



TRANSPORTATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Monday, May 06, 2024 at 3:30 PM

All materials presented at public meetings become property of the City of Meridian. Anyone desiring accommodation for disabilities should contact the City Clerk's Office at 208-888-4433 at least 48 hours prior to the public meeting.

Agenda

VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: <https://us02web.zoom.us/j/81095276712>

Or join by phone: 1-253-215-8782

Webinar ID: 810 9527 6712

ROLL-CALL ATTENDANCE

___ David Ballard	___ John Wasson, Ex-Officio - ACHD
___ Zachary Shoemaker	___ Lila Klopfenstein, Ex-Officio - COMPASS
___ Ryan Lancaster	___ Miranda Carson, Ex-Officio - WASD
___ Walter Steed	___ Alissa Taysom, Ex-Officio - VRT
___ Tracy Hopkins	___ Justin Price, Ex-Officio - ITD
___ Stephen Lewis	___ Sgt. Tara Smith - Police
___ Jared Smith	___ Tishra Murray - Legal
___ Tom LeClaire	___ Hether Hill - Community Development
___ Hoyoon Song	___ Caleb Hood - Community Development

ADOPTION OF AGENDA [ACTION ITEM]

APPROVAL OF MINUTES [ACTION ITEM]

1. Approval of Minutes - April 1, 2024

OLD BUSINESS [ACTION ITEM]

2. Transportation Project Updates

NEW BUSINESS [ACTION ITEM]

- [3.](#) Updates to Meridian City Code: Provisions Regarding Commission Duties, Powers, Membership, Qualifications, and Meetings (Emily Kane)
- [4.](#) Amity/Locust Grove Intersection (Brian McClure)
- [5.](#) ACHD Master Street Map Changes – Arterial Corridor Preservation
6. Linder Road Concept Study Update (Brooke Green)
- 4:30pm
- [7.](#) Staff Communications

FUTURE MEETING TOPICS

8. Belltower and Coppercloud Speed Concerns
9. Lost Rapids/Bird Park
10. Chinden/Linder Crash Data

NEXT MEETING - JUNE 3, 2024

ADJOURNMENT

Meeting Minutes

Meridian Transportation Commission

Monday, April 1, 2024

Council Chambers – Meridian City Hall • 33 East Broadway Ave., Meridian, Idaho

Roll Call

MEMBERS

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> David Ballard | <input checked="" type="checkbox"/> Walter Steed | <input type="checkbox"/> Zach Shoemaker |
| <input checked="" type="checkbox"/> Hoyoon Song | <input checked="" type="checkbox"/> Stephen Lewis | <input checked="" type="checkbox"/> Tracy Hopkins |
| <input checked="" type="checkbox"/> Jared Smith | <input checked="" type="checkbox"/> Tom LeClaire | <input checked="" type="checkbox"/> Ryan Lancaster |

EX-OFFICIO

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> John Wasson (ACHD) | <input checked="" type="checkbox"/> Lila Klopfenstein (COMPASS) | <input checked="" type="checkbox"/> Miranda Carson (WASD) |
| <input checked="" type="checkbox"/> Alissa Taysom (VRT) | <input checked="" type="checkbox"/> Justin Price (ITD) | |

OTHERS PRESENT

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Sgt. Tara Smith (Police) | <input checked="" type="checkbox"/> Tishra Murray (Legal) | <input checked="" type="checkbox"/> Caleb Hood (Comm. Dev.) |
| <input checked="" type="checkbox"/> Hether Hill (Comm. Dev.) | <input checked="" type="checkbox"/> Kim Warren (Parks) | |

Adoption of the Agenda

No changes were made to the agenda by Staff or Commissioners. Motion to approve by Commissioner Hopkins, 2nd by Commissioner Ballard. All ayes.

Approval of Minutes

1. March 4, 2024

Commissioner Lewis noted a typo. Motion to approve as amended by Commissioner Lewis, 2nd by Commissioner Ballard- all ayes; passes.

Old Business Items

2. Transportation Projects Update – C. Hood

Mr. Hood began on Page 7 of the packet – 2024 IFWYP priorities were sent to ACHD; MOU for 4.3 million dollars from the ITD Board for grant funds will be presented to City Council for signature on April 2nd; no significant change month over. Mr. Hood stood for questions. No questions or comments from the Commission.

New Business Items [ACTION ITEM]

3. Parks Pathways – Kim Warren (City of Meridian- Parks & Recreation)

Ms. Warren shared a PowerPoint presentation and explained her role (Pathways Project Manager) with the City and recent accomplishments; plan for pathways, maintain GIS pathway maps (“Interactive Pathways Map”), condition pathways through the development entitlement process and manage in-house pathway design and implementation. Multiuse pathways include 10-foot wide detached sidewalk facilities (currently over 70 miles of pathway in Meridian). Rail with Trail pathway project- LHTAC funded.

Ms. Warren stood for questions. Commissioner LeClaire asked about the construction standards for pathways and barriers between waterways. Ms. Warren responded that there is a standard width of 10 feet and that asphalt and concrete are both used. As for waterways, there is a master pathway agreement with the irrigation districts that Parks follows. Commissioner LeClaire had additional questions about intersections of pathways and roadways and further discussion ensued. Chair Steed engaged Ms. Warren on clarification of maintenance of pathways (City vs. HOAs).

4. SH-16 Update – Dan Gorley (ITD)

Mr. Gorley provided a PowerPoint presentation for the SH-16 project which addressed the vision, timeline, construction updates and future interchanges. Current work includes new highway between I-84 and US-20/26; I-84 interchange; overpasses at Cherry Lane, McMillan Road and Union Pacific Railroad; new layout of US-20/26; intersections (signals) at Franklin and Ustick Roads; bicycle and pedestrian improvements in immediate project area; and local road improvements- current work has an estimated completion of early 2026. There were several questions, points of clarification and discussion between the Commission, Mr. Hood and Mr. Gorley.

5. ACHD Master Street Map Preservation Corridors – C. Hood

Mr. Hood provided a refresher on section line roadways- most are planned to be 5 lanes wide by ACHD. In June 2023, the City asked ACHD to request ITD to construct the SH-16 overpass assuming McMillan will be a 5-lane roadway in the future. In late January 2024, there was a joint City Council meeting with ACHD where right-of-way preservation for 5-lane roadways was discussed- whether 5 lanes are built out or to provide options for additional transit purposes as development occurs. Mr. Hood displayed ACHD's Master Street Map (MSM) and associated arterial street list. Staff has concerns with some of the listed roadway segments and impacts to the community if roadways were built out to the planned right-of-way width shown on the MSM. Discussion between Commissioners and Mr. Hood ensued. Conversation will be continued during May's Transportation Commission meeting.

6. Ex-Officio Updates

Chair Steed entertained a motion to extend the meeting by 5 minutes and skip ex-officio updates unless an update by an agency was warranted. Motion by Commissioner Lancaster to extend the meeting 10 minutes, 2nd by Commissioner Hopkins – all ayes.

A. Taysom (VRT) - VRT has begun installation of new bus stop signs at intersection of Wayfinder Avenue and Peak Cloud Lane.

7. Staff Communications

Ms. Hill provided summaries of relevant transportation-related correspondences received, beginning on page 13 of the packet.

FUTURE MEETING TOPICS

- 8. Belltower and Coppercloud Speed Concerns**
- 9. Lost Rapids/Bird Park**

10. Linder Road Concept Study Update

Next Meeting Date: May 6, 2024

Adjournment; 5:36pm – Motion by Commissioner Hopkins, 2nd by Commissioner LeClaire - all ayes.

(AUDIO RECORDING AVAILABLE UPON REQUEST)

APPROVED:

WALTER STEED, CHAIR

DATE _____

ATTEST:

CHRIS JOHNSON (City Clerk)

DATE _____



MEMO TO CITY COUNCIL AND TRANSPORTATION COMMISSION

From: Hether Hill, Coordination Planner **Meeting Date:** May 6, 2024
Topic: Transportation Project Updates

Below is a summary/update on some of the transportation and roadway City Staff has been involved with recently. This is not an exhaustive list, but rather highlights some of the more important activities that have recently transpired (or are about to occur) in the transportation realm. Staff will be at the Transportation Commission meeting to discuss some of these topics in more detail. Please feel free to contact staff should you have any comments, concerns, or questions on any of these projects. New information is in **bold**.

KEY ACHD PROJECTS:

ACHD Integrated Five-Year Work Program: The 2024-2028 IFYWP Draft can be found here: <https://engage.achdidaho.org/integrated-five-year-work-plan-ifywp> The City's request for priority projects to be included in the 2025-2029 IFYWP were sent to ACHD by the Mayor on March 14th. An initial draft is expected later this spring.

Linder, Overland to Franklin (Overpass of I-84): Widen Linder Rd to 5 lanes with a bicycle and pedestrian facility from Overland Rd to Franklin Rd. Project includes a new I-84 overpass, improvements to the Overland and Franklin intersections, and connection of W Verbena Dr across Linder. The City is funding design; 95% design shared in January and design should be complete in **May**. ROW is programmed at ACHD for 2024-2025 and construction is programmed for 2026-2027 in the IFYWP. <https://engage.achdidaho.org/linder-road-overpass-franklin-road-to-overland-road> The City has been awarded \$4.3M from ITD towards completion of this project. **Staff from ACHD, ITD and the City are exploring how to best use the grant funds, and get this project constructed as soon as possible, likely in phases. Right-of-way staking should occur the week of May 13th and/or 20th.** *City Staff Contact: Caleb Hood, Community Development*

Eagle Road, Lake Hazel to Amity: Landscaping within the roundabout at Taconic will be included in the Cost Share Permit. 95% design is complete. Widen Eagle to 5 lanes with curb, gutter, sidewalk and a multi-use pathway. Includes a multi-lane roundabout at Eagle Rd and Taconic Dr. **On 90-day construction bid list for June 2024 with notice to proceed in September.** Project website: <https://engage.achdidaho.org/eagle-road-lake-hazel-road-to-amity-road>. *City Staff Contact: Brian McClure, Community Development*

Lake Hazel and Eagle Signal: The design includes significant grade changes of the existing intersection and will integrate large retaining walls. Widen and signalize intersection to 4/5 lanes on Eagle and 3/4 lanes on Lake Hazel with multiuse pathway connections. Project will be constructed as part of Eagle Road, Lake Hazel to Amity widening. **On 90-day construction bid list for June 2024 with notice to proceed in September.** Project website: <https://engage.achdidaho.org/lake-hazel-and-eagle-intersection>.

City Staff Contact: Brian McClure, Community Development

Lake Hazel Road, Locust Grove Road to Meridian Road: Brighton owns multiple parcels of land between S Apex Avenue and S Meridian Road. Per their requirements from the City of Meridian they are required to complete a significant utility upgrade that will require the roadway be reconstructed. ACHD Commission has approved a Cooperative Development Agreement for the reconstruction and widening of E Lake Hazel Road between S Apex Avenue and S Meridian Road to 5-lanes, with 10-foot wide concrete multi-use pathways on both sides of the road. This project is planned for ROW in 2023 and CN in FY2024-25 in ACHD's IFYWP. Lake Hazel is currently closed in this section for related improvements until 5/15/2024.

Amity Rd and Locust Grove Rd & Amity Road, Meridian to Locust Grove: These projects were presented to the ACHD Commission on September 13th to discuss the projects status, questions and concerns from the public, and the letters the City has submitted. **Project future is currently unknown with indefinite pause pending new direction from the ACHD Commission.** Project Website: <https://engage.achdidaho.org/amity-road-and-locust-grove-road-intersection>

City Staff Contact: Brian McClure, Community Development

McMillan/Black Cat Roundabout: Multi-lane roundabout with truck apron, curb, gutter, and 10-foot-wide multi-use pathways. Crosswalk at each leg with two stage pedestrian crossings and rectangular rapid flashing beacons (RRFBs) at each pedestrian crossing. City is partnering with ACHD on Tier 1 landscape improvements in the RAB (conduit for now, landscape in the future), splitter islands and 4-foot buffer areas. **95% design plans are currently being reviewed, with a project team meeting scheduled for May 8th.** <https://engage.achdidaho.org/mcmillan-and-black-cat-intersection>

City Staff Contact: Caleb Hood, Community Development

Franklin, McDermott to Black Cat: Widening Franklin Rd to 5 lanes between McDermott Rd and Black Cat Rd, and improving the intersection of Franklin Rd and McDermott Rd. The Franklin Rd and McDermott Rd intersection is a joint project with Nampa Highway District No. 1. City/ACHD partnership on landscaping in the medians/buffers and future location for a "Welcome to Meridian" sign being considered. Stormwater swales envisioned behind curb. 30% design complete with project team meeting on November 20th. Design in FY23-24, Right of Way in FY24-25, notice to proceed scheduled for early 2026. Posted speed to be 35 MPH but no design elements contemplated to support.

City Staff Contact: Brian McClure, Community Development

Fairview, Jericho Road to Eagle & Locust Grove/Fairview Signal: Widen intersection to 9 lanes on Fairview and 7 lanes on Locust Grove. Widen Fairview to 7 lanes with curb, gutter, sidewalk and Level 3 bike facility. Currently in ROW phase; construction is expected to start 2028. This project is exceptionally complex with multiple curbs, materials, and elevations. Z-crossing just west of Fairview/Webb being considered. Here is a link to the project website:

<https://engage.achdidaho.org/fairview-avenue-jericho-road-to-eagle-road>

City Staff Contact: Caleb Hood, Community Development

Ustick, Ten Mile to Linder: Widen Ustick Rd to 5 lanes with curb, gutter, center medians, and multi-use pathway from Ten Mile Rd to Linder Rd. Right-of-way is scheduled for 2025 in the adopted IFYWP and construction is planned for 2026. Median landscaping is being explored by the project team. Concept includes pedestrian bridge crossing over Five Mile Creek with a signalized crossing at Ustick. Design will include multiuse pathways. A retaining wall will be necessary along Five Mile Creek. No sidewalk/pathways along Five Mile creek where retaining wall to be located; connection will rely on City pathway on north side of creek (in Bridgetower).

<https://engage.achdidaho.org/ustick-ten-mile-linder>

City Staff Contact: Caleb Hood, Community Development

Ustick, Black Cat to Ten Mile: Widen to 5-lanes with center medians. Signalized crossing at Naomi (location of new ACHD maintenance facility, south of City wastewater facility). The ACHD consultant has submitted 99% PS&E and documents required for ROW acquisition. ROW acquisition taking the next several months; CN in FY25.

<https://engage.achdidaho.org/ustick-black-cat-ten-mile>

City Staff Contact: Caleb Hood, Community Development

Lake Hazel Road, Eagle to Cloverdale: Widen Lake Hazel Rd to five 11' lanes with curb gutter and 10' detached multiuse path on both sides. Bridge improvement included to remove and replace the existing bridge over the Ten Mile Creek. Project will include swales adjacent to the roadway. Design is complete. Design 2022; ROW; 2023; Construction 2026. **City to cost share on continuous lighting within Meridian City limits** (not Boise). Project Website:

<https://engage.achdidaho.org/lake-hazel-eagle-cloverdale>.

City Staff Contact: Brian McClure, Community Development

South Meridian Neighborhood Bicycle & Pedestrian Plan: Plan in hand design meeting was held and 95% design meeting was held for 6/5 for 3 segment improvements in the plan: Stoddard Road, Victory to Overland; Locust Grove Rd at Palermo Dr pedestrian crossing; and bridge #1207 at Locust Grove Rd and Ten Mile creek. Construction is not yet programmed. ACHD and several partners including the City coordinated to develop a plan to help improve walking and bicycling routes in South Meridian neighborhoods. <https://engage.achdidaho.org/neighborhood-plans> Stoddard project webpage

<https://engage.achdidaho.org/stoddard-road-victory-road-to-overland-road>

Downtown Meridian Neighborhood Transportation Plan: ACHD has developed a plan to help improve neighborhood streets in the Downtown Meridian area. The purpose of this plan is to update the adopted 2012 Downtown Meridian Bicycle and Pedestrian Plan and engage with the community to identify and prioritize future transportation (bicycle, pedestrian, crossing, and roadway) projects in the Downtown Meridian planning area. The Plan was adopted by the ACHD Commission on Wednesday, January 10th. Project Website: https://engage.achdidaho.org/downtown-meridian-neighborhood-transportation-plan?utm_campaign=&utm_medium=email&utm_source=govDelivery.

Linder, Ustick to Pine (concept): The project team met to review concepts. Also, the ACHD Pedestrian Advisory Group (PAG), ACHD Commissioners, and City staff did an onsite review of the existing conditions on this stretch of road. In all concepts impacts to some properties would have left substandard conditions for parking and exacerbated backout parking concerns for all users. Based on the feedback from the project team and PAG, ACHD is working with consultants to develop new concepts. New concepts discussed include additional shared roads, roundabout couplets for improved safety/access with turning restrictions, and enhanced speed mitigation features to promote school and park access. The public survey on the project closed on December 19, 2023; more information anticipated in the Spring of 2024 with TC and City Council updates pending. Project Website: <https://engage.achdidaho.org/linder-road-pine-avenue-to-ustick-road>. *City Staff Contact: Brian McClure, Community Development*

Star Road Bridges: Replace two bridges over the Five Mile Creek and Five Mile Feeder. Bridge width will support future widening to 5-lanes and a type 3 bike facility (MUP). **Star Road is currently closed for construction.**

Ustick, Owyhee Storm to Black Cat: ACHD has prepared 30% plans for review. ROW planned for 2026; construction 2027 in the current IFYWP. Project cost is estimated at \$11M.

ACHD CAPITAL MAINTENANCE

Residential Capital Maintenance includes conducting field reconnaissance and collecting survey data to determine an improvement strategy for deteriorated/non-compliant facilities such as: pavement, drainage, pipes, sidewalks, ramps. ACHD aims for bringing the segments up to Complete Streets standards where possible. Existing non-compliant pedestrian ramp and driveway access points located along each roadway segment will be identified to be upgraded to meet ADA compliance. Reasonable attempts will be made to improve each pedestrian ramp as directional, not diagonal.

Meridian Downtown Pavement and Pedestrian Improvements (2024): Notice to proceed is scheduled for spring 2024. Formerly named: "FY2022 Residential Capital Maintenance". The project goal is to rehabilitate pavement and add pedestrian improvements including sidewalk and bulb-outs. Segments include: W 3rd St, W Pine to north end; E Broadway Ave, E 3rd to E 6th; W Cherry Ave, NW 4th St to Meridian Rd; W Idaho Ave, W 8th St to N Meridian Rd; W Maple Ave, W 1st St to N Meridian Rd; W 2nd St, W Cherry Ave to W Cherry Ln; NW 4th S, W Broadway Ave to Maple Ave. <https://engage.achdidaho.org/2022-residential-capital-maintenance> Segments E Washington Ave, NW 7th to Meridian Rd; NW 7th St, W Washington St to middle school micro-path (currently adding sidewalk, no pavement rehab, could change); and W 6th St, W Washington St to W Carlton Ave are also part of this project, but have a separate web page: <https://engage.achdidaho.org/washington-street-and-6th-street> *City Staff Contact: Caleb Hood, Community Development*

Residential Pavement and Pedestrian Improvements (2026): Segments included: 1st St W, south end to Franklin Road; Rose Circle; Country Terrace Way S, south end to Overland Road; Blossom Pl, south end to W McGlinchey Ave; McGlinchey Ave, Blossom Pl to NW 8th St; Interlachen Ct, west end to Interlachen Way; Laurel Ct, south end to Verbena Dr; Tobago Ct. E., west end to SE 5th Way; Larkspur Ct, south end to Verbena Dr; Lilac St, south end to Waltman St; Lavender Ct, south end to Verbena Dr; Sugar Creek, south end to Sugar Creek Dr; Lawndale Dr, McGlinchey Ave to Crestmont Dr; Crusier Dr, west end to Five Mile Rd; and Francine Pl S, Victory Rd to S Francine Ln. ACHD project number: 521060.
Project team meeting held April 12th.

*City Staff Contact: **Hether Hill**, Community Development*

ITD PROJECTS (Updated by ITD Staff April 2024)

ChindenWest Corridor: This project will result in 4 travel lanes (two in each direction). Widening will take place to the south of the existing alignment and be constructed to accommodate future widening to 6 travel lanes (three in each direction) with high-capacity intersections at roads with river crossings. Project website: [US-20/26 ChindenWest | ITD Projects \(idaho.gov\)](https://www.idaho.gov/transportation/itd/projects/US-20/26-ChindenWest)

Star Road to ID-16: Improvements include re-aligning and reconstructing US-20/26, constructing pathways, and relocating nearby irrigation infrastructure. Anticipated completion in spring 2024. Crews are currently finishing the final stage of the Phyllis Canal Bridge. Final paving and completion of the bridge should be early summer 2024. **(Key No. 20367) Re-aligning and reconstructing US-20/26, constructing pathways, and relocating nearby irrigation infrastructure. Anticipated completion by end of April 2024. Minor punch list items will remain through early Summer.**

ITD Project Manager: JD Lewelling, JD.Lewelling@itd.idaho.gov

Middleton Road to Star Road: Final design for east and west sections were completed in September and October 2023, respectively. PS&E is scheduled for May 2024 for the east package and for October 2024 for the west package. Construction expected to start in either Fall of 2024 or Spring of 2025 depending upon right-of-way acquisition. Project website: <https://chindenwest.com/middletontostar/>. **Final design for east and west sections were completed in September and October 2023, respectively. PS&E is scheduled for mid to late 2024 for both the east (Key No. 24310) and west (Key No. 24309) packages. Construction expected to start in fall of 2025 depending upon right-of-way acquisition. Construction funding has yet to be identified.**

City Staff Contact: Caleb Hood, Community Development

ITD Project Manager: Jeff Nettleton, jeff.nettleton@itd.idaho.gov

Idaho Highway 16 extension, I-84 to U.S. 20/26

Crews continue building new ramps to connect US-20/26 and SH-16 and will continue through spring of 2024. The new bridge over Five Mile Creek is complete. A new pedestrian bridge over Five Mile Creek east of McDermott Road is complete. The north abutment of the McMillan Overpass will be under construction this winter. Construction on the US 20/26 and SH 16 interchange should start this summer. Construction on several irrigation structures such as the Purdam Drain, & Husky Drain will continue throughout this winter. Foundation work is also starting on bridges over Ten Mile Creek. On the south end of the project, work is continuing on the center pier of the new I-84 interchange and ramps between Franklin Road and I-84. Construction is anticipated to be complete 2025 and will include: Approximately 4.5 miles of highway between U.S. 20/26 and I-84; an interchange at I-84;

signalized intersections at Franklin Road and Ustick Road; reconstruction of the U.S. 20/26 intersection; overpasses at Cherry Lane, McMillan Road, and the railroad; and minor adjustments to local roads near SH-16. Project website: itdprojects.idaho.gov/pages/sh16corridor **I-84 to construction underway on the new I-84 interchange between Garrity and Ten Mile and widening Franklin Road. The south portion of Franklin Road widening has recently been concrete paved. The north portion of Franklin Road will be paved in the next month. Asphalt paving to complete the ramps will begin in the coming weeks. Contract completion date is Fall 2024.**

ITD Project Manager: Jeff Ryan, Jeff.Ryan@itd.idaho.gov

Ustick to Chinden: North ramps at US-20/26 will reach completion in early June 2024. McMillan overpass has approach slabs and concrete railing being worked on. Local Ersatz road construction continues now that Meridian's water line is installed. Plan to close and build the new McDermott & Ustick Interchange May through June 2024. Plan to close and build the McDermott & McMillan Interchange July through August 2024. Contract completion date is Fall 2025.

ITD Project Manager: Dan Gorley, Dan.Gorley@itd.idaho.gov

Franklin to Ustick: MSE walls started for Cherry Lane overpass. Construction continues on two bridges over Ten Mile Creek for SH-16 and for Quasi Place road. Construction of railroad bridge will start soon. Contract completion date is Fall 2025.

ITD Project Manager: Dan Gorley, Dan.Gorley@itd.idaho.gov

Interstate 84 Eastbound Auxiliary Lane, Meridian Interchange to Eagle Interchange: Design is anticipated to be complete spring 2024. Construction timeline is dependent on funding availability. This project will add a second on-ramp lane eastbound at Meridian Interchange, an auxiliary (fifth) lane between Meridian Interchange to Eagle Interchange, and a second off-ramp lane at Eagle Interchange: Design is anticipated to be complete in spring 2024. A virtual public open house was held February 13-28, 2024. Construction timeline is dependent on funding availability. This project will add a second on-ramp lane eastbound at Meridian Interchange, an auxiliary (fifth) lane between Meridian Interchange to Eagle Interchange, and a second off-ramp lane at Eagle Interchange.

<https://itdprojects.org/projects/i-84-meridian-interchange-to-eagle-interchange-auxiliary-lane/>

ITD Project Manager: Mark Wasdahl, Mark.Wasdahl@itd.idaho.gov

FY24 Surface Treatments US 20/26 & SH 44: Sealcoat approximately 107 lane miles of US 20/26 and SH-44 this summer. This will improve ride quality and extend the pavement lifespan. Project will start no later than June 14, 2024. A typical sealcoat uses oil heated to 150-185F, but this time we will heat it to 275-325F. In addition to the increase in oil temperature, the aggregate is also heated and pre-coated with oil. This new technology makes it possible to do all the work at nighttime, thus greatly reducing the impact to the traveling public. Sealcoat approximately 107 lane miles of US 20/26 and SH-44 this summer. This will improve ride quality and extend the pavement lifespan. Project will start no later than June 14, 2024. A typical sealcoat uses oil heated to 150-185F, but this time we will heat it to 275-325F. In addition to the increase in oil temperature, the aggregate is also heated and pre-coated with oil. This new technology makes it possible to do all the work at nighttime, thus greatly reducing the impact to the traveling public.

ITD Project Manager: Walter Olin, Walter.Olin@itd.idaho.gov

SH-55 Eagle Road Safety Review: An inter-agency team was assembled to discuss a safety review of Eagle Road, I-84 to SH-44. The safety review, which included a speed study, was completed at the end of February 2023. ITD has presented to City Council several times, the last time was on September 5, 2023. ITD shared what was found in the safety review and showed what sign and striping improvements were made as a result. They also shared that the speed study showed that no change to the enforceable speed limits on Eagle Rd were recommended. ITD recognizes the city's concerns regarding the daily congestion on Eagle Rd and proposed implementing advisory speed limit signage with flashing beacons. These would be activated during the busiest times of the day. The purpose would be to alert the public of times when congestion is most likely. After the presentation there were concerns from the mayor and at least one council member due to advisory speeds not being enforceable. ITD and the city continue to engage to find the best solution for the traveling public on Eagle Rd. An additional inter-agency team with law enforcement, the city, ITD, and other agencies will be put together in the coming months to continue discussions. While different agencies may have different goals, the main goal we all agree on is keeping the public safe and ensuring drivers can get to where they need to go as efficiently and safely as possible. **An inter-agency team was assembled to discuss a safety review of Eagle Road, I-84 to SH-44. The safety review, which included a speed study, was completed at the end of February 2023. ITD has presented to City Council several times, the last time was on September 5, 2023. ITD shared what was found in the safety review and showed what sign and striping improvements were made as a result. They also shared that the speed study showed that no change to the enforceable speed limits on Eagle Rd were recommended. ITD recognizes the city's concerns regarding the daily congestion on Eagle Rd and proposed implementing advisory speed limit signage with flashing beacons. These would be activated during the busiest times of the day. The purpose would be to alert the public of times when congestion is most likely. After the presentation there were concerns from the mayor and at least one council member due to advisory speeds not being enforceable. ITD and the city continue to engage to find the best solution for the traveling public on Eagle Rd. An additional inter-agency team with law enforcement, the city, ITD, and other agencies will be put together in the coming months to continue discussions. While different agencies may have different goals, the main goal we all agree on is keeping the public safe and ensuring drivers can get to where they need to go as efficiently and safely as possible.**

ITD Contact: Justin Price, Justin.Price@itd.idaho.gov

I-84 Mobility Improvement Study: This study will determine whether additional auxiliary lanes and other improvements are needed to smooth merge hesitations, achieve better traffic distribution, and achieve lane balance for the 11-mile section of Interstate 84 between the Garrity Interchange in Nampa and the I-84/I-184 Wye Interchange in Boise. Existing traffic counts will be collected, future traffic counts will be developed, existing conditions will be reviewed along with all previous environmental and operational studies, traffic will be modeled, an origin-destination study will be conducted and a phasing plan and future NEPA action will be recommended. A data collection plan is currently being developed, ITD resources are being allocated for that data collection and a Request for Proposals will be advertised within 60 days.

ITD Project Manager: Mark Wasdahl, Mark.Wasdahl@itd.idaho.gov

SH-69 Traffic Study: This study will identify roadway improvements necessary to accommodate traffic through 2050. Currently, the long-range traffic forecast is being re-evaluated. Technical meetings with cities of Kuna and Meridian are anticipated for June 2024.

ITD Project Manager: Mark Wasdahl, Mark.Wasdahl@itd.idaho.gov

PATHWAYS (Updated by City Parks Staff April 2024)

Nine Mile Creek, Linder to Meridian: In initiating the land trade, parks staff discovered a strip of easement belonging to Nampa and Meridian Irrigation District that can accommodate the pathway, rendering a land trade unnecessary. The current (funded) project phase will run from NW 3rd Street along the Ninemile Creek as far as approximately 8th Street. In April, staff received approval to request additional funding from LHTAC for construction of this segment, as costs have risen significantly since funds were originally allocated. Staff is currently working with an engineering consultant, with plans expected to be complete in 2025, and project construction in 26/27. A future City project (not yet funded) proposes to extend the Rail With Trail Pathway west as far as Linder Road.

Five Mile Creek Pathway: This project, which includes 2/3 of a mile of newly paved pathway along the south bank of the Fivemile Creek, and a pedestrian bridge crossing of the Ninemile Creek, is now complete. It connects 3 miles of existing pathway in northwest Meridian with more than 4 miles of existing pathway to the east, allowing for approximately 8 miles of continuous multi-use pathway through Meridian, primarily along the Fivemile Creek.

Mary McPherson Pathway: The City developed a concept for a pathway between Crest Ridge Drive and Mary McPherson Elementary along the Farr Lateral. Parks requested an engineering proposal to complete a site survey and easements, per the preliminary concept layout. Easements, both permanent pedestrian and construction access, have been agreed to. Pathway is now complete.

OTHER PROJECTS

MDC, Downtown Parking Efforts: MDC is working on an update to Destination Downtown. Part of this is parking analysis. The MDC consultant is wrapping-up the Parking Management Strategies & Implementation Guide. MDC and City Staff met in late January to discuss next steps.



City Council Members:

Luke Cavener, President
Liz Strader, Vice President
John Overton
Anne Little Roberts
Doug Taylor

MEMORANDUM

DATE: April 30, 2024
TO: Transportation Commission
FROM: Emily Kane, Deputy City Attorney
RE: Overview of Updates to Title 2, Meridian City Code

This memorandum is provided to update you on some upcoming proposed changes to Title 2, Meridian City Code, which relate to the creation and operation of City commissions. Drafts of the proposed changes to Title 2 that are related to the Transportation Commission are attached. (The first is a “track changes” version that shows the changes made. The second is a “clean copy” of the updated ordinance with the changes incorporated.)

These proposed changes to Title 2 are part of a greater effort to review and streamline Meridian City Code. This effort is motivated by the City of Meridian’s 2021–2025 Strategic Plan, which includes this goal: “[U]pdate ordinances and simplify processes in order to improve effectiveness and provide premier services to our citizens.” One of the enumerated strategies supporting this goal is to “perform a complete review of all ordinances, codes and policies in the City of Meridian to assess their value and relevance to the community.” To that end, the City Attorney’s Office is undertaking a comprehensive overhaul and restructuring of the City Code, in order to improve the Code’s clarity, consistency, effectiveness, and navigational utility.

Among other things, the proposed changes to Title 2 are designed to: establish uniformity in the structure of the code provisions for each commission; update the language of the ordinance to reflect current practices; eliminate outdated provisions; and clarify language related to Commission membership.

The updated Title 2 provisions will also categorize City commissions into advisory commissions, which make recommendations to the Mayor and City Council on specific subject areas (*e.g.*, Transportation Commission, Arts Commission, Historic Preservation Commission), and statutory commissions, which operate pursuant to a statutory mandate (*e.g.*, Planning & Zoning Commission, Impact Fee Advisory Committee).

The Transportation Commission will not experience changes to its operations as a result of these proposed updates; they generally reflect the commission’s current practices. I look forward to reviewing the proposed code updates with you at your meeting on May 6, 2024. Thank you!

**5/6/24 DRAFT Updates to Title 2, Meridian City Code:
Transportation Commission**

Title 2 - COMMISSIONS AND COMMITTEES

CHAPTER 1. - ADVISORY COMMISSIONS, COMMITTEES, BOARDS, COALITIONS.

2-1-1. - Advisory Commissions.

A. All advisory commissions. The following provisions shall apply to all city advisory commissions, which shall be defined as commissions created by City Council for the purpose of advising the Mayor and City Council on specific subjects, pursuant to and as enumerated in this chapter. Advisory commissions shall include including, but not limited to, the Meridian Arts Commission, the Historic Preservation Commission, the Parks and Recreation Commission, ~~Planning and Zoning Commission,~~ the Solid Waste Advisory Commission, and the Transportation Commission.

B. A. Provisions-Creation of advisory commissions.

- ~~1. The Mayor has the authority to create various commissions to advise the Mayor and City Council on the specific subjects established for the Commission.~~
- ~~2. Advisory Commissions shall be created may be established by ordinance, and may be eliminated by repealing the establishing ordinance. and approved by the City Council and shall be subject to the Idaho Code provisions in regards to open meetings including, but not limited to, taking of minutes and shall be open to the public to attend.~~
- ~~3. The City Council may eliminate any commission at any time by repealing the commission's enabling ordinance, unless a different procedure is required by the Idaho Code.~~

CB. Roles and responsibilities/Duties and authority of advisory commissions.

- ~~1. Advisory to City Council. All commissions, except for the Planning and Zoning Commission, shall be deemed advisory and shall report and The advisory commissions shall be recommending bodies, and shall make recommendations to the Mayor and City Council, within the scope of each commission's respective duties, as set forth in this chapter. All actions of the Commission shall be subject to approval by the Mayor and City Council and after such approval shall have the force and effect of this title.~~
- ~~2. Each advisory commission shall adopt bylaws for the proper conduct of the commission's business. All commission bylaws are subject to approval by the Mayor and City Council after recommendation by the Commission.~~
- ~~3. Annually, each advisory commission shall elect a chair and vice chair, who shall serve in such roles for twelve (12) months.~~
- ~~24. Annual report. The In addition to duties set forth in the respective commission bylaws, the Commission Chair chair of each commission shall submit an annual report to the Mayor and City Council regarding the Commission's activities and accomplishments in the furtherance of the objectives of this title. This shall not apply to the Planning and Zoning Commission.~~

Commented [EK1]: Updated provisions create categories for City boards and groups:
1. Advisory commissions. Established/operate per City Code + focus on general City functions – e.g., Arts, Historic Preservation, Parks & Rec, Solid Waste, Transportation.
2. Statutory commissions. Established/operate per Idaho Code + focus on statutorily enumerated functions – e.g., Planning & Zoning Commission, Impact Fee Committee.
3. Ad hoc committees. Established/operate informally as needed + focus on specific objective or interest area – e.g., MYAC, dog park committee, UTV committee.
4. Standing committees. Established/operate per City Code + focus on specific City actions – e.g., Assessments Review Committee.

Commented [EK2]: Moved to 2-1-1(C)(1)

Commented [EK3]: Covered by Idaho Code (Open Meetings Law)

Commented [EK4]: Consolidated with 2-1-1(B)(2), above.

Commented [EK5]: Reworded and made uniform throughout Title.

Commented [EK6]: Moved these provisions to this section for all advisory commissions to promote uniformity and eliminate redundancy:
•Bylaws
•Chair/vice chair
•Annual report
Added prohibitions for Commissioners:
•Entering into contracts (including verbal agreements) on City's behalf
•Applying for grants
•Entering private property

**5/6/24 DRAFT Updates to Title 2, Meridian City Code:
Transportation Commission**

- 5. ~~Volunteer commissioners are not and shall not be authorized to enter into any contract on behalf of the City, to apply for or accept any grant or other funds on behalf of the City, or to make any verbal or written agreement binding the commission or the City. Subject to City policy, City staff may apply for or accept grant or other funds on behalf of the City and/or in the name of a commission or committee.~~
- 6. ~~Volunteer commissioners are not and shall not be authorized to enter private property, buildings, or structures in the performance of their official duties without the prior, express consent of the owner or occupant thereof.~~
- 7. ~~Advisory commissions and the respective commissioners thereof shall comply with the Idaho open meetings laws, Idaho Public Records Act, and Idaho Ethics in Government laws.~~

~~CD. Membership-Advisory commission membership and qualifications.~~

- 1. ~~Appointment.~~ Commission members shall be appointed by the Mayor and approved by the City Council on a vote of a majority of the City Council members, and commission members may, in like manner, be removed or replaced.
- 2. ~~Size-Commissions-Each commission~~ shall consist of up to nine (9) members.
- 3. ~~Commissioners shall be~~ that are over eighteen (18) years of age, at the time of appointment, ~~with except that one (1) member who of each commission~~ may be designated to represent youth, which commissioner ~~er member~~ may be at the time of appointment, under eighteen (18) years of age.
- 34. ~~Compensation.~~ All Commission members and the officers thereof shall be volunteers, and shall serve the City without ~~salary or compensation for their such service on the commission.~~ This shall not apply to ~~paid city or other governmental City staff appointed to a commission within the scope of their employment on commissions as part of their work assignment.~~
- 45. ~~Terms.~~ All Commission terms ~~Each commissioner's term~~ shall be ~~for a period of~~ three (3) years, except that each youth commissioner's term shall be one (1) position that may be designated to represent youth, for all commissions except for planning and zoning, which commission member shall serve for a term of one (1) year. Commissioners appointed prior to the passage of this title may serve the full term that they were appointed to initially and the number of terms shall not be counted toward any subsequent limitations.
- 56. ~~Partial terms.~~ ~~CA~~ commissioners may be appointed to a partial term ~~when they are appointed to fill an existing seat that has been vacated due to resignation or removal. Commissioners may also be appointed to a partial term to complete a vacating commissioner's term, or when a new seat is established to allow the term expiration to align with the other seats on the commission's expiration time period. Partial term appointments shall not be counted toward the limitations of successive terms.~~

Commented [EK7]: Update clarifies which bodies are subject to Idaho Code Title 74, Transparent and Ethical Government (open meetings, public records, governmental ethics).

Commented [EK8]: Moved these provisions to this section for all advisory commissions to promote uniformity and eliminate redundancy:

- Appointment
- Size
- Minimum age
- Commissioners are volunteers (uncompensated)
- Commissioner term is 3 years
- Youth commissioner term is 1 year
- Process for partial terms
- Process for vacancies
- Process for additional terms of service
- Attendance requirements
- City staff assignments to support commissions

**5/6/24 DRAFT Updates to Title 2, Meridian City Code:
Transportation Commission**

- ~~6. *Maintaining list of members.* The City Clerk shall maintain a record of the current and future commission seats with the starting and ending dates of each respective term identified. Any new seat added as a result of this title may be for a partial period of time for the initial appointment to allow the seat to align with the other seats on the respective commission.~~
- ~~7. *Expiration of terms and reappointments.* When a commission term expires, if a commission seat is or will be vacant, the Mayor's Office shall publicly notice the opportunity to apply for the seat position shall be publicly noticed for appointment to the commission seat. The incumbent commissioner may reapply for the same seat. Appointments shall be done as described in this section.~~
- ~~8. *Successive terms.* Commissioners may serve up to two (2) consecutive full terms, and including any partial term they may serve prior to appointment to a full term, without separate approval. A third or all successive terms must be approved by a unanimous vote of the full City Council unless otherwise provided by law or ordinance. A partial term shall not count as a term for the purpose of this provision.~~
- ~~9. *Termination.* Any commissioner may have their appointment terminated in the same manner as they were selected, unless required otherwise by law. Additionally, The mayor shall remove any commissioner that who misses one-half (½) of the meetings that are held by the commission to which such commissioner was appointed in any twelve-month period shall have their appointment automatically terminated calendar year, as of December 31.~~
- ~~10. *City staff members.* The City Attorney or designee shall be assigned to each commission to provide legal advice and oversight, and a designated staff member shall be assigned to each commission to provide administrative and operational support.~~
- ~~D.E. *Budget; expenditures; staff support.*~~
 - ~~1. A commission may be provided a budget with the approval of the City Council.~~
 - ~~2.1. The City Council may provide commission's budget may be created funds for an advisory commission's activities through the legally required budgetary process and as determined by the Idaho Code, Meridian city ordinance or city policy may receipt and expend funds, goods, and services from the federal government or agencies and instrumentalities of state or local governments, or from civic and private sources, and may contract with these entities and provide information and reports as necessary.~~
 - ~~3. The budget and any expenditures or contracts related to a commission's activities shall be administered, consistent with the city's policies, by the designated city department or City staff liaison member assigned to the commission, subject to City policy(s) and as when required be forwarded to the City Council for approval. No volunteer commissioner shall be authorized to enter into contracts on behalf of the City, including those related to services, goods, or the acceptance of grant funds.~~
 - ~~4. The City Attorney or designee shall be assigned to each commission to provide legal advice and support, and designated staff member(s) shall be assigned to each commission to provide administrative and operational support.~~

Commented [EK9]: Moved to Title 1

Commented [EK10]: Clarified to avoid confusion, aid tracking, and provide clean slate at each new calendar year.

Commented [EK11]: Updated for clarity and simplicity. Reiterates that volunteers may not bind City via contract.

Commented [EK12]: Moved from membership section, above.

**5/6/24 DRAFT Updates to Title 2, Meridian City Code:
Transportation Commission**

~~F. Meetings. Regular meetings of advisory commissions shall be held at Meridian City Hall, at the date and time specified by City Code. If the regular meeting date falls on a holiday, City election day, or primary or general election day, the meeting shall be canceled or rescheduled, as the chair directs. If a quorum of the commission is not available for a regularly scheduled meeting, the meeting may be postponed to a different date and time, or may be canceled.~~

Commented [EK13]: Moved this provision to this section for all advisory commissions to promote uniformity and eliminate redundancy.

~~2-1-2. Committees, boards, coalitions.~~

~~A. Provisions.~~

- ~~1. The Mayor has the authority to create various committees, boards, task forces, or coalitions to advise the Mayor and/or the City Council on the specific subjects established for the group.~~
- ~~2. Unless created by ordinance or statute this type of group shall not be subject to the Idaho Code provisions in regards to open meetings.~~
- ~~3. The provisions of this section do not apply to the impact fee advisory committee as described in title 10, chapter 7 of this Code and the Board of Adjustment Assessments Review Committee described in this title.~~

Commented [EK14]: Moved to chapter 3 (Committees)

~~B. Membership.~~

- ~~1. Appointment. Committee members shall be selected by the Mayor and shall serve at the pleasure of the Mayor.~~
- ~~2. Size. Committees may vary in size dependent upon their purpose and scope.~~
- ~~3. Compensation. All committee members and the officers thereof shall serve without salary or compensation for their service on the committee. This shall not apply to paid city or other governmental staff on committees as part of their work assignment.~~
- ~~4. Expiration of committee or terms of members. A committee shall expire when the scope and purpose is completed or the Mayor determines that the committee is no longer necessary.~~

* * *

CHAPTER 7. TRANSPORTATION COMMISSION

~~2-7-1. Establishment.~~

~~2-1-4. Transportation Commission.~~

~~A. Establishment; purpose. There is hereby established a transportation commission, the purposes of which shall be to provide a forum for cooperation, coordination, planning, and communication between the City of Meridian and its citizens and organizations concerned with transportation planning and the safe and efficient movement of vehicular and pedestrian traffic throughout the community, with other federal, state, and local governmental agencies including, but not limited to: Ada County Highway District (ACHD), Idaho Transportation Department (ITD), Valley Regional Transit (VRT), and the Community Planning Association of Southwest Idaho (COMPASS), and to advise the Mayor, City Council, and City staff on matters regarding transportation in Meridian.~~

Commented [EK15]: Structure for each advisory commission's code:
A. Establishment – Why is the commission established?
B. Duties and powers – What is the commission authorized to do?
C. Qualifications – Who may serve on the commission?
D. Meetings – When does the commission meet?

Commented [EK16]: Reworded for clarity and uniformity with other advisory commissions' provisions.

~~2-7-2. Duties and powers.~~

~~A. Commission authority. B. Duties and powers. The transportation Transportation commission Commission shall be authorized to support, provide input, represent the public interest, and make recommendations to the Mayor, City Council, and City staff regarding:~~

Commented [EK17]: Reworded and reformatted for clarity and uniformity with other advisory commissions' provisions.

5/6/24 DRAFT Updates to Title 2, Meridian City Code:
Transportation Commission

~~1. Receive, review, and make recommendations to the City Council on all Meridian City Policies, programs, and issues related to Traffic Ssafety and Transportation Matters/matters affecting Meridian.~~

~~2. Suggest projects to the City Council that increase safety in pedestrian and school traffic and that generally improve traffic safety throughout the city.~~

Commented [EK18]: This is an operational function of Transportation Coordinator

~~3.2. Receive, review, and act on motoristMotorist, pedestrian, and bicyclist concerns or issues referred to the commission by City Council, other political bodies, or City staff brought forth by citizens of Meridian, that relate to transportation safety of the traveling public.~~

~~4. Evaluate and recommend to the City Council amendment to the traffic safety and transportation elements of the city's comprehensive plan, as may be necessary.~~

Commented [EK19]: Moved to below

~~5.3. Compile and recommend to City Council annually a list of ~~t~~An annual list of the highest priority roadway, intersection, bicycle and pedestrian improvement projects for inclusion in state, regional and local transportation funding programs, such as the Community Planning Association of Southwest Idaho (COMPASS) long range transportation plan, Ada County Highway District (ACHD)'s capital improvements plan, and Idaho Transportation Department (ITD)'s long range vision/plan.~~

~~6.4. Review and make recommendations to City Council on ~~t~~he annual budget and five-year work plan (FYWP) prepared by the Ada County Highway District (ACHD).~~

~~7. Review and make recommendations to City Council on rules and regulations related to speed limits.~~

Commented [EK20]: Deleted because covered above

~~8. Review and make recommendations to the City Council regarding public transportation, including transit services.~~

Commented [EK21]: Deleted because covered above

~~9. Consider other transportation and traffic safety matters as may be referred to the commission by City Council, other political bodies, or city staff.~~

Commented [EK22]: Moved to/reworded in subsection 2 above

5. Matters relevant to the commission's purpose in provisions of the City Comprehensive Plan and other planning processes undertaken by local, State, or Federal agencies.

2-7-3. Membership; qualifications.

C. Qualifications. All members of the Transportation Commission shall have an interest, competence, or knowledge in matters relating to transportation planning and traffic safety. Commission membership shall be comprised of: Four (4) Meridian citizens residing within city limits, one position of which may be designated to represent youth; three (3) Meridian business owners or employees of a business in Meridian; and two (2) individuals with technical expertise and/or education in a transportation related field. The four (4) Meridian citizens should, if possible, represent different geographic areas of Meridian. ~~The six (6) nonvoting ex officio members shall be made up of include~~ representatives from the Meridian City Council, ACHD, ITD, COMPASS, VRT, and/or Meridian Joint School District 2 staff, the Ada County Highway District, Idaho Transportation Department, Community Planning Association of Southwest Idaho, Valley Regional Transit, and West Ada School District.

2-7-4. Organization.

A. Officers. At the first meeting of each calendar year, the members of the transportation Commission shall meet and organize by electing a Chair, Vice Chair, and such other officers as may be necessary. ~~The Commission may request assistance from the City Clerk.~~

Commented [EK23]: Moved to Meridian City Code section 2-1-1(C)

5/6/24 DRAFT Updates to Title 2, Meridian City Code:
Transportation Commission

~~B. *Rules and bylaws.* The Transportation Commission shall adopt bylaws, rules and regulations for the proper conduct of the business of the Commission. The bylaws, rules and regulations are subject to the approval of the Mayor and City Council after recommendation by the Commission.~~

2-7-5. Meetings.

~~D. Meetings. The Transportation Commission shall convene regular meetings at Meridian City Hall, 33 East Broadway Avenue, Meridian, Idaho, ~~each month~~ at 3:30 p.m., on the first Monday of each month. ~~unless, at the first meeting of each calendar year, the Commission shall establish a meeting schedule for the calendar year in which event the published schedule shall apply. The Commission shall keep appropriate written records of its resolutions, proceedings, and actions. The commission shall allow and promote public participation in the meetings of the Commission. Additional meetings of the Commission may be scheduled by the Commission as necessary to carry out the business of the Commission.~~~~

Commented [EK24]: Covered by Open Meetings Laws.

**5/6/24 DRAFT Updates to Title 2, Meridian City Code:
Transportation Commission (Clean Copy)**

Title 2 - COMMISSIONS AND COMMITTEES

CHAPTER 1. - ADVISORY COMMISSIONS.

2-1-1. – Advisory Commissions.

A. *All advisory commissions.* The following provisions shall apply to all advisory commissions, which shall be defined as commissions created by City Council for the purpose of advising the Mayor and City Council on specific subjects, pursuant to and as enumerated in this chapter. Advisory commissions shall include the Meridian Arts Commission, the Historic Preservation Commission, the Parks and Recreation Commission, the Solid Waste Advisory Commission, and the Transportation Commission.

B. *Creation of advisory commissions.* Advisory Commissions may be established by ordinance, and may be eliminated by repealing the establishing ordinance.

C. *Duties and authority of advisory commissions.*

1. The advisory commissions shall be recommending bodies, and shall make recommendations to the Mayor and City Council, within the scope of each commission’s respective duties, as set forth in this chapter.
2. Each advisory commission shall adopt bylaws for the proper conduct of the commission’s business. All commission bylaws are subject to approval by the Mayor and City Council after recommendation by the Commission.
3. Annually, each advisory commission shall elect a chair and vice chair, who shall serve in such roles for twelve (12) months.
4. In addition to duties set forth in the respective commission bylaws, the chair of each commission shall submit an annual report to the Mayor and City Council regarding the Commission’s activities and accomplishments.
5. Volunteer commissioners are not and shall not be authorized to enter into any contract on behalf of the City, to apply for or accept any grant or other funds on behalf of the City, or to make any verbal or written agreement binding the commission or the City. Subject to City policy, City staff may apply for or accept grant or other funds on behalf of the City and/or in the name of a commission or committee.
6. Volunteer commissioners are not and shall not be authorized to enter private property, buildings, or structures in the performance of their official duties without the prior, express consent of the owner or occupant thereof.
7. Advisory commissions and the respective commissioners thereof shall comply with the Idaho open meetings laws, Idaho Public Records Act, and Idaho Ethics in Government laws.

D. *Advisory commission membership and qualifications.*

5/6/24 DRAFT Updates to Title 2, Meridian City Code: Transportation Commission (Clean Copy)

1. Commission members shall be appointed by the Mayor and approved by the City Council on a vote of a majority of the City Council members, and commission members may, in like manner, be removed or replaced.
2. Each commission shall consist of up to nine (9) members.
3. Commissioners shall be over eighteen (18) years of age at the time of appointment, except that one (1) member of each commission may be designated to represent youth, which commissioner may be under eighteen (18) years of age.
4. All Commission members and the officers thereof shall be volunteers, and shall serve the City without compensation for such service. This shall not apply to City staff appointed to a commission within the scope of their employment.
5. Each commissioner's term shall be three (3) years, except that each youth commissioner's term shall be one (1) year.
6. A commissioner may be appointed to a partial term to complete a vacating commissioner's term, or when a new seat is established.
7. If a commission seat is or will be vacant, the Mayor's Office shall publicly notice the opportunity to apply for the seat. The incumbent commissioner may reapply for the seat.
8. Commissioners may serve up to two (2) consecutive full terms without separate approval. A third or successive term must be approved by a unanimous vote of the full City Council. A partial term shall not count as a term for the purpose of this provision.
9. The mayor shall remove any commissioner who misses one-half (½) of the meetings held by the commission to which such commissioner was appointed in any calendar year, as of December 31.

E. *Budget; expenditures; staff support.*

1. City Council may provide funds for an advisory commission's activities through the budgetary process.
2. Any expenditures or contracts related to a commission's activities shall be administered by the designated City staff member assigned to the commission, subject to City policy. No volunteer commissioner shall be authorized to enter into contracts on behalf of the City, including those related to services, goods, or the acceptance of grant funds.
3. The City Attorney or designee shall be assigned to each commission to provide legal advice and support, and designated staff member(s) shall be assigned to each commission to provide administrative and operational support.

F. *Meetings.* Regular meetings of advisory commissions shall be held at Meridian City Hall, at the date and time specified by City Code. If the regular meeting date falls on a holiday, City election day, or primary or general election day, the meeting shall be canceled or rescheduled, as the chair directs. If a quorum of

5/6/24 DRAFT Updates to Title 2, Meridian City Code: Transportation Commission (Clean Copy)

the commission is not available for a regularly scheduled meeting, the meeting may be postponed to a different date and time, or may be canceled.

* * *

2-1-4. Transportation Commission.

A. *Establishment; purpose.* There is hereby established a transportation commission, the purposes of which shall be to provide a forum for cooperation, coordination, planning, and communication between the City and citizens and organizations concerned with transportation planning, and to advise the Mayor, City Council, and City staff on matters regarding transportation in Meridian.

B. *Duties and powers.* The Transportation Commission shall be authorized to support, provide input, represent the public interest, and make recommendations to the Mayor, City Council, and City staff regarding:

1. Policies, programs, and issues related to traffic safety and transportation matters affecting Meridian.
2. Motorist, pedestrian, and bicyclist concerns or issues referred to the commission by City Council, other political bodies, or City staff that relate to transportation safety.
3. An annual list of the highest priority roadway, intersection, bicycle and pedestrian improvement projects for inclusion in state, regional and local transportation funding programs, such as the Community Planning Association of Southwest Idaho (COMPASS) long range transportation plan, Ada County Highway District (ACHD)'s capital improvements plan, and Idaho Transportation Department (ITD)'s long range vision/plan.
4. The annual budget and five-year work plan (FYWP) prepared by the Ada County Highway District (ACHD).
5. Matters relevant to the commission's purpose in provisions of the City Comprehensive Plan and other planning processes undertaken by local, State, or Federal agencies.

C. *Qualifications.* All members of the Transportation Commission shall have an interest, competence, or knowledge in matters relating to transportation planning and traffic safety. Commission membership shall be comprised of: Four (4) Meridian citizens residing within city limits, one position of which may be designated to represent youth; three (3) Meridian business owners or employees of a business in Meridian; and two (2) individuals with technical expertise and/or education in a transportation related field. The four (4) Meridian citizens should, if possible, represent different geographic areas of Meridian. Nonvoting ex officio members shall include representatives from the Ada County Highway District, Idaho Transportation Department, Community Planning Association of Southwest Idaho, Valley Regional Transit, and West Ada School District.

D. *Meetings.* The Transportation Commission shall convene regular meetings at Meridian City Hall, 33 East Broadway Avenue, Meridian, Idaho, at 3:30 p.m., on the first Monday of each month.

CITY OF MERIDIAN

RESOLUTION NO. 16-1125

BY THE CITY COUNCIL:

BIRD, BORTON, CAVENER,
MILAM, PALMER, LITTLE ROBERTS

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MERIDIAN APPROVING THE BYLAWS OF THE MERIDIAN TRANSPORTATION COMMISSION AS AMENDED ON MARCH 7, 2016, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Meridian City Code section 2-7-4(B), at its meeting on March 7, 2016, the Meridian Transportation Commission voted to recommend to City Council that it approve the "Bylaws of the Transportation Commission as Amended on March 7, 2016," attached hereto as *Exhibit A*;

WHEREAS, the City Council of the City of Meridian deems the approval of such bylaws to be in the best interest of the City of Meridian in that they facilitate the efficient operation of the Meridian Transportation Commission;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MERIDIAN, IDAHO:

Section 1. That the City Council of the City of Meridian hereby approves the Bylaws of the Meridian Transportation Commission as Amended on March 7, 2016, attached hereto as *Exhibit A*.

Section 2. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the City Council of the City of Meridian, Idaho, this 15th day of March, 2016.

APPROVED by the Mayor of the City of Meridian, Idaho, this 15th day of March, 2016.

APPROVED:



Mayor Tammy de Weerd

ATTEST:

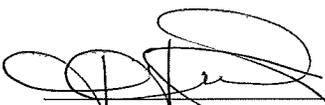
By:  for:
Jaycee Holman, City Clerk



EXHIBIT A
BYLAWS OF MERIDIAN TRANSPORTATION COMMISSION

**BYLAWS of the MERIDIAN TRANSPORTATION COMMISSION
AS AMENDED on March 7, 2016**

WHEREAS, pursuant to Meridian City Code section 2-7-4(B), the Transportation Commission is required to adopt bylaws, rules and regulations for the proper conduct of the business of the commission;

WHEREAS, on September 17, 2013, the City Council of the City of Meridian adopted Resolution no. 13-944, which effectuated the previous iteration of the Bylaws of the Meridian Transportation Commission;

WHEREAS, at its regular meeting on March 7, 2016, the Meridian Transportation Commission voted to recommend that the Commission's bylaws be amended and updated as set forth herein;

NOW, THEREFORE, the Meridian Transportation Commission hereby establishes and adopts the following bylaws.

ARTICLE I: INTENT

The intent in preparing and adopting these bylaws is to provide a framework for the organization, actions, and agenda of the Meridian Transportation Commission (hereinafter "Commission").

ARTICLE II: OFFICE

The principal location of the Commission shall be at the Office of the City Clerk, 33 E. Broadway, Meridian, Idaho.

ARTICLE III: MEMBERSHIP

SECTION 1: TERMS OF OFFICE. In keeping with provisions of Meridian City Code regarding commissioners' terms of office, there are hereby designated nine membership seats on the Commission. The commissioner appointed to Seats 1, 2, and 3 shall serve an initial term of one (1) year. The commissioner appointed to Seat 4 shall be designated to represent Meridian's youth and shall serve a term of one (1) year, which term shall expire on August 31 of each year. The commissioner appointed to Seats 5, 6, and 7 shall each serve an initial term of two (2) years. The commissioner appointed to Seats 8, and 9 shall each serve an initial term of three (3) years. Following the initial term, each commissioner, with the exception of the commissioner appointed to Seat 4, shall serve a term of three (3) years.

SECTION 2: EX-OFFICIO MEMBERS. There shall be up to six (6) nonvoting ex officio members appointed to the commission made up of representatives from the Meridian City Council, ACHD, ITD, COMPASS, VRT, and/or Meridian Joint School District #2 staff. The representative from the Meridian City Council serves as both a liaison to the Council and as a nonvoting ex-officio member.

SECTION 3: SUBCOMMITTEES. The Commission Chair, with the Commission's approval, may establish such subcommittees as necessary or helpful to assist or advise the Commission in the performance of its functions and/or furtherance of its mission. Meetings of subcommittees shall comply with any and all applicable public meetings laws. Each subcommittee shall consist of at least two (2) commissioners. Unless a subcommittee chair is appointed by the Commission Chair, each subcommittee shall elect a chair to preside at subcommittee meetings and present the findings and/or recommendations of the subcommittee to the Commission. The Commission Chair, subcommittee chair, and/or Mayor may appoint citizens or public officials to serve as members of subcommittees.

SECTION 4: QUORUM. According to the provisions of Meridian City Code, a majority of currently-appointed commissioners shall constitute a quorum for the transaction of any business of the Commission.

SECTION 5: VOTING. Each commissioner shall be entitled to one (1) vote on any matter before the Commission. Except as otherwise designated herein, the vote of the majority of the members present at any meeting at which a quorum is present shall effectuate any decision of the Commission. The Commission Chair shall be a voting member of the Commission and shall hold the same rights and privileges as any other commissioner. Proxy voting shall not be permitted.

ARTICLE IV: MEETINGS

SECTION 1: NUMBER AND DATE OF REGULAR MEETINGS. According to the provisions of Meridian City Code, regular meetings of the Commission shall be held on the first Monday of each month at 3:30 p.m. In the event that the first Monday of any particular month falls on a City-recognized holiday, the meeting for that month shall be held on the second Monday.

SECTION 2: SPECIAL MEETINGS. Special meetings may be convened by or at the direction of the Chair by notifying the Commission in the manner specified herein.

SECTION 3: PLACE OF MEETINGS. Unless otherwise specified, meetings of the Commission shall be held in the City Council Chambers at Meridian City Hall, 33 E. Broadway, Meridian, Idaho.

SECTION 4: NOTICE OF MEETINGS. Unless otherwise prescribed by statute, commissioners shall be provided written notice of meetings, which notice shall state the date, hour, and location thereof, and shall further state the purpose of the meeting, business to be transacted, and/or agenda. The City Clerk's Office shall issue notice to each and every commissioner not less than forty-eight (48) hours, nor more than thirty (30) days prior to the meeting. Notice may be issued by e-mail, U.S. Post, and/or personally, by or at the direction of the Chair or the Chair's delegee.

SECTION 5: LENGTH OF MEETINGS. No meeting shall run longer than two (2) hours unless a majority vote of the quorum approves the extension of such time limit as to a particular meeting.

SECTION 6: CONDUCT OF MEETINGS. The Commission shall operate under the precepts of Robert's Rules of Order. The order of business for meetings of the Commission shall be as follows: 1) call to order; 2) roll call; 3) adoption of the agenda; 4) approval of minutes of previous meeting(s); 5) old business; 6) new business; 7) next meeting; 8) adjournment. The agenda shall be followed to the extent possible, but other matters may be considered upon vote of the majority of the members present at any meeting at which a quorum is present. The Chair may set rules to maximize efficiency and productivity of meetings, including setting a time limit for presentations and/or comments to the Commission.

SECTION 7: AGENDA. The agenda for all meetings of the Commission shall be prepared by the City Clerk's Office in consultation with the Commission Chair and Community Development Department staff. Agenda items may be proposed to the Clerk, Commission Chair, and/or Community Development staff by any commissioner or any member of the public and may be placed on the agenda, provided that adequate notice of such item has been provided as set forth herein. Agenda items not proposed by 5:00 p.m. on the Tuesday preceding the regular meeting, or forty-eight (48) hours before a special meeting shall be considered at any meeting at which a quorum is present only upon vote of the majority of the members present.

SECTION 8: MINUTES. Minutes and/or records of the business conducted at all meetings of the Commission or any subcommittee thereof shall be kept by the City Clerk's Office and shall be open for public inspection. The minutes of each meeting shall be forwarded to each commissioner prior to the regular meeting at which such minutes are subject to approval by the Commission.

ARTICLE V: OFFICERS

SECTION 1: DESIGNATION. According to the provisions of Meridian City Code, officers of the Commission shall include the Commission Chair and Commission Vice-Chair. Other officers may be elected as necessary or desirable for the efficient administration of the Commission if a majority of the Commission so decides.

SECTION 2: TERM AND ELECTION. Election of officers shall be by voice vote and, according to the provisions of Meridian City Code, shall be held at the first regularly scheduled meeting after January 1 of each year. A special election may be held at any time to fill a vacancy of office. An officer who fails or refuses to fulfill the duties of his or her office may be removed from the office by a two-thirds (2/3) majority vote of the full Commission at a special election.

SECTION 3: DUTIES OF CHAIR. The Commission Chair shall prepare meeting agendas in cooperation with the Community Development Department staff and the City Clerk's Office, shall preside over all full Commission meetings, shall sign all documents requiring an official signature on behalf of the Commission, including its annual report, and shall present the Commission's annual report, and other reports as may be necessary, to the Mayor and City

Council. The Chair shall recommend, for the Commission's approval, the formation of subcommittees and the appointment of commissioners, citizens, and/or public officials thereto. The decisions, statements, and/or actions of the Chair shall obligate, commit, and/or represent the Commission only insofar as the Commission has specifically authorized.

SECTION 4: DUTIES OF VICE-CHAIR. The Commission Vice-Chair shall perform the duties of the Chair in the absence of the Chair and shall perform such other duties as may be delegated by the Commission Chair.

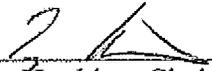
ARTICLE VI: AMENDMENT OF BYLAWS

As provided in Meridian City Code, the Commission may recommend to the Mayor and City Council that these bylaws be altered, amended, added to, or repealed.

ARTICLE VII: ADOPTION AND EFFECTIVE DATE

The Commission adopted the foregoing bylaws at its regular meeting on March 7, 2016. These bylaws shall be effective upon their ratification by resolution of the City Council of the City of Meridian.

Adopted by the Meridian Transportation Commission on March 7, 2016.



Tracy Hopkins, Chair
Meridian Transportation Commission

MEMORANDUM
 COMMUNITY DEVELOPMENT DEPARTMENT



May 1, 2024

TO: City of Meridian Transportation Commission
 CC: David Miles, Chief of Staff
 Caleb Hood, Deputy Director Planning and Development
 Hether Hill, Long-Range Associate Coordination Planner
 FROM: Brian McClure, Long-Range Planning Supervisor
 RE: Locust Grove and Amity Project History and Status

The Locust Grove and Amity intersection project has gone through a variety of status and scope changes since the original design effort was kicked off in January of 2021. Other Integrated Five Year Work Plan (IFYWP) projects north, east, and west of the intersection are identified as “future”, with no planned construction year. There is no project identified south of the intersection in the IFYWP.

Originally scoped and intended as an interim build, the intersection project has struggled with existing conditions such as irrigation, drainage, a large number of high impact trees, and a cell tower in close proximity (approved in the County and which the City strongly opposed). The project has also had to contend with misleading results in long-range transportation modeling (existing entitlements skewed by regional forecast housing distribution), well-intended scope creep, right-of-way acquisition issues, and an inherent struggle balancing needs of the local community while addressing pressure and impacts of regional commuters.

The City has actively advocated for an interim or phased intersection project, and for a design that doesn’t preclude future right-of-way preservation of up to 5-lanes north on Locust Grove. On April 3rd, 2024, Mayor Simison sent a letter again requesting that ACHD advance an interim intersection project and invited ACHD staff to be available for discussion at the May 6th, 2024 Transportation Commission meeting. The City understands that existing conditions will result in a comparatively more expensive interim project, but believe that a phased approach with balanced impacts is more appropriate for the local community, and that more costly existing condition elements of the project would benefit a future ultimate build.

General Intersection Project Timeline:

- 2021/01: City staff invited to interim intersection project kick off.
- 2021/06: After initial design work and site inspection, interim project is shelved.
- 2021/10: City staff invited to a new project to design ultimate configuration.
- 2022/01: Traffic Analysis recommendation and ACHD project team select a phased dual lane roundabout design that accommodates future potential widening north.

- 2022/12: City staff are informed that a new ACHD project team have selected a smaller multi-lane roundabout to move forward (two-lanes east-west and one-lane north-south) with no phased expansion.
- 2023/05: ACHD kicks off an expanded project to include previously selected multi-lane roundabout intersection, along with Amity Road widening west to Meridian Road.
- 2023/08, ACHD staff announce a project pause pending discussion with the ACHD Commission.
- 2023/12, ACHD staff inform City staff of indefinite pause pending direction by the ACHD Commission to restart the project.

Note: timeline only reflects decisions and status updates that the City was involved or informed of.



Mayor Robert E. Simison

City Council Members:

Liz Strader, Vice President

Doug Taylor

John Overton

Anne Little Roberts

Luke Cavener

Item 4.

April 3, 2024

The Honorable Alexis Pickering
President
Ada County Highway District
3775 Adams Street
Garden City, ID 83714

Dear Commission President Pickering,

Our community has and continues to advocate for road and intersection improvements as a top priority, and we appreciate the recent road widening efforts that the Ada County Highway District (ACHD) has made including on Locust Grove, south of Overland. However, with the changes made to Locust Grove Road, Meridian is now seeing changes in traffic patterns causing expanded activity and safety concerns at the intersection of Amity and Locust Grove.

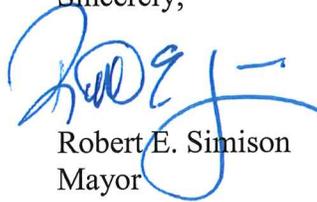
As you are aware, the City has sent several previous letters advocating for an interim intersection facility at Amity and Locust Grove Roads. While the buildout design work was understood to have been paused pending additional outreach, the resulting activity and safety concerns from the Locust Grove widening to the north are creating new challenges. Specifically, the congestion during peak activity is precluding safe entry and exit of the neighborhoods, and the increased traffic makes uncontrolled crossing near the intersection particularly unsafe for bicycle and pedestrian users.

While Meridian fully supports the continued study and public visioning of a future buildout of the intersection, the City is once again asking for more expedient interim facilities. The City understands that an interim facility in this location must address a number of complex site challenges, but short-term efforts now would not be wasted later, particularly as any final solution does not currently include any funding in ACHD's Five-Year Work Plan. Additionally, an interim facility would also provide time and opportunities for the acquisition of additional right-of-way through redevelopment.

I have asked the Meridian Transportation Commission to add this item to their agenda during their May meeting. Please ensure the appropriate staff member from ACHD is present to have a discussion regarding the current status of the Amity and Locust Gove intersection and how it pertains to this request.

Thank you for continuing to make needed investments in Meridian. If there are any questions regarding this request, please feel free to contact Brian McClure, Long-Range Planning Supervisor, at 208-884-5533.

Sincerely,



Robert E. Simison
Mayor

cc: ACHD Commissioners
Bruce Wong, Director, ACHD
Justin Lucas, ACHD Deputy Director, Planning and Projects
Caleb Hood, City of Meridian Deputy Directory, Community Development





MEMO TO TRANSPORTATION COMMISSION

Agenda Topic on the Transportation Commission Agenda

From: Caleb Hood **Meeting Date:** May 6, 2024
Topic: ACHD Master Street Map Changes – Arterial Corridor Preservation

During the April Transportation Commission meeting, Staff shared information on the ACHD Master Street Plan, Capital Improvements Plan (CIP) and a summary of recent communications the City had with ACHD on preserving for more than 3-lanes on section-line arterial roadways. Staff will be back on May 6th to further that conversation.

ACHD is contemplating changes to the Master Street Plan and is seeking City input. In general, the City Council has requested that ACHD plan to preserve for section line arterials to accommodate 5 travel lanes. There are some potential exceptions to that request. Staff will walk through the Master Street Map and discuss potential change requests with the TC during the May 6th meeting that can then be shared with Council and eventually ACHD via letter.

During the May 6th meeting, Staff seeks TC action - a recommendation to Council to consider changes to the ultimate right-of-way preservation for arterials in Meridian and our Planning Area. Here is a link to the Master Street Plan/Map: <https://www.achdidaho.org/projects/achd-plans/master-street-plan>



MEMO TO TRANSPORTATION COMMISSION

Agenda Topic on the Transportation Commission Agenda

From: Hether Hill **Meeting Date:** May 6, 2024
Topic: Staff Communications

Below are summaries of relevant correspondences received by City Staff since the last TC meeting.

From: James Craft <jcraft@alumni.nmt.edu>
Sent: Friday, April 12, 2024 9:46 PM
To: planninginquiries <planning@meridiancity.org>
Subject: Traffic Congestion at Ten Mile Crossing

External Sender - Please use caution with links or attachments.

To whom it may concern,

The traffic congestion at Ten Mile Crossing has become a major problem, especially with the opening of Scheels. Longer commutes, frustration, and overwhelmed roads are now the norm, particularly on Ten Mile Road and the nearby I-84 exit. It's surprising how this increase in traffic wasn't expected or planned for properly. Now, with Scheels adding to the chaos, things have only gotten worse. The Ten Mile interchange is struggling to keep up, and there doesn't seem to be any relief in sight. Even minor incidents, like a fender bender on the offramp to Ten Mile Road, can cause huge traffic jams stretching all the way back onto I-84. And that stoplight at S. Vanguard Way only makes things worse. Honestly, dealing with this chaos every day is exhausting. Many of us have to avoid the Ten Mile Exit after 3pm, taking longer routes through Meridian Road and surface streets just to get home. But it's not just one party to blame. The City of Meridian, Ada County Highway District, and Idaho Transportation Department all share responsibility for this mess. It's clear that everyone involved needs to step up and fix this before it gets even worse. We can't keep being stuck in this massive traffic jam. What's being done to ease the congestion and make our commutes more bearable?

Regards,

James Craft

Meridian Resident: 3736 W Angelica Drive

From: kevin.kakadelas@yahoo.com <kevin.kakadelas@yahoo.com>
Sent: Sunday, April 28, 2024 10:08 AM
To: Mayor Office Feedback <MayorOfficeFeedback@meridiancity.org>; citycouncil <citycouncil@meridiancity.org>
Subject: Request for Mayor and Council

Name: Kevin Kakadelas
Email: kevin.kakadelas@yahoo.com
Address: 5264 S Hill Farm Avenue, , Meridian, Idaho, 83642, United States
Subject: roundabouts

Message: The roundabouts are causing accidents and problems with driving conditions. Signals would be a better option and not cost as much. People that I speak with say they avoid the roads with roundabouts.

The Mayor's office received a voicemail from Courtney Morris. Ms. Morris expressed concerns over the plans for the proposed Eagle Rd, Lake Hazel Rd / Amity Rd - Eagle & Taconic Roundabout and requested that ACHD and the City add a pedestrian tunnel, connecting Century Farm to Sky Mesa/Blackrock. This would allow children to safely and easily access and cross the road to get to Discovery Park and nearby elementary schools.

Good morning! I have confirmed with the developer that 5 stop signs have been installed in Knighthill Center. He has a striper coming to paint the stop bars in the near future. He does not plan any further changes.

Regards,
Caleb

C. Caleb Hood, AICP | Deputy Director
City of Meridian | Community Development Department
33 E. Broadway Avenue, Meridian, Idaho 83642
Phone: 208.884.5533 | Fax: 208.489.0572 | Email: chood@meridiancity.org

All e-mail messages sent to or received by City of Meridian e-mail accounts are subject to the Idaho law, in regards to both release and retention, and may be released upon request, unless exempt from disclosure by law.

From: David Miles
Sent: Wednesday, April 24, 2024 3:21 PM
To: Kimberly Lawson <kimberlyjilllawson@gmail.com>; Liz Strader <lstrader@meridiancity.org>
Cc: Caleb Hood <chood@meridiancity.org>; hrogson@challengerschool.com
Subject: RE: Traffic Signs Surrounding Challenger Campus

Hi Kim,

To Councilwoman Strader's point, the private land owner has met with the highway district (ACHD) and discussed the topic. Given that this is private development/land, ACHD will not use public funds for private property but the developer had committed to installing some signage. Sounds like some of that has already occurred, which is great!

I will ask our Community Development Department to reach out to the developer asking for some updates on timing of the additional signage you are referring to, as I know they looked at those areas as well. Caleb Hood will follow up once he knows any more.

Sincerely,

Dave Miles | Chief of Staff

City of Meridian | Mayor's Office

33 E. Broadway Ave., Meridian, Idaho 83642

Phone: (208) 489-0532 | Fax: (208) 884-8119



Built for Business, Designed for Living

All e-mail messages sent to or received by City of Meridian e-mail accounts are subject to the Idaho law, in regards to both release and retention, and may be released upon request, unless exempt from disclosure by law

From: Kimberly Lawson <kimberlyjilllawson@gmail.com>
Sent: Wednesday, April 24, 2024 11:27 AM
To: Liz Strader <lstrader@meridiancity.org>
Cc: David Miles <dmiles@meridiancity.org>; Caleb Hood <chood@meridiancity.org>; hrogson@challengerschool.com
Subject: Re: Traffic Signs Surrounding Challenger Campus

Hi Liz,

Thank you for your quick response. As of this morning there are new stop signs on the side streets, which is wonderful, but they unfortunately won't curb the traffic zooming through the parking lot. Will be interested to hear if signs are planned for The Dollar Store.

Kim

Sent from Kimberly Lawson's iPhone

On Apr 24, 2024, at 11:21 AM, Liz Strader <lstrader@meridiancity.org> wrote:

Hi Kim

I am out of the office this week, but will forward to the Mayor's Chief of Staff and Planning Dept. Staff (cc'd) to provide an update on this issue.

The latest I'd heard was the Dollar store owner was researching what is needed and trying to move forward in installing signs... but let's hear if there is an update with any specific timing..

Thank you,
Liz

Liz Strader | City Councilwoman

City of Meridian | City Council Office
33 E. Broadway Ave., Meridian, Idaho 83642
Phone: | 208-546-9501

From: Kimberly Lawson <kimberlyjilllawson@gmail.com>

Sent: Tuesday, April 23, 2024 9:14:57 AM

To: Liz Strader

Cc: hrogson@challengerschool.com

Subject: Traffic Signs Surrounding Challenger Campus

External Sender - Please use caution with links or attachments.

Hi Liz,

My name is Kimberly Lawson, I'm a resident of Meridian and parent of a third grader at the Challenger campus on Everest Way.

When dropping off / picking up my daughter from school I've noticed a steady stream of cars driving through the Dollar Tree parking lot (presumably from Locust Grove) to effectively "cut off" the steady flow of traffic on the surface street off Chinden leading to W Everest Lane (parallel to the new Blind Source building). Essentially what occurs is a game of chicken where those that have the right of way are made to yield to cars zooming through the parking lot because they do not stop.

Not only are there children in the vehicles but as the weather gets warmer, more and more kids (and adults) are on the street.

Our head of school, Heather Rogson mentioned stops signs had been approved for the Dollar Tree parking lot. Could you tell us when they'll be installed? I'm hoping it's sooner rather than later as I fear there will be an accident; and with Blind Source opening it will bring an additional source of traffic.

Thank you,
Kim

From: Angela Perez <Angela.Perez@doralidaho.org>
Sent: Tuesday, April 30, 2024 1:45 PM
To: Hether Hill <hhill@meridiacity.org>
Cc: Miquelle Crosland <Miquelle.Crosland@doralidaho.org>; Greg Lindsay <Greg.Lindsay@doralidaho.org>
Subject: Re: Doral Academy School Zone / Street Crossing Help Needed

External Sender - Please use caution with links or attachments.

Hi Heidi,

Thank you for reaching out. We are very close to implementing a crossing guard program and Kendall from ACHD was assisting with the timing of the lights. It seems that all other options were not possible such as an extended school zone, etc.

Are there any other options available to us such as repainting the cross walk or adding a cross walk across the driveway? I am adding Greg Lindsay as he is leading the implementation of the crossing guard program and other safety topics.

Thank You,
 Angela Perez
 Treasurer - Doral Academy of Idaho
 Cell: 208-600-2824

From: Hether Hill <hhill@meridiacity.org>
Sent: Tuesday, April 30, 2024 12:31 PM
To: Angela Perez <Angela.Perez@doralidaho.org>
Cc: Mack Allred <Mack.Allred@doralidaho.org>; Jackie Collins <Jackie.Collins@academicaidaho.com>; Kendal Fleshman <Kendal.Fleshman@doralidaho.org>
Subject: RE: Doral Academy School Zone / Street Crossing Help Needed

Good afternoon Angela,

I am the staff liaison to the Meridian Transportation Commission and would like to provide an update to the Commissioners during an upcoming meeting, if not the next scheduled meeting on May 6th. I understand Doral Academy has been in communication with ACHD, specifically Kendall Kemmer, about potential changes to improve safety of the crossing as well as traffic flow and timing of the school zone.

Have any changes been implemented to address the issues or are there plans in the works to do so? Is there any coordination I can assist with?

I'm happy to discuss over the phone if that's best. I look forward to hearing from you.

Hether Hill | Long Range Associate Coordination Planner
 City of Meridian | Community Development
 33 E. Broadway Ave., Suite 102
 Meridian, Idaho 83642
 Phone: 208-489-0319

All e-mail messages sent to or received by City of Meridian e-mail accounts are subject to the Idaho law, in regards to both release and retention, and may be released upon request, unless exempt from disclosure by law.