



SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

REGULAR QUARTERLY MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

FEBRUARY 03, 2021

2:00 PM

AGENDA

*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:
Cole & Huber, LLP, 2261 Lava Ridge Court, Roseville, CA 95661, (916) 223-3434 Recordings - All meetings are
recorded and broadcast live on cityoforoville.org and YouTube.*

COVID-19 AND PUBLIC ACCESS AND PARTICIPATION

In light of the Governor's orders issued on November 16, 2020 returning Butte County to Tier 1 (Purple) the Oroville City Council Chambers are closed to the public until further notice. To view the meeting or provide comment, please see the options below. If you desire to provide comments to the committee, we strongly encourage that you send the comments in writing, as outlined below, to avoid any technical difficulties. All comments emailed will be provided to the Council Members for their consideration. To prevent the spread of COVID-19 and to comply with the time limit regulations for individuals to provide comments to the Council, each device or phone number will only be allowed once per item. Multiple individuals may not share the same device to provide public comment.

To View the Meeting:

1. Watch our live feed <https://www.youtube.com/channel/UCAoRW34swYI85UBfYqT7IbQ/>

To Provide Comment to the Council:

1. Email before the meeting by 12:00 PM your comments to publiccomment@cityoforoville.org
2. Join the meeting virtually via Zoom – Join Zoom Meeting
<https://zoom.us/j/96829010179?pwd=R3VBaGRQVzBaY2xvWnlzakx3TINCUT09>
Meeting ID: 968 2901 0179
Passcode: **069093**
3. Join the meeting by telephone (audio only):
Telephone: 1-669-900-9128
Meeting ID: 968 2901 0179
Passcode: **069093**

To provide comment, you will need to use the raise hand function in Zoom. For those accessing the meeting from a computer or smartphone, that raise hand feature can be selected by clicking or tapping it. For members of the public utilizing a telephone (audio only) to access the meeting, you can use the raise hand feature when the item for which you desire to provide comment is called by pressing *9 on your keypad to raise your hand. When it is your turn to speak, you will be called upon by the last 4 digits of your phone number, if available.

Again, you are strongly encouraged to provide your comments in writing prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Committee Members (voting): Kent Fowler, FRRPD, David Pittman (Vice Chairperson), City of Oroville; Chuck Reynolds, City of Oroville; Sonny Brandt, FRRPD; Scott Thomson (Chairperson), City of Oroville

Advisory Members (non-voting): Committee Members Eric See, Kevin Dossey (alternate) - DWR; Michael Melanson (alternate) - SWC, Steve Rotherth, Dave Steindorf (alternate) - American Rivers; Mark Grover, Claudia Knaus (alternate) - Chamber of Commerce

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time to address the Committee about any item not listed on the agenda. If you wish to address the Committee on an item listed on the agenda, please follow the directions listed above.

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES

The Committee may approve the minutes of December 2, 2020.

RECOMMENDATION

Approve the minutes of December 2, 2020.

2. LETTER OF SUPPORT FOR DRAG BOAT RACES

The Committee may authorize a letter of support for Drag Boat Races at the Feather River Aquatic Center.

RECOMMENDATION

Authorize SBF Chairperson to sign the letter of support

3. LETTER OF SUPPORT FOR CLAY PIT UPGRADES

The Committee may authorize a letter of support for improvements at the Clay Pit SVRA recreational area.

RECOMMENDATION

Authorize SBF Chairperson to sign the letter of support

4. QUARTERLY SBF ADMINISTRATIVE EXPENSES TO THE CITY OF OROVILLE

The City of Oroville, as SBF Fund Administrator, processed SBF administration expenses in the amount of \$14,021.81 for October, November and December 2020. These expenses are within the approved SBF 2020/2021 budget.

RECOMMENDATION

This report is informational only.

PRESENTATIONS / UPDATES

5. 2021 NOFA Update
6. Oroville Area Chamber of Commerce Update

REGULAR BUSINESS

7. SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON FOR THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE

The Committee will elect a Chairperson & Vice Chairperson for the 2021 calendar year

RECOMMENDATION

Follow procedures as outlined in Resolution No. 06-1

8. ADDING AN ADVISORY MEMBER REPRESENTATIVE TO THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE

The Committee will discuss adding a California Department of Parks and Recreation Park representative to the SBF Advisory committee.

RECOMMENDATION

Provide staff with direction

9. FEATHER RIVER CENTER AGREEMENT NO. 3280 AMENDMENT

The SBF Steering Committee will receive updated information regarding the 2018 NOFA Agreement No. 3280 with Feather River Center (FRC) and consider a contract amendment and extension.

RECOMMENDATION

Amend & Extend Agreement No.3280

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)

STATE WATER CONTRACTORS ADVISOR REPORT

SBF PROGRAM SPECIALIST WRITTEN REPORT (Jordan Daley)

1. Program Specialist Quarterly Report

CORRESPONDENCE

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF Staff for the April 28, 2021 Regular Quarterly Meeting.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, April 28, 2021 at 2:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.



SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

SPECIAL MEETING

DECEMBER 02, 2020
MINUTES

This agenda was posted on December 1, 2020 at 9:43am. This meeting was recorded and may be viewed at cityoforoville.org. Below is the action minutes for the meeting of December 2, 2020.

CALL TO ORDER

Meeting called to order by Chairperson Thomson at 2pm.

PLEDGE OF ALLEGIANCE

Led by chairperson Thomson.

ROLL CALL

PRESENT: Committee Members (voting): Kent Fowler, FRRPD, David Pittman (Vice Chairperson), City of Oroville; Chuck Reynolds, City of Oroville; Sonny Brandt, FRRPD; Scott Thomson (Chairperson), City of Oroville. All members were present.

PRESENT: Advisory Members (non-voting): Committee Members Eric See, Mark Grover and Claudia Knaus (alternate) - Chamber of Commerce

ABSENT: Advisory Members (non-voting): American Rivers – Dave Steindorf (alternate), State Water Contractors – Jonathon Young

STAFF PRESENT: Program Specialist Jordan Daley, Fund Administrator Bill LaGrone, Recording Secretary Jackie Glover, Attorney Scott Huber, Feather River Parks and Recreation General Manager Shawn Rohrbacker

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

There were 0 speakers for public comment on non-agenda items.

CONSENT CALENDAR

Motion by Committee Member Reynolds and second by Committee Member Pittman to approve the consent calendar. Motion passed unanimously.

AYES: Members Reynolds, Fowler, Brandt, Pittman, Thomson
NOES: None
ABSENT: None
ABSTAIN: None

1. APPROVAL OF THE MINUTES

The SBF Committee approved the minutes of October 28, 2020. Committee Member Thomson requested to have his name fixed in the minutes.

REGULAR BUSINESS

2. AMENDMENT TO FEATHER RIVER CENTER AGREEMENT NO. 3280

The SBF Steering Committee received updated information regarding the 2018 NOFA Agreement No. 3280 with Feather River Center (FRC) and consider a contract amendment.

Motion by Committee Member Pittman and second by Committee Member Fowler to approve the revised budget and reallocation of funds, (or) provide direction to staff.

- AYES: Members Reynolds, Fowler, Brandt, Pittman, Thomson
- NOES: None
- ABSENT: None
- ABSTAIN: None

3. POTENTIAL 2021 NOTICE OF FUNDS AVAIABLE (NOFA)

The committee reviewed the current SBF available funds, identified allocations for the 2020/2021 fiscal year, and provide direction to staff for the release of a 2021 Notice of Funds Available (NOFA).

Shawn Rohrbacker and Eric See spoke on this item.

Motion by Committee Member Pittman and second by Committee Member Brandt to allocated \$200,000in funds, no matching funds requirement, and with preference for projects in the salmon color of the SBF priority map. Motion passed.

- AYES: Members Reynolds, Fowler, Brandt, Pittman, Thomson
- NOES: None
- ABSENT: None
- ABSTAIN: None

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The following items were requested by Committee Members for the next meeting:

1. Committee Member Pittman requested a letter of support for the Clay Pits Project
2. Committee Member Reynolds requested aa letter of support for the Drag Boat races at the South Forebay.
3. Committee Member Brandt requested that the SBF board add a State Parks Advisory Member position.

ADJOURNMENT

Chairperson Thomson adjourned the meeting at 2:48pm.

APPROVED:

ATTESTED:

Chairperson Scott Thomson

Board Secretary Jackie Glover

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE STAFF REPORT

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS
**FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST
BILL LAGRONE, SBF ADMINISTRATOR**
RE: LETTER OF SUPPORT FOR DRAG BOAT RACES
DATE: FEBRUARY 3, 2021

SUMMARY

The Committee may authorize a letter of support for Drag Boat Races at the Feather River Aquatic Center.

DISCUSSION

The SBF Steering Committee would like to show their support for the Drag Boat Races. Along with the Steering Committee, the Oroville City Council supports the idea of having this type of event in Oroville. This type of Competition used to occur here previously and has been missed since it was moved. This event will not only showcase the natural beauty that exist in Oroville but will also stimulate our economy.

FISCAL IMPACT

None

RECOMMENDATION

Authorize SBF Chairperson to sign the letter of support

ATTACHMENTS

Letter of support



CITY OF OROVILLE
OROVILLE CITY COUNCIL
1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897

530-538-2535
Fax 530-538-2468

January 4, 2021

State of California
Department of Parks and Recreation
Matt Teague, District Superintendent
Northern Butte District
400 Glen Drive
Oroville Ca 95966

Dear Mr. Teague

The Supplemental Benefits Fund (SBF) Steering Committee is proud of our community and the features our area has to offer. Some of those features include a River, Lake, Forested foothill area and a Forebay that is part of the State Water project. Oroville has natural beauty in every direction.

The SBF Steering Committee would like to show their support for the Drag Boat Races. Along with the Steering Committee, the Oroville City Council supports the idea of having this type of event in Oroville. This type of Competition used to occur here previously and has been missed since it was moved. This event will not only showcase the natural beauty that exist in Oroville but will also stimulate our economy.

At the December 2, 2020 meeting of the SBF Steering Committee this event was discussed. The Committee unanimously voted to authorize the SBF Chairperson to sign this letter of support.

The SBF Steering Committee enthusiastically supports this proposal and will assist in anyway we can to ensure the success of this event.

Scott Thomson, Chairperson

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE STAFF REPORT

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS
FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST
BILL LAGRONE, SBF FUND ADMINISTRATOR
RE: LETTER OF SUPPORT FOR CLAY PITT UPGRADES
DATE: FEBRUARY 3, 2021

SUMMARY

The Committee may authorize a letter of support for improvements at the Clay Pit SVRA recreational area.

DISCUSSION

Clay Pit State Vehicle Recreation Area (SVRA) is located two miles west of the town of Oroville. This 220-acre SVRA provides a fenced open riding area for motorcycle, ATV, and 4x4 recreationists. SBF Steering Committee would like to show their support for completion of the General Plan of the State Off- Highway Motor Vehicle Recreation Commission (OHMVR) adopted June 23, 2012.

FISCAL IMPACT

None

RECOMMENDATION

Authorize SBF Chairperson to sign the letter of support

ATTACHMENTS

Letter of support



**CITY OF OROVILLE
OROVILLE CITY COUNCIL**

Item 3.

1735 MONTGOMERY STREET OROVILLE, CA 95966

**530-538-2535
Fax 530-538-2468**

January 20, 2021

State of California
Department of Parks and Recreation
Matt Teague, District Superintendent
Northern Butte District
400 Glen Drive
Oroville Ca 95966

Dear Mr. Teague

The Supplemental Benefits Fund (SBF) Steering Committee believes there have been minimal recreation facility improvements for Non-Boat owners. Consequently, we view the completion of the proposed improvements to Clay Pit SVRA as a valuable asset to a large number of citizens of California. The Clay Pit SVRA serves a diverse population including handicap and disabled children.

At the February 3, 2021 meeting of the SBF Steering Committee this recreational area and SVRA General Plan was discussed. The Committee unanimously voted to authorize the SBF Chairperson to sign this letter of support. Please consider this letter of support for the completion of the General Plan of the State Off- Highway Motor Vehicle Recreation Commission (OHMVR) adopted June 23, 2012. It is our understanding that the OHMVR Commission approval funding from the OHMVR fund is authorized. We stand ready to support any and all improvements to this public facility.

It has been over 8 years since Clay Pit SVRA General Plan was approved and we believe its time to move ahead with improvements for the citizens of California. The SBF Steering Committee enthusiastically supports this proposal and will assist in anyway we can to ensure the success of this project.

Scott Thomson, Chairperson



On June 22, 2012, the OHMVR Commission toured the Clay Pit SVRA along with OHMVR Division staff and members of the local community.

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE STAFF REPORT

TO: SBF CHAIRPERSON AND COMMITTEE MEMBERS

FROM: BILL LAGRONE, SBF FUND ADMINISTRATOR
JORDAN DALEY, PROGRAM SPECIALIST

RE: QUARTERLY SBF ADMINISTRATIVE EXPENSES TO THE CITY
OF OROVILLE

DATE: FEBRUARY 4, 2021

SUMMARY

The City of Oroville, as SBF Fund Administrator, processed SBF administration expenses in the amount of \$14,021.81 for October, November and December 2020. These expenses are within the approved SBF 2020/2021 budget.

DISCUSSION

The expenses are within the guidelines of Contract # 460007302, Exhibit A, Attachment 1, Page 10 "...administrative duties include, but are not limited to, activities associated with management of the Fund." The amount of \$14,021.81 represents actual expenses verified against City of Oroville Sungard electronic financial system charges for October, November and December 2020.

FISCAL IMPACT

Reduces previously approved 2020-2021 Administrative Budget of \$92,000 by \$14,021.81

RECOMMENDATION

This report is informational only.

ATTACHMENTS

Budget to Actual Expenses Analysis

Supplemental Benefits Fund (SBF)
Budget to Actual Expense Analysis 2020-2021

Approved Budget: \$92,000

<u>Month</u>	<u>Year</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>
July	2020	7,700.00	(4,565.50)	3,134.50
August	2020	7,700.00	(4,132.19)	3,567.81
September	2020	7,700.00	(3,155.43)	4,544.57
October	2020	7,700.00	(2,412.81)	5,287.19
November	2020	7,700.00	(2,036.09)	5,663.91
December	2020	7,700.00	(9,572.91)	(1,872.91)
January	2021	7,700.00		
February	2021	7,700.00		
March	2021	7,700.00		
April	2021	7,700.00		
May	2021	7,700.00		
June	2021	7,300.00		
Totals:		92,000.00	<u><u>(25,874.93)</u></u>	<u><u>66,125.07</u></u>

-

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

**FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST
BILL LAGRONE, SBF FUND ADMINISTRATOR**

**RE: SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON
FOR THE SUPPLEMENTAL BENEFITS FUND STEERING
COMMITTEE**

DATE: February 3, 2021

SUMMARY

The Committee will elect a Chairperson & Vice Chairperson for the 2021 calendar year.

DISCUSSION

The Rules of Governance, (1.5) state in part, "Thereafter, the Steering Committee will elect a new chairperson and vice chairperson annually. No voting member agency of the Steering Committee shall serve as chairperson for more than two consecutive years."

The City of Oroville served as chairperson for 2020. Attachment 2 details the Chairperson and Vice Chairperson since the inception of the SBF in 2006.

FISCAL IMPACT

N/A

RECOMMENDATION

Follow procedures as outlined in Resolution No. 06-1

ATTACHMENTS

Excerpt from Resolution No. 06-1 (1.5)
List of SBF Chairperson and Vice Chairperson since 2006

1.3.3. American Rivers.

- 1.4 The voting members of the Steering Committee shall be the sole decision-makers, through majority vote of its members, for purposes of adopting the Fund Strategic Plan, selecting proposed projects eligible for funding, and determining the level of funding appropriate for such projects. If the majority vote on any given measure or action results solely from the votes of a single agency, a majority plus one vote shall be required for approval of the measure or action.

1.5

At the first meeting of the Steering Committee, voting members shall be elected as chairperson and vice chairperson to provide for the orderly performance of Steering Committee functions. Thereafter, the Steering Committee will elect a new chairperson and vice chairperson annually. No voting member agency of the Steering Committee shall serve as chairperson for more than two consecutive years.

- 1.6 Subject to the written concurrence of DWR, members may be added to the Steering Committee upon unanimous vote of the voting members of the Steering Committee, provided they were among the original signatories to the Settlement Agreement.

- 1.7 Principal duties of the Steering Committee shall consist of:

1.7.1 Facilitating administration of the SBF in a manner consistent with the prudent use of public funds for public purposes;

1.7.2 Adopting the Fund Strategic Plan in accordance with the SBF;

1.7.3 Selecting proposed projects eligible for funding; and

1.7.4 Determining the level of funding appropriate for such projects.

- 1.8 The Steering Committee shall hold public meetings to take action on:

1.8.1 Development and adoption of the regional Fund Strategic Plan pursuant to Section G of the SBF;

1.8.2 Review and approval of proposed projects to be funded that meet the criteria of the Fund Strategic Plan;

1.8.3 Approval of the level of funding for approved projects; and

1.8.4 Election of the chairperson and vice chairperson.

- 1.9 The Steering Committee shall hold public meetings as necessary, but no less than once a year. All meetings shall be held in accordance with the California Brown Act (Government Code sections 54950 et seq.).

List of SBF Chairperson & Vice Chairperson

The SBF Rules of Governance, (1.5) state, in part, "Thereafter, the Steering Committee will elect a new Chairperson and Vice Chairperson annually, No voting member agency of the Steering Committee shall serve as Chairperson for more than two consecutive years."

Year	Chairperson	Representing	Vice Chairperson	Representing
2006	Sue Corkin	City of Oroville	Vene Thompson	FRRPD (partial year)
2007	Sue Corkin	City of Oroville	Vene Thompson	FRRPD
2008	Sue Corkin	City of Oroville	Vene Thompson	FRRPD
2009	Loren Gill	FRRPD	Al "JR" Simpson	City of Oroville
2010	Loren Gill	FRRPD	Al "JR" Simpson	City of Oroville
2011	Linda Dahlmeier	City of Oroville	David Pittman	City of Oroville
2012	Linda Dahlmeier	City of Oroville	David Pittman	City of Oroville
2013	Loren Gill	FRRPD	David Pittman	City of Oroville
2014	Loren Gill	FRRPD	David Pittman	City of Oroville
2015	David Pittman	City of Oroville	Victoria Smith	FRRPD
2016	David Pittman	City of Oroville	Victoria Smith	FRRPD
2017	Don Noble	FRRPD	Scott Thomson	City of Oroville
2018	Scott Thomson	City of Oroville	Macia Carter	FRRPD
2019	Scott Thomson	City of Oroville	David Pittman	City of Oroville
2020	Scott Thomson	City of Oroville	David Pittman	City of Oroville
2021				
2022				
2023				
2024				
2025				

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE STAFF REPORT

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

**FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST
BILL LAGRONE, SBF FUND ADMINISTRATOR**

**RE: ADDING AN ADVISORY MEMBER REPRESENTATIVE TO THE
SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE**

DATE: FEBRUARY 3, 2021

SUMMARY

The Committee will discuss adding a California Department of Parks and Recreation Park representative to the SBF Advisory committee.

DISCUSSION

As discussed at the last SBF Steering Committee Meeting, the want for a California Department of Parks and Recreation Park representative would greatly benefit future Steering Committee meetings.

FERC Settlement Agreement, Section B100, Item 8.0 (below) details the procedure in which to add an Advisory Member.

8.0 At the first meeting of the Steering Committee, the Fund Administrator shall propose written procedures governing committee and membership activities for consideration and adoption by the Steering Committee. In no event shall such procedures conflict with or modify any provision of the Settlement Agreement; provided, however, that members may be added to the Steering Committee upon unanimous vote of the voting members of the Steering Committee, provided they were among the original signatories to the Settlement Agreement and written concurrence of DWR.

FISCAL IMPACT

None

RECOMMENDATION

Provide staff with direction

ATTACHMENTS

Email in support from Eric See -DWR
Excerpt from the Settlement Agreement (Section B11, Item 8.0)

From: See, Eric@DWR
To: Jordan Daley
Subject: RE: SBF Committee Special Meeting
Date: Tuesday, December 8, 2020 8:49:51 AM

ATTENTION: This message originated from outside the **City of Oroville**. Please exercise judgment before opening attachments, clicking on links, or replying.

Hi Jordan, speaking of the Advisory Member list, there was a discussion at the last meeting about adding the California Department of Parks and Recreation to the SBF Steering Committee as an Advisory member, and having this discussed formally at the next SBF Mtg. I wanted to convey some info to you about the process for this, if it were to happen:

This is allowed per the FERC Relicensing Settlement Agreement, in Section B100 which describes the conditions for the Supplemental Benefits Fund. Specifically, in Item 8.0 (see below), and these conditions would need to be met:

1. Unanimous vote of Steering Committee members
2. Be an original signatory of the Settlement Agreement
3. Written concurrence by DWR

DPR is an original signatory so Item 2 is covered, and DWR would support this action, so that covers #3. So it's really up to the voting members of the Steering Committee. If they indeed provide that unanimous vote, than I could get a concurrence letter turned around very quickly.

[Eric See, Chief](#)
[FERC License Coordination Branch](#)
[California Dept. Water Resources](#)
[Oroville Field Division](#)
[460 Glen Drive](#)
[Oroville, CA 95966](#)
[530-534-2324](#)
[530-990-8804 \(cell\)](#)

8.0 At the first meeting of the Steering Committee, the Fund Administrator shall propose written procedures governing committee and membership activities for consideration and adoption by the Steering Committee. In no event shall such procedures conflict with or modify any provision of the Settlement Agreement; provided, however, that members may be added to the Steering Committee upon unanimous vote of the voting members of the Steering Committee, provided they were among the original signatories to the Settlement Agreement and written concurrence of DWR.

From: Jordan Daley <jdaley@cityoforoville.org>
Sent: Tuesday, December 8, 2020 8:30 AM

To: See, Eric@DWR <Eric.See@water.ca.gov>

Subject: RE: SBF Committee Special Meeting

Thank you! I have updated the SBF Advisory list.

Jordan M. Daley

CITY OF OROVILLE

Public Information Technician – Special Commissions

1735 Montgomery Street Oroville, CA 95965

(Direct) 530-538-2518

Monday- Thursday 7am-5pm

From: See, Eric@DWR <Eric.See@water.ca.gov>

Sent: Tuesday, December 1, 2020 10:39 AM

To: Jordan Daley <jdaley@cityoforoville.org>; Bill LaGrone <blagrone@oropd.org>; Chuck Reynolds <creynolds@cityoforoville.org>; Dave Steindorf <dave@amwhitewater.org>; David Pittman <dpittman@cityoforoville.org>; kent@frrpd.com; Zeitler, Kevin <zeitlerk@stifel.com>; Whitmore, Elizabeth (Liza)@DWR <Elizabeth.Whitmore@water.ca.gov>; Scott Thomson <sthomson@cityoforoville.org>; Sonny Brant <sonny@frrpd.com>; srothert@americanrivers.org; Tim Haines <thaines@swc.org>

Subject: RE: SBF Committee Special Meeting

ATTENTION: This message originated from outside the **City of Oroville**. Please exercise judgment before opening attachments, clicking on links, or replying.

-Hi Jordan, glad to see that you are back!

I wanted to send you the contact info for Jonathan Young, who replaced Tim Haines as the representative for the State Water Contractors.

jyoung@swc.org

279-999-6020

Eric See, Chief
 FERC License Coordination Branch
 California Dept. Water Resources
 Oroville Field Division
 460 Glen Drive
 Oroville, CA 95966
 530-534-2324
 530-990-8804 (cell)

From: Jordan Daley <jdaley@cityoforoville.org>

Sent: Tuesday, December 1, 2020 10:22 AM

To: Bill LaGrone <blagrone@oropd.org>; Chuck Reynolds <creynolds@cityoforoville.org>; Dave Steindorf <dave@amwhitewater.org>; David Pittman <dpittman@cityoforoville.org>; See, Eric@DWR <Eric.See@water.ca.gov>; Jordan Daley <jdaley@cityoforoville.org>; kent@frrpd.com; Zeitler, Kevin <zeitlerk@stifel.com>; Whitmore, Elizabeth (Liza)@DWR <Elizabeth.Whitmore@water.ca.gov>; Scott Thomson <sthomson@cityoforoville.org>; Sonny Brant <sonny@frrpd.com>; srothert@americanrivers.org; Tim Haines <thaines@swc.org>

Subject: SBF Committee Special Meeting

Hi All-

The agenda and packet for the upcoming SBF Special Meeting to be held on **Wednesday, December 2, 2020 starting at 2:00 pm** is attached.

A printed copy has been placed in all voting members mail boxes at City Hall & FRRPD. If you would like to attend via Zoom, please see link below.

Join Zoom Meeting

<https://zoom.us/j/94654898952?pwd=Nlc2VGx4Vjh4YlR2dGpYVVVjSDAzd09>

Meeting ID: 946 5489 8952

Passcode: 910986

One tap mobile

+16699009128,,94654898952#,,,,,0#,,910986# US (San Jose)

+12532158782,,94654898952#,,,,,0#,,910986# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 946 5489 8952

Passcode: 910986

Find your local number: <https://zoom.us/u/abbUAYpKns>

Please let me know if you have any questions.

Jordan M. Daley

CITY OF OROVILLE

1735 Montgomery Street Oroville, CA 95965

(Direct) 530-538-2518

Monday- Thursday 7am-5pm

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received this message in error, please notify the original sender by telephone or by return email immediately. In addition, please delete this message and any attachments from your computer. Thank you.

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the time from the date the initial member(s) are selected to the beginning of the next calendar year.

- 3.0 If one or more of the local agencies named in subsection 2.0 above fail to execute the Settlement Agreement, then DWR shall consult with the Fund Administrator and other local governmental agency signatories to determine an appropriate replacement agency(s), if any, for the non-signing agency(s).
- 4.0 DWR will participate on the Steering Committee in a non-voting advisory role.
- 5.0 Subject to their execution of the Settlement Agreement, the following stakeholders may, at their discretion, become non-voting advisory members of the Steering Committee:
 - 5.1 the State Water Contractors (SWC),
 - 5.2 the Oroville Area Chamber of Commerce, and
 - 5.3 American Rivers.
- 6.0 The Steering Committee shall be the sole decision-maker, through majority vote of its members, for purposes of adopting the Fund Strategic Plan, selecting proposed projects eligible for funding, and determining the level of funding appropriate for such projects. If the majority vote on any given measure or action results solely from the votes of a single agency, a majority plus one vote will be required for approval of the measure or action.
- 7.0 At the first meeting of the Steering Committee, a Chair will be elected to provide for the orderly performance of Steering Committee functions. Thereafter, the Steering Committee will elect a new chair annually. No member agency of the Steering Committee shall serve as Chair for more than two consecutive years.
- 8.0 **At the first meeting of the Steering Committee, the Fund Administrator shall propose written procedures governing committee and membership activities for consideration and adoption by the Steering Committee. In no event shall such procedures conflict with or modify any provision of the Settlement Agreement; provided, however, that members may be added to the Steering Committee upon unanimous vote of the voting members of the Steering Committee, provided they were among the original signatories to the Settlement Agreement and written concurrence of DWR.**
- 9.0 Principal duties of the Steering Committee will consist of:

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE STAFF REPORT

TO: SBF CHAIRPERSON AND COMMITTEE MEMBERS

**FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST
BILL LAGRONE, SBF FUND ADMINISTRATOR**

RE: FEATHER RIVER CENTER AGREEMENT NO. 3280 AMENDMENT

DATE: FEBRUARY 3, 2021

SUMMARY

The SBF Steering Committee will receive updated information regarding the 2018 NOFA Agreement No. 3280 with Feather River Center (FRC) and consider a contract amendment and extension.

DISCUSSION

On January 16, 2019 the SBF Steering Committee approved a NOFA request from Feather River Center (FRC) in the amount of \$300,000 from the Project Fund for construction elements at the Forebay Aquatic Center in Oroville, CA. Feather River Center has requested that the agreement be extended and revised until February 2022 by the SBF Steering Committee.

FISCAL IMPACT

None

RECOMMENDATION

Amend & Extend Agreement No.3280

ATTACHMENTS

Feather River Center's Request for Extension and Amendment Letter
Amendment to Agreement No. 3280
Feather River Center 2021 Reallocation



January 21, 2021

Dear SBF Steering Committee Members,

I am writing on behalf of the Feather River Center to request a reallocation of our remaining grant funds (\$94,967.17) from April 2019. We also would like an extension on the timeline to use these funds to February 1, 2022. Our commitment to serving the Oroville and Butte County communities with both recreational and educational opportunities, as well as promoting economic development through increased visitation remains unchanged. What has changed is our response to the community in light of the effects of the COVID pandemic and a change of our leadership.

The 2020 season was like none other in that we were uncertain as to the possible limitations for our school programs and public recreation programs. Staff were able to develop COVID safe outdoor experiences for K-12 students and their families. We also had increased recreational visitors from 5 surrounding counties. Our Fall salmon viewing trips on the main branch of the Feather River through downtown were a huge success and sold out for 5 straight weeks. In all, it was a breakthrough year meeting local needs for outdoor adventure activities.

Given these changes in the way we deliver programs and a need to re-focus our attention on our local community we request to reallocate our funds for a new vision in 2021-22. FRC is looking to continue building current programs and adding new venues in partnership with Feather River Recreation and Parks, Explore Butte County, State Parks and Department of Water Resources. The reallocation request is evidence of becoming a staple concessionaire on the Feather River bringing visitors to downtown Oroville and increasing our offerings at the Forebay.

As such, we request redirection of funds previously allocated for the sprint racecourse development plan with Melton Design Group. We recognize that it is in the best interest of the community to focus on the projects and program growth listed in our request. All these new reallocations are helping lead us to being approved for a 5+ year State Parks concession agreement and future FRRPD partnerships on the river corridor.

Thank you for your consideration of this re-allocation request. We are happy to provide more information if needed.

Respectfully,

A handwritten signature in black ink that reads 'Bradley Cooke'. The signature is fluid and cursive, with a long horizontal line extending from the end.

Bradley Cooke / Executive Director

Feather River Center 2021

Feather River Center (FRC)

Agreement # 3280
 Original Amount Approved: \$300,000.00
 Spent and Reimbursed as
 of 12-30-20 \$205,032.83

SBF Approved: 04/24/2019
 Expires:
 Extended:

Exhibit B: Detailed Listing of Intended use:

\$94,967.17 Remaining / Re-Allocation Request

Funds	Categories
\$55,000	A: Recreational/Educational Equipment / Forebay Aquatic Center / Safety Systems 10 kayaks \$5,600 2 outboard motors for 2 new safety launches \$8,600 3 Peddle Boats \$12,000 Lifejackets/Paddles/SUPs \$6,500 2 Inflatable floating water play structures \$19,000 Dock re-surface and repairs \$1000 Electrical upgrades in office and warehouse \$2,300
\$26,967.17	B. Aquatic Center facility upgrades / State Park Shade awning on Aquatic warehouse \$8787.30 3 walking ramps to enter lake for elderly \$1,179 Group camp and event cabana site \$17,000
\$8,000	C. Marketing / Advertising Web and social media upgrades, consultant to manage New signage and banners / Create new virtual tour and video TV and Radio advertising / High speed internet on site / Digital Path Event planning, waiver software systems
\$5,000	D: Contingency

AMENDMENT TO AGREEMENT NO. 3280 BETWEEN THE CITY OF OROVILLE AND FEATHER RIVER CENTER (FRC) FOR DEVELOPMENT AND EQUIPMENT PURCHASES FOR THE FEATHER RIVER CENTER AT THE NORTH FOREBAY IN OROVILLE, CALIFORNIA (PROJECT)

This First Amendment dated May 20, 2020 is to Agreement No. 3280 between the City of Oroville ("City") as the Supplemental Benefits Fund Administrator and FRC ("Grantee").

In consideration of the terms and conditions herein, the City and FRC agree that Agreement No. 3280 shall be amended as follows:

- 1. Section 3 of the Agreement shall be amended to read: The term of this Agreement will begin on February 1, 2021, and shall terminate on February 1, 2022, or upon completion of the Project, whichever occurs first. The term may be amended only in writing by City and Grantee with the approval of the Supplemental Benefits Fund Steering Committee.
- 2. Reallocation of \$94,967.17 of available grant funds to:

A. Aquatic Center Equipment	\$55,000.00	Recreational and Safety Equipment New and Upgrades
B. Facility Improvements	\$26,967.17	Series of projects / Upgrades with State Park Partnership
C. Marketing	\$8,000.00	Web improvements, Signage, Advertising, Internet Upgrade
D. Contingency	\$5,000.00	Unexpected overages- allowed expenses, with SBF approval.

- 3. Conflicts between the Agreement and the First Amendment shall be controlled by this First Amendment. All other provisions within Agreement No. 3280 shall remain in full force and effect.

CITY OF OROVILLE

FEATHER RIVER CENTER

By: _____
Chuck Reynolds, Mayor

By: _____
Brad Cooke, Executive Director

By: _____
Rich Briggs, Board President

APPROVED AS TO FORM:

ATTEST:

By: _____
Scott E. Huber, City Attorney

By: _____
Jackie Glover, Assistant City Clerk

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

**FROM: BILL LAGRONE SBF FUND ADMINISTRATOR
JORDAN DALEY, PROGRAM SPECIALIST**

RE: SBF UPDATE

DATE: FEBURARY 4, 2021

1. SBF FINANCIAL SUMMARY

The SBF currently has:

- Current Account Balance:\$1,661,069.00
- Commitments of \$1,371,011.16
- Released 2021 \$200,000 NOFA

2. SBF PROGRAM SPECIALIST SUMMARY OF ACTIVITIES:

The SBF Program Specialist returned from Family Leave on November 18th. Continues to dedicate 20hr a week to SBF related activities.

GRANT UPDATES:

- **FRRPD**
 - Nelson Pool:
 - Brad Freeman Trail
- **Veterans Memorial Park:** Anticipates a lot of construction in 2021(email from PJ Shepard, Project Manager attached)
- **STAGE:** All spending is complete, closing Agreements #3273 and #3279. Final report attached
- **ODBA:** Creative approaches to getting people to shop in the Historic Downtown continues.
- **Birdcage Theatre:** Expect close out of this grant within the next 90 days.

- **Feather River Center:** Asking for a 2021 reallocation and extension until 2022
- **Chamber of Commerce:** A quarterly report will be provided at the next SBF meeting.
- **Upstate Community Enhancement Foundation:** Continues to interface with the groups that were awarded grants for various public events in 2021.

SUPPLEMENTAL BENEFIT FUND QUARTERLY REPORT

STATE THEATRE ARTS GUILD, INC. (STAGE)

SUMMER PROJECTS 2020 Contract #3279

January 20, 2020



The purpose of this report is to apprise the SBF Committee of the status of the subject projects associated with grant contract #3279. This report will *Summarize Status Of The Projects* associated with this contract for quarterly February 2020 meeting of the SBF Committee.

Summary Status of The Summer 2020 Projects

All SBF projects are complete and the matching funds for contracts #3273 and #3279 have been spent.

SCHEDULE & COST

Completion Date for the roof projects including solar _____ November 30, 2020

Projected Cost of roof work including solar system _____ \$375,000

Total funds available #3279 _____ \$375,000

SBF PROJECT REIMBURSEMENT TO DATE

Invoice	Provider/Contractor	Purpose	Amount	Status
	NOTE: residual of STAGE invoice 2019-25 exceeding funds of #3273 and submitted to #3279	Adjusted to reconciliation from October Quarterly Reporting	(\$103,337.06)	Pd
	NOTE: funds available on contract #3279 <i>after residual</i> of 2019-25	#3279 funds = \$375,000	\$271,662.94	
2020-01	Baird Roofing Inv 15577	Construction projects in prep for TPO installation	\$101,750.00	Pd
	United Rental Invoice# 183026815-004	Roof Access Lift	\$2,208.98	Pd
	Alpine Invoice 6259	Sanitation	\$180.00	Pd
	RW Hawkins Material Reimbursement	Ash Recovery	\$813.82	Pd
2020-02	RW Hawkins Construction extra work	Plan review	\$65.00	Pd
	RW Hawkins Construction extra work	Roof wrap up	\$260.00	Pd
	United Rental Lift	Roof Access Lift	\$2,208.98	Pd
2020-03	SunWorks USA	Panel Installation & Controls	85,295.00	Pd
2020-04	RW Hawkins Construction 1634 CG Services	Site Supervision	\$10,000.00	Pd
	SunWorks Permit Sign Off & Submission to PG&E	System Completion for Commissioning	\$24,369.00	Pd
2020-05	RW Hawkins Construction 1626 CG Services	Site Supervision	\$10,000.00	Pd
	United Rental Invoice #183026815-006	Roof Access Lift	\$2,266.37	Pd
2020-06	RW Hawkins Construction Ext CG Services	Site Supervision	\$5,000.00	Pd
2020-06	RW Hawkins Construction Ext CG Services	Site Supervision	\$5,000.00	Pd
	SunWorks PG&E Final Commissioning	PG&E Commissioning	\$24,189.00	Pd
2020-07	Baird Roofing Final billing	Weather test completion	\$2,496.79	Pd
2020-08	Baird Roofing Final billing	Final billing	\$166.15	Pd

Invoice	Provider/Contractor	Purpose	Amount	Status
2020-09	Baird Roofing Final billing	Contract true up	\$393.85	
TOTAL AMOUNT:			\$271,662.94	

STAGE MATCH STATUS TO CONTRACT #3273 & #3279

Contract #3279 is for \$375K. The contract has been expended. The STAGE 50% match requirement to the funds extended is \$187,500K. Matching funds from contract #3273 were \$319,250. Many of the projects associated with the match for #3273 were incorporated into the theatre closure during the summer of 2020 and will be summarized in total in this report. All matching funds have been expended and the projects area complete.

STAGE DIRECT PROJECT COST CONTRIBUTION

STAGE paid for elements of the project or projects directly without submitting invoices to the SBF. Those invoices are submitted hereby as part of the STAGE matching funds.

STAGE Ongoing Strategic Restoration of Theatre

Restoration projects for the matching fund include the following:

- Façade Repair – required after the removal of the old marquee and installation of the new Blade Marquee
- Lobby Upgrade – historically replicated chandeliers, carpet and upgrades to plumbing and electrical. This includes a very generous in kind contribution by the Stan Hall Family.
- Mural – continued decorative painting to enhance the recovered mural
- Roof – replacement of the roof, new solar and upgraded infrastructure
- Technical – upgrades to the sound, lighting and communication systems to enhance performances

STATE THEATRE OPERATION Expenses

During capital projects, and due to the COVID-19 restrictions, STAGE pays for operating costs at the Theatre without offsetting revenue and without submitting invoices to the SBF.

STATE THEATRE OPERATION Project Management

A project manager was hired to insure the professional and timely completion of the SBF projects.

STAGE Volunteers

The foundation and heartbeat of the Miracle on Myers are the volunteers who have tirelessly contributed to the success of the organization and these projects. Volunteer hours are gathered for Stage members, Board of Directors, and non-Stage members.

STAGE Installation of the Wurlitzer Pipe Organ (ongoing)

The installation of the new roof secured the integrity of the installation of the Wurlitzer Pipe Organ. Prior to the roof repair, many of the leaks put the pipes installed in the organ chambers at risk.

TOTAL TARGET STAGE MATCHING FUNDS

Contract 3273 = \$319,250
 Contract 3279 = \$187,500
TOTAL = \$506,750

STAGE MATCH SUMMARY			
Match Element Description	Vendor		Element Total
Façade Repair			\$7,350.00
	Mike's Crane Service	350.00	
	Uriostegui Plastering, Inc	7,000.00	
Lobby Upgrade			\$58,972.94
	Carpets Galore	3,000.00	
	Home Depot	615.94	
	Quality Lighting	2,836.00	
	Quality Lighting	10,209.60	
	Quality Lighting	12,000.00	
	Quality Lighting	3,311.40	
	Quality Lighting	1,500.00	
	Big D Plumbing	3,500.00	
	Quality Lighting	22,000.00	
Mural			\$32,350.00
	Bruhl, Beate Design	15,200.00	
	Bruhl, Beate Design	1,718.00	
	Bruhl, Beate Design	15,350.00	
	Trimms Scaffolding	82.00	
Ongoing Operating Expenses			\$25,840.50
	Jul 2019	2,619.13	
	Sept 2019	371.93	
	Oct 2019	3,636.25	
	Jun 2020	7,411.29	
	Jul 2020	3,417.24	
	Aug 2020	2,099.15	
	Sep 2020	2,095.20	
	Oct 2020	2,095.20	
	Nov 2020	2,095.20	

Match Element Description	Vendor		Element Total
Wurlitzer Organ			\$138,595.48
	Cresco	2,799.38	
	Dan's Electrical	562.23	
	David Moreno	84,619.87	
	Jessee Heating & Air	2,050.00	
	Quevedo Construction	38,075.00	
	R&R Services	5,770.00	
	Russell, Gallaway Associates	1,500.00	
	Uniflex Relay Systems	1,782.00	
	Executive Cleaning	650.00	
	Drives Warehouse	787.00	
Project Management			\$85,000.00
	NLWeston Management LLC – Aug 2019	5,000.00	
	NLWeston Management LLC – Sep 2019	5,000.00	
	NLWeston Management LLC – Oct 2019	5,000.00	
	NLWeston Management LLC – Nov 2019	5,000.00	
	NLWeston Management LLC – Dec 2019	5,000.00	
	NLWeston Management LLC – Jan 2020	5,000.00	
	NLWeston Management LLC – Feb 2020	5,000.00	
	NLWeston Management LLC – Mar 2020	5,000.00	
	NLWeston Management LLC – Apr 2020	5,000.00	
	NLWeston Management LLC – May 2020	5,000.00	
	NLWeston Management LLC – Jun 2020	5,000.00	
	NLWeston Management LLC – Jul 2020	5,000.00	
	NLWeston Management LLC – Aug 2020	5,000.00	
	NLWeston Management LLC – Sep 2020	5,000.00	
	NLWeston Management LLC – Oct 2020	5,000.00	
	NLWeston Management LLC – Nov 2020	5,000.00	
	NLWeston Management LLC – Dec 2020	5,000.00	

Match Element Description	Vendor		Element Total
Roof			\$75,924.11
	David Dailey	265.89	
	Mike's Fence Company	600.00	
	David Dailey	71.50	
	David Dailey	86.39	
	David Dailey	37.22	
	Russell, Gallaway Associates, Inc	2,370.00	
	Clark Pest Control	850.00	
	David Dailey	73.06	
	United Rentals	338.89	
	David Dailey	228.10	
	Jessee Heating & Air	2,000.00	
	Russell, Gallaway Associates, Inc	700.00	
	Charles S Crabtree Painting, Inc	1,335.00	
	David Dailey	59.21	
	Stan Hall	23.14	
	RW Hawkins	25,000.00	
	Baird Roofing	39,903.21	
	RW Hawkins	1,982.50	
Technical			\$49,284.55
	North State Audio Visual, Inc	33,769.98	
	North State Audio Visual, Inc	6,514.57	
	Garage Studio	9,000.00	
Volunteers			\$33,432
	Board	14,181.00	
	Non Board	18,270.00	
	Non Stage	981.42	
			\$506,750.00

The finished roof with the installation of the new solar system array.



As always, STAGE wishes to express the gratitude of our volunteers, membership, board and the Oroville Community who stand with us in the Miracle on Myers, to the members of the Supplemental Benefit Fund Committee for their faith in us and for your continued belief in MIRACLES!



From: [PJ Shepard](#)
To: [Jordan Daley](#)
Cc: ["Redding, Mary"](#)
Subject: Butte County Veterans Park SBF grant
Date: Thursday, December 31, 2020 11:54:54 PM

ATTENTION: This message originated from outside the **City of Oroville**. Please exercise judgment before opening attachments, clicking on links, or replying.

Jordan,

First and foremost, best wishes to you and your family for the New Year!

The County’s contracts group is working on several contracts for the Veterans Memorial Park Trail and Rest Stop project, which have been delayed due to the challenges of addressing post North-Complex fire needs and, of course, having to work from home due to COVID.

As the County also will be submitting an application for approval for \$400,000 of Prop 68 pass through funding, we are very much looking forward to a lot of construction in 2021, hoping to complete the remaining hardscape along with the SBF’s rest stop and flag pole project. The OVMPC also has been successful raising funds for the bronze Bugler statue, which should be cast by the foundry immediately after the artist completes the initial molds and wax figure this Winter/early Spring.

PJ

PJ Shepard
Oroville Veterans Memorial Park Committee Project Manager/Treasurer
Cell 925-899-2654

Honoring Service and Sacrifice <http://www.oroilleveteransmemorialpark.org/>

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