

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, JANUARY 19, 2021 – 7:00 PM



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## MINUTES

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Invocation & Pledge of Allegiance to the Flag – **Pastor Brown, Cornerstone Church**

Roll Call

**COUNCIL MEMBERS PRESENT:** Mayor Van Royal, Vice Mayor Ed Gaw, Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

1. Dave Fieber 114 Ceja Way, St. Augustine. Mr. Fieber is the President of the Green Cove Rotarys. Thank you for allowing us to have the Pickleball Tournament at the gym. They were able to raise \$3,000 after cost for their Clay High School Scholarship program.

### AWARDS & RECOGNITION

1. Promotion of Brandi Acres from Communications Officer to Communications Supervisor. **Derek Asdot**  
Chief Asdot speaks about Brandi's promotion and presents her a certificate.  
Brandi's husband places her pin.

### PRESENTATION

2. Kimberly Cobb-Ray - NEFL Community Action Agency  
Kimberly Cobb-Ray with the NEFL Community Action Agency completes a presentation and explains to the Council what the agency does.  
Council discussion follows with Vice Mayor Gaw wanting to staff to follow up with Ms. Cobb-Ray on late fees.

### PUBLIC HEARINGS

3. First Reading of Ordinance No. O-01-2021, an Ordinance amending Chapter 90 of the City Code Article II Electric Utility, Division 2. Service Applications and Contracts, creating Section 90-24 entitled "Utility Payment Extensions" **Marlena Guthrie**

City Attorney Arnold reads Ordinance No. O-01-2021 by title and advises the word creating should be amending. The error will be fixed on the final reading.

Finance Director, Marlena Guthrie explains the Ordinance and the adjustments.

Mayor Royal opens the public hearing.

Following no public comment, the public hearing is closed.

Council discussion follows.

**Motion to approve as form only Ordinance No. O-01-2021, an Ordinance amending Chapter 90 of the City Code Article II Electric Utility, Division 2. Service Applications and Contract, creating Section 90-24 entitled "Utility Payment Extensions"**

**Motion made by Council Member Kelley, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

### CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Mayor Royal pulls Item 4.

**Motion to approve Consent Agenda Items 4 through 12 minus Item 4.**

**Motion made by Council Member Johnson, Seconded by Council Member Kelley.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

4. City Council approval of the 2021 Food Truck Friday Schedule and Request for City Support.  
*Kimberly Thomas*

Mayor Royal advises that, prior to Vice Mayor Gaw being on Council, Mr. Gaw approached Mr. Royal about getting involved with Food Truck Friday. This item was pulled due to Mayor Royal and Vice Mayor Gaw being affiliated with FTF and the concern of voting on this item.

City Attorney Arnold advises if Mayor Royal and Vice Mayor Gaw he sees no issue with them voting on the item if it is purely a charitable donation and they are not worried about the money. Mayor Royal and Vice Mayor Gaw advise they will abstain from this vote.

**Motion to approve Consent Agenda Item 4.**

**Motion made by Council Member Kelley, Seconded by Council Member Johnson.**

**Voting Yea: Council Member Butler, Council Member Johnson, Council Member Kelley**

**Voting Abstaining: Mayor Royal, Vice Mayor Gaw**

5. City council approval of Training Funds being used for Block 1 of 4 for JJ Mares for Law Enforcement Basic Recruit Program. *Derek Asdot*
6. City Council approval of the use of training funds for Record Technician, Karla Olivierre-Holness, to attend an online training class: Florida Sunshine Law for Law Enforcement. *Derek Asdot*

7. City Council approval of the 4th Annual GCSPD Golf Tournament. **Derek Asdot**
8. City Council approval of Engineering Service Agreements for upcoming State Revolving Fund and other construction projects to Mittauer & Associates and CPH Incorporated from Bid # LC2020-21, Engineering Services DEP /SRF. **Scott Schultz**
9. City Council approval of, and authorization for the Mayor, City Attorney and City Clerk to execute, the Clean Water State Revolving Fund (SRF), Construction Loan Agreement WW100420, Grant Agreement SG 100421 for Phase II Construction of the Consolidated Advanced Wastewater Treatment Plant (AWWTP) in the amount of \$12,000,000.00 with a principal forgiveness (grant) amount of \$4,452,835.00 providing for an actual repayment amount of \$7,547,165.00. **Scott Schultz**
10. City Council approval to surplus old post lamps from Spring Park. **Scott Schultz**
11. City Council approval to surplus old roofing tiles from Qui-Si-Sana Hotel. **Scott Schultz**
12. Council approval Air-Max as the City's HVAC vendor for new installations and service to be excepted from informal and formal bidding processes for consistency. **Mike Null**

#### COUNCIL BUSINESS

13. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports. The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.
14. City Council Reports and/or Correspondence. The City Council made comments regarding various city activities, events, operations, and projects.

#### Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 8:45 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

  
B. Van Royal, Mayor

Attest:

  
Erin West, City Clerk



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Bert Van Royal, hereby disclose that on January 19, 2021:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

*Dates for Food Truck Friday*

1/19/2021  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



**APPOINTED OFFICERS (continued)**

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**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Edward R. Gaw, hereby disclose that on January 19, 2021:

(a) A measure came or will come before my agency which (check one)

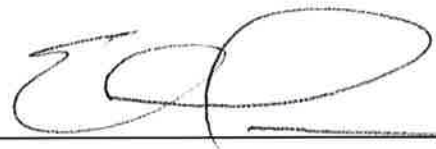
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

FINANCIAL OF 903 FOOD TRUCK FRIDAY PREVENTED MY VOTE.

01/20/2021

Date Filed



Signature

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