

City of Tybee Island  
Infrastructure Committee  
Draft Minutes - May 13<sup>th</sup>, 2021

In Attendance: Peter Gulbranson, Barry Brown, Shawn Gillen, Alice Jonsson, Stan Bearden, Monty Parks

The meeting was called to order by Shawn Gillen at 10:00 AM.

Motion to Approve April 8<sup>th</sup>, 2021 Draft Minutes from Peter Gulbranson. Barry Brown seconded. Motion approved.

Building Assessment Spreadsheet: Shawn Gillen explained that they would like to seek bids for doing all of the roofs at once. Peter Gulbranson explained that we could get a bundle deal.

Sidewalk Issues on Butler Avenue: At the end of Butler the road is at the same level as the sidewalk so cars are driving over the sidewalk, creating a safety hazard. Between 18<sup>th</sup> and 19<sup>th</sup> there's about five feet of sidewalk at the same level of the road. Peter Gulbranson explained myriad options. Barry Brown said this sidewalk has been an issue for a long time. Barry Brown suggested making it one-way on that strip as an option. Peter Gulbranson – the road is only 16 feet wide, which is a lane and a half. Putting pylons up around it makes the most sense. Barry Brown would like something right away, like cones. Shawn Gillen said all solutions will be complicated, which happens sometimes. Peter Gulbranson – trying pollards is what he thinks they could do first and then perhaps just take out the sidewalk. Shawn Gillen asked Peter Gulbranson to notify residents on both sides of the road. Barry Brown said people in the right-of-way need to understand that solutions might involve them. Shawn Gillen – we will put something temporary up right away.

Bathroom in Screened Pavilion – Barry Brown suggested we could have one stall. Peter Gulbranson said we could probably do it in-house. Barry Brown suggested it could be accessible for wheelchairs. Monty Parks suggested we get some quotes just to see what they would be. Shawn Gillen said it would be in the next budget.

Gas Pump Problems – Shawn Gillen and Peter Gulbranson – we have decided to move to using the gas station instead of our own pumps. Barry Brown asked why they seem to breakdown so much. Peter Gulbranson – in the past X number of years – we have spent – check tape. We would need to upgrade very old software in the pumps. Every time we lose power the whole system needs to be reset. New software would be about \$20,000. Bulk fuel is \$2.80. Check tape for prices. Barry Brown would like a three-year breakdown of how much we are spending. Over a 15 year period – Barry Brown would like a full cost breakdown. Peter Gulbranson – key fobs are very costly. Monty Parks asked if there is any benefit to having our own pumps. Shawn Gillen said no. Peter Gulbranson – we are not liable if there is a spill, if we use a gas station vs. our own pumps. Peter Gulbranson said municipalities are moving away from using their own pumps because of liability issues. Peter Gulbranson – we replaced the tank in 2015. Shawn Gillen we will keep using the station for now and we will bring those numbers back. Doesn't seem to be saving us money.

Motion to adjourn made by Barry Brown and seconded by Peter Gulbranson. There was unanimous approval.

Meeting adjourned at (check tape)