

City of Tybee

Infrastructure Committee

Draft Minutes - Jan. 28th, 2021

In Attendance: Shawn Gillen, Peter Gulbranson, Stan Bearden, Monty Parks, George Shaw, Alice Jonsson

Shawn Gillen called the meeting to order at 10:05.

1. Approve Draft Minutes: With correction of swapping out Danny Carpenter's name with Stan Bearden as being in attendance, George Shawn made a motion to approve the minutes. Peter Gulbranson seconded. Motion passed.

2. CIP – Shawn Gillen went line by line over data provided by Pete Gulbranson. The focus was first on Year 1, which ends in FY 2021. (Just yellow showing on the sheet)

Shawn Gillen –

Paving: Please pick some streets (asking Peter Gulbranson to) by next meeting. This will be for FY 2021. The Sewer and Water projects will be driving which streets get paved. Strand Paving keep it at \$200,000. That may be enough for the parking lot only piece – storm water analysis will drive this decision.

YMCA Floor- Peter Gulbranson said it will be done this year. He will be meeting with Mark Simons at the YMCA within the next month.

Compactors: Peter Gulbranson – We are budgeting some for this for each year so we are replacing them gradually.

Vehicles and Equipment: Peter Gulbranson - Our trash truck was purchased in 2007 and it's showing its age. We need a bigger truck but it needs to be small enough (under 26,000 lbs) to avoid need for a certain license.

Monty Parks – can the garbage truck go under a lease program? Shawn Gillen – with certain trucks, yes. (Enterprise Lease program) would like to talk with Jen Amerell about it. Peter Gulbranson will follow up about the potential leasing of a trash truck, not through Enterprise. Peter Gulbranson - Old garbage truck could go to Recycling. Bucket Truck – the boom is wearing out and other aspects are wearing out, too. The boom is the problem. Would rather have a 40 ft boom.

Salt Meadows: Shawn Gillen- We are going through the permitting process right now. Polk Street South of Highway 80 – Public then private street so it's complicated. We don't know what they will let us do, so we can't budget for it until we do. Council may end up needing to do a budget amendment.

DPW Yard Paving: Peter Gulbranson is talking with a contractor.

DPW Yard, Fencing and Landscaping: DP Yard Paving Phase 2 - Monty Parks - Perhaps bid out project and have Phase One done in June and Phase Two done in July.

Fencing and Landscaping – Shawn Gillen this is to address neighbor concerns. Peter Gulbranson - We moved it to 2022. Shawn Gillen - Move some from Fences and Landscaping to Operating.

Shawn Gillen went over basics of the Building Assessment Spreadsheets.

City Building Maintenance: Monty Parks \$45,000 is budgeted and it seems light to me. Shawn Gillen – that number will go up as we prioritize. Shawn Gillen it should be \$250,000. Roof for Pavilion – needs to be added to the list by Peter Gulbranson – by next meeting.

Street Sweeper: Peter Gulbranson - There's an ongoing five-year lease and we will continue with that. Lease ends in FY 2025.

Marsh Hen Trail: Peter Gulbranson - There are some permit issues right now that are being worked through. Fence was built and the first phase

was built. Signage was purchased and also some landscaping. We'll spend a little every year. We will eventually need to build elevated walkways and that won't be cheap. Eventually, \$60,000 for wooden structures - need new permit – PG working on it.

Dog Parks: Peter Gulbranson - Fence is up and it's remulched. Resident might donate some dog park equipment. Peter Gulbranson needs to meet with him soon so we can budget correctly. He will report back at the next meeting. It will end up with a shade structure of some sort. Let's put \$20,000 in each year for now. Shawn Gillen would like quotes for mulch, equipment upgrades, shade structures, get new picnic tables (some are warped).

14th Lot Paving/Drainage: Shawn Gillen - Take it out for now.

Retaining Wall- 18th to Tybrisia – stays. (Shawn Gillen)

Contract Tree Cutting: Shawn Gillen – This should be moved to the Operating Budget.

Recycling: Peter Gulbranson – will list descriptions of items. Bailer was purchased.

Mulch for Median: Shawn Gillen - Move to Operating.

Solomon Ave – Dust Control: Shawn Gillen - Move to Operating.

Speed Humps: Shawn Gillen – Should stay in Capital.

Old Marine Science Center: Shawn Gillen – Next year we need to budget for the next phase because the façade is pulling away from the building. Peter Gulbranson will meet with Keith and get a sense of how much it will cost so we can budget. He will report back at next meeting. It will probably be several hundred thousand to do the next phase,

Street Sweeper is lease program (Shawn Gillen).

Playground Equipment- Peter Gulbranson- salt air is harsh. Shawn Gillen – Keep it at the \$20,000 for now.

Strand Electrical Upgrade – Peter Gulbronson - it will be completed by FY 2021. 22' the upgrade takes you up Tybrisia. Hanging planters – on Tybrisia – looking at different planters.

Welcome Sign – Leave for now.

Tractor – Shawn Gillen can be taken out.

Storm shutters is coming off – Peter Gulbronson.

Recycling keep at \$45,000.

Speed Humps: Peter Gulbronson- People are wanting to keep them in place which means we need to buy more or we can pour some concrete ones and reuse the portable ones.

Memorial Park Plan – Monty Parks – would like to see more in there about the plan.

Resident Deb (Last name?) lives at 13 TS Chu Terrace. Her house is a low point on TS Chu. She doesn't mind if it's gravel because it drains better and wants to make sure that it's graded so that properties are protected from water. Shawn Gillen explained what he has done so far with the residents on the street – they need to have all property owners agree. When water and sewer is needed the city would do it.

SE Bathrooms: Shawn Gillen - turning them perpendicular won't work for DNR. Lowering the buildings might work. Before Feb 11th drawings should be done, then we will meet with residents.

Peter Gulbronson made a motion to adjourn the meeting. George Shaw seconded. Meeting adjourned at 11:38.