



**TOWN OF PAONIA**  
**214 GRAND AVENUE**  
**REGULAR TOWN BOARD MEETING AGENDA**  
**TUESDAY, OCTOBER 08, 2024 6:30 PM**  
[HTTPS://US02WEB.ZOOM.US/J/89181123324](https://us02web.zoom.us/j/89181123324)  
**MEETING ID: 891 8112 3324**

**Public Participation:** Must raise hand and be recognized by the Mayor, come to the podium and state your name and the street on which you live. Time limit is 3 minutes, one time per item. Direct all comments to the Mayor. No responses will be made by staff or Board during the meeting. No derogatory or demeaning statements or public displays. Please be respectful.

**Roll Call**

**Approval of Agenda**

**Announcements**

Appreciations - Trustee Swartz

**Public Comment**

Any topic not included under Actions & Presentations; 3-minute time limit.

**Consent Agenda**

[September 24, 2024 Regular Meeting Minutes](#)

[LLL 2024-112 EDFOODYO LLC dba Nido's Liquor License Renewal](#)

[Disbursements](#)

**Staff Reports**

[Town](#) Administrator

[Police](#) Chief

**Actions & Presentations**

Public comments must be related to the agenda item, 3-minute time limit.

Agenda Item #1: Consideration of Directing Staff to Get Estimates to Upgrade Board Room A/V to Provide Accessibility.

**Executive Session**

EXECUTIVE SESSION for discussion of a personnel matter under C.R.S. 24-6-402(2)(f) and NOT involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, for Town Administrator Stefen Wynn.

**Mayor & Trustee Reports**

**Adjournment**

AS ADOPTED BY:  
TOWN OF PAONIA, COLORADO  
RESOLUTION NO. 2017-10 – Amended May 22, 2018

I. RULES OF PROCEDURE

**Section 1. Schedule of Meetings.** Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

**Section 2. Officiating Officer.** The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

**Section 3. Time of Meetings.** Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

**Section 4. Schedule of Business.** If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
  - (1) Town Administrator's Report
  - (2) Public Works Reports
  - (3) Police Report
  - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

\* This schedule of business is subject to change and amendment.

**Section 5. Priority and Order of Business.** Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

**Section 6. Conduct of Board Members.** Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

**Section 7. Presentations to the Board.** Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

**Section 8. Public Comment.** After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**September 24, 2024**

**RECORD OF PROCEEDINGS**

Mayor Smith calls the meeting to order at 6:30 PM.

**Roll Call**

PRESENT

- Mayor Paige Smith
- Mayor Pro-Tem John Valentine
- Trustee Rick Stelter
- Trustee Walter Czech
- Trustee Lucy Hunter

ABSENT

- Trustee Kathy Swartz (excused)

Mayor Smith asks for a moment of silence to pay respects to an accident victim.

**Approval of Agenda**

Trustee Hunter makes a motion, seconded by Trustee Czech, to approve the agenda.

The motion carries unanimously.

**Public Comment**

S. Brown: comments on the Comprehensive Plan and conflict resolution.

**Consent Agenda**

Trustee Stelter makes a motion, seconded by Trustee Hunter to approve the Consent Agenda.

The motion carries unanimously.

**Staff Reports**

Town Administrator Wynn goes through highlights on the Departmental Scorecard.

**Actions & Presentations**

Agenda Item #1 - Board Appointment to Vacant Trustee Seat

The Board unanimously appoints Michael Heck to the vacant Trustee position.

Agenda Item #2: Consideration of Approval of Letter of Support for the Wilder Bunch - Ben Graves

Trustee Hunter makes a motion, seconded by Mayor Pro-Tem Valentine, to approve the Letter of Support for the Wilder bunch with the addition of the words "cash and in-kind donation up to \$5000.00".

The motion carries unanimously.

Agenda Item #3 - Presentation of the FY-2023 Audit by Hinkle PC - Jim Hinkle

Jim Hinkle from Hinkle C.P.A. presents the Fiscal Year 2023 Audit.

Agenda Item #4 Elsewhere Studios Donation Request through The Learning Council

Willow Mannon, Lauren Ziccardi and Karen Goode present their request for a donation.

Public Comment:

S. Riggs: comments in favor

M. Nieremberger: comments against

Trustee Stelter makes a motion, seconded by Trustee Hunter to direct staff to formulate a policy for public art and donations.

The motion carries unanimously.

Agenda Item #5: Consideration of Approval of Water Tank Land Purchase

Town Administrator Wynn provides background information

Trustee Hunter makes a motion, seconded by Trustee Stelter to approve the water tank land purchase for the amount of \$5000.00 plus closing costs not to exceed \$7500.00 and to have the documents signed by Mayor Smith, Town Administrator Wynn and attested by Town Clerk Vetter.

The motion carries unanimously.

**Mayor & Trustee Reports**

Public Safety Committee Report-

- Consideration of Approval of Directing Staff to Draft a New OHV Ordinance.

Trustee Hunter makes a motion, seconded by Trustee Stelter to direct staff to draft a new ordinance revising for the OHV's as highlighted in the Public Safety Report.

The motion carries unanimously.

**Adjournment**

The meeting adjourns at 7:56 PM.

\_\_\_\_\_  
Samira M Vetter, Town Clerk

\_\_\_\_\_  
Paige Smith, Mayor

DRAFT



**TOWN OF PAONIA  
BOARD OF TRUSTEES MEETING  
STAFF REPORT**

<b>AGENDA ITEM:</b>	Consent Agenda: LLL 2024-112 EDFOODYO Liquor License Renewal
<b>SUBMITTED BY:</b>	Samira Vetter, Town Clerk
<b>DATE:</b>	October 4, 2024
<b>BACKGROUND:</b>	<ul style="list-style-type: none"><li>• All paperwork and fees for both the Town and the Department of Revenue are in the custody of the Clerk</li><li>• Public Works has no issues or concerns with this license being renewed.</li><li>• The Police Department has no issues or concerns with this license being renewed.</li><li>• The Clerk's office has no issues or concerns with this license being renewed.</li></ul>
<b>BUDGET:</b>	Revenue: \$250.00
<b>RECOMMENDATION:</b>	All legal requirements have been met for this license renewal
<b>ATTACHMENT:</b>	LLL 2024-112 License Renewal Application

DR 8400 (02/16/24)  
**COLORADO DEPARTMENT OF REVENUE**  
 Liquor Enforcement Division  
 PO BOX 17087  
 Denver CO 80217-0087  
 (303) 205-2300

**Submit to Local Licensing Authority**

**NIDO**  
**40160 MATHEWS LANE**  
**Paonia CO 81428**

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	750.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$ 75.00
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
<b>Amount Due/Paid</b>	<b>\$825.00</b>

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

**Note that the Division will not accept cash.**

- Paid by check  
 Paid Online

Uploaded to MoveIt on Date

Licensee Name

EDFOODYO LLC

Doing Business As Name (DBA)

NIDO

Liquor License Number

03-17793

License Type

Hotel & Restaurant (city)

Sales Tax License Number

39196342-0003

Expiration Date

12/18/2024

Due Date

11/03/2024

### Business Address

Street Address

201 GRAND AVENUE

Phone Number

9705271056

City, State, ZIP Code

Paonia CO 81428

### Mailing Address

Street Address

City, State, ZIP Code

Paonia CO 81428

Email

edfoodyo@gmail.com

Operating Manager

Ed Vaughan

Date of Birth

1/10/1970



Home Address

Street Address		Phone Number
[Redacted]		[Redacted]
City	State	ZIP Code
Poona	CO	81428

1. Do you have legal possession of the premises at the street address?  Yes  No

Are the premises owned or rented?  Owned  Rented\*

\*If rented, expiration date of lease: 4/1/2027

1. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?  Yes  No

If yes, please see the table in the upper right hand corner and include all fees due.

2. Are you renewing a takeout and/or delivery permit?  Yes  No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?  Delivery  Takeout  Both Takeout and Delivery

3. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?  Yes  No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?  Yes  No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?  Yes  No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

1. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?.....  Yes  No

If yes, attach a detailed explanation.

2. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?.....  Yes  No

If yes, attach a detailed explanation.

3. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?.....  Yes  No

If yes, attach a detailed explanation.

**Affirmation & Consent**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

*Lindsay Casach*

Title

*partner*

Signature

*[Signature]*

Date (MM/DD/YY)

*10/1/24*

**Report & Approval of City or County Licensing Authority**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

**Therefore this application is approved.**

Local Licensing Authority For

[Blank box]

Title

[Blank box]

Attest

[Blank box]

Signature

[Blank box]

Date (MM/DD/YY)

[Blank box]

DR 8495 (02/16/24)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
PO BOX 17087  
Denver CO 80217-0087  
(303) 205-2300

## Tax Check Authorization, Waiver, and Request to Release Information

I, Lindsay Cusick

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

Edfoodyo LLC dba nido

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

~~Lindsay Cusack~~ ed food yrs LLC

Social Security Number/Tax Identification Number

83-3886047

Home Phone Number

[REDACTED]

Business/Work Phone Number

978 6974499

Street Address

[REDACTED] Mathews Ln

City

Powen

State

CO

ZIP Code

81428

Printed name of person signing on behalf of the Applicant/Licensee

Lindsay Cusack

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

[Signature]

9/11/24

**Privacy Act Statement**

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

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Town of Paonia  
PO Box 460  
214 Grand Avenue  
Paonia CO 81428-0460

(970) 527-4101

Receipt No: 2.005190

Oct 2, 2024

edfoodyo llc

Previous Balance:		.00
App. Fees, Licenses & Permits - Liquor License Renewl		250.00
<hr/>		
Total:		250.00
<hr/>		
Check	Check No: 188	250.00
Total Applied:		250.00
<hr/>		
Change Tendered:		.00
<hr/>		

**PAID**  
**OCT 0 2 2024**  
**TOWN OF PAONIA**  
**214 GRAND AVENUE**

Duplicate Copy

10/02/2024 11:51 AM

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
<b>ADP, INC</b>								
1352	ADP, INC	670970448	PAYROLL BUNDLE FOR PERIOD	09/20/2024	171.08	10-41-20	LEGAL, ENGINEERING & PR	10/31/2024
1352	ADP, INC	671471916	TIME & ATTENDANCE	09/27/2024	79.50	10-41-20	LEGAL, ENGINEERING & PR	10/31/2024
Total ADP, INC:					250.58			
<b>AFLAC</b>								
749	AFLAC	454553	AFLAC ACH	09/25/2024	97.08	10-0225	AFLAC COVERAGE	10/31/2024
Total AFLAC:					97.08			
<b>Bachran, Mary</b>								
1045	Bachran, Mary	08282024-092	GRANT WRITING ACTIVITIES B	10/01/2024	700.00	10-45-20	LEGAL, ENGINEERING & PR	10/31/2024
Total Bachran, Mary:					700.00			
<b>Badger Meter, Inc.</b>								
654	Badger Meter, Inc.	80171380	Beacon Hosting Service	09/30/2024	40.16	60-50-77	MACHINERY & EQUIPMENT	10/31/2024
654	Badger Meter, Inc.	80171380	Beacon Hosting Service	09/30/2024	40.16	60-50-31	DUES & SUBSCRIPTIONS	10/31/2024
Total Badger Meter, Inc.:					80.32			
<b>Black Hills Energy</b>								
987	Black Hills Energy	0878832035-0	GAS FOR 600 4TH ST. 09/20/202	09/20/2024	36.43	10-46-28	UTILITIES	10/31/2024
987	Black Hills Energy	5058039592-0	GAS FOR ACCOUNT 505803959	09/20/2024	11.85	10-45-28	UTILITIES	10/31/2024
987	Black Hills Energy	5058039592-0	GAS FOR ACCOUNT 505803959	09/20/2024	11.86	60-50-28	UTILITIES	10/31/2024
987	Black Hills Energy	5058039592-0	GAS FOR ACCOUNT 505803959	09/20/2024	11.86	70-51-28	UTILITIES	10/31/2024
987	Black Hills Energy	5058039592-0	GAS FOR ACCOUNT 505803959	09/20/2024	11.86	80-52-28	UTILITIES	10/31/2024
987	Black Hills Energy	5315712897-0	GAS FOR ACCOUNT 531571289	09/20/2024	29.22	10-41-28	UTILITIES	10/31/2024
987	Black Hills Energy	5315712897-0	GAS FOR ACCOUNT 531571289	09/20/2024	29.23	10-42-28	UTILITIES	10/31/2024
987	Black Hills Energy	9843021504-0	GAS FOR 41576 LAMBORN MES	09/20/2024	29.00	60-50-28	UTILITIES	10/31/2024
Total Black Hills Energy:					171.31			
<b>Bruin Waste</b>								
1307	Bruin Waste	1983279	PORT-A-POTTY LAMBORN MES	09/18/2024	99.75	60-50-24	RENTALS	10/31/2024
1307	Bruin Waste	1983282	PORT-A-POTTY 332 4TH STREE	09/18/2024	231.00	10-46-24	RENTALS	10/31/2024
1307	Bruin Waste	1983363	PORT-A-POTTY 40571 O ROAD -	09/18/2024	168.00	10-46-24	RENTALS	10/31/2024
Total Bruin Waste:					498.75			
<b>CEBT</b>								
1320	CEBT	INV-0070249 2	BENEFITS PERIOD 2024-10	09/30/2024	20,105.00	10-0223	HEALTH/LIFE INSURANCE	10/31/2024

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total CEBT:					20,105.00			
<b>Cedar Creek Supply LLC</b>								
1284	Cedar Creek Supply LLC	INV-0434	LAGOON TREATMENT	09/26/2024	580.00		70-51-16 OPERATING SUPPLIES	10/31/2024
Total Cedar Creek Supply LLC:					580.00			
<b>Clayton M. Buchner Attorney at Law, LLC</b>								
1392	Clayton M. Buchner Attorney at La	0848	27.6 hours total	09/01/2024	4,818.00		10-41-20 LEGAL, ENGINEERING & PR	10/31/2024
Total Clayton M. Buchner Attorney at Law, LLC:					4,818.00			
<b>ClearGov Inc</b>								
1131	ClearGov Inc	2023-14358	CAPITAL BUDGETING/CLEAR P	01/01/2024	2,281.45		10-41-31 DUES & SUBSCRIPTIONS	10/31/2024
1131	ClearGov Inc	2023-14358	CAPITAL BUDGETING/CLEAR P	01/01/2024	2,281.46		60-50-31 DUES & SUBSCRIPTIONS	10/31/2024
1131	ClearGov Inc	2023-14358	CAPITAL BUDGETING/CLEAR P	01/01/2024	2,281.46		70-51-31 DUES & SUBSCRIPTIONS	10/31/2024
1131	ClearGov Inc	2023-14358	CAPITAL BUDGETING/CLEAR P	01/01/2024	2,281.46		80-52-31 DUES & SUBSCRIPTIONS	10/31/2024
Total ClearGov Inc:					9,125.83			
<b>COLORADO WATER RESOURCES &amp; POWER DEVELOP</b>								
1380	COLORADO WATER RESOURC	D08F212-2024	D08F212 Loan Principal	10/01/2024	10,805.11		60-50-55 LOAN PRINCIPAL	10/31/2024
1380	COLORADO WATER RESOURC	D08F212-2024	D08F212 Loan Intrest	10/01/2024	1,066.59		60-50-56 LOAN INTEREST	10/31/2024
Total COLORADO WATER RESOURCES & POWER DEVELOP:					11,871.70			
<b>Column Software PBC</b>								
1183	Column Software PBC	8DFD59D8-008	CUSTOM DCI NOTICE # DCI000	09/23/2024	352.80		10-41-30 PUBLISHING & ADS	10/31/2024
Total Column Software PBC:					352.80			
<b>Delta County Landfill</b>								
56	Delta County Landfill	429311	Landfill Fee	09/20/2024	486.00		80-52-42 LANDFILL FEES	10/31/2024
56	Delta County Landfill	429473	Landfill Fee	09/23/2024	285.50		80-52-42 LANDFILL FEES	10/31/2024
56	Delta County Landfill	429774	Landfill Fee	09/27/2024	466.25		80-52-42 LANDFILL FEES	10/31/2024
Total Delta County Landfill:					1,237.75			
<b>Delta Montrose Electric Assn.</b>								
43	Delta Montrose Electric Assn.	MULTIPLE-093	Electric Bill 308009500 09/30/202	09/30/2024	1,342.37		60-50-28 UTILITIES	10/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-093	Electric Bill 3080629100 09/30/20	09/30/2024	182.05		60-50-28 UTILITIES	10/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-093	Electric Bill 3100701901 09/30/20	09/30/2024	164.65		60-50-28 UTILITIES	10/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-093	Electric Bill 3080270000 09/30/20	09/30/2024	37.49		10-46-28 UTILITIES	10/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
43	Delta Montrose Electric Assn.	MULTIPLE-093	Electric Bill 3100003000 09/30/20	09/30/2024	30.74		60-50-28 UTILITIES	10/31/2024
Total Delta Montrose Electric Assn.:					1,757.30			
<b>Dependable Lumber, Inc.</b>								
46	Dependable Lumber, Inc.	2409-055935	FABRIC & CONCRETE	09/24/2024	144.19		80-52-40 MISCELLANEOUS	10/31/2024
46	Dependable Lumber, Inc.	2409-055984	CHAIN LINK POST	09/24/2024	23.99		80-52-40 MISCELLANEOUS	10/31/2024
46	Dependable Lumber, Inc.	2409-056107	WINDSHIELD DELCER	09/25/2024	3.99		80-52-25 SHOP EXPENSE	10/31/2024
46	Dependable Lumber, Inc.	2409-056107	WINDSHIELD DELCER	09/25/2024	3.99		80-52-16 OPERATING SUPPLIES	10/31/2024
46	Dependable Lumber, Inc.	2409-056226	GORILLA SILVER TAPE	09/25/2024	7.49		80-52-40 MISCELLANEOUS	10/31/2024
46	Dependable Lumber, Inc.	2409-056273	BRACE BANK, NUT/BOLT, TENSI	09/25/2024	31.52		80-52-40 MISCELLANEOUS	10/31/2024
46	Dependable Lumber, Inc.	2409-056318	BOLTS & NUTS	09/26/2024	2.64		80-52-40 MISCELLANEOUS	10/31/2024
46	Dependable Lumber, Inc.	2409-056332	BRACE BAND	09/26/2024	2.29		80-52-40 MISCELLANEOUS	10/31/2024
46	Dependable Lumber, Inc.	2409-056343	CUP BRUSH & COARSE BRUSH	09/26/2024	11.48		10-46-22 REPAIRS & MAINTENANCE	10/31/2024
Total Dependable Lumber, Inc.:					231.58			
<b>EAGLE WASH</b>								
1367	EAGLE WASH	1005	CAR WASH USAGE	09/15/2024	37.00		10-42-23 VEHICLE EXPENSE	10/31/2024
1367	EAGLE WASH	1005	CAR WASH USAGE	09/15/2024	22.48		80-52-23 VEHICLE EXPENSE	10/31/2024
1367	EAGLE WASH	1005	CAR WASH USAGE	09/15/2024	22.48		70-51-23 VEHICLE EXPENSE	10/31/2024
1367	EAGLE WASH	1005	CAR WASH USAGE	09/15/2024	22.48		60-50-23 VEHICLE EXPENSE	10/31/2024
1367	EAGLE WASH	1005	CAR WASH USAGE	09/15/2024	22.48		10-46-23 VEHICLE EXPENSE	10/31/2024
1367	EAGLE WASH	1005	CAR WASH USAGE	09/15/2024	22.48		10-45-23 VEHICLE EXPENSE	10/31/2024
Total EAGLE WASH:					149.40			
<b>Elevate Fiber</b>								
986	Elevate Fiber	MULTIPLE-093	Internet 66210 09/30/2024	09/30/2024	79.99		80-52-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 66210 09/30/2024	09/30/2024	79.99		70-51-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 66210 09/30/2024	09/30/2024	39.99		10-41-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 66210 09/30/2024	09/30/2024	39.99		10-42-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 66210 09/30/2024	09/30/2024	79.99		60-50-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 271710 09/30/2024	09/30/2024	129.94		60-50-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 1198710 09/30/2024	09/30/2024	9.99		10-45-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 1198710 09/30/2024	09/30/2024	9.99		10-46-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 1198710 09/30/2024	09/30/2024	19.99		60-50-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 1198710 09/30/2024	09/30/2024	19.99		70-51-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 1198710 09/30/2024	09/30/2024	19.99		80-52-29 TELEPHONE & INTERNET	10/31/2024
986	Elevate Fiber	MULTIPLE-093	Internet 1277710 09/30/2024	09/30/2024	79.95		70-51-29 TELEPHONE & INTERNET	10/31/2024
Total Elevate Fiber:					609.79			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
<b>Empower Trust Company LLC</b>								
1190	Empower Trust Company LLC	412891	Group Quarterly Fee - 06/16/2024	09/20/2024	250.00		10-0220 RETIREMENT PLAN	10/31/2024
1190	Empower Trust Company LLC	P09202024	Retirement Plan PPE	09/20/2024	3,597.69		10-0220 RETIREMENT PLAN	10/31/2024
Total Empower Trust Company LLC:					3,847.69			
<b>ENVIRO-CHEM ANALYTICAL INC</b>								
1221	ENVIRO-CHEM ANALYTICAL IN	14170957	NO2, NO3, Se, PD 09/2024	06/17/2024	65.30		70-51-20 LEGAL, ENGINEERING & PR	10/31/2024
1221	ENVIRO-CHEM ANALYTICAL IN	14170958	NO2, NO3, Se, PD 09/2024	06/17/2024	65.30		70-51-20 LEGAL, ENGINEERING & PR	10/31/2024
Total ENVIRO-CHEM ANALYTICAL INC:					130.60			
<b>Every Little Detail</b>								
1314	Every Little Detail	0176220	CHEVY EQUINOX FULL SERVIC	09/12/2024	250.00		10-42-23 VEHICLE EXPENSE	10/31/2024
Total Every Little Detail:					250.00			
<b>Fire &amp; Police Pension Assn.</b>								
63	Fire & Police Pension Assn.	PPE09132024	Payroll Ending 09/13/2024	09/13/2024	3,339.33		10-0219 FPPA	10/31/2024
63	Fire & Police Pension Assn.	PPE09132024	Payroll Ending 09/13/2024	09/13/2024	546.43		10-42-12 FPPA D&D	10/31/2024
Total Fire & Police Pension Assn.:					3,885.76			
<b>Green Analytical Laboratories</b>								
1246	Green Analytical Laboratories	2409062	LAB TESTS	09/18/2024	289.00		60-50-20 LEGAL, ENGINEERING & PR	10/31/2024
Total Green Analytical Laboratories:					289.00			
<b>HIGH COUNTRY PRINTING &amp; GRAPHICS, INC.</b>								
81	HIGH COUNTRY PRINTING & G	19881	UPDATED BUSINESS CARDS; S	09/20/2024	236.40		10-41-15 OFFICE SUPPLIES	10/31/2024
Total HIGH COUNTRY PRINTING & GRAPHICS, INC.:					236.40			
<b>Leon, Susan</b>								
470	Leon, Susan	LEON-10-2024	Cleaning Contract	10/01/2024	775.00		10-41-20 LEGAL, ENGINEERING & PR	10/31/2024
Total Leon, Susan:					775.00			
<b>NAPA - Paonia Auto Parts</b>								
122	NAPA - Paonia Auto Parts	415629	FLUTES FOR 4 WHEELERS	09/27/2024	13.30		10-46-23 VEHICLE EXPENSE	10/31/2024
Total NAPA - Paonia Auto Parts:					13.30			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
<b>Norris, Mary</b>								
991	Norris, Mary	NORRIS-10-20	WATER NORRIS RETIREMENT	10/01/2024	560.00		60-50-44 NORRIS RETIREMENT	10/31/2024
991	Norris, Mary	NORRIS-10-20	WASTE WATER NORRIS RETIR	10/01/2024	560.00		70-51-44 NORRIS RETIREMENT	10/31/2024
<b>Total Norris, Mary:</b>					<b>1,120.00</b>			
<b>Paonia Farm &amp; Home Supply Inc</b>								
125	Paonia Farm & Home Supply Inc	201285	HAMMER BIT AND FASTNERS F	09/12/2024	9.63		10-43-73 BUILDING IMPROVEMENTS	10/31/2024
<b>Total Paonia Farm &amp; Home Supply Inc:</b>					<b>9.63</b>			
<b>Peak Alarm Co., Inc</b>								
1119	Peak Alarm Co., Inc	1423679	COMMUNITY ROOM MONITORI	10/01/2024	74.80		10-41-20 LEGAL, ENGINEERING & PR	10/31/2024
1119	Peak Alarm Co., Inc	1423679	COMMUNITY ROOM MONITORI	10/01/2024	74.81		10-42-20 LEGAL, ENGINEERING & PR	10/31/2024
1119	Peak Alarm Co., Inc	1429015	SERVICE CALL TO TOWN HALL	09/26/2024	92.50		10-41-20 LEGAL, ENGINEERING & PR	10/31/2024
1119	Peak Alarm Co., Inc	1429015	SERVICE CALL TO TOWN HALL	09/26/2024	92.50		10-42-20 LEGAL, ENGINEERING & PR	10/31/2024
<b>Total Peak Alarm Co., Inc:</b>					<b>334.61</b>			
<b>PEVEC, LAWRENCE</b>								
1413	PEVEC, LAWRENCE	PEVEC-REIMB	UTILITY REFUND 3.11000.05 - 11	09/30/2024	49.72		09-0107 UTILITY CASH CLEARING AC	10/31/2024
<b>Total PEVEC, LAWRENCE:</b>					<b>49.72</b>			
<b>Phonz +</b>								
499	Phonz +	17332	Water	09/30/2024	69.98		60-50-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17332	Sewer	09/30/2024	69.98		70-51-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17332	General	09/30/2024	69.98		10-41-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17332	Sanitation	09/30/2024	69.96		80-52-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17419	Water	10/01/2024	709.36		60-50-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17419	Sewer	10/01/2024	709.36		70-51-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17419	General	10/01/2024	709.36		10-41-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17419	Sanitation	10/01/2024	709.37		80-52-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17445	Water	10/01/2024	575.76		60-50-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17445	Sewer	10/01/2024	575.76		70-51-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17445	General	10/01/2024	575.76		10-41-31 DUES & SUBSCRIPTIONS	10/31/2024
499	Phonz +	17445	Sanitation	10/01/2024	575.76		80-52-31 DUES & SUBSCRIPTIONS	10/31/2024
<b>Total Phonz +:</b>					<b>5,420.39</b>			
<b>RESPEC Company LLC</b>								
1124	RESPEC Company LLC	INV-0824-1221	WATER/WW GENERAL ENGINE	08/31/2024	1,956.25		60-50-20 LEGAL, ENGINEERING & PR	10/31/2024
1124	RESPEC Company LLC	INV-0824-1222	HYDROGEOLOGY STUDY RAW	08/31/2024	6,191.25		60-50-20 LEGAL, ENGINEERING & PR	10/31/2024
1124	RESPEC Company LLC	INV-0824-1223	PHASE 1 WATER SYSTEM IMPR	08/31/2024	17,343.75		60-50-20 LEGAL, ENGINEERING & PR	10/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1124	RESPEC Company LLC	INV-0824-1224	W/WW CONSTRUCTION STAND	08/31/2024	1,875.62	60-50-20	LEGAL, ENGINEERING & PR	10/31/2024
1124	RESPEC Company LLC	INV-0824-1224	W/WW CONSTRUCTION STAND	08/31/2024	1,875.63	70-51-20	LEGAL, ENGINEERING & PR	10/31/2024
Total RESPEC Company LLC:					28,842.50			
<b>SGM, INC.</b>								
1335	SGM, INC.	2013-471.013-	2MG TANK RE-COATING PROF.	09/24/2024	515.25	60-50-20	LEGAL, ENGINEERING & PR	10/31/2024
1335	SGM, INC.	2013-471.014-	5TH/GRAND RE-ALIGNMENT PR	09/24/2024	736.25	10-45-20	LEGAL, ENGINEERING & PR	10/31/2024
1335	SGM, INC.	2013-471.014-	5TH/GRAND RE-ALIGNMENT PR	09/24/2024	4,840.00	60-50-20	LEGAL, ENGINEERING & PR	10/31/2024
Total SGM, INC.:					6,091.50			
<b>Shums Coda Associates</b>								
1170	Shums Coda Associates	18361	PLAN REVIEW SERVICES FOR	09/19/2024	600.00	10-43-20	LEGAL, ENGINEERING & PR	10/31/2024
Total Shums Coda Associates:					600.00			
<b>TAYLOR, MATTHEW</b>								
1377	TAYLOR, MATTHEW	TAYLORMATT-	2024 BOOT REIMB	09/21/2024	150.00	80-52-03	SALARIES & WAGES	10/31/2024
Total TAYLOR, MATTHEW:					150.00			
<b>THE HARTFORD</b>								
1404	THE HARTFORD	857906349829	INSURANCE 10/01/2024-10/31/2	10/01/2024	264.13	10-0226	THE HARTFORD	10/31/2024
Total THE HARTFORD:					264.13			
<b>THOMPSON, GREG</b>								
1321	THOMPSON, GREG	09202024	REIMB FOR MT. HARVEST BOO	09/20/2024	40.00	10-45-32	FEES & PERMITS	10/31/2024
Total THOMPSON, GREG:					40.00			
<b>T-MOBILE</b>								
1374	T-MOBILE	266033839-20	PD	10/01/2024	109.97	10-42-29	TELEPHONE & INTERNET	10/31/2024
1374	T-MOBILE	266033839-20	STREETS	10/01/2024	18.33	10-45-29	TELEPHONE & INTERNET	10/31/2024
1374	T-MOBILE	266033839-20	PARKS & REC	10/01/2024	18.33	10-46-29	TELEPHONE & INTERNET	10/31/2024
1374	T-MOBILE	266033839-20	WATER	10/01/2024	91.64	60-50-29	TELEPHONE & INTERNET	10/31/2024
1374	T-MOBILE	266033839-20	WASTE WATER	10/01/2024	91.64	70-51-29	TELEPHONE & INTERNET	10/31/2024
1374	T-MOBILE	266033839-20	SANITATION	10/01/2024	36.66	80-52-29	TELEPHONE & INTERNET	10/31/2024
Total T-MOBILE:					366.57			
<b>U.S. Geological Survey</b>								
833	U.S. Geological Survey	91194941	Gaging Station ANNUAL BILLING	09/11/2024	4,853.00	70-51-43	GAUGING STATION	10/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total U.S. Geological Survey:					4,853.00			
<b>UNCC</b>								
161	UNCC	224091083	WATER RTL Transmissions	09/30/2024	23.87	70-51-20	LEGAL, ENGINEERING & PR	10/31/2024
161	UNCC	224091083	WW RTL Transmissions	09/30/2024	23.86	60-50-20	LEGAL, ENGINEERING & PR	10/31/2024
Total UNCC:					47.73			
<b>United Companies Inc</b>								
162	United Companies Inc	102445763	ROAD BASE & DELIVERY FEES	09/26/2024	170.71	70-51-16	OPERATING SUPPLIES	10/31/2024
Total United Companies Inc:					170.71			
<b>United Merchants Bank</b>								
1371	United Merchants Bank	INVOICE FOR	Vetter-Paypal	10/01/2024	60.00	10-41-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Vetter-Paypal	10/01/2024	60.00	10-41-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Vetter-Paypal	10/01/2024	60.00	10-41-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Vetter-Vcu Web Ocpe	10/01/2024	100.00	10-41-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Vetter-Vcu Web Ocpe	10/01/2024	100.00	10-41-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Vetter-Coloradomu* Co Municip	10/01/2024	105.79	10-41-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Santiago-Otter.Ai	10/01/2024	457.70	10-41-31	DUES & SUBSCRIPTIONS	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Santiago-Usp.s.Com Postal Store	10/01/2024	905.20	10-41-17	POSTAGE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Wynn-Brimar Industries	10/01/2024	1,671.04	10-45-25	SHOP EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Wynn-Brimar Industries	10/01/2024	235.00	10-46-25	SHOP EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Heiniger-Psi Services Llc Usd	10/01/2024	104.00	60-50-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Santiago-Usp.s Po 0769660541	10/01/2024	145.20	10-41-17	POSTAGE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Wynn-Cooleys Heating Cooli	10/01/2024	59.85	10-41-25	TOWN HALL EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Santiago-Vistaprint	10/01/2024	30.93	10-41-15	OFFICE SUPPLIES	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Heiniger-Colorado Cwp	10/01/2024	50.00	60-50-26	TRAVEL, MEETINGS & TRAI	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Santiago-Usp.s Po 0769660541	10/01/2024	36.50	10-41-17	POSTAGE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Heiniger-City-Market #0429	10/01/2024	7.28	10-46-16	OPERATING SUPPLIES	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Wynn-Bluebeam Inc.	10/01/2024	330.00	10-41-31	DUES & SUBSCRIPTIONS	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Wynn-Bluebeam Inc.	10/01/2024	330.00	60-50-31	DUES & SUBSCRIPTIONS	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Wynn-Bluebeam Inc.	10/01/2024	330.00	70-51-31	DUES & SUBSCRIPTIONS	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Laiminger-Conoco - Stop N Save	10/01/2024	34.00	10-42-23	VEHICLE EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Public Works-Sams Club #6360	10/01/2024	42.86	60-50-25	SHOP EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Public Works-Sams Club #6360	10/01/2024	42.86	70-51-25	SHOP EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Public Works-Sams Club #6360	10/01/2024	42.86	80-52-25	SHOP EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Public Works-Sams Club #6360	10/01/2024	42.86	10-45-25	SHOP EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Public Works-Sams Club #6360	10/01/2024	42.84	10-46-25	SHOP EXPENSE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Public Works-(Pc) 2688 All Phase	10/01/2024	48.74	70-51-22	REPAIRS & MAINTENANCE	10/31/2024
1371	United Merchants Bank	INVOICE FOR	Santiago-Usp.s Po 0769660541	10/01/2024	36.50	10-42-17	POSTAGE	10/31/2024



ACCOUNT	DESCRIPTION	10.4.2024 ACTUAL
<b>UBB Accounts</b>		
		<b>CURRENT BALANCES</b>
x3637	<b>Business Money Market Account - 4.82% Interest Rate</b>	\$ 2,443,080.25
x0857	<b>Conservation Trust Fund - 0.1% Interest Rate</b>	\$ 20,311.71
x3858	<b>Grant Pass Through - 0.00% Interest Rate (May Close Account)</b>	\$ 25,025.00
x0571	<b>Internal Grants - 0.00% Interest Rate (Needed to Receive Grants from State)</b>	\$ 40,912.00
x0733	<b>Operating (Main Account) - 0.00% Interest Rate</b>	\$ 764,861.61
x3629	<b>Payroll - 0.00% Interest Rate</b>	\$ 3,160.28
x2318	<b>WWTP - 0.15% Interest Rate (Debt Reserves)</b>	\$ 58,748.63
	<b>Subgroup : Total UBB Accounts</b>	<b>\$ 3,356,099.48</b>
<b>UBB Investment Accounts</b>		
23 MO-2402	CD 181 Days - 5.00% Interest Rate	\$ -
	<b>Subgroup : Total UBB Investment Accounts</b>	<b>\$ -</b>
<b>ColoTrust Investment Accounts</b>		
x8001	<b>General Fund - 5.4156% 30-Day Yield</b>	\$ 594,584.11
x8002	<b>Sewer Restricted - 5.4156% 30-Day Yield</b>	\$ 592,450.22
x8003	<b>Debt Reserve - 5.4156% 30-Day Yield</b>	\$ 119,376.40
x8004	<b>Bridge Reserve - 5.4156% 30-Day Yield</b>	\$ 657,473.44
x8005	<b>Water - 5.4156% 30-Day Yield</b>	\$ 492,938.37
	<b>Subgroup : ColoTrust Investment Accounts</b>	<b>\$ 2,456,822.54</b>
<b>TOTAL BANK ACCOUNTS</b>		<b>\$3,356,099.48</b>
<b>TOTAL INVESTMENT ACCOUNTS</b>		<b>\$2,456,822.54</b>
<b>TOTAL CURRENT BALANCE ALL ACCOUNTS</b>		<b>\$5,812,922.02</b>



Grant Description	Granting Agency	Total Award	Date Awarded	Amount Rec'd.	Contract Expiration	Revenue Account	Expenditure Account	Consultant/ Contractor	Total Contract Price	Remaining Balance of Grant
EIAF - A00278 Paonia Code Revision	DOLA	\$ 25,000.00	11/27/2023	\$ -	11/27/2024	10-35-20	10-41-75	Sustainable Futures	\$ 38,000.00	\$ 25,000.00
EIAF - A00232 Paonia Comprehensive Plan Update	DOLA	\$ 25,000.00	2/1/2023	\$ 23,749.99	9/30/2024	10-35-20	10-41-75	Phoenix Rising Resources (w/ 1 CO)	\$ 68,275.00	\$ 1,250.01
EIAF - 09609 Paonia Dorris Ave. Sewer Line Replacement	DOLA	\$ 137,756.00	5/31/2023	\$ 137,756.00	7/31/2025	70-37-13	70-51-70	K&D Construction	\$ 373,992.00	\$ -
IHOP - PLN064 Housing Needs Assessment and Action Plan	DOLA	\$ 59,850.00	11/28/2022	\$ 52,612.50	4/30/2025	10-35-20	10-41-75	Urban Rural Continuum (w/ 2 CO)	\$ 86,147.50	\$ 7,237.50
EIAF (Tier II) - 9721 Paonia Water Tank Relining	DOLA	\$ 956,000.00	4/3/2024	\$ -	10/31/2025	60-36-30	60-50-70	TBD	TBD	\$ 956,000.00
RMS - M035-003 (25364) Safe Pathways for Paonia (5th & Grand)	CDOT	\$ 1,040,774.00	10/20/2023	\$ -	8/27/2033	10-35-20	10-45-70	TBD	TBD	\$ 1,040,774.00
Town Park & Apple Valley Park Restroom Renovations	Colorado Grand	\$ 17,000.00	2023	\$ 17,000.00	12/31/2024	10-35-20	10-46-73	TBD/Staff	Approx. \$50,000	\$ 15,730.48
<b>HYDROGEOLOGICAL STUDY</b>										
CFP - 2023-19 Paonia Hydrogeological Study	Col. River Water Conservation District	\$ 25,000.00	5/30/2023	\$ -	6/1/2026	60-36-30	60-50-75	Wright Water Engineering		\$ 25,000.00
(CWCB) WSRF Grant - POGG1 2024-2691 Hydrogeological Study of Paonia Spring Complexes	Col. Water Conservation Board	\$ 147,973.00	11/27/2023	\$ -	11/27/2028	60-36-30	60-50-70	Wright Water Engineering		\$ 147,973.00
	CWCB Task 1	Engineering & Data Review	\$ 50,570.00							
	CWCB Task 2	Subsurface Investigation	\$ 97,403.00							
	CWCB Task 3	Metering	\$ -							
				\$ -		60-36-30	60-50-70	Wright Water Engineering	\$ 197,974.00	\$ 172,973.00
<b>GRANT14002201 - Funding Opportunity No. R23AS00109 - Water SMART Planning &amp; Project Design Grant - Paonia, "Watershed and Water System Strategy Plans for Resiliency in the Face of Change"</b>										
	Bureau of Reclamation	\$ 250,000.00	4/23/2024	\$ -	TBD	60-36-30	60-50-70	TBD	TBD	\$ 250,000.00
SS4A - Safe Streets for All - Supplemental Planning and Demonstration Grant	USDOT (FHWA)	\$ 293,974.00	6/18/2024	\$ -	TBD	10-35-20	10-45-20	No Notice to Proceed as of 7.9.2024	TBD	\$ 293,974.00

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL	PERCENT REALIZED
<b>General Fund</b>				
10-31-01	PROPERTY TAXES	\$ 195,000.00	\$ 187,045.67	96%
10-31-02	S.O. AUTO TAXES	\$ 21,000.00	\$ 13,689.28	65%
10-31-03	SALES TAX - TOWN	\$ 785,000.00	\$ 353,116.78	45%
10-31-04	SALES TAX - COUNTY	\$ 260,000.00	\$ 87,098.89	33%
10-31-05	SALES TAX - STATE MARIJUANA	\$ 52,000.00	\$ 8,920.40	17%
10-31-06	CIGARETTE TAX	\$ 1,500.00	\$ 715.45	48%
10-31-07	FRANCHISE TAX	\$ 45,000.00	\$ 45,382.74	101%
10-31-08	PENALTY & INTEREST	\$ 200.00	\$ 178.43	89%
10-31-09	DELINQUENT TAX	\$ -	\$ -	
10-31-10	ABATEMENTS	\$ -	\$ -	
10-31-11 (22-31-06)	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ 132,000.00	\$ 73,815.00	56%
	<b>Subgroup : TAXES</b>	<b>\$ 1,491,700.00</b>	<b>\$ 769,962.64</b>	<b>52%</b>
<b>General Fund</b>				
10-32-01	LIQUOR LICENSES	\$ 2,750.00	\$ 5,095.00	185%
10-32-02	MISCELLANEOUS PERMITS	\$ 2,500.00	\$ 12,940.00	518%
10-32-03	BUILDING PERMITS	\$ 26,000.00	\$ 20,495.03	79%
10-32-04	SPECIAL REVIEWS	\$ 1,000.00	\$ 1,550.00	155%
10-32-05	ZONING VERIFICATION & ADMINISTRATIVE REVIEWS	\$ 1,000.00	\$ 300.00	30%
10-32-06	VIN INSPECTIONS	\$ 2,200.00	\$ 980.00	45%
10-32-07	PRE-APPLICATION MEETINGS	\$ 1,000.00	\$ -	0%
10-32-09 (26-30-01)	SIDEWALK FEE	\$ 30,000.00	\$ 22,703.22	76%
10-32-10	MARIJUANA LICENSING FEE	\$ 9,000.00	\$ -	0%
	<b>Subgroup : LICENSES, PERMITS &amp; FEES</b>	<b>\$ 75,450.00</b>	<b>\$ 64,063.25</b>	<b>85%</b>
<b>General Fund</b>				
10-33-01	HIGHWAY USER TAX	\$ 56,000.00	\$ 51,488.51	92%
10-33-02	MOTOR VEHICLE - \$1.50	\$ 1,500.00	\$ 896.65	60%
10-33-03	MOTOR VEHICLE - \$2.50	\$ 3,500.00	\$ 2,073.48	59%
10-33-07	SEVERANCE TAX	\$ 5,500.00	\$ 4,895.47	89%
10-33-08	MINERAL LEASING	\$ 16,000.00	\$ 8,012.82	50%
10-33-09 (40-38-01)	CONSERVATION TRUST FUND	\$ 9,250.00	\$ 12,197.47	132%
10-33-10	ROAD & BRIDGE	\$ 10,000.00	\$ 6,539.57	65%
	<b>Subgroup : INTERGOVERNMENTAL REVENUES</b>	<b>\$ 101,750.00</b>	<b>\$ 86,103.97</b>	<b>85%</b>
<b>General Fund</b>				
10-34-01	COURT FINES	\$ 100.00	\$ 1,095.00	1095%
10-34-02	POLICE FINES	\$ 2,500.00	\$ 7,518.50	301%
10-34-03	MISCELLANEOUS FINES - BONDS	\$ 100.00	\$ 135.00	135%
10-34-04	OTHER AGENCY CONTRIBUTIONS - PD (B2B COUNTY)	\$ -	\$ 126,609.00	40K%
10-34-05	DOG TAGS	\$ 100.00	\$ 170.00	170%
10-34-06	CODE ENFORCEMENT VIOLATIONS	\$ 2,500.00	\$ -	0%
10-34-10	LAW ENFORCEMENT COST ALLOCATION	\$ -	\$ -	
10-34-50	PD GRANT	\$ 4,000.00	\$ -	0%
	<b>Subgroup : FINES AND FORFEITURES</b>	<b>\$ 9,300.00</b>	<b>\$ 135,527.50</b>	<b>1457%</b>

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL	PERCENT REALIZED
<b>General Fund</b>				
10-35-01	RENTS & ROYALTIES	\$ 3,600.00	\$ 9,141.02	254%
10-35-02	MOTOR FUEL TAX REFUNDS	\$ -	\$ -	
10-35-04	INTEREST INCOME	\$ 115,000.00	\$ 134,163.86	117%
10-35-05	LATE CHARGES	\$ -	\$ 5,265.84	2000%
10-35-06	OTHER INCOME	\$ 100.00	\$ 16,463.79	16464%
10-35-07	INSURANCE PROCEEDS (NEEDS ADDED)	\$ -	\$ -	

10-35-09	PARK DONATIONS	\$	-	\$	-	
10-35-10	OTHER AGENCY CONTRIBUTIONS	\$	-	\$	-	
10-35-13	BRIDGE RESERVE	\$	-	\$	-	
10-35-15	REFUND OF EXPENDITURES	\$	1,000.00	\$	17,479.44	1748%
10-35-16	RESTITUTION	\$	5,200.00	\$	4,170.51	80%
10-35-18	SALES OF ASSETS	\$	-	\$	-	
10-35-20	GRANT REVENUE	\$	1,035,592.00	\$	20,264.25	2%
	<b>Subgroup : MISCELLANEOUS REVENUES</b>	<b>\$</b>	<b>1,160,492.00</b>	<b>\$</b>	<b>206,948.71</b>	<b>18%</b>
<b>General Fund</b>						
10-39-99	TRANSFER REVENUE	\$	386,826.00	\$	-	
	<b>Subgroup : TRANSFERS</b>	<b>\$</b>	<b>386,826.00</b>	<b>\$</b>	<b>-</b>	
<b>General Fund</b>						
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$</b>	<b>3,225,518.00</b>	<b>\$</b>	<b>1,262,606.07</b>	<b>39%</b>
<b>General Fund</b>						
	<b>NET SURPLUS (DEFICIT) - General Fund</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(81,176.39)</b>	

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL
<b>ADMINISTRATION PERSONNEL SERVICES</b>			
10-41-01	MAYOR & TRUSTEES	\$ 9,600.00	\$ 7,644.00
10-41-02	TOWN ADMINISTRATOR/CONTRACT LABOR	\$ 44,500.00	\$ 33,712.20
10-41-03	SALARIES & WAGES	\$ 65,500.00	\$ 49,147.74
10-41-04	EMPLOYER FICA	\$ 7,400.00	\$ 5,598.49
10-41-05	EMPLOYER MEDICARE	\$ 1,750.00	\$ 1,287.03
10-41-06	UNEMPLOYMENT TAX	\$ 900.00	\$ 177.53
10-41-07	INSURANCE BENEFITS	\$ 15,750.00	\$ 18,665.49
10-41-08	RETIREMENT BENEFITS	\$ 5,200.00	\$ 3,425.39
10-41-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-41-10	WORKMEN'S COMPENSATION	\$ 1,200.00	\$ 697.62
10-41-13	OVERTIME	\$ 982.00	\$ 1,117.38
	<b>Subgroup : Personnel Services</b>	<b>\$ 153,282.00</b>	<b>\$ 121,472.87</b>
		Percent Realized	79%
<b>ADMINISTRATION OPERATING</b>			
10-41-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 1,958.89
10-41-16	OPERATING SUPPLIES	\$ 6,000.00	\$ 2,852.19
10-41-17	POSTAGE	\$ 500.00	\$ 4,187.16
10-41-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 105,000.00	\$ 46,984.43
10-41-21	AUDIT & BUDGET EXPENSE	\$ 5,000.00	\$ 6,708.34
10-41-22	REPAIRS & MAINTENANCE	\$ 5,000.00	\$ 305.84
10-41-25	TOWN HALL EXPENSE	\$ 12,000.00	\$ 4,424.71
10-41-26	TRAVEL, MEETINGS, & TRAININGS	\$ 10,200.00	\$ 6,945.20
10-41-27	INSURANCE & BONDS	\$ 10,000.00	\$ 7,525.70
10-41-28	UTILITIES	\$ 5,200.00	\$ 2,152.27
10-41-29	TELEPHONE & INTERNET	\$ 1,800.00	\$ 558.65
10-41-30	PUBLISHING ADS	\$ 6,500.00	\$ 1,617.73
10-41-31	DUES & SUBSCRIPTIONS	\$ 24,000.00	\$ 27,215.23
10-41-33	DATA PROCESSING	\$ 8,000.00	\$ 432.11
10-41-40	MISCELLANEOUS	\$ 5,500.00	\$ 23,414.51
10-41-43	CULTURAL EVENTS	\$ -	\$ -
10-41-44	HUMAN SERVICES	\$ 4,500.00	\$ 3,018.05
10-41-45	BUILDING INSPECTOR	\$ -	\$ -
	<b>Subgroup : Operating Expenditures</b>	<b>\$ 211,200.00</b>	<b>\$ 140,301.01</b>
		Percent Realized	66%
<b>ADMINISTRATION CAPITAL OUTLAY &amp; TRANSFERS</b>			
10-41-73	BUILDING IMPROVEMENTS	\$ 10,000.00	\$ 692.19
10-41-74	MACHINERY & EQUIPMENT	\$ 1,500.00	\$ 3,158.25
10-41-75	GRANT PROJECTS	\$ 50,000.00	\$ 44,654.61
10-41-90	TREASURER'S FEE	\$ -	\$ 5,317.78
10-41-99	TRANSFERS	\$ -	\$ -
	<b>Subgroup : CAPITAL OUTLAY</b>	<b>\$ 61,500.00</b>	<b>\$ 53,822.83</b>
		Percent Realized	74%
<b>TOTAL</b>		<b>\$ 425,982.00</b>	<b>\$ 315,596.71</b>
		Percent Realized	74%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4T ACTUAL
<b>LAW ENFORCEMENT PERSONNEL SERVICES</b>			
10-42-02	CONTRACT LABOR (JUDGE)	\$ 6,600.00	\$ 4,720.00
10-42-03	SALARIES & WAGES	\$ 422,500.00	\$ 331,687.13
10-42-04	EMPLOYER FICA	\$ 29,100.00	\$ 2,710.51
10-42-05	EMPLOYER MEDICARE	\$ 6,800.00	\$ 4,887.14
10-42-06	UNEMPLOYMENT TAX	\$ 4,000.00	\$ 674.07
10-42-07	INSURANCE BENEFITS	\$ 65,500.00	\$ 47,339.63
10-42-08	RETIREMENT BENEFITS	\$ 11,000.00	\$ 7,007.68
10-42-09	LIFE/DISABILITY INSURANCE	\$ 1,180.00	\$ -
10-42-10	WORKMEN'S COMPENSATION	\$ 13,000.00	\$ 7,596.01
10-42-11	FPPA PENSION	\$ 40,000.00	\$ 29,021.27
10-42-12	FPPA D&D	\$ 10,000.00	\$ 8,221.58
10-42-13	OVERTIME	\$ 40,800.00	\$ 6,785.97
	<b>Subgroup : Personnel Services</b>	<b>\$ 650,480.00</b>	<b>\$ 450,650.99</b>
		Percent Realized	69%
<b>LAW ENFORCEMENT OPERATING</b>			
10-42-15	OFFICE SUPPLIES	\$ 750.00	\$ 372.12
10-42-16	OPERATING SUPPLIES	\$ 20,000.00	\$ 3,536.11
10-42-17	POSTAGE	\$ 500.00	\$ 5.70
10-42-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,000.00	\$ 4,081.19
10-42-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 103.51
10-42-23	VEHICLE EXPENSE	\$ 23,500.00	\$ 17,496.28
10-42-26	TRAVEL, MEETINGS, & TRAININGS	\$ 7,500.00	\$ 1,941.50
10-42-27	INSURANCE & BONDS	\$ 55,500.00	\$ 41,382.33
10-42-28	UTILITIES	\$ 2,500.00	\$ 1,464.34
10-42-29	TELEPHONE & INTERNET	\$ 1,200.00	\$ 1,236.35
10-42-30	PUBLISHING ADS	\$ -	\$ -
10-42-31	DUES & SUBSCRIPTIONS	\$ 1,200.00	\$ 1,496.85
10-42-33	DATA PROCESSING	\$ 1,500.00	\$ 549.80
10-42-42	CONTRACT SERVICES	\$ 13,500.00	\$ 6,918.32
10-42-44	HUMAN SERVICES	\$ 1,500.00	\$ 590.70
	<b>Subgroup : Operating Expenditures</b>	<b>\$ 135,650.00</b>	<b>\$ 81,175.10</b>
		Percent Realized	60%
<b>LAW ENFORCEMENT CAPITAL OUTLAY &amp; TRANSFERS</b>			
10-42-73	BUILDING IMPROVEMENTS	\$ -	\$ 2,032.35
10-42-74	MACHINERY & EQUIPMENT	\$ 39,000.00	\$ 46,163.40
	<b>Subgroup : CAPITAL OUTLAY</b>	<b>\$ 39,000.00</b>	<b>\$ 48,195.75</b>
		Percent Realized	70%
<b>TOTAL</b>		<b>\$ 825,130.00</b>	<b>\$ 580,021.84</b>
		Percent Realized	70%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL
<b>BUILDING PERSONNEL SERVICES</b>			
10-43-01	MAYOR & TRUSTEES	\$ -	\$ -
10-43-02	CONTRACT LABOR	\$ 52,000.00	\$ 5,437.50
10-43-03	SALARIES & WAGES	\$ -	\$ -
10-43-04	EMPLOYER FICA	\$ -	\$ -
10-43-05	EMPLOYER MEDICARE	\$ -	\$ -
10-43-06	UNEMPLOYMENT TAX	\$ -	\$ -
10-43-07	INSURANCE BENEFITS	\$ -	\$ -
10-43-08	RETIREMENT BENEFITS	\$ -	\$ -
10-43-09	LIFE/DISABILITY INSURANCE	\$ -	\$ -
10-43-10	WORKMEN'S COMPENSATION	\$ -	\$ -
10-43-13	OVERTIME	\$ -	\$ -
	<b>Subgroup : Personnel Services</b>	<b>\$ 52,000.00</b>	<b>\$ 5,437.50</b>
		Percent Realized	10%
<b>BUILDING OPERATING</b>			
10-43-15	OFFICE SUPPLIES	\$ -	\$ -
10-43-16	OPERATING SUPPLIES	\$ 1,000.00	\$ -
10-43-17	POSTAGE	\$ 500.00	\$ -
10-43-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 23,491.00
10-43-22	REPAIRS & MAINTENANCE	\$ 500.00	\$ -
10-43-23	VEHICLE EXPENSE	\$ -	\$ -
10-43-26	TRAVEL & MEETINGS	\$ -	\$ -
10-43-27	INSURANCE & BONDS	\$ 1,000.00	\$ 745.62
10-43-28	UTILITIES	\$ 1,500.00	\$ 239.85
10-43-29	TELEPHONE & INTERNET	\$ 1,100.00	\$ -
10-43-30	PUBLISHING ADS	\$ -	\$ -
10-43-31	DUES & SUBSCRIPTIONS	\$ 500.00	\$ 290.00
10-43-33	DATA PROCESSING	\$ -	\$ 827.40
10-43-40	MISCELLANEOUS	\$ -	\$ -
10-43-43	CULTURAL EVENTS	\$ -	\$ -
10-43-44	HUMAN SERVICES	\$ -	\$ -
	<b>Subgroup : Operating Expenditures</b>	<b>\$ 11,600.00</b>	<b>\$ 25,593.87</b>
		Percent Realized	221%
<b>BUILDING CAPITAL OUTLAY &amp; TRANSFERS</b>			
10-43-73	BUILDING IMPROVEMENTS	\$ -	\$ 44.57
10-43-74	MACHINERY & EQUIPMENT	\$ -	\$ -
	<b>Subgroup : CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ 44.57</b>
		Percent Realized	49%
<b>TOTAL</b>		<b>\$ 63,600.00</b>	<b>\$ 31,075.94</b>
		Percent Realized	49%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL
<b>STREETS PERSONNEL SERVICES</b>			
10-45-02	CONTRACT LABOR	\$ -	\$ 700.00
10-45-03	SALARIES & WAGES	\$ 133,000.00	\$ 82,918.63
10-45-04	EMPLOYER FICA	\$ 8,500.00	\$ 5,191.46
10-45-05	EMPLOYER MEDICARE	\$ 2,000.00	\$ 1,214.14
10-45-06	UNEMPLOYMENT TAX	\$ 1,100.00	\$ 167.47
10-45-07	INSURANCE BENEFITS	\$ 22,000.00	\$ 15,210.58
10-45-08	RETIREMENT BENEFITS	\$ 7,000.00	\$ 3,806.97
10-45-09	LIFE/DISABILITY INSURANCE	\$ 450.00	\$ -
10-45-10	WORKMEN'S COMPENSATION	\$ 6,700.00	\$ 4,042.27
10-45-13	OVERTIME	\$ 4,500.00	\$ 2,139.28
	<b>Subgroup : Personnel Services</b>	<b>\$ 185,250.00</b>	<b>\$ 115,390.80</b>
		Percent Realized	62%
<b>STREETS OPERATING</b>			
10-45-15	OFFICE SUPPLIES	\$ -	\$ 8.79
10-45-16	OPERATING SUPPLIES	\$ 1,500.00	\$ 1,252.14
10-45-17	POSTAGE	\$ -	\$ -
10-45-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 102,000.00	\$ 1,702.50
10-45-21	AUDIT & BUDGET EXPENSE	\$ 1,500.00	\$ 2,208.33
10-45-22	REPAIRS & MAINTENANCE	\$ 25,000.00	\$ 13,236.79
10-45-23	VEHICLE EXPENSE	\$ 12,500.00	\$ 3,377.03
10-45-24	RENTALS	\$ 1,500.00	\$ -
10-45-25	SHOP EXPENSE	\$ 1,500.00	\$ 941.99
10-45-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,500.00	\$ 855.77
10-45-27	INSURANCE & BONDS	\$ 3,700.00	\$ 2,758.83
10-45-28	UTILITIES	\$ 13,000.00	\$ 6,875.85
10-45-29	TELEPHONE & INTERNET	\$ 1,100.00	\$ 483.32
10-45-30	PUBLISHING ADS	\$ -	\$ 157.25
10-45-31	DUES & SUBSCRIPTIONS	\$ 1,000.00	\$ 2,572.87
10-45-33	DATA PROCESSING	\$ 1,250.00	\$ 136.10
10-45-40	MISCELLANEOUS	\$ 2,500.00	\$ 84.27
10-45-42	SNOW REMOVAL	\$ 15,000.00	\$ 3,538.58
10-45-43	CULTURAL EVENTS	\$ -	\$ -
10-45-44	HUMAN SERVICES	\$ -	\$ -
10-45-45	BUILDING INSPECTOR	\$ -	\$ -
	<b>Subgroup : Operating Expenditures</b>	<b>\$ 184,550.00</b>	<b>\$ 40,190.41</b>
		Percent Realized	22%
<b>STREETS CAPITAL OUTLAY &amp; TRANSFERS</b>			
10-45-70	CAPITAL OUTLAY	\$ 1,117,680.00	\$ 5,188.51
10-45-72	CAPITAL OUTLAY 5TH ST REALIGNMENT		\$ 82,818.06
10-45-73	BUILDING IMPROVEMENTS	\$ -	\$ -
10-45-74	MACHINERY & EQUIPMENT	\$ 82,500.00	\$ 19,326.43
10-45-75	GRANT PROJECTS	\$ -	\$ -
10-45-90	TREASURER'S FEE	\$ -	\$ -
10-45-99	TRANSFERS	\$ -	\$ -
	<b>Subgroup : CAPITAL OUTLAY</b>	<b>\$ 1,200,180.00</b>	<b>\$ 107,333.00</b>
		Percent Realized	17%
<b>TOTAL</b>		<b>\$ 1,569,980.00</b>	<b>\$ 262,914.21</b>
		Percent Realized	17%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL
<b>PARKS PERSONNEL SERVICES</b>			
10-46-02	CONTRACT LABOR	\$ 3,600.00	\$ 1,000.00
10-46-03	SALARIES & WAGES	\$ 108,500.00	\$ 66,353.57
10-46-04	EMPLOYER FICA	\$ 7,000.00	\$ 4,145.66
10-46-05	EMPLOYER MEDICARE	\$ 1,650.00	\$ 969.55
10-46-06	UNEMPLOYMENT TAX	\$ 950.00	\$ 133.74
10-46-07	INSURANCE BENEFITS	\$ 18,500.00	\$ 14,194.85
10-46-08	RETIREMENT BENEFITS	\$ 5,750.00	\$ 3,057.25
10-46-09	LIFE/DISABILITY INSURANCE	\$ 350.00	\$ -
10-46-10	WORKMEN'S COMPENSATION	\$ 3,750.00	\$ 2,151.17
10-46-13	OVERTIME	\$ 4,500.00	\$ 1,895.84
	<b>Subgroup : Personnel Services</b>	<b>\$ 154,550.00</b>	<b>\$ 93,901.63</b>
		Percent Realized	61%
<b>PARKS OPERATING</b>			
10-46-15	OFFICE SUPPLIES	\$ 100.00	\$ -
10-46-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 3,025.78
10-46-17	POSTAGE	\$ -	\$ 54.54
10-46-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 1,000.00	\$ 867.00
10-46-21	AUDIT & BUDGET EXPENSE	\$ 1,000.00	\$ 2,208.33
10-46-22	REPAIRS & MAINTENANCE	\$ 28,000.00	\$ 10,252.88
10-46-23	VEHICLE EXPENSE	\$ 4,500.00	\$ 3,253.36
10-46-24	RENTALS	\$ 1,750.00	\$ 2,748.00
10-46-25	SHOP EXPENSE	\$ 750.00	\$ 937.98
10-46-26	TRAVEL, MEETINGS & TRAININGS	\$ 500.00	\$ 112.59
10-46-27	INSURANCE & BONDS	\$ 6,250.00	\$ 4,868.49
10-46-28	UTILITIES	\$ 6,500.00	\$ 6,020.84
10-46-29	TELEPHONE & INTERNET	\$ 750.00	\$ 261.64
10-46-30	PUBLISHING ADS	\$ -	\$ -
10-46-31	DUES & SUBSCRIPTIONS	\$ -	\$ 2,132.72
10-46-32	FEES & PERMITS	\$ 750.00	\$ -
10-46-33	DATA PROCESSING	\$ -	\$ -
10-46-40	MISCELLANEOUS	\$ 3,000.00	\$ 1,300.00
10-46-42	CONTRACT SERVICES	\$ 3,500.00	\$ 6,775.48
10-46-43	CULTURAL EVENTS	\$ -	\$ -
10-46-44	HUMAN SERVICES	\$ -	\$ -
10-46-45	BUILDING INSPECTOR	\$ -	\$ -
	<b>Subgroup : Operating Expenditures</b>	<b>\$ 62,850.00</b>	<b>\$ 44,819.63</b>
		Percent Realized	71%
<b>PARKS CAPITAL OUTLAY &amp; TRANSFERS</b>			
10-46-70	CAPITAL OUTLAY	\$ -	\$ 11,166.00
10-46-73	BUILDING IMPROVEMENTS	\$ 42,334.00	\$ 227.23
10-46-74	MACHINERY & EQUIPMENT	\$ -	\$ 4,059.27
10-46-75	GRANT PROJECTS	\$ 2,500.00	\$ -
10-46-90	TREASURER'S FEE	\$ -	\$ -
10-46-99	TRANSFERS	\$ -	\$ -
	<b>Subgroup : CAPITAL OUTLAY</b>	<b>\$ 44,834.00</b>	<b>\$ 15,452.50</b>
		Percent Realized	34%
<b>TOTAL</b>		<b>\$ 262,234.00</b>	<b>\$ 154,173.76</b>
		Percent Realized	59%



ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL
<b>WATER</b>			
<i>* Revenue is dependent upon utility rate increases</i>			
<b>WATER UTILITY REVENUE</b>			
60-36-01*	WATER CHARGES	\$ 895,000.00	\$ 666,785.81
60-36-02*	WATER CHARGES - USAGE	\$ 700,000.00	\$ 234,096.73
60-36-03	SALES & SERVICES	\$ 500.00	\$ (3,772.51)
60-36-04	STANDBY TAP FEES	\$ 62,000.00	\$ 42,996.48
60-36-05	BULK WATER	\$ 2,500.00	\$ 12,062.00
60-36-06	RECONNECT FEES & PENALTIES	\$ 1,500.00	\$ -
60-36-07	WATER TAPS	\$ -	\$ 12,975.00
60-36-08	TAPS FEES ASSIGNED FOR STORAGE	\$ -	\$ -
60-36-09	START/STOP SERVICE FEES	\$ 6,500.00	\$ 3,715.14
60-36-10	INTEREST	\$ -	\$ -
60-36-12	RENTS	\$ -	\$ -
60-36-13	MISCELLANEOUS REVENUE	\$ -	\$ 370.38
60-36-15	SALE/DISPOSAL OF ASSETS	\$ -	\$ -
60-36-20	PASS THROUGH FUNDS	\$ -	\$ -
60-36-21	DOLA PASS THROUGH REVENUE	\$ -	\$ -
60-36-22	WPA PASS THROUGH REVENUE	\$ -	\$ -
60-36-23	DWRF GRANT (PRINCIPAL LOAN FORGIVENESS)	\$ -	\$ -
60-36-24	DOLA URS PASS THROUGH REVENUE	\$ -	\$ -
60-36-25	LOAN FUNDS	\$ 7,200,000.00	\$ -
60-36-30	GRANT FUNDS	\$ 1,137,973.00	\$ -
60-36-31	CAPITAL CONTRIBUTIONS	\$ 352,500.00	\$ -
	<b>Subgroup : Total Revenue<sup>1</sup></b>	<b>\$ 10,358,473.00</b>	<b>\$ 969,229.03</b>
		Percent Realized	9%
<b>WATER</b>			
<i><sup>1</sup> Budget Revenues differ from 20-year cashflow analysis, budget is in whole numbers, cashflow is to the penny</i>			
<b>WATER UTILITY PERSONNEL SERVICES</b>			
60-50-02	TRUSTEE/ADMIN SALARIES	\$ 40,750.00	\$ 27,334.00
60-50-03	SALARIES & WAGES	\$ 236,500.00	\$ 152,109.73
60-50-04	EMPLOYER FICA	\$ 20,000.00	\$ 11,288.24
60-50-05	EMPLOYER MEDICARE	\$ 5,000.00	\$ 2,617.68
60-50-06	UNEMPLOYMENT TAX	\$ 2,500.00	\$ 361.05
60-50-07	INSURANCE BENEFITS	\$ 52,500.00	\$ 32,038.51
60-50-08	RETIREMENT BENEFITS	\$ 15,000.00	\$ 7,850.26
60-50-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
60-50-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 3,216.67
60-50-13	OVERTIME	\$ 17,500.00	\$ 5,404.81
	<b>Subgroup : Personnel Services</b>	<b>\$ 396,250.00</b>	<b>\$ 242,220.95</b>
		Percent Realized	61%
<b>WATER</b>			
<b>WATER UTILITY OPERATING EXPENSES</b>			
60-50-14	CHEMICALS (New Line Item as of 7.1.2024)	\$ -	\$ -
60-50-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 1,688.11
60-50-16	OPERATING SUPPLIES	\$ 28,000.00	\$ 13,130.56
60-50-17	POSTAGE	\$ 4,000.00	\$ 2,031.68
60-50-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 525,000.00	\$ 283,588.70
60-50-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,375.00
60-50-22	REPAIRS & MAINTENANCE	\$ 75,000.00	\$ 31,912.77
60-50-23	VEHICLE EXPENSE	\$ 6,000.00	\$ 3,656.09
60-50-24	RENTALS	\$ 2,500.00	\$ 996.00
60-50-25	SHOP EXPENSE	\$ 7,300.00	\$ 4,105.32
60-50-26	TRAVEL, MEETINGS & TRAININGS	\$ 3,500.00	\$ 1,555.35
60-50-27	INSURANCE & BONDS	\$ 17,000.00	\$ 12,675.66
60-50-28	UTILITIES	\$ 27,500.00	\$ 16,193.44

60-50-29 TELEPHONE & INTERNET \$ 1,850.00 \$ 3,045.65

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	OCTOBER 4TH ACTUAL
<b>WATER</b>			
<b>WATER UTILITY OPERATING EXPENSES</b>			
60-50-30	PUBLISHING ADS	\$ 2,000.00	\$ 157.25
60-50-31	DUES & SUBSCRIPTIONS	\$ 27,700.00	\$ 36,160.15
60-50-32	FEES & PERMITS	\$ 9,750.00	\$ 1,561.00
60-50-33	DATA PROCESSING	\$ 10,500.00	\$ 3,052.62
60-50-40	MISCELLANEOUS	\$ 500.00	\$ 266.93
60-50-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ 200.00
60-50-42	CONTRACT SERVICES	\$ 32,000.00	\$ 8,595.00
60-50-44	NORRIS RETIREMENT	\$ 13,500.00	\$ 5,488.00
60-50-50	WATER POWER AUTHORITY LOAN	\$ 180,000.00	\$ 154,059.69
60-50-51	DRINKING WATER REVOLVING FUND	\$ 24,000.00	\$ -
60-50-52	FCNB INTERIM FINANCING	\$ 500.00	\$ -
60-50-54	DEBT SERVICE	\$ 15,000.00	\$ -
60-50-55	LOAN PRINCIPAL	\$ -	\$ 10,605.11
60-50-56	LOAN INTEREST	\$ -	\$ 21,475.81
60-50-60	WATER STORAGE EXPENDITURE	\$ -	\$ 215.00
	<b>Subgroup : Water Operating Expenditures</b>	<b>\$ 1,022,800.00</b>	<b>\$ 629,790.89</b>
		Percent Realized	62%
<b>WATER</b>			
<b>WATER UTILITY CAPITAL OUTLAY &amp; TRANSFERS</b>			
60-50-70	CAPITAL OUTLAY	\$ 7,775,000.00	\$ 24,502.55
60-50-71	PASS THROUGH ACCOUNT	\$ -	\$ -
60-50-72	PASS THROUGH ENGINEERING	\$ -	\$ -
60-50-73	PASS THROUGH OPERATING	\$ -	\$ -
60-50-75	GRANT PROJECTS	\$ -	\$ 47,953.28
60-50-76	BUILDING IMPROVEMENTS	\$ -	\$ -
60-50-77	MACHINERY & EQUIPMENT	\$ 24,500.00	\$ 23,001.94
60-50-99	TRANSFERS	\$ -	\$ -
	<b>Subgroup : Water Capital Outlay &amp; Transfers</b>	<b>\$ 7,799,500.00</b>	<b>\$ 95,457.77</b>
		Percent Realized	1%
<b>WATER</b>			
<b>WATER UTILITY DEPRECIATION</b>			
60-59-99	DEPRECIATION	\$ 223,550.00	\$ -
	<b>Subgroup : Water Depreciation</b>	<b>\$ 223,550.00</b>	<b>\$ -</b>
		Percent Realized	0%
<b>WATER FUND</b>			
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>10,358,473.00</b>	<b>\$969,229.03</b>
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>9,442,100.00</b>	<b>\$967,469.61</b>
		Percent Realized	10%
	<b>NET INCOME (LOSS) - Water Utility</b>	<b>\$ 916,373.00</b>	<b>\$ 1,759.42</b>

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	OCTOBER 4TH ACTUAL
<b>WASTEWATER</b>			
<b>WASTEWATER UTILITY REVENUE</b>			
70-37-01	SEWER BASE CHARGE	\$ 884,000.00	\$ 588,366.34
70-37-04	SEWER TAPS	\$ -	\$ 10,000.00
70-37-05	SEWER RENTAL PROPERTY	\$ -	\$ -
70-37-07	SALES & SERVICE	\$ -	\$ -
70-37-08	PASS THROUGH FUNDS	\$ -	\$ -
70-37-09	INTEREST INCOME	\$ 23,000.00	\$ 25,326.60
70-37-10	WWTP PAYBACK FUND	\$ -	\$ -
70-37-11	WWTP PAYBACK INTEREST	\$ -	\$ -
70-37-12	RENTS	\$ -	\$ -
70-37-13	GRANT REVENUE	\$ -	\$ 137,756.00
70-37-14	MISCELLANEOUS REVENUE	\$ -	\$ -
	<b>Subgroup : Total Revenue</b>	<b>\$ 907,000.00</b>	<b>\$ 761,448.94</b>
		Percent Realized	84%
<b>WASTEWATER</b>			
<b>WASTEWATER UTILITY PERSONNEL SERVICES</b>			
70-51-02	TRUSTEE/ADMIN SALARIES	\$ 40,750.00	\$ 27,334.20
70-51-03	SALARIES & WAGES	\$ 237,000.00	\$ 152,165.85
70-51-04	EMPLOYER FICA	\$ 18,250.00	\$ 11,295.35
70-51-05	EMPLOYER MEDICARE	\$ 4,500.00	\$ 2,619.36
70-51-06	UNEMPLOYMENT TAX	\$ 2,500.00	\$ 361.28
70-51-07	INSURANCE BENEFITS	\$ 52,000.00	\$ 31,333.39
70-51-08	RETIREMENT BENEFITS	\$ 14,500.00	\$ 7,855.27
70-51-09	LIFE/DISABILITY INSURANCE	\$ 750.00	\$ -
70-51-10	WORKMEN'S COMPENSATION	\$ 5,200.00	\$ 3,023.01
70-51-11	OVERTIME	\$ 16,000.00	\$ 5,406.18
	<b>Subgroup : Personnel Services</b>	<b>\$ 391,450.00</b>	<b>\$ 241,393.89</b>
		Percent Realized	62%
<b>WASTEWATER</b>			
<b>WASTEWATER UTILITY OPERATING EXPENSES</b>			
70-51-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 205.88
70-51-16	OPERATING SUPPLIES	\$ 7,500.00	\$ 7,625.17
70-51-17	POSTAGE	\$ 4,000.00	\$ 1,722.14
70-51-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 15,250.00	\$ 27,695.92
70-51-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,625.00
70-51-22	REPAIRS & MAINTENANCE	\$ 75,000.00	\$ 48,589.02
70-51-23	VEHICLE EXPENSE	\$ 6,500.00	\$ 3,534.21
70-51-24	RENTALS	\$ 2,500.00	\$ 375.75
70-51-25	SHOP EXPENSE	\$ 11,500.00	\$ 1,532.18
70-51-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,000.00	\$ 945.38
70-51-27	INSURANCE & BONDS	\$ 6,750.00	\$ 5,032.98
70-51-28	UTILITIES	\$ 40,000.00	\$ 29,356.88
70-51-29	TELEPHONE & INTERNET	\$ 1,350.00	\$ 3,125.17
70-51-30	PUBLISHING ADS	\$ 500.00	\$ 157.25
70-51-31	DUES & SUBSCRIPTIONS	\$ 4,450.00	\$ 15,022.39
70-51-32	FEES & PERMITS	\$ 7,700.00	\$ 1,826.30
70-51-33	DATA PROCESSING	\$ 8,500.00	\$ 3,002.62
70-51-40	MISCELLANEOUS	\$ 1,500.00	\$ 5,000.00
70-51-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -
70-51-42	CONTRACT SERVICES	\$ 7,500.00	\$ 6,109.07
70-51-43	GAUGING STATION	\$ 5,000.00	\$ -
70-51-44	NORRIS RETIREMENT	\$ -	\$ 4,592.00
70-51-50	DOLA PRINCIPAL & INTEREST	\$ -	\$ -
70-51-51	RURAL DEVELOPMENT PRINCIPAL & INTEREST	\$ 73,250.00	\$ 99,560.00
70-51-52	WWTP PAYBACK FUND EXPENDITURES	\$ -	\$ -
70-51-53	ISSUANCE COSTS	\$ -	\$ -
70-51-54	DEBT RESERVE	\$ 24,000.00	\$ -
	<b>Subgroup : Operating Expenses</b>	<b>\$ 313,450.00</b>	<b>\$ 278,635.31</b>
		Percent Realized	89%

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	OCTOBER 4TH ACTUAL
<b>WASTEWATER</b>			
<b>WASTEWATER UTILITY CAPITAL OUTLAY &amp; TRANSFERS</b>			
70-51-70	CAPITAL OUTLAY	\$ 70,000.00	\$ -
70-51-71	PASS THROUGH FUNDS	\$ -	\$ -
70-51-72	ASSET REPLACEMENT RESERVE	\$ -	\$ -
70-51-73	PASS THROUGH OPERATING	\$ -	\$ -
70-51-75	GRANT PROJECTS	\$ -	\$ -
70-51-76	BUILDING IMPROVEMENTS	\$ -	\$ -
70-51-77	MACHINERY & EQUIPMENT	\$ 132,000.00	\$ 6,939.55
70-51-99	TRANSFERS	\$ -	\$ -
	<b>Subgroup : Wastewater Capital Outlay &amp; Transfers</b>	<b>\$ 202,000.00</b>	<b>\$ 6,939.55</b>
		Percent Realized	3%
<b>WASTEWATER</b>			
<b>WASTEWATER UTILITY DEPRECIATION</b>			
70-59-99	DEPRECIATION	\$ 100.00	\$ -
	<b>Subgroup : Wastewater Depreciation</b>	<b>\$ 100.00</b>	<b>\$ -</b>
<b>WASTEWATER FUND</b>			
<b>TOTAL REVENUES</b>	\$	<b>907,000.00</b>	<b>\$761,448.94</b>
<b>TOTAL EXPENDITURES</b>	\$	<b>907,000.00</b>	<b>\$526,968.75</b>
		Percent Realized	58%
	<b>NET INCOME (LOSS) - Wastewater Utility</b>	<b>\$ -</b>	<b>\$ 234,480.19</b>

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	OCTOBER 4TH ACTUAL
<b>SANITATION</b>			
<b>SANITATION REVENUE</b>			
80-30-02	TRASH CHARGES	\$ 320,000.00	\$ 239,373.53
80-30-03	BULK TRASH CHARGE	\$ 1,500.00	\$ 1,155.00
80-30-04	TIRE PICK UP	\$ -	\$ -
	<b>Subgroup : Total Revenue</b>	<b>\$ 321,500.00</b>	<b>\$ 240,528.53</b>
			Percent Realized 75%
<b>SANITATION</b>			
<b>SANITATION PERSONNEL SERVICES</b>			
80-52-02	CONTRACT/ADMIN SALARIES	\$ 12,000.00	\$ 3,173.40
80-52-03	SALARIES & WAGES	\$ 93,000.00	\$ 47,580.89
80-52-04	EMPLOYER FICA	\$ 6,800.00	\$ 3,201.07
80-52-05	EMPLOYER MEDICARE	\$ 1,600.00	\$ 726.32
80-52-06	UNEMPLOYMENT TAX	\$ 900.00	\$ 100.19
80-52-07	INSURANCE BENEFITS	\$ 23,000.00	\$ 10,801.16
80-52-08	RETIREMENT BENEFITS	\$ 5,700.00	\$ 2,236.90
80-52-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
80-52-10	WORKMEN'S COMPENSATION	\$ 4,250.00	\$ 2,499.60
80-52-11	OVERTIME	\$ 4,750.00	\$ 1,532.23
	<b>Subgroup : Personnel Services</b>	<b>\$ 152,500.00</b>	<b>\$ 71,851.76</b>
			Percent Realized 47%
<b>SANITATION</b>			
<b>SANITATION OPERATING EXPENSES</b>			
80-52-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 213.88
80-52-16	OPERATING SUPPLIES	\$ 1,500.00	\$ 669.57
80-52-17	POSTAGE	\$ 2,500.00	\$ 1,618.53
80-52-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 10,831.36
80-52-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,375.00
80-52-22	REPAIRS & MAINTENANCE	\$ 2,500.00	\$ 120.57
80-52-23	VEHICLE EXPENSE	\$ 15,000.00	\$ 9,416.37
80-52-24	RENTALS	\$ 5,000.00	\$ 110.00
80-52-25	SHOP EXPENSE	\$ 2,500.00	\$ 2,447.68
80-52-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,000.00	\$ 1,490.30
80-52-27	INSURANCE & BONDS	\$ 6,800.00	\$ 5,070.27
80-52-28	UTILITIES	\$ 3,000.00	\$ 1,461.59
80-52-29	TELEPHONE & INTERNET	\$ 1,400.00	\$ 935.80
80-52-30	PUBLISHING ADS	\$ -	\$ 157.25
80-52-31	DUES & SUBSCRIPTIONS	\$ 2,700.00	\$ 12,646.78
80-52-32	FEES & PERMITS	\$ 1,000.00	\$ 63.00
80-52-33	DATA PROCESSING	\$ 5,000.00	\$ 1,430.56
80-52-40	MISCELLANEOUS	\$ 1,000.00	\$ 63.00
80-52-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -
80-52-42	LANDFILL FEES	\$ 38,100.00	\$ 26,815.30
80-52-43	CLEAN UP DAYS	\$ 7,000.00	\$ -
	<b>Subgroup : Operating Expenses</b>	<b>\$ 111,200.00</b>	<b>\$ 88,936.81</b>
			Percent Realized 80%
<b>SANITATION</b>			
<b>SANITATION CAPITAL OUTLAY &amp; TRANSFERS</b>			
80-52-70	CAPITAL OUTLAY	\$ -	\$ -
80-52-71	PASS THROUGH FUNDS	\$ -	\$ -
80-52-75	GRANT PROJECTS	\$ -	\$ -
80-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
80-52-77	MACHINERY & EQUIPMENT	\$ -	\$ 6,939.55
80-52-99	TRANSFERS	\$ -	\$ -
	<b>Subgroup : Sanitation Capital Outlay &amp; Transfers</b>	<b>\$ -</b>	<b>\$ 6,939.55</b>
			Percent Realized 0%
<b>SANITATION</b>			
<b>SANITATION DEPRECIATION</b>			
80-59-99	DEPRECIATION	\$ 57,800.00	\$ -
	<b>Subgroup : Sanitation Depreciation</b>	<b>\$ 57,800.00</b>	<b>\$ -</b>
			Percent Realized 0%
<b>SANITATION FUND</b>			
<b>TOTAL REVENUES</b>	\$	321,500.00	\$240,528.53
<b>TOTAL EXPENDITURES</b>	\$	321,500.00	\$167,728.12
			Percent Realized 52%
<b>NET INCOME (LOSS) - Wastewater Utility</b>		<b>\$ -</b>	<b>\$ 72,800.41</b>

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	OCTOBER 4TH ACTUAL
<b>NFV AIRPORT</b>			
<b>NFV AIRPORT REVENUE</b>			
50-31-06	AIRPORT REVENUE	\$ 3,100.00	\$ 11,267.75
50-31-15	TRANSFER FROM GENERAL FUND RESERVE	\$ 75,492.00	\$ -
50-31-16	CAPITAL IMPROVEMENT FUND - AIRPORT GRANTS	\$ -	\$ -
	<b>Subgroup : Total Revenue</b>	<b>\$ 78,592.00</b>	<b>\$ 11,267.75</b>
		Percent Realized	14%
<b>NFV AIRPORT</b>			
<b>NFV AIRPORT CAPITAL OUTLAY &amp; TRANSFERS</b>			
50-32-70	CAPITAL OUTLAY	\$ 78,592.00	\$ -
50-52-71	PASS THROUGH FUNDS	\$ -	\$ -
50-52-75	GRANT PROJECTS	\$ -	\$ -
50-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
50-52-77	MACHINERY & EQUIPMENT	\$ -	\$ -
50-52-99	TRANSFERS	\$ -	\$ -
	<b>Subgroup : NFV Capital Outlay &amp; Transfers</b>	<b>\$ 78,592.00</b>	<b>\$ -</b>
		Percent Realized	0%
<b>NFV AIRPORT</b>			
<b>NFV AIRPORT DEPRECIATION</b>			
50-59-99	DEPRECIATION	\$ -	\$ -
	<b>Subgroup : NFV Depreciation</b>	<b>\$ -</b>	<b>\$ -</b>
		Percent Realized	0%
<b>NFV AIRPORT</b>			
TOTAL REVENUES	\$	78,592.00	\$11,267.75
TOTAL EXPENDITURES	\$	78,592.00	\$0.00
		Percent Realized	0%
<b>NET INCOME (LOSS) - NFV CAPITAL IMPROVEMENT FUND</b>			<b>\$11,267.75</b>



# Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

10/01/2024

Harvest Fest saw an increase in the number of people and vehicles in town. With multiple officers on duty traffic stops and foot patrols were conducted regularly.

Signage is being corrected and replaced around the Jumbo Mountain trailhead. Currently all parking violations are being given verbal warnings.

Surplus equipment was identified and processed for liquidation. Values will be adjusted based on operational condition and cost to repair.

A new Summons/Ticket template was created and printed. New Summons/Tickets were updated to include online payment options and revisions to municipal ordinances.

The Department has been working on multiple open investigations pertaining to recent events. Staff continue to work diligently toward resolutions, and we are thankful for everyone's cooperation and patience.

# Paonia Police Department

## Law Incident Table, by Date and Time

**Date Occurred:** 09/01/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:40:28	Information	ALDER DR, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 09/02/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:07:17	Certified Vin	NORTH FORK AVE, Paonia, CO	PPD	PPD	
19:30:23	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 09/03/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:39:22	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
13:57:05	Parking Problem	SAMUEL WADE RD, Paonia, CO	PPD	PPD	VW
14:58:23	VIN INSPECTION	ORCHARD AVE, Paonia, CO	PPD	PPD	
19:43:56	Traffic Stop	NIAGARA AVE, Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 4</b>					

**Date Occurred:** 09/04/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:48:49	THEFT	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
12:33:51	Traffic Stop	BOX ELDER AVE, Paonia, CO	PPD		CIT
18:36:16	Information	GRAND AVE, Paonia, CO	PPD	PPD	
19:57:06	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
21:26:44	SUSPICIOUS	2ND ST, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 5</b>					

**Date Occurred:** 09/05/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:19:02	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
15:21:00	Certified Vin	ORCHARD AVE, Paonia, CO	PPD	PPD	
16:09:13	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
16:29:11	Information	MEADOWBROOK CT, Paonia, CO	PPD	PPD	
16:40:30	Information	GRAND AVE, Paonia, CO	PPD	PPD	



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<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:25:00	RESTR/PROT ORDR	GRAND AVE, Paonia, CO	PPD	PPD	
21:12:18	HARASSMENT	GRAND AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 7**

**Date Occurred:** 09/06/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:51:38	ANIMAL CONTROL	ONARGA AVE, Paonia, CO	PPD	PPD	
10:58:37	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
23:08:10	AGENCY ASSIST	HIGHWAY 133, Hotchkiss, CO	PPD	DIST3	AA

**Total Incidents for this Date: 3**

**Date Occurred:** 09/07/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:27:21	Disturbance	GRAND AVE, Paonia, CO	PPD	PPD	CIT

**Total Incidents for this Date: 1**

**Date Occurred:** 09/08/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:30:56	Information	BOX ELDER AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

**Date Occurred:** 09/09/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:23:55	Information	GRAND AVE, Paonia, CO	PPD	PPD	
14:15:17	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

**Date Occurred:** 09/10/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:37:49	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
21:04:24	Traffic Stop	OAK AVE, Paonia, CO	PPD		CIT

**Total Incidents for this Date: 2**

**Date Occurred:** 09/11/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:48:23	Wanted Person	GRAND AVE, Paonia, CO	PPD	PPD	A
14:03:38	REDDI	GRAND AVE, Paonia, CO	PPD	PPD	

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<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:00:00	Extra Patrol	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
17:30:45	Traffic Stop	NORTH FORK AVE, Paonia, CO	PPD		CIT
<b>Total Incidents for this Date: 4</b>					

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Date Occurred: 09/12/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:53:28	Information	GRAND AVE, Paonia, CO	PPD		
21:53:45	Extra Patrol	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

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Date Occurred: 09/15/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:19:51	Information	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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Date Occurred: 09/16/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:42:49	AGENCY ASSIST	CRAWFORD RD, Paonia, CO	PPD	DIST3	AA
16:53:55	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

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Date Occurred: 09/17/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:45:09	RUNAWAY	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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Date Occurred: 09/18/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:46:29	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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Date Occurred: 09/19/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:00:21	Certified Vin	DELTA AVE, Paonia, CO	PPD	PPD	
15:44:45	Medical/transfe	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 09/20/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:07:54	SUSPICIOUS	NORTH FORK AVE, Paonia, CO	PPD	PPD	
11:03:09	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
13:04:27	Information	BOX ELDER AVE, Paonia, CO	PPD	PPD	
14:24:56	Traffic Stop	ONARGA AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 4</b>					

**Date Occurred:** 09/22/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:50:36	DEATH INVESTGTN	CEDAR DR, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 09/23/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:07:28	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 09/24/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:38:32	TrafficAccident	NIAGARA AVE & SAMUEL WADE RD, Paonia, CO	PPD	PPD	
11:51:52	FIRE	ORCHARD AVE, Paonia, CO	PPD	PPD	
14:33:55	WELFARE CHECK	BOX ELDER AVE, Paonia, CO	PPD	PPD	
15:18:13	Information	GRAND AVE, Paonia, CO	PPD	PPD	
16:59:05	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
18:23:18	Parking Problem	MAIN AVE, Paonia, CO	PPD	PPD	
19:42:43	CIVIL PROBLEM	GRAND AVE, Paonia, CO	PPD	PPD	
20:27:48	Information	MAIN AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 8</b>					

**Date Occurred:** 09/25/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:10:02	TRESPASS	NIAGARA AVE, Paonia, CO	PPD	PPD	
16:41:18	Information	SHADY LANE, Paonia, CO	PPD	DIST3	
21:51:52	M-1 HOLD	MAIN AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 3</b>					

**Date Occurred:** 09/26/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:56:23	Information	GRAND AVE, Paonia, CO	PPD	PPD	
14:37:18	LOST/FOUND PROP	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
19:57:59	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	
20:28:48	THEFT	SAMUEL WADE RD, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 4

**Date Occurred:** 09/27/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:07:01	CITIZEN ASSIST	ONARGA AVE, Paonia, CO	PPD	PPD	
10:44:44	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
19:15:34	AGENCY ASSIST	38.9653, -107.534, Paonia, CO	PPD	PPD	AA
22:12:22	TRESPASS	ONARGA AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 4

**Date Occurred:** 09/28/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:51:25	Wanted Person	MAIN AVE, Paonia, CO	PPD	PPD	A
13:17:49	AGENCY ASSIST	HIGHWAY 92, Austin, CO	PPD	DCSO	AA
19:35:40	Juvenile Prob	OAK AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 3

**Date Occurred:** 09/29/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:20:42	CRIM MISCHIEF	BOX ELDER AVE, Paonia, CO	PPD	PPD	
20:05:12	Information	MATHEWS LN & NIAGARA AVE, Paonia, CO	PPD		

**Total Incidents for this Date:** 2

Total reported: 71

A-2, AA-4, CIT-8, VW-1

A=ARREST  
AA=AGENCY ASSIST  
CIT=CITATION  
VW=VERBAL WARNING

**Report Includes:**

All dates between `00:00:01 09/01/24` and `00:00:01 09/30/24`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities



**TOWN OF PAONIA  
BOARD OF TRUSTEES MEETING  
MAYOR REPORT**

<b>AGENDA ITEM:</b>	Agenda Item #2: Administrator Wynn’s Annual Appraisal of Performance, Executive Session
<b>SUBMITTED BY:</b>	Mayor Smith
<b>DATE:</b>	October 8, 2024
<b>BACKGROUND:</b>	<p>Each Trustee was provided the attached performance appraisal form and asked to conduct their review and return to the Town Attorney for compilation.</p> <p>During the Executive Session, the Trustees will review and discuss the compilation and decide on an average score for each of the seven individual elements in the appraisal form and an average total score. These final scores will be shared with the public after the Executive Session.</p> <p>Administrator Wynn will provide his proposed goals for 2025 on the attached Town of Paonia Individual Development Plan table. These goals will be discussed and agreed upon during the Executive Session. These goals and associated information will also be available to the public after the Executive Session.</p>
<b>BUDGET:</b>	<p>Section 6 of Administrator Wynn’s contract provides for the following: “Based on the annual performance evaluation by the Board of Trustees, consideration shall be given to the Town Administrator for a merit-based compensation increase in such amounts and to such extent as the Board may determine that it is desirable to do so.”</p> <p>Therefore, Administrator Wynn’s compensation for 2025 will be addressed during the 2025 budget public meetings</p>
<b>RECOMMENDATION:</b>	Motion to go into Executive Session
<b>ATTACHMENT:</b>	<p>Administrator’s Performance Evaluation Form Paonia Individual Development Plan Table</p>



**TOWN ADMINISTRATOR  
FIRST ANNUAL APPRAISAL OF PERFORMANCE**

**NAME: Stefen Wynn**

**EVALUATION PERIOD:** August 1, 2023 - September 10, 2024<sup>1</sup>

**Instructions:** Rate performance by choosing the most appropriate numerical value for each individual element. Add the ratings from all seven elements and divide by seven to determine the overall rating.

**Rating Scale:**

- 4 - Exceptional (consistently exceeds standards)
- 3 - Outstanding (frequently exceeds standards)
- 2- Satisfactory (generally meets standards)
- 1 - Needs Improvement (frequently fails to meet standards)

**I. MANAGEMENT and LEADERSHIP PRACTICES (Overall Rating of all seven elements) \_\_\_\_\_**

**A. Elected Body Relationships** – Please assess the following standards for the Administrator’s interactions with the Mayor/Board of Trustees and provide a cumulative rating for this category and include a narrative supporting your rating in the space provided below.

1. Does not surprise board; all board members are informed of organization activities, progress, and problems on a regular basis.
2. Is receptive to board member ideas and suggestions.
3. Makes sound recommendations for board action.
4. Effectively implements policy decisions of the board.
5. Facilitates the decision-making process for the board.
6. Follows up on all problems and issues brought to his or her attention.
7. Is nonpartisan; does not show favoritism.
8. Accepts responsibility.

<b>I.A. Rating</b>	<b>Explanation for Rating</b>

<sup>1</sup> Not all Trustees have served with Administrator Wynn during the full appraisal time frame. If not, please insert the date that coincides with your joining the Board of Trustees.

**B. Organizational and Supervisory** - Please assess the following standards for the Administrator’s organizational skills and provide a cumulative rating for this category and include a narrative supporting your rating in the space provided below.

1. Leads a smooth-running and continuously improving organization
2. Proposes organizational goals and objectives prior to each fiscal year
3. Anticipates and plans well in advance
4. Is progressive in attitude and action
5. Follows through on set plans and deadlines
6. Creates a climate which motivates employees and encourages teamwork
7. Emphasizes development and enhancement of the skills of all employees
8. Hires and retains competent staff members who know what is expected of them
9. Delegates effectively
10. Encourages high staff productivity and demands accountability

I.B. Rating	Explanation for Rating

**C. Community Relations** - Please assess the following standards for the Administrator’s interactions with the public and provide a cumulative rating for this category and include a narrative supporting your rating in the space provided below.

1. Is appropriately visible and active within the community
2. Understands and is knowledgeable about the needs of the community
3. Encourages and honestly considers community input
4. Requests feedback from the community on the performance of the organization
5. Provides programs and services that are up to community standards and expectations

I.C. Rating	Explanation for Rating

**D. Fiscal Performance** - Please assess the following standards for the Administrator’s knowledge and management of the Town’s finances and provide a cumulative rating for this category and include a narrative supporting your rating in the space provided below.

1. Prepares and presents a long-range financial plan, which is updated as circumstances dictate
2. Presents balanced annual budgets with programs and service levels clearly identified
3. Recognizes and manages the budget within fiscal constraints
4. Displays common sense and good judgment in business transactions
5. Provides accurate and complete financial reports in a timely manner
6. Seeks all available funding sources
7. Ensures the Town maintains the capacity to effectively implement grant/loan funded projects and manage the grant/loan funds and associated reporting

**I.D. Rating**

**Explanation for Rating**

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**E. Intergovernmental/Agency/Association Relationships** - Please assess the following standards for the Administrator’s inter- and intra-organizational relationships and provide a cumulative rating for this category and include a narrative supporting your rating in the space provided below.

1. Participates in professional management and leadership organizations
2. Effectively collaborates, coordinates, and communicates with other communities, regional associations, and similar organizations

**I.E. Rating**

**Explanation for Rating**

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**F. Communication** - Please assess the following standards for the Administrator’s internal and external communication and provide a cumulative rating for this category and include a narrative supporting your rating in the space provided below.

1. Responds to all requests for information in a timely and thorough manner
2. Speaks and writes clearly
3. Responds to correspondence, phone calls, and requests for information in a timely and thorough manner
4. Provides all necessary and required reports and records
5. Ensures that information of general interest is current and timely, that website is up-to-date, and that available technology is used effectively
6. Provides details about specific projects to those affected in a timely manner

**I.F. Rating**

**Explanation for Rating**

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**G. Personal** - Please assess the following standards for the Administrator’s personal qualities as a professional providing public services and provide a cumulative rating for this category and include a narrative supporting your rating in the space provided below.

1. Is ethical, honest, and of high integrity
2. Projects professional demeanor and respect in all interactions
3. Is cordial and approachable



**I.G. Rating**

**Explanation for Rating**

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**II. Review Goals for Upcoming Year Provided by Administrator Wynn in the October 8, 2024, Agenda Packet. These Will be Discussed During the Executive Session<sup>2</sup>**

**III. What Should the Administrator Start Doing, Stop Doing, and Continue Doing?**

**Board Member Name** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Questions to Consider When Conducting This Appraisal**

- 1) What impressed you the most favorably about Administrator Wynn’s performance this past year?
- 2) In what areas has Administrator Wynn shown exceptional performance?
- 3) What's your major area(s) of concern regarding Administrator Wynn’s performance this past year?
- 4) What specific recommendations/expectations do you have for Administrator Wynn to improve performance?

<sup>2</sup> This is Administrator Wynn’s first appraisal. Therefore, there were no annual goals established requiring evaluation during this appraisal period. However, goals for the upcoming year must be established as part of this performance appraisal.



*Town of Paonia*  
**Individual Development Plan**

Name: \_\_\_\_\_

Time Period Covered: \_\_\_\_\_

Developmental Goals	Relationship of Goals to Department Mission	Skills Developed	Developmental Activities	Deadline	Resources	Achievement Review	Date Completed
Your personal goals for this FY:	My goals have City and Personal relevance because:	My Goals involve developing the following competencies/skills:	Developmental Activities I will Pursue:	Target dates for goal completion:	Resources I will need:	How I will measure & track my progress:	Date Goal Achieved:
Goal 1							
Goal 2							
Goal 3							

Signature (Employee) \_\_\_\_\_ Date \_\_\_\_\_

Signature (Supervisor) \_\_\_\_\_ Date \_\_\_\_\_