



**CITY COUNCIL  
REGULAR SESSION MINUTES  
AUGUST 4, 2021**

**PRESENT:**

Dr. Larry Wallace Jr., Mayor

**COUNCIL MEMBERS:**

Dr. Christopher Harvey, Mayor Pro Tem, Place 3  
Emily Hill, Place 1  
Anne Weir, Place 2  
Sonia Wallace, Place 4  
Deja Hill, Place 5  
Gene Kruppa, Place 6 (Absent)

**CITY STAFF:**

Thomas Bolt, City Manager  
Lluvia T. Almaraz, City Secretary  
Ryan Phipps, Chief of Police  
Tracey Vasquez, HR Manager  
Sarah Friberg, Court Administrator  
Veronica Rivera, Assistant City Attorney

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Wallace at 7:04 p.m. on Wednesday, August 4, 2021, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

**PLEDGE OF ALLEGIANCE**

At the direction of Mayor Wallace, Mayor Pro Tem Harvey, led the Pledge of Allegiance.

**PROCLAMATION**

**A. Declaring Saturday, August 7, 2021, as “Purple Heart Day”**

Mayor Wallace read and presented the proclamation to Council Member Emily Hill.

## **PUBLIC COMMENTS**

Grant Loveless with Elevate Your Essence, LLC, 18213 Maxa Drive, Manor, Texas, appeared before City Council and urged the assistance for leading the efforts to create a more inclusive and engaged Manor. Mr. Loveless is requesting the creation of two (2) task forces dedicated to Animal Control and Traffic Control and a Commission dedicated to Youth Engagement and Success. He briefly discussed the duties of each force and commission. Mr. Loveless asked for Council's guidance and support on his proposal.

## **REPORTS**

*Reports about items of community interest on which no action was taken.*

### **A. Capital Metro**

Mayor Pro Tem Harvey stated this report would be presented on a later date after further discussion with City staff.

## **CONSENT AGENDA**

Mayor Wallace read the correct date of July 21, 2021, City Council Regular Meeting Minutes for Item No. 1.

- 1. Consideration, discussion, and possible action to approve the City Council Minutes of the July 7, 2021, City Council Regular Meeting.**
- 2. Consideration, discussion, and possible action on a Resolution ordering the November 2, 2021, General Election; Authorization for the Mayor to execute the Notice of General Election; and Authorization for the City Manager to execute the election agreements with Travis County.**

Resolution No. 2021-16: A Resolution of the City of Manor, Texas, Ordering a General Election to be Held on November 2, 2021, for the Purpose of Electing a Mayor and Three (3) Council Members of the City Council (Place Nos. 1, 3, and 5); Making Provisions for the Conduct of the Election; Providing for Other Matters Relating to the Election; and Providing an Effective Date.

- 3. Second and Final Reading: Consideration, discussion, and possible action on an ordinance rezoning 19.81 acres, more or less, out of the James Manor Survey No. 40, Abstract 546, and being located in the 11000 block of Hill Lane, Manor, TX from Light Commercial (C-1) to Light Industrial (IN-1).**

Ordinance No. 617: An Ordinance of the City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land from Light Commercial (C-1) to Light Industrial (IN-1); Making Findings of Fact; and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Deja Hill and seconded by Mayor Pro Tem Harvey, to approve the Consent Agenda.

There was no further discussion.

**Motion to approve carried 6-0**

#### **REGULAR AGENDA**

**4. Consideration, discussion, and possible action on a Statement of Work No. 5 to the Master Services Agreement between the City of Manor and George Butler Associates, Inc. for Cottonwood Creek Phase 2 Wastewater Collection System Improvements.**

The City staff recommended that the City Council approve the Statement of Work #5 to the existing Master Services Agreement with George Butler Associates, Inc. for the Cottonwood Creek Phase 2 Wastewater Collection System Improvements in the amount of \$98,800.

City Engineer Kiger discussed the proposed statement of work for the Cottonwood Creek Phase 2 Wastewater Collection System Improvements.

**MOTION:** Upon a motion made by Mayor Pro Tem Harvey and seconded by Council Member Wallace, to approve the Statement of Work #5 to the existing Master Services Agreement with George Butler Associates, Inc. for the Cottonwood Creek Phase 2 Wastewater Collection System Improvements in the amount of \$98,800.

There was no further discussion.

**Motion to approve carried 6-0**

**5. Consideration, discussion, and possible action on a Statement of Work No. 6 to the Master Services Agreement between the City of Manor and George Butler Associates, Inc. for the 2021 Community Impact Fee Update project.**

The City staff recommended that the City Council approve the Statement of Work #6 to the existing Master Services Agreement with George Butler Associates, Inc. for the 2021 Community Impact Fee Update project in the amount of \$25,240.00.

City Engineer Phelan discussed the proposed statement of work for the 2021 Community Impact Fee Update Project.

**MOTION:** Upon a motion made by Mayor Pro Tem Harvey and seconded by Council Member Wallace, to approve the Statement of Work #6 to the existing Master Services Agreement with George Butler Associates, Inc. for the 2021 Community Impact Fee Update project in the amount of \$25,240.00.

There was no further discussion.

**Motion to approve carried 6-0**

Mayor Wallace adjourned the regular session of the Manor City Council into Executive Session at 7:18 p.m. on Wednesday, August 4, 2021, in accordance with the requirements of the Open Meetings Law.

**EXECUTIVE SESSION**

The Manor City Council convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in - *Section 551.074 (Personnel Matters) to deliberate the employment and appointment of the City Manager; and Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) to deliberate the employment and appointment of an Economic Development Director.* at 7:18 p.m. on Wednesday, August 4, 2021.

The Executive Session was adjourned at 9:59 p.m. on Wednesday, August 4, 2021.

**OPEN SESSION**

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 9:59 p.m. on Wednesday, August 4, 2021.

Mayor Wallace opened the floor for action to be taken on the items discussed in the Executive Session.

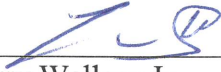
There was no action taken.

**ADJOURNMENT**

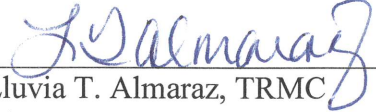
The Regular Session of the Manor City Council Adjourned at 9:59 p.m. on Wednesday, August 4, 2021.

These minutes approved by the Manor City Council on the 11<sup>th</sup> day of August 2021.

**APPROVED:**

  
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Dr. Larry Wallace Jr.  
Mayor

**ATTEST:**

  
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Lluvia T. Almaraz, TRMC  
City Secretary

