



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA.

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

July 22, 2024 - 6:30 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Recognitions / Proclamations / Presentations / Communications**
- 5. Reports of and Communications from Township Officials**

- A. Supervisor / Treasurer**
- B. Trustees**
- C. Highway Commissioner**
- D. Clerk**

1. Township Election Seminar Sponsored by the Clerks Division Springfield, Illinois July 30, 2024

- E. Attorney**

6. Consent Calendar

- A.** Approval of Palos Township Board Meeting Minutes June 24, 2024
- B.** Audit and Approval of Town Fund Bills and Warrants Dated August 1, 2024
- C.** Audit and Approval of Road and Bridge Fund Bills and Warrants Dated August 1, 2024

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

D. Approval of General Assistance Fund Bills Dated August 1, 2024

7. **Action on Items Removed From Consent Calendar (If Any)**

8. **Legislation and Action Items**

9. **Other Business for Discussion Only**

10. **Citizens Wishing to Address the Board**

11. **Executive Session (if Determined Necessary)**

12. **Action on Items from Executive Session (If Any)**

13. **Adjournment**

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

June 24, 2024 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeans, Supervisor Schumann, and Highway Commissioner Adams.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Officials absent: Trustee Woods
Trustee Riley

Others present: Attorney Caitlin Frenzer and Administrative Assistant, Road and Bridge District (Palos) Karyn Kutka

Recognitions/ Proclamation/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications from Township Officials

Reports of and Communications from Township Officials

A. Supervisor/Treasurer

Supervisor Schumann stated this is a quiet time at the township, as it is summer. She welcomed Karyn, the new Road District employee.

B. Trustees

Trustee Abuzir

Trustee Abuzir stated that there are no reports concerning the cholesterol or Health Service Fees. She will have this report at the July meeting. It will be a two-month report.

Trustee Abuzir will have more reports concerning various machines at the next meeting. The Health Service machines will be updated. It has been a while for this.

Trustee Jeanes

Trustee Jeanes stated that she had the landscaper come to the township. He will replace the dead bushes and trim only those outside the township. It should look very good when he is finished.

Trustee Jeanes wants to look at the budget concerning the new interior work to be done at the township. She will move on with the intention of reviewing more ideas for the project. There will be a bid for the project requested soon.

Trustee Riley

Trustee Riley was absent so there was no report for the Board.

C. Highway Commissioner Adams

Highway Commissioner Adams stated that the Road District is having a busy year with storms, fallen trees and branches. Also, they are maintaining

the shoulders and edges of the roads. They also do the weed removal. They are investigating as to which roads will be in the Highway Commissioner's report for repaving. There was a major issue with a street flooding at the 129th Place, Palos Park. He has been having major issues with the engineer, and the Cook County inspector concerning this,

The person who lives in this house has put blocks across the causeway and the transplanted trees where the bushes are supposed to be. When it rains you can't see the problem. He is having trouble getting the engineer and the Cook County inspector together to discuss the problem when the area dries out. He continued this discussion and **Commissioner Adams** feels the combination of the plans, rainfall and what happens will lead to possibly fixing the problem. **Commissioner Adams** says he has it ALL in his head.

Commissioner Adams commented that the office looks great! Thanks, Karyn!

D. Clerk

1. **Municipal Clerks Association of the South and West suburbs of Cook County.**

Clerk Nolan attended this meeting, and she reported that it was a meeting for the municipal clerks and there was also a speaker and a dinner. The speaker was a Hickory Hills Police Sergeant who spoke on "Fraud in the suburbs." **Clerk Nolan** provided the Board and all officials with a handout concerning phone scams.

2. **Thoughts on the TOCC Spring Conference June 13, 2024**

Clerk Nolan was happy to announce that Supervisor Schumann, Clerk Jane Nolan, Highway Commissioner Gene Adams, Assessor Robert Maloney, and Trustee Tasneen Abuzir attended the conference. City of Palos Hills Treasurer, Ken Nolan, also attended with Palos Township. The TOCC Spring Conference took place on June 13, 2024 at the Oakbrook Double Tree Hilton Chicago. All participants liked the Conference. Highway Commissioner Adams liked the **Legal Issues Facing Township Road Districts** session, Clerk Nolan found the **FOIA and 1st Amendment**

Audits sessions very helpful. The others attending found **Establishing Health and Wellness Committee and Programs** of interest. Supervisor Schumann found that **Design with Canva for Your Township** had many new ideas for Palos Township. The Executive Board was presented, and the speaker was the Honorable Alexi Giannoulis, the Illinois Secretary of State.

Consent Calendar

- A. Approval of Palos Township Meeting Minutes, May 28, 2024.
- B. Audit and Approval of Town Fund Bills and Warrants Dated July 1, 2024.
- C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated July 1, 2024.
- D. Approval of General Assistance Fund Bills Dated July 1, 2024.

Action on Items Removed From Consent Calendar

There was no action on items removed from the consent calendar.

Legislation and Action Items

MINUTES OF PUBLIC HEARING OF THE TOWNSHIP BOARD

A. Budget Hearing for Consideration of Ordinance 2024-2025

The Public Hearing of the Tentative Budget and Appropriation Ordinance was called to order by **Supervisor Schumann** in the Township Hall, 10802 S Roberts Road, Palos Hills at 6:55 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Caitlin Frenzer.

Supervisor Schumann moved to open the Public Hearing for the 2024-2025 Budget and Appropriation Ordinance for the Town of Palos. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. **Supervisor Schumann** stated that the notice of the hearing was published in two local newspapers for a period of thirty days.

Public comment: None

There were no written questions sent to the Township concerning the 2024-2025 Budget and Appropriation Ordinance.

Trustee Abuzir moved to close the Public Hearing at 7:00 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

B. Consideration of ORDINANCE NO. 2024-O-02, ADOPTING THE ANNUAL BUDGET AND APPROPRIATION FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2024 AND ENDING MARCH 31, 2025.

Trustee Jeanes moved to adopt **ORDINANCE NO. 2024-O-02 BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2024 AND ENDING MARCH 31, 2025.** **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Supervisor Schumann. Nays: None. Motion carried 3-0.

C. Budget for Consideration of Ordinance No. 2024-02-O

The Public Hearing of the Tentative Budget Appropriation Ordinance for the Palos Township Road District was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills at 7:05 P.M. Roll call was taken at former Public Hearing.

Trustee Abuzir moved to open the Public Hearing for the 2024-2025 Budget and Appropriation Ordinance for the Palos Township Road District at 7:10 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

Supervisor Schumann stated that the notice of the public hearing was published in two local newspapers for a period of thirty days.

Public Comment: None.

There were no written questions sent to the Township concerning the 2024-2025 Budget and Appropriation Ordinance for the Palos Township Road District.

Trustee Jeanes moved to close the Public Hearing at 7:12 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

D. Consideration of ORDINANCE NO. 2024-02-O ADOPTING THE ANNUAL BUDGET AND APPROPRIATION FOR THE PALOS TOWNSHIP ROAD DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2024 AND ENDING MARCH 31, 2025. Supervisor Schumann moved to adopt **ORDINANCE NO. 2024-02-O ADOPTING THE ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE PALOS TOWNSHIP ROAD DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2024 AND ENDING MARCH 31, 2025.** Trustee **Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Supervisor Schumann. Nays: None. Motion carried 3-0.

E. Consideration of Resolution No. 2024-R-07 A Resolution Approving The Cleaning Services Amendment

Supervisor Schumann stated the Board will defer on agenda item E.

Other Business for Discussion Only

Highway Commissioner Adams stated once more, that the depth and width of the drainage ditch on 133rd and 85th Avenue was engineered and approved by the Cook County Water Reclamation District. The people that live there do not want to cut the weeds that are growing up in the ditch. Commissioner Adams had nothing to do with this. It takes care of the water for the entire subdivision. He discussed this a little further and gave some examples of his comments.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session (if determined necessary)

No motion was made to enter Executive Session.

Action on Items from Executive Session (If any)

There was no action on items from Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Jeanes** moved to adjourn the meeting at 7:15 P.M. **Trustee Abuzir** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township



Township of Palos

BILL AUDIT

July 2 - August 1, 2024

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|---------------------------------------|------------------|-------|------------------------------------|------------------|---|-----------------------|
| 1411101 OLD NATIONAL | | | | | | |
| 07/02/2024 | Check | 30398 | City of Palos Hills | | 10-20-20-104 102020:UTILITIES | (71.74) |
| 07/02/2024 | Check | 30399 | Civic Plus | | 10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES | (2,400.00) |
| 07/08/2024 | Check | 30400 | Diaz Landscaping | | 10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE | (980.00) |
| 08/01/2024 | Check | 30401 | Peerless Network | | 10-10-20-104 101020:TELEPHONE | (381.25) |
| 08/01/2024 | Check | 30402 | Valic | | 10-10-10-207 101010:EMPLOYEE PAID BENEFITS | (150.00) |
| 08/01/2024 | Check | 30403 | The Big Blue Box | | 10-40-40-106 104040:OTHER SUPPLIES/MATERIALS | (89.00) |
| 08/01/2024 | Check | 30404 | Lika Construction Chicago | | 10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES | (1,195.00) |
| 08/01/2024 | Check | 30405 | Void | | 10-10-20-105 101020:CONTINGENCIES | 0.00 |
| 08/01/2024 | Check | 30406 | Ncpers | | 10-10-10-207 101010:EMPLOYEE PAID BENEFITS | (48.00) |
| 08/01/2024 | Check | 30407 | Richard Brandt | | 10-20-30-101 102030:BUILDING MAINTENANCE | (100.00) |
| 08/01/2024 | Check | 30408 | Tri-State Disposal Inc. | | 10-20-20-102 102020:GENERAL WASTE DISPOSAL | (86.49) |
| 08/01/2024 | Check | 30409 | Central Management Services - LGHP | | -Split- | (4,450.00) |
| 08/01/2024 | Check | 30410 | Imagetech | | 10-10-40-102 101040:TECHNOLOGY EQUIPMENT | (96.64) |
| 08/01/2024 | Check | 30411 | Amazon Capital Services | | -Split- | (507.75) |
| 08/01/2024 | Check | 30412 | Comcast | | 10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES | (474.37) |
| 08/01/2024 | Check | 30413 | Park Printing Inc | | 10-40-30-101 104030:PRINTING SERVICES | (77.00) |
| 08/01/2024 | Check | 30414 | Stericycle, Inc. | | 10-10-30-109 101030:DOCUMENT DISPOSAL | (141.11) |
| 08/01/2024 | Check | 30415 | Southwest Messenger Press | | 10-10-20-101 101020:PUBLISHING/ADVERTISING | (300.00) |
| 08/01/2024 | Check | 30416 | McKesson Medical Surgical | | 10-40-20-117 104020:MEDICAL SUPPLIES | (377.36) |
| 08/01/2024 | Check | 30417 | Com Ed | | 10-20-20-104 102020:UTILITIES | (686.29) |
| 08/01/2024 | Check | 30418 | ODP Business Solutions | | 10-10-40-100 101040:OFFICE SUPPLIES | (193.44) |
| 08/01/2024 | Check | 30419 | Duke's Ace Hardware | | 10-20-40-101 102040:BUILDING MAINTENANCE SUPPLIES | (83.94) |
| 08/01/2024 | Check | 30420 | Illinois EPA | | 10-10-20-105 101020:CONTINGENCIES | (500.00) |
| 08/01/2024 | Check | 30421 | Colleen Grant Schumann | | 10-50-20-105 105020:CONTINGENCIES | (61.32) |
| 08/01/2024 | Check | 30422 | Village View Publications, Inc. | | 10-10-20-101 101020:PUBLISHING/ADVERTISING | (600.00) |
| 08/01/2024 | Check | 30423 | Cottage Sheet Metal, LLC | | 10-20-30-101 102030:BUILDING MAINTENANCE | (400.00) |
| 08/01/2024 | Check | 30424 | Southwest Regional Publishing, LLC | | 10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS | (52.00) |
| 08/01/2024 | Check | 30425 | Betsy Ross Flag Girls, Inc. | | 10-10-40-108 101040:OTHER SUPPLIES/MATERIALS | (118.00) |
| 08/01/2024 | Check | 30426 | Jane Nolan | | 10-10-10-211 101010:CONFERENCES/MEETINGS | (35.00) |
| 08/01/2024 | Check | 30427 | Nicor Gas | | 10-20-20-104 102020:UTILITIES | (57.85) |
| 08/01/2024 | Check | 30428 | Richard Demma & Associates | | 10-10-30-106 101030:BOOKKEEPING SERVICES | (765.00) |
| 08/01/2024 | Check | 30429 | Megan Catrambone | | 10-10-10-210 101010:TRANSPORTATION/TRAVEL | (28.14) |
| 08/01/2024 | Check | 30430 | Tressler LLP | | 10-10-30-105 101030:LEGAL SERVICES | (3,060.00) |
| 08/01/2024 | Check | 30431 | Colleen Grant Schumann | | 10-10-10-210 101010:TRANSPORTATION/TRAVEL | (126.63) |
| Total for 1411101 OLD NATIONAL | | | | | | \$ (18,693.32) |

Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk