



CITY COUNCIL FINANCE COMMITTEE MEETING

Monday, May 2, 2022 at 5:00 PM

1 Benjamin Franklin Way Franklin, Ohio 45005

www.FranklinOhio.org

CLERK'S JOURNAL

1. CALL TO ORDER

Chairman D. Centers called the meeting to order at 5:01 PM

2. ROLL CALL

Ms. Dunn called roll which showed:

PRESENT

Denny Centers

Michael Aldridge

Matt Wilcher

Mr. Westendorf, Chief Colon, Chief Riddiough, Ms. Steed and Ms. Dunn were also in attendance.

3. APPROVE THE CLERK'S JOURNAL AND ACCEPT THE TAPES AS THE OFFICIAL MINUTES

A. March 21, 2022

Motion made by Wilcher, Seconded by Aldridge.

Voting Yea: Centers, Aldridge, Wilcher

Motion passed.

4. NEW BUSINESS

Mr. Westendorf reported that April Income Tax brought in 1,703,728. If this trend continues, the City is on track to be up 8% overall. Mr. Westendorf will update the collection projection.

Staff is proposing increasing the pay of Seasonal Public Works Staff to \$15.00/hour. Out of nine authorized positions, there had been one applicant. The increase would cost \$9,000 for the season. The Committee was in favor of the increase.

A. Finance Director Position Description

The Committee reviewed proposed changes to the Finance Director position description. Ms. Ryan reviewed and approved changes before leaving.

Motion made to approve amended job description of the Finance Director by Wilcher, Seconded by Aldridge.

Voting Yea: Centers, Aldridge, Wilcher

Motion passed.

B. Patrol Officer

Staff has presented adding a Traffic Enforcement Officer to the Safety Committee. The Chief proposed adding position that focuses on traffic enforcement. On average, if the officer issues one speeding violation per hour, during an eight hour day, those fines would more than cover the cost of adding this position. Staff has discussed this with the Judge. The City sees lots of traffic issues, which are harder to maintain with minimum staffing. Citizens are complaining about parking issues, drivers running stop signs, etc. An enhanced traffic citation systems will be used. Currently, the police division is using \$10 non-tracked tickets. The will begin using Ohio Uniform Traffic Tickets.

The Committee suggested adding more authorized positions in anticipation of retirements. Mr. Westendorf suggested having a meeting with the labor union to head off any problems that may arise from not staffing a "full force" with any additional authorized positions.

Motion made by Aldridge, Seconded by Wilcher.

Voting Yea: Centers, Aldridge, Wilcher

Motion Passed.

C. Police Fleet Management

Staff has received a quote from Enterprise to upgrade and manage the police fleet. This was also discussed with the Safety Committee.

Mr. Westendorf stated that the City of Franklin has struggled to manage fleets to the best ability. Enterprise has over 70 government clients in the state of Ohio. This program ensures safer and more efficient vehicles for the department. The current fleet size is 28 vehicles with a fleet budget of approximately \$318,332 per year. Enterprises proposal would save the City approximately \$220,589 over the next ten years

The City would maintain full equity of the vehicle. Enterprise could sell used vehicles on behalf of the City as the most opportune time. The value is reassessed every year. Length of ownership decreases. Amount of maintenance decreases. They would actively manage the fleet.

The Enterprise proposal would give the Police Department 15 new cruisers for \$133,000. That amount is budgeted to purchase two new vehicles in 2022.

The Police Department is also working on a new agreement with Warren County for maintenance on police vehicles.

The Committee was in favor of using a fleet management program.

D. Property Inspection & Homeowners Association

Currently, the City contracts with National Inspection Corporation for Property Maintenance. This contract began in 2006. The part-time service costs \$20,280, annually. The City has asked for an increase in services and they have declined. There have been increased enforcement efforts since January 2021, but additional enforcement efforts are still needed. The Code Official position is currently an in-house position.

Staff is looking for a new provider for the Rental and Point of Sale Inspection Program. The individual hired to start this program is on unpaid administrative leave due to health issues. The City must be able to assure the position for this person for one year.

The proposed provider would be able to provide an individual whose career is in inspection. Once inspections are up and running, the City would pass over property maintenance to the new company as well. The current budgeted amount for the Code Official and NIC is comparable to the cost of using the proposed provider.


Staff is working through dissolving the Franklin Homeowners Association. There is a qualified CBDG use that the funds could be used for. More information will be shared as the process proceeds.

5. ADJOURNMENT

Motion made by Wilcher, Seconded by Aldridge.

Voting Yea: Centers, Aldridge, Wilcher

The meeting adjourned at 5:55 PM.



Denny Centers, Chair