



# CITY COUNCIL MEETING MINUTES

Tuesday, June 07, 2022 at 7:00 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

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## CALL TO ORDER

Mayor Olson called the meeting to order at 7:00 p.m.

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## ROLL CALL

Mayor Darrel Olson and Council Members Connie Lyscio, Zach Tabatt, John Ward, and Mark Cross were present.

City Administrator Brad Chapulis, Assistant City Administrator Kelly Steele, Community Development Director Josh Doty, and Assistant City Engineer Trevor Thompson were present.

## PLEDGE OF ALLEGIANCE

All joined Mayor Olson in reciting the Pledge of Allegiance.

## PRESENTATIONS

## ADDITIONS OR CHANGES TO THE AGENDA

**PUBLIC COMMENTS** - *Comments received from the public may be placed on a future meeting agenda for consideration.*

**CONSENT AGENDA** - *The following items are considered non-controversial by staff and are recommended to be read and passed in one motion. Any council person, staff, citizen, or meeting attendee can request one or more items be pulled from the Consent Agenda and the item will be pulled and addressed immediately after the passage of the Consent Agenda; otherwise, the following items will be passed in one motion:*

Approve the Consent Agenda as Amended

1. Approve City Council Work Session Minutes from May 17, 2022
2. Approve City Council Minutes from May 17, 2022
3. Approve City Council Special Minutes from May 26, 2022
4. Approve the Payment of Bills and Finance Report (Addendum A)
5. Approve the Issuance of Liquor Licenses for the Licensing Period of July 1, 2022 through June 30, 2023
6. Approve Permit for Retail Sales of Fireworks for TNT Fireworks to Conduct Sales at Westside Liquor
7. Special Event Application for First Baptist Church
8. Approve Special Event Application for Walk a Mile in Her Shoes

9. Approve Special Event Permit for 2022 Alzheimer's Association Walk
10. Adopt Ordinance 2022-004, Liquor Control
11. Approve Amendment to Jack Pine's Liquor License to Allow for Off-Sale of up to 128 Ounces Per Customer Per Day through the June 30, 2022, License Period
12. Accept a \$400 Donation from the Baxter Lions Club for the 2022 Children's Triathlon
13. Accept a \$2,300 Safety Grant from CenterPoint Energy
14. Appoint Mr. Chuck Anderson to Streets and Storm Water Lead Position and Authorize Staff to Commence the Process to Fill the Public Works Maintenance II Position
15. Approve Purchase of Drainage and Utility Easement for 2022 Foley Road, Isle Drive, and Forthun Road Improvement Project for Parcel 40120812, Parcel 40070813, Parcel 40120811, Parcel 40120815, and Parcel 40070814
16. Adopt Resolution 2022-046 Amending Resolution 2022-044 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2022 TH 210/Inglewood Drive Improvement Project
17. Adopt Resolution 2022-047 Ordering Improvement for the 2023 Cypress Drive and Douglas Fir Drive Improvements Project, Municipal Project No. 4087
18. Adopt Resolution 2022-048 to Approve the Public Interest Finding (PIF) Letter for the 2022 TH 210/Inglewood Drive Improvement Project

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#### **PULLED AGENDA ITEMS**

#### **OTHER BUSINESS**

19. Vacating Property and Closing of the Railroad Crossing Located on Knollwood Drive
  - 1) Hold Public Hear at 7:00 p.m. or shortly thereafter
  - 2) Adopt Resolution 2022-040 Vacating Property and Closing of the Railroad Crossing Located on Knollwood Drive, Railroad Milepost 122.209
20. Public Hearing – Annual Progress Report – Stormwater (MS4)

#### **COUNCIL COMMENTS**

21. Connie Lyscio
22. Zach Tabatt
23. John Ward
24. Mark Cross

25. Darrel Olson

**CITY ADMINISTRATOR'S REPORT**

**CITY ATTORNEY'S REPORT**

**ADJOURN**