

# CITY OF GREEN COVE SPRINGS CITY COUNCIL SPECIAL SESSION - BUDGET WORKSHOP



321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
THURSDAY, AUGUST 05, 2021 – 9:00 AM

---

## MINUTES

---

Invocation & Pledge of Allegiance to the Flag – **Council Member Royal**

Roll Call

**COUNCIL MEMBERS PRESENT:** Mayor Ed Gaw, Vice Mayor Matt Johnson, Council Member Connie Butler, Council Member Steven Kelley, Council Member Van Royal

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk, Marlana Guthrie, Finance Director

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.  
No comments

### COUNCIL BUSINESS

Mayor Gaw speaks to the Council concerning the Rivers House.

City Manager, Steve Kennedy advises it is being looked at and are in the process of putting more focus on the upkeep of the Rivers House. Mr. Kennedy advises the new number for the FMIT has come in and will be addressed with any provisions to the budget.

Council Member Royal speaks concerning the Red-Light Cameras in the City and personnel.  
Police Chief Derek Asdot addresses personnel, the Red-Light Cameras, and presents data for the cameras.

Council discussion follows.

### **Motion to remove additional Red-Light Cameras from the budget.**

Motion made by Mayor Royal, Seconded by Council Member Butler.

Voting Yea: Mayor Gaw, Vice Mayor Johnson, Council Member Butler, Council Member Kelley, Council Member Royal

1. City Council review of the General Fund Operating Budget (Revenues and Expenditures) and CIP:
  - A. General Fund Revenues *Steve Kennedy, Marlana Guthrie*
  - B. General Fund Expenditures *Steve Kennedy, Marlana Guthrie*
    - a. City Council  
City Manager, Steve Kennedy speaks on the money for the lobbyist.
    - b. City Clerk  
City Clerk, Erin West gives an overview of the budget items.

c. City Manager

Mr. Kennedy gives an overview of the budget items.

Vice Mayor Johnson speaks concerning the upcoming expiration of the City Manager contract. Council discussion follows with suggestion of Mayor Gaw to meet with the City Manager to speak about a new contract.

**Motion for Mayor Gaw to sit down with the City Manager to negotiate a new contract which will be presented to the City Council as soon as possible.**

Motion made by Mayor Royal, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

d. Human Resources

Mr. Kennedy gives an overview of the budget items.

e. Augusta Savage Arts & Community Center

Assistant City Manager, Mike Null gives an overview of the budget items.

f. Finance

Finance Director, Marlena Guthrie gives an overview of the budget items.

g. Information Technology

Director IT Services, Angel Alicea gives an overview of the budget items.

Council discussion follows concerning ransom ware and park wifi use.

h. General Services

Ms. Guthrie gives an overview of the budget items.

i. City Attorney

City Attorney, Jim Arnold gives an overview of the budget items and an update on the litigation.

Council discussion follows with the suggestion of Mayor Gaw meeting with the City Attorney for review of the City Attorney contract.

**Motion for the Mayor to sit down with the City Attorney to review the City Attorney contract with possible increase in salary.**

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Gaw, Vice Mayor Johnson, Council Member Butler, Council Member Kelley, Council Member Royal

j. Development Services

Development Services Director, Mike Daniels gives an overview of the budget items.

Council discussion follows concerning the Downtown Redevelopment Plans and the updated Comp Plan.

k. Code Enforcement

Mr. Daniels gives an overview of the budget items.

l. Police

Chief Asdot gives an overview of the budget items.

m. Public Works/Streets

Mr. Thomas gives an overview of the budget items.

n. Right-of-Way Maintenance

Mr. Null gives an overview of the budget items

o. Parks

Mr. Null gives an overview of the budget items

p. Parks and Recreation Programming

Mr. Null gives an overview of the budget items

q. Equipment Maintenance

Mr. Null gives an overview of the budget items

2. City Council review of the Special Revenue Funds Operating Budget and Capital Improvement Program (CIP) *Steve Kennedy, Marlana Guthrie*

A. Special Revenue Funds

1) Building

Development Services Director, Mike Daniels gives an overview of the Special Revenue Building budget items.

2) Law Enforcement Trust

Chief Asdot gives an overview of the Special Revenue Law Enforcement Trust budget items.

3. City Council review of the Police Building and Spring Park Debt Service Funds Budget *Steve Kennedy, Marlana Guthrie*

Ms. Guthrie gives an overview of budget line items

City Manager & City Attorney Reports / Correspondence

City Council Reports / Correspondence

**Adjournment**

There being no further business to come before the City Council, the meeting was adjourned at 4:16 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Edward R. Gaw, Mayor

Attest:

Erin West, City Clerk

