



# Regular Council Meeting Agenda

Tuesday, May 21, 2024 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**The City Council of Hilshire Village, Texas will meet on Tuesday, May 21, 2024, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Individuals may personally engage with the City Council during the meeting at City Hall or through written communication. Please ensure your comments are submitted in advance to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com). Participants attending the meeting via videoconference will not have audio or video functionalities enabled.

View Zoom Meeting:

<https://us06web.zoom.us/j/88139745838?pwd=BscZ2beg0h5UtTHQwjIRKPKmG79B36.1>

Meeting ID: 881 3974 5838

Passcode: 0123

+1 346-248-7799, 881 3974 5838#, \*0123# (Houston)

## 1. CALL TO ORDER

1.A. Invocation (Council Member Gordy)

1.B. Pledge of Allegiance

1.C. Roll Call

## 2. CITIZEN'S COMMENTS

This is an opportunity for citizens to speak to Council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers must address the council at the microphone and give their name and address before voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

## 3. REPORTS TO COUNCIL

3.A. Spring Valley Police Report

- [3.B.](#) Fire Commissioner's Report (Mayor Buesinger)
- [3.C.](#) City Engineer's Report
- [3.D.](#) Building Official's Report
- [3.E.](#) Mayor Buesinger's Report
- [3.F.](#) City Secretary's Report: (City Secretary Stephens)  
Complaint Log  
Consent Agenda
- [3.G.](#) City Treasurer's Report (City Secretary Stephens)  
HCAD Certified Estimates

**4. CONSENT AGENDA**

- [4.A.](#) Approve Disbursements
- [4.B.](#) Approve Minutes from the Regular Council Meeting
- [4.C.](#) Approve Check Registers
- [4.D.](#) Approve Proclamation for Police Week

**5. DISCUSSION AND POSSIBLE ACTION**

- [5.A.](#) Approve Resolution 2024-259 appointing Mike Garofalo as the Fire Commissioner and appointing Mayor Buesinger as the alternate.
- [5.B.](#) Discussion and possible action to appoint a new member to the Board of Adjustments.
- [5.C.](#) Discussion and possible action to secure energy rates.
- [5.D.](#) Discussion and possible approval of Resolution 2024-260 prohibiting the carrying of a handgun into any public city meeting.
- [5.E.](#) Discussion and possible action to allow an existing circular driveway to remain in the same size and location after new construction at 1201 Archley Drive in addition to a single access driveway to the garage. Hilshire Code of Ordinances Section 4.623 (Permitted Driveway and Pedestrian Access within Public Rights-of-Way).

**6. DISCUSSION**

- [6.A.](#) Discuss amendments to Hilshire Village Tree Ordinance #745.

**7. FUTURE AGENDA TOPICS**

2023 - 2024 Budget Workshop Calendar  
Debt Planning

**8. ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible May 17, 2024 at 3:00 p.m.**

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.

# SPRING VALLEY POLICE DEPARTMENT

## Calls - By Type

04\01\2024  
thru 04\30\2024  
Zone is: HILSHIRE VILLAGE

Type	Description	# Of Calls
22	ALARM	6
23	AMBULANCE CALL	2
24	ANIMAL CALL	5
43	ASSIST OUTSIDE AGENCY	1
135	BUSINESS CHECK	685
53	DEBRIS IN ROADWAY	2
68	HOUSE CHECK	39
70	INFORMATION	3
76	LOUD NOISE	1
81	OPEN DOOR	2
86	PUBLIC RELATIONS	52
96	SOLICITOR	1
103	SUSPICIOUS ACTIVITY	1
104	SUSPICIOUS PERSON	1
105	SUSPICIOUS VEHICLE	4
108	TRAFFIC CONTROL	1
11	TRAFFIC STOP	32
	<b>Total</b>	<b>838</b>

# SPRING VALLEY VILLAGE POLICE DEPARTMENT

**MONTHLY NEWSLETTER:  
MAY 2024**

**1025 CAMPBELL ROAD  
HOUSTON, TX 77055  
PHONE: 713-465-8323**



**COMMUNITY MATTERS.  
WE ARE A TEAM.**

# INTRODUCTION

*Hilshire Village Residents,*

May is here and soon school will be out. As warmer weather approaches, let's not forget pool safety.

**KEEP IN MIND:**

- Be sure to lock all doors and windows in your home, when you are not on the premises.
- Bring all packages inside as soon as possible.
- Lock your vehicle when it is unoccupied.
- Be aware of increased activity regarding children playing outside.

As always we are here if you need us!

*Sincerely,*  
**Chief M. Schulze**



## Police Officer Memorial Week May 12<sup>th</sup> – 18<sup>th</sup>

National Police Week was created in 1962; after then-president of the United States, John F. Kennedy signed Public Law 87-726. The law designated May 15 as Peace Officers' Memorial Day and stated that the week in which the day falls should be National Police Week. Every year, the National Law Enforcement Officers organize a Memorial Service to honor police officers who lost their lives in the line of duty.

The goal of National Police Week is to honor and celebrate these officers.

*Sincerely,  
Chief M. Schulze*



1025 CAMPBELL ROAD, HOUSTON, TX 77055

PHONE: 713-465-8323 / EMAIL: [DISPATCH@SPRINGVALLEYTX.COM](mailto:DISPATCH@SPRINGVALLEYTX.COM)



**Shout out to our Municipal Court. We work together because our Community matters. We are a team!**

**Celebrating the 55th Annual Professional Municipal Clerks Week**

May 5 through May 11, 2024 will be the 55th Annual Professional Municipal Clerks Week. Initiated in 1969 by IIMC and endorsed by all of its members throughout the United States, Canada and 15 other countries, the week is a time of celebration and reflection on the importance of the Clerk's office. In 1984, President Ronald Reagan signed a proclamation that officially declared Municipal Clerks Week the first full week of May.



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# MAY 2024

DATE	DAY	SPECIAL DAYS FOR THIS MONTH
05-02-2024	THURSDAY	NATIONAL DAY OF PRAYER
05-12-2024	SUNDAY	MOTHER'S DAY
05-12-2024	SUNDAY	POLICE WEEK BEGINS
05-27-2024	MONDAY	MEMORIAL DAY



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# SPRING VALLEY POLICE DEPARTMENT

## HILSHIRE VILLAGE

CALLS BY TYPE: 04-01-2024 THRU 04-30-2024

TYPE	DESCRIPTION	#OF
22	ALARM	6
23	AMBULANCE CALL	2
24	ANIMAL CALL	5
43	ASSIST OUTSIDE AGENCY	1
135	BUSINESS CHECK	685
53	DEBRIS IN ROADWAY	2
68	HOUSE CHECK	39
70	INFORMATION	3
76	LOUD NOISE	1
81	OPEN DOOR	2
86	PUBLIC RELATIONS	52
96	SOLICITOR	1
103	SUSPICIOUS ACTIVITY	1
104	SUSPICIOUS PERSON	1
105	SUSPICIOUS VEHICLE	4
108	TRAFFIC CONTROL	1
11	TRAFFIC STOP	32
	<b>TOTAL</b>	<b>838</b>



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# SPRING VALLEY VILLAGE POLICE DEPARTMENT

## OFFICER'S TIP OF THE MONTH

Summer break is just around the corner, which means people will start to travel.

It is important that people be careful, especially on vacation.

Here are some travel safety tips to help enjoy those vacation moments:

1. Contact the police department to be placed on the "Vacation House Watch"
2. Set your alarm.
3. Turn on some lights in the house.
4. Let your friends or neighbors know when you will be away and your emergency contact numbers.
5. Make copies of your ID and Passport: Make two copies of your licenses and passport in case either lost or stolen.
6. Travel like a Local: Make sure to know your surroundings by planning a route in advance.
7. Travel with a Buddy or in groups!
8. Avoid "OVERSHARING" Online: Posting photos or checking in on social media sites advertises your absence from home. Real-time updates can be tempting, but wait until you return safely home before sharing your adventures.

Have a safe and fun summer!

Officer R. Moore

Item 3.A.



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**Summer Safety Tips**  
**Water Safety**

- Always supervise children in or around water
- Teach kids to swim early
- Learn CPR, you could save a life
- Install a fence around home pools
- Wear life jackets while on a boat
- Stay hydrated

Phoebe



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## TIPS TO PREP BEFORE LEAVING

- Close windows, blinds, curtains, shutters, lock all doors and garage.
- Set timers on interior lights. This goes a long way in deterring burglars, who often look for crimes of opportunity.
- Set your thermostat accordingly, for unnecessary energy cost, but can also help avoid unforeseen problems with you HVAC equipment.
- Take out the trash.
- Run garbage disposal until clear.
- Secure all valuables.
- Lock all vehicles that are at home.
- Turn on home security system.

Item 3.A.

ange for pets left at home.



## HOUSE WATCH FORM

Please fill out the form below and **EMAIL to [Dispatch@springvalleytx.com](mailto:Dispatch@springvalleytx.com)**

Drop Off at Spring Valley Village Police Department @ 1025 Campbell Rd., Houston, Tx 77055

OR Call Us @ 713-465-8323 with all the necessary information.

If you have any changes while your home is on House Watch , please contact us with any updates.

FIRST & LAST NAME			
ADDRESS			
PHONE # WHILE GONE			
DATE LEAVING		DATE RETURNING	
<i>TIME IF POSSIBLE</i>		<i>TIME IF POSSIBLE</i>	
LIGHTS (INSIDE)	LIGHTS ON <input type="checkbox"/>	TIMERS <input type="checkbox"/>	NO LIGHTS <input type="checkbox"/>
LIGHTS (OUTSIDE)	LIGHTS ON <input type="checkbox"/>	TIMERS <input type="checkbox"/>	NO LIGHTS <input type="checkbox"/>
HOME ALARM SYSTEM	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
IF YES: ALARM COMPANY NAME			
CARS LEFT IN DRIVEWAY	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
<i>COLOR / MAKE / MODEL</i>			
ANYONE COMING BY :			
<i>MAID/YARD CREW / PET SITTER ETC.</i>			
LOCAL KEY HOLDER NAME		LOCAL KEY HOLDER PHONE #	
<i>IN CASE OF EMERGENCY</i>			
ANY ADDITIONAL NOTES			
ZONE	1 2 3 4 5 6 (FOR DISPATCH ONLY)		

# IMPORTANT NUMBERS AT A GLANCE



**COMMUNITY MATTERS.  
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## EMERGENCY

## NON - EMERGENCY

911 - FOR ALL EMERGENCY	713-465-8323
988 – NATIONAL SUICIDE & MENTAL HEALTH	

## SPRING VALLEY VILLAGE

## VILLAGE FIRE DEPARTMENT

SPRING VALLEY - CITY HALL	713-465-8308	VILLAGE FIRE DEPARTMENT	713-465-2323
SPRING VALLEY - PD	713-465-8323	VFD - NON-EMERGENCY	713-468-7941
SPRING VALLEY - PD FAX	713-465-3135		
SPRING VALLEY - COURT	713-465-0333		

## HILSHIRE VILLAGE

HILSHIRE VILLAGE – CITY HALL	713-973-1779		
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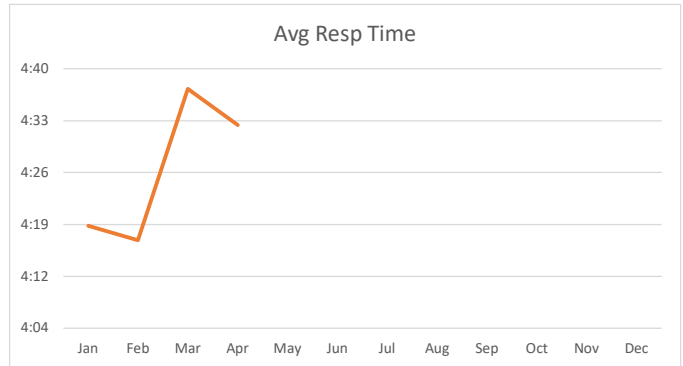
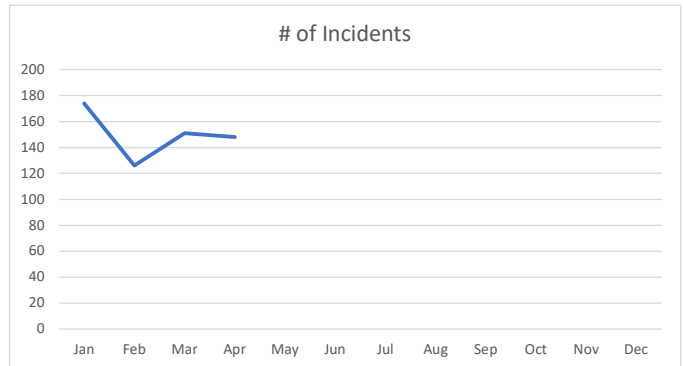
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### April 2024 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
<b>TOTAL</b>	<b>250</b>	<b>181</b>	<b>208</b>	<b>211</b>	<b>850</b>
Abdominal Pain	0	1	1	2	4
Allergic Reaction	2	1	2	2	7
Animal Bite	0	0	1	0	1
Assult	0	1	1	0	2
Automatic Aid	3	2	3	4	12
Automatic Aid- Apartment Fire	13	6	13	10	42
Automatic Aid- Building Fire	4	2	2	3	11
Automatic Aid- Elevator Rescue	3	1	1	0	5
Automatic Aid- Entrapment MVC	1	3	1	0	5
Automatic Aid- Gas Leak	1	1	2	3	7
Automatic Aid- High Rise Fire	0	2	1	0	3
Back Pain	0	0	2	1	3
Carbon Monoxide Detector With Symptoms	0	1	0	0	1
Carbon Monoxide Detector No Symptoms	2	3	3	1	9
Cardiac/Respiratory Arrest	1	1	0	0	2
Check a Noxious Odor	2	1	0	1	4
Check for Fire	0	0	1	0	1
Check for the Smell of Natural Gas	2	3	6	2	13
Check for the Smell of Smoke	2	2	1	2	7
Chest Pain	3	1	4	1	9
Child Locked in a Vehicle Engine Not Running	0	1	0	0	1
Choking	1	1	2	0	4
Diabetic Emergency	1	2	2	1	6
Difficulty Breathing	9	5	8	12	34
Electrical Fire	0	0	1	0	1
Elevator Rescue	1	0	0	0	1
Entrapment- Non MVC	0	0	1	0	1
Fall Victim	10	8	13	9	40
Fire Alarm Business	8	6	3	6	23
Fire Alarm Church or School	10	6	3	4	23
Fire Alarm Residence	36	28	23	25	112
Gas Leak	3	0	5	4	12
Headache- Stroke symptoms not present	0	0	0	2	2
Heart Problems	8	6	4	6	24
Heat/Cold Exposure	1	0	0	0	1
Hemorrhage/Laceration	1	2	1	1	5
House Fire	2	0	1	1	4
Injured Party	4	4	4	3	15
Medical Alarm	6	5	4	2	17
Motor Vehicle Collision	23	15	21	25	84
Motor Vehicle Collision with Entrapment	0	0	1	1	2
Object Down in Roadway	6	1	5	6	18
Oven/Appliance Fire	1	0	0	0	1
Overdose/Poisoning	1	1	2	0	4
Possible D.O.S.	1	0	1	2	4
Powerlines Down Arcing/Burning	3	0	3	6	12
Pregnancy/ Childbirth	1	0	0	0	1
Psychiatric Emergency	3	6	2	2	13
Seizures	4	2	8	4	18
Service Call Non-emergency	14	16	12	15	57
Shooting/Stabbing	1	0	0	0	1
Sick Call	21	15	15	19	70
Smoke in Business	1	0	0	0	1
Smoke in Residence	1	0	1	1	3
Stroke	5	1	3	2	11
Transformer Fire	3	0	2	2	7
Traumatic Injury	1	3	0	1	5
Unconscious Party/Syncope	14	9	7	10	40
Unknown Medical Emergency	1	2	3	5	11
Vehicle Fire	4	3	1	2	10
Wash Down	1	1	1	0	3

Month	# of Incidents	Avg Resp Time
Jan	174	4:19
Feb	126	4:17
Mar	151	4:38
Apr	148	4:33
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
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	599	4:26

Note: Nat'l Std Fire Response Time: 6:50  
 Note: Nat'l Std Fire EMS Time: 6:30



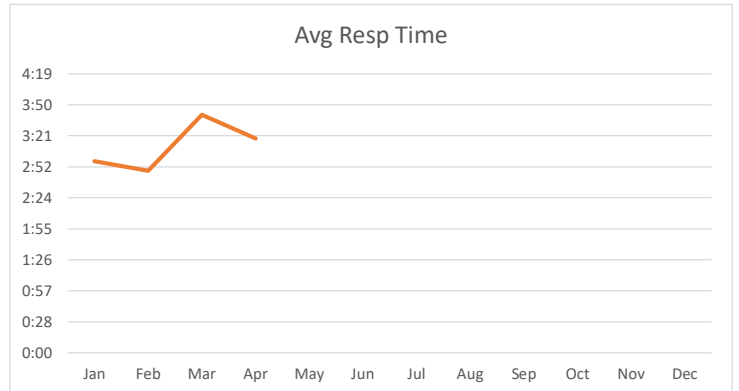
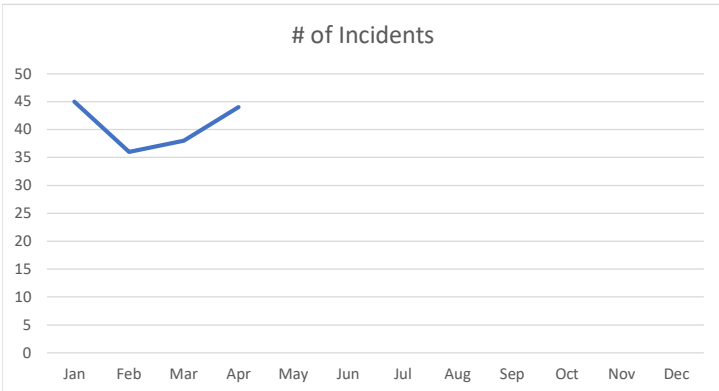


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### April 2024 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
<b>TOTAL</b>	<b>47</b>	<b>39</b>	<b>47</b>	<b>49</b>	<b>179</b>
Abdominal Pain	0	0	0	2	2
Allergic Reaction	1	0	1	1	
Animal Bite	0	0	1	0	1
Assult	0	0	1	0	1
Back Pain	0	0	1	0	1
Check for the Smell of Natural Gas	0	2	0	1	3
Check for the Smell of Smoke	1	1	0	1	3
Chest Pain	2	1	0	0	3
Choking	0	0	2	0	2
Diabetic Emergency	0	1	2	0	3
Difficulty Breathing	3	0	2	3	8
Elevator Rescue	1	0	0	0	1
Fall Victim	2	3	1	0	6
Fire Alarm Business	4	5	3	4	16
Fire Alarm Church or School	1	3	0	1	5
Fire Alarm Residence	1	0	4	5	10
Gas Leak	0	0	2	0	2
Heart Problems	2	1	0	2	5
Heat/Cold Exposure	1	0	0	0	1
House Fire	0	0	1	0	1
Injured Party	2	0	2	0	4
Medical Alarm	1	0	2	0	3
Motor Vehicle Collision	7	5	4	5	21
Object Down in Roadway	0	1	1	0	2
Oven/Appliance Fire	1	0	0	0	1
Overdose/Poisoning	0	1	0	0	1
Powerlines Down Arcing/Burning	1	0	0	0	1
Psychiatric Emergency	2	5	0	0	7
Seizures	0	0	2	0	2
Service Call Non-emergency	0	1	3	4	8
Shooting/Stabbing	1	0	0	0	1
Sick Call	4	4	6	12	26
Smoke in Business	1	0	0	0	1
Smoke in Residence	0	0	1	0	1
Stroke	0	0	0	2	2
Transformer Fire	0	0	2	1	3
Traumatic Injury	0	1	0	0	1
Unconscious Party/Syncope	6	1	1	3	11
Unknown Medical Emergency	0	1	0	2	3
Vehicle Fire	1	2	1	0	4
Wash Down	1	0	1	0	2

Month	# of Incidents	Avg Resp Time
Jan	45	2:58
Feb	36	2:49
Mar	38	3:41
Apr	44	3:19
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	163	3:11



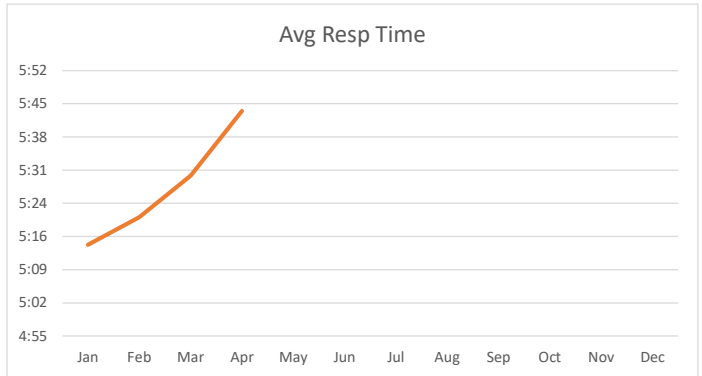
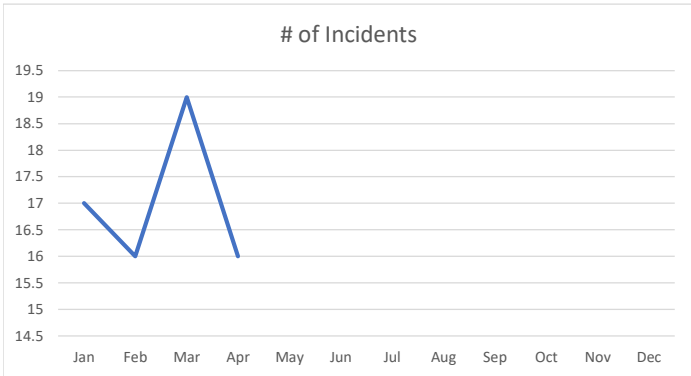


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**April 2024 Summary - Bunker Hill**

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
<b>TOTAL</b>	<b>26</b>	<b>25</b>	<b>27</b>	<b>23</b>	<b>101</b>
Assult	0	1	0	0	1
Carbon Monoxide Detector No Symptoms	0	0	1	0	1
Check for Noxious Odor	1	0	0	0	1
Check for the Smell of Natural Gas	2	0	2	0	4
Check for the Smell of Smoke	0	1	1	0	2
Diabetic Emergency	0	1	0	0	1
Difficulty Breathing	0	0	2	4	6
Fall Victim	0	1	4	1	6
Fire Alarm Business	0	1	0	0	1
Fire Alarm Church or School	3	0	1	0	4
Fire Alarm Residence	7	7	4	4	22
Gas Leak	0	0	1	0	1
Heart Problems	1	0	0	0	1
Hemorrhage/Laceration	0	1	1	0	2
House Fire	0	0	0	1	1
Injured Party	1	0	1	1	3
Medical Alarm	0	0	1	1	2
Motor Vehicle Collision	2	1	1	2	6
Object Down in Roadway	1	0	1	3	5
Powerlines Down Arcing/Burning	0	0	0	2	2
Psychiatric Emergency	0	1	0	0	1
Seizures	1	0	0	2	3
Service Call Non-emergency	2	5	3	1	11
Sick Call	2	2	3	1	8
Smoke in Residence	1	0	0	0	1
Stroke	0	1	0	0	1
Unconscious Party/Syncope	1	2	0	0	3
Vehicle Fire	1	0	0	0	1

Month	# of Incidents	Avg Resp Time
Jan	17	5:15
Feb	16	5:21
Mar	19	5:30
Apr	16	5:44
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
68		5:27



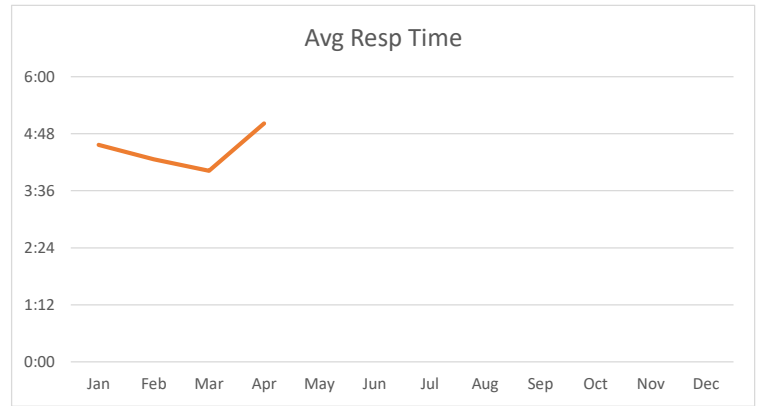
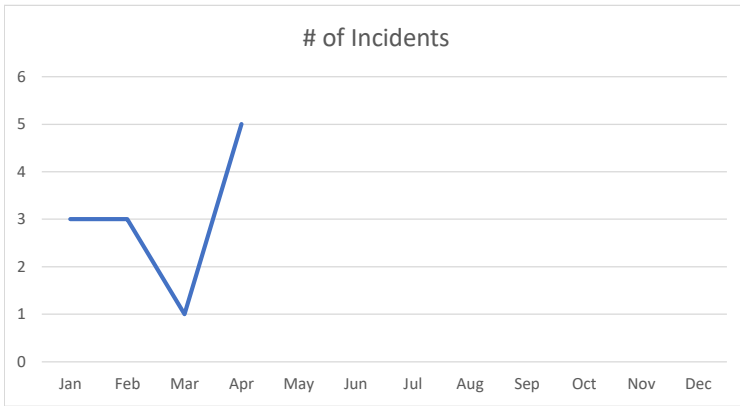


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### April 2024 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
<b>TOTAL</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>7</b>	<b>16</b>
Difficulty Breathing	1	0	0	0	1
Fall Victim	1	0	0	0	1
Fire Alarm Business	1	0	0	0	1
Fire Alarm Church or School	0	1	0	1	2
Heart Problems	0	1	0	0	1
Injured Party	0	1	0	0	1
Motor Vehicle Collision	0	0	1	0	1
Object Down in Roadway	0	0	0	1	1
Possible D.O.S.	0	0	0	1	1
Seizures	0	0	0	1	1
Service Call Non-emergency	0	0	0	1	1
Stroke	1	0	0	0	1
Traumatic Injury	0	0	0	1	1
Unconscious Party/Syncope	0	0	0	1	1
Unknown Medical Emergency	0	0	1	0	1

Month	# of Incidents	Avg Resp Time
Jan	3	4:34
Feb	3	4:16
Mar	1	4:01
Apr	5	5:01
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 12	<hr/> 4:28

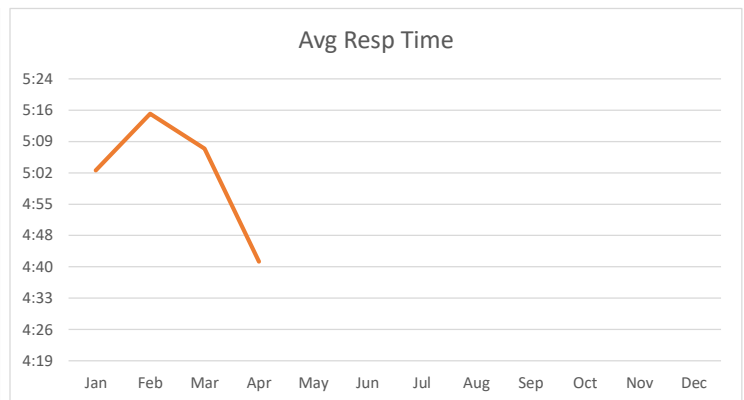
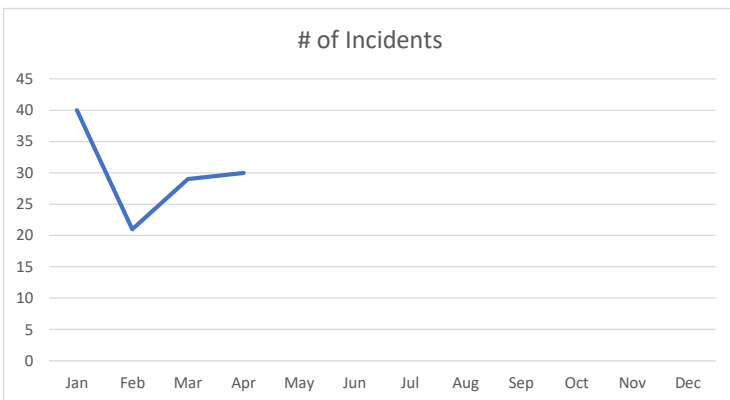




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 Phone# (713) 468-7941 Fax# (713) 468-5039

### April 2024 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD	Month	# of Incidents	Avg Resp Time
<b>TOTAL</b>	<b>52</b>	<b>33</b>	<b>34</b>	<b>36</b>	<b>155</b>	<b>Jan</b>	<b>40</b>	<b>5:03</b>
Allergic Reaction	0	0	0	1	1	<b>Feb</b>	<b>21</b>	<b>5:16</b>
Back Pain	0	0	0	1	1	<b>Mar</b>	<b>29</b>	<b>5:08</b>
Carbon Monoxide Detector No Symptoms	0	1	0	1	2	<b>Apr</b>	<b>30</b>	<b>4:42</b>
Check a Noxious Odor	1	1	0	0	2	<b>May</b>		
Check for Fire	0	0	1	0	1	<b>Jun</b>		
Check for the Smell of Natural Gas	0	0	1	1	2	<b>Jul</b>		
Check for the Smell of Smoke	1	0	0	0	1	<b>Aug</b>		
Chest Pain	1	0	1	0	2	<b>Sep</b>		
Choking	1	0	0	0	1	<b>Oct</b>		
Diabetic Emergency	1	0	0	1	2	<b>Nov</b>		
Difficulty Breathing	0	2	1	2	5	<b>Dec</b>		
Electrical Fire	0	0	1	0	1		<b>120</b>	<b>5:02</b>
Entrapment- Non MVC	0	0	1	0	1			
Fall Victim	5	2	3	3	13			
Fire Alarm Business	2	0	0	1	3			
Fire Alarm Church or School	0	1	0	0	1			
Fire Alarm Residence	13	13	5	4	35			
Gas Leak	0	0	0	1	1			
Heart Problems	1	2	2	0	5			
Injured Party	1	2	0	1	4			
Medical Alarm	3	1	0	0	4			
Motor Vehicle Collision	3	0	2	2	7			
Motor Vehicle Collision with Entrapment	0	0	1	0	1			
Object Down in Roadway	1	0	0	1	2			
Overdose/Poisoning	1	0	1	0	2			
Possible D.O.S.	0	0	0	1	1			
Powerlines Down Arcing/Burning	0	0	1	3	4			
Psychiatric Emergency	0	0	2	1	3			
Seizures	1	0	1	0	2			
Service Call Non-emergency	5	5	3	3	16			
Sick Call	5	0	2	2	9			
Stroke	1	0	1	0	2			
Transformer Fire	1	0	0	0	1			
Traumatic Injury	0	1	0	0	1			
Unconscious Party/Syncope	4	1	2	3	10			
Unknown Medical Emergency	0	0	2	2	4			
Vehicle Fire	0	0	0	1	1			
Wash Down	0	1	0	0	1			



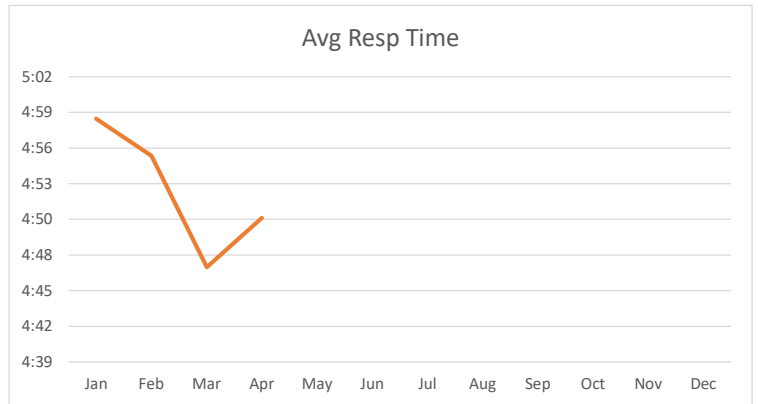
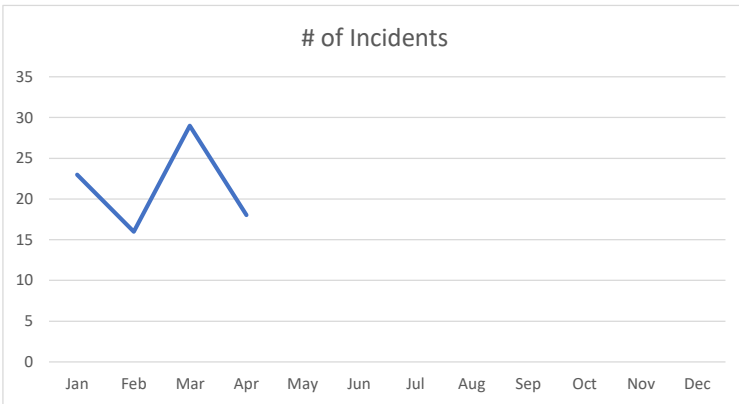


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### April 2024 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
<b>TOTAL</b>	<b>44</b>	<b>25</b>	<b>36</b>	<b>30</b>	<b>135</b>
Abdominal Pain	0	0	1	0	1
Allergic Reaction	0	1	0	0	1
Back Pain	0	0	1	0	1
Carbon Monoxide Detector No Symptoms	0	0	1	0	1
Cardiac/Respiratory Arrest	0	1	0	0	1
Check for the Smell of Natural Gas	0	1	2	0	3
Chest Pain	0	0	2	0	2
Choking	0	1	0	0	1
Difficulty Breathing	2	2	3	0	7
Fall Victim	1	1	4	1	7
Fire Alarm Church or School	5	0	1	1	7
Fire Alarm Residence	13	7	7	8	35
Gas Leak	3	0	0	3	6
Headache- Stroke symptoms not present	0	0	0	1	1
Heart Problems	0	1	1	1	3
Hemorrhage/Laceration	1	0	0	0	1
Injured Party	0	0	0	1	1
Medical Alarm	2	1	1	1	5
Motor Vehicle Collision	1	1	2	1	5
Object Down in Roadway	3	0	2	1	6
Possible D.O.S.	1	0	1	0	2
Powerlines Down Arcing/Burning	2	0	1	1	4
Psychiatric Emergency	0	0	0	1	1
Service Call Non-emergency	4	4	3	6	17
Sick Call	2	1	1	2	6
Stroke	2	0	2	0	4
Transformer Fire	1	0	0	0	1
Traumatic Injury	1	0	0	0	1
Unconscious Party/Syncope	0	2	0	1	3
Unknown Medical Emergency	0	1	0	0	1

Month	# of Incidents	Avg Resp Time
Jan	23	4:59
Feb	16	4:56
Mar	29	4:47
Apr	18	4:51
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	86	4:53



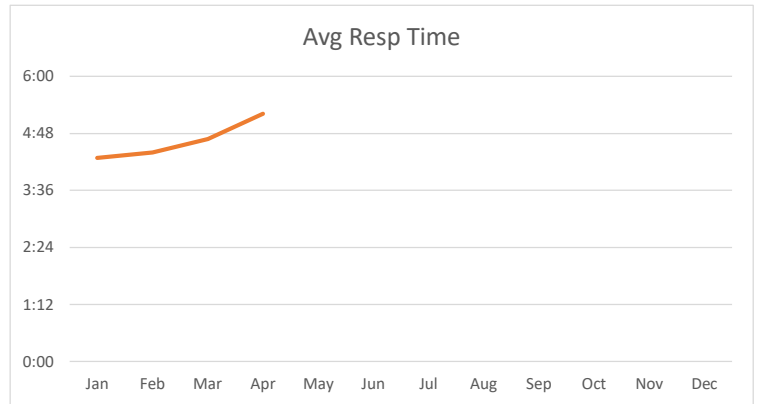
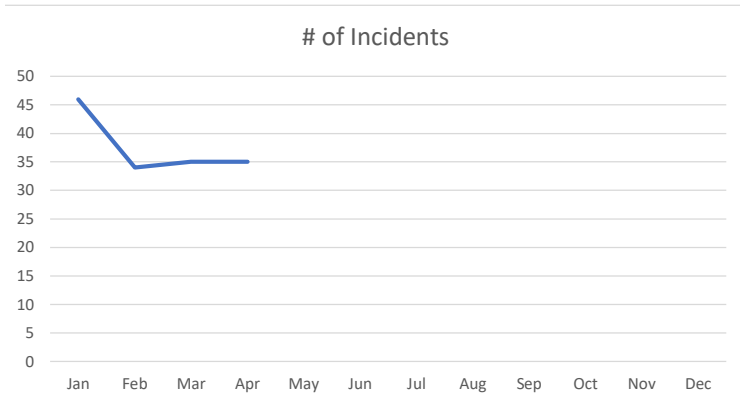




Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### April 2024 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD	Month	# of Incidents	Avg Resp Time
<b>TOTAL</b>	<b>49</b>	<b>37</b>	<b>36</b>	<b>40</b>	<b>162</b>	<b>Jan</b>	46	4:17
Abdominal Pain	0	1	0	0	1	<b>Feb</b>	34	4:24
Allergic Reaction	1	0	1	0	2	<b>Mar</b>	35	4:41
Carbon Monoxide Alarm with Symptoms	0	1	0	0	1	<b>Apr</b>	35	5:13
Carbon Monoxide Detector No Symptoms	2	1	1	0	4	<b>May</b>		
Cardiac/Respiratory Arrest	1	0	0	0	1	<b>Jun</b>		
Check a Noxious Odor	0	0	0	1	1	<b>Jul</b>		
Check for the Smell of Natural Gas	0	0	1	0	1	<b>Aug</b>		
Chest Pain	0	0	1	0	1	<b>Sep</b>		
Difficulty Breathing	3	1	0	3	7	<b>Oct</b>		
Fall Victim	1	1	1	4	7	<b>Nov</b>		
Fire Alarm Business	1	0	0	0	1	<b>Dec</b>		
Fire Alarm Church or School	0	1	1	1	3		150	4:38
Fire Alarm Residence	2	1	2	4	9			
Gas Leak	0	0	1	0	1			
Headache- Stroke symptoms not present	0	0	0	1	1			
Heart Problems	4	1	1	3	9			
Hemorrhage/Laceration	0	1	0	1	2			
House Fire	2	0	0	0	2			
Injured Party	0	1	1	0	2			
Medical Alarm	0	3	0	0	3			
Motor Vehicle Collision	10	8	11	13	42			
Motor Vehicle Collision with Entrapment	0	0	0	1	1			
Object Down in Roadway	1	0	1	0	2			
Overdose/Poisoning	0	0	1	0	1			
Powerlines Down Arcing/Burning	0	0	1	0	1			
Pregnancy/ Childbirth	1	0	0	0	1			
Psychiatric Emergency	1	0	0	0	1			
Seizures	2	2	5	1	10			
Service Call Non-emergency	1	1	0	0	2			
Sick Call	8	8	3	2	21			
Smoke in Residence	0	0	0	1	1			
Stroke	1	0	0	0	1			
Transformer Fire	1	0	0	1	2			
Traumatic Injury	0	1	0	0	1			
Unconscious Party/Syncope	3	3	3	1	10			
Unknown Medical Emergency	1	0	0	1	2			
Vehicle Fire	2	1	0	1	4			



Status	Address	Street	Construction Type	General Contractor
Active	1236	Archley	New Construction	Sugar Creek Living
Active	8005	Anadell	New Construction	Jeff Paul Custom Homes
Active	1222	Glourie Dr	New Construction	Aspire
Active	1226	Glourie Dr	New Construction	McHugh Custom Homes
Active	1319	Pine Chase	Remodel	Ironstone Builders
Active	1226	Glourie Dr	Swimming Pool	Midtown Deisgn
Active	14	Pine Creek	Swimming Pool	Premier Pools & Spas
Active	1241	Ridgeley Dr	Covered Patio Addition	Coerver Custom Homes
Active	1118	Glourie Dr	Interior Remodel	Res Com Builders
Active	8002	Burkhart	New Construction	Modern Bungalow
Active	1315	Friarcreek Ln	New Construction	Built Green Custom Homes
Active	1118	Guinea Drive	New Construction	Enterprise Builders
Active	1201	Archley	New Construction	Shorter Investment Group
Active	1306	Glourie Dr	New Construction	NewMark Builders
Active	1210	Ridgeley Dr	New Construction	McCollum Custom Homes
Active	7	Pine Creek	Remodel	Daivd Labbe
Active	1011	Ridgeley	Remodel	Home Remedy
Active	1242	Ridgeley Dr	Remodel & Drainage	McCollum Custom Homes
Active	1126	Guinea Drive	Swimming Pool	Athletic Design
Active	1201	Archley	Swimming Pool	Big Diamond
Active	1218	Ridgeley Dr	Swimming Pool	Gartin Pools
Active	1242	Ridgeley Dr	Swimming Pool	Platinum Pools
Active	1131	Wirt	Swimming Pool	Whale Pools
Pending Submittal	1117	Guinea Drive	New Construction	McHugh Custom Homes
Pending Submittal	1214	Ridgeley	New Construction	Aspire
Permit Pending	1210	Hilshire Villas	New Construction	Reed Fine Homes
Pending Submittal	8002	Anadell	New Construction	Metro Modern Studio
Pending Submittal	1023	Ridgeley	Remodel	Homeowner

CO 5/6/2024	1311	Friarcreek Ln	New Construction	RobRyan
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## Plan Review Permit Log

	Date	Permit Number	Address	Issued To	Amount Received	Description / Scope
1	4/2/24	HV-23-022SPP	1242 Ridgeley Dr	JLA Plumbing	\$ 280.00	Plumbing-Swimming Pool
2	4/1/24	HV-23-071E	1241 Archley	EWOH	\$ 330.00	Electric-Addition
3	4/11/24	HV-23-071H	1241 Ridgeley	All Star AC & Heat	\$ 330.00	HVAC - Addition
4	4/10/24	HV-23-080H	1236 Archley	GK Mechancial	\$ 405.00	HVAC - NSFR
5	4/10/24	HV-23-0SPVBK	1242 Ridgeley Dr	Subs for Pools	\$ 50.00	Vaccum Breaker - SP
6	4/2/24	HV-24-025H	8210 Mallie Ct	Air Katy	\$ 160.00	HVAC Replacement
7	4/11/24	HV-24-026R	1237 Archley	Graziano Roofing	\$ 240.00	Roof
8	4/12/24	HV-24-027FW	18 Hickory Shadows	Julio Gomez	\$ 380.00	Flatwork
9	4/22/24	HV-24-028T	1327 Friarcreek	Hector Sarceno Tree Service	\$ -	Tree Removal - Dead
10	4/22/24	HV-24-029T	1330 Glourie Drive	RF Tree Service	\$ -	Tree Removal - Dead
11	4/19/24	HV-24-030	1118 Guinea	Super Flame Plumbing	\$ 430.00	Plumbing- Remodel
12	4/22/24	HV-24-031	1213 Archley	Goat Fence	\$ 175.00	Fence
13	4/24/24	HV-24-032	1323 Pine Chase	Applied Sprinkler Solutions	\$ 240.00	Irrigation
14	4/25/24	HV-24-033	1213 Archley	GOAT Fence	\$ 175.00	Fence
15	4/25/24	HV-24-034	8010 Burkhart	Flores Tree Service	\$ -	Tree Removal - Dead
16	4/29/24	HV-24-036	1322 Glourie	Kenneth Knop	\$ 80.00	Layout - backyard deck

Permits	
Electric	1
Fence	2
Flatwork	1
HVAC	3
Irrigation	1
Layout	1
Plumbing	2
Roof	1
Tree Removal	3
Vaccum Breaker	1
<b>Total</b>	<b>16</b>

## Inspection Log

Log #	Address	Permit #	Inspection Type	Result	Date	Inspector
24-139	1118 Glourie Dr	HV-23-094P	Ground	PASS	4/1/24	BBG
24-140	1118 Glourie Dr	HV-23-094P	Sewer	PASS	4/1/24	BBG
24-141	1242 Ridgeley Dr	HV-23-022E	Ditch Cover	PASS	4/1/24	BBG
24-142	14 Pine Creek Ln	HV-23-064SP	Drainage Final -Pool	CANCELLED	4/4/24	HDR
24-143	14 Pine Creek Ln	HV-23-064SP	Pool Final	PASS	4/2/24	BBG
24-144	1236 Archley	HV-23-080P	Top Out Plumbing	PASS	4/2/24	BBG
24-145	1242 Ridgeley Dr	HV-23-022E	TCl	PASS	4/3/24	BBG
24-146	1241 Ridgeley	HV-23-071E	electrical rough	PASS	4/3/24	BBG
24-147	1242 Ridgeley	HV-23-022SPP	ground - pool	PASS	4/3/24	BBG
24-148	1242 Ridgeley	HV-23-022SPP	gas test	FAIL	4/3/24	BBG
24-149	1242 Ridgeley	HV-23-022SPP	gas test - pool	PASS	4/4/24	BBG
24-150	1242 Ridgeley	HV-23-022P	gas test - house	PASS	4/4/24	BBG
24-151	1241 Ridgeley	HV-23-071P	plumbing top out	PASS	4/4/24	BBG
24-152	1118 Glourie Dr	HV-23-100B	flatwork entryway	PASS	4/4/24	BBG
24-153	1306 Glourie Dr	HV-23-007B	Misc. Tree	CONSULT	4/3/24	Cary Moran
24-154	1118 Guinea	HV-23-094B	Foundation	PASS	4/5/24	BBG
24-155	1118 Guinea	HV-23-094P	Sewer Inspection	PASS	4/8/24	BBG
24-156	1011 Ridgeley	HV-24-022R	Pre-Pour Piers	PASS	4/8/24	BBG
24-157	1315 Friarcreek	HV-22-071P	Plumbing Final	PASS	4/8/24	BBG
24-158	1315 Friarcreek	HV-22-071E	Electrical Final	PASS	4/8/24	BBG
24-159	1315 Friarcreek	HV-22-071H	HVAC Final	PASS	4/8/24	BBG
24-160	1315 Friarcreek	HV-22-071H	Building Final	PASS	4/8/24	BBG
24-161	1319 Pine Chase	HV-23-071B	Fireplace	CANCELED	4/8/24	BBG
24-162	8002 Burkhart	HV-23-029P	Gas Test	PASS	4/10/24	BBG
24-163	1319 Pine Chase	HV-23-071B	Fireplace	FAIL	4/10/24	BBG
24-164	1241 Ridgeley	HV-23-071H	HVAC Cover	PASS	4/15/24	BBG
24-165	1236 Archley	HV-23-080H	HVAC Cover	PASS	4/16/24	BBG
24-166	7 Hilshire Oaks	HV-23-047E	Electrical Final	PASS	4/16/24	BBG
24-167	1241 Ridgeley	HV-23-071B	Brick Tie	PASS	4/16/24	BBG
24-168	1319 Pine Chase	HV-23-071B	Fireplace Reinspection	FAIL	4/18/24	BBG
24-170	18 Hickory Shadows	HV-24-027FW	Driveway/entryway/back patio	PASS	4/23/24	BBG
24-171	1237 Archley	HV-24-026R	Reroof	PASS	4/24/24	BBG
24-172	1126 Guinea	HV-22-094SPP	Plumbing Final -Pool	PASS	4/24/24	BBG
24-173	1126 Guinea	HV-22-094SP	Pool Final	FAIL	4/24/24	BBG
24-174	1126 Guinea	HV-22-094T	Turf Final	PASS	4/24/24	BBG
24-175	1319 Pine Chase	HV-23-071B	Fireplace	PASS	4/25/24	BBG
24-176	1315 Friarcreek	HV-22-071D	Final Drainage	PASS	4/25/24	HDR
24-178	1242 Ridgeley	HV-23-022PVBK	SP Vaccum Breaker	PASS	4/26/24	BBG
24-179	1319 Pine Chase	HV-23-031B	Fireplace	PASS	4/26/24	BBG
24-180	1213 Archley	HV-24-033	Fence Final	CANCELLED	4/26/24	BBG
24-180	1322 Glourie Drive	HV-24-036	Patio Layout	PASS	4/30/24	BBG

Inspections	
Cancelled	3
Consultation	1
Failed	4
Pass	33
<b>Total</b>	<b>41</b>

City of Hilshire Village  
Call Log

Person Taking Call	Resident Reporting Problem	Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
Cassie	Sammy Salek	9/7/23	His truck was stolen from his driveway. Although his doorbell camera caught some footage, the license plate of the accompanying vehicle was not able to be seen. Requesting a Flock LPR on Hilshire Green.	7906 Hilshire Green	Talking with council about additional cameras in next year's budget. Investigating possible grants.	Camera's will be considered in next budget cycle	
Cassie	Diane Rager	1/30/24	Median on Wirt Road turning into Ridgeley is broken and rebar is sticking out. Hazardous to drivers.	Wirt median @ Ridgeley	Submitted service request to Houston 311. Tracking # 12597005-2400048024	2/5 Houston closed out the ticket without action, stating that there was no hazard found. 2/13 Re-submitted the email with new photos showing hazard remains. 2/19 Received a call from CoH, need to contact TxDOT for repairs. Submitted request via TxDOT web portal. Entities contacted are not able to make the repairs due to either jurisdiction or lack of budget funds.	
Cassie	Rebecca Bailey	3/5/24	Pet waste is often left in the grassy area behind the commercial buildings. She and her pets have stepped in it while walking.	Pine Creek Lane grass area	Exploring grants through the Watershed Protection Plan Program, TCEQ, other entities for pet waste stations, exploring cost of maintenance.		
Cassie	Zandra Anderson	4/15/24	Garbage has not been collected the last couple weeks. Thinks the foliage hides her driveway so they don't know she's there.	8214 Mallie Ct	Sent notice to GFL to return for collection.	Garbage was collected.	4/15/2024
Cassie	Jeff Sechelski	4/16/24	Requested a bulk trash pickup, confirmed that the items can be taken.	8210 Burkhart	Advised GFL to expect the item at the curb on Thursday.	Garbage was collected.	4/16/2024
Cassie	Mary Beth Burrow	4/18/24	Had a car door at the curb for bulk trash but they marked it as a hazard and unable to be collected.	9 Hickory Shadows	Contacted GFL, gave the contact information for the caller.	GFL contacted the resident, explained that the vehicle door would need to be taken to a scrap yard and they will not collect it.	4/18/2024
Lisa	Grady Farris	4/22/24	Empty buckets and debris left behind with a ticket to bundle	1138 Glourie Dr	Contacted GFL	Garbage was collected.	4/25/2024
Lisa		4/24/24	Crew working at after hours construction hours	1011 Ridgeley	Contacted Contractor	Contractor acknowledged and will take corrective action.	4/25/2024
Lisa	Mike Gordy	4/23/24	Crew working at after hours construction hours	1237 Archley	Contracted Contractor	Contractor acknowledged and will take corrective action.	4/26/2024
Cassie	Cheryl Wolfe	5/6/24	Worried about the digging at the base of a tree in the front yard.	1306 Glourie dr	Contractor was contacted, stated they were removing a stump.	Health of the trees will be evaluated at the final arborist inspection.	5/13/2024
Lisa	Bill Bristow	5/2/24	Cars parked on both sides of the street making it difficult for emergency vehicles	1242 & 1241 Ridgeley	Contacted contractors at both project addresses	Cars moved, no further action required	5/2/2024
Cassie	Yaas Mohsenin	5/6/24	Garbage was not collected.	13 Pine Creek	Contacted GFL	Garbage was collected.	5/6/2024
Cassie	Meredith Hester	5/6/24	Garbage was not collected.	1314 Ridgeley Dr	Contacted GFL	Garbage was collected.	5/6/2024
Cassie	Connie Castro	5/6/24	Garbage was not collected.	1229 Archley Dr	Contacted GFL	Garbage was collected.	5/6/2024
Cassie	Lisa Ferchau	5/7/24	Garbage was not collected, wanted to know if she would get a credit on her water bill for the missed collection.	14 Hickory Shadows	Contacted GFL	Garbage was collected.	5/7/2024
Lisa	Mark Huber	5/9/24	Recycling missed twice	1126 Guinea	Contacted GFL	Garbage was collected.	5/9/2024
Cassie	Anh Dang	5/13/24	Garbage was not collected	1211 Wirt Rd	Contacted GFL	Garbage was collected.	5/16/2024

City of Hilshire Village  
Call Log

Person Taking Call	Resident Reporting Problem	Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
Cassie	Richard Raines	5/17/24	Tree down blocking the street	Pine Creek Lane	Unknown persons moved the tree to the side of the road.	Tree contractors are making their way through the city.	
Cassie	Louis Fornage	5/17/24	Tree down and fence fell, needed to talk to the rear neighbors. Also wanted to know how to contact tree removal company to clear the street.	1315 Glenhilshire	Gave contact information for both rear neighbors and tree company working in the area		
Cassie	Whitney	5/17/24	Tree limb fell and is hanging on the electrical wire.	1130 Ridgeley Drive		Tree contractors are making their way through the city.	
Cassie		5/17/24	Inquired about electrical reconnection, asked to make sure he is on the distribution email list. Vidal.ramirez@stellarbank.com	1303 Pine Chase			
Cassie	Robin Denninger	5/17/24	Asked if the neighbor reported the tree limb down, asked if it was safe for her to come home.	1126 Ridgeley	Tree has been reported, CenterPoint has not responded to the area yet and the line may still be live.	Pending assessment by CenterPoint	





# Harris Central Appraisal District

13013 Northwest Freeway  
Houston TX 77040  
Telephone: (713) 812-5800

P.O. Box 920975  
Houston TX 77292-0975  
Information Center: (713) 957-7800



## Office of Chief Appraiser

Honorable Robert Buesinger  
Mayor  
City of Hilshire Village  
8301 Westview Drive  
Houston, TX 77055-

April 30, 2024

### Board of Directors

Martina Lemond Dixon, Chairman  
Jim Robinson, Secretary  
Jonathan Cowen, Assistant Secretary  
Ann Harris Bennett, Director  
*Tax Assessor-Collector, Ex-Officio Director*  
Mike Sullivan, Director  
Cassandra Auzenne Bandy, Director  
Grace Rodriguez, Director

Re: 2024 Certified Estimates

### Chief Appraiser

Roland Altinger  
Deputy Chief Appraiser  
Jason Cunningham  
Taxpayer Liaison Officer  
Teresa S. Terry

Dear Mayor Buesinger:

As required by Texas Tax Code Sec. 26.01(e), we have prepared an estimate of taxable value for the above taxing jurisdiction for 2024. While this estimate is based on information currently available to us, some of the data needed for accuracy is not yet available. For example, in the area of business and industrial personal property, the extended date for property owners to file their annual renditions is May 15, and some will delay their filing an additional 15 days for good cause.

While we have taken our best estimate of potential hearing loss into account, protests for 2024 are in the process of being received and reductions made in the ARB protest hearing process during the next several months could cause a further reduction in value. Also, if fewer protests are filed, your value could possibly be higher.

Your final taxable value will also be impacted by late-filed exemption applications, late applications for productivity valuation, correction motions under Tax Code Sec. 25.25, and possible post-ARB appeals through binding arbitration, appeals to district court, or appeals to the State Office of Administrative Hearings.

Given these limitations, the estimated 2024 taxable value for the taxing unit identified above is:

**\$326,892,542**

The enclosed summary report gives a breakdown of this estimate by property category.

Please do not hesitate to contact your HCAD jurisdiction coordinator or my office if you have questions regarding this estimate or other matters affecting appraisal district operations.

Sincerely,

Roland Altinger  
Chief Appraiser

**Hilshire Village**  
**2024 Certified Estimate of Taxable Value**



<b>Major Property Category</b>	<b>2023 Taxable Value</b>	<b>Percent Change</b>	<b>Projected 2024 Taxable Value</b>
Residential & Rural Improved	294,074,902	7.31%	315,559,059
Apartments	0	0.00%	0
Commercial	3,512,573	0.77%	3,539,782
Vacant Land	8,909,466	-33.68%	5,909,175
Industrial	0	0.00%	0
Utility	908,800	-1.90%	891,546
Commercial Personal	736,851	-4.25%	705,538
Industrial Personal	307,886	-6.64%	287,442
All Other Property	0	0.00%	0

<b>Projected 2024 Taxable Value</b>	<b>308,450,478</b>	<b>5.98%</b>	<b>326,892,542</b>
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**Projected 2024 Taxable Value Range**

<b>Accuracy +/- 5%</b>	<b>310,547,915</b>	<b>To</b>	<b>343,237,170</b>
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Report Date: April 30, 2024  
2023 Roll Date: April 5, 2024

**A PROCLAMATION OF  
THE CITY OF HILSHIRE VILLAGE, TEXAS  
IN RECOGNITION OF NATIONAL PEACE OFFICERS MEMORIAL  
DAY AND POLICE WEEK**

\* \* \* \* \*

*WHEREAS, Police Officers of the Spring Valley Village Police Department watch over our citizens with courage, dedication, and strength, selflessly risking their lives to protect individuals, families, neighborhoods, and property against crime: and*

*WHEREAS, it is important that all citizens recognize the duties, responsibilities, hazards, and sacrifices of local law enforcement agencies; and*

*WHEREAS, Wednesday May 15, 2024 is observed Nationally as Peace Officers Memorial Day in honor of those law enforcement officers who through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and*

*WHEREAS, the Spring Valley Village Police Department, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to our community and in doing so have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.*

*NOW, THEREFORE, be it proclaimed by the Mayor, City Council and the Citizens of Hilshire Village, Texas that the City does hereby declare May 12th-18th, 2024 as:*

**POLICE WEEK**

*And hereby publicly salute the service of law enforcement officers in our community and in communities across the nation.*

*IN WITNESS WHEREOF, I have hereunto set my signature and the seal of the City of Hilshire Village, this 21<sup>th</sup> day of May, 2024.*

\_\_\_\_\_  
Robert F. Buesinger, Mayor

Attest:

\_\_\_\_\_  
Cassie Stephens, City Secretary

**RESOLUTION NO, 2024-259**

**A RESOLUTION OF THE CITY OF HILSHIRE VILLAGE, TEXAS  
DESIGNATING THE CITY OF HILSHIRE VILLAGE'S  
COMMISSIONER AND ALTERNATE COMMISSIONER TO THE  
VILLAGE FIRE DEPARTMENT BOARD OF COMMISSIONERS**

**WHEREAS**, Mike Garofalo has diligently served as the alternate Fire Commissioner for the City of Hilshire Village for more than one year; and

**WHEREAS**, Mike Garofalo has expressed a desire to step into the role of Fire Commissioner and represent the City in this capacity; and

**WHEREAS**, Mayor Robert Buesinger has agreed to assume the alternate role as Fire Commissioner;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Hilshire Village hereby appoints Mike Garofalo to the position of Fire Commissioner, effective immediately, to serve in this role with dedication and commitment to the safety and well-being of our community.

**BE IT FURTHER RESOLVED** that Mayor Robert Buesinger is appointed as the alternate Fire Commissioner, also effective immediately, and is tasked with supporting the Fire Commissioner and fulfilling the duties of this position as needed.

This resolution shall take effect immediately upon its passage.

**PASSED AND ADOPTED** by the City Council of the City of Hilshire Village, on May 21, 2024.

---

Robert F. Buesinger, Mayor

ATTEST:

---

Cassie Stephens, City Secretary



*Current alternate BOA member Brian Wilks has offered to become a regular board member, stating he is interested and has the time. He has served on the Board as an alternate since 2021.*

*“I have history and experience with the city and how it’s run and would be glad to continue serving the residents of HV. I helped many residents while I was on council with BOA related issues and would love to continue to help others down the road.”*

*- David Schwarz*

*Hi Cassie,*

*Tom mentioned that this is a current need. You can find my background on LinkedIn here:*

*[https://www.linkedin.com/in/kyoung1?utm\\_source=share&utm\\_campaign=share\\_via&utm\\_content=profile&utm\\_medium=android\\_app](https://www.linkedin.com/in/kyoung1?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=android_app)*

*- Keith Young*

*1322 Pine Chase Dr*

*281-705-5566*

## DAVID SCHWARZ, CCIM

### Vice Chairman



Newmark Knight Frank  
1700 Post Oak Blvd  
2 BLVD Place  
Suite 400  
Houston, Texas 77056  
david.schwarz@ngkf.com  
T 713.337.5811

### Years of Experience

+18 Years

### Areas of Specialization

Capital Markets  
Debt & Structured Finance  
Multi-Family, Retail, Office & Industrial  
Specialization

### Professional Background

David Schwarz, CCIM, is a vice chairman and leader of the Newmark Capital Markets office in Houston. His responsibilities include debt originations, joint venture/equity placement and investor relations.

A 18-year veteran of the real estate investment banking industry, Mr. Schwarz has originated and been involved in more than \$22 billion in commercial real estate assignments representing over 820 multifamily and commercial real estate transactions. He specializes in originating debt with government-sponsored enterprises (Fannie Mae, Freddie Mac and FHA), life insurance companies, Wall Street sources, banks and debt funds. Mr. Schwarz also has experience arranging and structuring joint venture equity partnerships as well as mezzanine and preferred equity investments for sponsors for commercial real estate throughout the United States.

Prior to joining Newmark, Mr. Schwarz was a Vice President of Grandbridge Real Estate Capital, LLC (formerly Live Oak Capital). In this capacity, he represented private and institutional clients nationwide and was one of the top originators in the company.

A Certified Commercial Investment Member (CCIM) since 2008, Mr. Schwarz is a past president of the CCIM Houston/Gulf Coast Chapter and served on its board of directors from 2008 to 2015. He is also a licensed real estate broker in the state of Texas and a member of the Texas Real Estate Commission, National Multifamily Housing Council (NMHC) and International Council of Shopping Centers (ICSC).

A sixth-generation Houstonian, Mr. Schwarz currently serves as a city councilman with the city of Hilshire Village. He has been married for more than 16 years and has three children. He and his family are partners with Grace Bible Church, he is an active board member of Stoney Creek Ranch and he is a member of the Houston Livestock Show & Rodeo Mutton Bustin' Committee, which supports college scholarships for Texas youth.

### Professional Achievements

- ♦ Heavy Hitter, *Houston Business Journal*, 2019-2022
- ♦ Newmark's Chairman's Circle, 2018-2023
- ♦ Top Mortgage Brokers and Lenders, *Connect CRE*, 2021 & 2022
- ♦ Top 25 National Rainmaker Team, *Real Estate Forum*, 2015-2018
- ♦ Chairman's Award, Grandbridge Real Estate Capital, 2013
- ♦ President's Cup - Tier 1 Third Place, CCIM Institute, 2013
- ♦ 20 Under 40 Rising Stars, Houston Association of REALTORS® (HAR), 2012

### Professional Affiliations

- ◆ Member, Texas Real Estate Commission (TREC)
- ◆ Member, National Multifamily Houston Council (NMHC)
- ◆ Member, International Council of Shopping Centers (ICSC)
- ◆ Past president, CCIM Houston/Gulf Coast Chapter; board of directors, 2008-2015
- ◆ Jay W. Levine Leadership Development Academy, 2014
- ◆ Landmark Awards Judge, *Houston Business Journal*, 2013

### Licenses and Designations

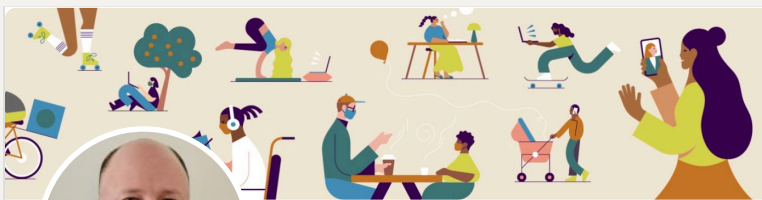
- ◆ CCIM designation, CCIM Institute, 2008
- ◆ Texas real estate broker's license, 2005

### Personal Achievements

- ◆ Partner of Grace Bible Church
- ◆ Board Member of Stoney Creek Ranch, 2020 - present
- ◆ Co-Chairman, Stoney Creek Ranch's Round Up Gala, 2023
- ◆ City councilman for the city of Hilshire Village, Texas, 2019 - 2023
- ◆ Mutton Bustin' Committee, Houston Livestock Show & Rodeo, 2013-present
- ◆ Baylor Alumni Association Life Member
- ◆ Investor advisory team, nCourage Kids, 2019-2022
- ◆ Toolbox Ministries Host Partner, 2019-2023
- ◆ Chairman, Free the Captives Annual Luncheon, 2019
- ◆ Stewards of the Wild Committee, Texas Parks & Wildlife Department, 2014-2018
- ◆ Director of MUD 539, 2019 – present

### Education

Baylor University - Bachelor of Business Administration degree in entrepreneurship and marketing.



**Keith Y.** · 3rd

Business Sales & Acquisitions Professional in Houston, Texas

- Sunbelt Texas Business Sales & Business Brokers
- The University of Texas at Austin - The Red McCombs School of Business

Houston, Texas, United States · [Contact info](#)

500+ connections

[Message](#) [Connect](#) [More](#)

### About

I joined Sunbelt Business Brokers in order to help those who are either interested in selling or buying a business in Texas. Before joining Sunbelt, I owned and operated two different franchised service businesses over a 12-year period in the painting and flooring contracting space and was able to successfully sell them to new owners. Prior to those ventures, I accumulated over 10 years of diverse corporate and small business sales, marketing and management experience. I'm also a proud U.S. Navy veteran!

### Activity

835 followers

[Posts](#) [Comments](#)

Keith Y. reposted this · 2w



Mission accomplished! It was an honor to represent this awesome veteran-owned enterprise.

9

[1 comment](#)

Keith Y. posted this · 3mo

New listing for a small HVAC company - great opportunity for a growth-minded buyer, priced very reasonably!... [...show more](#)



**Small HVAC Company with Incredible upside**

bizbuysell.com · 2 min read

5

[1 comment](#)

Keith Y. reposted this · 4mo



It was such a pleasure to work with [Michael Schlinkert](#), [Meredith Anderson Schlinkert](#) and [David Lapin](#) as well as their advisors on this business acquisition! Looking forward to watching as you g... [...show more](#)



[Show all posts →](#)

## Experience



### Business Broker

Sunbelt Texas Business Sales & Business Brokers · Full-time  
Apr 2022 - Present · 2 yrs 2 mos  
Houston, Texas, United States



### Franchise Owner

Floor Coverings International · Self-employed  
Jun 2019 - Jun 2021 · 2 yrs 1 mo  
Houston, Texas Area



### Franchise Owner

CertaPro Painters · Self-employed  
Dec 2008 - Dec 2018 · 10 yrs 1 mo  
Houston, Texas Area



### BMC Software

Full-time · 4 yrs



#### Senior Customer Reference Manager

Dec 2006 - Jul 2008 · 1 yr 8 mos



#### Distributed Systems Account Manager

Aug 2004 - Nov 2006 · 2 yrs 4 mos



### Director of Operations, Sales & Marketing

TreatMentality, Inc. · Full-time  
Oct 2001 - Aug 2004 · 2 yrs 11 mos

[Show all 10 experiences →](#)

## Education



### Texas McCombs School of Business

MBA, Business Administration and Management, General  
2006 - 2008



### The University of Texas at Austin

B.S., Speech Communication  
1989 - 1995

[Show all 3 educations →](#)

## Volunteering



### Treasurer

Cub Scout Pack 552  
Jul 2016 - Apr 2021 · 4 yrs 10 mos  
Children



### Assistant Scoutmaster


BSA Troop 478  
May 2019 - Present · 5 yrs 1 mo  
Children

## Skills

Small Business Development

 1 endorsement

## Sales

 Endorsed by Tammie Lewko and 1 other who is highly skilled at this

 Endorsed by 6 colleagues at CertaPro Painters

 26 endorsements

Show all 16 skills →

## Recommendations

Received Given



**Robert Steadman** 

Director - Viva Employee Experience at Microsoft

July 7, 2008, Robert worked with Keith but on different teams

Keith Young is incredibly thoughtful and conscientious, someone who takes the time to understand the needs of his customers and the business. I appreciate any chance I get to work with Keith, because I know that the project will be managed well, will happen on time and meet with great results. And given his warm personality, it's no wonder that other people greatly enjoy working with him as well.

I'm more than happy to answer any questions regarding Keith.



**Ron Coleman** · 3rd

Director, Product Management at BMC Software

April 29, 2008, Ron worked with Keith on the same team

I worked with Keith on several opportunities in the Distributed System Management space and the following thoughts come to mind regarding Keith:

Easy to work with  
Focused on the customer requirements  
Open to suggestions on how to tackle different issues  
...

Show all 9 received →

## Languages

**French**

Limited working proficiency

## Interests

Companies Groups Schools



**US Navy**

727,175 followers

+ Follow




**The University of Texas at Austin**

695,683 followers

+ Follow

Show all companies →

Customer Information			
<b>Company:</b>	City of Hilshire Village	<b>Phone:</b>	(713) 973-1779
<b>Contact:</b>	Cassie	<b>Cell:</b>	-
<b>Address:</b>	8301 Westview Dr	<b>Fax:</b>	-
<b>City, ST, Zip</b>	Houston, TX 77055	<b>Email:</b>	cassie.stephens@hilshirevillagetexas.com
Current Account Information			
<b>Current Provider</b>	Hudson	<b>Estimated Annual kWh</b>	48,324
<b>Base Montly Charge:</b>	\$0.00	<b>Current Provider Rate</b>	0.0430000
<b>Meter Rate (ea)</b>	\$0.00		
<b>Number of ESI's</b>	0		
<b>Base Annual Chg</b>	\$0		



**Director: Todd Malcolm**  
**Direct Line: 214-488-8062**  
**Fax: 888-334-4898**  
**Email: todd@adksol.com**  
**Creation Date: 5/17/2024**

TDSP	Proposed Terms	12 Months	24 Months	36 Months	48 Months	60 Months			
<b>Centerpoint</b>	Contract Start Date	3/7/2025	3/7/2025	3/7/2025	3/7/2025	3/7/2025			
Zone: Houston	Contract End Date	3/7/2026	3/7/2027	3/7/2028	3/7/2029	3/7/2030			
Pricing Type: Fixed									

Base Charge: \$0.00	<b>Hudson Energy</b>	0.076	0.076	0.078	0.078	0.079			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,595	\$ 3,189	\$ 5,074	\$ 6,765	\$ 8,698			

Base Charge: \$0.00	<b>TXU Energy</b>	0.08112	0.07911	0.08011	0.08011	0.08155			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,842	\$ 3,490	\$ 5,380	\$ 7,173	\$ 9,314			

Base Charge: \$0.00	<b>Reliant Energy</b>	0.08334	0.08133	0.08266	0.08155	0.08247			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,949	\$ 3,705	\$ 5,750	\$ 7,452	\$ 9,537			

Base Charge: \$0.00	<b>APG&amp;E</b>	0.08499	0.08277	0.08399	0.08277	0.08355			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 2,029	\$ 3,844	\$ 5,942	\$ 7,687	\$ 9,798			

Base Charge: \$0.00	<b>Summer Energy</b>	0.08566	0.08366	0.08488	0.08399	0.08466			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 2,062	\$ 3,930	\$ 6,071	\$ 7,923	\$ 10,066			

**RESOLUTION NO. 2024-260**

**A RESOLUTION OF THE CITY OF HILSHIRE VILLAGE, TEXAS,  
PROHIBITING THE CARRYING OF A HANDGUN INTO THE  
ROOM OR ROOMS IN WHICH ANY MEETING OF THE CITY  
COUNCIL OR ANY OTHER CITY BOARD OR COMMISSION THAT  
IS SUBJECT TO CHAPTER 551, TEXAS GOVERNMENT CODE  
(OPEN MEETINGS ACT) IS MEETING**

**WHEREAS**, Texas Penal Code Section 46.035(c) makes it an offense for a handgun license holder to intentionally, knowingly, or recklessly carry a handgun under the authority of Subchapter H, Chapter 411, Government Code (Handgun Licensing Law), regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code (Open Meetings Act), and the entity provides notice as required by that chapter; and

**WHEREAS**, Texas Penal Code Section 46.035(i) provides that the prohibition in Section 46.035(c) does not apply unless the license holder is given effective notice under Penal Code Sections 30.06 and 30.07; and

**WHEREAS**, Texas Penal Code Section 30.06 requires that signage created in accordance with that section be “displayed in a conspicuous manner clearly visible to the public”; and

**WHEREAS**, Section 30.07 adds language that requires that signage be “displayed in a conspicuous manner clearly visible to the public *at each entrance to the property*”; and

**WHEREAS**, the best interpretation of that conflicting language is to display the signage at the entrance to the meeting room; and

**WHEREAS**, it may be difficult for a license holder, without notice provided by signage, to definitively know where he or she can lawfully carry a handgun; and

**WHEREAS**, the city council of the City of Hilshire Village finds that the most appropriate way to protect the attendees of meetings of the city council or any other board or commission that is subject to Chapter 551, Texas Government Code (Open Meetings Act) is to prohibit the carrying of a handgun by a license holder in those meetings.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Hilshire Village, Texas, that:

1. Pursuant to Section 46.035(c), Texas Penal Code, the concealed or open carry of any firearm by a person licensed under Chapter 411, Subchapter H (Handgun Licensing Law), into the room or rooms in which any meeting of the city council or any other board or commission that is subject to Chapter 551, Texas Government Code (Open Meetings Act) is prohibited.

2. Pursuant to Section 46.035(i), Texas Penal Code, city staff is directed to prepare signage in accordance with Texas Penal Code Sections 30.06 and 30.07.

3. City staff is directed to post such signage outside the door to the room or rooms in which any meeting of the city council or any other board or commission that is subject to Chapter 551, Texas Government Code (Open Meetings Act) is taking place prior to the meeting, and to remove the signage upon the conclusion of the meeting.

**PASSED AND ADOPTED** this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_  
Robert F. Buesinger, Mayor

ATTEST:

\_\_\_\_\_  
Cassie Stephens, City Secretary



APPROVED AS TO FORM:

\_\_\_\_\_  
Paige L. Bailey, City Attorney

## City of Hilshire Village Variance Request

To the Board,

I am seeking approval for a variance request to keep an existing circular driveway (Corner lot at Ridgeley and Archley) at 1201 Archley Houston TX 77055. This circular driveway has been here since the home was originally built in 1981. My new construction home will have the same circular driveway, same size and same shape. I feel this an important driveway to keep as it will provide more parking for guest and more importantly for deliveries (Amazon, UPS, FedEx). This circular driveway will keep all guest and delivery vehicles out of the street that would normally cause disruption of flow.

Thank you for your time.

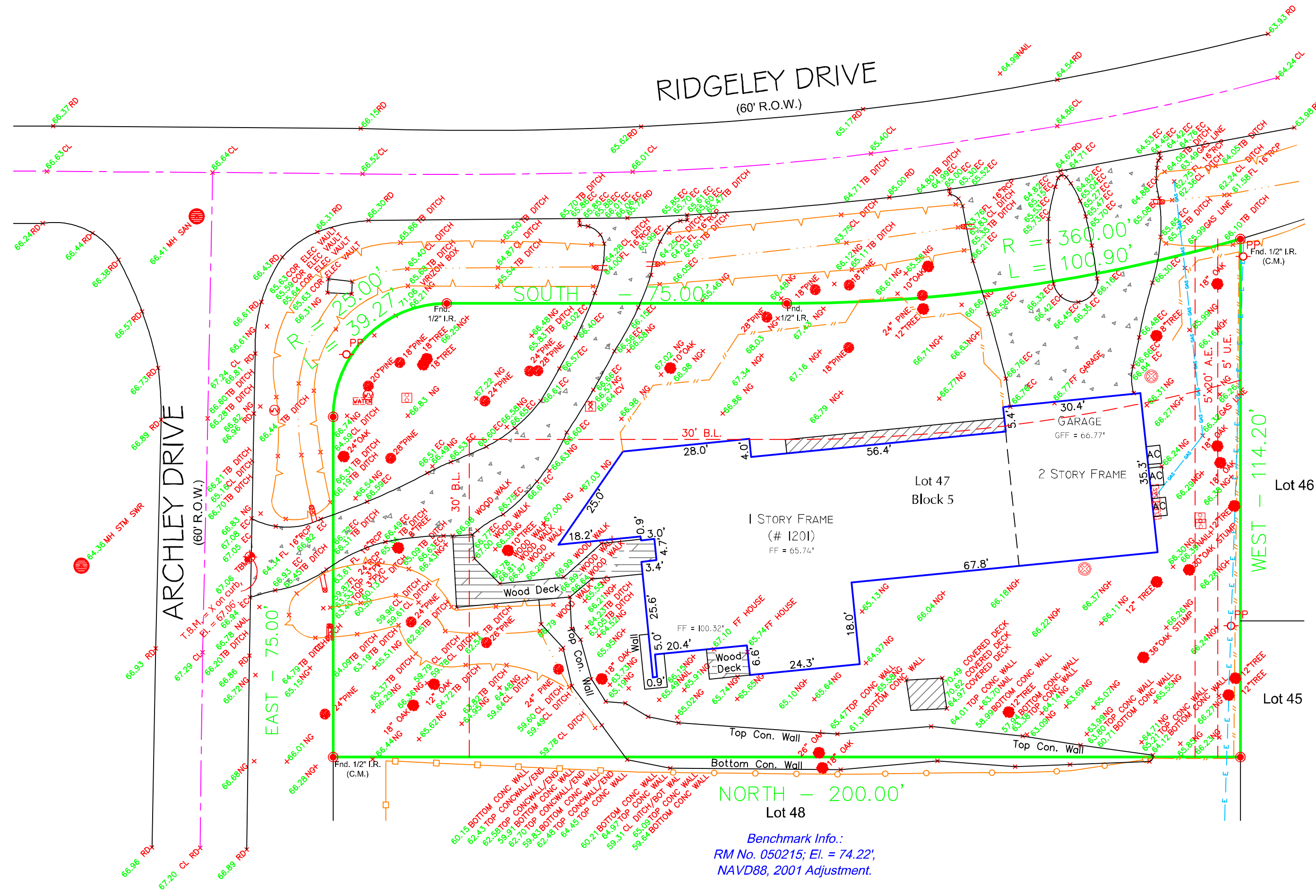
Stephen H Shorter

This property appears to be OUT of the 100 year flood plain (Zone X); as per insurance rate map 48201C0665 M, dated 06/09/2014.

This determination to be used for flood insurance rate purposes ONLY and is NOT to be relied upon for ANY other purpose. Surveyor makes no representation as to whether property may flood.



SCALE: 1" = 20'



- LEGEND :**
- U.E. = Utility Easement
  - D.E. = Drainage Easement
  - B.L. = Building Line
  - C.M. = Control Monument
  - I.R. = Iron Rod
  - I.P. = Iron Pipe
  - H.C.C.F. No. = Harris County Clerk's File Number
  - Wood Fence
  - Chain Link
  - x-x- Barbed Wire
  - o-o- Wrought Iron
  - - - Overhead Powerline
  - PP = Power Pole
  - = Oak Tree
  - = Pine Tree
  - = Gas Meter
  - WATER = Water Meter
  - ELECTRIC = Electric Meter
  - MANHOLE = Manhole
  - WATER VALVE = Water Valve
  - IRIGATION CONTROL VALVE = Irrigation Control Valve
  - CLEAN OUT = Clean Out



*Barry D. Adkins*  
04/05/2023

For DaRam Engineers, Inc.  
Barry D. Adkins, R.P.L.S. No. 6137

This survey is certified for this transaction only, is not transferable to additional institutions or subsequent owners. If this survey does not bear an original D.L.U.E. seal it is invalid and should not be relied upon for any purpose.

- Notes :**
- Basis for Bearings: Record plat.
  - Distances shown are ground distances.
  - All abstracting done by title company.
  - All B.L.'s & U.E.'s taken from recorded plat unless otherwise noted.
  - Dimension lines from improvements to property lines are calculated and should NOT be relied upon for construction and/or removal of any improvements including fences.
  - Building dimensions may not be used to calculate square footage.
  - This property subject to any and all recorded and unrecorded easements. Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants or ownership title evidence.

LOT: 47	BLOCK: 5	SUBDIVISION: RIDGELEY PLACE	COUNTY: HARRIS
RECORDATION: VOLUME 34, PAGE 21 OF THE MAP/PLAT RECORDS		ADDRESS: 1201 ARCHLEY DRIVE	
CITY: HOUSTON	STATE: TEXAS	ZIP CODE: 77055	

This survey was prepared without the benefit of a title commitment and may not show all building lines, easements or other matters of record.

**DaRam Engineers, Inc.**  
11000 Richmond Avenue, Suite 300  
Houston, Texas, 77042  
(713) 528-1532 \* Email: info@draram.com

Field Crew: NS  
Dates: 1/11  
Project #: S20237055-Archley1201

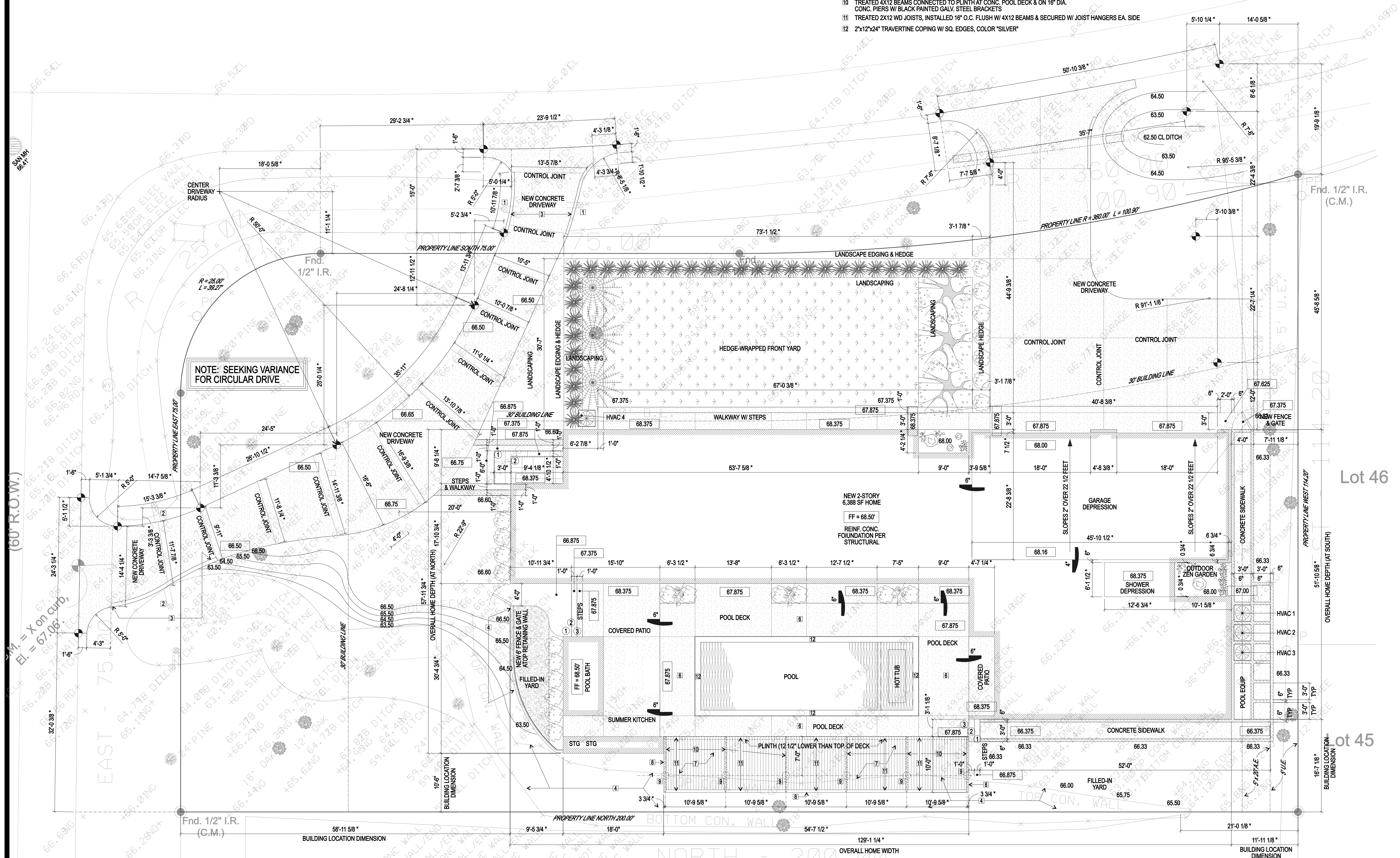


**SHEET KEY NOTES**

- 1 EXISTING 16" RCP TO REMAIN - REPLACE ONLY IF DAMAGED DURING DEMOLITION OR SUBSEQUENT CONSTRUCTION ACTIVITIES
- 2 EXISTING 24" RCP TO REMAIN - REPLACE ONLY IF CONDITIONS IN 1 ABOVE ARE MET
- 3 6" CURB ALONG EDGE OF DROP-OFF WHERE PAVEMENT EDGE STOPS ALONG DITCH
- 4 EXIST. CONC. STABILIZED BANK TO REMAIN
- 5 REINF. 4" THK CONC. EQUIP. PAD
- 6 REINF. CONC. POOL PATIO W/ KOOL DECK, COLOR TBD
- 7 1 x 6" FIBURON PARAMOUNT SYNTHETIC WOOD DECKING, GAPPED PER MFR INSTRUCTIONS
- 8 1 1/4" SS BRAIDED CABLE RAILING BETWEEN STEEL RAILING FRAME SPACED EVERY 4" O.C. HORIZ. W/ 1X4 TEAK WD TOP RAIL AT 42" ABOVE DECK, W/ EASED SQ. EDGES
- 9 16" DIA. SONOTUB FORMED PIER TO SUPPORT WOOD DECK
- 10 TREATED 4X12 BEAMS CONNECTED TO PLINTH AT CONC. POOL DECK & ON 16" DIA. CONC. PIERS W/ BLACK PAINTED GALV. STEEL BRACKETS
- 11 TREATED 2X12 WD JOISTS, INSTALLED 16" O.C. FLUSH W/ 4X12 BEAMS & SECURED W/ JOIST HANGERS EA. SIDE
- 12 2"x12"x24" TRAVERTINE COPING W/ SQ. EDGES, COLOR "SILVER"

**SHEET GENERAL NOTES**

- 1 REFER TO CIVIL DRAWINGS FOR DRAINAGE, DRAINAGE CALCULATIONS, & DEVICES
- 2 REFER TO CIVIL DRAWINGS FOR NON-ELECTRICAL UTILITY TIE-INS
- 3 REFER TO CIVIL DRAWINGS FOR CITY OF HILLSHIRE VILLAGE STANDARD DETAILS & SWPPP REQUIREMENTS
- 4 CONTRACTOR TO COORDINATE WITH CENTERPOINT AND TELECOM COMPANIES TO DETERMINE WHERE NEW TIE-INS AND SITE DROPS TO OCCUR



**01 DIMENSIONAL SITE PLAN**  
SCALE: 1/8" = 1'-0"

**ISSUES AND REVISIONS**

DATE	DESCRIPTION
03.20.2023	CONCEPTUAL DESIGN REVIEW
04.20.2023	DESIGN DEVELOPMENT REVIEW
05.14.2023	PRE-PERMIT CONSULTANT COORDINATION
05.14.2023	ISSUE FOR PRELIMINARY PERMIT REVIEW
10.05.2023	ISSUE FOR PERMIT & PRICING



PROJECT NAME: **SHORTER RESIDENCE**  
PROJECT ADDRESS: **1201 Archley Houston, Texas 77055**  
MERGE PROJECT NUMBER: **23003**

SHEET: **ARCHITECTURAL SITE PLAN**  
**A101**