

CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
TUESDAY, APRIL 20, 2021 – 7:00 PM



MINUTES

Invocation & Pledge of Allegiance to the Flag - **Rev. Amy Slater - St. Mary's Episcopal Church**

Roll Call

COUNCIL MEMBERS PRESENT: Mayor Van Royal, Vice Mayor Ed Gaw, Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

STAFF MEMBERS PRESENT: L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

County Manager, Howard Wanamaker, speaks and thanks the Council and City Staff for the help with the removal of yard waste.

AWARDS & RECOGNITION

1. Promotion of Austin Graham from Officer to Sergeant. **Derek Asdot**
Police Chief, Derek Asdot speaks about Sergeant Grahams promotion. Sergeant Graham is pinned.
2. New Hire Recognition - Officer Russell Reese - **Derek Asdot**
Police Chief, Derek Asdot speaks and presents Officer Reese with his previously taken oath. Officer Reese is pinned.

PRESENTATIONS

2. Presentation by James Moore and Company of the Audited Financial Statements for the period ending September 30, 2020 **Marlena Guthrie**

James Halleran with James Moore and Company introduces Wes Shepherd who presents the Audited Financial Statements for the period ending September 30, 2020.

CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Motion to approve Consent Agenda Items 4 through 14.

Motion made by Council Member Kelley, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

4. City Council approval for Chief Asdot to attend the 29th Annual Executive FBI-LEEDA Training Conference in Fort Lauderdale, FL. **Derek Asdot**
5. GCSCAC Minute 3.17.21 **Kimberly Thomas**
6. City Council approval of **Final** Invoice 21-101 in the amount of \$80,513.00 to Essential Painting Incorporated (EPI) for tank painting at all water and wastewater facilities, piggybacking on University of Florida Bid # 20B334 for wastewater facility painting. **Scott Schultz**
7. City Council approval of Invoice # 96-69657 to Cummins Southeast, in the amount of \$86,134.09 for purchase of generators as part of the Hazard Mitigation Grant Program (HMGP), Federally-Funded Subaward and Grant Agreement # H0297 / Project Number 4337-217-R, for \$537,018.75, for Utility Mitigation and Generator Project to install generators on 17 of the City's lift stations. Note: When you factor in the 75% funding from HMGP, the actual budgetary impact will be \$109,692.90. Staff has requested an advance from HMGP in the amount of \$333,578.20 but due to lead times the generator orders need to be placed prior to receipt. **Scott Schultz**
8. City Council approval of the FY 2021 Revenues and Expenditures Report and the Quarterly Investment Report for the period ending March 31, 2021. **Marlena Guthrie**
9. Council approval of the second amendment to the interlocal agreement with Clay County Utility Authority allowing the City to serve CCUA an additional 200 ERUs with the option for an additional 100 ERUs. **Mike Null**
10. Award of RFQ LC 2021-04 for Electrical Engineering Services for Overhead and Underground Facilities. **Mike Null**
11. City Council approval of Minutes from 3/16/2021 and 4/06/2021 Regular Sessions **Erin West**
12. Award of RFQ LC 2021-02 for Engineering Services for Water, Wastewater, Drainage, Stormwater, Roadway & Parks **Mike Null**
13. City Council approval of form of lease agreement with AMIkids Clay County, Inc. to lease a portion of the August Savage Arts and Community Center (ASACC) Classroom Building. **Mike Null**
14. Approval of Pay Application #3 to Terry's Electric for Chapman Substation Construction Improvements in the amount of \$39,600.00, leaving a balance of \$528,458.60 in contract number LC 2020-17 in the total amount of \$879,086. **Andy Yeager**

COUNCIL BUSINESS

15. City Council discussion on revising Council Meeting dates due to holidays. *Erin West*

City Clerk, Erin West advises the Council that this item is to discuss the moving of Council Meetings in November and December due to the holidays. It is decided to wait on changing any November meetings until it gets closer and to have one meeting in December on December 7, 2021.

16. Refunding of Electric Utility Revenue Note, Series 2018 *Marlena Guthrie*

Finance Director, Marlena Guthrie speaks to the Council and explains she has spoken to the City's financial advisor about releasing a request for proposal for the potential refunding of the Electric Utility Revenue Note. Ms. Guthrie advises given the low interest rate there could be a potential debt service savings if the note is refunded.

Blue Card: Mr. Grayson Jones 1355 Blackmon Rd. GCS speaks to the Council concerning the refund of the revenue note and solar net metering.

Assistant City Manager, Mike Null speaks concerning Mr. Jones concerns and advises there will be an item on the next agenda concerning the solar net metering.
Council discussion follows.

Motion to approve the engagement of Public Financial Management (PFM), LLC to release a Request for Proposals for the potential refunding of the Electric Utility Revenue Note, Series 2018.

Motion made by Council Member Butler, Seconded by Council Member Kelley.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

17. Feedback and Preliminary approval of the Comprehensive Online Mapping System pursuant to the City's contract with the Department of Economic Opportunity for the Community Planning Technical Assistance Grant *Michael Daniels*

Development Services Director, Michael Daniels speaks to the Council and introduces Rives Deuteran with Geographic Technologies Group.

Mr. Deuteran presents and gives a brief glimpse at what the Comprehensive Online Mapping System will look like and entail.

Council discussion follows.

Motion to approve the Preliminary Online Comprehensive Mapping System.

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

- 18. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports. The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

City Manager, Steve Kennedy advises the price in building materials have gone up considerably which is impacting our utility materials and supplies. Mr. Kennedy would like to request an emergency action on purchasing materials due to around a 24% increase in cost. Council discussion follows.

Motion to authorize as an emergency action the purchase of 13,260 feet of 6" conduit from Gresco in the amount of \$99,317.40 and 33,000 feet of 500 MCM conductor from Graybar in the amount of \$176,248.05.

Motion made by Council Member Johnson, Seconded by Council Member Butler.
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

- 19. City Council Reports and/or Correspondence. The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 8:43 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA



B. Van Royal, Mayor

Attest:



Erin West, City Clerk