

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, FEBRUARY 02, 2021 – 7:00 PM



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## MINUTES

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Invocation & Pledge of Allegiance to the Flag - **Pastor Pope, Springs Baptist Church**

Roll Call

**COUNCIL MEMBERS PRESENT:** Mayor Van Royal, Vice Mayor Ed Gaw (via phone), Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

1. Stan Kinmonth 194 Malley Cove Ln, Fleming Island speaks to the Council concerning the MVPA First Florida Chapter event being held at Reynolds Park. Mr. Kinmonth advises the group is wanting to see about a lower major event fee and a waiver of the performance bond.

**Emergency motion to waive the security bond for the MVPA First Florida Chapter Swap Meet and to reduce the major event fee from \$500 to \$250 while still requiring the indemnity agreement and insurance requirement.**

Motion made by Council Member Kelley, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

**Emergency motion to approve the event being put on by the MVPA.**

Motion made by Council Member Butler, Seconded by Council Member Kelley.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

2. Felicia Hampshire 508 Franklin ST, GCS speaks to the Council sharing the plans for the 20<sup>th</sup> Annual Soul Food and Music Festival.

## AWARDS & RECOGNITION

1. Proclamation - Black History Month

Mayor Royal calls the staff to the front and reads the Black History Month Proclamation.

Mayor Royal presents the proclamation to Sgt. Kimberly Miller who speaks and announces her retirement from the Green Cove Springs Police Department.

Council Member Butler invites Mr. Hubert Robinson to speak. Mr. Robinson is in the Reserves of the Marine Corps. He advised he is working to become a film maker and is very interested in making a movie about Augusta Savage.

Mayor Royal asks Ms. Henrietta Francis to speak. Ms. Francis advises there are 3 remaining teachers from Dunbar High School that could not attend the meeting but will be receiving the proclamation and introduces former students of Dunbar High, who were taught by those teachers.

**Motion to approve the Black History Month Proclamation.**

Motion made by Council Member Kelley, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Council Member Butler, Council Member Johnson, Council Member Kelley

**PUBLIC HEARINGS**

2. Second and Final Reading of Ordinance No. O-01-2021, an Ordinance amending Chapter 90 of the City Code Article II Electric Utility, Division 2. Service Applications and Contracts by amending Section 90-24 entitled "Utility Payment Extensions" *Marlena Guthrie*

City Attorney Arnold reads Ordinance No. O-01-2021 by title.

Finance Director, Marlena Guthrie presents and explains the Ordinance.

Mayor Royal opens the public hearing.

Following no public comment, the public hearing is closed.

**Motion to approve Ordinance No. O-01-2021, an Ordinance amending Chapter 90 of the City Code Article II Electric Utility, Division 2. Service Applicants and Contracts by amending Section 90-24 entitles Utility Payment Extensions.**

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

3. First Reading of Ordinance No. O-16-2020, amending Section 101-5 to add new definitions and revise definitions for lot width and setback, establishing Section 101-160 concerning flag lot requirements, and amending Sections 113-131 and 113-132 to revise access requirements. *Michaels Daniels*

City Attorney Arnold reads Ordinance No. O-16-2020 by title.

Development Services Director, Michael Daniels presents and explains the Ordinance.

Mayor Royal opens the public hearing.

Joe Sobotta 212 North St, GCS questions the flag lot ownership.

Discussion follows Mr. Sobotta's question.

Following no further public comment, the public hearing is closed.

Council discussion follows.

**Motion to approve the first reading of Ordinance No. O-16-2020, amending City Code Chapter 101, Article I; establishing Chapter 101, Article II, Division 3, Section 101-160 Flag Lots; and amending Chapter 113, Article II, Division 4 as to form and legality.**

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

Blue Card: George Giouvakos 1149 Idlewild Ave, GCS speaks to the Council concerning the pulling of permits to trim trees on his property due to a high winds at the beginning of December 2020. The high winds resulted in a tree falling through a roof.  
Council discussion follows.

### CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Mayor Royal pulls Item 13.

**Motion to approve Consent Agenda Items 4 through 15 minus 13.**

Motion made by Council Member Kelley, Seconded by Council Member Johnson.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

4. City Council approval of Minutes from 1/05/2021 and 1/19/2021 Regular Sessions. *Erin West*
5. City Council approval of funding, and authorization for the City Manager to execute, a task order in the amount of \$696,500.00 to Mittauer & Associates for FDEP Grant / Loan Administration, Construction Material Review and Approval, Construction Inspection and Administration, SRF Davis-Bacon and American Iron and Steel monitoring requirements, providing Resident Construction Inspector, Start-Up Services, and As-Built / O&M Manual Development for the Phase II Harbor Road Advanced Wastewater Treatment Facility. *Scott Schultz*
6. City Council approval of Pay Application #5 to KBT Contracting Corp in the amount of \$59,234.40 for the ASACC Library Building project. *Steve Thomas*
7. Friends of Augusta Savage "BHM" Community Outreach *Kim Thomas*
8. City Council approval of, and authorization for the Mayor to execute, Disbursement Request #9 in the amount of \$19,500.00 to the Design Loan Agreement for the Florida Department of Environmental Protection (FDEP), Drinking Water State Revolving Fund (SRF) Loan Application DW 100102 for \$356,800.00, for the design of capital improvements to the City's Water System. This is the final invoice for the Magnolia Point Cul-de-Sac Pressure Improvement portion of the overall project. *Scott Schultz*
9. City Council approval of funding in the amount of \$32,910.15 to Gresco for underground boring conduit for the Electric Department. *Scott Schultz*
10. City Council approval to surplus aluminum roof from pipe storage building at the Harbor Road WWTF. *Scott Schultz*
11. City Council approval to surplus aluminum carport removed from the Old Police Department. *Scott Schultz*

12. City Council approval of Pay Request #5 in the amount of \$112,247.25 to General Underground for Bid Award LC 2020-06, Reynolds Water System Improvements in the amount of \$685,724.00 (Base Bid), and Alternate #1 (water & sewer extension to MOBRO) in the amount of \$314,275.00 for a total amount of \$1,000,449.00. **Scott Schultz**
13. Review of Revised Site Development Plan for Harbor Road Wastewater Treatment Facility **Michael Daniels, Scott Schultz**  
  
Mayor Royal advises he pulled this item just to clarify the length of 6ft or 8ft. Water Utility Director, Scott Schultz advises the correct length is 8ft.  
  
**Motion to approve Consent Agenda Item 13**  
Motion made by Council Member Kelley, Seconded by Council Member Butler.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley
14. City Council approval of a purchase order to Danella Construction in the amount of \$125,590 to install underground conduit for Electric system improvements. **Andy Yeager**
15. City Council approval of adjustments to the Electric Department Wages. **Steve Kennedy**

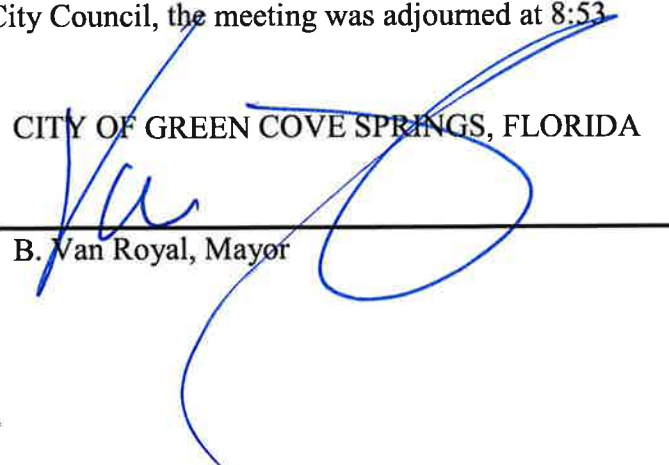
#### COUNCIL BUSINESS

16. FMPA - February 2021 **Bob Page**  
Mr. Page gave an overview of February and discussion followed.
17. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports.  
The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.
18. City Council Reports and/or Correspondence.  
The City Council made comments regarding various city activities, events, operations, and projects.

#### Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 8:53 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

  
B. Van Royal, Mayor

Attest:



Erin West, City Clerk