

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, NOVEMBER 10, 2020 – 7:00 PM



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## MINUTES

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### **Invocation & Pledge of Allegiance to the Flag**

The invocation was given by Mr. Bob Page followed by the Pledge of Allegiance to the Flag of the United States of America.

### **Roll Call**

**COUNCIL MEMBERS PRESENT:** Mayor Van Royal, Vice Mayor Ed Gaw, Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

Mike Kelter, 630 Myrtle Ave, GCS thank you to staff for getting the agenda packet on the website so citizens can see what is on the agenda. The railing by the pool was failing and right away someone blocked off that section and repair was completed. Mr. Kelter believes that repair will not work for long due to people sitting on the railings. Mr. Kelter advises he sees sprinklers going all the time even after a rain fall. Section 35-41 of the City Code requires sprinkler systems to have rain sensors. Mr. Kelter passes out some information and thoughts on the Green Cove Springs medical facility.

### **AWARDS & RECOGNITION**

1. Proclamation - Veterans Day

Recognition - Coast Guard

Council Member Johnson reads the proclamation and introduces the Coast Guard:

Chief Warrant Officer John Holmes - Commanding Officer

Chief Benjamin Foster - Executive Officer

Chief Sheldon Bond - Engineering Officer

Petty Officer Craig Engler - Operations Officer

Petty Officer Josh Martin - Training Officer

Petty Officer Jerome Teague - Operator

Petty Officer Michael Mehr - Operator

Petty Officer Michael Murray - Operator

Petty Officer Sean Gradin - Operator

Petty Officer Kamille Steiger - Operator

Petty Officer Jessica Maldonado - Operator

Coast Guard Chief Warrant Officer Holmes speaks and explains what the duties of the Coast Guard.

Mayor Royal and Council Member Johnson present a Certificate of Appreciation to the Coast Guard.

### PUBLIC HEARINGS

2. First Reading of Ordinance No. O-11-2020, an Ordinance modifying Water Rates - Fiscal Year (FY) 2021. *Scott Schultz*

City Attorney Arnold read Ordinance No. O-11-2020 by title.  
Assistant City Manager, Mike Null briefly explains the Ordinance.  
Mayor Royal opens the public hearing.  
Following no public comment, the public hearing is closed.

**Motion to approve Ordinance No. O-11-2020 on first reading as to form only and authorize second and final public hearing on December 8, 2020 at 7:00PM.**

**Motion made by Council Member Kelley, Seconded by Council Member Johnson.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

3. First Reading of Ordinance No. O-12-2020, an Ordinance modifying Wastewater Rates – Fiscal Year (FY) 2021. *Scott Schultz*

City Attorney Arnold read Ordinance No. O-12-2020 by title.  
Assistant City Manager, Mike Null briefly explains the Ordinance.  
Mayor Royal opens the public hearing.

Mike Kelter, 630 Myrtle Ave, GCS advises 5 years ago the City talked about a double digit increases for 4 years then single digits in year 5. Mr. Null said the increase was at 18% but they were able to lower it. Mr. Kelter would like to know at the second hearing how much of the money, the City has collected from rate payers over the last 5 years has been saved to help pay the loan that will be taken out. Mr. Kelter prefers not to hear another year that the City is going to break ground on the WasteWater Plant next year.

Following no further public comment, the public hearing is closed.  
Council discussion follows.

**Motion to approve Ordinance No. O-12-2020 on first reading as to form only and authorize second and final public hearing on December 8, 2020 at 7:00PM.**

**Motion made by Council Member Butler, Seconded by Council Member Kelley.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

4. Public Hearing and approval of Resolution No. R-30-2020, a Resolution amending the Special Revenue Building Department Fund operating budget for Fiscal Year 2020 per Exhibit "A". *Marlena Guthrie*

Finance Director, Marlena Guthrie speaks and explains Resolution No. R-30-2020.  
Mayor Royal opens the public hearing.

Following no public comment, the public hearing is closed.

**Motion to approve Resolution No. R-30-2020 amending the 2020 Operating Budget for the Special Revenue Building Department Fund per Exhibit "A".**

**Motion made by Council Member Johnson, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

5. Public Hearing and approval of Resolution No. R-31-2020, a Resolution amending the Disaster Fund and General Fund operating budgets for Fiscal Year 2020. *Marlena Guthrie*

Finance Director, Marlena Guthrie speaks and explains Resolution No. R-31-2020.

Mayor Royal opens the public hearing.

Following no public comment, the public hearing is closed.

**Motion to approve Resolution No. R-31-2020 amending the 2020 Operating Budget for the Disaster Fund and General Fund per Exhibit "A".**

**Motion made by Council Member Kelley, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

### CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Mayor Royal pulls Consent Agenda Items 23 and 24.

Council Member Kelley pulls Consent Agenda Item 15.

Council Member Gaw pulls Consent Agenda Item 16.

**Motion to approve Consent Agenda Items 6 through 24 minus Items 15, 16, 23 and 24.**

**Motion made by Council Member Kelley, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

6. City Council approval of Minutes from 10/20/2020 Special Session and 10/20/2020 Regular Session. *Erin West*
7. City Council approval of, and authorization for the Mayor to execute, Modification #1 to the Hazard Mitigation Grant Program (HMGP), Federally-Funded Subaward and Grant Agreement # H0297 / Project Number 4337-217-R, for \$537,018.75, for Utility Mitigation and Generator Project to install generators on 17 of the City's lift stations. *Scott Schultz*

8. City Council approval of, and authorization for funding in the amount of \$348,768.00 to Mastry / Yanmar utilizing the Sourcewell Purchasing Cooperative ID# 103544, and funding in the amount of \$90,003.63 to Cummins Southeast using the Florida Sheriffs Association FSA20-EQU18.0, for a total amount of \$438,771.63 to purchase generators as part of the Hazard Mitigation Grant Program (HMGP), Federally-Funded Subaward and Grant Agreement # H0297 / Project Number 4337-217-R, for \$537,018.75, for Utility Mitigation and Generator Project to install generators on 17 of the City's lift stations. Note: When you factor in the 75% funding from HMGP, the actual budgetary impact will be \$109,692.90. Staff has requested an advance from HMGP in the amount of \$333,578.20 but due to lead times the generator orders need to be placed prior to receipt. **Scott Schultz**
9. Amendment to 4<sup>th</sup> Extension of the Professional Engineering Services Agreement for FY 20/21. **Laurie Griffin**
10. City Council approval of, and authorization for the Mayor to execute, the St. Johns River Water Management District (SJRWMD), Cost Share Agreement Contract # 36028, granting the City \$1,500,000.00 towards the construction of the Harbor Road Water Reclamation Facility Phase 2 Project. **Scott Schultz**
11. City Council approval of, and authorization for the City Manager to execute, Amendment #1 in the amount of \$56,100.00 to the Design Loan Agreement for the Florida Department of Environmental Protection (FDEP), Drinking Water State Revolving Fund (SRF) Loan Application DW 100102 for \$356,800.00, for the design of capital improvements to the City's Water System. **Scott Schultz**
12. City Council approval to pay Application #3 to KBT Contracting Corp in the amount of \$84,537.36 for the new library building and approval to pay Application #1 for the food bank project in the amount of \$39,955.73. **Steve Thomas**
13. City Council approval of Pay Request #3 in the amount of \$19,695.70 to General Underground for Bid Award LC 2020-06, Reynolds Water System Improvements in the amount of \$685,724.00 (Base Bid), and Alternate #1 (water & sewer extension to MOBRO) in the amount of \$314,275.00 for a total amount of \$1,000,449.00. **Scott Schultz**
14. City Council approval to purchase a 2021 F-250 work truck from the Florida Sheriff's bid # 18-VEL 26.0, in the total amount of \$40,222.00 from Duval Ford and to surplus truck # 803, a 2008 F-250 which has far outlived its useful life. **Scott Schultz**
15. Review of a Master Site Development Plan for the Narducci Storage Office at 409 N Palmetto Avenue, 017639-001-00 **Michael Daniels**

Development Services Director, Michael Daniels speaks and explains Item 15.

Council Member Kelley asks if the roll up door complies with the design standards that were brought to the Council last year.

Mr. Daniels advises the design complies with all the design standards that were put in place.

**Motion to approve Consent Agenda Item 15.**

**Motion made by Council Member Kelley, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member**

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**Johnson, Council Member Kelley**

16. Review and Approval of Green Cove Springs Citizens Christmas Parade *Michael Daniels*

Executive Assistant to the City Manager, Kim Thomas updates the Council on the Green Cove Springs Citizens Christmas Parade.

**Motion to approve Consent Agenda Item 16.****Motion made by Council Member Kelley, Seconded by Council Member Butler.****Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

17. City Council approval of Contractors Pay Request #4 in the amount of \$44,215.20 to Jax Utilities Management for Bid Award LC 2020-07, US 17 / SR 16 Force Main Modifications in the amount of \$412,915.00. *Scott Schultz*
18. Award of Bid LC 2020-15 for Substation Structures and Equipment. *Laurie Griffin*
19. Award of Bid LC 2020-16 for two 27 kV Circuit Breakers. *Laurie Griffin*
20. Award of Bid LC 2020-14 for one 230 kV Circuit Switcher. *Laurie Griffin*
21. Mural Program Application - #ClayStrong Mural by Sophie Dentiste *Michael Daniels*
22. Council Approval of financing contract with NCL Government Capital for the purchase of two Heil Rear Load Garbage Trucks from Tampa Crane & Body Acquisitions, LLC in the amount of \$255,600.00. *Mike Null*
23. City Council approval of Resolution No. R-32-2020, correcting scrivener's error on the Stormwater Mitigation Credit application due date. *Mike Null*

Assistant City Manager, Mike Null explains Resolution No. R-32-2020 is correcting the due date that was set by the Council.

Mike Kelter 630 Myrtle Ave, GCS appreciates the correction and explains the confusion and issues with the due dates.

Council Member Butler asks Mr. Kelter if he refers citizens to City staff when they ask him questions.

Mr. Kelter advises he does refer citizens to City staff but the word has gotten out, if you need anything to call Mike Kelter, he works on weekends.

**Motion to approve Consent Agenda Item 23.****Motion made by Council Member Kelley, Seconded by Council Member Butler.****Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

24. City Council approval of Resolution No. R-33-2020, updating the City's Stormwater Mitigation Credit Policy. *Mike Null*

Assistant City Manager, Mike Null explains Resolution No. R-33-2020 is updating the Stormwater Mitigation Credit Policy.

Mike Kelter 630 Myrtle Ave, GCS approves of the language change, but it does not change the form. Mr. Kelter advises he submitted two record requests. One has been answered and one is still pending. He questions where the exemptions are for the Storm Water fees.

Mayor Royal speaks to Mr. Kelter answering his questions. He advises he does pay the Storm Water fee and there is no maintenance from the City standpoint on the Storm Water in Magnolia Point.

**Motion to approve Consent Agenda Item 24.**

**Motion made by Council Member Kelley, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

### COUNCIL BUSINESS

25. FMPA - November 2020 **Bob Page**

Mr. Page gave an overview of November and discussion followed

26. Review and approval of Resolution No. R-29-2020, implementing Traffic Study Guidelines for New Development **Michael Daniels**

Development Services Director, Michael Daniels presents and explains Resolution No. R-29-2020.

Council discussion follows.

**Motion to approval Resolution No. R-29-2020 implementing the Traffic Impact Analysis Guidelines.**

**Motion made by Council Member Johnson, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

27. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports.

City Manager, Steve Kennedy updates the Council on the CARES Act Money. He advises he has two items that need approved by emergency motion. The first being the new Intergovernmental Agreement and the second is to rescind the original approval of the schedule for the CARES projects.

**Emergency motion to authorize the Mayor or designee to execute the Intergovernmental Agreements for the CARES Act Funding with Clay County.**

**Motion made by Council Member Butler, Seconded by Council Member Johnson.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

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**Emergency motion to rescind the originally approved project listing.  
Motion made by Council Member Johnson, Seconded by Council Member Kelley.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

Development Services Director, Michael Daniels presents on the Bishop parcel located at Wayne Street and Oakridge Street.  
Council discussion follows.

28. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 9:58 p.m.


CITY OF GREEN COVE SPRINGS, FLORIDA



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B. Van Royal, Mayor

Attest:



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Erin West, City Clerk