



**PAULDING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
June 11, 2024**

**Watson Government Complex  
Second Floor – Board of Commissioners Meeting Room**

**CALL TO ORDER:** David L. Carmichael, Chairman

**INVOCATION & PLEDGE:** David L. Carmichael, Chairman

**PRESENT:** David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Jayson Phillips, County Attorney; Frank Baker, County Manager; Steve Grimsley, Dep. County Clerk.

**MINUTES:**

- 1. The May 28, 2024 Work Session Minutes and the May 28, 2024 Board Meeting Minutes were available for review.*

**ANNOUNCEMENTS:**

Team Paulding: Employee of the Month Video, Brayden Robinson with Paulding County Human Resources, aired for the Commissioners and the audience.

**INVITED GUESTS:** None

**BID AWARDS:**

- 2. Award the FY 2024 Bituminous Surface Treatment Contract 1 Project to the lowest responsive bidder, Russell Standard, in the amount of \$454,155.50. Funds for the project will be allocated from the Paulding County General Fund. Roads in this project are located in all Posts:*  
Discussed action to award the FY 2024 Bituminous Surface Treatment Contract 1 Project to the lowest responsive bidder, Russell Standard, in the amount of \$454,155.50. Funds for the project will be allocated from the Paulding County General Fund. Roads in this project are located in all Posts. George Jones, Transportation Director stated the Finance Department advertised the Project and received two bids. They were opened on May 17, 2024, with Russell Standard being the low bid. The Contract completion date is November 30, 2024.

**Chairman Carmichael** asked Judge Woodall if she would like to come forward and speak about the Mental Health Court and graduation.

**Judge Woodall** stated last year’s budget was \$112,781.00 with a County match of \$15,379.00 with five participants. She further stated this year’s budget has grown to \$163,506.00 with a County match of \$28,554.00 for 15 participants. The grant will allow for a part-time Case Manager position and for transportation to help the participants. The Mental Health Court has a really good relationship with the Paulding County Jail and is helping to decrease the rate of recidivism.

- 3. Approve the purchase of (3) Inmate Transport Tahoe's and (1) LT Tahoe from Hardy Chevrolet in the amount of \$223,806.97:*  
Discussed action to approve the purchase of (3) Inmate Transport Tahoe's and (1) LT Tahoe from Hardy Chevrolet in the amount of \$223,806.97. Tabitha Pollard, Finance Director stated, for the last few years, purchasing vehicles has been a challenge. For this request, Hardy Chevrolet approached Fleet Maintenance saying they had some additional 2024 Tahoes available. She further stated purchasing the 2024 vehicles would save the County some money because the 2025 vehicles would be more expensive.

**Commissioner Galloway** asked if there was an estimate on the savings.

**Ms. Pollard** stated over the past few years the price of a vehicle has increased by 10% to 15%.

- 4. Award the 2024 Asphalt Project Contract V to the lowest responsive bidder, Northwest Georgia Paving Inc., in the amount of \$2,938,294.55. Project will be funded by GDOT LMIG*

***funds of \$2,669,711.54 and Paulding County General Funds of \$268,583.01. Streets scheduled in the Contract are located in all Posts:***

Discussed action to award the 2024 Asphalt Project Contract V to the lowest responsive bidder, Northwest Georgia Paving Inc., in the amount of \$2,938,294.55. Project will be funded by GDOT LMIG funds of \$2,669,711.54 and Paulding County General Funds of \$268,583.01. Streets scheduled in the Contract are located in all Posts. George Jones, Transportation Director stated The Finance Department advertised this project and received eight bids. The bids were opened on May 24, 2024, with Northwest Georgia Paving Inc. placing the low bid. This bid was 1.2% less than the County estimate. If approved, the project should be completed within 12 months from the Notice-to-Proceed issuance.

- 5. *Award the Repair and Overlay of the asphalt parking lot at 210 Paulding Lane to J & W Concrete and Asphalt Construction, Inc. in the amount of \$157,590.00. SPLOST funds will be used for this project, located in Post 2:***

Discussed action to award the Repair and Overlay of the asphalt parking lot at 210 Paulding Lane to J & W Concrete and Asphalt Construction, Inc. in the amount of \$157,590.00. SPLOST funds will be used for this project, located in Post 2. Jeremiah Fields, Property Management Director stated several bids were received for this project. The project is for 563 yards of repair to be completed by the end of June, and for 13,000 yards of overlay to be completed by the end of summer. It also includes restriping.

**Commissioner Kaecher** thanked Mr. Fields for a good job and stated the floors look amazing.

**REPORTS FROM COMMITTEES & DEPARTMENTS:**

Tabitha Pollard, Finance Director gave a brief informational presentation regarding the FY 2025 Budget. She stated the Budget was published on May 31, 2024, there will be a public hearing on July 23, 2024, and it will come before the Board of Commissioners on August 13, 2024.

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** None

**CONSENT AGENDA:** Chairman Carmichael read the following consent agenda items:

- 6. *Adopt Water job classification for Meter Services Specialist.***
- 7. *Declare the following listed items as surplus, and approve their disposal through auction, trade or donation to GPSTC.***

Surplus Items			
Department	Item Name	Make/Model	Serial Number
DOT	Unit 125D	2015 Ford F-350	1FDRF3HT1FEB12268
DOT	Unit 110	1991 Mack RD600S	1M2P264C8MM008597
Water/Sewer	Unit 718	2006 Ford Ranger	1FTYR10U46PA72322
Sheriff	Unit S-83	2003 Ford Crown Vic	2FAFP71W13X170817
Sheriff	Old Unit 15 GEMA	1985 CHEV MILITARY	1GCGD34JXFF386617
Sheriff	GEMA	1987 CHEV MILITARY	1GCHD34J6HF308598
Sheriff	GEMA	1984 CHEV MILITARY	1GCHD34J2EF300655
Sheriff	GEMA	1986 CHEV MILITARY	1GCGD34J3GF307631
Fire	Unit 512 Eng 4	2000 Freightliner FL80	1FV6JLCB81HH27712
Fire	Unit 521 Fire Eng 6	2000 Freightliner FL80	1FV6JLCB7YHH27713
Fire	Unit 527 Fire Eng. 7	2001 Freightliner FL80	1FV6JLCB11HH27714

- 8. *Approve the following street to be accepted for perpetual maintenance.***

Whitley Crossing  
Whitley Crossing

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 9. *Ordinance No. 2024-06 an Ordinance Regulating the Operation of Coin Operated Amusement Machines within Paulding County:***

Discussed action to adopt Ordinance No. 2024-06 an Ordinance Regulating the Operation of Coin Operated Amusement Machines within Paulding County. Jayson Phillips, County Attorney stated the COAM category includes items such as crane machines and video games. The purpose of the Ordinance is to regulate the Class B COAM, which is a machine that can accumulate replays to be exchanged for merchandise. He further stated the General Assembly has given cities and counties the authority to regulate COAMS in ten specific areas. He is recommending the County to move forward with six of the areas through the Ordinance. Those areas would include a maximum of six Class B machines, the machines have to be in plain view, a distance requirement from alcohol, penalties, no grand-fathering, and 12 months to bring operations into compliance.

**Commissioner Galloway** thanked Mr. Phillips and stated she appreciated his work on the Ordinance.

***10. Resolution 2024-14 authorizing the Chairman to execute the modification documents and all other documents related to the GEFA Loan number CW2021022:***

Discussed action to adopt Resolution 2024-14 authorizing the Chairman to execute the modification documents and all other documents related to the GEFA Loan number CW2021022. Tabitha Pollard, Finance Director stated the County entered into this loan with GEFA in 2022. The purpose of this modification is to extend the completion date to July 1, 2025.

**Commissioner Dunn** stated that he wanted it to be clear this involves the Sewer Extension in Hiram, Ga.

**Ms. Pollard** stated yes. This is the HWY 92 Sewer Extension.

***11. Grant Agreement with Criminal Justice Coordinating Council to accept the VAWA Grant with a match of \$16,000.00 from General Funds for a total amount of \$66,667.00:***

Discussed action to authorize the Chairman to sign the grant agreement with Criminal Justice Coordinating Council to accept the VAWA Grant with a match of \$16,000.00 from General Funds for a total amount of \$66,667.00. Tabitha Pollard, Finance Director stated the County has had this Grant with the Criminal Justice Coordinating Council for many years. Sometimes, they can wave the match. With this grant, there is a match. She further stated these funds are to be used for victim witness personnel.

***12. Grant Award Documents for the Drug Court for the grant period of July 1, 2024 through June 30, 2025:***

Discussed action to authorize the Chairman to sign the grant award documents for the Drug Court for the grant period of July 1, 2024 through June 30, 2025. Tabitha Pollard, Finance Director stated the County has had this Grant for several years. Drug Court has inducted 157 participants, graduated 98 participants, currently has 23 participants, and has five people under evaluation. She further stated the County match is coming from the DATE Fund.

***13. Grant Award Documents for the Mental Health Court for the grant period of July 1, 2024 through June 30, 2025:***

Discussed action to authorize the Chairman to sign the grant award documents for the Mental Health Court for the grant period of July 1, 2024 through June 30, 2025. Jayson Phillips, County Attorney asked Chairman Carmichael to read this item for the record, since Judge Woodall spoke earlier in the meeting regarding this item.

***14. Grant Award Documents for the DUI Court for the grant period of July 1, 2024 through June 30, 2025:***

Discussed action to authorize the Chairman to sign the grant award documents for the DUI Court for the grant period of July 1, 2024 through June 30, 2025. Tabitha Pollard, Finance Director stated Judge O'Connor and Rhonda Franklin completed the application for the program. The program is brand new. They had requested to be awarded 20 participants, but received an award of 10 participants.

**Frank Baker**, County Manager wanted to clarify that on all three Accountability Court Grants, the County match comes from the DATE Fund.

**Chairman Carmichael** encouraged the audience to attend a Graduation of one of these programs. He further stated you will see the great effect these programs have on each individual.

**15. Change Order to the SolaCom Guardian Refresh and Upgrade Project with AT&T in the amount of \$65,270.77 to be paid from 911 Fees:**

Discussed action to approve the change order to the SolaCom Guardian Refresh and Upgrade Project with AT&T in the amount of \$65,270.77 to be paid from 911 Fees. David Mumford, Emergency Management Director stated in April 2023 the Board approved a contract with AT&T to upgrade and refresh the 911 system. This change order includes items left off the original contract.

**Commissioner Galloway** asked if there were other bids on this change order.

**Mr. Mumford** stated there were no other bids because AT&T is the sole source and the County's 911 provider.

**16. Construction Material Testing and Special Inspection Services Agreement with GeoHydro Engineers for the Fire Station #13 Project in the estimated amount of \$23,248.00. The project is funded from SPLOST proceeds and is located in Post 4 on Old Cartersville Road:**

Discussed action to approve the Construction Material Testing and Special Inspection Services Agreement with GeoHydro Engineers for the Fire Station #13 Project in the estimated amount of \$23,248.00. The project is funded from SPLOST proceeds and is located in Post 4 on Old Cartersville Road. Scott Greene, Special Projects Director stated the contractor is beginning work at Fire Station #13 this week. This item is for the Independent Testing and Laboratory Services Agreement. He further stated this is a common service the County employs on public projects to make sure the County gets what it pays for.

**CONCLUSION OF REGULAR BUSINESS**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None

**Chairman Carmichael** asked the Commissioners if they had any announcements or comments.

**Chairman Carmichael** announced Pete O'Hare, with the Museum of Flight, who had passed away last year was honored by the State of Tennessee through a Joint Resolution. The Chairman read a few lines from the Resolution.

**Commissioner Kaecher** announced the passing of Jim Talley. The funeral will be June 12, 2024 and asked the audience to keep the family in their prayers.

**Chairman Carmichael** asked Frank Baker to make an announcement.

**Frank Baker**, County Manager stated there was a need for Executive Session for Personnel and to adjourn the meeting from Executive Session.

**EXECUTIVE SESSION/ADJOURNMENT:** Chairman Carmichael made a motion to go into Executive Session for the purpose of Personnel and to adjourn the meeting from Executive Session, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway,

**Chairman Carmichael** stated the meeting would be adjourned from Executive Session.