

# CITY OF MACKINAC ISLAND

## AGENDA

### ZONING BOARD OF APPEALS - 2827 CADOTTE AVE.

Wednesday, June 26, 2024 at 3:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

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**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Additions to / Adoption of Agenda**

**V. Correspondence**

[a.](#) Letter from Corey Omey - request for zoning amendment

[b.](#) Letter of Intent from Kaleido Studio Architecture

[c.](#) Letters in Support of the Zoning Change

[d.](#) Letter in Opposition of the Zoning Change

**VI. New Business**

[a.](#) Notice of Public Hearing - 2827 Cadotte Ave.

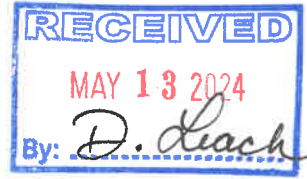
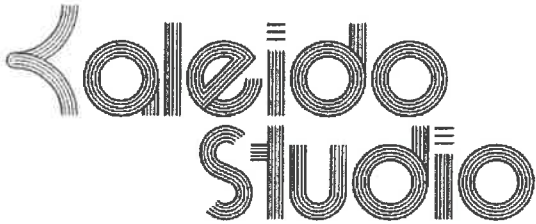
[b.](#) Planning Commission Letter & Application for Zoning Action

[c.](#) Architectural Plans for 2827 Cadotte Ave.

[d.](#) Section 22.06 - Criteria for Variances

**VII. Miscellaneous / General Council Discussion / Additional Agenda Items**

**VIII. Adjournment**



Kaleido Studio Architecture  
1661 SE 3rd Ave. # D201  
Portland, OR 97214  
www.kaleidopnw.com

B-Corp Certified

GFAK Properties legally existing non-conforming use

May 13, 2024

Dear Zoning Board of Appeals,

IT has been brought to our attention while in the process of applying for modification of an existing residence to become a legal Boarding House for seasonal workers that the structures existing on the site are a legally existing non-confirming use as multi-family housing.

The structures now owned by GFAK LLC are located at 7547 7th Street and 2827 Cadotte Ave and are comprised of an original home, often referred to as a cottage, and an adjacent previous barn that was remodeled around the year 1994 into two apartments.

We understand that the client must demonstration to the Zoning Board of Appeals that the nonconforming use shall not change in the type or nature of the original nonconforming use per the following zoning code section:

Section 5.06 - Regulations for nonconforming uses.

- A. A nonconforming use shall not change in the type or nature of the original nonconforming use, including, but not limited to, expansion of the structure in which the use is conducted, unless the owner demonstrates to the zoning board of appeals that the change will not materially change the nonconformity of the use.
- B. The nonconforming use is allowed to continue until it has been voluntarily surrendered by the owner as evidenced by a written notice of surrender or by the discontinuance of the use for a period of two years. A nonconforming use shall not be affected by any damage or destruction of the structure in which it is located.

For the change in use of the the cottage from one of the multi-family units into a boarding house use, the existing cottage structure is proposed to remain the same footprint with no expansion and no additions to the exterior of the structure.

As a multi-family unit, a family of any size is legally allowed to live in this unit. The change to a boarding house designation reduces the number of people that are allowed to live in the unit, in this case limiting to four people, but does allow a group of individuals whose association is temporary and seasonal in character or nature. While this could be considered a material change, it is reducing the number of

occupants possible and does not create a material change of having people live in the unit.

We believe the proposed use will meet the intent of all relevant zoning codes and does not change in type or nature of the original nonconforming use, but rather restricts the use. Since we are not adding area to the structure, we believe that this is not a material change

We understand the Zoning Board of Appeals is made up of the City Council. We look forward to the next steps and presenting virtually at the upcoming City Council meeting if possible.

Sincerely,



Corey Omev  
Kaleido Studio Architecture, LLC  
*Formerly Known as EMA Architecture, LLC*  
1661 SE 3<sup>rd</sup> Avenue, Suite D #201  
Portland, OR 97214  
503.224.1282

**City Clerk**

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**From:** Corey Omev <comey@emaarchitecture.com>  
**Sent:** Monday, May 13, 2024 4:45 PM  
**To:** City Clerk; Katie Pereny  
**Cc:** Katy Nye; June Campbell; erinevashevskilaw@gmail.com; Dennis Dombroski  
**Subject:** Letter to Zoning Board of Appeals for GFAK property consideration of legally existing non-conforming use  
**Attachments:** 240513 GFAK- Zoning Board of Appeals Letter.pdf

Hi Danielle,  
Please see attached for a letter regarding required Zoning Board of Appeals review of proposed non-material changes. If it is possible to get a spot in the City Council meeting this Wednesday that would be terrific!  
Please let me know if that is possible.

Katie, Sending to you too, as Denis suggested that I should. I believe that this is separate from the Planning Commission decision, but maybe they need a copy of this letter for reference or to confirm process and responsibility during our special land use hearing on Tuesday?

Thank you,  
Corey

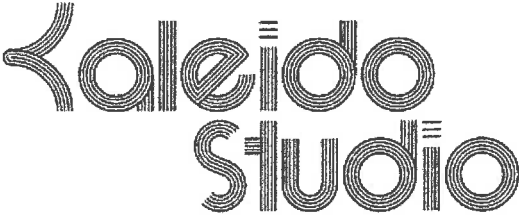
Corey Omev, Architect



Formerly known as  
EMA Architecture, LLC

**Proud to be a B-Corp, and to be located at Place to B**

1661 SE 3<sup>rd</sup> Ave. # D201 Portland, OR 97214  
Office 503.224.1282 | [www.kaleidopnw.com](http://www.kaleidopnw.com)  
Cell: 503.349.4179  
Direct: 971.256.3744  
[COmev@kaleidopnw.com](mailto:COmev@kaleidopnw.com) (operational soon!)  
[Comey@EMAarchitecture.com](mailto:Comey@EMAarchitecture.com) (Use this one for now)



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1661 SE 3rd Ave. # D201  
Portland, OR 97214  
www.kaleidopnw.com

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LETTER OF INTENT FOR WORKER HOUSING

February 23, 2024

Dear Dennis,

We are writing to present the project narrative outlining our intention to legalize a portion of the existing structure located at 7547 7th Street and 2827 Cadotte Ave into code-compliant employee housing through the Planning Commission & Building Department application for zoning action, per attached.

The residences have historically served as employee housing by the previous owner, but without proper planning approval, potentially with non-permitted or non-inspected work and unknown licensure. Following the planning committee review and approval, we intend to apply for a building permit for completion of the conversion of the residence at 2827 Cadotte Ave into two apartments and for the addition of a bedroom in the one-story cottage at 7547 7th Street for conversion to employee housing.

The new current co-owner of the site intends to continue to be a year-round resident of the upper-level apartment, and the lower-level apartment will be rented to a long-term year-round employee. The intent is to have up to four seasonal employees housed in the one-story cottage with a basement shown in the attached plans.

We believe the proposed use will meet the intent of all relevant zoning codes and regulations as shown in the attached drawings.

We understand the planning commission review is the first step to obtaining a license for these uses per section 10-134 of Mackinac Island Zoning Code. Thank you for considering our proposal. We look forward to the next steps and presenting virtually at the upcoming planning meeting.

Sincerely,

Corey Omev & Scott Dufreche  
Kaleido Studio Architecture, LLC  
*Formerly Known as EMA Architecture, LLC*  
1661 SE 3<sup>rd</sup> Avenue, Suite D #201  
Portland, OR 97214  
503.224.1282

GFAK LLC  
5114 Welsheimer Rd  
Harbor Springs, MI 49740

05/09/2024

To  
Mackinac Island Planning Commission,

As part of our application for Special Use for 2827 Cadotte Ave, Mackinac Island, MI 49757 we are providing the requested written statement.

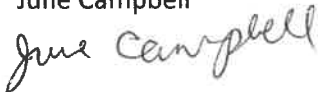
We understand that dogs are not permitted at the boarding house (employee housing) part of the property. Any future residents of the boarding house will be notified of this rule prior to arrival.

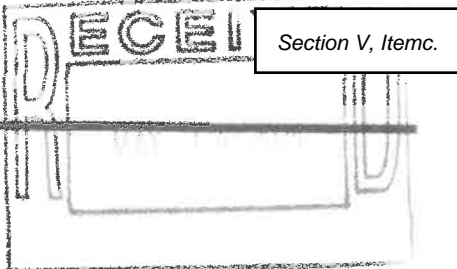
Sincerely,

Katy Rise



June Campbell





**Katie Pereny**

**From:** Sarah Gidley <shgidley@yahoo.com>  
**Sent:** Tuesday, May 14, 2024 9:43 AM  
**To:** Katie Pereny  
**Subject:** May 14th Meeting of the Planning Commission; Letter of Support; Application by GFAK LLC for special land use

To the Mackinac Island Planning Commission:

We have reviewed and in are support of the Application by GFAK LLC for special land use for the property located at 2827 Cadotte Avenue.

The request is well supported for the reasons stated in the Letter of Intent for Worker Housing from Kaleido Studio Architecture dated February 23, 2024.

Sincerely,

Mike & Sarah Gidley  
1210 Lesley Ct.  
Mackinac Island

File No. R424-043-011  
Exhibit L  
Date 5-14-24  
Initials KP

Patti Ann Moskwa  
1366 Church St.  
Mackinac Island, MI 49757

May 13, 2024

RE: Letter of Support for Special Land Use Public Hearing, located at 2827 Cadotte Avenue,  
City of Mackinac Island

Dear Planning Commission,

With my husband, Steven, we are adjacent property owners on 7th St. to the immediate West of the 2827 Cadotte property formerly owned by Mr. Clinton Hanks and family. We own the former Robert St. Onge home and apartment building.

I have read the Public Notice and have no objections to the planned use of this home as an employee housing unit and the two rental apartments that exist for employees of Mrs. Katy Rise and June Campbel.

The property has been used as employee housing in some manner for many years prior to their purchase of that lot. As I understand the current zoning regulations they are proceeding with the necessary hearing and other steps to bring the property into compliance.

And as stated we have no objection to this requested use of employee housing.

Sincerely,

**Patti Ann Moskwa**

Patti Ann Moskwa



# MACKINAC ISLAND

Section V, Itemd.

PLANNING COMMISSION ★ HISTORIC DISTRICT COMMISSION ★ BUILDING DEPARTMENT

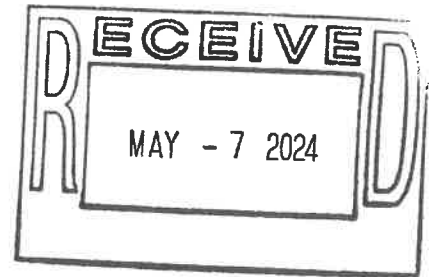
File No. B424-043-011

Exhibit I

Date 5.7.24

Initials KP

**Notice of Public Hearing  
Request for Special Land Use  
City of Mackinac Island – Planning Commission  
Mackinac Island, Michigan**



As prescribed under Ordinance Number 479, Section 19.03, as amended, notice is now given that the City of Mackinac Island Planning Commission will conduct a public hearing on the date indicated for the matter described:

**Tuesday, May 14, 2024 @3:30 p.m.  
Council Chambers, 2<sup>nd</sup> Floor, Community Hall  
Mackinac Island, Michigan**

Application has been made by GFAK LLC for special land use and received by the City of Mackinac Island Planning Commission. The applicant's subject property is located at 2827 Cadotte Avenue, Property No. 49-051-630-043-00, City of Mackinac Island, County of Mackinac, Michigan. The subject property is zoned Harrisonville Residential (R-4). The applicant is requesting that the use of the single story/northernmost structure on the subject property be changed to Boarding House.

The Planning Commission shall hold at least one public hearing on the special land use request to receive public comment about the request and before making its decision to approve, or deny the request. Notice of this hearing shall be sent to the property owners and/or residents of record and occupants of all structures within 300 feet of the subject property before such hearing.

Persons who wish to provide comment on the application may do so by appearing before the Mackinac Island Planning Commission at the hearing or by submitting comment by noon on the day of the hearing to:

**Katie Pereny, Planning Commission Secretary  
PO Box 455  
Mackinac Island, Michigan 49757**

Proper notice is given this 21<sup>st</sup> day of March, 2024. (Published in the *The St. Ignace News* on Thursday, April 4, 2024).

Katie Pereny, Planning Commission Secretary

I DO NOT APPROVE OF THIS.

Thank you  
Conrad & Smith

**Notice of Public Hearing  
City of Mackinac Island – Zoning Board of Appeals  
Mackinac Island, MI**

As prescribed under Ordinance Number 479, Section 22.08, as amended, notice is now given that the City of Mackinac Island Zoning Board of Appeals will conduct a public hearing on the date indicated for the matter described:

**Wednesday, June 26, 2024, 3:30 pm,  
Council Chambers, 2<sup>nd</sup> floor, Community Hall  
7358 Market St., Mackinac Island, Michigan 49757**

Application has been made by Corey Omev & Katy Rise for a nonconforming use change and received by the City of Mackinac Island Zoning Board of Appeals. The applicant's subject property is located at 2827 Cadotte Ave, property number 051-630-043-00, Assessor's Plat of Harrisonville Lot 43, City of Mackinac Island, County of Mackinac, Michigan. The subject property is zoned R4 - Harrisonville. The applicant is requesting a special land use to change the use of a portion of an existing multi-family residential structure to boarding house use.

Section 7A.02 does not include multi-family as a permitted use which makes the existing structure non-conforming. Section 5.06A, which states Regulations for nonconforming uses, requires the applicant to demonstrate to the Zoning Board of Appeals that the change will not materially change the nonconformity of the use.

The Zoning Board of Appeals shall hold at least one public hearing on the request to receive public comment about the request and before making its determination to approve, or deny, the request for Zoning Variance. Notice of this hearing shall be sent to the property owners and/or residents of record within 300 feet of the subject property before such hearing.

Persons who wish to provide comment on this application may do so by appearing before the Mackinac Island Zoning Board of Appeals at the hearing or by submitting comment by 1:00 pm on the day of the hearing to:

**Danielle Leach, City Clerk  
P.O. Box 455  
Mackinac Island, MI 49757**

Proper Notice is given this 5<sup>th</sup> day of June, 2024.  
(Published in the St. Ignace News)

# MACKINAC ISLAND

PLANNING COMMISSION ★ HISTORIC DISTRICT COMMISSION ★ BUILDING DEPARTMENT

May 15, 2024

City of Mackinac Island City Council  
Mayor Margaret M. Doud  
City Council Members

Dear City Council Members:

At the May 14, 2024 Planning Commission meeting there was a Motion made and supported to approve the Special Land Use for a Boarding house at 2827 Cadotte Avenue, contingent on the approval by the Zoning Board of Appeals. Erin Evashevski has determined that this property must go to the ZBA based on Section 7A.02, which does not include multi-family as a permitted use which makes the property existing non-conforming, and Section 5.06A which states Regulations for nonconforming uses requires the applicant to demonstrate to the ZBA that the change will not materially change the nonconformity of the use. Enclosed, please find the applicants Zoning application and package.

Sincerely,

*Michael Straus/ks*

Michael Straus, Chairman of the City of Mackinac Island Planning Commission

CITY OF MACKINAC ISLAND  
PLANNING COMMISSION & BUILDING DEPARTMENT  
APPLICATION FOR ZONING ACTION

119 27 2024  
KP

www.cityofmi.org    kep@cityofmi.org    906-847-6190    PO Box 455 Mackinac Island, MI 49757

APPLICANT NAME & CONTACT INFORMATION:

Corey Omey    Katy Rise  
KALEIDO STUDIO ARCHITECTURE, LLC SSA  
971.256.3744    COmey@KaleidoPNW.com  
Phone Number    Email Address

Please complete both sides of application.  
The Fee and five (5) copies of the application, plans and all required documents must be submitted to the Zoning Administrator fourteen (14) days prior to the scheduled Planning Commission Meeting.

Property Owner & Mailing Address (If Different From Applicant)

GFAK LLC - Katy Rise  
5114 Welsheimer Road,  
Harbor Springs, Mi 49740

- Is The Proposed Project Part of a Condominium Association?    NO
- Is The Proposed Project Within a Historic Preservation District?    NO
- Applicant's Interest in the Project (If not the Fee-Simple Owner):    ARCHITECT
- Is the Proposed Structure Within Any Area That The FAA Regulates Airspace?    YES, EXISTING STRUCTURE
- Is a Variance Required?    NO
- Are REU's Required? How Many?    NO

Type of Action Requested:

- Standard Zoning Permit
- Special Land Use
- Planned Unit Development
- Other \_\_\_\_\_
- Appeal of Planning Commission Decision
- Ordinance Amendment/Rezoning
- Ordinance Interpretation

Property Information:

- A. Property Number (From Tax Statement): 051-630-043-00
- B. Legal Description of Property: 236/23 300/21 358/246 359/513 438/653 ASSESSOR'S PLAT OF HARRISONVILLE LOT 43
- C. Address of Property: 7547 7TH STREET    2827 Cadotte Avenue
- D. Zoning District: R-4 HARRISONVILLE
- E. Site Plan Checklist Completed & Attached: REFER TO A0.5
- F. Site Plan Attached: (Comply With Section 20.04 of the Zoning Ordinance) REFER TO A0.6
- G. Sketch Plan Attached: REFER TO PLANS
- H. Architectural Plan Attached: REFER TO SHEETS A1.1-A1.4 & A2.1    File No. R424.043.011
- I. Association Documents Attached (Approval of project, etc.): NA    Exhibit A
- J. FAA Approval Documents Attached: NA
- K. Photographs of Existing and Adjacent Structures Attached: YES    Date 2.27.24  
Initials KP

Proposed Construction/Use:

- A. Proposed Construction:
  - New Building
  - Alteration/Addition to Existing Building
  - Other, Specify \_\_\_\_\_

B. Use of Existing and Proposed Structures and Land:

Existing Use (If Non-conforming, explain nature of use and non-conformity):

RESIDENTIAL APARTMENT RENTALS & EXISTING HOME

Proposed Use:

RETAIN APARTMENT RENTALS AND CONVERT EXISTING HOME INTO EMPLOYEE HOUSING

C. If Vacant:

Previous Use: N/A

Proposed Use: N/A

STATE OF MICHIGAN )  
COUNTY OF MACKINAC ) ss.

AFFIDAVIT

The applicant agrees that the permit applied for, if granted, is issued on the representation made herein and that the permit issued may be revoked without further notice on any breach of representation or conditions.

The applicant further understands that any permit issued on this application will not grant any right of privilege to erect any structure or to use any premises described for any purposes or in any manner prohibited by the Zoning Ordinance, or by other codes or ordinances or regulations of the City of Mackinac Island.

The Applicant further agrees to furnish evidence of the following before a permit will be granted:

- A. Proof of ownership of the property; and/or other evidence establishing legal status to use the land in the manner indicated on the application.
- B. Proof that all required federal, state, county, and city licenses or permits have been either applied for or acquired.
- C. Other information with respect to the proposed structure, use, lot and adjoining property as may be required by the Zoning Administrator in accord with provisions of the Mackinac Island Zoning Ordinance.

The Applicant further agrees to notify the Zoning Administrator when construction reaches the stage of inspection stated on the permit, if granted. Upon completion of construction to the structure(s) or land the Zoning Administrator shall inspect the premises for compliance with the Mackinac Island Zoning Ordinance and the terms of this permit. Upon determination of compliance, an occupancy permit may be issued. It is further understood that pursuant to the City of Mackinac Island Zoning Ordinance, No. 479 and amendments, adopted November 2013, unless a substantial start on the construction is made within one year, unless construction is completed within one and one-half years from the date of issuance of the permit, this permit shall come under review by the Planning Commission and may either be extended or revoked.

The undersigned affirms that he/she or they is (are) the applicant and the owner (specify: owner, Lessee, Architect/Engineer, Contractor or other type of interest) involved in the application and that the answers and statements herein attached are in all respects true and correct to the best of his, her or their knowledge and belief. The applicant hereby further affirms that he/she or they has read the foregoing and understands the same. If the applicant is other than the owner, then a notarized affidavit from the owner, giving the applicant permission to seek the requested zoning action on their behalf, shall also be submitted with this application.

Signature *KR*

SIGNATURES *June Campbell*  
Signature

KATY RISE  
Please Print Name

June Campbell  
Please Print Name

Signed and sworn to before me on the 27 day of February, 2024.

K. RICKLEY, Notary Public  
Mackinac County, State of Michigan  
Acting in the County of Mackinac  
My Commission Expires: 10/21/2025

*K. Rickley*  
Notary Public  
Mackinac County, Michigan  
My commission expires: 10/21/2025

**FOR OFFICE USE ONLY**

Zoning Permit Issued: \_\_\_\_\_

Inspection Record:

	Inspection	Date	Inspector	Comments
1.				
2.				
3.				

Occupancy Permit Issued \_\_\_\_\_

Revised October 2023

**OFFICE USE ONLY**

FILE NUMBER: \_\_\_\_\_ FEE: \$1000.00  
DATE: 2.27.24 CHECK NO: \_\_\_\_\_ INITIALS: KD Revised October 2023

# City of Mackinac Island

7358 Market Street  
P.O. Box 455  
Mackinac Island, MI 49757

## Site Plan Review Checklist Please Submit With The Application for Zoning Action

As a minimum, the following information shall be included on the site plan submitted for review and processing; more complex plans may require additional information as noted.

NOTE: The engineer, architect, planner and/or designer retained to develop the site plan shall be responsible for securing a copy of the City of Mackinac Island Zoning Ordinance (Ord. No. 479, effective November 12, 2013), which can be obtained via the City's website at [www.cityofmi.org](http://www.cityofmi.org).

Site plan review requirements are primarily found within Article 4, General Provisions, and Article 20, Site Plan Review of the City Zoning Ordinance. References are provided whenever possible for the section of the Zoning Ordinance that deals with a particular item. When in doubt, refer to the Zoning Ordinance directly for required information.

For further information, contact Mr. Dennis Dombroski, City Building Official/Zoning Administrator, at (906) 847-4035.

### Optional Preliminary Plan Review Informational Requirements (Section 20.03)

<u>Item</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Sketch drawings showing tentative site plans, property boundaries, placement of structures on the site, and nature of development	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Site Plan Informational  
Requirements (Section 20.04, B and C)**

<u>General Information</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership. For condominium subdivision project site plans, also include the name and address of the planner, design engineer or surveyor who designed the project layout and any interest he holds in the land.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Name and address of the individual or firm preparing the site plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Scale of not greater than one 1 in = 20 ft for a development of not more than three acres and a scale of not less than 1 in = 100 ft for a development in excess of three acres	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Legend, north arrow, scale, and date of preparation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Legal description of the subject parcel of land	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Lot lines and general location together with dimensions, angles, and size correlated with the legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Area of the subject parcel of land	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Present zoning classification of the subject parcel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Written description of the proposed development operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Written description of the effect, if any, upon adjoining lands and occupants, and any special features which are proposed to relieve any adverse effects to adjoining land and occupants	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. A freight hauling plan shall be shown to demonstrate how the materials, equipment, construction debris, and any trash will be transported to and from the property, what, if any motor vehicles may be needed for the project. (Applicant is responsible for ensuring frost laws do not delay necessary actions of this plan).	<input type="checkbox"/>	<input checked="" type="checkbox"/>



- 12. A construction staging plan shall be shown to demonstrate where and how materials, equipment, construction debris, trash, dumpsters and motor vehicles will be stored and secured during construction. This plan shall ensure the site is kept clean, show how construction debris and trash will be controlled, and how safety issues will be secured including any necessary fencing or barriers that will be needed.
- 13. Proposed construction start date and estimated duration of construction.
- 14. Other information pertinent to the proposed development, specifically required by the Zoning Ordinance, and/or as may be determined necessary by the City Planning Commission

Natural Features

Provided

Not Provided or Applicable

- 15. Location of natural features such as wood lots, streams, wetlands, unstable soils, bluff lines, rock outcroppings, and similar features (see also Section 4.26)
- 16. Topography of the site with at least two- to five-foot contour intervals
- 17. Proposed alterations to topography or other natural features
- 18. Earth-change plans, if any, as required by state law

Physical Features

Provided

Not Provided or Applicable

- 19. Location of existing manmade features on the site and within 100 feet of the site
- 20. Location of existing and proposed principal and accessory buildings, including proposed finished floor and grade line elevations, height of buildings, size of buildings (square footage of floor space), and the relationship of buildings to one another and to any existing structures on the site
- 21. For multiple family residential development, a density schedule showing the number of dwelling units per acre, including a

dwelling schedule showing the unit type and number of each such units

- |  |                                     |                                     |
|--|-------------------------------------|-------------------------------------|
| 22. Existing and proposed streets, driveways, sidewalks and other bicycle or pedestrian circulation features                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 23. Location, size and number of on-site parking areas, service lanes, parking and delivery or loading areas (see also Section 4.16)       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 24. Location, use and size of open spaces together with landscaping, screening, fences, and walls (see also Section 4.09 and Section 4.21) | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 25. Description of Existing and proposed on-site lighting (see also Section 4.27)  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Utility Information

Provided

Not Provided or Applicable

- |  |                          |                                     |
|--|--------------------------|-------------------------------------|
| 26. Written description of the potential demand for future community services, together with any special features which will assist in satisfying such demand  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 27. Proposed surface water drainage, sanitary sewage disposal, water supply and solid waste storage and disposal (see also Section 4.13)   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 28. Location of other existing and proposed utility services (i.e., propane tanks, electrical service, transformers) and utility easements (see also Section 4.13)   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 29. Written description and location of stormwater management system to be shown on a grading plan, including pre- and post-site development runoff calculations used for determination of stormwater management, and location and design (slope) of any retention/detention features (see also Section 4. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**Site Plan Informational (Demolition)  
Requirements (Section 20.04, D)**

<u>Demolition</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Site plan of property where demolition is going to take place. This plan shall include structure(s) being demolished, location of utilities, septic tanks, an itemized statement of valuation of demolition and restoration work to be performed, or other such items as may be required by the building official.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Copy of asbestos survey if required by EGLE or other state department.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Results of a pest inspection and, if necessary, a pest management plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Plans for restoring street frontage improvements (curb closure, sidewalk replacement, street patch, or other items as required by the building official). These items will not be required if building permits for redevelopment have been applied for or if redevelopment is planned within six months. In such case, the cash bond will be held until building permits for redevelopment are issued or improvements are complete. Completion shall not be deferred more than six months. Temporary erosion control and public protection shall be maintained during this time.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. A written work schedule for the demolition project. Included in this may be, but are not limited to, street closures, building moving dates, right-of-way work, or other items as required by the building official.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Acknowledgment that if any unknown historic or archeological remains discovered while accomplishing the activity authorized by a permit granted by the City, all work must immediately stop and notification of what was discovered must be made by the applicant to the City as well as any other required offices. The City will initiate the Federal and state coordination required to determine if the remains warrant a recovery effort or if the site is eligible for listing in the National Register of Historic Places.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

---

**Architectural Review  
Informational Requirements (Section 18.05)**

<u>Item</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Drawings, sketches and plans showing the architectural exterior features, heights, appearance, color and texture of the materials of exterior construction and the placement of the structure on the lot, and any additional information determined necessary by the planning commission to determine compliance with the architectural standards (see also Section 18.06)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Photographs of existing site conditions, including site views, existing buildings on the site, streetscape views in all directions, and neighboring buildings within 150 feet of the site.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**OWNERS**  
GFAK LLC  
5114 WELSHEIMER ROAD  
HARBOR SPRINGS, MI 49740  
june.hetman@gmail.com

**ARCHITECT**  
KALEIDO STUDIO ARCHITECTURE, LLC  
1661 SE 3RD AVE, SUITE D #201  
PORTLAND, OR 97214  
OFFICE: 503.224.1282  
COREY OMEY, PROJECT ARCHITECT  
comey@EMAarchitecture.com  
SCOTT DUFRECHE, PROJECT MANAGER  
sdufreche@EMAarchitecture.com

**CONTRACTOR**  
TBD

**STRUCTURAL ENGINEER**  
TBD

**MEP**  
BIDDER DESIGN

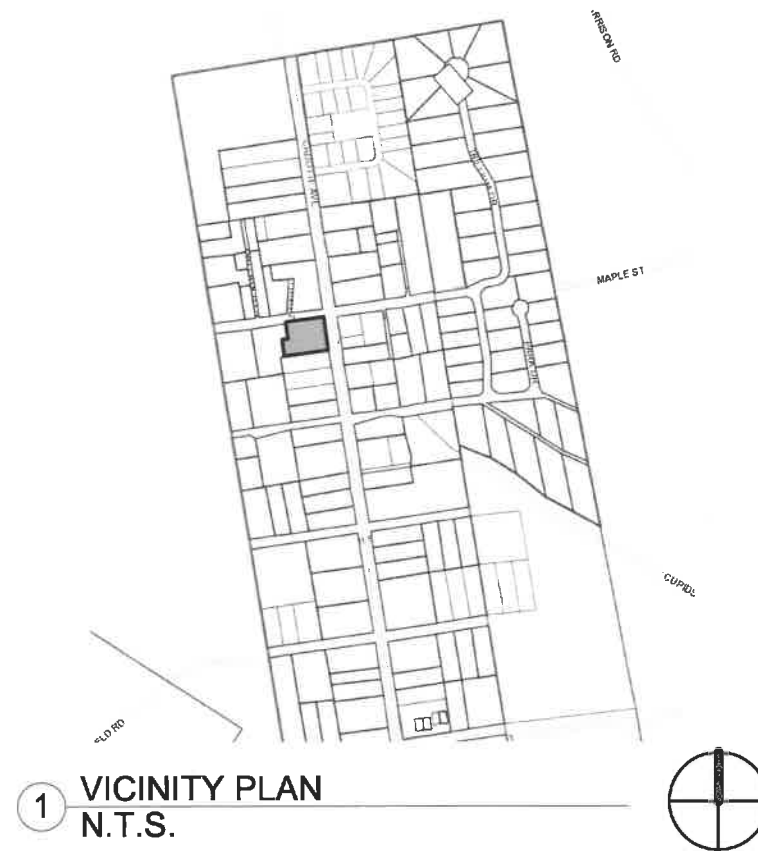
**ATTACHMENTS:**

- N/A

**BIDDER DESIGN BY SEPARATE TRADE PERMIT**

THE FOLLOWING WILL BE DESIGN BUILD BY DESIGN/BUILD CONTRACTORS TO BE SELECTED. CONTRACTOR SHALL ISSUE FOR SEPARATE PERMIT AFTER REVIEW AND APPROVAL OF DESIGN CONCEPT BY ARCHITECT AND OWNER: DESIGN BUILD CONTRACTOR IS RESPONSIBLE FOR DESIGN, DRAWINGS, AND CALCULATIONS AS REQUIRED FOR PERMIT AND CODE COMPLIANT INSTALLATION / CONSTRUCTION.

- ELECTRICAL - ELEC METER, TYP OUTLETS, SWITCHES, LIGHTING
- PLUMBING - NFPA-13 R SPRINKLER SYSTEM



1 VICINITY PLAN  
N.T.S.

**SCOPE**

FINALIZE AND CONVERT (E) COTTAGE HOME TO CODE-COMPLIANT WORKER HOUSING.

**SHEET INDEX**

**ARCHITECTURAL**

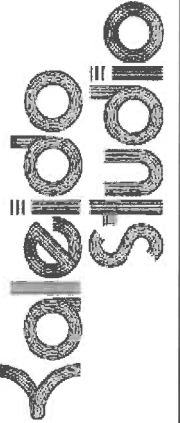
- A0.0 COVER
- A0.1 GENERAL NOTES & ABBREVIATIONS
- A0.2 LIFE SAFETY
- A0.3 LIFE SAFETY
- A0.4 LIFE SAFETY
- A0.5 CODE SUMMARY
- A0.6 SITE PLAN
- A1.1 EXISTING FLOOR PLANS
- A1.2 EXISTING FLOOR PLANS
- A1.3 EXISTING FLOOR PLANS
- A1.4 EXISTING FLOOR PLANS
- A2.1 PROPOSED FLOOR PLANS
- A4.1 EXTERIOR ELEVATIONS
- A4.2 EXTERIOR ELEVATIONS
- A4.3 EXTERIOR ELEVATIONS
- A9.0 EXTERIOR IMAGES
- A9.1 LANDSCAPING
- A9.2 COTTAGE INTERIOR
- A9.3 NEIGHBORING PROPERTIES

**REFERENCED CODES**

- STATE 2015 MICHIGAN RESIDENTIAL CODE
- LOCAL MACKINAC ISLAND CODE OF ORDINANCES

Section VI, Itemc.

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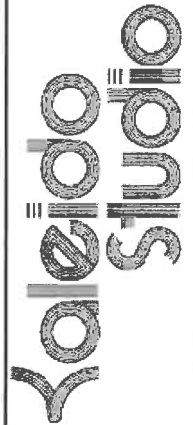
A0.1 21

**GENERAL NOTES**

1. BEFORE CONSTRUCTION IS TO BEGIN, THE CONTRACTOR IS TO VERIFY THAT ALL REQUIRED APPROVALS & PERMITS HAVE BEEN OBTAINED. THE CONSTRUCTION OR FABRICATION OF ANY BUILDING COMPONENT MAY BEGIN ONLY AFTER THE CONTRACTOR HAS RECEIVED PLANS & ANY ADDITIONAL DOCUMENTS FROM THE PERMITTING & OTHER REGULATORY AGENCY. IF THE CONTRACTOR FAILS TO DO SO, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY RESULTING MODIFICATION OF WORK REQUIRED BY ANY REGULATORY AGENCY.
2. IF DISCREPANCIES OR INCONSISTENCIES ARE FOUND WITHIN THE DOCUMENTS, THEY SHALL BE REPORTED TO THE ARCHITECT & RESOLVED BY THE ARCHITECT PRIOR TO PROCEEDING WITH WORK IN THE AFFECTED AREA.
3. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY IN THE FIELD ALL DIMENSIONS, ELEVATIONS, & EXISTING CONDITIONS PRIOR TO PROCEEDING WITH THE WORK, ORDERING OR FABRICATION OF ANY MATERIALS. IF DISCREPANCIES ARE FOUND BETWEEN THE CONSTRUCTION DOCUMENTS & EXISTING CONDITIONS, THEY SHALL BE REPORTED TO THE ARCHITECT & RESOLVED BY THE ARCHITECT PRIOR TO PROCEEDING WITH WORK IN THE AFFECTED AREA.
4. DIMENSIONS ARE TO FACE OF STRUCTURAL OR FRAMING MEMBERS, U.N.O.
5. WHERE IT IS CLEAR THAT A DRAWING REPRESENTS ONE ITEM OF A NUMBER, OR ONLY A PART OF AN ASSEMBLY, THE OTHER WORK SHALL BE CONSTRUCTED REPETITIVELY.

**ABBREVIATIONS**

AFF	ABOVE FINISHED FLOOR	MAX	MAXIMUM
ALUM	ALUMINUM	MECH	MECHANICAL
ANOD	ANODIZED	MEMBR	MEMBRANE
BOT	BOTTOM	MIN	MINIMUM
B.O.	BOTTOM OF	NIC	NOT IN CONTRACT
CJ	CONTROL JOINT	NO	NUMBER
CLNG	CEILING	NOM	NOMINAL
CLR	CLEAR	OC	ON CENTER
COL	COLUMN	OFCI	OWNER FURNISHED, CONTRACTOR INSTALLED
CONC	CONCRETE	PL	PROPERTY LINE
DBL	DOUBLE	PLY	PLYWOOD
DIA	DIAMETER	PT	PRESSURE TREATED
DIM	DIMENSION	PTD	PAINTED
DN	DOWN	RB	RUBBER BASE
DS	DOWNSPOUT	RCP	REFLECTED CEILING PLAN
DWG	DRAWING	RD	ROOF DRAIN
EA	EACH	REQD	REQUIRED
EJ	EXPANSION JOINT	RM	ROOM
EL	ELEVATION	SIM	SIMILAR
ELEC	ELECTRICAL	SPEC	SPECIFIED OR SPECIFICATION
EP	ELECTRICAL PANEL	SS	STAINLESS STEEL
EQ	EQUAL	STL	STEEL
EXIST OR (E)	EXISTING	STRUCT	STRUCTURE OR STRUCTURAL
EXT	EXTERIOR	T&G	TONGUE AND GROOVE
FD	FLOOR DRAIN	T.O.	TOP OF
FIXT	FIXTURE	TOC	TOP OF CONCRETE
FLR	FLOOR	TOS	TOP OF STEEL
FO	FACE OF	TYP	TYPICAL
FDN	FOUNDATION	UNO	UNLESS NOTED OTHERWISE
GA	GAUGE	VIF	VERIFY IN FIELD
GALV	GALVANIZED	W/	WITH
GWB/GYP BD	GYPSUM WALL BOARD	WD	WOOD
HB	HOSE BIB		
INSUL	INSULATION		
INT	INTERIOR		

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**MACKINAC ISLAND CODES**

**SEC. 10-112. - REQUIRED EQUIPMENT AND FACILITIES.**

(A)WATER CLOSET; LAVATORY BASIN; BATHTUB OR SHOWER. AT LEAST ONE FLUSH WATER CLOSET, LAVATORY BASIN AND BATHTUB OR SHOWER, PROPERLY CONNECTED TO A WATER AND SEWER SYSTEM APPROVED BY THE HEALTH OFFICER AND IN GOOD WORKING CONDITION, SHALL BE SUPPLIED FOR EACH EIGHT PERSONS OR FRACTION THEREOF RESIDING WITHIN A ROOMINGHOUSE, INCLUDING MEMBERS OF THE OPERATOR'S FAMILY WHENEVER THEY SHARE THE USE OF SUCH FACILITIES, PROVIDED:

- (1) IN A ROOMINGHOUSE WHERE ROOMS ARE LET ONLY TO MALES, FLUSH URINALS MAY BE SUBSTITUTED FOR NOT MORE THAN HALF THE REQUIRED NUMBER OF WATER CLOSETS AND PROVIDED THAT THERE SHALL BE AT LEAST ONE WATER CLOSET.
- (2) ALL SUCH FACILITIES SHALL BE SO LOCATED WITHIN THE DWELLING AS TO BE REASONABLY ACCESSIBLE TO ALL PERSONS SHARING SUCH FACILITIES AND FROM A COMMON HALL OR PASSAGEWAY AND PROVIDED THAT SUCH FACILITIES ARE NOT LOCATED MORE THAN ONE FLOOR ABOVE OR BELOW THE ROOMING UNIT OR UNITS SERVED.
- (3) EVERY LAVATORY BASIN AND BATHTUB OR SHOWER STALL BE SUPPLIED WITH HEATED AND UNHEATED WATER UNDER PRESSURE AT ALL TIMES.
- (4) IF THE ROOMINGHOUSE HAS ONLY ONE BATHROOM FOR USE BY THE OCCUPANTS OF THE ROOMING UNITS, SUCH BATHROOM SHALL NOT BE LOCATED BELOW GRADE.
- (5) EVERY WATER CLOSET MUST BE LOCATED IN A ROOM, OR STALL IN A ROOM, THAT AFFORDS PRIVACY, AND EVERY BATHING FACILITY MUST BE LOCATED IN A ROOM THAT AFFORDS PRIVACY.

(B) HEATING FACILITIES. EVERY DWELLING USED DURING THE WINTER SHALL HAVE HEATING FACILITIES WHICH ARE PROPERLY INSTALLED AND MAINTAINED IN A SAFE AND GOOD WORKING CONDITION AND CAPABLE OF HEATING ALL HABITABLE ROOMS WITHIN THE DWELLING, UNDER ORDINARY WINTER CONDITIONS, TO AT LEAST 70 DEGREES FAHRENHEIT.

(C) WINDOWS. EVERY HABITABLE ROOM OF A DWELLING SHALL HAVE ONE OR MORE WINDOWS WITH A MINIMUM GLASS AREA EQUAL TO AT LEAST TEN PERCENT OF THE FLOOR AREA OF THE ROOM, WITH 45 PERCENT OF THAT MINIMUM GLASS AREA CAPABLE OF BEING OPENED. THE WINDOWS SHALL FACE DIRECTLY TO THE OUTDOORS.

(D) MEANS OF EGRESS. EVERY DWELLING UNIT SHALL HAVE TWO SAFE, UNOBSTRUCTED MEANS OF EGRESS LEADING TO A SAFE AND OPEN SPACE AT GROUND LEVEL.

**SEC. 10-113. - MAINTENANCE.**

(A) FOUNDATION, WALLS, ROOF, ETC.; SCREENS. EVERY FOUNDATION, FLOOR, WALL, WINDOW, CEILING AND ROOF OF A DWELLING SHALL BE REASONABLY WATERTIGHT, WEATHERTIGHT AND VERMINPROOF; SHALL BE CAPABLE OF AFFORDING PRIVACY; AND SHALL BE KEPT IN GOOD REPAIR. SCREENS SHALL BE PROVIDED AND KEPT IN GOOD REPAIR, FROM APRIL 1 TO NOVEMBER 1, ON ALL OPENABLE DOORS AND WINDOWS.

(B) PLUMBING FIXTURES; PIPES. EVERY PLUMBING FIXTURE OF A DWELLING, AND WATER AND WASTE PIPE, SHALL BE PROPERLY INSTALLED AND MAINTAINED IN GOOD SANITARY WORKING CONDITION, FREE FROM DEFECTS, LEAKS AND OBSTRUCTION.

(C) MAINTAIN IN SATISFACTORY WORKING CONDITION. EVERY SUPPLIED FACILITY, PIECE OF EQUIPMENT OR UTILITY OF A DWELLING SHALL BE SO CONSTRUCTED AND INSTALLED THAT IT WILL FUNCTION SAFELY AND EFFECTIVELY AND SHALL BE MAINTAINED IN A SATISFACTORY WORKING CONDITION.

(D) FITNESS FOR HUMAN OCCUPANCY. NO PERSON SHALL OCCUPY OR LET TO ANY OTHER OCCUPANT ANY DWELLING UNIT UNLESS IT IS CLEAN, SANITARY AND FIT FOR HUMAN OCCUPANCY.

(E) SUBSTANDARD DWELLINGS PROHIBITED. NO ROOMINGHOUSE AND/OR BOARDINGHOUSE SHALL BE A SUBSTANDARD DWELLING, AND NO ROOMINGHOUSE AND/OR BOARDINGHOUSE SHALL BE PERMITTED TO CONTINUE IN BUSINESS WITH CONDITIONS PRESENT, AS DEFINED UNDER SECTION 10-71.

(ORD. NO. 224, ART. VI, § 6, ART. VII, §§ 1—4, 6-2-1976)

**SEC. 10-114. - SPACE, USE AND LOCATION.**

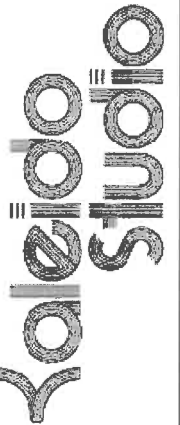
(A)FLOOR SPACE; CEILING HEIGHT; NUMBER OF OCCUPANTS. EVERY ROOMING UNIT SHALL COMPLY WITH ALL THE REQUIREMENTS OF THE FOLLOWING PERTAINING TO A HABITABLE ROOM:

- (1)EVERY ROOMING UNIT OCCUPIED BY ONE PERSON SHALL CONTAIN AT LEAST 85 SQUARE FEET OF FLOOR SPACE; EVERY ROOMING UNIT OCCUPIED BY TWO TO FOUR PERSONS SHALL CONTAIN AT LEAST 50 SQUARE FEET OF FLOOR SPACE PER OCCUPANT; AND EVERY ROOM UNIT OCCUPIED BY FIVE OR SIX PERSONS SHALL CONTAIN AT LEAST 70 SQUARE FEET PER OCCUPANT. NO ROOMING UNIT SHALL CONTAIN MORE THAN SIX PERSONS.
- (2)AT LEAST HALF OF EVERY HABITABLE ROOM SHALL HAVE A CEILING HEIGHT OF AT LEAST SEVEN FEET. NO FLOOR SPACE IN A HABITABLE ROOM THAT DOES NOT HAVE AT LEAST FIVE FEET CLEAR FLOOR-TO-CEILING HEIGHT MAY BE UTILIZED IN DETERMINING MINIMUM FLOOR SPACE.

(B)CELLAR OR BASEMENT SPACE. NO CELLAR OR BASEMENT SPACE LOCATED PARTIALLY OR WHOLLY UNDER GROUND AND HAVING HALF OR MORE THAN HALF OF ITS CLEAR FLOOR-TO-CEILING HEIGHT BELOW THE AVERAGE GRADE OF ADJOINING GROUND SHALL BE USED AS A DWELLING UNIT UNLESS:

- (1)THE FLOORS AND WALLS ARE IMPERVIOUS TO LEAKAGE OF UNDERGROUND AND SURFACE RUNOFF WATER, AND ARE INSULATED AGAINST DAMPNES.
- (2)THE TOTAL WINDOW AREA IN EACH ROOM IS EQUAL TO TEN PERCENT OF THE FLOOR AREA OF SUCH ROOM, WITH 45 PERCENT OF THE MINIMUM GLASS AREA CAPABLE OF BEING OPENED. SUCH WINDOW AREA SHALL BE ENTIRELY ABOVE THE ADJOINING GRADE.

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**MACKINAC ISLAND CODES**

**ARTICLE IV. - RENTAL HOUSING**

**SEC. 10-131. - PURPOSE.**

THE PURPOSE OF THIS ARTICLE IS TO PROVIDE INSPECTION, REGULATION AND LICENSING OF RENTAL HOUSING ACCOMMODATIONS ON MACKINAC ISLAND, INTENDING TO BENEFIT THE OCCUPANTS THEREOF THROUGH BETTER ENFORCEMENT OF BUILDING AND LIFE SAFETY CODE REQUIREMENTS AND BY REGULATION OF THE ACTIVITIES THAT OCCUR WITHIN SUCH HOUSING ACCOMMODATIONS.

**SEC. 10-132. - SCOPE.**

BRIEF VISUAL INSPECTION OF EACH RENTAL PREMISE WITH THE PRIMARY PURPOSE OF THE INSPECTION BEING THE IDENTIFICATION AND/OR CORRECTION OF VISIBLE CONDITIONS THAT VIOLATE APPLICABLE CITY ORDINANCES AND PRESENT A DANGER TO THE HEALTH, SAFETY AND WELFARE OF THE OCCUPANTS OF THE PREMISES AND THE COMMUNITY IN GENERAL.

**SEC. 10-134. - LICENSING.**

(A) NO OWNER, OR OWNER'S AGENT, SHALL ALLOW ANOTHER PERSON TO OCCUPY A RENTAL UNIT WITHOUT A LICENSE TO DO SO PURSUANT TO THIS ARTICLE.

(B) ALL RENTAL UNIT LICENSES SHALL EXPIRE ON MAY 1ST OF THE CALENDAR YEAR FOLLOWING ISSUANCE OF THE LICENSE.

(C) ANY OWNER DESIRING TO UTILIZE OR OPERATE A RENTAL UNIT SHALL FILE AN APPLICATION FOR A LICENSE WITH THE CITY CLERK BY WAY OF A WRITTEN APPLICATION ON A FORM APPROVED BY THE CITY COUNCIL AND ANY SAID APPLICATION SHALL BE APPROVED IF ALL OF THE FOLLOWING APPLY:

(1) THE INSPECTOR(S) HAVE COMPLETED THE INSPECTION CHECKLIST ADOPTED BY THE CITY COUNCIL WITH A DETERMINATION THAT THE CONDITIONS COVERED BY THE CHECKLIST ARE SATISFACTORY.

(2) THE OWNER'S PREVIOUS LICENSE IS NOT IN A PERIOD OF REVOCATION PURSUANT TO SECTION 10-136.

(3) OWNER HAS PAID THE APPROPRIATE LICENSE FEE FOR EACH RENTAL UNIT.

(4) THE NAME, ADDRESS AND TELEPHONE NUMBER OF A LOCAL DESIGNATED AGENT WHO SHALL RESIDE WITHIN THE CITY OF MACKINAC ISLAND ON A YEAR ROUND BASIS.

(5) THE APPROPRIATE CITY OFFICIAL(S) HAS INSPECTED THE PREMISES AND DETERMINED THAT ALL ORDINANCES, LAWS, AND BUILDING AND LIFE SAFETY CODE REQUIREMENTS APPEAR TO BE IN COMPLIANCE. THE CITY OFFICIAL SHALL CONSIST OF THE POLICE CHIEF, THE FIRE CHIEF AND THE BUILDING INSPECTOR, OR THEIR DESIGNEES, OR ANY COMBINATION THEREOF. SAID DETERMINATION WILL GENERALLY BE MADE UPON INSPECTION OF EACH RENTAL UNIT, BUT IF THE INSPECTION CANNOT OCCUR WITHIN A REASONABLE TIME DUE TO THE ANTICIPATED SEASONAL INFLUX OF APPLICATIONS, THE CITY COUNCIL MAY ISSUE THE LICENSE BASED ON WRITTEN REPRESENTATION BY THE OWNER THAT THE UNIT IS IN COMPLIANCE WITH ALL BUILDING AND LIFE SAFETY CODE REQUIREMENTS AND THAT SAID REPRESENTATION BE BASED ON CREDIBLE INFORMATION. IN SUCH CASES, THE INSPECTION WILL BE SCHEDULED AND COMPLETED AS SOON AS POSSIBLE WITH PRIOR NOTICE GIVEN TO THE OWNER OF NOT LESS THAN 48 HOURS THAT THE CITY INSPECTION WILL TAKE PLACE. IF THE CITY INSPECTION REVEALS CODE VIOLATIONS OF A NATURE THAT THE INSPECTOR BELIEVES COULD BE LIFE THREATENING, THE LICENSE SHALL BE IMMEDIATELY REVOKED, CONSISTENT WITH THE PROCEDURE SET FORTH IN SECTION 10-136 HEREOF. IF THE VIOLATIONS ARE NOT OF A LIFE THREATENING NATURE, THE LICENSEE SHALL BE GIVEN A REASONABLE TIME PERIOD IN WHICH TO CORRECT THE DEFECTS BEFORE REVOCATION WOULD OCCUR.

(6) THE OWNER HAS PROVIDED A COPY OF A FLOOR PLAN ON 8½ x 11 SIZE PAPER DEPICTING ALL RELEVANT INFORMATION FOR EMERGENCY EVACUATION, INCLUDING BUT NOT LIMITED TO, ROOMS, STAIRWAYS AND PATH OF EGRESS, WHICH WILL BE DISPLAYED IN EVERY SLEEPING ROOM.

(D) ANY LICENSE ISSUED PURSUANT TO THIS ARTICLE SHALL BE NONTRANSFERABLE AND SHALL EXPIRE UPON ANY TRANSFER OF OWNERSHIP.

(E) THE RENTAL UNIT SHALL BE CONSIDERED TO INCLUDE ALL UNITS LOCATED ON A CONTIGUOUS PARCEL OF LAND UNDER COMMON OWNERSHIP AND CONTROL.

**SEC. 10-135. - RULES OF OPERATION.**

A LICENSEE SHALL OPERATE THE LICENSED RENTAL UNIT IN ACCORDANCE WITH THE FOLLOWING RULES:

(1) NOISE FROM THE LICENSED PROPERTY SHALL BE HELD TO A MINIMUM SUCH THAT NOISE EMANATING FROM CONGREGATIONS OF PEOPLE, MUSIC, FIREWORKS AND OTHER SOURCES MUST BE IN KEEPING WITH RESIDENTIAL NEIGHBORHOODS.

(2) THE LICENSED PREMISES MUST BE MAINTAINED FREE FROM LITTER AND DEBRIS.

(3) THAT THE PREMISES BE UTILIZED ONLY IN COMPLIANCE WITH THE REPRESENTATIONS MADE BY THE OWNER ON THE APPLICATION FOR LICENSE, INCLUDING BUT NOT LIMITED TO THE AREAS OF THE UNIT TO BE OCCUPIED AND THE NUMBER OF OCCUPANTS UTILIZING THE UNIT.

(4) THAT THE PREMISES BE UTILIZED AND MAINTAINED IN COMPLIANCE WITH ALL LOCAL ORDINANCES, STATE AND FEDERAL LAWS, SPECIFICALLY THE NFPA LIFE SAFETY CODE.

(5) EACH LICENSED PREMISES SHALL POST A MAP SHOWING ALL EXIT ROUTES FROM THE BUILDING ON THE INSIDE OF THE DOOR OF EACH SLEEPING ROOM.

**SEC. 10-136. - PENALTY.**

IN THE EVENT A LICENSEE OPERATES A RENTAL UNIT WITHOUT A LICENSE, THE OWNER SHALL BE RESPONSIBLE FOR A CIVIL INFRACTION AND UPON FINDING OF RESPONSIBILITY BY A COURT OF COMPETENT JURISDICTION, THE VIOLATION SHALL BE PUNISHABLE BY A FINE OF NOT MORE THAN \$500.00 FOR EACH OFFENSE PLUS THE COSTS OF ACTION, INCLUDING ALL DIRECT AND INDIRECT EXPENSES INCURRED BY THE CITY IN THE ADMINISTRATION OF SAID ACTION. EACH DAY OF OPERATION WITHOUT A LICENSE SHALL BE CONSIDERED A SEPARATE OFFENSE.

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**ARTICLE 7A. - "R-4" HARRISONVILLE RESIDENTIAL**

**SECTION 7A.02 - PERMITTED USES R-4.**

SINGLE-FAMILY AND TWO-FAMILY RESIDENTIAL DWELLINGS AND ACCESSORY BUILDINGS ARE PERMITTED IN THIS DISTRICT.

**SECTION 7A.03 - SPECIAL LAND USES.**

THE FOLLOWING USES ARE PERMITTED BY SPECIAL LAND USE APPROVAL OF THE PLANNING COMMISSION, PROVIDED THAT THEY ARE IN COMPLIANCE WITH THE STANDARDS THAT FOLLOW AND THE PROCEDURES AND STANDARDS IN ARTICLE 19:

**A.MULTIPLE-FAMILY RESIDENTIAL, PROVIDED:**

- 1.THAT A LANDSCAPE BUFFER IS PROVIDED ALONG ALL PROPERTY BOUNDARIES, WHICH ABUT SINGLE-FAMILY OR TWO-FAMILY RESIDENTIAL USES, IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 4.09.
- 2.THAT THE MULTIPLE-FAMILY USE AND/OR STRUCTURE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS.

**B.BOARDINGHOUSE, PROVIDED:**

- 1.THAT A LANDSCAPE BUFFER IS PROVIDED ALONG ALL PROPERTY BOUNDARIES, WHICH ABUT RESIDENTIAL USES, IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 4.09.
- 2.THAT OFF-STREET BICYCLE PARKING BE PROVIDED FOR EACH TENANT OR GUEST RESIDING AT OR VISITING THE BOARDINGHOUSE DURING THE TOURIST SEASON (MEMORIAL DAY THROUGH LABOR DAY).
- 3.THAT THE BOARDINGHOUSE USE AND/OR STRUCTURE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS.

**SECTION 7A.04 - AREA, BULK, HEIGHT, LOT COVERAGE, AND DENSITY REQUIREMENTS.**

A.LOT SIZE. 10,000 SF MIN

B.BUILDINGS, AND STRUCTURES SHALL BE SETBACK FROM PROPERTY LINES AS FOLLOWS:

- 1.FRONT YARD. 25' - 0" MIN OR IN LINE W/ ADJACENT
- 2.SIDE YARD. 5'-0" MIN ONE SIDE, 10'-0" MIN OTHER
- 3.REAR YARD. 25' - 0" MIN

C.NO PRINCIPAL BUILDING SHALL BE LESS THAN 12 FEET IN HEIGHT, NOR SHALL ANY BUILDING EXCEED 35 FEET, OR 2½ STORIES, IN HEIGHT.

D. 40% MAX IMPERVIOUS SURFACE

E.MAX 10 DWELLING UNITS PER ACRE.

FOR USE AS A BOARDINGHOUSE, THE MAXIMUM ALLOWABLE DENSITY SHALL BE ONE OCCUPANT PER 500 SQUARE FEET OF LOT AREA WITHIN WHICH THE BUILDING IS PLACED. (12,590 / 500 SF PER OCC = ±25 OCC)  
AN OCCUPANT IS A PERSON WHO OCCUPIES A BED OR SLEEPING AREA WITHIN THE BUILDING FOR ONE OR MORE OVERNIGHT PERIODS. IN THE EVENT THE BUILDING CONTAINS BOTH FAMILY RESIDENTIAL USE AND BOARDINGHOUSE USE (NONFAMILY RESIDENTIAL USE), THE ONE OCCUPANT PER 500 SQUARE FEET OF LOT AREA DENSITY LIMITATION SHALL APPLY TO THE ENTIRE BUILDING.

**SECTION 4.09 - LANDSCAPE BUFFERS.**

UPON ANY IMPROVEMENT FOR WHICH A SITE PLAN IS REQUIRED, A LANDSCAPE BUFFER SHALL BE CONSTRUCTED ALONG ALL ADJOINING BOUNDARIES BETWEEN A PROPERTY ZONED C OR HB DISTRICT AND ANY PROPERTY ZONED R-1, R-3, R-4 OR CD DISTRICT. A LANDSCAPE BUFFER MAY ALSO BE REQUIRED AS A CONDITION OF APPROVAL FOR SITE PLANS, SPECIAL LAND USES, PLANNED UNIT DEVELOPMENTS, OR AS DIRECTLY STATED AS A REQUIREMENT OF A PARTICULAR ZONING DISTRICT. THE FOLLOWING REQUIREMENTS SHALL APPLY:

A.LANDSCAPE BUFFERS SHALL HAVE A MINIMUM WIDTH OF TEN FEET AND SHALL BE PLANTED WITH GRASS, GROUND COVER, SHRUBBERY, OR OTHER SUITABLE PLANT MATERIAL. THE LOCATION, PLACEMENT, SPACING AND TYPES OF PLANT MATERIALS WILL BE SUCH THAT AN EFFICIENT HORIZONTAL AND VERTICAL OBSCURING OR SCREENING EFFECT BETWEEN LAND USES WILL BE ACHIEVED.

B.ALL PLANTS COMPRISING THE BUFFER WILL BE CONTINUOUSLY MAINTAINED IN A SOUND, HEALTHY, VIGOROUS GROWING CONDITION, FREE OF DISEASES, INSECT PESTS, REFUSE AND DEBRIS.

C.MINIMUM SIZES OF TREES AND SHRUBS PLANTED AS A PART OF A LANDSCAPE BUFFER ARE AS FOLLOWS:

- 1.DECIDUOUS SHRUBS. MINIMUM TWO FEET IN HEIGHT.
- 2.DECIDUOUS TREES. MINIMUM TWO INCHES IN CALIPER (DIAMETER).
- 3.EVERGREEN SHRUBS. MINIMUM TWO FEET IN HEIGHT.
- 4.EVERGREEN TREES. MINIMUM FIVE FEET IN HEIGHT.

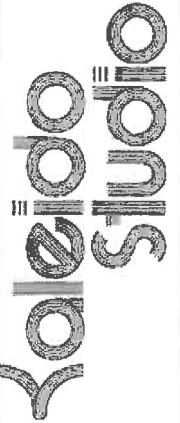
D.THE CHOICE AND SELECTION OF PLANT MATERIALS WILL BE SUCH THAT THE ROOT SYSTEM WILL NOT INTERFERE WITH PUBLIC UTILITIES AND THAT FRUIT AND OTHER PLANT DEBRIS (EXCEPT LEAVES) WILL NOT CONSTITUTE A NUISANCE WITHIN PUBLIC RIGHTS-OF-WAY, OR TO ABUTTING PROPERTY OWNERS.

E.ALL PLANT MATERIALS MUST MEET CURRENT RECOMMENDED MINIMUM STANDARDS OF THE AMERICAN ASSOCIATION OF NURSERYMEN.

F.LANDSCAPE BUFFERS SHALL BE IN PLACE AT THE DATE OF OCCUPANCY APPROVAL, AS PROVIDED IN SECTION 21.06, UNLESS AN EXTENSION OF UP TO SIX MONTHS IS GRANTED BY THE PLANNING COMMISSION AND A PERFORMANCE GUARANTEE IS DEPOSITED TO ENSURE COMPLETION OF THE IMPROVEMENTS IN ACCORDANCE WITH SECTION 4.18.

G.BERMS (EARTHEN MOUNDS) AND/OR CERTAIN TYPES OF FENCES MAY BE INSTALLED IN LIEU OF A LANDSCAPE BUFFER FOR THE PURPOSES OF SCREENING WHEN THE PLANNING COMMISSION DETERMINES, BASED UPON A PARTICULAR SITUATION, THAT A FENCE AND/OR BERM WOULD EFFECTIVELY ACHIEVE THE PUBLIC PURPOSES AND PRIVATE BENEFITS INHERENT IN THIS PROVISION. FENCES INSTALLED IN LIEU OF OR IN CONJUNCTION WITH A LANDSCAPE BUFFER WILL BE CONSTRUCTED OF WOOD, STONE OR BRICK TO PROVIDE AN EFFECTIVE SCREEN AND TO MAINTAIN THE NATURAL AND HISTORIC CHARACTER OF THE ISLAND. CHAIN LINK OR OTHER WIRE MESH TYPE FENCES MAY BE PERMITTED ONLY IF COVERED WITH WOOD STRIPS OR PLANT MATERIALS.

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**MACKINAC ISLAND CODE RESPONSES**

**ARTICLE 7A. - "R-4" HARRISONVILLE RESIDENTIAL**

**SECTION 7A.02 - PERMITTED USES R-4.**

SINGLE-FAMILY AND TWO-FAMILY RESIDENTIAL DWELLINGS ALLOWED OUTRIGHT.

**SECTION 7A.03 - SPECIAL LAND USES.**

A.MULTIPLE-FAMILY RESIDENTIAL, PROVIDED:

- 1.LANDSCAPE BUFFERS PROVIDED PER A0.6
- 2.MULTIPLE-FAMILY STRUCTURE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS.

B.BOARDINGHOUSE, PROVIDED:

- 1.LANDSCAPING BUFFERS PROVIDED PER A0.6
- 2.OFF-STREET BIKE PARKING PROVIDED PER A0.3
- 3.BOARDING HOUSE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS

**SECTION 7A.04 - AREA, BULK, HEIGHT, LOT COVERAGE, AND DENSITY REQUIREMENTS.**

A.LOT SIZE. 10,000 SF MIN

**12,950 SF EXISTING**

B.BUILDINGS, AND STRUCTURES SHALL BE SETBACK FROM PROPERTY LINES AS FOLLOWS:

- 1.FRONT YARD. 25' - 0" MIN OR IN LINE W/ ADJACENT
- 2.SIDE YARD. 5'-0" MIN ONE SIDE, 10'-0" MIN OTHER
- 3.REAR YARD. 25' - 0" MIN

**SETBACK ADHERENCES SHOWN PER A0.6**

C.NO PRINCIPAL BUILDING SHALL BE LESS THAN 12 FEET IN HEIGHT, NOR SHALL ANY BUILDING EXCEED 35 FEET, OR 2½ STORIES, IN HEIGHT.

**BUILDING HEIGHT SHOWN PER ELEVATIONS**

D. 40% MAX IMPERVIOUS SURFACE

**IMPERVIOUS SURFACE CALCULATION SHOWN PER A0.6**

E.MAX 10 DWELLING UNITS PER ACRE.

FOR USE AS A BOARDINGHOUSE, THE MAXIMUM ALLOWABLE DENSITY SHALL BE ONE OCCUPANT PER 500 SQUARE FEET OF LOT AREA WITHIN WHICH THE BUILDING IS PLACED.

**12,590 / 500 SF PER OCC = ±25 OCC**

**DWELLING DENSITY SHOWN TO THE RIGHT**

**SECTION 4.09 - LANDSCAPE BUFFERS.**

A LANDSCAPE BUFFER SHALL BE CONSTRUCTED ALONG ALL ADJOINING BOUNDARIES BETWEEN A PROPERTY ZONED R-4. A LANDSCAPE BUFFER MAY ALSO BE REQUIRED AS A CONDITION OF APPROVAL FOR SITE PLANS, SPECIAL LAND USES, PLANNED UNIT DEVELOPMENTS, OR AS DIRECTLY STATED AS A REQUIREMENT OF A PARTICULAR ZONING DISTRICT. THE FOLLOWING REQUIREMENTS SHALL APPLY:

A.LANDSCAPE BUFFERS SHALL HAVE A MINIMUM WIDTH OF TEN FEET AND SHALL BE PLANTED WITH GRASS, GROUND COVER, SHRUBBERY, OR OTHER SUITABLE PLANT MATERIAL. THE LOCATION, PLACEMENT, SPACING AND TYPES OF PLANT MATERIALS WILL BE SUCH THAT AN EFFICIENT HORIZONTAL AND VERTICAL OBSCURING OR SCREENING EFFECT BETWEEN LAND USES WILL BE ACHIEVED.

**LANDSCAPE BUFFERS SHOWN PER A0.6** PROPOSED TO HAVE THREE FOOT WIDE PLANTED BUFFER WHERE ADJACENT TO EXISTING 6'+ TALL FENCES

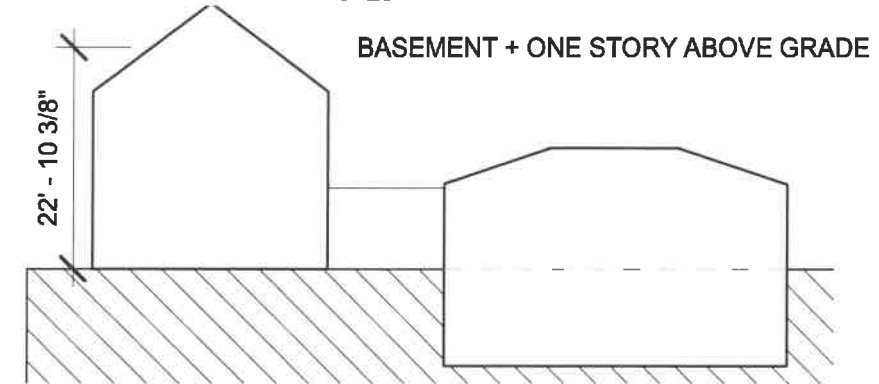
G.BERMS (EARTHEN MOUNDS) AND/OR CERTAIN TYPES OF FENCES MAY BE INSTALLED IN LIEU OF A LANDSCAPE BUFFER FOR THE PURPOSES OF SCREENING WHEN THE PLANNING COMMISSION DETERMINES

**BERMS NOT PROPOSED**

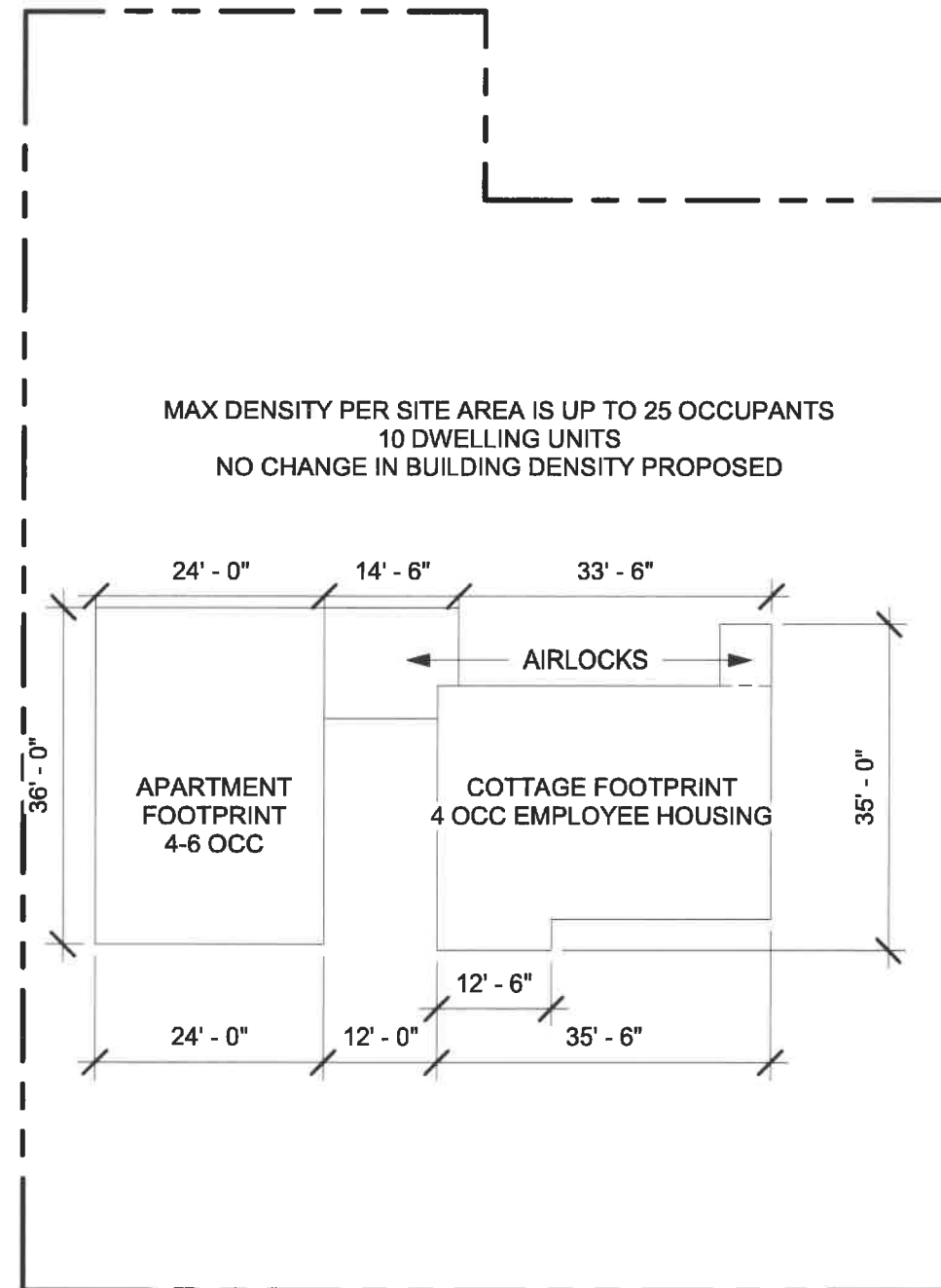
**FENCES PROPOSED AS PART OF THE LANDSCAPE BUFFER, NOT IN LIEU OF**

THE EXISTING TWO STORY APARTMENT STRUCTURE IS WITHIN THE LANDSCAPE BUFFER ZONE, BUT MEETS SET-BACK REQUIREMENTS ALSO SERVES AS A BUFFER BETWEEN WORKER HOUSING AND ADJACENT PROPERTY.

2 STORIES + 1/2 STORY (MEZZANINE LOFT)  
MAXIMUM DENSITY ACHIEVED



2 DENSITY SECTION  
1" = 20'-0"



1 0 - DENSITY DIAGRAM  
1" = 20'-0"

Section VI, Itemc.

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A0.5 26

**CODE SUMMARY**

**SITE**

ADDRESS: 7547 7TH STREET  
MACKINAC ISLAND, MI 49757

PARCEL NUMBER: 051-630-043-00

ZONING: R-4 HARRISONVILLE RESIDENTIAL  
OVERLAY: N/A

**BUILDING SETBACKS:**

FRONT: 25 FT MIN  
SIDE: 5 FT MIN / 10 FT MIN OTHER  
REAR: 25 FT MIN

SITE AREA: 12,590 SF

BUILDING COVERAGE: 16%

**BUILDING & AREA SUMMARY**

**(E) COTTAGE AREA**

1ST FLOOR: ±870 SF  
UNFINISHED BASEMENT: ±850 SF  
TOTAL: 1720 SF

**(E) APARTMENT AREA**

1ST FLOOR: ±764 SF  
2ND FLOOR: ±780 SF  
LOFT: ±140 SF OCCUPIABLE  
UNFINISHED GARAGE: ±153 SF  
TOTAL: 1837 SF

(E) IMPERVIOUS AREA: ± 2000 SF (17% SITE AREA, 40% MAX)  
NO CHANGE PROPOSED

CONSTRUCTION TYPE: VB

FIRE PROTECTION SYSTEM: NONE EXISTING  
NFA 13-R FOR FLOW PROPOSED  
NFA 13 FOR COVERAGE IN ATTIC

STORIES: 1 BELOW GRADE PLANE, 1 ABOVE GRADE PLANE  
2 ABOVE GRADE PLANE + MEZZANINE LOFT (2.5)

HEIGHT: 35 FT MAX / 2 1/2 STORIES MAX  
PROPOSED HEIGHT PER A3.1

NO PROPOSED CHANGES TO SITE  
DRAINAGE, UTILITY SERVICES, OR  
WASTE STORAGE & DISPOSAL

PROPOSED 3' - 0" WIDE  
LANDSCAPE BUFFER W/  
(E) 6' - 7" TALL FENCE

LANDSCAPE BUFFER  
PER SECTION 4.09

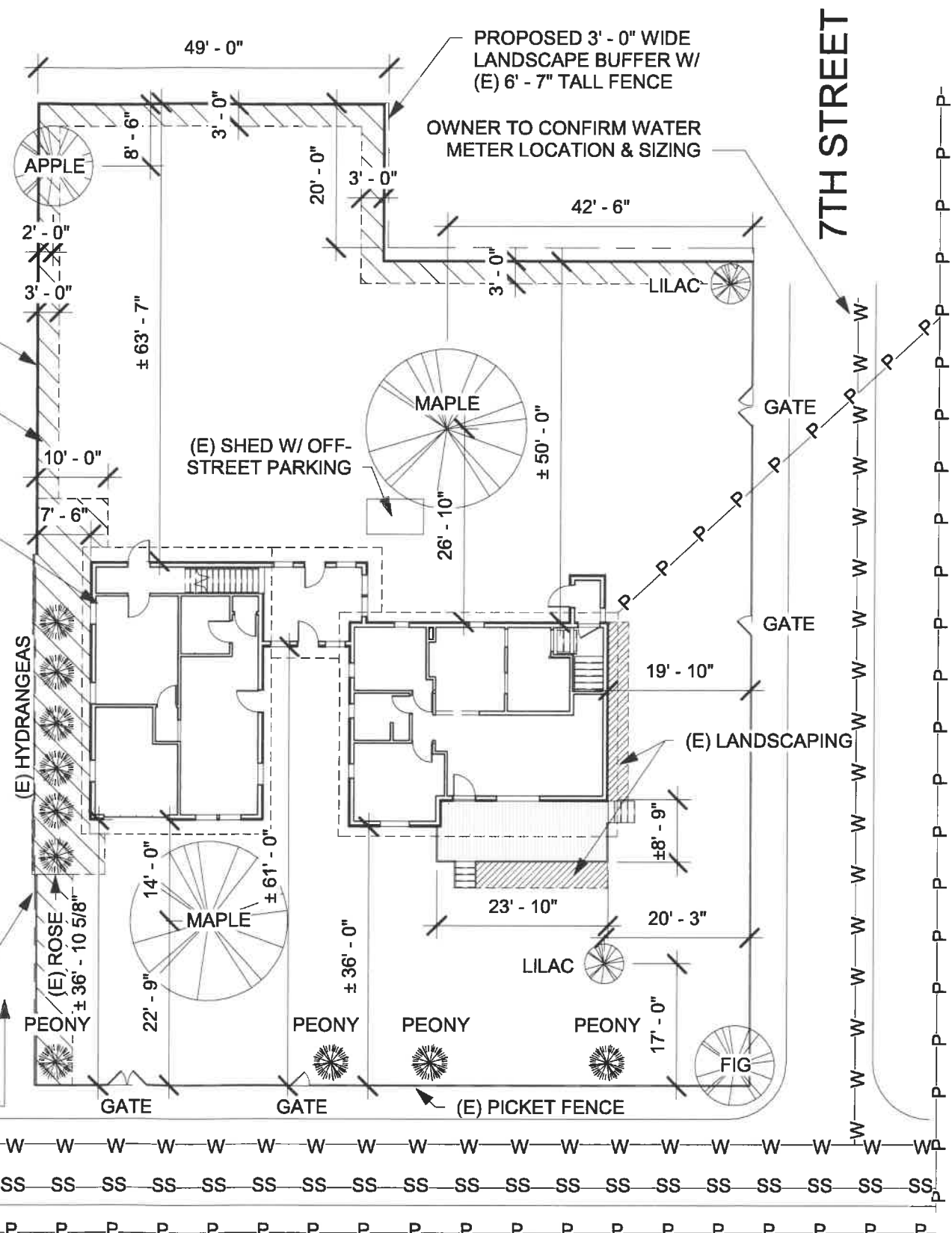
(E) TWO-STORY  
STRUCTURE IS IN BUFFER  
ZONE

ADJACENT HOME

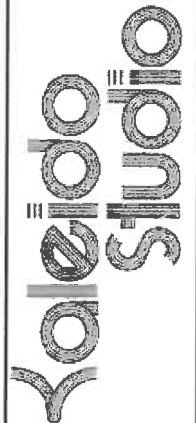
INCLUDE BUFFER W/  
PROPOSED PLANTING &  
(E) FENCE

ACCESS FOR ADJACENT HOME

**CADOTTE AVENUE**



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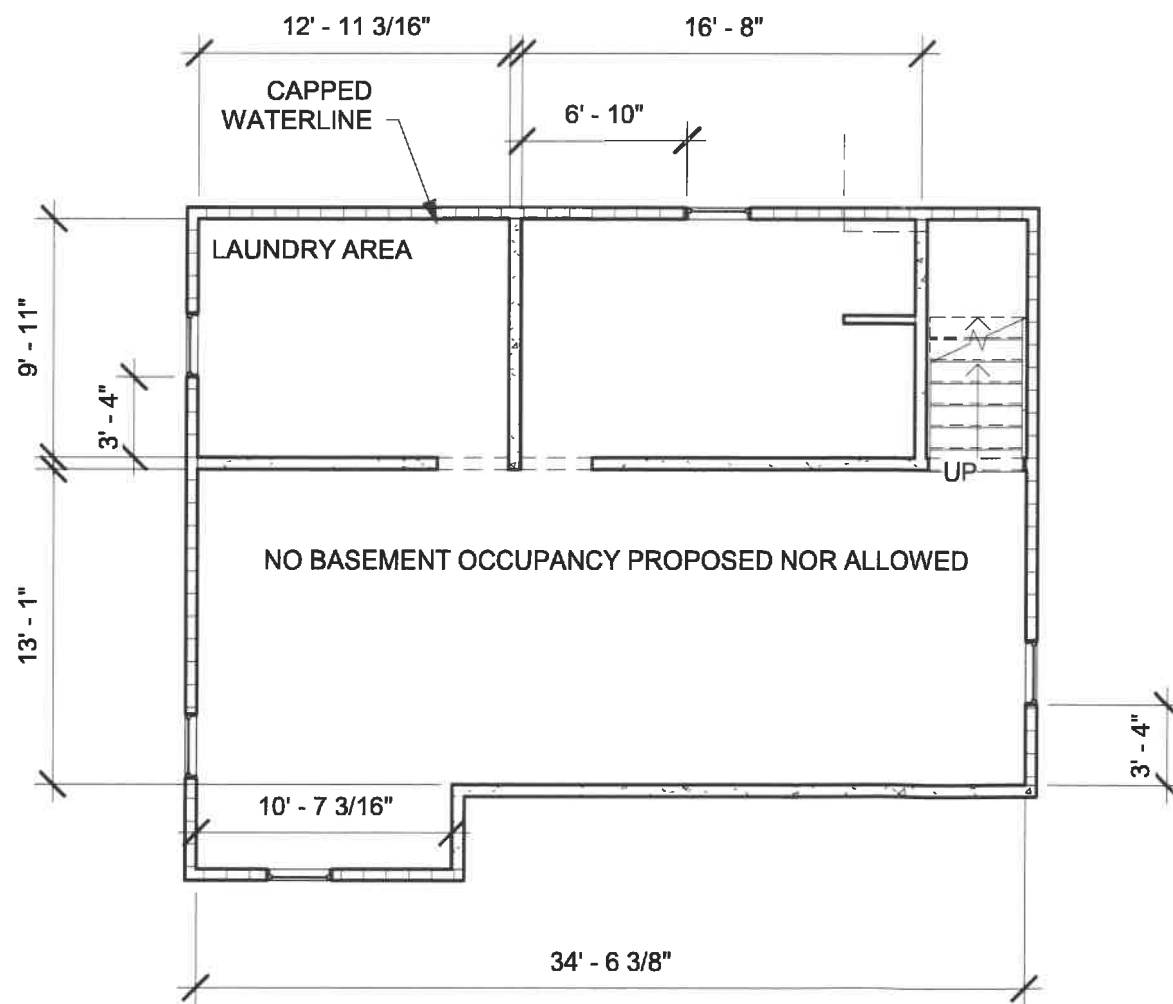
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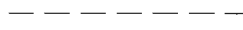

1 SITE PLAN PROPOSED  
1" = 20'-0"

02/23/24

A0.0 27



LEGEND

-  WALL
-  WALL OR ELEMENT TO BE DEMOLISHED
-  GRID LINE

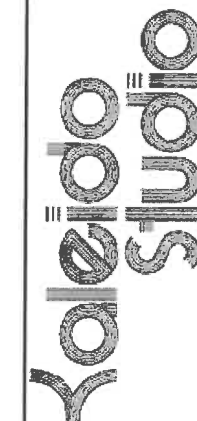
DEMOLITION GENERAL NOTES

1. COORDINATE BUILDING COMPONENT AND FIXTURE SALVAGE AND PROTECTION WITH OWNER.
2. PROVIDE ADEQUATE TEMPORARY SHORING, BRACING, AND SUPPORT PRIOR TO REMOVING EXISTING STRUCTURAL ELEMENTS.
3. WHEN REMOVING EXISTING FRAMING MEMBER USE CARE AND PROTECT FRAMING TO REMAIN.
4. REMOVE ELECTRICAL AND PLUMBING FIXTURES AND LINES AS NEEDED TO ALLOW FOR NEW WORK.
5. REMOVE INTERIOR FLOOR, WALL, AND CEILING FINISHES AS NEEDED TO ALLOW FOR NEW WORK.
6. ALL MATERIALS TO BE REMOVED SHALL BE RECYCLED TO THE GREATEST EXTENT POSSIBLE.

NOTES ON EXISTING CONDITIONS

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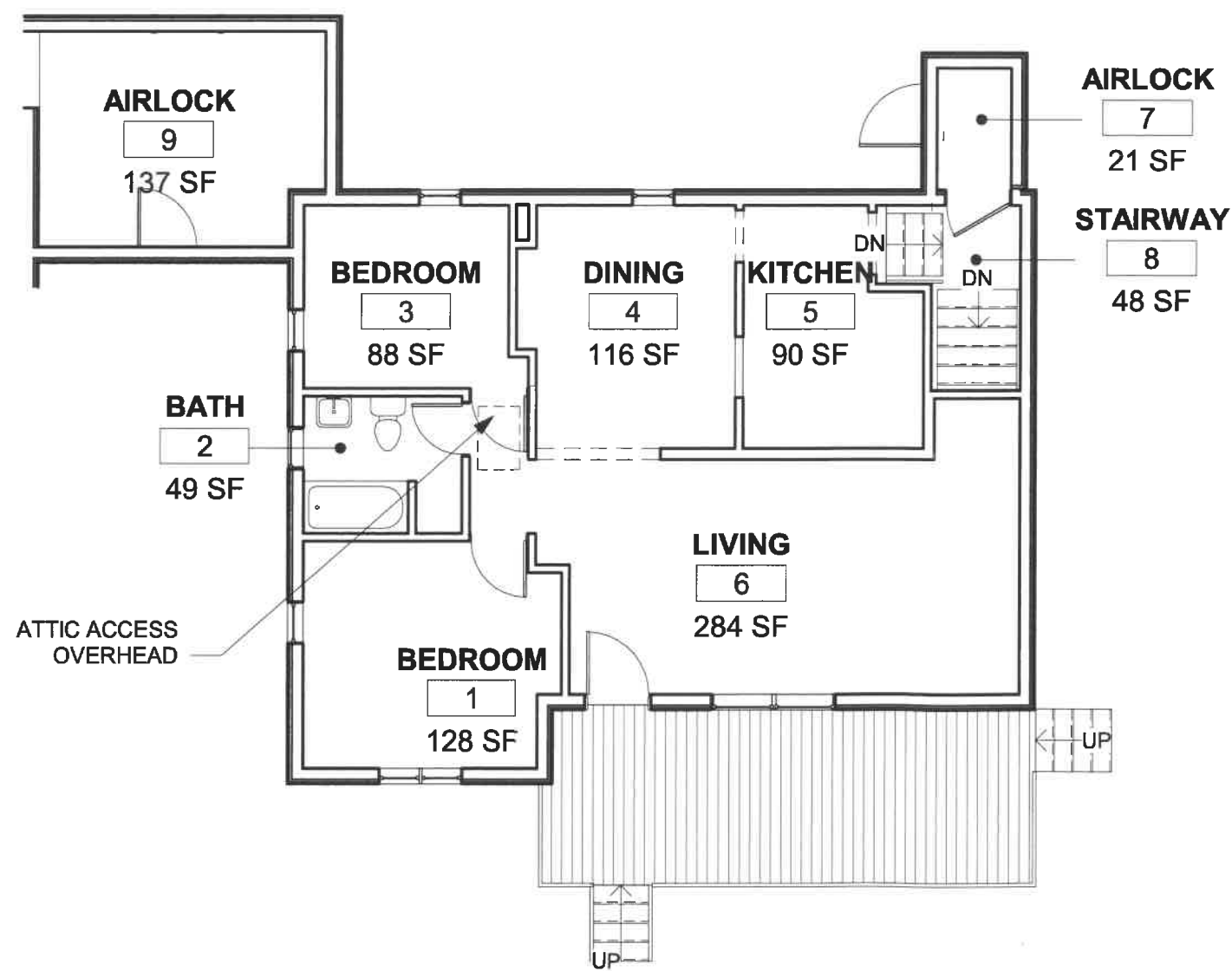
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1 0 - BASEMENT EXISTING/DEMO  
1/8" = 1'-0"

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A1.1 28



LEGEND

- WALL
- WALL OR ELEMENT TO BE DEMOLISHED
- GRID LINE

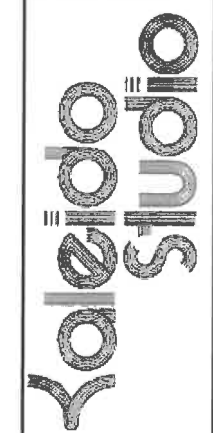
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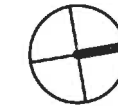
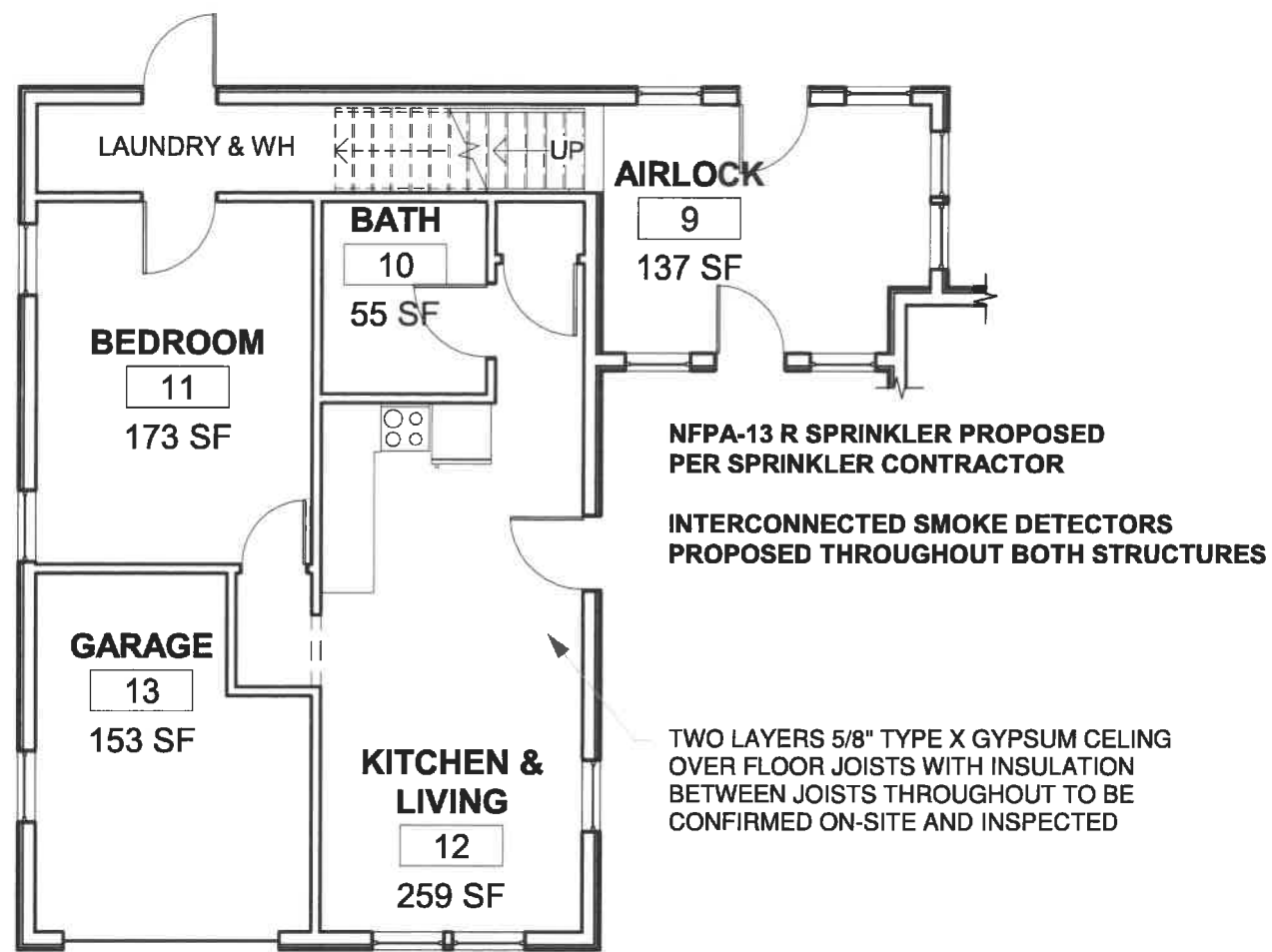


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1 - FIRST FLOOR EXISTING/DEMO  
1/8" = 1'-0"

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LEGEND

- WALL
- WALL OR ELEMENT TO BE DEMOLISHED
- GRID LINE

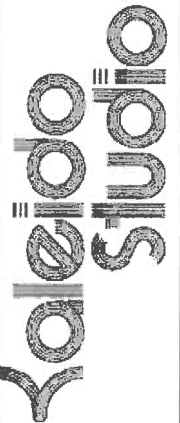
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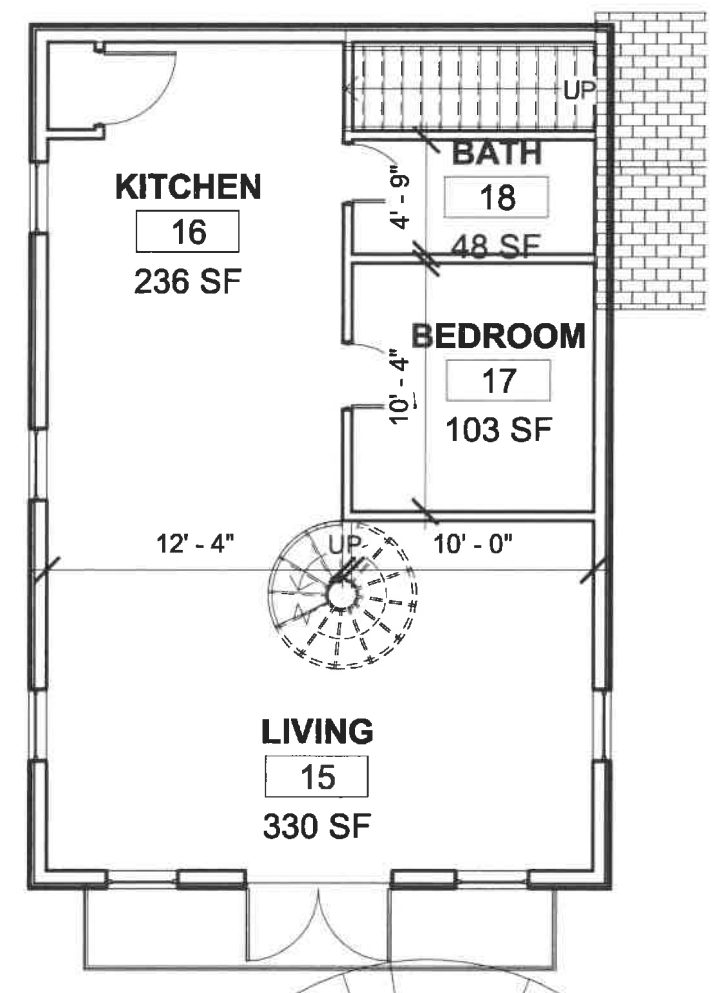
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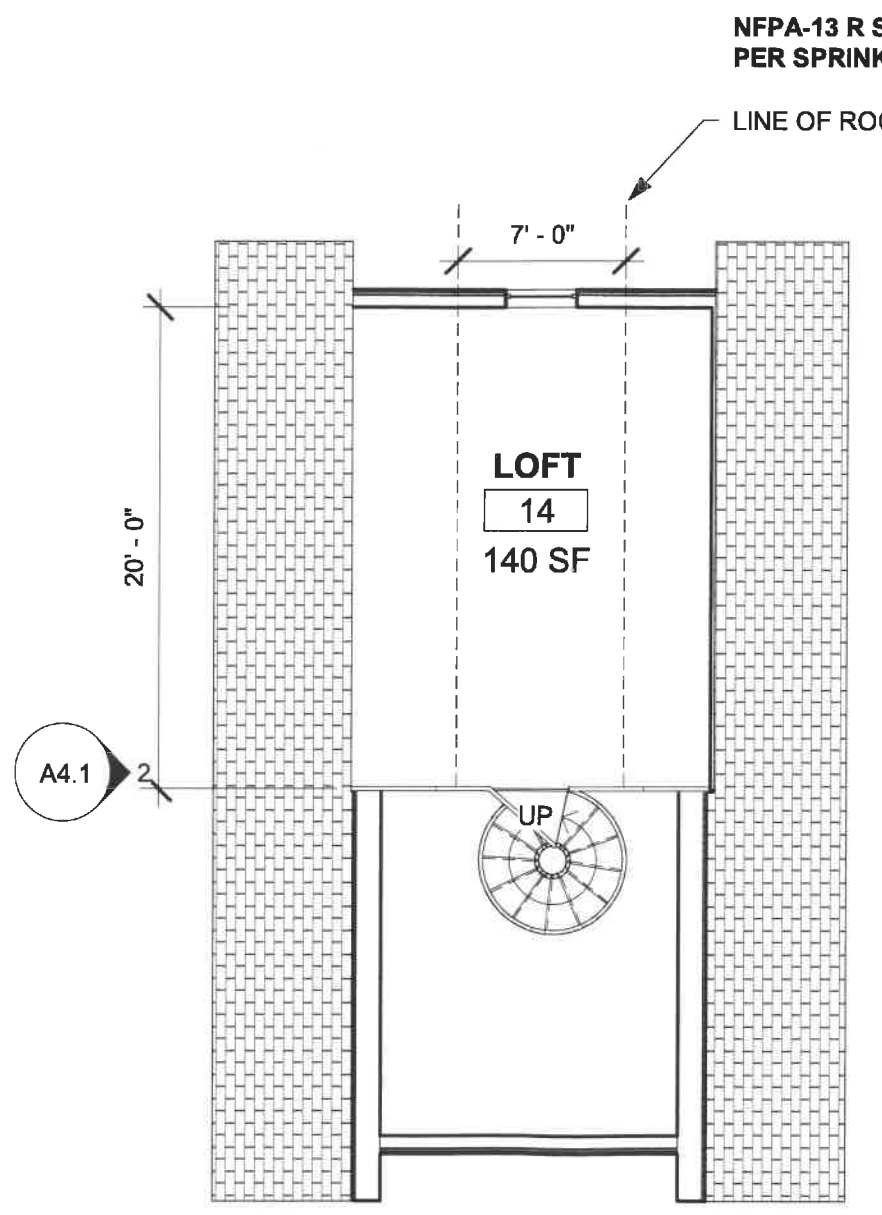
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A4.1 2

1 0 - APT 101  
1/8" = 1'-0"



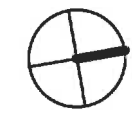
1 - APT 201  
1/8" = 1'-0"



2 - APT 201  
1/8" = 1'-0"

NFPA-13 R SPRINKLER PROPOSED  
PER SPRINKLER CONTRACTOR

LINE OF ROOF @ 5' AFF



LEGEND

- WALL
- WALL OR ELEMENT TO BE DEMOLISHED
- GRID LINE

DEMOLITION GENERAL NOTES

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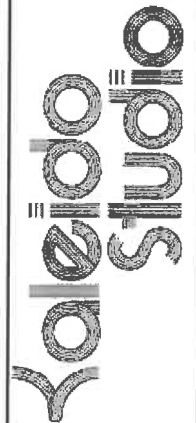
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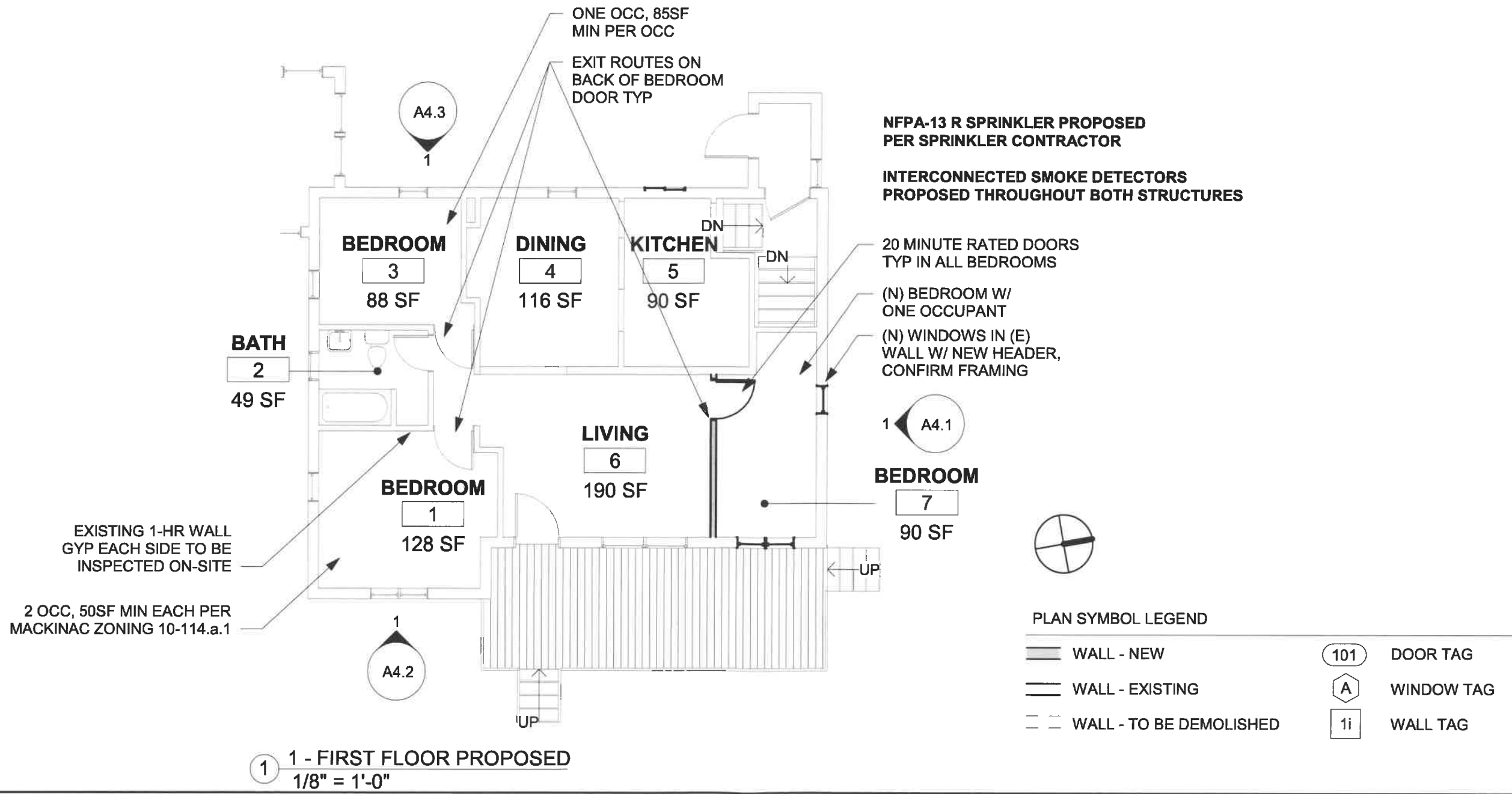


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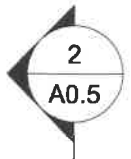
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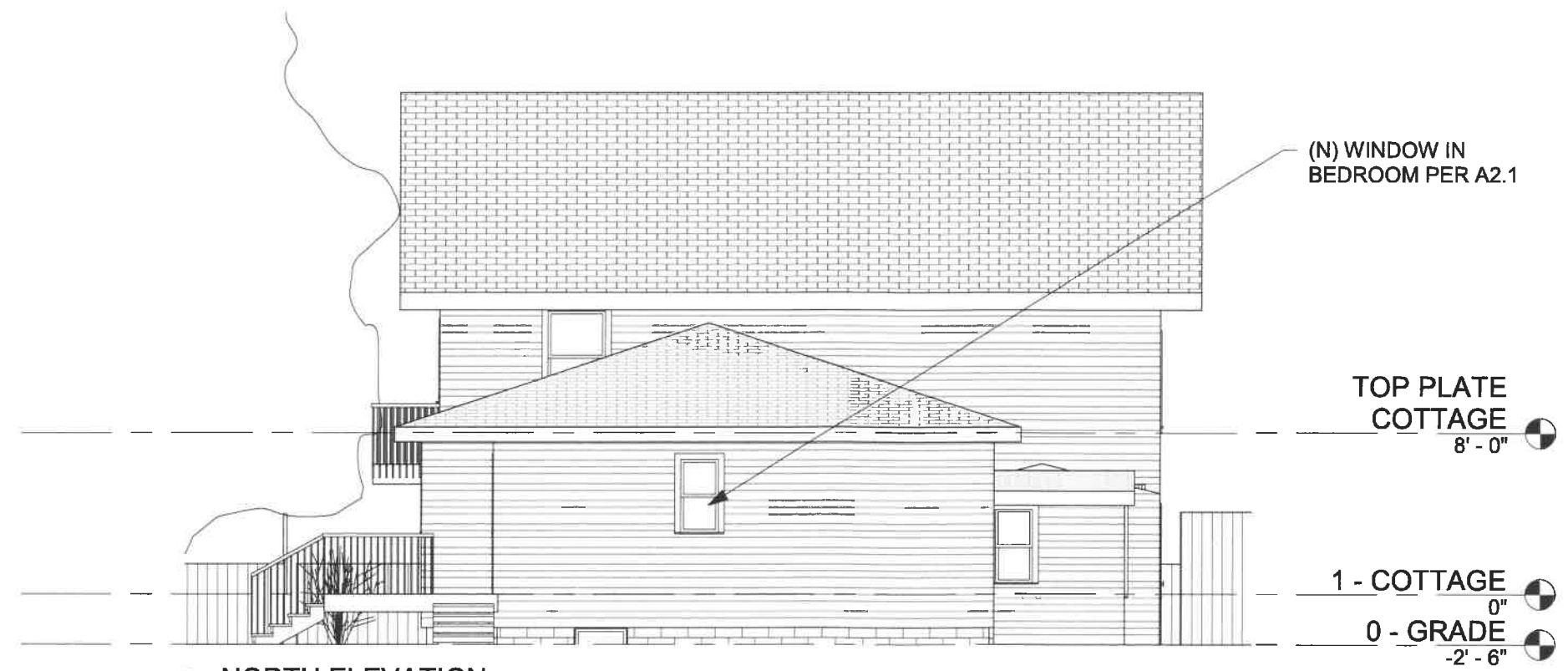
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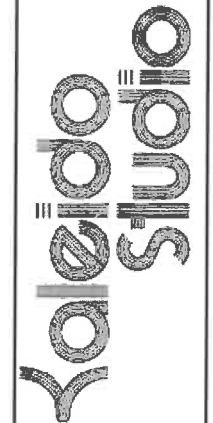


2 SOUTH ELEVATION  
1/8" = 1'-0"



1 NORTH ELEVATION  
1/8" = 1'-0"

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BACK OF HOUSE FROM 7TH STREET



BACK OF HOUSE



FRONT OF HOUSE FROM CADOTTE STREET W/ NEIGHBOR ACCESS SHOWN



FRONT OF HOUSE

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LANDSCAPING BACK



LANDSCAPING NORTH



LANDSCAPING EAST

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COTTAGE DINING ROOM



COTTAGE KITCHEN



COTTAGE BEDROOM 1



COTTAGE BEDROOM 2



COTTAGE BATHROOM

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NEIGHBORS (ACROSS CADOTTE STREET)



NEIGHBOR (ACROSS 7TH STREET)



NEIGHBOR'S ACCESS



NEIGHBORS BEHIND

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## **Section 22.06 - Criteria for Variances**

No variance in the provisions or requirements of this ordinance shall be authorized by the board unless the board finds from reasonable evidence that all the following facts and conditions exist:

**A.**

That there are exceptional or extraordinary circumstances or conditions applying to the property in question as to the intended use of the property that do not apply generally to other properties in the same zoning district.

**B.**

That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity. The possibility of increased financial return shall not of itself be deemed sufficient to warrant a variance.

**C.**

That the authorizing of such variance will not be of substantial detriment to adjacent property, and will not materially impair the intent and purposes of this ordinance or the public interest.

**D.**

That the condition or situation of the specific piece of property, or the intended use of said property, for which the variance is sought is not of a general or recurrent nature as to make reasonably practicable the formulation of a general regulation for such conditions or situation.