



SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

REGULAR QUARTERLY MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

JANUARY 26, 2022

2:00 PM

AGENDA

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1. Email before the meeting by 12:00 PM your comments to publiccomment@cityoforoville.org
2. Attend in Person

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Committee Members (voting): Kent Fowler (Chairperson), FRRPD, David Pittman (Vice Chairperson), City of Oroville; Chuck Reynolds, City of Oroville; Shannon DeLong, FRRPD; Scott Thomson, City of Oroville

Advisory Members (non-voting): Committee Members Eric See, Kevin Dossey (alternate) - DWR; Jonathan Young - SWC, Steve Rothert, Dave Steindorf (alternate) - American Rivers; Mark Grover, Claudia Knaus (alternate) - Chamber of Commerce, Aaron Wright – California State Parks

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time to address the Committee about any item not listed on the agenda. If you wish to address the Committee on an item listed on the agenda, please follow the directions listed above.

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES

The SBF Steering Committee may approve the minutes of August 10, 2021 and October 27, 2021.

RECOMMENDATION

Approve the minutes of August 10, 2021 and October 27, 2021.

REGULAR BUSINESS

2. REVIEW A REQUEST FOR PROPOSAL FOR SBF PROGRAM SPECIALIST SERVICES

The Committee may review and discuss the received RFP from Marciniak Consulting Services for SBF Program Specialist services.

RECOMMENDATION

Provide direction to staff

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)

STATE WATER CONTRACTORS ADVISOR REPORT

SBF PROGRAM SPECIALIST WRITTEN REPORT (Jordan Daley)

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF Staff for the April 27, 2022 Regular Quarterly Meeting.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on April 27, 2022 at 2:00 p.m.

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SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

SPECIAL MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

AUGUST 10, 2021
MINUTES

This agenda was posted on August 5, 2021 at 3:13pm. This meeting was recorded and may be viewed at cityoforoville.org or on YouTube.

CALL TO ORDER – Chairperson Fowler called the meeting to order at 2:00pm.

PLEDGE OF ALLEGIANCE – Chairperson Fowler led the pledge of allegiance.

ROLL CALL

PRESENT: Committee Members (voting): Kent Fowler (Chairperson), FRRPD, David Pittman (Vice Chairperson), City of Oroville; Chuck Reynolds, City of Oroville; Shannon DeLong, FRRPD; Scott Thomson, City of Oroville

PRESENT: Advisory Members (non-voting): Committee Members Eric See - DWR; Jonathan Young - SWC, Mark Grover- Chamber of Commerce

STAFF: Fund Administrator Bill LaGrone, SBF Program Specialist Jordan Daley, Senior Administrative Assistant Cecilia Carmona, Assistant City Clerk Jackie Glover.

REGULAR BUSINESS

2. ESTABLISH SBF BUDGET FOR 2021-2022

The Committee considered approving a Budget for fiscal year July 1, 2021, through June 30, 2022. Community Member Tasha Levinson spoke on this item. Motion by Committee Member Reynolds and second by Committee Member Thomson to accept the 2021-2022 Budget and to issue an RFP for a consultant. Motion passed unanimously.

AYES: Pittman, Reynolds, Thomson, DeLong, Fowler

NOES: None

ABSENT: None

ABSTAIN: None

1. REQUEST FROM OROVILLE AREA CHAMBER OF COMMERCE FOR 2021 FUNDING

The Oroville Area Chamber of Commerce (Chamber) requested consideration for funding in the amount of \$60,000 from the SBF. Motion by Committee Member Reynolds and second by Committee Member Thomson to fund \$30,000 of the 2021 Chamber of Commerce Funding Agreement and to have the Chamber request the remaining balance from Council.

AYES: Pittman, Reynolds, Thomson, DeLong, Fowler

NOES: None

ABSENT: None

ABSTAIN: None

Item 1.

ADJOURNMENT

Chairperson Fowler adjourned the meeting at 2:46pm

APPROVED:

ATTESTED:

Chairperson Kent Fowler

Assistant City Clerk Jackie Glover



SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

REGULAR QUARTERLY MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

OCTOBER 27, 2021
MINUTES

This agenda was posted on October 22, 2021. This meeting was recorded and may be viewed at cityoforoville.org or on YouTube.

CALL TO ORDER – Called to order by Chairperson Fowler at 2:03pm

PLEDGE OF ALLEGIANCE - Led by Chairperson Fowler

ROLL CALL

PRESENT: **Committee Members (voting):** Kent Fowler, FRRPD, David Pittman (Vice Chairperson), City of Oroville; Chuck Reynolds, City of Oroville; Shannon DeLong, FRRPD; Scott Thomson (Chairperson), City of Oroville

Advisory Members (non-voting): Committee Members Eric See - DWR; Jonathan Young - SWC, Dave Steindorf - American Rivers; Mark Grover, Claudia Knaus - Chamber of Commerce

ABSENT: Committee Member Chuck Reynolds, City of Oroville, Advisory Member Aaron Wright – State Parks

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

Tasha Levinson spoke on non-agenda items

CONSENT CALENDAR

Motion by Committee Member DeLong and second by Committee Member Thomson to approve then consent calendar with an amendment to the Minutes, Item 5 to reflect the \$30,000 approved not \$60,000. Motion passed.

AYES: Committee Member DeLong, Thomson, Pittman, Fowler

NOES: None

ABSTAIN: None

ABSENT: Committee Member Reynolds

1. APPROVAL OF THE MINUTES

The committee approved amended minutes of July 28, 2021.

PRESENTATIONS / UPDATES

The Committee received project/grant updates from the following individuals and organizations:

- Oroville Downtown Business Association – Krisi Riggs, TJ Jensen

3. Feather River Recreation and Parks District Update – Shawn Rohrabacher
4. Feather River Center Update – Brad Long
5. Chamber of Commerce Update – Amber Marron
6. Veterans Memorial Park Update – PJ Shepard
7. Birdcage Theatre Update – Jennifer Beers
8. SBF Background – DWR – Eric See

REGULAR BUSINESS

9. FEATHER RIVER CENTER AGREEMENT NO. 3280 AMENDMENT

The SBF Steering Committee received updated information regarding the 2018 NOFA Agreement No. 3280 with Feather River Center (FRC) and consider a contract extension.

Motion by Committee Member Pittman and second by Committee Member Thomson to extend Agreement No.3280.

AYES: Committee Member DeLong, Thomson, Pittman, Fowler
 NOES: None
 ABSTAIN: None
 ABSENT: Committee Member Reynolds

10. LETTER IN SUPPORT OF THE TWELFTH (12th) AMENDMENT TO THE SUPPLEMENTAL BENEFITS FUND IMPLEMENTATION AGREEMENT

The Committee considered the letter of request to issue the 12th Amendment to the Supplemental Benefits Fund (SBF) Implementation Agreement between the City of Oroville, as Fund Administrator of the SBF, and the State of California Department of Water Resources extending the term until July 20, 2022.

Motion by Committee Member Pittman and second by Committee Member Thomson to approve letter of request.

AYES: Committee Member DeLong, Thomson, Pittman, Fowler
 NOES: None
 ABSTAIN: None
 ABSENT: Committee Member Reynolds

11. AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSAL FOR SBF PROGRAM SPECIALIST SERVICES

The Committee provided direction to the Program Specialist to release a Request for Proposal (RFP) for SBF Program Specialist services.

Motion by Committee Member Thomson and second by Committee Member DeLong to authorize staff to release a Request for Proposal for SBF Program Specialist Services for the City of Oroville for 30 days.

AYES: Committee Member DeLong, Thomson, Pittman, Fowler
 NOES: None
 ABSTAIN: None
 ABSENT: Committee Member Reynolds

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

1. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT** – No report provided.
2. **STATE WATER CONTRACTORS’ ADVISOR REPORT** – No report provided
3. **SBF PROGRAM SPECIALIST WRITTEN REPORT** – Verbal report provided.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The Committee would like staff to draft a letter to FERC for consideration at the next meeting.

ADJOURNMENT

Chairperson Fowler adjourned the meeting at 4:17pm

APPROVED:

ATTESTED:

Chairperson Kent Fowler

Assistant City Clerk Jackie Glover



CITY OF OROVILLE STAFF REPORT

TO: CHAIRPERSON AND COMMITTEE MEMBERS

FROM: BILL LAGRONE, FUND ADMINISTRATOR

**RE: REVIEW A REQUEST FOR PROPOSAL FOR SBF PROGRAM
SPECIALIST SERVICES**

DATE: JANUARY 26, 2022

SUMMARY

The Committee may review and discuss the received RFP from Marciniak Consulting Services for SBF Program Specialist services.

DISCUSSION

At the October 27, 2021 SBF Steering Committee approved the release of a Request for Proposals (RFP) for the SBF Program Specialist position for thirty days. As funding continues to decrease due to FERC 2100 relicensing being unsigned, the Steering Committee asked to decrease the admin services to one day per month. The RFP is requesting proposals for cost to operate the SBF Steering Committee and 2100 FERC contract with Department of Water Recourses and State Water Contractors one day a month.

Staff received one submission from Marciniak Consulting Services for SBF Program Specialist Services. Please review and discuss the attached Request for Proposal.

FISCAL IMPACT

The funds will come from the remaining SBF fund balance

RECOMMENDATION

Provide direction to staff

ATTACHMENTS

Marciniak Consulting Services RFP submission