

MAYOR
Jason Buelterman



CITY MANAGER
Dr. Shawn Gillen

CITY COUNCIL
Barry Brown, Mayor Pro Tem
John Branigin
Wanda Doyle
Julie Livingston
Monty Parks
Shirley Sessions

CLERK OF COUNCIL
Jan LeViner

CITY ATTORNEY
Edward M. Hughes

CITY OF TYBEE ISLAND

AGENDA REGULAR MEETING OF TYBEE ISLAND CITY COUNCIL December 18, 2018 at 3:45 PM

Please silence all cell phones during Council Meetings

Opening Ceremonies

Call to Order
Invocation
Pledge of Allegiance

Consideration of Bids, Contracts, Agreements and Expenditures

1. Dune Restoration Project - Dismantle Dune Crossovers
2. GDOT Local Maintenance & Improvement Grant

Executive Session

Discuss litigation, personnel and real estate

Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact Jan LeViner at 912.472.5080 promptly to allow the City to make reasonable accommodations for those persons.

***PLEASE NOTE:** Citizens wishing to speak on items listed on the agenda, other than public hearings, should do so during the citizens to be heard section. Citizens wishing to place items on the council meeting agenda must submit an agenda request form to the City Clerk's office by Thursday at 5:00PM prior to the next scheduled meeting. Agenda request forms are available outside the Clerk's office at City Hall and at www.cityoftybee.org.



THE VISION OF THE CITY OF TYBEE ISLAND

"is to make Tybee Island the premier beach community in which to live, work, and play."



THE MISSION OF THE CITY OF TYBEE ISLAND

P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
www.cityoftybee.org



“is to provide a safe, secure and sustainable environment by delivering superior services through responsible planning, preservation of our natural and historic resources, and partnership with our community to ensure economic opportunity, a vibrant quality of life, and a thriving future.”

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Backup material for agenda item:

1. Dune Restoration Project - Dismantle Dune Crossovers



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CITY OF TYBEE ISLAND

City Council Agenda Item Request

Agenda Item Requests and supporting documentation must be submitted to the Clerk of Council by 4:00PM on the Thursday prior to the next scheduled Council meeting. If this form is received after the deadline, the item will be listed on the next scheduled agenda.

Council Meeting Date for Request: 12/18/2018

Item: Dune Project:

Explanation: As part of the dune restoration project, the City will be required to dismantle the dune crossovers at Gulick Street, Tybrisa Street, 17th and 18th Street. The budget amount being requested will fund the purchase of new construction materials for the rebuilding, as well as the disposal costs for the dismantling. The funding will be paid from the State grant that the City received for the dune reconstruction project.

Budget Line Item Number (if applicable): 6125-54-1403

Paper Work: Attached*
 Audio/Video Presentation**

* **Electronic submissions are requested by not required. Please email to jleviner@cityoftybee.org.**

** **Audio/video presentations must be submitted to the IT department at City Hall by 4:00PM on the Thursday prior to the scheduled meeting.**

NOTE: Request will be postponed if necessary information is not provided.

Submitted by: Rick Stewart

Phone / Email: _____

Comments: _____

Date given to Clerk of Council _____

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Backup material for agenda item:

2. GDOT Local Maintenance & Improvement Grant



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City Council Agenda Item Request

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Council Meeting Date for Request: 12/18/2018

Item: GDOT Local Maintenance & Improvement Grant

(LMIG)

Explanation: The City was awarded \$48,168.16 from GDOT in FY2018 which was deferred. The City will be receiving \$55,281.30 for FY2019. Each of these amounts require a City match of 30%.

Budget Line Item Number (if applicable): 322.4210.54.1410 (30% match)

Paper Work: Attached*
 Audio/Video Presentation**

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Comments: _____

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GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2019 TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

LOCAL GOVERNMENT INFORMATION

Date of Application: 12/14/18
Name of local government: CITY OF TYBEE ISLAND
Address: 403 BUTLER AVE P.O. BOX 2749 TYBEE ISLAND GA 31328
Contact Person and Title: RICKY STEWART
Contact Person's Phone Number: 912-472-5041
Contact Person's Fax Number: 912-786-9907
Contact Person's Email: rstewart@cityoftybee.org

Is the Priority List attached? YES

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, (Name), the (Title), on behalf of (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR _____**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

E-Verify Number

(Signature)

Sworn to and subscribed before me,

(Print)
Mayor / Commission Chairperson

This ____ day of _____, 20__.

(Date)

In the presence of:

LOCAL GOVERNMENT SEAL:

NOTARY PUBLIC

My Commission Expires:

NOTARY SEAL:

FOR GDOT USE ONLY

The local government's Application is hereby granted and the amount allocated to the local government is _____. Such allocation must be spent on any or all of those projects listed in the Project List.

This _____ day of _____, 20__.

GDOT Office of Local Grants

2019 LMIG PROJECT REPORT

COUNTY / CITY TYREE ISLAND

ROAD NAME	BEGINNING	ENDING	LENGTH (Miles)	DESCRIPTION OF WORK	PROJECT COST	PROJECT LET DATE
5TH ST	BUTLER AVE	JONES AVE	0.12	RESURFACING	\$ 19,000.00	
LOWELL AVE	7TH ST	9TH ST	0.20	RESURFACING	\$ 32,000.00	
17TH ST	JONES AVE	BUTLER AVE	0.12	RESURFACING	\$ 19,500.00	
OLD HWY 80	HWY 80	END	0.26	RESURFACING	\$ 81,000.00	
INLET AVE	CHATHAM AVE	HWY 80	0.16	RESURFACING	\$ 26,000.00	

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CITY OF TYBEE ISLAND

December 14, 2018

The City of Tybee Island proposes to use FY 2018 and FY 2019 LMIG funds to resurface multiple streets. The streets planned for resurfacing are 5th St from Butler Ave to Jones Ave, Lovell Ave from 7th St to 9th St, 17th St from Butler Ave to Jones Ave, Old Hwy 80 from Hwy 80 to end, and Inlet Ave from Hwy 80 to Chatham Ave. Each street will receive a 1 ½" overlay with the exception of Old Hwy 80, which will require 3". Cumulatively, this list will consist of 0.86 miles of resurfaced streets for the City of Tybee Island.

The FY 2018 disbursement was deferred to be used in conjunction with the anticipated FY 2019 disbursement. This will allow the City to receive a potentially improved bid price due to the increased amount of roads to be resurfaced.

Jason Buelterman
Mayor, City of Tybee Island



GDOT LMIG APPLICATION CHECKLIST

1. Local Government **must include a cover letter** with their LMIG Application. The cover letter shall include the following:
 - a. Overview of type of project(s) being requested
 - b. Status of previous LMIG funding
 - c. Signature of Mayor or County Commission Chairperson
2. The LMIG Application Form shall include the following:
 - a. Signature of Mayor or County Commission Chairperson
 - b. County/City Seal
 - c. Notary signature and seal
3. Project List including a brief description of work to be done at each location.