

CITY OF BAY CITY

MINUTES • JULY 16, 2024

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Mayor Pro Tem

Becca Sitz

Councilman

Jim Folse

Councilman

Bradley Westmoreland

Councilman

Blayne Finlay

Councilman

Benjamin Flores

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:01 p.m.

PRESENT

Mayor Robert K. Nelson
Councilman Blayne Finlay
Councilman Benjamin Flores
Councilman Jim Folse
Councilman Brad Westmoreland
Mayor Pro Tem Becca Sitz

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Mayor Pro Tem Becca Sitz

MISSION STATEMENT

The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.

Mayor Pro Tem Becca Sitz

APPROVAL OF AGENDA

Motion made by Councilman Flores to approve the agenda, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

PUBLIC COMMENTS

There were no public comments.

AWARDS & PROCLAMATIONS**1. Recognition ~ City of Bay City employee promotions.**

Rhonda Clegg, Human Resource Director, presented and recognized staff promotions.

ACKNOWLEDGEMENT FROM CITY MANAGER

Scotty Jones, Interim City Manager, thanked the management team for work before, during and after Hurricane Beryl. Ms. Jones added the Samantha Denbow, Library Director, was our Public Information Officer during the event and did a great job. Ms. Jones encouraged citizens to use hyper-reach and thanked the media for sharing posts.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Council thanked departments for their hard work during the storm. Councilman Folse added that public works quickly jumped in on two lift stations that went out. Mayor Nelson recognized Scotty Jones, as well as Samantha Denbow and Jessica Russell who got together and went to different restaurants for donations for meals to provide to those who needed it.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

2. **Accounts Payable, Direct Payable and Utility Refunds for April, May, and June 2024.**
3. **Ratify the Declaration of Local State Disaster, Order 2024-01, resulting from Hurricane Beryl.**
4. **Waiving of building permit fees for repairs related to damage caused by Hurricane Beryl.**

Motion made by Mayor Pro Tem Sitz to approve the consent items, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

DEPARTMENT REPORTS

5. **Library 3rd Quarter Report.**

Samantha Denbow, Library Director, presented the Library business plan and 3rd quarter report.

6. **Parks and Recreation Report and Events.**

Kelly Penewitt, Interim Parks & Recreation Director, presented the Parks and Recreation report. Ms. Penewitt commented that they send advertisements and postcards to former Riverside tenants.

Councilman Ben Flores left the meeting at 6:34 p.m.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

7. **Resolution ~ Discuss, consider, and/ or approve a resolution of the City Council of Bay City, Texas, accepting the Preliminary Service and Assessment Plan for the Russell Ranch Public Improvement District; setting a date for public hearing**

on the proposed levy of assessments; authorizing the publication and mailing of notice; and enacting other provisions relating thereto.

Scotty Jones, Interim City Manager, and Andrea Barnes with P3 presented. The Public Improvement District is a 30 year PID. A Public Hearing is scheduled for August 13th.

Motion made by Councilman Folse to approve a resolution of the City Council of Bay City, Texas, accepting the Preliminary Service and Assessment Plan for the Russell Ranch Public Improvement District, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

8. Agreement ~ Discuss, consider, and/or approve the reimbursement agreement between Crescent Capital Investments, LLC and the city of Bay City, Texas.

Scotty Jones, Interim city Manager

Motion made by Mayor Pro Tem Sitz to approve the reimbursement agreement between Crescent Capital Investments, LLC and the city of Bay City, Texas, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

9. Contract ~ Discuss, consider, and/or award the bid for the 2024 Brush Site Wood Chipping Services at the City's brush site to the lowest responsible bidder and authorize the City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and Austin Wood Recycling in the amount of \$71,000. Krystal Mason, Assistant Public Works Director

Motion made by Councilman Finlay to award the bid for the 2024 Brush Site Wood Chipping Services at the City's brush site to the lowest responsible bidder, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

10. Property ~ Discuss, consider, and/or approve a declaration of unusable equipment: 2 surplus police vehicles, and authorize staff to sell said surplus equipment through the use of an online auction or other means. Lieutenant Chris Hadash

Motion made by Councilman Finlay to approve a declaration of unusable equipment: 2 surplus police vehicles, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

11. Development ~ Discuss and review proposed Tax Increment Reinvestment Zone Number Five (TIRZ #5) redevelopment boundaries.

Scotty Jones, Interim City Manager, presented with Jessica Russell, Bay City CDC Executive Director, and Gabriel Lopez, City Engineer Tech. Boundaries were presented and discussed.

Councilman Flores returned at 7:12 p.m.

- 12. Agreement ~ Discuss, consider, and/or approve ratification of the agreement by and between the City of Bay City, Texas and DebrisTech, LLC.** Scotty Jones, Interim City Manager

Motion made by Mayor Pro Tem Sitz to approve ratification of the agreement by and between the City of Bay City, Texas and DebrisTech, LLC, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 13. Contract ~ Discuss, consider, and/or approve ratifying the contract with DRC Emergency Services, LLC for debris removal and finding that competitive bidding is not feasible because an emergency or exigency exists that could affect the health and safety of the public due to Hurricane Beryl.** Scotty Jones, Interim City Manager

Motion made by Mayor Pro Tem Sitz to approve ratifying the contract with DRC Emergency Services, LLC for debris removal, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 14. Resolution ~ Discuss, consider, and/or approve a Resolution to ratify and renew the Declaration of Disaster until further action by City Council.** Scotty Jones, interim City Manager

Motion made by Mayor Pro Tem Sitz to approve a Resolution to ratify and renew the Declaration of Disaster until further action by City Council, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Mayor Pro Tem Sitz asked about the stripping on Nichols and Herb Blomquist confirmed it was complete.

ADJOURNMENT

Motion made by Councilman Flores to adjourn, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried and Council adjourned at 7:23 p.m.

PASSED AND APPROVED, this 13th day of August 2024.



ROBERT K. NELSON, MAYOR

CITY OF BAY CITY, TEXAS



JEANNA THOMPSON

CITY SECRETARY





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