



SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

REGULAR QUARTERLY MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

OCTOBER 28, 2020

2:00 PM

AGENDA

*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:
Cole & Huber, LLP, 2261 Lava Ridge Court, Roseville, CA 95661, (916) 223-3434 Recordings - All meetings are
recorded and broadcast live on cityoforoville.org and YouTube.*

REQUESTS TO ADDRESS COMMISSION

If you would like to address the Commission at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of two (2) minutes per speaker on all items. **(California Government Code §54954.3(b))**. Pursuant to Government Code Section 54954.2, **the Commission is prohibited from taking action except for a brief response from the Commission or staff to statements or questions relating to a non-agenda item.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Committee Members (voting): Kent Fowler, FRRPD, David Pittman (Vice Chairperson), City of Oroville; Chuck Reynolds, City of Oroville; Sonny Brandt, FRRPD; Scott Thomson (Chairperson), City of Oroville

Advisory Members (non-voting): Committee Members Eric See, Kevin Dossey (alternate) - DWR; Michael Melanson (alternate) - SWC, Steve Rothert, Dave Steindorf (alternate) - American Rivers; Mark Grover, Claudia Knaus (alternate) - Chamber of Commerce

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time to address the Committee about any item not listed on the agenda. If you wish to address the Committee on an item listed on the agenda, please follow the directions listed above.

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES

The SBF Steering Committee may approve the minutes of August 26, 2020.

RECOMENDATION

Approve the minutes of August 26, 2020

2. QUARTERLY SBF ADMINISTRATIVE EXPENSES TO THE CITY OF OROVILLE

The City of Oroville, as SBF Fund Administrator, processed SBF administration expenses in the amount of \$11,246.88 for July, August and September 2020. These expenses are within the approved SBF 2020/2021 budget.

RECOMMENDATION

This report is informational only.

PRESENTATIONS / UPDATES

3. Update of Nelson Family Pool & Brad Freeman Trail Grants by Shawn Rohrbacker General Manager Feather River Recreation & Park District.

REGULAR BUSINESS

4. SBF PROGRAM SPECIALIST POSITION

The Committee will discuss the workflow and future funding of the SBF Program Specialist Position.

RECOMMENDATION

Approve reduction of funding to 50% of salary and benefits or provide direction.

5. SBF FUNDING SUMMARY

The SBF Steering Committee will receive and discuss a summary of SBF funding that was prepared by SBF Committee Member Sonny Brandt.

RECOMMENDATION

Receive and discuss the summary. Provide direction to Staff.

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)

STATE WATER CONTRACTORS ADVISOR REPORT

SBF PROGRAM SPECIALIST WRITTEN REPORT (Jordan Daley)

1. PJ Shepard Veterans Memorial update.
2. SBF Program Specialist Quarterly Report

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF Staff for the January 27, 2021 Regular Quarterly Meeting.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on January 27, 2021 at 2:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



AUGUST 26, 2020 – REGULAR MEETING (Continued from July 29, 2020)

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518 or visiting www.cityoforoville.org (then select) Government SBF Meetings and Agendas. There was a broadcast remotely via audio and/or video conference to Cole & Huber, LLP, 2261 Lava Ridge Court, Roseville, CA 95661, (916) 223-3434

The agenda for the August 26, 2020, Continued Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Friday, August 21, 2020 at 1:30 P.M.

The August 26, 2020, Supplemental Benefits Fund Steering Committee Continued Regular Meeting was called to order by Chairperson Scott Thomson at 2:09 P.M. following Covid-19 Public Meeting Protocols.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson, Scott Thomson.

ROLL CALL

Present: Voting Committee Members: SBF Chairperson Scott Thomson, City of Oroville (via remote); Committee Members, Kent Fowler, FRRPD; David Pittman, City of Oroville; Vice Chairperson, Sonny Brandt, FRRPD, Chuck Reynolds, City of Oroville

Absent Voting Committee Members: none

Present Advisory Committee Members (non-voting): DWR - Eric See; Oroville Area Chamber of Commerce – Mark Grover (via remote)

Absent Advisory Committee Members (non-voting): American Rivers – Dave Steindorf (alternate), State Water Contractors – Jonathon Young

Others Present:

Bob Marciniak, Marciniak Consulting Services (Acting SBF Program Specialist)
 Dawn Nevers, Assistant Community Development Director
 Dave Ritchie, SBF Attorney (via remote)
 Jackie Glover, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

None

PRESENTATIONS

1. A written report was received from Upstate Community Enhancement Foundation (Event Coordinator) regarding the 4th of July community event that was held at the Oroville Airport this year. There were no questions or remarks from the SBF Committee.

CONSENT CALENDAR**2. APPROVAL OF THE MINUTES OF THE MAY 20, 2020, CONTINUED REGULAR MEETING****RECOMMENDATION**

Approve the minutes from May 20, 2020.

3. QUARTERLY SBF ADMINISTRATIVE EXPENSES TO THE CITY OF OROVILLE

The City of Oroville, as SBF Fund Administrator, processed SBF administration expenses in the amount of \$15,329.21 for May and June 2020. These expenses are within the approved SBF 2019-2020 budget.

RECOMMENDATION

This report is informational only.

4. AGREEMENT WITH MARCINIAK CONSULTING SERVICES

The Committee will receive information regarding a consulting agreement with Marciniak Consulting Services.

RECOMMENDATION

Receive the information and approve the agreement.

Item # 4 was pulled by Committee Member Reynolds. A motion to approve items 2 & 3 of the Consent Calendar was made by Committee Member Brandt and seconded by Committee Member Pittman.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson
 Noes: None
 Abstain: None

Absent: None

After discussion of the Agreement with Marciniak Consulting Services regarding the expected services and anticipated time for required services, a motion was made by Committee Member Reynolds to approve the contract with Marciniak Consulting Services with a not to exceed \$4,000.00 per month clause to be added to it. The motion was seconded by Committee Member Brandt.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
 Noes: None
 Abstain: None
 Absent: None

REGULAR BUSINESS

5. SBF PROGRAM SPECIALIST

The Committee will discuss the workflow and future funding of the SBF Program Specialist position which currently is funded 100% by the SBF Steering Committee.

After discussion, which was favorable to reduce the percentage of funding provided by the SBF Committee, staff was instructed to provide additional information at the next Regular SBF Committee Meeting

6. REVIEW REVISED BUDGET SUBMITTED BY THE STATE THEATRE ARTS GUILD, INC. (STAGE) RELATED TO SBF GRANT NO. 3273

The SBF Steering Committee will receive the revised budget for the remaining funds of Grant No. 3273 allowing \$182,000.00 to be used in conjunction and for the approved purposes of SBF Grant/Agreement No. 3279.

RECOMMENDATION

Receive the information and acknowledge the budget and use of funds.

After discussion. A motion to acknowledge the provided information was made by Committee Member Reynolds and seconded by Committee Member Fowler.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
 Noes: None
 Abstain: None
 Absent: None

7. STATE THEATRE ARTS GUILD (STAGE) INVOICES

The Committee will discuss paying from invoices vs proof of payment as stated in Agreement No. 3273 and Agreement No. 3279 with STAGE.

RECOMMENDATION

Provide direction.

After discussion of paying invoices with various proofs of payment, a motion was made by Committee Member Reynolds and seconded by Committee Member Fowler to require a Conditional pre-lien release from the vendor to accompany the invoice from STAGE. Prior to an additional payment request from STAGE the pre-lien vendor will provide a final lien release for the previous payment.

The motion passed by the following vote:

Ayes:	Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
Noes:	None
Abstain:	None
Absent:	None

8. FEATHER RIVER CENTER (FRC) AGREEMENT NO. 3280 AMENDMENT

The SBF Steering Committee may consider changing the terms of NOFA Agreement 3280 with Feather River Center.

RECOMMENDATION

Amend & extend Agreement 3280
(or) Provide staff direction

After discussion regarding the previous action taken by the SBF Steering Committee at the May 20, 2020 meeting, it was determined that the scope of the revised NOFA Agreement 3280 was including items that had been denied in the original NOFA request., a motion was made by Committee Member Reynolds and seconded by Committee Member Fowler to not approve the request. The Acting SBF Program Specialist was provided direction to meet with representatives of the FRC to review the various requests, denials and to specifically explain how SBF funds are intended to be used.

The motion passed by the following vote:

Ayes:	Committee Members, Reynolds, Fowler, Brandt, Vice Chairperson Pittman and Chairperson Thomson.
Noes:	None
Abstain:	None
Absent:	None

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

10. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)**
Information regarding twelve projects, eight of which have been completed, related to recreational activities was presented.
11. **STATE WATER CONTRACTORS ADVISOR REPORT (absent))**
12. **SBF PROGRAM SPECIALIST WRITTEN REPORT (Bob Marciniak)**
Mr. Marciniak called the Committee's attention to an email and information from Shawn Rohrbacker, General Manager of FRRPD that indicated that the current estimates of the project may be approximately \$100,000 over the planned costs of the project.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the October 28, 202 Regular Quarterly Meeting of the SBF. Items requested included:

- Discussion regrading "Position Paper" prepared & distributed at the current meeting. (Brandt)
- SBF Program Specialist position and future funding (Thomson)
- Updates on the Nature Trail project to be presented by FRRPD General Manager, Shawn Rohrbacker (Pittman)
- Updates of the Nelson Pool project to be presented by FRRPD General Manager, Shawn Rohrbacker (Pittman)

OPEN DISCUSSION

- Vice Chairperson Pittman provided information about the meeting of the Oroville Citizens Advisory Commission that both he and Committee Member Reynolds attended. Information about the OCAC can be obtained at: <https://resources.ca.gov/Initiatives/Oroville-Dam-Citizens-Advisory-Commission>
- Mr. Pittman also provided information about the Claypit Recreation Area and funding for improvements in excess of \$4mm that has been approved by the State of California.

ADJOURNMENT

The meeting was adjourned at 3:42 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, October 28, 2020 starting at 2:00 P.M. in the Council Chambers of the City of Oroville.

Scott Thomson, Chairperson

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE STAFF REPORT

TO: SBF CHAIRPERSON AND COMMITTEE MEMBERS
FROM: BILL LAGRONE, SBF FUND ADMINISTRATOR
RE: QUARTERLY SBF ADMINISTRATIVE EXPENSES TO THE CITY OF OROVILLE
DATE: OCTOBER 28, 2020

SUMMARY

The City of Oroville, as SBF Fund Administrator, processed SBF administration expenses in the amount of \$11,246.88 for July, August and September 2020. These expenses are within the approved SBF 2020/2021 budget.

DISCUSSION

The expenses are within the guidelines of Contract # 460007302, Exhibit A, Attachment 1, Page 10 "...administrative duties include, but are not limited to, activities associated with management of the Fund." The amount of \$11,246.88 represents actual expenses verified against City of Oroville Sungard electronic financial system charges for July, August and September 2020.

FISCAL IMPACT

Reduces previously approved 2020-2021 Administrative Budget of \$92,000 by \$11,246.88.

RECOMMENDATION

This report is informational only.

ATTACHMENTS

Budget to Actual Expenses Analysis

**Supplemental Benefits Fund (SBF)
Budget to Actual Expense Analysis 2020-2021**

Approved Budget: \$92,000

<u>Month</u>	<u>Year</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>
July	2020	7,700.00	(4,565.50)	3,134.50
August	2020	7,700.00	(4,132.19)	3,567.81
September	2020	7,700.00	(3,155.43)	4,544.57
October	2020	7,700.00		
November	2020	7,700.00		
December	2020	7,700.00		
January	2021	7,700.00		
February	2021	7,700.00		
March	2021	7,700.00		
April	2021	7,700.00		
May	2021	7,700.00		
June	2021	7,300.00		
Totals:		92,000.00	<u><u>(11,853.12)</u></u>	<u><u>80,146.88</u></u>

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**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON AND COMMITTEE MEMBERS

FROM: BILL LAGRONE SBF FUND ADMINISTRATOR

RE: SBF PROGRAM SPECIALIST

DATE: OCTOBER 28, 2020

SUMMARY

The Committee will discuss the SBF funding of the SBF Program Specialist Position.

DISCUSSION

The City of Oroville, as the Fund Administrator (City) of the SBF, is required to provide an employee to perform the duties of the SBF Program Specialist (position) and is reimbursed for the time and cost of that employee as well as supplies and other expenses projected in the annual SBF budget.

Currently the SBF is reimbursing 100% of one fulltime employee and actual other expenses related to the SBF. From 2008 to 2018 the SBF had reimbursed the City 50% of one fulltime employee and actual other expenses related to the SBF for the position. During this time there were major research and documents prepared including, The Regional Fund Strategic Plan, numerous NOFAS, public meetings and presentations, development of the SBF webpage, White Water Feasibility studies, The Feather River Conceptual Plan and numerous ad hoc committees related to current and future utilization of SBF funding. These items have been completed and established the basis for administering the SBF.

The current employee has been in the position since September 10, 2018 with a 100% reimbursement from the SBF. Enough time has occurred to become acquainted with the SBF, all documents and all required administrative duties related to the SBF.

Considering that the FERC license for Project 2100 has still not been approved and funds previously provided by DWR and held by the City are decreasing and that there are currently less than ten SBF grants to administer, it is recommended that the SBF funding be reduced to 50%, or less, of one fulltime employee effective December 1, 2020.

Upon approval of the FERC license and after SBF funding has been determined, it is recommended that the allocation for the SBF Program Specialist be discussed based on outstanding grants, future NOFA's and anticipated increased workflow when long term funding has been established.

FISCAL IMPACT SBF 9920

Reducing the position to 50% reimbursement by the SBF will decrease by approximately \$3600.00 per month.

RECOMMENDATION

1. Approve reducing SBF funding of the SBF Program Specialist to 50%, or less, of salary and benefits effective December 1, 2020 and 100% of all expenses related to administering the SBF (or) 2. Provide direction.

ATTACHMENTS

- SBF Program Specialist Duties
- Current 20/21 SBF Budget
- Revised 20/21 SBF Budget
- Performa 21/22 SBF Budget

SBF Program Specialist

20 hours per week funded by the SBF (Funding includes salary, benefits, supplies and related SBF expenses)

Assigned duties

	Daily	Weekly	Monthly	Quarterly	As needed or directed
.Continuing education/SBF & agencies		X			X
Administer open grants (includes payment requests)	X				
Confer with DWR			X		
Confer with grantees			X		X
Confer with legal					X
Confer with media					X
Confer with SWC			X		
Confer with City Administrator			X		X
Follow water related issues	X				
Maintain SBF electronic files	X				
Maintain SBF financial records	X				
Maintain SBF printed files	X				
Meeting Agendas				X	
Meeting Attendance				X	
Meeting follow-up					X
Meeting Minutes				X	
Meeting notifications/posting				X	
Meeting Staff Reports				X	
NOFAS					X
Process grant payment requests		X			
Provide clips of news related to water/recreation		X			X
Prepare & release SBF news items to the media					X
Purgeand manage electronic records					X
Represent the SBF at public meetings					X
Resource for public questions & inquiries	X				

Update SBF page/City of Oroville website

X

X

Visit & document grant locations

X

**SBF Administrative Budget
July 1, 2019 to June 30, 2020**

Month:	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total Year
	(3 pay periods)						(3 pay periods)						
Program Specialist Salary*	4,486.00	6,729.00	4,486.00	4,486.00	4,486.00	4,486.00	4,486.00	4,486.00	4,710.00	4,710.00	7,065.00	4,710.00	59,326.00
Meeting Clerk	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	800.00
Medicare	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	480.00
PERS	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,400.00
PersBond	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	5,700.00
Health Insurance**	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
Workers Compensation	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
PERS/Survivor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Insurance	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	240.00
Sub total personnel:	6,146.00	8,189.00	5,946.00	6,146.00	5,946.00	5,946.00	6,146.00	5,946.00	6,170.00	6,370.00	8,525.00	6,170.00	77,646.00
Office Supplies	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
Special Supplies	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	360.00
Printing, Mailing & Copies	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	1,500.00
Meeting Expense	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Legal	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
Legal Advertising	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
SBF Consultant (MCS)***	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	2,880.00
Other/plaques/advertising/Misc	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	553.00	6,614.00
Sub total overhead:	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,698.00	20,354.00
Grand total personnel/overhead:	7,842.00	9,885.00	7,642.00	7,842.00	7,642.00	7,642.00	7,842.00	7,642.00	7,866.00	8,066.00	10,221.00	7,868.00	98,000.00

Note: Program Specialist salary & benefits are based on 40 hours per week, currently the SBF Program Specialist is compensated for 36 hours per week with 4 hours per week considered as furlough time with those funds being transferred to the City of Oroville PERS Trust as required by the employment provisions for this position.

*Base salary includes a step increase due 05/2020 and \$250.00 BA incentive pay.

**Health Insurance includes Health, Dental Life and Vision Insurance

***Assumes one four hour day per week

**SBF Administrative Budget
July 1, 2020 to June 30, 2021**

Month:	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total Year
	(3 pay periods)				(3 pay periods)								
Program Specialist Salary*	6,907.00	4,605.00	4,605.00	4,605.00	4,605.00	6,907.00	4,605.00	4,605.00	4,835.00	4,835.00	4,835.00	4,835.00	60,784.00
BA Incentive Pay	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
Meeting Clerk	100.00	0.00	0.00	100.00	0.00	0.00	100.00	0.00	0.00	100.00	0.00	0.00	400.00
Medicare	66.00	66.00	66.00	66.00	67.00	67.00	67.00	67.00	67.00	67.00	67.00	67.00	800.00
PERS	316.66	316.66	316.66	316.66	316.67	316.67	316.67	316.67	316.67	316.67	316.67	316.67	3,800.00
Health Insurance**	958.33	958.33	958.33	958.33	958.33	958.33	958.33	958.33	958.34	958.34	958.34	958.34	11,500.00
Workers Compensation	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	450.00
Unemployment Insurance	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
Sub total personnel:	8,660.49	6,258.49	6,258.49	6,358.49	6,259.50	8,561.50	6,359.50	6,259.50	6,489.51	6,589.51	6,489.51	6,489.51	81,034.00
Office Supplies	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
Printing, Mailing & Copies	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Meeting Expense	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Legal	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00
Other/plaques/advertising/Misc	263.83	263.83	263.83	263.83	263.83	263.83	263.83	263.83	263.84	263.84	263.84	263.84	3,166.00
Sub total overhead:	913.83	913.83	913.83	913.83	913.83	913.83	913.83	913.83	913.84	913.84	913.84	913.84	10,966.00
Grand total personnel/overhead:	9,574.32	7,172.32	7,172.32	7,272.32	7,173.33	9,475.33	7,273.33	7,173.33	7,403.35	7,503.35	7,403.35	7,403.35	92,000.00

*Base salary includes a step increase due 05/2021

**Heath Insurance includes Health, Dental Life and Vision Insurance

**SBF Administrative Budget
July 1, 2019 to June 30, 2020**

Month:	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total Year
	(3 pay periods)									(3 pay periods)			
Program Specialist Salary*	4,486.00	6,729.00	4,486.00	4,486.00	4,486.00	4,486.00	4,486.00	4,486.00	4,710.00	4,710.00	7,065.00	4,710.00	59,326.00
Meeting Clerk	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	800.00
Medicare	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	480.00
PERS	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,400.00
PersBond	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	5,700.00
Health Insurance**	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
Workers Compensation	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
PERS/Survivor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Insurance	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	240.00
Sub total personnel:	6,146.00	8,189.00	5,946.00	6,146.00	5,946.00	5,946.00	6,146.00	5,946.00	6,170.00	6,370.00	8,525.00	6,170.00	77,646.00
Office Supplies	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
Special Supplies	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	360.00
Printing, Mailing & Copies	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	1,500.00
Meeting Expense	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Legal	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
Legal Advertising	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
SBF Consultant (MCS)***	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	2,880.00
Other/plaques/advertising/Misc	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	551.00	553.00	6,614.00
Sub total overhead:	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,696.00	1,698.00	20,354.00
Grand total personnel/overhead:	7,842.00	9,885.00	7,642.00	7,842.00	7,642.00	7,642.00	7,842.00	7,642.00	7,866.00	8,066.00	10,221.00	7,868.00	98,000.00

Note: Program Specialist salary & benefits are based on 40 hours per week, currently the SBF Program Specialist is compensated for 36 hours per week with 4 hours per week considered as furlough time with those funds being transferred to the City of Oroville PERS Trust as required by the employment provisions for this position.

*Base salary includes a step increase due 05/2020 and \$250.00 BA incentive pay.

**Health Insurance includes Health, Dental Life and Vision Insurance

***Assumes one four hour day per week

**SBF Administrative Budget
July 1, 2021 to June 30, 2022**

Month:	Jul-21	Aug-21	Sep-20	Oct-20	Nov-20	Dec-20	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total Year
	(3 pay periods)					(3 pay periods)							
Program Specialist Salary*	3,624.00	2,417.00	2,417.00	2,417.00	2,417.00	3,624.00	2,303.00	2,303.00	2,417.00	2,417.00	2,417.00	2,417.00	31,190.00
BA Incentive Pay	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	1,500.00
Meeting Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Medicare	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	408.00
PERS	158.00	158.00	158.00	158.00	158.00	158.00	158.00	158.00	158.00	158.00	158.00	158.00	1,896.00
Health Insurance**	479.00	479.00	479.00	479.00	479.00	479.00	479.00	479.00	479.00	479.00	479.00	479.00	5,748.00
Workers Compensation	19.00	19.00	19.00	19.00	19.00	19.00	19.00	19.00	19.00	19.00	19.00	19.00	228.00
Unemployment Insurance	13.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	156.00
Sub total personnel:	4,452.00	3,245.00	3,245.00	3,245.00	3,245.00	4,452.00	3,131.00	3,131.00	3,245.00	3,245.00	3,245.00	3,245.00	41,126.00
Office Supplies	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
Printing, Mailing & Copies	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Meeting Expense	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Legal	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00
Contract Program Specialist (MCS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other/plaques/advertising/Misc	263.83	263.83	263.83	263.83	263.83	263.83	263.83	263.83	263.84	263.84	263.84	171.84	3,074.00
Sub total overhead:	913.83	913.83	913.83	913.83	913.83	913.83	913.83	913.83	913.84	913.84	913.84	821.84	10,874.00
Grand total personnel/overhead:	5,365.83	4,158.83	4,158.83	4,158.83	4,158.83	5,365.83	4,044.83	4,044.83	4,158.84	4,158.84	4,158.84	4,066.84	52,000.00

*Base salary includes a step increase due 05/2021

**Health Insurance includes Health, Dental Life and Vision Insurance

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE STAFF REPORT

TO: SBF CHAIRPERSON AND COMMITTEE MEMBERS
FROM: BILL LAGRONE, SBF FUND ADMINISTRATOR
RE: SBF FUNDING SUMMARY
DATE: OCTOBER 28, 2020

SUMMARY

The SBF Steering Committee will receive and discuss a summary of SBF funding that was prepared by SBF Committee Member Sonny Brandt.

DISCUSSION

Committee Member Brandt, at a previous date, presented the attached summary of his thoughts regarding how SBF funding has been handled and possibly could be handled in the future.

The SBF Steering Committee operates under the format established by the Regional Fund Strategic Plan (RFSP) which was approved on April 22, 2020 and revised on April 25, 2018. The RFSP was a requirement of Appendix B of the Settlement Agreement for licensing of the Oroville Facilities, FERC Project No. 2100. The updated RFSP is envisioned to provide the information in a logical flow for the public to understand the concepts and funding of the Supplemental Benefits Fund as well as the parameters of funding categories and grant releases.

An additional study and document entitled "The Feather River Conceptual Plan, A Vision for the Future of the Low Flow Channel of the Feather River" (FRCP) was approved on October 4, 2017. The FRCP includes a consolidation into one document all the best ideas from existing Oroville plans and includes future river-related projects that might best improve the quality of life and to further stimulate economic development in the greater Oroville Region.

The FRCP also divides the low flow channel of the Feather River into six (6) “reaches” which are intended to assist the SBF Steering Committee in determining SBF fund commitments that are offered as Notice of Funds Available to prospective applicants. The “reaches” and study information cover the following:

- Diversion Pool
- Fish Barrier Pool
- Downtown
- Riverbend Park
- Oroville Wildlife Area
- Thermalito Forebay

The SBF has provided funding for multiple projects totaling \$4,134,233 plus an additional up-front allocation by DWR/SWC of \$5,200,000 for the initial development phases of Riverbend Park.

Historical information regarding the SBF, projects, studies and management can be found at:

<https://www.cityoforoville.org/government/boards-commissions-committees-etc/supplemental-benefits-fund-steering-committee>

FISCAL IMPACT

None

RECOMMENDATION

Receive and discuss the summary. Provide direction to Staff.

ATTACHMENTS

Summary prepared by Sonny Brandt

Our town has a river running through it. Years ago, when the State and the Water Contractors were looking for a way to provide more water for southern California, they sold the community on having a lake with potential for mega recreational development. Some of these "developments" have materialized, but many have not. In addition to transporting our water south, the natural stream flow through Oroville has been diverted around our town using the forebay and afterbay, creating minimum flow in the river itself.

These changes to the river devastated Bed Rock Park, which at the time had been the center of the area's swimming and summer recreation activities. It included a pier with a diving board and a kiddy pool, a natural sand beach, horseshoe courts, a volleyball court, tennis courts, picnic tables, portable snack bar, and a bath house with showers. As a young child growing up in Oroville, my family used these amenities nearly every day. I vividly remember my father putting me on his shoulders, telling me to pull on his hair if I need to come up for air. He then dove off the pier and swam across that part of the river under water with me clinging to his shoulders.

The lake covered Bidwell Bar park and swimming hole as well as Nelson Bar swimming hole, and in so doing basically eliminated our free-flowing swimming opportunities that were historically available AT NO CHARGE TO THE PUBLIC and minimal cost to the supervising authority.

Relicensing negotiations allowed us the opportunity to press the point of our recreation and swimming losses, resulting in an agreement that the Water Contractors would provide One Million Dollars per year throughout the term of the license. These funds could be used for recreation development outside the State's project boundaries. This was to serve as partial reparation for our loss of recreation and river flow through the town.

The Water Contractors, along with the State, also completed the Feather River Whitewater Boating Opportunity Feasibility Study for bringing recreation to our area and promoting interest and visitors with dollars to our community. Other major developments such as a warm water swimming facility and an equestrian center were also considered as means of reparation.

The promised "lake" for us turned out not to be a lake at all. It is a reservoir with steep, muddy banks and fluctuating water levels. What it DOES provide, however, is 167 MILES OF SHORELINE around the lake when it is full. We also have 16 MILES along the river and diversion pool, 10 MILES around the forebay, and 26 MILES around the afterbay! This brings the total water frontage to more than 200 miles! What are the current top outdoor recreation activities? Biking, hiking, jogging and running! Is there a better or more tranquil place for these activities than the shorelines?

How about making Oroville the destination for the best trail system in the State of California?! Emanating from River Bend Park with showers, bike racks, restrooms and water fountains, clear signage would direct users to smooth, hard-faced trails, off road biking, running and horse trails. Another usage that could be developed is canoe, kayak and tube trips down the river to the East Gridley bridge with returning transportation. Some of you will no doubt have other or better ideas for promoting river and area recreation, which should be brought forward and

discussed. I firmly believe we need to develop and establish a defining “theme” for long-range use of the reparation funds.

Working in concert with the State of California, this approach would benefit the greatest number of our residents while bringing in more visitors with dollars to our area. If we could settle on this approach or a similar one, we would be in a position to produce a significant legacy with lasting enhancement!

It is my opinion that the reparation funds are currently being used as a million dollar “petty cash fund.” However worthwhile, an unlimited number of competing individual projects are taken on, giving justification to expanding administration, consultant, engineering and governing costs. It is my opinion that this practice ultimately results in less funding becoming available for major, sustaining developments.

In addition, I would like to ask you if we could think “outside the box” to consider offering a bond issue, or consider borrowing on the One Million Dollar per year commitment, to allow us to move forward with significant developments and begin to reap the benefits to our community and area in the near future. This could not take place until there is an approved settlement agreement that would likely be \$30 Million or \$50 Million. Would you rather wait 49 years and then see what One Million Dollars buys?

Let’s say we sell or bond the promised income and establish a ten-year development plan. This would allow the community to enjoy the fruit of the plan for up to as many as 40 extra years. It would also eliminate the gradual drain of increasing administrative expenses. If we examine the current budget proposal of \$98,000 for administration and assume a 3% per year increase over the forty-year period, we would spend \$7,709,003.16, and the 40th year cost alone would be \$319,679.70. This does not take into consideration the loss of time that could be recouped for key community leaders so that they could spend that time addressing the many pressing problems they encounter daily.

My suggestion: Let us go BIG and stop petty-cashing it!

From: PJ Shepard <pshepard@orovilleveteransmemorialpark.org>
Sent: Friday, October 2, 2020 12:39 AM
To: Bob Marciniak
Cc: 'Redding, Mary'; dautrey@orovilleveteransmemorialpark.org
Subject: Update for 3272 OVMP Trail Landscaping and Rest Stop plus Flag Pole project

ATTENTION: This message originated from outside the **City of Oroville**. Please exercise judgment before opening attachments, clicking on links, or replying.

Good Morning Bob,

Today the OVMPC will learn whether the solid granite block bench for the Overlook is accepted by the OVMPC's chosen vendor after he had visited the finishing shop that is associated with the granite quarry – both owned by Coldspring. Contract details are being worked out with American Masonry Specialists who will hire a crane for assistance in receiving the stone off the truck and installing the bench on the Overlook this October.

An MOU is being worked on to engage the volunteer contractor who is going to install the flag pole and flatwork, etc. It was originally hoped that work would have begun during September, but we all know that the Bear Fire roared into town and has disrupted many schedules with the County personnel being primarily focused on Fire associated services. Mary is on vacation, returning October 12th; so, hopefully she'll be able to help get this big all rolling more rapidly again.

Other project progress notes not directly associated with the SBF grant:

1. Five pairs of replacement tiles are being sandblasted this week at Chico Granite & Marbleworks. Contract details for removal and replacement of five pairs of tiles to correct errors on tile content are being worked out with American Masonry Specialists for this mini-project as well.
2. The artwork for the clay bugler was completed shortly before the artist and his wife had to evacuate from Clipper Mills for nearly three weeks. Fortunately, their home was not involved in the fire. Hoping to have photos to post on Facebook soon! The next step is the making of the molds so that the Bugler can eventually be cast in bronze.

Wishing you and your family wellness,

PJ

PJ Shepard
Oroville Veterans Memorial Park Committee Project Manager/Treasurer
Cell 925-899-2654

Honoring Service and Sacrifice <http://www.orovilleveteransmemorialpark.org/>

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SBF Fund Reconciliation		DWR	Released
2002	Direct to FRRPD for Riverbend Park	\$3,000,000.00	9/26/2002
2006	Direct to FRRPD for Riverbend Park	\$2,200,000.00	3/9/2006
2006	Contract Amount	\$1,935,000.00	7/21/2006
2011	2011 DWR Release	\$100,000.00	(December)
2012	2012 DWR Release	\$100,000.00	(January)
2013	2013 DWR Release	\$100,000.00	(January)
2014	2014 DWR Release	\$100,000.00	(January)
2015	2015 DWR Release	\$100,000.00	(January)
2016	2016 DWR Release	\$100,000.00	(January)
2017	2017 DWR Release	\$100,000.00	(January)
2017	2017 DWR Special Advance Release	\$3,000,000.00	(06/15/2017)
2017	2017 Interest earned as of 10/31/2017	\$8,629.62	(10/31/2017)
2018	2018 DWR Release	\$100,000.00	(03/06/2018)
2018	Interest from 11/01/2017 to 06/30/2018	\$31,553.65	(06/30/2018)
2019	2019 DWR Release	\$100,000.00	(01/14/2019)
2019	Interest from 09/30/2018 to 12/31/2018	\$32,814.49	(12/31/2018)
2019	Interest from 3/31/2019 to 6/30/2019	\$43,767.22	(06/30/2019)
2020	2020 DWR Release	\$100,000.00	(05/05/2020)
2020	Interest from 9/30/2019 to 12/31/2019	\$27,944.71	(12/31/2019)
2020	Interest from 01/01/2020 to	\$50,742.63	
	Total Contract & Interest to date:	\$6,130,452.32	



100,000.00
31,553.65
100,000.00
32,814.49
43,767.22
100,000.00
27,944.71
50,742.63
486,822.70

Fund Commitments	Grant/Allocation Number	Funded	Status	Committed	Not Committed	Total
2019 Event Coordinator (USCEF)(2019-2020)	3154-1	-44,000.00	Open	-7,500.00		-51,500.00
2018 STAGE NOFA Approval	3273	-638,500.00	Open	0.00		-638,500.00
2018 FRRPD NOFA/ Nelson Pool	3271	-107,616.43	Open	-642,383.57		-750,000.00
2018 FRRPD NOFA/ Bradfreeman Trail	3270	-2,392.50	Open	258,367.50		255,975.00
2018 Veterans Memorial NOFA	3272		Open	-92,098.00		-92,098.00
2018 Upstate Community NOFA Marketing	3154	-25,000.00	Closed			-25,000.00
2018 Birdcage Theatre NOFA Marketing	3267	-21,095.44	Open	-3,904.56		-25,000.00
2018 ODBA NOFA Marketing	3269	-41,500.00	Open	0.00		-41,500.00
2018 STAGE NOFA Approval	3279	-109,058.34	Open	-265,941.66		-375,000.00
2018 Feather River Center	3280	-159,820.13	Open	-140,179.87		-300,000.00
2019 SBF Administrative Budget (07/01/2019 to 06/30/2020)	Approved 07.17.2018	-69,235.23	Open		-13,435.56	-82,670.79
2019 Allocation to the Oroville Area Chamber of Commerce	3243-2	-42,365.46	Open	-17,634.54		-60,000.00
2019 Revolving Loan Fund Allocation 4.24.19	Approved 04.24.2019		Open		-140,000.00	
2019 Reserve Fund 4.24.19 (Not Committed)	Approved 04.24.2019		Open		-150,000.00	
2020 SBF Administrative Budget (07/01/2020 to 06/30/2021)	Approved 08.26.2020		Open	-92,000.00		-92,000.00
2021 Event Coordinator (Chamber)	3310		Open 2021	-5,000.00		-5,000.00
2021 Event Coordinator (ODBA)	3311		Open 2021	-7,500.00		-7,500.00
2021 Event Coordinator (UCEF)	3154-2		Open 2021	-4,500.00		-4,500.00
2020 Allocation to the Oroville Area Chamber of Commerce	3243-3	-4,150.00	Open	-55,850.00		-60,000.00
2020 Administrative Allocation/Marciniak Consulting Services	3242-1	-4,590.00		-10,410.00		-15,000.00
			(Funded)	(Committed)	(Not Committed)	
Sub totals/2018-2020 to date:		-1,269,323.53		-1,086,534.70	-303,435.56	-2,369,293.79

FUNDS ON DEPOSIT:

RECAP:				
Total Funds at City	\$1,573,357.40	At DWR	35,000.00	
Committed Grants	-\$1,086,534.70	At City	1,573,357.40	2,117,881.98*
Sub total:	\$486,822.70			
Reserve (established 07/25/2018)	-\$150,000.00			
Revolving Loan Fund (established 07/25/2018)	-\$140,000.00			
Add back surplus Admin 2019-2021 Budget	\$13,435.56			
Fund availability balance:	\$210,258.26			

*NOTE: Reviewing balance difference with City of Oroville Finance Department corrections will be on the next report.

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

FROM: BILL LAGRONE SBF FUND ADMINISTRATOR

RE: SBF UPDATE (SEPTEMBER & OCTOBER 2020)

DATE: OCTOBER 28, 2020

1. SBF FINANCIAL SUMMARY

The SBF currently has:

- Commitments of \$1,086,534.70
- Available Revolving Loan Funds of \$140,000.00
- Reserve funds of \$150,000.00

A detailed spreadsheet is attached.

2. SBF PROGRAM SPECIALIST SUMMARY OF ACTIVITIES:

The SBF Program Specialist is currently on Family Leave. Starting July 22nd Marciniak Consultant Services has provided interim/part-time coverage and is anticipated to continue until the first week of November when the SBF Program Specialist returns from leave.

GRANT UPDATES:

- **FRRPD**
 - Nelson Pool:
 - Brad Freeman Trail:
 - Shawn Rohrbacker, GM provided information earlier in this meeting.
 -
- **Veterans Memorial Park:** Construction is anticipated to start within the next 90 days (email from PJ Shepard, Project Manager attached)
- **STAGE:** Construction & repairs continues and is anticipated to be completed by 12/31/2020.

- **ODBA:** Creative approaches to getting people to shop in the Historic Downtown continues.
- **Birdcage Theatre:** Expect close out of this grant within the next 90 days.
- **Feather River Center:** On hold pending resolution of proof of payment and requested use of remaining funds.
- **Chamber of Commerce:** A quarterly report will be provided at the next SBF meeting.
- **Upstate Community Enhancement Foundation:** Continues to interface with the groups that were awarded grants for various public events in 2021.