



# AGENDA

## WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, OCTOBER 28, 2024 AT 5:00 PM  
MUNICIPAL BUILDING - 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

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1. **INVOCATION** — VICE-MAYOR CATHY D. PATTISON
2. **CALL TO ORDER** — MAYOR BETH A. TAYLOR
3. **ESTABLISHMENT OF QUORUM** — MAYOR BETH A. TAYLOR
4. **PLEDGE OF ALLEGIANCE** - COUNCILWOMAN HOLLY E. ATKINS
5. **APPROVAL OF AGENDA** (requires motion and roll call vote)
6. **6:00 P.M. RECESS** (if necessary)
7. **CONSENT AGENDA**
  - A. Minutes of the regular meeting of September 23, 2024 (requires motion and vote)
8. **PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**
  - A. **Public hearing to consider various appropriations to the Fiscal Year 2024-25 Budget**
    1. Staff Report/Presentation by Town Manager Brian Freeman
    2. Public hearing to consider various appropriations to the Fiscal Year 2024-25 Budget
    3. Consideration by the Town Council to amend the Fiscal Year 2024-25 Budget to include various appropriations (requires motion and roll call vote)
  - B. **Consider the request of Mr. Doug Cooley for traffic control on Monday, November 11, 2024, for a Veterans Day Parade**
    1. Staff Report/Presentation by Assistant Town Manager Elaine HOLETON
    2. Consideration by the Town Council to approve the request of Mr. Doug Cooley for traffic control on Monday, November 11, 2024, for a Veterans Day Parade (requires motion and vote)
  - C. **Discussion regarding declining Virginia Department of Transportation (VDOT) funding for the Museum Connector Project**
    1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to decline VDOT funding for the Museum Connector Project **(requires motion and roll call vote)**

**D. Consider using emergency procurement procedures for the repair of two clarifiers at the Wastewater Treatment Plant**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
2. Consideration by the Town Council to approve using emergency procurement procedures for the repair of two clarifiers at the Wastewater Treatment Plant **(requires motion and roll call vote)**

**E. Consider rescheduling the Town Council meeting scheduled for Monday, November 11, 2024, to Tuesday, November 12, 2024, due to the Veterans Day holiday**

1. Staff Report/Presentation by Town Manager Brian Freeman
2. Consideration by the Town Council to reschedule their meeting date of Monday, November 11, 2024, to Tuesday, November 12, 2024, due to the Veterans Day holiday **(requires motion and roll call vote)**

**9. PRESENTATIONS BY TOWN COUNCIL**

**A. Presentation of a proclamation and a rocking chair to Mr. Michael Stephens for his retirement from the Town of Wytheville**

1. Presentation by Mayor Beth Taylor

**10. PRESENTATIONS TO TOWN COUNCIL**

**A. Presentation by representatives of Salt and Light regarding a splashpad in the Town of Wytheville**

**B. Presentation by Town Treasurer Angela Pennington regarding a delay in distributing Town of Wytheville Real Property and Personal Property Tax Tickets**

**C. Presentation by Assistant Town Manager Elaine Holeton on the Mount Rogers Planning District Commission Hazard Mitigation Plan**

**11. CITIZENS' PERIOD**

**12. NEW BUSINESS**

**13. REPORTS**

**A. Upcoming Meetings - TOWN CLERK SHERRY CORVIN**

**14. OTHER BUSINESS**

**A. Review of current vacancies on Town Committees/Boards/Authorities**

1. Staff Report/Presentation by Town Clerk Sherry Corvin

**B. Council Member Time**

**C. Miscellaneous**

**15. CLOSED MEETING**

**A. Closed meeting pursuant to § 2.2-3711 (A.) (7.) Consultation with legal counsel regarding actual or probable litigation regarding the 20th Street Bridge and § 2.2-3711 (A.) (8.) Consultation with legal counsel regarding the possibility of purchasing a utility easement (requires motion and vote)**

**B. Certification of Closed Meeting (requires motion and roll call vote)**

**16. ADJOURNMENT**

**7-A**



# MINUTES

## WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, SEPTEMBER 23, 2024 AT 5:00 PM  
MUNICIPAL BUILDING - 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

1. ***UNAPPROVED MINUTES***

**RE: ATTENDANCE**

**MEMBERS PRESENT:**

Mayor Beth Taylor, Vice-Mayor Cathy Pattison, Councilman Gary Gillman, Councilwoman Candice Johnson

**MEMBERS ABSENT:**

Councilwoman Holly Atkins

**OTHERS PRESENT:**

Town Manager Brian Freeman, Assistant Town Manager Elaine Holeyton, Town Clerk Sherry Corvin, Interim Town Attorney Paul Cassell, Director of Information Technology Ron Jude, Town Treasurer Angela Pennington, Director of Human Resources Laura Heldreth, Director of Public Utilities and Engineering Billy Anderson, Assistant Director of Public Utilities and Engineering Andrew Austin, Police Officer Robbie Doyle, Downtown Wytheville, Inc. Assistant Charlie Jones, Randy Shell, Lisa Shell, Trina Reynolds, Teresa Campbell, Joe Faraci, Nancy Martin, Brenda Willard, Genevieve Ritter, Kirk Chamberlin, Brittney Williams, Sherry Shaverdi

2. **RE: CALL TO ORDER**

Mayor Taylor called the meeting to order.

3. **RE: ESTABLISHMENT OF QUORUM**

Mayor Taylor advised that a quorum of Council members was present.

4. **RE: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Councilman Gillman.

5. **RE: APPROVAL OF AGENDA**

Mayor Taylor advised that the next agenda item is the Approval of Agenda. Mayor Taylor inquired if there was a motion to approve the agenda as presented.

Motion made by Vice-Mayor Pattison, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilman Gillman, Vice-Mayor Pattison, Mayor Taylor, Councilwoman Johnson.

**6. RE: 6:00 P.M. SCHEDULED RECESS**

Mayor Taylor advised that for informational purposes only, the agenda includes a 6:00 p.m. scheduled recess, if necessary.

**7. RE: CONSENT AGENDA**

**A. RE: MINUTES OF THE REGULAR MEETING OF SEPTEMBER 9, 2024**

Mayor Taylor presented the consent agenda consisting of the minutes of the regular meeting of September 9, 2024. She inquired if there was a motion to approve the minutes of the regular meeting of September 9, 2024.

Motion made by Councilman Gillman, Seconded by Vice-Mayor Pattison. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman, Councilwoman Johnson.

**8. RE: PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**

**A. RE: CONSIDERATION OF THE PROPOSED DEMOLITION OF THE WITHERS PARK BLEACHERS**

Mayor Taylor advised that the next agenda item is a public hearing to consider the proposed demolition of the bleachers in Withers Park. Town Manager Freeman stated that the Council package contains a PowerPoint presentation for anyone who would like detailed information regarding this topic. He stated that he will only be discussing the main points on this topic. He then briefly reviewed the history of Withers Field, why the bleachers are difficult to repair and Staff's recommendation to approve the demolition of the bleachers in Withers Park. The PowerPoint presentation is attached and made part of the minutes. Mayor Taylor thanked Town Manager Freeman for his report.

**RE: PUBLIC HEARING - PROPOSED DEMOLITION OF THE WITHERS PARK BLEACHERS**

Mayor Taylor advised that the meeting constituted a public hearing (due notice having been given) to receive comments regarding the proposed demolition of the bleachers in Withers Park. She inquired if there was anyone attending the meeting who wished to address the Council regarding this public hearing. Ms. Teresa Campbell was recognized and inquired about the plans after the demolition of the Withers Park bleachers. Town Manager Freeman stated that there are no set plans for this area, however, Town staff is recommending the additional expansion of public uses through the Parks and Recreation Department with this demolition. There being no other citizens who wished to speak during the public hearing, Mayor Taylor declared the public hearing closed and proceeded with the agenda.

**RE: CONSIDERATION BY TOWN COUNCIL TO APPROVE THE DEMOLITION OF THE WITHERS PARK BLEACHERS**

Mayor Taylor advised that the next agenda item is consideration by the Town Council to approve the demolition of the bleachers in Withers Park. She inquired if there was a motion to approve the demolition of the bleachers in Withers Park.

Motion made by Councilwoman Johnson, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilwoman Johnson, Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman.

**B. RE: SUBDIVISION APPLICATION FOR ASBURY LANE PHASE II**

Mayor Taylor advised that the next agenda item is to consider a recommendation from the Wytheville Planning Commission regarding the major subdivision application for Asbury Lane Phase II, submitted by Fusion Holdings, LLC, for the creation of 11 lots on Asbury Lane, Tax Map Parcel #25-70A. Director of Public Utilities and Engineering Billy Anderson presented a Staff Report regarding Phase II of the Asbury Lane Major Subdivision. He commented that the plat that has been submitted has met all technical requirements, additional street infrastructure would not be required and distribution mains for water would not be required in Phase II. Mayor Taylor inquired if the Council had any questions for Director Anderson regarding this matter. There being none, she inquired if there was a motion to accept a recommendation from the Wytheville Planning Commission to approve a major subdivision application for Asbury Lane Phase II, submitted by Fusion Holdings, LLC, for the creation of 11 lots on Asbury Lane, Tax Map Parcel #25-70A.

Motion made by Councilman Gillman, Seconded by Councilwoman Johnson. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilman Gillman, Vice-Mayor Pattison, Mayor Taylor, Councilwoman Johnson.

**C. RE: ORDINANCE NO. 1441**

Mayor Taylor advised that the next agenda item is to consider Ordinance No. 1441, an ordinance repealing Ordinance No. 1435, an ordinance discontinuing and vacating an undeveloped portion of West Pine Street, extending between North 16th Street and North 18th Street, in the Town of Wytheville, Virginia, on first and final reading. Director of Public Utilities and Engineering Billy Anderson presented a Staff Report regarding this request, and he noted that the previous applicants no longer desired for the undeveloped portion of West Pine Street to be closed. Mayor Taylor inquired if any of the Council members had any questions for Director Anderson. There being none, she inquired if there was a motion to adopt Ordinance No. 1441, an ordinance repealing Ordinance No. 1435, an ordinance discontinuing and vacating an undeveloped portion of West Pine Street, extending between North 16th Street and North 18th Street, in the Town of Wytheville, Virginia, on first and final reading.

Motion made by Councilwoman Johnson, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilwoman Johnson, Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman. Ordinance No. 1441 was adopted on first and final reading.

**D. RE: SCHEDULE PUBLIC HEARING - FISCAL YEAR 2024-25 BUDGET APPROPRIATIONS**

Mayor Taylor advised that the next agenda item is to consider scheduling a public hearing for the October 28, 2024, Town Council meeting to consider various appropriations to the Fiscal Year 2024-25 Budget. Town Manager Freeman stated that it is necessary for the Town Council to schedule a public hearing to consider several budget appropriations. He briefly reviewed some of the potential budget appropriations and noted that he will give the Council members more information regarding the proposed appropriations before the next Town Council meeting. Mayor Taylor inquired if there was a motion to schedule a public hearing for the October 28, 2024, Town Council meeting to consider various appropriations to the Fiscal Year 2024-25 Budget.

Motion made by Councilman Gillman, Seconded by Vice-Mayor Pattison. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman, Councilwoman Johnson.

**9. RE: CITIZENS' PERIOD**

Mayor Taylor advised that the next agenda item is Citizens' Period. She stated that there were several people listed on the sign-in sheet who wished to address the Council during Citizens' Period. Mayor Taylor asked Mr. Randy Shell to come to the podium and to state his name and address for the recording of the minutes.

Mr. Randy Shell was recognized and stated that he is the owner of Oracle Book Store located on Main Street. He noted that he would like to address the Council regarding the use of the Farmers' Market facility. Mr. Shell commented that he approached the Farmers' Market representatives regarding using the facility for a downtown event including music and a book festival, and that they declined his request to use the Farmers' Market facility. He then expressed his concerns regarding the downtown area and his desire to possibly use the Farmers' Market facility as an event venue downtown for business owners, organizations, etc. Mayor Taylor thanked Mr. Shell for his comments.

Ms. Lisa Shell was recognized and stated that she would like to address the Town Council regarding downtown Wytheville. She noted that having a downtown event venue is one of the many things that make small towns, like Wytheville, a great small town. Mayor Taylor thanked Ms. Shell for her comments.

Ms. Teresa Campbell was recognized and stated that she resides on Country Club Drive in Wytheville. She advised that she would like to address the Town Council regarding the relationship that the Farmers' Market has with the community. She commented that Mr. Shell approached her with his idea of a literary conference, which would be planned during a winter month to help downtown business and the town as a whole. Ms. Campbell stated that when she was told the Farmers' Market declined the use of the facility during an off weekend, she just did not understand. She advised that when she was a member of Downtown Wytheville, Inc. (DTW), she remembers that DTW made it a priority to help find the Farmers' Market a permanent home where they could operate year-round. Ms.



Campbell continued to express her concerns regarding the Farmers' Market declining the request to use their facility. Mayor Taylor thanked Ms. Campbell for her comments.

Town Manager Freeman stated that he would like to introduce the new Director of Human Resources, Ms. Laura Heldreth. He advised that he would like to welcome Ms. Heldreth as a new employee of the Town of Wytheville.

Mayor Taylor inquired if there was anyone else attending the meeting who desired to address the Town Council during Citizens' Period. There being none, she proceeded with the agenda.

**10. RE: NEW BUSINESS**

Mayor Taylor advised the next agenda item is New Business. Town Manager Freeman stated that he did not have any New Business to report, at this time.

**11. RE: REPORTS**

**A. RE: UPCOMING MEETINGS**

Mayor Taylor advised that the next agenda item is upcoming meetings. Town Clerk Sherry Corvin presented the upcoming meetings, as follows:

1. The Wytheville Recreation Commission will meet on Wednesday, October 9, 2024, at 5:30 p.m., at the Wytheville Community Center.
2. The Wytheville Planning Commission will meet on Thursday, October 10, 2024, at 6:00 p.m., in the Council Chambers.
3. The Town of Wytheville Municipal Offices will be closed, and all services curtailed on Monday, October 14, 2024, due to the Columbus Day holiday.
4. As a reminder, the Wytheville Town Council meeting scheduled for Tuesday, October 15, 2024, has been canceled.
5. The Wytheville Redevelopment and Housing Authority will meet on Wednesday, October 16, 2024, at 12:00 p.m., at the Housing Authority Office.
6. The New River Regional Water Authority will meet on Thursday, October 17, 2024, at 10:00 a.m., at the Water Plant in Austinville.
7. The Wytheville Board of Zoning Appeals will meet on Thursday, October 17, 2024, at 11:00 a.m., in the Council Chambers.
8. The Downtown Wytheville, Incorporated (DTW) Board of Directors will meet on Monday, October 21, 2024, at 5:30 p.m., at the DTW Office.
9. The Joint Industrial Development Authority of Wythe County (JIDA) will meet on Thursday, October 24, 2024, at 3:00 p.m., in the Council Chambers.
10. The next regular meeting of the Wytheville Town Council will be held on Monday, October 28, 2024, at 5:00 p.m., in the Council Chambers.

**12. RE: OTHER BUSINESS**

**A. RE: COUNCIL MEMBER TIME**

Mayor Taylor advised that the next agenda item is Council Member Time. She inquired if Councilwoman Johnson had anything she would like to discuss during Council Member Time. Councilwoman Johnson stated that she did not have anything to discuss at this time.

Mayor Taylor inquired about the Virginia Department of Transportation's (VDOT) responsibility to clean up the brush along the interstate exit coming into Wytheville, and if they have contacted Town staff regarding the cleanup of the brush. Town Manager Freeman explained VDOT's responsibility in maintaining areas like this one, which are called limited access areas. Assistant Town Manager Holeton stated that Staff has met with a VDOT representative, and she advised that they will perform maintenance along the limited access areas at some point, however, it will not be mowed and cleaned up to meet the Town's mowing requirements. A brief discussion continued regarding the maintenance of the limited access areas near the interstate exits coming into Wytheville.

Mayor Taylor inquired if Vice-Mayor Pattison had anything to discuss during Council Member Time. Vice-Mayor Pattison stated that she did not have anything to discuss at this time.

Mayor Taylor inquired if Councilman Gillman had anything to discuss during Council Member Time. Councilman Gillman stated that he did not have anything to discuss at this time.

**13. RE: CLOSED MEETING**

**A. RE: CLOSED MEETING PURSUANT TO SECTION 2.2-3711 (A.) (7.) CONSULTATION WITH LEGAL COUNSEL REGARDING ACTUAL OR PROBABLE LITIGATION REGARDING THE 20TH STREET BRIDGE**

Mayor Taylor advised that it would now be necessary for the Council to go into a Closed Meeting pursuant to Section 2.2-3711 (A.) (7.) Consultation with legal counsel regarding actual or probable litigation regarding the 20th Street Bridge. She inquired if there was a motion to go into a Closed Meeting.

Motion made by Councilman Gillman, Seconded by Vice-Mayor Pattison. Mayor Taylor inquired if there was any discussion on the motion. There being none the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman, Councilwoman Johnson.

**B. RE: CLOSED MEETING PURSUANT TO SECTION 2.2-3711 (A.) (29.) DISCUSSION REGARDING THE AWARD OF A PUBLIC CONTRACT INVOLVING THE EXPENDITURE OF PUBLIC FUNDS REGARDING THE MUSEUM CONNECTOR PROJECT CONTRACT**

Mayor Taylor advised that it would also be necessary for the Council to go into a Closed Meeting pursuant to Section 2.2-3711 (A.) (29.) Discussion regarding the award of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position of the governing body regarding the Museum Connector Project contract. She inquired if there was a motion to go into a Closed Meeting.

Motion made by Vice-Mayor Pattison, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman, Councilwoman Johnson. (5:45 p.m.)

**C. RE: OPEN SESSION/CERTIFICATION OF CLOSED MEETING**

Mayor Taylor advised that it would now be necessary to certify the Closed Meeting. She noted that it would also be necessary to reconvene into open session. Mayor Taylor inquired if there was a motion to certify the Closed Meeting held pursuant to Section 2.2-3711 (A.) (7.) Consultation with legal counsel regarding actual or probable litigation regarding the 20th Street Bridge and Section 2.2-3711 (A.) (29.) Discussion regarding the award of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position of the governing body regarding the Museum Connector Project contract and that only public business matters that were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Council.

Motion made by Councilwoman Johnson, Seconded by Vice-Mayor Pattison. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilman Gillman, Vice-Mayor Pattison, Mayor Taylor, Councilwoman Johnson. (6:19 p.m.)

**14. RE: ADJOURNMENT**

There being no further business to be discussed, a motion was made, seconded and carried to adjourn the meeting. (6:20 p.m.)

\_\_\_\_\_  
Beth A. Taylor, Mayor

\_\_\_\_\_  
Sharon G. Corvin, CMC, Town Clerk

**8-A**

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Public Hearing – Various Appropriations to the Fiscal Year 2024-25 Budget

**SUMMARY:**

A public hearing has been scheduled to receive comments regarding various appropriations to the Fiscal Year 2024-25 Budget. First, Town Manager Freeman will review these appropriations with the Town Council and answer any questions. The public hearing will then be opened. Once all comments have been received from interested citizens, the public hearing should be declared closed.

**Recommended Action**

Action to approve the various appropriations to the Fiscal Year 2024-25 Budget will require a motion to amend the Fiscal Year 2024-25 Budget to include the various appropriations as presented, a second to the motion and a roll call vote by the Town Council.



# TOWN OF WYTHEVILLE

FY24-25 BUDGET

PROPOSED BUDGET AMENDMENT

10/28/2024

## GENERAL FUND

REVENUES & APPROPRIATIONS	APPROVED	PROPOSED	INCREASE		
			(DECREASE)		
REVENUES	\$ 23,936,739	\$ 24,949,788	\$ 1,013,049		4.23%
APPROPRIATIONS	\$ 23,936,739	\$ 24,949,788	\$ 1,013,049		

## WASTEWATER FUND

REVENUES & APPROPRIATIONS	AMENDED (9-9-2024)	PROPOSED	INCREASE		
			(DECREASE)		
REVENUES	\$ 5,235,131	\$ 6,235,131	\$ 1,000,000		19.10%
APPROPRIATIONS	\$ 5,235,131	\$ 6,235,131	\$ 1,000,000		

## WATER FUND

REVENUES & APPROPRIATIONS	APPROVED	PROPOSED	INCREASE		
			(DECREASE)		
REVENUES	\$ 6,664,193	\$ 6,674,970	\$ 10,777		0.16%
APPROPRIATIONS	\$ 6,664,193	\$ 6,674,970	\$ 10,777		



# TOWN OF WYTHEVILLE

## PROPOSED BUDGET AMENDMENT SUPPLEMENTAL INFORMATION

FY24-25

Monday, October 28, 2024

### GENERAL FUND REVENUES

ACCOUNT	NAME	CURRENT	PROPOSED	DIFFERENCE
001-016030-0005	DONATIONS FOR FD	\$ 2,500.00	\$ 7,100.00	\$ 4,600.00
001-024000-0009	GRANT - FIRE PROTECTION	\$ 33,908.80	\$ 42,358.00	\$ 8,449.20
New Acct#	USE OF RESERVES - TRANSFER TO WASTEWATER FUND	\$ -	\$ 1,000,000	\$ 1,000,000.00
	<b>TOTAL</b>	<b>\$ 36,408.80</b>	<b>\$ 1,049,458.00</b>	<b>\$ 1,013,049.20</b>

### GENERAL FUND APPROPRIATIONS

ACCOUNT	NAME	CURRENT	PROPOSED	DIFFERENCE
001-033400-3165	TRAINING	\$ 3,500.00	\$ 5,600.00	\$ 2,100.00
001-033400-2810	UNIFORM PURCHASES	\$ 40,000.00	\$ 42,500.00	\$ 2,500.00
001-033400-6024	AID TO LOCALITIES EQUIPMENT	\$ 33,908.80	\$ 42,358.00	\$ 8,449.20
001-095500-3845	TRANSER TO OTHER FUNDS		\$ 1,000,000.00	\$ 1,000,000.00
001-041550-8302	MUSEUM CONNECTOR SIDEWALK PROJECT	\$ 350,000.00	\$ 25,000.00	\$ (325,000.00)
001-041200-8250	20TH STREET BRIDGE REPAIRS	\$ 50,000.00	\$ 325,000.00	\$ 275,000.00
New Acct#	20TH STREET BRIDGE REPAIRS - PROFESSIONAL SERVICES	\$ -	\$ 50,000.00	\$ 50,000.00
	<b>TOTAL</b>	<b>\$ 477,408.80</b>	<b>\$ 1,490,458.00</b>	<b>\$ 1,013,049.20</b>

### WATER FUND REVENUES

ACCOUNT	NAME	CURRENT	PROPOSED	DIFFERENCE
004-076000-0001	INSURANCE RECOVERIES	\$ -	\$ 10,777.00	\$ 10,777.00
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 10,777.00</b>	<b>\$ 10,777.00</b>

### WATER FUND APPROPRIATIONS

ACCOUNT	NAME	CURRENT	PROPOSED	DIFFERENCE
004-045300-8207	HYDRANT REPLACEMENT	\$ 20,000.00	\$ 30,777.00	\$ 10,777.00
	<b>TOTAL</b>	<b>\$ 20,000.00</b>	<b>\$ 30,777.00</b>	<b>\$ 10,777.00</b>

### SEWER FUND REVENUES

ACCOUNT	NAME	CURRENT	PROPOSED	DIFFERENCE
002-018000-0040	TRANSFER FROM OTHER FUNDS	\$ -	\$ 1,000,000.00	\$ 1,000,000.00
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,000,000.00</b>

### SEWER FUND APPROPRIATIONS

ACCOUNT	NAME	CURRENT	PROPOSED	DIFFERENCE
002-046200-3130	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 87,000.00	\$ 80,000.00
002-046200-5410	LEASE OF EQUIPMENT	\$ 1,600.00	\$ 481,600.00	\$ 480,000.00
002-046200-6007	REPAIR/MAINTENANCE SUPPLES	\$ 60,000.00	\$ 130,000.00	\$ 70,000.00
002-046200-6014	OTHER OPERATING SUPPLIES	\$ 25,000.00	\$ 145,000.00	\$ 120,000.00
002-046200-6016	MATERIAL & SUPPLIES	\$ -	\$ 250,000.00	\$ 250,000.00
	<b>TOTAL</b>	<b>\$ 93,600.00</b>	<b>\$ 1,093,600.00</b>	<b>\$ 1,000,000.00</b>

**8-B**



**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Veterans Day Parade Request

**SUMMARY:**

Please find attached an application from Mr. Doug Cooley requesting traffic control for a Veterans Day Parade on Monday, November 11, 2024, at 9:00 a.m. Assistant Town Manager Holeton will review this request with the Town Council and answer any questions. The recommendation from the Safety and Events Committee is that the Town Council approve the request.

**Recommended Action**

Action to approve the request will require a motion and vote by the Town Council.



### EVEN-24-16

Special Event, Street Closure, or Traffic

Control Application

Status: Active

Submitted On: 10/7/2024

### Primary Location

No location

### Applicant



Doug Cooley



276-228-3561



doug.cooley@wythek12.org



330 Tazewell Street

Wytheville, VA 24382

## APPLICATION CONFIRMATION

Please check the box to indicate that you understand the process for review and approval of this application and to agree to the Policy Guidance on Event Safety, Street Closure and Traffic Control.\*

## APPLICANT INFORMATION

Event Name\* ?

Veterans Day Parade

Organization Name or N/A\* ?

Applicant Name\* ?

Doug Cooley

Applicant Cell Phone\* ?

[REDACTED]

Applicant Email Address\* ?

doug.cooley@wythek12.org

Co Applicant\* ?

[REDACTED]

Co Applicant Cell Phone\*

[REDACTED]

Co Applicant Email Address\*

russell.street@wythek12.org

Have you sponsored this same event (same scope, location, street closure) previously?\*

YES

### EVENT INFORMATION

Day of the Week \* ?

Monday

Event Date or Day of Event\*

11/11/2024

Event Type\* ?

Parade

Name of the Route ( if known) \* ?

None

Street Closure Time Bracket, when you need the streets closed or controlled for setup and tear down. Use N/A if this is not applicable to you.\* ?

9:00 a.m. -10:00 a.m.

Time Event Opens to Public\* ?

9AM

Time Event Closes to Public\* ?

11AM

If the event is multiple days with a variation of times. Please describe all dates and times here. Otherwise enter N/A.\*

N/A

Provide purpose and scope of your event. List the types of activities proposed.\* ?

Joint effort begin Spiller Elementary and the Town of Wytheville to celebrate our veterans with a parade of veterans and a presentation in front of the War Memorial

Expected Attendance or number of people that you expect will attend.\*

1000



If you will use volunteers please indicate the number of safety vests that you will need to borrow from the Police Department.\*

0

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# STREET CLOSURE OR TRAFFIC CONTROL

The applicant will be required to upload a map of the event area or area where the street closure or traffic control is to occur. The applicant shall upload the map in the attachment section of this portal. Please show street names and path of travel for parades, 5K and marches.

**Describe the street closure or limits of the event. Describe from which intersection to which intersection or what portions of streets are impacted. For 5K and parades describe starting point, paths of travel and end location.\*** ?

Leave from behind Spiller to Main Street at the Bolling Wilson Hotel  
Go one block on Main Street  
Turn Right onto Tazewell Street  
Travel in front Of Spiller School  
Turn left onto Spiller  
Turn left into Withers Park  
Go all the way around the track and have a presentation in front of War Memorial

**Applicant: It is your responsibility to contact the Police Department at 276-223-3300 one week prior to the date of the street closure to confirm the event closure time and details. Do you understand this requirement?\***

YES

**Employee Section: Please describe the type of street closure planned for the event and responsible parties day of event.**

# OTHER REQUIRED INFORMATION

Will there be food for sale or food trucks be at the event?\*

NO

Alcohol Sales. Will alcohol be sold or distributed as part of the event?\*

NO

If alcohol is proposed the town requires the event organizer to pay an off duty police officer to be present. Large festivals or events may require two or more officers at the discretion of the Police Chief. If more officers are required than you requested, the town will notify you of this requirement. In some instances an event may also request security even if alcohol is not proposed. Will this event require an off duty police officer due to alcohol or other reasons?\*

NO

Will the event use a Town park or facility in conjunction with the street closure event?\*

YES

Use of a Town park requires a use permit from the Parks and Recreation Department 223-3378. Indicate whether you have received this permit and attach it to this application in the attachments section.\*

NO

Will anything be sold by an outdoor, temporary or mobile vendor at the event? \*

NO

Will tents, stages, or other physical elements be used/placed in the street, sidewalks or right of way? \*

NO

Will connection to electricity or generators be needed?\*

NO

Will there be open fire, fireworks or any source of open flames in conjunction with this request?\*

NO

Describe your plan for trash refuse collection and providing port a johns or sanitary facilities.\* ?

None needed due to short duration of the event

If your event is on main street, do you want the music on main street turned off for the event?\*

YES

Downtown Wytheville controls the music for Main Street. If you would like the radio to be off for your event please contact DTW at least three days prior to the event. To reach DTW please call 276-223-3343



DIGITAL SIGNATURE: I am signing this application as the event coordinator and I understand that I am responsible for ensuring that any special directions and/or conditions provided by the Town and attached to this permit for street closure and/or special event must be followed. I understand that it is my responsibility to ensure that local, state and federal laws as it relates to the event that I am sponsoring are followed and adhered to. I have read and I understand the Town Policy Guidance on Street Closures and Traffic Control. I agree to serving as the Event Organizer to ensure that the event can be safely held. I understand that in the event of an incident on the interstate that requires a detour through Town, that my event may be cancelled or shut down at the discretion of the Town and the Town will not be held liable for unforeseen circumstances beyond the Town's control.

Select the box to provide a digital signature for this application\*

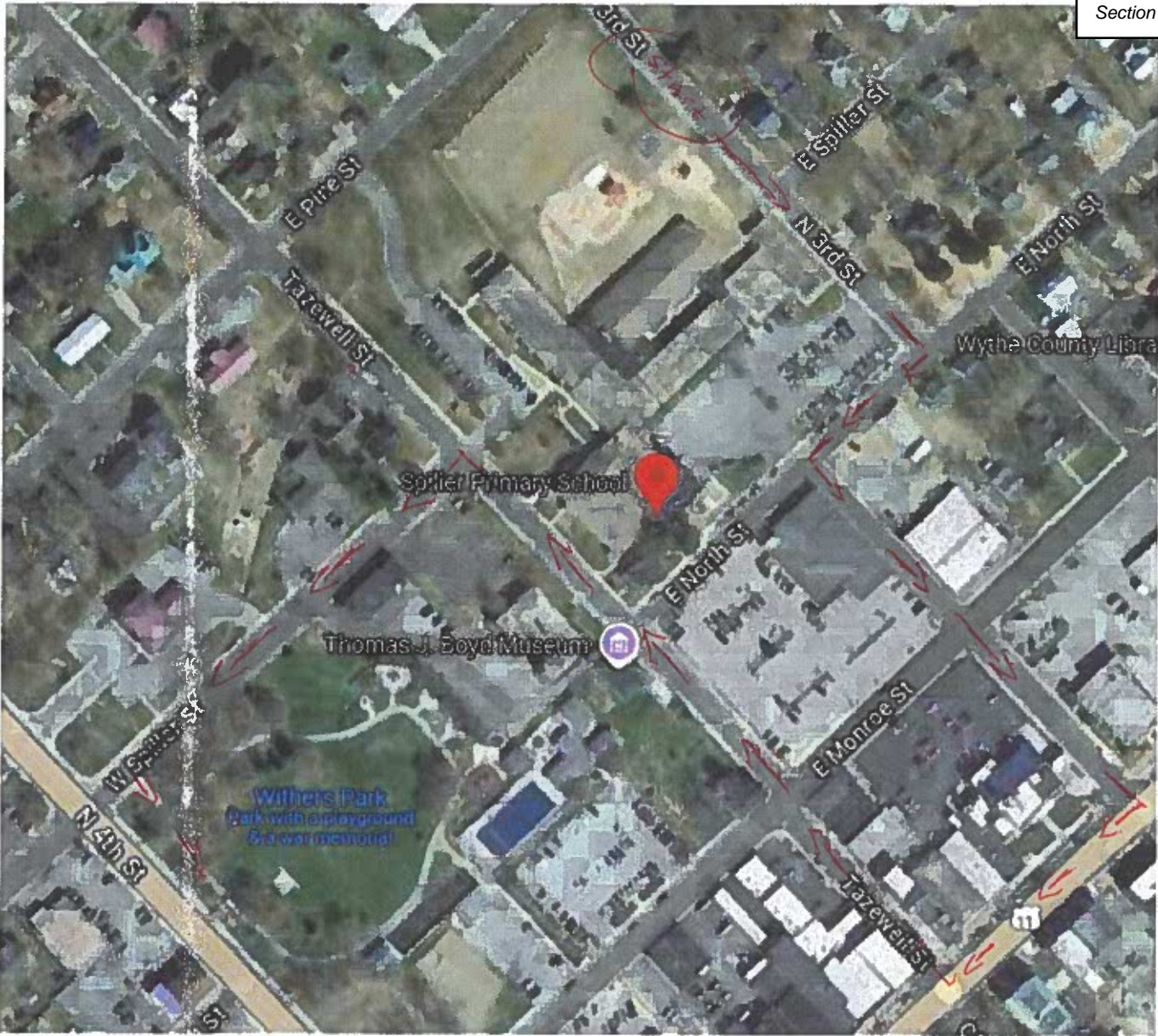
Douglas H. Cooley  
Oct 3, 2024

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## Attachments

- |   |   |                        |
|---|---|------------------------|
|  | <p><b>Event Map</b><br/>2024 Parade Route.pdf<br/>Uploaded by Doug Cooley on Oct 3, 2024 at 1:19 PM</p>   | <p><b>REQUIRED</b></p> |
|  | <p><b>Certificate Proof of Insurance for Event -</b><br/>Certificate of Coverage.pdf<br/>Uploaded by Doug Cooley on Oct 7, 2024 at 12:35 PM</p> | <p><b>REQUIRED</b></p> |





**Town of Wytheville**  
**ATTN: Brian Freeman Town Manager**  
**Wytheville, VA 24382**

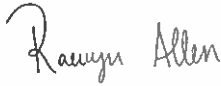
<b>CERTIFICATE OF COVERAGE</b>					Issue Date:	10/4/2024
<p><b>THIS CERTIFICATE OF COVERAGE IS ISSUED AS A MATTER OF INFORMATION ONLY. IT CONFERS NO RIGHTS UPON THE THIRD PARTY REQUESTING THE CERTIFICATE BEYOND WHAT THE REFERENCED COVERAGE CONTRACT EXPRESSLY PROVIDES. THIS CERTIFICATE OF COVERAGE DOES NOT EXTEND, AMEND, OR ALTER THE COVERAGE, TERMS, EXCLUSIONS, OR CONDITIONS AFFORDED BY THE COVERAGE CONTRACT REFERENCED IN THIS CERTIFICATE OF COVERAGE</b></p>						
<b>PRODUCER:</b>	Risk Management Programs, Inc. 1819 Electric Road, Suite C Roanoke, VA 24018		<b>CONTACT NAME:</b>	Raevyn Allen		
			<b>PHONE:</b>	(844) 986-2705		
			<b>EMAIL:</b>	rallen@riskprograms.com		
<b>MEMBER:</b>	Wythe County Public Schools 1570 West Reservoir Street Wytheville, VA 24382		<b>COMPANIES AFFORDING COVERAGE</b>			
			<b>COMPANY A:</b>	Virginia Association of Counties Group Self-Insurance Risk Pool		
<b>COVERAGES</b>						
<p>This is to certify that the coverages listed below have been issued to the member named above for the contract period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded by the coverages described herein is subject to all the terms, exclusions and conditions of such coverage contracts. Limits shown may have been reduced by paid claims.</p>						
CO LTR	TYPE OF COVERAGE	CONTRACT NUMBER	CONTRACT EFFECTIVE DATE	CONTRACT EXPIRATION DATE	LIMITS / DEDUCTIBLES	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> Occurrence	VA-WY-094B-25	07/01/2024	07/01/2025	Each Occurrence	Lim. \$2,000,000
					Fire Damage (Any one fire)	Lim. \$500,000
					General Aggregate	Lim. NONE
					Medical Payments (Any one person)	Lim. \$10,000
					Personal & ADV Injury	Lim. \$2,000,000
					Products - Comp/OP	Lim. \$2,000,000
					General Liability	Ded. \$0
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> All Owned Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Non-Owned Autos	VA-WY-094B-25	07/01/2024	07/01/2025	Combined Single Limit	Lim. \$2,000,000
					Auto Liability	Ded. \$0
A	<b>AUTOMOBILE PHYSICAL DAMAGE</b>	VA-WY-094B-25	07/01/2024	07/01/2025	Collision (ACV)	Ded. \$1,000
					Comprehensive (ACV)	Ded. \$1,000
A	<b>CRIME</b>	VA-WY-094B-25	07/01/2024	07/01/2025	Blanket	Lim. \$500,000
					Per Occurrence	Ded. \$250
A	<b>EXCESS LIABILITY</b> <input checked="" type="checkbox"/> Excess General Liability <input checked="" type="checkbox"/> Excess Automobile Liability <input type="checkbox"/> Excess Law Enforcement Liability <input type="checkbox"/> Excess Public Officials Liability <input checked="" type="checkbox"/> Excess Educators Legal Liability <input checked="" type="checkbox"/> Other than Umbrella Form	VA-WY-094B-25	07/01/2024	07/01/2025	Excess Automobile Liability - Aggregate	Lim. NONE
					Excess Automobile Liability - Each Occurrence	Lim. \$3,000,000
					Excess Educators Legal Liability - Aggregate	Lim. NONE
					Excess Educators Legal Liability - Each Occurrence	Lim. \$3,000,000
					Excess General Liability - Aggregate	Lim. NONE
					Excess General Liability - Each Occurrence	Lim. \$3,000,000
A	<b>INLAND MARINE</b>	VA-WY-094B-25	07/01/2024	07/01/2025	Blanket per Schedule on File.	
A	<b>PROPERTY</b>	VA-WY-094B-25	07/01/2024	07/01/2025	Blanket per Schedule on File.	
					Building & Contents	Ded. \$1,000

A	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY	VA-WY-094B-25	07/01/2024	07/01/2025	EL Disease - Each Emp.	Lim. \$1,000,000
					EL Disease - Policy Limit	Lim. \$1,000,000
					EL Each Accident	Lim. \$1,000,000
					<input checked="" type="checkbox"/> WC Statutory Limits	
					WC Deductible	Ded. \$0
A	EDUCATORS LEGAL LIABILITY <input checked="" type="checkbox"/> Occurrence	VA-WY-094B-25	07/01/2024	07/01/2025	Aggregate	Lim. NONE
					Each Wrongful Act	Lim. \$1,000,000
					Per Occurrence	Ded. \$5,000

**Description of Operations / Locations / Vehicles / Special Items / Notes**

RE: Veterans Day Spiller

Certificate Holder is added as an additional insured to the extent permitted by the laws of the Commonwealth of VA and only in respect to claims or actions arising from or in connection with negligent acts of the Member, its employees, agents or officials.

CERTIFICATE HOLDER	Authorized Representative
Town of Wytheville ATTN: Brian Freeman, Town Manager	

# 8-C

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Museum Connector Project

**SUMMARY:**

Town Manager Freeman will discuss the Museum Connector Project with the Council, and the associated funding from the Virginia Department of Transportation. He will also discuss the possibility of declining the VDOT funding for this project and answer any questions the Council may have about this matter.

**Recommended Action**

Action to decline the VDOT funding for the Museum Connector Project will require a motion and roll call vote by the Town Council.

**PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**

**October 28, 2024**

**1. Museum Connector Sidewalk Project**

**Background:** The Museum Connector Sidewalk Project is a Virginia Department of Transportation (VDOT) Transportation Alternative (TA) Grant Project. The project includes the improvement of approximately 1,500 linear feet of sidewalks, associated crosswalks and curb replacement along Tazewell Street and on Spiller Street, along the northern perimeter of Withers Park.

TA Grants typically take two to three years to complete after the grant is awarded due to the administrative requirements of the program, which include consultant procurement, environmental review, a right-of-way phase, construction plan review at 30 percent, 60 percent and 90 percent, and, 100 percent before moving on the bidding and construction.

The application was submitted in 2020, and the Town was awarded the grant in 2021. The initial cost estimate for the project was \$650,040, however, due to Covid-related Town budget constraints, the project was delayed for approximately two years.

**Current Conditions:** Since then, construction costs have escalated sharply. The most recent VDOT cost estimate for the project has increased to \$965,400, with VDOT unable to provide any of the differential. This means that what was once a \$650,000 project, with a 20 percent local share of \$130,000, is now a \$965,000 project with a 46 percent local share of \$445,000, for the same project.

**Staff Recommendation:** Due to unforeseen project cost increases and other high priority needs at this time, it is staff's recommendation that the Town Council consider cancelling the Museum Connector TA Project. To do so, the Town would need to send a letter to VDOT notifying the grant administrators of our intent to cancel the project. This cancellation would not reduce our ability to apply for future VDOT funds.

**Town Council Action:** Consider a motion to cancel the Museum Connector Sidewalk Project.



**8-D**

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Clarifiers at the Wastewater Treatment Plant

**SUMMARY:**

As the Town Council is aware, there are two clarifiers at the Wastewater Treatment Plant that were damaged by flood waters from Tropical Storm Helene. The repair of these clarifiers needs to be performed in the most expedient manner. Therefore, Town staff is requesting permission to use the emergency procurement procedures for the repair of these two clarifiers. Town Manager Freeman will discuss this issue with the Town Council and answer any questions.

**Recommended Action**

Action to approve the use of the emergency procurement procedures for the repair of the two clarifiers at the Wastewater Treatment Plant will require a motion and roll call vote by the Town Council.

**PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**

**October 28, 2024**

**1. Emergency Procurement Due to Helene Storm Damage**

**Background Information:** The remnants of Hurricane Helene left Wytheville and surrounding areas with nine inches of rain, creating historic flooding conditions across much of the region.

The Wytheville Wastewater Treatment Plant was inundated by floodwater from Reed Creek. After the storm event, Town employees cleared the debris from the clarifiers and discovered that clarifiers #3 and #4 were damaged. Cracks and leaks of the concrete basins and damages to the clarifier drive units indicated that the damage was most likely caused by the heavily saturated soils from the flooding event.

With two of the clarifiers out of service, the Plant’s treatment capacity is cut in half. As a result, staff coordinated with the Town’s largest industrial wastewater producers to reduce the wastewater stream coming to the Plant. The producers are some of the largest employers in the county.

In recognition, it is in the best interest of the Town to move as quickly as possible to resume normal capacity at the Plant. Town staff immediately began the process of hiring CHA, a design engineering firm, who is already working with the Town on the Town’s Sewer Plant Preliminary Engineering Report (PER), to help the Town identify the type of damages and design repair options for the clarifiers.

At the same time, Town staff located and facilitated the delivery of two (2) temporary clarifiers which were shipped from Michigan and delivered to the Plant. The cost of renting the temporary clarifiers is \$18,000 each, or \$36,000 per month for both. We anticipate needing the temporary clarifiers for 18-24 months. In the days ahead, Town staff will work to get the two temporary clarifiers into service. To prepare, several actions need to occur, such as site grading, plumbing, electrical and mechanical connections, etc.

This action will allow our industrial users the opportunity to resume normal wastewater flow into the Plant while the Town navigates the challenges of getting clarifiers #3 and #4 repaired or replaced. At this time, we anticipate that the temporary clarifiers will be onsite for multiple months as we identify a plan of action for the full-time clarifier repairs.

**Emergency Procurement:** In accordance with the Wytheville Town Code and the Virginia Public Procurement Act, the Town can utilize emergency procurement when needed and, in particular, when the purchase is related to unforeseen circumstances related to essential services.

In order to facilitate the emergency procurement, the public body shall issue a written notice stating the purpose of the emergency, what is being procured, the vendor or contractor selected and the date on which the contract was or will be awarded. This notice must be posted on the Town's website. Attached to this Staff Report is the emergency procurement notice that will be posted on the website.

**Staff Recommendation:** Staff is recommending that the Town Council proceed with issuing a Notice of Emergency Procurement for:

- 1. The design and engineering contracts related to the emergency need.
- 2. The contract to rent two (2) temporary clarifiers at the Wastewater Treatment Plant.

**Image below:** One of the temporary clarifiers rented from Monroe Environmental prior to set up.



**TOWN OF WYTHEVILLE, VIRGINIA**  
**NOTICE OF AWARD OF EMERGENCY CONTRACTS**

DATE POSTED: October 29, 2024

DATE EMERGENCY CONTRACTS AWARDED: October 04, 2024, and October 9, 2024

SERVICE PROVIDER: MONROE ENVIRONMENTAL CORPORATION, CLARIFIER RENT  
SERVICE PROVIDER: CHA SOLUTIONS, DESIGN AND ENGINEERING

SERVICES TO BE OBTAINED: **EMERGENCY RENTAL OF TEMPORARY CLARIFIERS.** Rental of two temporary mobile clarifiers at WWTP, to restore plant capacity from 50% back to original 100% capacity. The consulting engineers (CHA) have estimated that the need for temporary clarifiers is 18 to 24 months, until the regular clarifiers can be placed back into service. Cost is expected to exceed formal procurement thresholds. **EMERGENCY DESIGN AND ENGINEERING NEEDS.** The initial design and engineering contract is to assess the type of damage and identify options for repair or replacement to get the clarifiers operational. A second contract is anticipated to design construction drawings.

ORGANIZATION: Town of Wytheville, Town Council

TAKE NOTICE that, pursuant to the terms of § 2.2-4303(F) of the Code of Virginia (1950), as amended, the Town of Wytheville, Va. has awarded or intends to award a contract for the above-named services with the providers on an EMERGENCY basis. The organization has determined that there exists an emergency situation which justifies the obtaining of the services without the process of a competitive sealed bid or competitive negotiations for the service to be procured.

The purpose or basis for which the organization has determined that an emergency exists is as follows:

CRITICAL EQUIPMENT DAMAGE DUE TO HURRICANE HELENE FLOODING EVENT. DAMAGE TO TWO (2) CLARIFIERS AT THE WASTEWATER TREATMENT PLANT RENDERING THE CLARIFIERS INOPERABLE. RENTAL OF THE TWO (2) TEMPORARY CLARIFIERS IS A TIME SENSITIVE EMERGENCY NEED AND IS NEEDED TO MITIGATE HEALTH HAZARDS ASSOCIATED WITH REDUCTION OF WASTEWATER PLANT CAPACITY AT THE WYTHEVILLE WASTEWATER TREATMENT PLANT. RELATED DESIGN AND ENGINEERING CONTRACTS TO IDENTIFY THE EXENT OF DAMAGE AND TO PROVIDE OPTIONS FOR LONG TERM REPAIR OR REPLACEMENT OF CRITICAL CLARIFER EQUIPMENT.

**8-E**

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Rescheduling Town Council Meeting

**SUMMARY:**

The first meeting of November falls on Veterans Day. In the past, when a holiday falls on a Town Council meeting date, the meeting is rescheduled for the following Tuesday. Therefore, Town staff would recommend that the first meeting in November be rescheduled for Tuesday, November 12, due to the Veterans Day holiday.

**Recommended Action**

Rescheduling the first meeting date in November to Tuesday, November 12, 2024, at 5:00 p.m. will require a motion and roll call vote by the Town Council.



**9-A**

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Presentation to Michael G. Stephens

**SUMMARY:**

Former Town Treasurer Michael G. Stephens will be attending the meeting to be presented with a proclamation and a rocking chair for his retirement from the Town. Mayor Taylor will make this presentation to Mr. Stephens.

Recommended Action

No action required.

**10-A**

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Presentation by Salt and Light

**SUMMARY:**

Representatives from Salt and Light will be attending the meeting to make a presentation regarding a splashpad in the Town of Wytheville.

**Recommended Action**

No action required.

Mr. Steve Moore's Rendering

Section 10, Item A.



# Socioeconomic Benefits of a Splash Pad in Withers Park

- **Free, Accessible Recreation for All**  
A splash pad offers a no-cost recreational space for families, ensuring that all children, regardless of socioeconomic status, can access safe and engaging outdoor fun.
- **Boost to Local Businesses**  
Increased foot traffic from families visiting the splash pad will benefit surrounding businesses, including restaurants, shops, and entertainment venues, promoting economic growth in the downtown area.
- **Tourism Attraction**  
Splash pads are popular family-friendly attractions. A well-designed splash pad in downtown Wytheville can draw visitors from neighboring towns, contributing to the town's tourism economy.
- **Community Gathering Space**  
A splash pad would serve as a community hub, encouraging social interaction and fostering stronger connections among residents, which is particularly important in building a supportive and inclusive community.
- **Enhancing Property Values**  
Proximity to public amenities like a splash pad can improve neighborhood desirability, potentially increasing property values and attracting new residents to Wytheville.
- **Promotion of Outdoor Activity**  
Encourages outdoor play and physical activity for children, combating sedentary lifestyles and contributing to the overall health and well-being of the community.
- **Low Maintenance, Long-Term Investment**  
Splash pads are typically less expensive to maintain than pools, offering a cost-effective long-term recreational investment that serves families for many years.

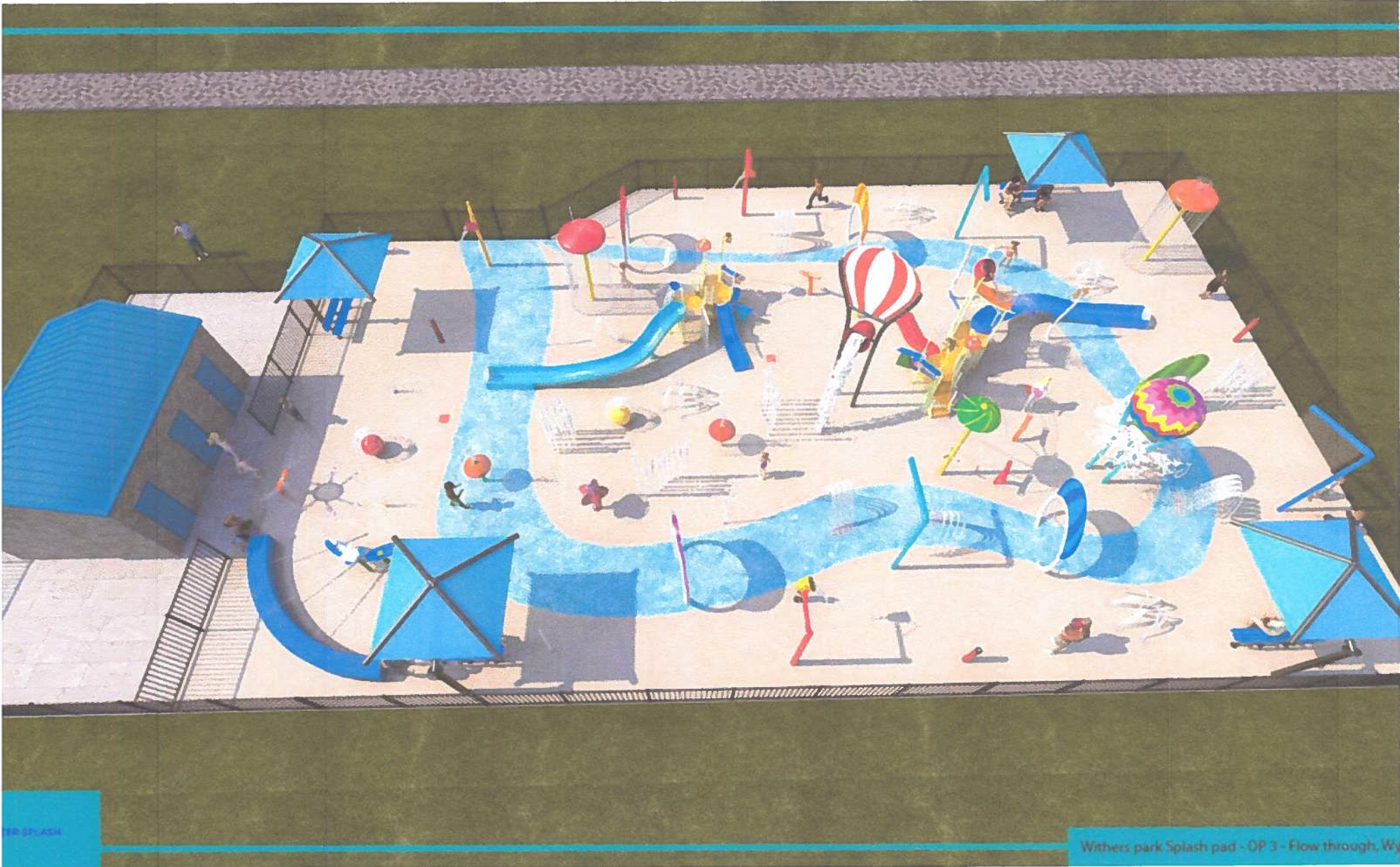
For more information, please do not hesitate to contact us at [admin@saltandlightwytheco.com](mailto:admin@saltandlightwytheco.com), or 276-613-1554.





WATER SPLASH

Withers park Splash pad - OP 3 - Flow through, Wy



ER SPLASH

Withers park Splash pad - OP 3 - Flow through, Wy



# 10-B

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Presentation regarding Real Property and Personal Property Tax Tickets

**SUMMARY:**

Town Treasurer Angela Pennington will be attending the meeting to discuss a delay in the distribution of Real Property and Personal Property Tax Tickets. Since there will be a delay in the tickets being sent to citizens, this will necessitate a change in the due date for taxes to be paid, and Ms. Pennington will discuss this with the Town Council.

**Recommended Action**

Action to change the tax payment due date may be required at this meeting or at a future meeting. This would require a motion and roll call vote by the Town Council.

# 10-C

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Presentation regarding Mount Rogers Planning District Commission Hazard Mitigation Plan

**SUMMARY:**

Assistant Town Manager Elaine Holeton will make a presentation to the Town Council regarding the Mount Rogers Planning District Commission Hazard Mitigation Plan.

**Recommended Action**

No action required at this time.

**13-A**

**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Upcoming Meetings

**SUMMARY:**

Town Clerk Sherry Corvin will present the upcoming meetings to the Town Council.

**Recommended Action**

No action required at this time.

## UPCOMING MEETINGS

1. The Town of Wytheville Municipal Offices will be closed, and all services curtailed on Tuesday, November 5, 2024, due to Election Day.
2. The Town of Wytheville Municipal Offices will be closed, and all services curtailed on Monday, November 11, 2024, due to the Veterans Day holiday.
3. The next regular scheduled meeting of the Wytheville Town Council will be held on Tuesday, November 12, 2024, at 5:00 p.m., here in the Council Chambers.

G:\COUNCIL\UPCOMING MEETINGS\2024\102824.docx

**14-A**



**WYTHEVILLE  
TOWN COUNCIL**



**AGENDA ITEM  
INFORMATION**

<b>Meeting Date:</b>	October 28, 2024
<b>Subject:</b>	Current vacancies on Town Committees/Boards/Authorities

**SUMMARY:**

Town Clerk Sherry Corvin will review the current vacancies on the Town Committees/Boards/ Authorities.

**Recommended Action**

No action required at this time.

# 2024 Committee Vacancies/Reappointments

## Board of Zoning Appeals

Chuck Johnson – Expires 9/10/2024 (Does not desire to be reappointed)

## Joint Industrial Development Authority

Jeffrey Lucas – Expires 12/31/2024 (Eligible for reappointment)

## Recreation Commission

Vacancy – Expires 8/1/24 (Youth Member)

Vacancy – Expires 8/1/24 (Youth Member)

Glenda Salerno – Expires 12/31/24 (Not Eligible for reappointment)

Bobby Angles – Expires 12/31/24 (Eligible for reappointment)

## Wytheville Economic Development Authority

Zach Cooley – Expires 12/12/24 (Resigned)

Kathleen Laster – Expires 12/12/24 (Eligible for reappointment)

## Wytheville Redevelopment and Housing Authority

Christopher Fox – Expires 9/8/28 (Resigned)

Gay Hawkins – Expires 9/8/27 (Resigned)

## Wytheville Tree Committee

James Cohen – Expires 5/14/27 (Resigned)

# 14-C



Kimberly S. Ingo, Principal

Jason Morris, Assistant Principal



GEORGE WYTHE HIGH SCHOOL  
WYTHE COUNTY PUBLIC SCHOOLS

1-276-228-3157  
1 Maroon Way  
Wytheville, VA 24382

Doug Campbell, Athletic Director  
Melissa Dalton, School Counselor  
Greg Taylor, School Counselor



TOWN OF WYTHEVILLE  
RECEIVED  
OCT 23 2024

October 17, 2024

Members of the Wytheville Town Council  
Mayor Beth A. Taylor  
Vice-Mayor Cathy D. Pattison  
Council Member Gary Gillman  
Council Member Candice N. Johnson  
Council Member Holly Atkins  
150 E. Monroe Street  
Wytheville, VA 24382

Dear Members of the Town Council,

On behalf of the students, faculty and staff at George Wythe High School, I would like to extend my appreciation for the time and work put into making our 2024 Homecoming parade a success. As I followed up at the end of the parade, I took time to reflect on my time as a school administrator for Wythe County Public Schools. What I saw riding down Main Street on a cold sunny day was fellowship, family, and supporters big and small. I observed fire, police, and rescue working together to ensure the safety of our people. I consider myself fortunate to work in a small town where good things still happen. Many lasting memories were made and I want to thank you for your continued support.

Sincerely  
Partners in Education,

Kimberly S. Ingo  
Principal



# Town of Wytheville

## November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
All meetings are held in the Municipal Building unless otherwise noted.	<b>CALENDAR SUBJECT TO CHANGE</b>				1	2
3	4	5 <b>HOLIDAY—TOWN OFFICES CLOSED</b>	6	7	8	9
10	11 <b>HOLIDAY—TOWN OFFICES CLOSED</b>	12 5:00 PM — Town Council Meeting	13	14 8:30 AM-Tree Advisory Committee 6:00 PM-Planning Commission	15 10:00 AM – Homestead Museum Advisory Board (Jackson House)	16
17	18 5:30 PM - DTW (DTW Office)	19	20 12:00 PM-Housing Authority (HA Office)	21 10:00 AM — NRRWA (NRRWA Plant) 6:00 PM - District III (Marion Office)	22	23
24	25 5:00 PM — Town Council Meeting	26	27 <b>HOLIDAY—TOWN OFFICES CLOSE AT 12 NOON</b>	28 <b>HOLIDAY—TOWN OFFICES CLOSED</b>	29 <b>HOLIDAY—TOWN OFFICES CLOSED</b>	30