



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA.

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

June 24, 2024 - 6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Recognitions / Proclamations / Presentations / Communications**
5. **Reports of and Communications from Township Officials**
 - A. **Supervisor / Treasurer**
 - B. **Trustees**
 - C. **Highway Commissioner**
 - D. **Clerk**
 1. Municipal Clerks Association of the South and West Suburbs of Cook County
 2. Thoughts on the TOCC Spring Conference June 13, 2024
 - E. **Attorney**
6. **Consent Calendar**
 - A. Approval of Palos Township Board Meeting Minutes May 28, 2024
 - B. Audit and Approval of Town Fund Bills and Warrants Dated July 1, 2024
 - C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated July 1, 2024

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

D. Approval of General Assistance Fund Bills Dated July 1, 2024

7. Action on Items Removed From Consent Calendar (If Any)

8. Legislation and Action Items

A. Budget Hearing for Consideration of Ordinance No. 2024-O-02

B. Consideration of Ordinance No. 2024-O-02, Adopting the Annual Budget and Appropriation Ordinance for the Township Cook County, Illinois For The Fiscal Year Commencing April 1, 2024 and Ending March 31, 2025 and General Assistance Fund

C. Budget Hearing for Consideration of Ordinance No. 2024-02-O

D. Consideration of Ordinance No. 2024-02-O Adopting the Annual Budget and Appropriation Ordinance for The Palos Township Road District, Cook County, Illinois For the Fiscal Year Commencing April 1, 2024 And Ending March 1, 2025

E. Consideration of Resolution No. 2024-R-07 A Resolution Approving The Cleaning Services Amendment

9. Other Business for Discussion Only

10. Citizens Wishing to Address the Board

11. Executive Session (if Determined Necessary)

12. Action on Items from Executive Session (If Any)

13. Adjournment

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

May 28, 2024 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Officials absent: Trustee Jeanes

Others present: Attorney Erik Peck and April Schrader, Administrative Assistant, Road and Bridge District (Palos)
Karyn Kutka, Road and Bridge District Administrative Assistant in training

Recognitions/ Proclamation/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications from Township Officials

Reports of and Communications from Township Officials

A. Supervisor

Supervisor Schumann reported that the Township is busy getting ready for the Health Fair to be held here on Saturday, June 1, 2024, from 9 AM to 12 PM.

B. Trustees

Trustee Woods

Trustee Woods discussed the budget. He began with the **Road District Budget**.

He presented the following numbers

Balance from last year	\$ 576,863
Projected Revenue	\$ 1,074,339
Projected Expenditures	<u>\$ 1,020,802</u>
Projected Balance	\$ 630,400
Hard Road Paving Projects	\$ 375,000
with appropriation of	\$ 412,000

Numbers are adjusted for inflation

The numbers for the **Town of Palos** were:

Carried over from previous years	\$ 1,783,459
Projected Revenues	\$ 1,559,500

Projected Expenditures	\$ 1,161,914
Projected Balance	\$ 2,181,045
General Assistance	
Money carried over from last year	\$ 368,546
Projected Revenue	\$ 184,418
Projected Expenditures	\$ 104,883
Projected Balance	\$ 448,081

Trustee Woods discussed some basic changes in the budget.

He has put some money in the budget for a grant writer service for restoration of township or adding on to the building. He also added money to the office of the assessor under contractual services. There will be money in that budget for using a person to help with appeals twice in the amount of \$5,000.

Trustee Woods addressed the budgeting for building projects in 2024.

Building Improvement Projects Budgeted	\$ 100,000
With an appropriation of, if needed	\$ 150,000

Trustee Jeanes will investigate another contractor for the building improvement work as the contractor she would like to use is unavailable.

Trustee Riley

Trustee Riley stated he had no report for the Board

Trustee Jeanes was absent so there was no report for the Board.

Trustee Abuzir

Trustee Abuzir reported the Cholesterol and Health Service fees for the month of May, including fees for non-residents, are as follows:

Cholesterol	\$ 300.00
Health Services Fees	\$ 425.00
Non-resident Fee	\$ 110.00
Total	\$ 835.00

Trustee Abuzir mentioned the Health Fair which will take place on Saturday, June 1, 2024.

There will be hearing and blood sugar screenings.

There were some questions about replacing necessary machines for the health service, and getting new ones in the future. Also getting a new machine for testing of vitamin D3. The cholesterol tech machine is old and could be replaced although it is still working fine.

C. Highway Commissioner

Highway Commissioner Adams stated that the Road District has been doing a great deal of clean-up due to the storms. They are also doing a lot of road shoulder work, such as mowing and cleaning up after the winter. He stated that the Road District supplier for pothole patching has re-changed the formula for the potholes, and the pothole patching seems to be holding much better. **Highway Commissioner Adams** commented on the M & J Asphalt contractor. He was able to do another road because this contractor had money left over in the contract and offered it to him. They did the new street for nothing. The Road District paid \$388,00 from the contract they were given, and M&J will not take any more money. The contract was \$429,000. Also, their work was superb.

Highway Commissioner announced that April Schrader will be leaving the Road District after 15 years of employment. She will be missed. Thank you, April, for all the work you have done for the Road District. **Commissioner Adams** also introduced Karyn Kutka who will be the new Administrative

Assistant for the Road District. We know she will do the same excellent job that April did.

He stated that there will be another road project done this year in Suffield Woods as there is work needed to be done there.

D. Clerk

1. TOCC Executive Board Meeting Notes

Clerk Nolan reported that she recently attended the May meeting of the TOCC Executive Board in Riverside Township. They spoke in depth about getting grant money at this meeting as Barrington Township is especially interested in grant procurement.

Calvin Jordan, from Rich Township, is also very interested in this topic. Calvin and Bob Alberding, from Barrington, will get together with John Daley and see where this is going for the townships.

Supervisor Carla Sloan has retired from River Forest on May 21, 2024. The new supervisor will be John Becar.

The Trustee Division will have a new president. She is Jackie Steward from Bloom Township.

The Executive Board of TOCC has said they would like the townships of Cook County to be known for more than tax appeals and tax levying as we do so many more things.

2. TOCC Spring Conference June 13, 2024, at the Double Tree by Hilton in Oakbrook. The registration is complete for this.

Clerk Nolan stated that this will be the last time she will be discussing the conference except to let the Board know the conference attendees' thoughts about the conference. She named the attendees from Palos Township which are Clerk Jane Nolan, Supervisor Colleen Schumann, Highway Commissioner Gene Adams, Assessor Robert Maloney and

Trustee Tasneen Abuzir, and Palos Hills Treasurer Ken Nolan, will also attend. The speaker at this event will be Secretary of State Alexi Giannoulis.

3. Attorney

Attorney Peck congratulated April on her retirement and stated that he had enjoyed working with her over the years, he also welcomed Karyn, the new administrative assistant for the Road District.

Consent Calendar

- A. Approval of Palos Township Board Meeting Minutes of April 22, 2024
- B. Audit and Approval of Town Fund Bills and Warrants Dated June 1, 2024
- C. Audit and Approval of Road and Bridge Bills and Warrants Dated June 1, 2024
- D. Approval of General Assistance Fund Bills Dated June 1, 2024.

Trustee Woods moved to approve the Palos Township Board Meeting Minutes of April 22, 2024, the Audit and Approval of Town Fund Bills and Warrants Dated June 1, 2024, the Audit and Approval of Road and Bridge Fund Bills and Warrants Dated June 1, 2024, and the Approval of General Assistance Fund Bills Dated June 1, 2024. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Woods and Riley, and Supervisor Schumann. Nays: None. Motion carried 4-0.

Action on Items Removed from Consent Calendar (If any)

There were no items removed from the Consent Calendar.

Legislation and Action Items

- A. Consideration of RESOLUTION No. 2024-R-04 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF SAMIR KAHLIL, A TRUSTEE OF THE NORTH PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Trustee Abuzir moved to adopt RESOLUTION NO. 2024-R-04 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF SAMIR KAHLIL A TRUSTEE OF THE NORTH PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

- B. Consideration of RESOLUTION NO. 2024-R-05 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF GENE ADAMS A MEMBER OF THE PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Trustee Woods moved to adopt RESOLUTION NO 2024-R-05 A RESOLUTION AUTHORIZING TH REAPPOINTMENT OF GENE ADAMS A MEMBER OF THE PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

- C. Consideration of Resolution No. 2024-R-06 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF RICHARD NOGAL A MEMBER OF THE PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Supervisor Schumann moved to adopt RESOLUTION NO. 2024-R-06 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF RICHARD A NOGAL, A MEMBER OF THE PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None Motion carried 4-0.

Other Business for Discussion Only

There was no other business for discussion only at this meeting.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session (if determined necessary)

No motion was made to enter Executive Session.

Action on Items from Executive Session (If any)

There was no action on items from Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:10 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township



Township of Palos

BILL AUDIT

June 3 - July 1, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1411101 OLD NATIONAL						
06/03/2024	Check	30363	Santiago Delgado	10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE		(225.00)
06/03/2024	Check	30364	Daci Lika	10-20-40-101 102040:BUILDING MAINTENANCE SUPPLIES		(70.48)
06/04/2024	Check	30365	City of Palos Hills	10-20-20-104 102020:UTILITIES		(310.78)
06/10/2024	Check	30366	Great American Bagel	10-50-20-113 105020:SENIOR ADVISORY BOARD EXPENSES		(160.05)
07/01/2024	Check	30367	Peerless Network	10-10-20-104 101020:TELEPHONE		(381.25)
07/01/2024	Check	30368	Valic	10-10-10-207 101010:EMPLOYEE PAID BENEFITS		(150.00)
07/01/2024	Check	30369	The Big Blue Box	10-40-40-106 104040:OTHER SUPPLIES/MATERIALS		(89.00)
07/01/2024	Check	30370	Lika Construction Chicago	10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES		(1,195.00)
07/01/2024	Check	30371	Richard Demma & Associates	10-10-30-106 101030:BOOKKEEPING SERVICES		(765.00)
07/01/2024	Check	30372	Ncpers	10-10-10-207 101010:EMPLOYEE PAID BENEFITS		(48.00)
07/01/2024	Check	30373	Richard Brandt	10-20-30-101 102030:BUILDING MAINTENANCE		(100.00)
07/01/2024	Check	30374	Tri-State Disposal Inc.	10-20-20-102 102020:GENERAL WASTE DISPOSAL		(86.49)
07/01/2024	Check	30375	Central Management Services - LGHP	-Split-		(4,612.00)
07/01/2024	Check	30376	Imagetech	10-10-40-102 101040:TECHNOLOGY EQUIPMENT		(142.94)
07/01/2024	Check	30377	Amazon Capital Services	-Split-		(358.19)
07/01/2024	Check	30378	Tressler LLP	10-10-30-105 101030:LEGAL SERVICES		(2,115.64)
07/01/2024	Check	30379	Comcast	10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES		(474.37)
07/01/2024	Check	30380	Hinckley Springs	10-10-40-108 101040:OTHER SUPPLIES/MATERIALS		(37.28)
07/01/2024	Check	30381	Park Printing Inc	-Split-		(210.00)
07/01/2024	Check	30382	Township Officials of Illinois	10-10-30-104 101030:MEMBERSHIPS/DUES		(1,229.45)
07/01/2024	Check	30383	Stericycle, Inc.	10-40-30-109 104030:DISPOSAL OF MEDICAL WASTE		(132.14)
07/01/2024	Check	30384	Southwest Messenger Press	-Split-		(600.00)
07/01/2024	Check	30385	Cara Feltz	10-50-20-113 105020:SENIOR ADVISORY BOARD EXPENSES		(210.93)
07/01/2024	Check	30386	Colleen Grant Schumann	10-50-20-105 105020:CONTINGENCIES		(89.98)
07/01/2024	Check	30387	Daily Southtown	10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS		(150.99)
07/01/2024	Check	30388	Johnson Controls Security Solutions	10-20-20-100 102020:ALARM SYSTEM		(318.00)
07/01/2024	Check	30389	McKesson Medical Surgical	10-40-20-117 104020:MEDICAL SUPPLIES		(450.47)
07/01/2024	Check	30390	ODP Business Solutions	-Split-		(376.41)
07/01/2024	Check	30391	Com Ed	10-20-20-104 102020:UTILITIES		(248.29)
07/01/2024	Check	30392	Nicor Gas	10-20-20-104 102020:UTILITIES		(60.98)
07/01/2024	Check	30393	TOCC Caseworkers Division	10-10-10-211 101010:CONFERENCES/MEETINGS		(15.00)
07/01/2024	Check	30394	James Malcolm	10-20-30-101 102030:BUILDING MAINTENANCE		(550.00)
Total for 1411101 OLD NATIONAL						\$ (15,964.11)

Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk