



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
December 12, 2023**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:** Jayson Phillips, County Attorney

PRESENT: David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.

MINUTES:

- 1. The November 14, 2023 Work Session Minutes and the November 14, 2023 Board Meeting Minutes were available for review.*

ANNOUNCEMENTS:

Team Paulding: Employee of the Month video of Katie Butler with New Georgia Library aired for the Board and the audience.

The Paulding County Board of Commissioners recognized Chief Forestry Ranger Tim Sosebee and his personnel for their response to a brush fire near the Richland Creek Reservoir.

The Board of Commissioners recognized the Paulding County Board of Assessors for being awarded the 2023 Georgia Association of Assessing Officials Office of Excellence Award.

The Board of Commissioners presented the Public Safety Appreciation Award to Detention Officer Michelle Mason with the Sheriff's Office.

INVITED GUESTS: None

BID AWARDS:

- 2. Mud Green Culvert Replacement Project awarded to the lowest reliable bidder, Precision 2000, Inc. in the amount of \$812,021.60. Funds for the project will be allocated from General Funds. Project is located in Post 2:*

Discussed action to award the Mud Green Culvert Replacement Project to the lowest reliable bidder, Precision 2000, Inc. in the amount of \$812,021.60. George Jones, Transportation Director stated the Finance Department advertised the Contract and five (5) bids were received and opened on November 20, 2023. Transportation staff reviewed the bids and recommended the award to Precision 2000, Inc. He further stated the bid is in line with the County estimate. The project should be completed within a year.

- 3. Contract with Kimley-Horn and Associates, Inc. in the amount of \$427,992.00, for the Paulding County Major Corridors Study 2024. Funding for this Contract will be allocated from SPLOST funds:*

Discussed action to approve the Contract with Kimley-Horn and Associates, Inc. in the amount of \$427,992.00, for the Paulding County Major Corridors Study 2024. George Jones, Transportation Director stated on August 8, 2023, the County issued a request for proposals for transportation planning. The purpose of the Study is to determine the transportation needs of the County for the next 20 years. Five (5) consulting firms provided proposals for consideration. The selection team short-listed three (3) firms for an interview and presentation. The selection team recommends Kimley-Horn and Associates.

Chairman Carmichael asked about cooperation between GDOT and Kimley-Horn and Associates.

Mr. Jones stated this will be a comprehensive study involving all roads in the County. He further stated some State roads are currently involved in widening projects.

Commissioner Stover asked Mr. Jones to explain the difference in Arterial roads and Collective roads.

Mr. Jones stated there are three (3) types of roads: Arterial roads, Collector roads and Local roads. Arterial roads are roads with higher speeds and multiple lanes, such as Hwy 92, Hwy 278 and Hwy 120. Collector roads collect traffic from local roads, such as Ivy Gulledge Road or Harmony Grove Church Road. Local roads would connect the driver to a house.

Chairman Carmichael asked how the County DOT staff will work with Kimley-Horn and Associates.

Mr. Jones stated the staff had major input on developing the parameters of the study. He further stated the County DOT has a very knowledgeable and great staff.

4. *Purchase of fuel, utilizing the Sourcewell Contract, to Mansfield Oil for a one year Contract with annual renewals:*

Discussed action to award the purchase of fuel, utilizing the Sourcewell Contract, to Mansfield Oil for a one year Contract with annual renewals. Tabitha Pollard, Finance Director stated in the past the County partnered with the School Board through the State Contract, which expires on December 31, 2023. There will not be another Contract to replace it. Ms. Pollard further stated Sourcewell now has the Contract and uses the same provider the State Contract used. The Mansfield Oil Contract is a little less than the current Contract.

REPORTS FROM COMMITTEES & DEPARTMENTS:

Sheriff Gary Gulledge presented an update to the Board and the audience regarding last quarter's statistics.

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

5. *Approve the funds for the first year of 60-month Contract with Flock Safety LPR Products which will allow all current and additional LPR cameras to be included under one billing cycle for the Sheriff's Office at a cost of \$95,000 per year.*
6. *Authorize the Chairman to approve and execute, in a form substantially similar, the Contract Agreement for Acquisition of Right of Way with the Georgia Department of Transportation (GDOT) for the Cedarcrest Road Widening Project, from Harmony Grove Church Road to the Cobb County Line; GDOT PI#0013700. Federal Funding was previously secured with the Atlanta Regional Commission. They approved funding 80% of the project, with 20% coming from County SPLOST Funds for a total of \$7,000,000. This project is located in Post 1 and 4.*

OLD BUSINESS: None

NEW BUSINESS:

7. *Construction Agreement with the Georgia Department of Transportation (GDOT) in the amount of \$1,465,017.53 for the Burnt Hickory Road at Stout Parkway and Brownsville Extension Roundabout Project GDOT PI#0016122. Project is located in Post 3:*
Discussed action to authorize the Chairman to approve and execute, in a form substantially similar, the Construction Agreement with the Georgia Department of Transportation (GDOT) in the amount of \$1,465,017.53 for the Burnt Hickory Road at Stout Parkway and Brownsville Extension Roundabout Project GDOT PI#0016122. George Jones, Transportation Director stated the Board of Commissioners awarded the Construction Project to E.R. Snell at the November 14, 2023 Board Meeting for the single lane roundabout. Through GDOT, the County was awarded \$1,465,017.53 of Federal Funds to be used towards the construction of the project. This Agreement is required by GDOT in order to proceed with the Project.
8. *Application for GDOT FY 2024 Local Maintenance and Improvement Grant (LMIG) in the amount of \$2,155,738.95 and the required 30% match funds of \$646,721.68, which will be allotted from General Funds. Project is located in Post 2:*
Discussed action to authorize the Chairman to approve and execute the application for the GDOT FY 2024 Local Maintenance and Improvement Grant (LMIG) in the amount of \$2,155,738.95

and the required 30% match funds of \$646,721.68, which will be allotted from General Funds. George Jones, Transportation Director stated the LMIG is funded from the State Motor Vehicle Tax Collection. Based on a formula used by the State, Paulding County received \$2,155,738.95. To receive the funds, The County has to meet a required 30% match. The funds will be used for paving roads.

Chairman Carmichael asked how the amount the County receives is determined.

Mr. Jones stated it is based on the population of the County and the number of County road miles maintained verses the population of Georgia and the number of road miles maintained by the State.

Commissioner Stover asked how many miles Paulding County maintains.

Mr. Jones stated the County maintains about 1000 miles of road.

- 9. ***Atlanta Gas Light Company Encroachment and Reimbursement Agreement in the estimated amount of \$376,292.00 and authorize the Chairman to execute the same. Located in Post 4:*** Discussed action to approve the Atlanta Gas Light Company Encroachment and Reimbursement Agreement in the estimated amount of \$376,292.00 and authorize the Chairman to execute the same. Jayson Phillips, County Attorney stated this project is to place a concrete blanket over an Atlanta Gas Light pipeline at the Reservoir. When it is at full capacity, the water will cover the pipeline. The blanket will help to alleviate any buoyancy issues to the pipeline the water may cause. The pipeline is an easement and has been in existence since the 1940's. This agreement will allow the work to begin.

Mr. Wooten, Water and Sewer Director stated he is excited about this. The crews are ready to begin work as soon as possible.

- 10. ***Ordinance 23-12 amending Article 5 of the Development Regulations for Paulding County, Georgia for the following sections: 5.3.3 Project Access Improvements-Single Family Detached, Single Family Attached, and Duplex Residential Subdivisions. 5.3.4 Project Access Improvements- Multi-Family and Nonresidential Developments. 5.15.9 Turning Lanes at Intersections:***

Discussed action to adopt Ordinance 23-12 amending Article 5 of the Development Regulations for Paulding County, Georgia for the following sections: 5.3.3 Project Access Improvements-Single Family Detached, Single Family Attached, and Duplex Residential Subdivisions. 5.3.4 Project Access Improvements- Multi-Family and Nonresidential Developments. 5.15.9 Turning Lanes at Intersections. George Jones, Transportation Director stated the Ordinance is to amend Article 5 in regards to right and left turn lanes. The County hired Transystems to look at the policies of local and regional jurisdictions for comparison. After completing the research, Transystems recommended a policy similar to the GDOT policy for requirements and design of right and left turn lanes. This update will provide clear and definitive criteria.

Chairman Carmichael asked from what is the source of the changed language.

Mr. Jones stated the update borrows heavily from the GDOT language.

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked if any of the Commissioners would like to make an announcement or had a comment.

Commissioner Kaecher congratulated Sgt. Kevin Dutton on completing the requirements to become a P.O.S.T. Certified Level IV / Master Instructor.

Commissioner Kaecher thanked George Jones and Erica Parish for the roundabout coming to the western part of the County on Buchanan Hwy at Rose's Store.

EXECUTIVE SESSION: None

ADJOURNMENT: Sandy Kaecher made a motion to adjourn. Seconded by Virginia Galloway. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.