



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA.

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

August 26, 2024 - 6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Recognitions / Proclamations / Presentations / Communications**
5. **Reports of and Communications from Township Officials**
 - A. **Supervisor / Treasurer**
 - B. **Trustees**
 - C. **Highway Commissioner**
 - D. **Clerk**
 1. Palos Hills Fireworks Saturday, August 31, 2024, 6:30 open 8:15
Fireworks Moraine Valley
 2. Palos Park Parade Saturday, September 21, 2024, 9:30 Line-up 11:00AM
START
 - E. **Attorney**
6. **Consent Calendar**
 - A. Approval of Palos Township Board Meeting Minutes July 22, 2024
 - B. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2024

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated September 1, 2024

D. Approval of General Assistance Fund Bills Dated September 1, 2024

7. Action on Items Removed From Consent Calendar (If Any)

8. Legislation and Action Items

A. Ratification of One Time Salary Increase for Deputy Assessor

B. RESOLUTION NO. 2024-R-08 A RESOLUTION AUTHORIZING THE APPOINTMENT OF MICHAEL LEBARRE AS A TRUSTEE OF THE NORTH PALOS FIRE PROTECTION FISTRIC BOARD OF TRUSTEES

9. Other Business for Discussion Only

10. Citizens Wishing to Address the Board

11. Executive Session (if Determined Necessary)

12. Action on Items from Executive Session (If Any)

13. Adjournment

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

July 22, 2024 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes and Supervisor Schumann, and Highway Commissioner Adams.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Officials absent: Trustee Abuzir

Others present: Attorney Caitlin Frenzer and Administrative Assistant, Road and Bridge District (Palos) Karyn Kutka and Resident Judy Adams

Recognitions/ Proclamation/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications from Township Officials

Reports of and Communications from Township Officials

A. Supervisor/Treasurer

Supervisor Schumann reported that Trustee Abuzir had her baby early and it was very early. We send our congratulations.

She reported that there was a letter sent to the Board members and the Supervisor from Heather Malloy employee. Heather Malloy is asking for an extra stipend as she had no extra help at the last appeal which was excessively busy. The Board had some discussion and Supervisor Schumann noted that it would be possible to give Ms. Malloy a stipend when she needs extra help during an appeal process and is not able to get the help. This would only occur when the appeal process is excessively heavy. There is a budget line for help for the Assessor's assessment. Trustee Woods stated that Heather does an excellent job. This cannot be a repeat request. The salary schedule will not change. This will be a definite stipend. The Board has always been very kind concerning the employee's salaries. The next action concerning this will be taken at the next meeting.

B. Trustees

Trustee Riley

Trustee Riley stated that he had no report for the Board.

Trustee Abuzir

Trustee Abuzir did not give a report as she did not attend the meeting.

Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

Trustee Woods

Trustee Woods stated that other than the consent calendar items he has nothing.

C. Highway Commissioner Adams

Highway Commissioner Adams stated that the State Association of Highway Commissioner is having their educational conference in East Peoria, Illinois in the second week of August. They are having it at a new place because the rooms are \$20.00 cheaper in price than the room in Peoria. He hopes there is room for all the displays and vendors. Commissioner Adams will be in attendance.

He stated that the weeds in his township area are much heavier due to increased rain. He briefly discussed the recent bad storms that caused so much harm to trees, homes, structures, etc.

D. Clerk

1. Township Election Seminar by the Clerk's Division, Springfield Illinois, July 30, 2024.

Clerk Nolan reported that the Township Election Seminar sponsored by the Clerk's Division will take place in Springfield, Illinois on July 30, 2024. This happens once every four years in connection with the four-year township election. Clerk Nolan will know in a few days if she is able to attend. It will depend on a recent problem that she encountered.

E. Attorney

Attorney Frenzer had no report for the Board.

Consent Calendar

A. Approval of Palos Township Meeting Minutes, June 24, 2024.

B. Audit and Approval of Town Fund Bills and Warrants Dated August 1, 2024.

C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated August 1, 2024.

D. Approval of General Assistance Fund Bills Dated August 1, 2024.

Trustee Woods moved for approval of the Palos Township Meeting Minutes of July 24, 2024, the Audit and Approval of the Town Fund Bills and Warrants dated July 1, 2024, the Audit and Approval of the Road and Bridge Fund Bills and Warrants, Approval of General Assistance Funds dated July 1, 2024. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustee Jeanes, Riley and Woods, Supervisor Schuman. Nays: None Motion carried 4-0.

Action on Items Removed From Consent Calendar (if any)

There was no action on items removed from the consent calendar.

Legislation and Action Items

There was no legislation or action items for approval at this meeting.

Other Business for Discussion Only

There was no other business for discussion at this meeting.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

Other Business for Discussion Only

Highway Commissioner Adams stated once more, that the depth and width were engineered and approved by the Cook County Water Reclamation District. The people that live there do not want to cut the weeds that are growing up in the ditch. Commissioner Adams had nothing to do with this. It takes care of the water

for the entire subdivision. He discussed this a little further and gave some examples of his comments.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session (if determined necessary)

No motion was made to enter Executive Session.

Action on Items from Executive Session (If any)

There was no action on items from Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Jeanes** moved to adjourn the meeting at 6:57 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township



Township of Palos

BILL AUDIT

August 2 - September 1, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1411101 OLD NATIONAL						
08/02/2024	Check	30433	Colleen Grant Schumann		10-10-30-103 101030:SOFTWARE/PROGRAMMING SERVICES	(300.00)
08/02/2024	Check	30434	Santiago Delgado		10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE	(225.00)
08/02/2024	Check	30435	Brent Woods		10-10-30-103 101030:SOFTWARE/PROGRAMMING SERVICES	(599.95)
08/05/2024	Check	30436	City of Palos Hills		10-20-20-104 102020:UTILITIES	(78.91)
09/01/2024	Check	30437	Peerless Network		10-10-20-104 101020:TELEPHONE	(381.25)
09/01/2024	Check	30438	Valic		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(150.00)
09/01/2024	Check	30439	The Big Blue Box		10-40-40-106 104040:OTHER SUPPLIES/MATERIALS	(89.00)
09/01/2024	Check	30440	Lika Construction Chicago		10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES	(1,195.00)
09/01/2024	Check	30441	Richard Demma & Associates		10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
09/01/2024	Check	30442	Ncpers		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(48.00)
09/01/2024	Check	30443	Richard Brandt		10-20-30-101 102030:BUILDING MAINTENANCE	(100.00)
09/01/2024	Check	30444	Tri-State Disposal Inc.		10-20-20-102 102020:GENERAL WASTE DISPOSAL	(86.49)
09/01/2024	Check	30445	Central Management Services - LGHP		-Split-	(4,450.00)
09/01/2024	Check	30446	Imagetech		10-10-40-102 101040:TECHNOLOGY EQUIPMENT	(180.50)
09/01/2024	Check	30447	Amazon Capital Services		-Split-	(609.94)
09/01/2024	Check	30448	Stericycle, Inc.		10-10-30-109 101030:DOCUMENT DISPOSAL	(140.05)
09/01/2024	Check	30449	McKesson Medical Surgical		10-40-20-117 104020:MEDICAL SUPPLIES	(106.99)
09/01/2024	Check	30450	Com Ed		10-20-20-104 102020:UTILITIES	(509.16)
09/01/2024	Check	30451	ODP Business Solutions		-Split-	(1,460.43)
09/01/2024	Check	30452	Illinois Township Trustees Division		10-10-30-104 101030:MEMBERSHIPS/DUES	(30.00)
09/01/2024	Check	30453	Civic Plus		10-10-30-103 101030:SOFTWARE/PROGRAMMING SERVICES	(6,245.11)
09/01/2024	Check	30454	Rydin		10-10-20-112 101020:HANDICAP PLACARDS	(1,064.24)
09/01/2024	Check	30455	Daily Southtown		10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS	(150.99)
09/01/2024	Check	30456	Jane Nolan		10-10-10-210 101010:TRANSPORTATION/TRAVEL	(48.24)
09/01/2024	Check	30457	P.A.T.S.E		10-50-30-114 105030:P.A.T.S.E. TRANSPORTATION	(14,000.00)
09/01/2024	Check	30458	Chalet Florist		10-50-20-105 105020:CONTINGENCIES	(174.99)
09/01/2024	Check	30459	Reliable Fire & Security		10-20-30-101 102030:BUILDING MAINTENANCE	(273.99)
09/01/2024	Check	30460	Comcast		10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(474.39)
09/01/2024	Check	30461	Nicor Gas		10-20-20-104 102020:UTILITIES	(56.70)
09/01/2024	Check	30462	Tressler LLP		10-10-30-105 101030:LEGAL SERVICES	(965.00)
09/01/2024	Check	30463	Chicago Title Land Trust Company		10-10-20-107 101020:BANKING SERVICES	(125.00)
09/01/2024	Check	30464	Township Officials of Cook County Caseworkers Division		10-10-10-211 101010:CONFERENCES/MEETINGS	(16.00)
09/01/2024	Check	30465	ULINE		10-10-40-100 101040:OFFICE SUPPLIES	(354.00)
09/01/2024	Check	30466	Colleen Grant Schumann		10-50-20-105 105020:CONTINGENCIES	(621.78)
09/01/2024	Check	30467	Chicagoland Cloud LLC		-Split-	(2,142.00)
09/01/2024	Check	30468	McKesson Medical Surgical		10-40-20-117 104020:MEDICAL SUPPLIES	(133.62)
Total for 1411101 OLD NATIONAL						\$ (38,351.72)

Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk