning & Design attended, as well as members of the community.

Mayor Brown called the meeting to order and introduced the first item on the agenda, FY2019 Audit Report. Lisa Roeding Controller/City Treasurer reviewed the FY2019 Comprehensive Annual Financial Report. She stated the City is required to publish a complete set of financial statements presented in accordance with generally accepted accounting principles. Ms. Roeding stated the auditors reviewed and tested various things and gave an unmodified or clean opinion. She explained the Management's Discussion and Analysis section provides a narrative from the management prospective and analytical overview of the City's financial statements. Ms. Roeding reviewed the Schedule of Expenditures of Federal Awards, stating the City had 11 federally funded grants totaling just over \$3 million in expenditures. She explained this report will be filed with the State Auditor's office as required by Iowa Code and it will be posted on the City's website. A brief discussion was held. Ms. Roeding said she would correct the sorting on the schedule on page 7 of the introductory section of the report. David Wieland motioned to approve the FY2019 Audit Report and Daryl Kruse seconded the motion. The motion carried unanimously. Jennifer Rodenbeck Director of Finance and Business Operations made a brief comment regarding the Audit Report and thanked all of the employees for their part in the process.

Mayor Brown moved on to the second item on the agenda Recreation Center Usage Study. Bruce Verink, Recreation and Community Programs Manager introduced the consultant hired to complete the Recreation Center Usage study, Jack Patton from RDG Planning and Design. Mr. Patton reviewed the findings of the study completed. He stated they started the process in May with an online survey and there was community engagement with various small group meetings and a town hall meeting. Mr. Patton reviewed the future needs for various spaces in the Recreation Center, he reviewed the top ten areas of the recreation center and noted which ones are undersized or the establishment of a new space would be beneficial. He reviewed the top five spaces from the community survey. He stated there was a lack of dedicated space in the Recreation Center of some of these areas. Also those younger than 16 year olds have limited opportunities at the Recreation Center. He commented membership remains stable. Mr. Patton recommended the city look at the necessary changes to the current limited facility spaces, expand the family market, expand the top five activities and look at aquatics.

Mayor Brown opened it up for discussion. Mr. Patton answered Councilman Green's question on the 12,000 sq. foot lobby. He stated the current lobby is a 12 foot wide hallway of sorts and this could be expanded to allow for seating for patrons and a

waiting area. Mr. Patton also explained the childcare area should be expanded and have added natural light. He stated this is an important asset. He stated the school has a pool available but only during certain times of day for the community and a leisure pool opportunity was a frequent request they saw during the study.

Mayor Brown introduced the final item on the agenda, bills and payroll. Daryl Kruse moved to approve the bills and payroll as presented, Rob Green seconded the motion. The motion carried unanimously.

There being no further discussion, Mayor Brown adjourned the meeting at 6:25 p.m.

Minutes by Lisa Roeding, Controller/City Treasurer