



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA.

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

September 23, 2024 - 6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Recognitions / Proclamations / Presentations / Communications**
5. **Reports of and Communications from Township Officials**
 - A. **Supervisor / Treasurer**
 - B. **Trustees**
 - C. **Highway Commissioner**
 - D. **Clerk**
 1. MTA Township Symposium October 3, 2024, Hanover Township 4:30 to 8:30PM. Dinner, Address by Congressman Raja Krishnamoorthi Tickets \$45.00 per member
 2. **TOCC Annual Meeting June 26, 2025**, Double Tree By Hilton In Oakbrook, Illinois
 - E. **Attorney**
6. **Consent Calendar**
 - A. Approval of Palos Township Board Meeting Minutes August 27, 2024

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- [B.](#) Audit and Approval of Town Fund Bills and Warrants Dated October 1, 2024
 - C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated October 1, 2024
 - D. Approval of General Assistance Fund Bills Dated October 1, 2024
- 7. **Action on Items Removed From Consent Calendar (If Any)**
- 8. **Legislation and Action Items**
- 9. **Other Business for Discussion Only**
- 10. **Citizens Wishing to Address the Board**
- 11. **Executive Session (if Determined Necessary)**
- 12. **Action on Items from Executive Session (If Any)**
- 13. **Adjournment**

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

AUGUST 26, 2024 – 6:30 P.M.

Call to Order and Roll Call

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M. Roll call was taken by the Clerk of Palos Township, Jane Nolan. Present were Trustees Abuzir, Jeanes, Riley by telecommunication, Woods, Supervisor Schumann and Highway Commissioner Adams.

Supervisor Schumann moved that Trustee Riley attend the meeting by telecommunication. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: Motion carried.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Officials present: Palos Township

Clerk Jane Nolan
Assessor Robert Maloney

City of Palos Hills

Treasurer Ken Nolan
Alderman Michael Lebarre

Others present: Attorney Caitlin Frenzer and Administrative Assistant, Road and Bridge District (Palos) Karyn Kutka, and Dr. Mazen Barakat.

Recognitions/ Proclamation/Presentations/Communications

There were no Recognitions/Proclamations/Presentations or Communications at this meeting.

Reports of and Communications from Township Officials

A. Supervisor/Treasurer

Supervisor Schumann reported that this is a quiet time at the township. The office is doing well, and it is very busy at the Health Service with all of the students coming in as school has begun. **Supervisor Schumann** stated that the township sponsored a resident family, in need, for clothes for the children for back to school and other things necessary as the school year begins. There is a couple from Palos Heights who have contributed to the General Assistance food pantry for many, many years. Their generous donations have allowed us to do whatever we need to do to help residents in need. The family also had the resources of the community at their disposal. Since school has started the backpack and school supply programs are underway and doing well.

B. Trustees

Trustee Abuzir

Trustee Abuzir reported the Cholesterol and Health Service fees for the month of June, including the fees for non-residents, are as follows:

Cholesterol	\$ 180.00
Health Service Fees	430.00
Non-resident fee	40.00
Total:	\$ 650.00

She will have the totals for the above for July and August at the next meeting.

Trustee Jeanes

She has no report, but we have been asked to partner, with our food pantry, by Marquette Bank. A representative from the Bank is coming here for Bingo and can talk to Megan.

Trustee Jeanes has nothing to report on the upcoming township re-decorating at this point.

Trustee Woods

Trustee Woods stated that he had no report for the Board.

He just received a text from **Trustee Riley** who joined the meeting at this point.

Trustee Riley

Trustee Riley stated that he had no report from the Board.

C. Highway Commissioner Adams

Highway Commissioner Adams stated that the Highway Commissioners' Meeting in East Peoria in August was fabulous! The building was beautiful, and the rooms were like suites. They had the best attendance. He attended good sessions for Highway Commissioners. President Jerry Crabtree of TOI had good things to say about the conference. There was an excellent presentation concerning the Highway Districts receiving motor fuel tax money. Gene's office received a volume of information concerning this from Tim Peters who is on a state motor vehicle committee.

They can get motor fuel tax money for sidewalks. Mr. Peter's told the Highway Commissioners that this is what you can do, and how you can do it. **Highway Commissioner Adams** also stated that they had a large number of people with displays. The businesses that supported this program

donated so much money that the Highway Commissioners Association was able to donate three six thousand (\$6000) scholarships to TOI for students.

Commissioner Adams discussed the idea concerning the elimination of a highway commissioner. There would have to be a vote by the residents to eliminate the township. The consolidation of townships does not eliminate the Highway Commissioners. There were 64 more Highway Commissioners attending this meeting this year.

Highway Commissioner Adams stated that the weeds in his township area are much heavier due to increased rain. He briefly discussed the recent bad storms that caused so much harm to trees, homes, structures, etc.

D. Clerk

1. Palos Hills Fireworks Saturday, August 31, 2024, 6:30 pm, Open 5:15 pm Fireworks at Moraine Valley.

Clerk Nolan announced the Palos Hills Fireworks display for 2024 that was cancelled on July 14, 2024 due to strong weather in the area. It will take place on Saturday, August 31, 2024 at Moraine Valley College campus. It will open at 6:20 pm and the fireworks will begin at 8:15 pm. Please bring your own chairs.

2. Palos Park Parade Saturday, September 21, 2024. 9:30 Line up, 11:00 am Start.

Clerk Nolan reported that the Palos Park Parade will take place on Saturday, September 21, 2024. The line up for the parade begins at 9:30, am and the parade will start at 11:00 am

E. Attorney

Attorney Caitlin Frenzer stated she had no report for the Board.

Consent Calendar

- A. Approval of Palos Township Board Meeting Minutes, July 22, 2024
- B. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2024
- C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated September 1, 2024
- D. Approval of General Assistance Fund Bills Dated September 1, 2024

Trustee Woods moved to approve the Palos Township Board Meeting Minutes of July 22, 2024, the Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2024, the Audit and Approval of the Road and Bridge Fund Bills and Warrants Dated September 1, 2024, and the Approval of the General Assistance Funds Dated September 1, 2024. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Action on Items Removed from Consent Calendar

There was no action on Items Removed from the Consent Calendar.

Legislation and Action Items

A. Ratification of One Time Salary Increase for Assistant Assessor.

Supervisor Schumann explained that this was discussed at the last Board Meeting. Attorney Caitlin Frenzer had suggested that the best way to do the one-time salary increase for the assistant assessor will be to place it in her salary. The assistant assessor will receive her extra salary increase within her salary over the remainder of the final pay periods this year. The amount which will be divided up for her will be \$2500.00. This is a one-time occurrence by the Palos Township Board.

Supervisor Schumann moved to approve the Ratification of the One Time Salary Increase for Assistant Assessor. **Trustees Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

B. RESOLUTION NO. 2024-R-08 A RESOLUTION AUTHORIZING THE APPOINTMENT OF MICHAEL LEBARRE AS A TRUSTEE OF THE NORTH PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Supervisor Schumann explained that Marge Hodek, Trustee of the North Palos Fire Protection District passed away suddenly. This left a position open at North Palos. The position appeared for a certain amount of time on our website for residents to apply for the position. There were only two applicants. One lived in Palos Heights which was not in the Fire District of North Palos, and the other was Alderman Michael Lebarre, of Palos Hills.

Trustee Woods moved to approve **RESOLUTION NO. 2024-08 A RESOLUTION AUTHORIZING THE APPOINTMENT OF MICHAEL LEBARRE AS A TRUSTEE OF THE NORTH PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.** **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Other Business for Discussion Only

Clerk Nolan reported that before November 20, 2024, the Board must do an Ordinance or Resolution for a salary increase. If there is to be an increase it must be done by this date. If there is no increase nothing needs to be done.

She asked if the Board had any ideas as to what they would like to do concerning the salary increase. It will have to be done at our October Board meeting.

Supervisor Schumann said we should collect evidence about the salary increase and there will be another discussion and a final vote at the October meeting.

Assessor Maloney discussed all the responsibilities of the Assessor's Office, and he had some input about the salary of the Assessor. All salary increases are considered on the positions within the township. This will be discussed at the next meeting.

Citizens Wishing to Address the Board

Alderman Lebarre thanked the township trustees for appointing him to the North Palos Fire Protection Board.

He also stated he feels the assistant assessor at Palos Township does an excellent job for the residents. **Alderman Lebarre** then reported that the next Field of Honor will be in 2025 and will be sponsored by the Palos Lions.

The Palos Lions Club is having their 75th Anniversary on October 23, 2025.

Supervisor Schumann explained the first community-based Leo Lions Club for Young Lions was sworn in at the Palos Lions Club last meeting. A big thank you goes to Gina Narcisco who was instrumental in the formation of this club.

Executive Session (if determined necessary)

There was no motion made to enter Executive Session.

Action on Items from Executive Session (If any)

There was no action on items from Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Supervisor Schumann** moved to adjourn the meeting at 7:14 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan
Clerk

Palos Township



Township of Palos

BILL AUDIT

September 2 - October 1, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1411101 OLD NATIONAL						
09/06/2024	Check	30469	Santiago Delgado		10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE	(188.00)
09/06/2024	Check	30470	City of Palos Hills		10-20-20-104 102020:UTILITIES	(64.57)
09/06/2024	Check	30471	Hinckley Springs		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(111.84)
10/01/2024	Check	30472	Peerless Network		10-10-20-104 101020:TELEPHONE	(381.25)
10/01/2024	Check	30473	Valic		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(150.00)
10/01/2024	Check	30474	The Big Blue Box		10-40-40-106 104040:OTHER SUPPLIES/MATERIALS	(89.00)
10/01/2024	Check	30475	Lika Construction Chicago		10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES	(1,195.00)
10/01/2024	Check	30476	Richard Demma & Associates		10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
10/01/2024	Check	30477	Ncpers		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(48.00)
10/01/2024	Check	30478	Richard Brandt		10-20-30-101 102030:BUILDING MAINTENANCE	(100.00)
10/01/2024	Check	30479	Tri-State Disposal Inc.		10-20-20-102 102020:GENERAL WASTE DISPOSAL	(94.64)
10/01/2024	Check	30480	Central Management Services - LGHP		-Split-	(4,450.00)
10/01/2024	Check	30481	Imagetech		10-10-40-102 101040:TECHNOLOGY EQUIPMENT	(152.46)
10/01/2024	Check	30482	Amazon Capital Services		-Split-	(886.31)
10/01/2024	Check	30483	Com Ed		10-20-20-104 102020:UTILITIES	(545.82)
10/01/2024	Check	30484	ODP Business Solutions		-Split-	(289.72)
10/01/2024	Check	30485	Petty Cash		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(400.00)
10/01/2024	Check	30486	Sanofi Pasteur		10-40-20-118 104020:MEDICATIONS/VACCINATIONS	(1,482.19)
10/01/2024	Check	30487	Pete Feyerherd		10-30-30-103 103030:SOFTWARE/PROGRAMMING SERVICES	(550.00)
10/01/2024	Check	30488	Stericycle, Inc.		-Split-	(272.72)
10/01/2024	Check	30489	McKesson Medical Surgical		10-40-20-117 104020:MEDICAL SUPPLIES	(464.31)
10/01/2024	Check	30490	Duke's Ace Hardware		10-20-40-101 102040:BUILDING MAINTENANCE SUPPLIES	(83.94)
10/01/2024	Check	30491	C & J OFFICE MACHINES		10-40-40-102 104040:TECHNOLOGY EQUIPMENT	(205.00)
10/01/2024	Check	30492	Joyce Black		10-30-20-105 103020:CONTINGENCIES	(555.00)
10/01/2024	Check	30493	Jane Nolan		-Split-	(96.90)
10/01/2024	Check	30494	Cara Feltz		-Split-	(99.52)
10/01/2024	Check	30495	United States Postal Service		10-10-20-102 101020:POSTAGE AND DELIVERY	(438.00)
10/01/2024	Check	30496	Southwest Regional Publishing, LLC		10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS	(56.00)
10/01/2024	Check	30497	Nicor Gas		10-20-20-104 102020:UTILITIES	(60.17)
10/01/2024	Check	30498	Chalet Florist		10-50-20-105 105020:CONTINGENCIES	(137.43)
10/01/2024	Check	30499	Daily Southtown		10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS	(150.99)
10/01/2024	Check	30500	Illinois Assessors Association		10-10-30-104 101030:MEMBERSHIPS/DUES	(50.00)
10/01/2024	Check	30501	Comcast		10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS	(474.38)
10/01/2024	Check	30502	Johnson Controls Security Solutions		10-20-20-100 102020:ALARM SYSTEM	(318.00)
10/01/2024	Check	30503	Colleen Grant Schumann		10-50-20-105 105020:CONTINGENCIES	(59.97)
10/01/2024	Check	30504	Tressler LLP		10-10-30-105 101030:LEGAL SERVICES	(2,115.00)
Total for 1411101 OLD NATIONAL						\$ (17,581.13)

Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk