



Regular Council Meeting Agenda

Tuesday, January 18, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

In accordance with the order of the Office of the Governor issued on March 16, 2020, as amended, this meeting will be conducted via telephonic conference (Zoom). Any person may participate and address the City Council at the meeting or public hearing by Zoom, telephone, personal appearance at City Hall, or by writing.

Topic: Hilshire Village Council Meeting Zoom Meeting

Time: Jan 18, 2022 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95594566420?pwd=dnNvc3BCQndadVhDbVRWWG8zUEwyUT09>

Meeting ID: 955 9456 6420

Passcode: 491308

One tap mobile

+13462487799,,95594566420#,,,,*491308# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.hilshirevillagetexas.com>.

The public will be permitted to offer public comments in person or electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO susan.blevins@hilshirevillagetexas.com.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below: If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting (713-973-1779).

1. CALL TO ORDER

- 1.A. Invocation - Council Member Schwarz
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

2. CITIZEN'S COMMENTS

This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL

- 3.A. Mayor Herron's Report
- 3.B. Police Report
- 3.C. Building Official Report
- 3.D. Engineer Report:
 - 8001 Bromley Road
 - 1302 Friarcreek Lane
 - 1226 Glourie Drive
 - 1 Hickory Shadows
 - 8201 Mallie Court
 - Hilshire Green Infrastructure ImprovementsWirt Road Safety Project /City of
 - Houston Interlocal Agreement
 - Water Meter Vault Upgrades
 - Verizon Cell Node Towers

4. DISCUSSION AND POSSIBLE ACTION

- 4.A. Discussion and possible approval of a license to use the City's right-of-way for the placement of small boulders for the purpose of protecting a city water meter at 8307 Creekstone

[4.B.](#) Discussion of residents complaint of parking ordinance regarding property at 1319 Glenhilshire Drive

[4.C.](#) Discussion and possible approval of the City of Hilshire Village Ordinance Number 817-2022 amending Ordinance Number 816-2021 providing for the holding of a General Election on May 7, 2022 for the purpose of electing one (1) Mayor and two (2) Council Members, Position one (1) and two (2) for a term of two (2) years and providing details relating to the holding of such elections (City Administrator Blevins)

5. **CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).**

5.A. None at the time of the Agenda Posting

5.B. Discussion and Possible Action to deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**

6. **DISCUSSION AND POSSIBLE ACTION**

7. **REPORTS TO COUNCIL**

[7.A.](#) Fire Commissioner's Report (Commissioner Byrne)

[7.B.](#) City Administrator's Report: (City Administrator Blevins)
Complaint Log
Consent Agenda

[7.C.](#) City Treasurer's Report (City Administrator Blevins)

8. **CONSENT AGENDA**

8.A. Disbursements

[8.B.](#) Minutes from the Regular Council Meeting

[8.C.](#) Check Registers

9. **ADDITIONAL COUNCIL COMMENTS**

10. **FUTURE AGENDA TOPICS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible January 14, 2022 at 3:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.

Active -Major Projects

1. Police Safety Technology

- (cameras, radar, stop signs, ...)

2. Wirt Road Safety

- (joint with Houston & Harris County)

3. Lift Station Generator

- (currently taking bids)

4. Pavement Drop-off

- (support mats & ditch re-grading)

5. Hilshire Green Infrastructure

- (water, sewer, paving)

6. Street Lighting Improvement

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

12\01\2021
thru 12\31\2021
Zone is: HILSHIRE VILLAGE

Type	Description	# Of Calls
22	ALARM	7
23	AMBULANCE CALL	5
135	BUSINESS CHECK	25
60	FIRE CALL	2
70	INFORMATION	10
76	LOUD NOISE	1
81	OPEN DOOR	1
86	PUBLIC RELATIONS	116
99	STALLED VEHICLE	1
103	SUSPICIOUS ACTIVITY	1
104	SUSPICIOUS PERSON	1
105	SUSPICIOUS VEHICLE	3
11	TRAFFIC STOP	21
111	VEHICLE BLOCKING ROADWAY	12
112	VEHICLE CHECK	4
	Total	210



City of Spring Valley Village
Police Department

1025 Campbell Road
Houston, TX 77055
713-465-8323
Fax: 713-465-3135

Date: January 6, 2022

To: City Administrator Susan Blevins

From: Chief L. Evans

Reference: 2021 Racial Profiling Report

As required by Article 2.132 of the Texas Code of Criminal Procedure, please allow the attached document to serve as my annual submission to the governing body (City Council) of the City of Hilshire Village, with the Spring Valley Village Police Department's Racial Profiling Report for calendar year 2021. The pages include a copy of the Spring Valley Village Police Department Senate Bill 1187 Racial Profiling Report which will be electronically filed with the Texas Commission on Law Enforcement.

Racial Profiling Report

PLEASE NOTE: The official form does not allow for Other and Unknown in the Race or Ethnicity boxes on the TCOLE website. Please contact TCOLE for instructions on how to resolve these issues. This report only includes traffic stops resulting in a citation, traffic stops resulting in a citation with an arrest, traffic stops resulting in a warning with an arrest, and field interviews that resulted in an arrest. This report does not include any stops from traffic collisions.

1. Gender			
FEMALE	ALASKA NATIVE/ AMERICAN INDIAN	0.25%	12
	ASIAN/ PACIFIC ISLANDER	6.54%	316
	BLACK	19.11%	924
	HISPANIC/ LATINO	37.23%	1,800
	WHITE	36.88%	1,783
			100.00%
MALE	ALASKA NATIVE/ AMERICAN INDIAN	0.85%	73
	ASIAN/ PACIFIC ISLANDER	5.71%	491
	BLACK	16.04%	1,379
	HISPANIC/ LATINO	46.92%	4,034
	WHITE	30.48%	2,620
		100.00%	8,597
Total			13,432

2. Race or Ethnicity		
ALASKA NATIVE/AMERICAN INDIAN	0.63%	85
ASIAN/PACIFIC ISLANDER	6.01%	807

8. Was Contraband Discovered?			
N	BLACK	50.00%	5
	HISPANIC/ LATINO	50.00%	5
		100.00%	10
Y	BLACK	20.00%	1
	HISPANIC/ LATINO	40.00%	2
	WHITE	40.00%	2
		100.00%	5
Total			15

9. Description of Contraband			
ALCOHOL	HISPANIC/ LATINO	100.00%	1
		100.00%	1
DRUGS	WHITE	100.00%	1
		100.00%	1
STOLEN PROPERTY	WHITE	100.00%	1
		100.00%	1
WEAPONS	BLACK	25.00%	1
	HISPANIC/ LATINO	25.00%	1
	WHITE	50.00%	2
		100.00%	4
Total			7

Racial Profiling Report

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2. Race or Ethnicity			
BLACK		17.15%	2,303
HISPANIC/LATINO		43.43%	5,834
WHITE		32.78%	4,403
Total		100.00%	13,432

3. Was Race or Ethnicity Known Prior to Stop?			
N		99.77%	13,401
Y		0.23%	31
Total		100.00%	13,432

4. Reason for Stop?			
MOVING TRAFFIC VIOLATION	ALASKA NATIVE/ AMERICAN INDIAN	0.70%	45
	ASIAN/ PACIFIC ISLANDER	7.16%	459
	BLACK	16.64%	1,067
	HISPANIC/ LATINO	36.62%	2,349
	WHITE	38.88%	2,494
		100.00%	6,414
PRE EXISTING KNOWLEDGE	BLACK	60.00%	3
	HISPANIC/ LATINO	40.00%	2
		100.00%	5

10. Result of the Stop			
CITATION	ALASKA NATIVE/ AMERICAN INDIAN	0.59%	61
	ASIAN/ PACIFIC ISLANDER	5.60%	582
	BLACK	16.97%	1,763
	HISPANIC/ LATINO	47.93%	4,978
	WHITE	28.90%	3,002
		100.00%	10,386
CITATION AND ARREST	BLACK	54.55%	6
	HISPANIC/ LATINO	27.27%	3
	WHITE	18.18%	2
		100.00%	11
WRITTEN WARNING	ALASKA NATIVE/ AMERICAN INDIAN	0.79%	24
	ASIAN/ PACIFIC ISLANDER	7.42%	225
	BLACK	17.58%	533
	HISPANIC/ LATINO	28.10%	852
	WHITE	46.11%	1,398
			100.00%

Racial Profiling Report

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4. Reason for Stop?			
VEHICLE TRAFFIC VIOLATION	ALASKA NATIVE/ AMERICAN INDIAN	0.58%	40
	ASIAN/ PACIFIC ISLANDER	4.92%	342
	BLACK	17.58%	1,223
	HISPANIC/ LATINO	49.76%	3,461
	WHITE	27.16%	1,889
		100.00%	6,955
VIOLATION OF LAW	ASIAN/ PACIFIC ISLANDER	10.34%	6
	BLACK	17.24%	10
	HISPANIC/ LATINO	37.93%	22
	WHITE	34.48%	20
		100.00%	58
Total			13,432

5. Street Address or Approximate Location of the Stop	
CITY STREET	13,178
COUNTY ROAD	8
PRIVATE PROPERTY OR OTHER	229
STATE HIGHWAY	2
US HIGHWAY	15

10. Result of the Stop			
WRITTEN WARNING AND ARREST	BLACK	33.33%	1
	HISPANIC/ LATINO	33.33%	1
	WHITE	33.33%	1
		100.00%	3
Total			13,432

11. Arrest Based On			
OUTSTANDING WARRANT	BLACK	75.00%	6
	HISPANIC/ LATINO	12.50%	1
	WHITE	12.50%	1
		100.00%	8
VIOLATION OF PENAL CODE	WHITE	100.00%	1
		100.00%	1
VIOLATION OF TRAFFIC LAW	BLACK	20.00%	1
	HISPANIC/ LATINO	60.00%	3
	WHITE	20.00%	1
		100.00%	5
Total			14

12. Was Physical Force Resulting in Bodily Injury Used During Stop?			
N	ALASKA NATIVE/ AMERICAN INDIAN	0.63%	85

Racial Profiling Report

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5. Street Address or Approximate Location of the Stop

Total			13,432
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6. Was a Search Conducted?

N	ALASKA NATIVE/ AMERICAN INDIAN	0.63%	85
	ASIAN/ PACIFIC ISLANDER	6.01%	807
	BLACK	17.12%	2,297
	HISPANIC/ LATINO	43.43%	5,827
	WHITE	32.80%	4,401
		100.00%	13,417

Y	BLACK	40.00%	6
	HISPANIC/ LATINO	46.67%	7
	WHITE	13.33%	2
		100.00%	15

Total			13,432
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7. Reason for Search?

CONSENT	BLACK	50.00%	1
	HISPANIC/ LATINO	50.00%	1
		100.00%	2

CONTRABAND IN PLAIN VIEW	HISPANIC/ LATINO	100.00%	1
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12. Was Physical Force Resulting in Bodily Injury Used During Stop?

N	ASIAN/ PACIFIC ISLANDER	6.01%	807
	BLACK	17.15%	2,303
	HISPANIC/ LATINO	43.43%	5,834
	WHITE	32.78%	4,403

		100.00%	13,432
Total			13,432

13. Was Arrest Due to Contraband Found?

N	BLACK	53.85%	7
	HISPANIC/ LATINO	30.77%	4
	WHITE	15.38%	2

		100.00%	13
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Y	WHITE	100.00%	1
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		100.00%	1
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Total			14
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Racial Profiling Report

PLEASE NOTE: The official form does not allow for Other and Unknown in the Race or Ethnicity boxes on the TCOLE website. Please contact TCOLE for instructions on how to resolve these issues. This report only includes traffic stops resulting in a citation, traffic stops resulting in a citation with an arrest, traffic stops resulting in a warning with an arrest, and field interviews that resulted in an arrest. This report does not include any stops from traffic collisions.

7. Reason for Search?			
		100.00%	1
INCIDENT TO ARREST	BLACK	55.56%	5
	HISPANIC/LATINO	44.44%	4
		100.00%	9
INVENTORY	HISPANIC/LATINO	100.00%	1
		100.00%	1
NO SEARCH	ALASKA NATIVE/AMERICAN INDIAN	0.63%	85
	ASIAN/PACIFIC ISLANDER	6.01%	807
	BLACK	17.12%	2,297
	HISPANIC/LATINO	43.43%	5,827
	WHITE	32.80%	4,401
		100.00%	13,417
PROBABLE CAUSE	WHITE	100.00%	2
		100.00%	2
Total			13,432

BUILDING REPORT SUMMARY

December 2021

Plan Review:

1. None

Permits:

30-Day Dumpster	1
Demolition	1
Electrical	2
Fence	1
Plumbing	5
Tree Removal	3

Total: 13

Change of Occupancy Use:

- None

Extended Permit Request:

- None

Inspections:

Pass	20
Fail	4
Cancelled	0

Total: 24

Red Tag Stop Work Orders Issued:

- None

Building Finals / Certificates of Occupancy:

- None

Plan Review and Permit Log

	Date	Permit Number	Address	Issued To	Amount Received	Description / Scope
1	Tue 12/7/21	HV-21-113P	# 1 Hickory Shadows	Courtesy Plumbing	\$ 180.00	Plumbing - Water Re-pipe
2	Thu 12/9/21	HV-21-114T	1236 Archley	Bartlett Tree Service	\$ 25.00	Tree Removal - Diseased
3	Mon 12/13/21	HV-21-117D	1241 Ridgeley	Vision Flooring & Remodeling	\$ 25.00	30-Day Dumpster
4	Mon 12/13/21	HV-21-058DEMO	1315 Friarcreek Ln	Dennis Williams Co, Inc	\$ 330.00	Demolition
5	Mon 12/13/21	HV-21-105GE	7915 S Villa Cir	Generator Industries	\$ 330.00	Electrical - Generator
6	Mon 12/13/21	HV-21-105GP	7915 S Villa Cir	Above Gravity Plumbing	\$ 280.00	Plumbing - Generator
7	Mon 12/13/21	HV-21-058P	1315 Friarcreek Ln	Coastal Bend Plumbing	\$ 180.00	Plumbing - Sewer Disconnect
8	Mon 12/13/21	HV-21-058T	1315 Friarcreek Ln	Dennis Williams Co, Inc	\$ 330.00	Tree Removal
9	Mon 12/13/21	HV-21-116T	1031 Glourie Circle	Gomez Tree Services	\$ 25.00	Tree Removal - Diseased
10	Tue 12/14/21	HV-21-118P	1241 Ridgeley	ST Construction	\$ 240.00	Plumbing - Repair
11	Tue 12/14/21	HV-21-117P	1102 Glourie Dr	S&B Plumbing	\$ 180.00	Plumbing - Repipe
12	Thu 12/16/21	HV-21-119E	1327 Pine Chase Dr	Harvest Solar of Texas	\$ 240.00	Electrical - Solar Roofing
13	Thu 12/16/21	HV-21-115F	11 Pine Creek Lane	MD Lawn & Landscape	\$ 175.00	Fence Replacement

Inspection Log

Log #	Address	Permit #	Request Type	Pass or Fail	Date	Inspector	
1	21-274	1201 Pine Chase Dr	HV-21-059GE	Electrical Underground	Pass	12/1/21	BBG
2	21-275	1201 Pine Chase Dr	HV-21-059GE	Electrical TCI	Pass	12/1/21	BBG
3	21-276	1226 Glourie Dr	HV-21-109DEMO	Pre-Demo Building Official	Fail	12/2/21	BBG
4	21-277	1226 Glourie Dr	HV-21-109DEMO	Pre-Demo Engineer	Fail	12/2/21	Javier Vasquez
5	21-278	1226 Glourie Dr	HV-21-109DEMO	Pre-Demo Arborist	Pass	12/2/22	Cary Moran
6	21-279	1131 Glourie Dr	HV-21-028P	Plumbing top-out and shower pan	Pass	12/2/21	BBG
7	21-280	8 Hilshire Grove	HV-21-069GE	Generator Final	Pass	12/3/21	BBG
8	21-281	1 Hickory Shadows	HV-21-113P	Re-Pipe	Pass	12/9/21	BBG
9	21-282	1302 Friarcreek Ln	HV-21-101F	Fence Final	Pass	12/10/21	BBG
10	21-283	1201 Pine Chase Dr	HV-21-059GP	Generator Gas Underground	Pass	12/13/21	BBG
11	21-284	1201 Pine Chase Dr	HV-21-059GP	Generator Gas Test	Pass	12/13/21	BBG
12	21-285	1123 Guinea Dr	HV-21-061B	Wind Straps & Clips	Partial Pass	12/15/21	BBG
13	21-286	1315 Friarcreek Ln	HV-21-058P	Sewer Disconnect	Fail	12/16/21	BBG
14	21-287	1240 Archley Dr	HV-21-083GE	Slab Pre-Pour	Pass	12/16/21	BBG
15	21-288	1334 Glourie Dr	HV-21-095SP	Pool Steel Inspection	Pass	12/16/21	BBG
16	21-289	1226 Glourie Dr	HV-21-109DEMO	Pre-Demo Building Official Reinspection	Pass	12/17/21	BBG
17	21-290	1226 Glourie Dr	HV-21-109DEMO	Pre-Demo Engineer Reinspection	Fail	12/21/21	Presley Lindquist
18	21-291	1228 Ridgeley Dr	HV-21-100F	Fence Final	Pass	12/21/21	BBG
19	21-292	1126 Ridgeley Dr	HV-21-104M	HVAC Final	Pass	12/21/21	BBG
20	21-293	1241 Ridgeley Drive	HV-21-118P	Plumbing Underground & Final	Pass	12/21/21	BBG
21	21-294	7907 Hilshire Green	HV-21-045B	Clips & Straps	Pass	12/22/21	BBG
22	21-295	7907 Hilshire Green	HV-21-045B	Nail Pattern	Pass	12/28/21	BBG
23	21-297	1233 Archley Dr	HV-21-110GP	Generator Pad Pre-Pour	Pass	12/29/22	BBG
24	21-298	1102 Glourie Dr	HV-21-117P	Plumbing Re-Pipe Final	Pass	12/30/22	BBG



January 18, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for January 18, 2022 Council Meeting
HDR Job No. 10281855

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from December 18, 2021 to January 14, 2022.

1. On-Going Services (10281855):

a. 8001 Bromley Road –

- On January 13, 2022, HDR reviewed and returned a Drainage Plan Resubmittal for 8001 Bromley Road. HDR is currently awaiting resubmittal of the drainage plan to address minor comments.

b. 1302 Friarcreek Lane –

- On January 10, 2022, HDR received an Erosion Control Plan Resubmittal for 1302 Friarcreek Lane. HDR is currently reviewing the drainage plan resubmittal.

c. 1226 Glourie Drive –

- On January 6, 2022, HDR performed a second pre-demolition inspection of the property at 1226 Glourie Drive. The inspection did not pass due to the improper installation of silt fencing along the front property line and for portions missing along the rear and side perimeters; therefore, an additional reinspection will be required.

d. 1 Hickory Shadows –

- On January 11, 2022, HDR provided a Final Inspection for the Secondary Drainage Improvements installed at 1 Hickory Shadows. The inspection of the secondary drainage passed with items noted in the inspection.

hdrinc.com 4828 Loop Central Drive, Suite 800
Houston, Texas 77081
T 713-622-9264 F 713-622-9265
Texas Registered Engineering Firm F-754

- e. 8201 Mallie Court –
- On January 13, 2022, HDR reviewed and returned to the City and Contractor the review for an updated erosion control plan for 8201 Mallie Court. The erosion control plan update was incomplete (i.e., required to show cross sections to verify updated cut & fill calculations) and must be revised and resubmitted
- f. Hilshire Green Infrastructure Improvements –
- The City planned on using a large portion of the American Rescue Plan Act of 2021 Funding on the replacement of the Water Meters at Pine Chase Grove (2 locations) and Hickory Shadows Drive with Electromagnetic Meters similar to the one installed at the City Hall Water Meter Vault. However, as reported last month, after coordinating with the City of Houston on the replacement of these meters, the COH will be replacing them at no cost to the City of Hilshire Village. As a result of this, HDR has been coordinating with the City to identify potential project(s) to implement and use the American Rescue Plan Act of 2021 Funding. Our initial recommendation is for Hilshire Green Drive Paving, Drainage and Utility Improvements but we will discuss this and other options during the Council Meeting.
- g. Wirt Road Safety Project/City of Houston Interlocal Agreement –
- On January 4, 2022, HDR met with the City of Houston to coordinate on the status of the Interlocal Agreement (ILA) for the Wirt Road Safety Project.
 - During this meeting, the COH asked HDR to draft the ILA since HDR has a better understanding of the scope of work associated with this project. The COH provided an ILA template for HDR to use.
 - HDR is currently drafting the ILA and will request Olson & Olson (City Legal Counsel) to review prior to submitting to the COH for final review and approval.
 - HDR anticipates presenting the ILA and HDR's Design Proposal at the February 2022 Regular Council Meeting, at the earliest; however, it will all depend on how long it takes to get the ILA reviewed and agreed by both parties.

h. Water Meter Vault Upgrades –

- HDR has been coordinating with the City of Houston on their Capital Improvement Project (CIP) to replace the Water Meters at Pine Chase Grove (2 locations) and Hickory Shadows Drive.
- The City of Houston conducted the surveying of the Water Meter Facilities on January 13, 2022 in order to confirm the shutoff valves serving the water meters are functional. Once the survey is completed, the COH will develop an action plan for the meter replacements.
- The City will provide an update on January 18, 2022 on tentative dates to perform the meter replacements.

i. Verizon Cell Node Towers –

- HDR has been coordinating with the City and reviewing the Verizon/MCI metro Conduit Plans and Cabinet Locations associated with the Verizon Cell Node Towers along Ridgeley Drive (2 locations), Bromley Road and Archley Drive.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10281855)

From: Vasquez, Javier <Javier.Vasquez@hdrinc.com>
Sent: Friday, January 7, 2022 3:13 PM
To: Susan Blevins <susan.blevins@hilshirevillagetexas.com>
Cc: Him, Efrain <efrain.him@hdrinc.com>; Cassie Stephens <cassie.stephens@hilshirevillagetexas.com>
Subject: RE: 8307 Creekstone

Susan,

The property at 8307 Creekstone Circle was reviewed on November 22, 2021 to verify what options can be performed for preventing large/oversized vehicles such as delivery or garbage trucks from damaging the existing City water meter property and the Owner's yard. There are currently landscaping rocks placed just behind the back of the paving in order to prevent the large/oversized vehicles from backing into the yard area. It was also observed that this portion of the cul-de-sac street appears to be the high point of the drainage ditch/swale running along the cul-de-sac section. It was also previously noted that this area is not suitable for parking due to the limited area between the existing driveways. A vehicle parking in this area would encroach into either driveway.

Looking at the various options to prevent vehicles from damaging the existing City water meter, there is no objection to providing the following:

- The existing landscaping rocks should be installed where they are buried into the ground and where they do not exceed a height of 6-inches. This in order to prevent potential damage to regular passenger vehicles. It is also recommended that some type of small button reflectors mounted to the rocks or small button reflectors mounted on a pin post so vehicles approaching the area at night time are made aware of the area curbed by the rocks. The type of reflector should be reviewed by Council for preference. Also, As noted by the City Secretary, a Franchise Agreement will be required.

If you have any questions, please contact me or Efrain at 713-622-9264.

Sincerely,

Javier Vasquez, P.E., CFM
Civil Engineer

HDR
4828 Loop Central Drive, Suite 800
Houston, TX 77081
☎ 713.622.9264 📠 713.576.3691
javier.vasquez@hdrinc.com

From: Susan Blevins <susan.blevins@hilshirevillagetexas.com>
Sent: Thursday, January 6, 2022 10:36 AM
To: Vasquez, Javier <Javier.Vasquez@hdrinc.com>
Subject: 8307 Creekstone

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please give me a report on this so I can place on agenda

Discussion and Possible Approval of a variance to allow small boulders to remain in the Right-of-Way for the purpose of protecting a city water valve at 8307 Creekstone

Motion made by Council Member Byrne, Seconded by Council Member Gordy.

Administrator Blevins said if approved, a license agreement to use the City right-of-way needs to be executed.

Greg Donovan, 8307 Creekstone Circle, said for about a year they have had four (4) landscaping rocks at the front of their yard along the roadside because in their cul-de-sac trucks take three-point turns. He shared images of just last Monday when the garbage truck ran into the yard and pushed a rock backward into the property. Mr. Donovan said there is a City water valve box that has been run over in the past just behind the rocks. He said since the rocks have been there, he hasn't had to make repairs to the City's water flush box due to truck damage. Mr. Donovan stated that it is not possible to park a vehicle in front of his house because it is only fifteen feet wide between his and his neighbor's driveway. He said he is requesting that the rocks be allowed to remain to protect his yard and the City's water asset.

Council Member Schwarz asked if adding additional rocks would help. Mr. Donovan said he is willing to invest in stabilizing the rocks, possibly from behind, but did not want to install anything permanent in case the City asked him to remove them. He said he has not received any complaints from neighbors.

Council Member Carey said he had a similar problem at a house he used to live at and said sometimes the rocks work and sometimes they don't. He asked if a curb or lip on the edge of the pavement would be supported by the Council. Council Member Gordy said he would like to see what the City Engineer suggests. He said he would prefer to see a curb. Mr. Donovan said a permanent barrier might prevent the surface water that flows to the front of his property. Engineer Him said the paving should crown in the middle and flow to the sides. He said there should be a swale at the side of the roadway to allow water to drain but that has been damaged by the trucks running over the edge. Engineer Him said in order to allow water to flow there would need to be breaks, or spaces, in the concrete. Mayor Pro Tem Maddock said that his cul-de-sac has had to repair the curb at their entrance multiple times because of the garbage truck hitting it, so a curb might not solve the problem.

Council Member Byrne said he appreciates the work that Mr. Donovan has done to protect the City's asset. He suggested concrete be placed under the rocks for reinforcement. Council Member Byrne stated that taller rocks would not help because that additional height might prevent emergency and other vehicles from making turns

with their extended cabs and bumpers.

Council Member Byrne amended his motion to table item 4.A. until a recommendation can be provided by the City Engineer.

Voting Yea to Table the Motion: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

Susan Blevins
City Administrator/City Secretary
City of Hilshire Village
8301 Westview, Houston, Texas 77055
713-973-1779
713-973-7793 FAX
susan.blevins@hilshirevillagetexas.com

*Be advised that emails are subject to the **Texas Public Information Act.**
City emails should not be considered confidential.*

ELECTED OFFICIALS, BOARD AND COMMITTEE MEMBERS:
*Be advised that email communications could lead to violations of the **Texas Open Meetings Act.***

**LICENSE TO USE CITY RIGHT-OF-WAY BY AND BETWEEN THE CITY OF
HILSHIRE VILLAGE, TEXAS AND [APPLICANT]**

WHEREAS, on [DATE], the City Council of the City of Hilshire Village, Texas (the “City”) agreed to the request by [APPLICANT] to install landscaping within the City’s street right-of-way located at [ADDRESS]; and,

WHEREAS, the Council is agreeable to the project subject to the execution of this agreement;

NOW, THEREFORE, the City and [APPLICANT] (the “Licensee”), in consideration of the promises, covenants, and conditions hereby mutually agree as follows:

1. License

1.01 The City agrees to the placement landscaping within the City’s rights-of-way, in the locations and of the type, as presented to the City Council. See also Exhibit A attached. This License is granted for the use of the right-of-way located at [ADDRESS].

1.02 The Licensee agrees that this License is based upon the stated use, and shall terminate upon cessation of said use by Licensee, unless sooner terminated according to other terms and provisions contained herein.

1.03 The Licensee shall pay to the City a fee for said License, which shall be \$0.00 dollars (\$0.00). All sums hereunder are to be made payable to the City.

2. Conditions

2.01 The City and the Licensee agree that the above-described License is granted subject to the following conditions, terms and reservations:

- a) The Licensee is responsible for paying for the improvements stated herein;
- b) The Licensee is responsible for the maintenance and replacement said improvements; and,
- c) In the event the City disturbs said improvements while maintaining it’s right-of-way, the City shall not be responsible for repair or replacing improvements installed by the Licensee.

2.02 The Licensee agrees to temporarily remove the facilities at the request of the City if the facilities obstruct the City’s temporary maintenance or construction activity within the right-of-way.

2.03 This License is made subordinate to the right of the City to use the right-of-way for a public purpose. It is understood and agreed that should the City deem it in the public interest to use the right-of-way, or any portion thereof, for a public purpose that conflicts with the License granted, then, and in that event, the City may give the Licensee written notice of the City's

intention to cancel this License. The Licensee shall have the same right of cancellation upon giving the City written notice of the Licensee's intention to cancel. Upon the termination or cancellation by the City or the Licensee, this License shall become null and void, and the Licensee, or anyone claiming any rights under this License, shall remove any improvements and encroachments from the right-of-way at the Licensee's expense. All work shall be done at the Licensee's sole cost and to the satisfaction of the City Building Official. The determination by the Mayor as to the public necessity of the use of the right-of-way shall be final and binding upon the parties.

3. Waiver

3.01 The Licensee shall never make any claim of any kind or character against the City for damages that Licensee may suffer by reason of the installation, construction, reconstruction, operation, and/or maintenance of any public improvement or utility, whether presently in place or which may in the future be constructed or installed, including, but not limited to, any water or sanitary sewer mains, or storm sewer facilities, and whether such damage is due to flooding, infiltration, natural causes or from any other cause of whatsoever kind or nature. It is Licensee's intention, and a condition of this License, that this provision shall constitute a full and total indemnity against any kind or character or claim whatsoever that may be asserted against the City by reason of, or a consequence of, having granted permission to the Licensee to use and maintain the right-of-way. The Licensee agrees to defend any suits, claims, or cause of action brought against the City on account of same, and discharge any judgment or judgments that may be rendered against the City in connection herewith. Such indemnity shall apply on a proportional basis, where the claims, losses, damages, causes of action, suits or liability arise in part from the negligence of the City and in part from the act or omission of any representative, or employee of the Licensee.

4. General Provisions

4.01 This License constitutes the entire agreement between the City and the Licensee. No agreements, modifications, implied or otherwise, shall be binding on any of the parties unless set forth in writing and signed by both parties.

4.02 The phrases, clauses, sentences, paragraphs or sections of this License to use agreement are severable and, if any phrase, clause, sentence paragraph, or section hereof should be declared invalid by the final decree or judgment of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Agreement.

4.03 Any notice required to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be mailed by certified, return receipt requested, addressed as set forth below, or at such other address as may be specified by written notice

If to: **CITY OF HILSHIRE VILLAGE**

If to **LICENSEE:**
[APPLICANT]
[ADDRESS]

4.04 The City and the Licensee agree that this License shall be construed in accordance with the laws of the State of Texas.

4.05 Venue for any dispute arising out of this License shall lie in a court of competent jurisdiction in Harris County, Texas.

[APPLICANT]

By: _____
Name: _____
Title: _____

ATTEST: _____

By: _____
Name: _____
Title: _____

CITY OF HILSHIRE VILLAGE

By: _____
Name: _____
Title: _____

ATTEST: _____

By: _____
Name: _____
Title: _____

1319 Glenhilshire Drive

Dear Council Members

Our house on 1319 Glenhilshire Drive is not compatible with the parking regulations of the village which were passed 2 years ago?

We purchased the house in 2013.

Glenhilshire Drive is a cul-de-sac with 4 houses and a wide street. There is little traffic.

We are a family of 6 and have 3 cars. Our kids are living with us and all driving. We have a 2 car garage. We park one car in the garage and park the other 2 on the street. We do not have a driveway long enough for our 2 cars. As with most people's garages, we do not have the space to clear out what is in the garage for 2 cars.

In addition, any future purchasers of our house would most likely have 4 plus cars given the size of the house and number of bedrooms. There is no room to expand the garage. By imposing this rule, it would make the sale of the house close to impossible and have a severe, unwarranted financial impact on the value of the house.

Thank you for your consideration and we ask you recommend a solution

The driveway is

5'14" deep

8'16" wide

When cars are parked in the driveway there is only about 1 ft allowance between cars and garage





From: Irina Lavrentieva <ilavrent@gmail.com>
Sent: Thursday, January 13, 2022 10:00 PM
To: Susan Blevins <susan.blevins@hilshirevillagetexas.com>
Cc: robert.s.shaw.jr@gmail.com; florenceshaw00@yahoo.fr
Subject: Parking on Glenhilshire Dr

Mrs. Blevins,

I have no trouble with the traffic on Glenhilshire Dr with the two cars that belonged to Mr. and Mrs. Shaw parked on the street. They do not disturb me or any traffic in any way.

Regards,
Irina Lavrentieva
1307 Glenhilshire Dr, Houston, TX 77055.

-----Original Message-----

From: Jay Xu <jayxu11@gmail.com>

Sent: Friday, January 14, 2022 1:25 PM

To: Susan Blevins <susan.blevins@hilshirevillagetexas.com>

Cc: robert.s.shaw.jr@gmail.com

Subject: 1315 glenhilshire dr.

Susan,

I am owner of 1315 Glenhilshire Dr. and I am ok with my neighbor at 1317 Glenhilshire parking their car outside on the street.

Jay Xu

Sent from my iPhone

Sec. 85.005. REGULAR DAYS AND HOURS FOR VOTING. (a) Except as provided by Subsection (c), in an election in which a county clerk is the early voting clerk under Section 83.002, early voting by personal appearance at the main early voting polling place shall be conducted on each weekday of the early voting period that is not a legal state holiday and for a period of at least nine hours, except that voting may not be conducted earlier than 6 a.m. or later than 10 p.m.

(b) In an election to which Subsection (a) does not apply, early voting by personal appearance at the main early voting polling place shall be conducted at least nine hours each weekday of the early voting period that is not a legal state holiday unless the territory covered by the election has fewer than 1,000 registered voters. In that case, the voting shall be conducted at least four hours each day. The authority ordering the election, or the county clerk if that person is the early voting clerk, shall determine which hours the voting is to be conducted.

(c) In a county with a population of 55,000 or more, the voting in a primary election or the general election for state and county officers shall be conducted at the main early voting polling place for at least 12 hours on each weekday of the last week of the early voting period, and the voting in a special election ordered by the governor shall be conducted at the main early voting polling place for at least 12 hours on each of the last two days of the early voting period. Voting under this subsection may not be conducted earlier than 6 a.m. or later than 10 p.m. Voting shall be conducted in accordance with this subsection in those elections in a county with a population under 55,000 on receipt by the early voting clerk of a written request for the extended hours submitted by at least 15 registered voters of the county. The request must be submitted in time to enable compliance with Section 85.067.

Sec. 85.005. REGULAR DAYS AND HOURS FOR VOTING. (a) Except as provided by Subsection (c), in an election in which a county clerk is the early voting clerk under Section 83.002, early voting by personal appearance at the main early voting polling place shall be conducted on each weekday of the early voting period that is not a legal state holiday and for a period of at least nine hours, except that voting may not be conducted earlier than 6 a.m. or later than 10 p.m.

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ORDINANCE NO. 817-2022

AN ORDINANCE AMENDING ORDINANCE 816-2021 OF THE CITY OF HILSHIRE VILLAGE, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 7, 2022, FOR THE PURPOSE OF ELECTING ONE (1) MAYOR AND TWO (2) COUNCIL MEMBERS (PLACES ONE AND TWO) FOR A TERM OF TWO (2) YEARS AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS:

Section 4 of Ordinance Number 816-2021 is amended to read:

“Said clerks shall keep said office open during the hours that the City Secretary’s main office is regularly open for business, for a minimum of four (4) hours per day on each day for early voting by personal appearance which is not a Saturday, a Sunday, or an official state or federal holiday, beginning on Monday, April 25, 2022 and continuing through Tuesday, May 3, 2022. Said clerk shall post hours appropriately. Said clerks shall not permit anyone to vote early by personal appearance on any day that is not a regular working day for the clerk’s office and, under no circumstance, shall they permit anyone to vote early by personal appearance at any time when such office is not open to the public. The above-described place for early voting is also the clerk’s mailing address to which ballot applications and ballots voted by mail may be sent. The early voting clerk, in accordance with the provision of the Texas Election Code, shall maintain a roster listing each person who votes early by personal appearance and each person to whom a ballot to be voted by mail is sent. The roster shall be maintained in a form approved by the Secretary of State.”

PASSED, APPROVED, AND ADOPTED this 18th day of January, 2022.

Russell Herron, Mayor

ATTEST:

Susan Blevins, City Secretary

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A	Total Number of Incidents 2021			Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents							
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2021 Calls are:		Fire Alarms	% of Fire Calls
												Fire	EMS		
Bunker Hill Village	232	123	355	50	3:50	100%	6:13	100%	16	4:55	100%	65%	35%	86	37%
Hedwig Village	225	247	472	135	3:14	100%	3:16	100%	37	3:18	100%	48%	52%	108	48%
Hilshire Village	37	53	90	31	2:58	100%	5:08	100%	7	4:54	100%	41%	59%	11	0%
Hunters Creek Village	391	197	588	82	4:01	100%	5:35	100%	35	5:27	100%	66%	34%	179	46%
Piney Point Village	295	153	448	64	4:16	100%	5:14	100%	26	5:17	100%	66%	34%	136	46%
Spring Valley Village	272	210	482	96	2:52	100%	4:15	100%	26	4:16	100%	56%	44%	74	27%
Houston	110	0	110												
Totals	1562	983	2545	458	3:32	100%	4:57	100%	147	4:41	100%	61%	39%	594	34%

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.



Memorial City Plaza II
820 Gessner, Suite 1570
Houston, TX 77024-4494

January 4, 2022

Mayor Robert P. Lord
Bunker Hill Village City Council
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

RE: Bunker Hill Village reentry to Village Fire Department

Dear Mayor and Council,

The Village Fire Department Board of Commissioners (“Fire Commission”) has requested this firm contact you concerning a proposed reentry plan for Bunker Hill Village (“Bunker Hill”) to become a participating member of the Village Fire Department.

As you are aware, in October of 2019, the Village Fire Department (“VFD”) along with each of its member Cities entered into an Agreement for Fire Protection and Emergency Services with Bunker Hill (“Services Agreement”). The Services Agreement has a term of 4 years from January 1, 2020 through December 31, 2023. The Services Agreement states that Bunker Hill may become a participating member of VFD on January 1, 2024 provided that certain requirements are met. The Services Agreement specifically provides that Bunker Hill may become a full member of VFD effective January 1, 2024, provided that Bunker Hill is in good standing under the Agreement and Bunker Hill provides written notice of their intent to become a member by May 1, 2022. This is the only method of reentry which is specifically addressed in the Services Agreement.

Bunker Hill has expressed interest in becoming a member of the VFD prior to the January 1, 2024 reentry date reflected in the Services Agreement. In order for Bunker Hill to be admitted as a member of VFD earlier than January 1, 2024, written approval of all member cities is required under either the Services Agreement or the original 1983 Interlocal Agreement. Since Bunker Hill is no longer a party to the 1983 Interlocal Agreement, the quickest and cleanest method of reentry would be to amend the 1983 Interlocal Agreement, making Bunker Hill a member of the VFD once again and extinguishing the existing Services Agreement.

The Fire Commission is prepared to recommend to the member cities that Bunker Hill be readmitted as a participating member city under the 1983 Interlocal Agreement effective April 1, 2022. As previously mentioned, early admission would require the written approval of the Fire

Commission, all member cities to the 1983 Interlocal Agreement, and Bunker Hill. A preliminary draft of the proposed amendment to the 1983 Interlocal Agreement is attached as Exhibit A. Should Bunker Hill wish to be readmitted as a participating member of the VFD, prior to January 1, 2024, please provide a **written acknowledgement of such intent by Friday, January 14, 2022** so that the member cities can begin discussions and taking the necessary steps to effectuate Bunker Hill's reentry as a participating member of the VFD.

If you have any questions or would like to discuss, please feel free to contact our office.

Very truly yours,

RANDLE LAW OFFICE LTD., L.L.P.



Brandon D. Morris
brandon@jgradyrandlepc.com

BDM

Enclosures: Ex. A – Village Fire Department Interlocal Cooperation Agreement #6

Village Fire Department Interlocal Cooperation Agreement Amendment #6

Pursuant to Article 16A. of the Village Fire Department Interlocal Cooperation Agreement, all contracting cities hereby approve the following amendment to Article 1 thereof:

Article 1.

“1.00. Notwithstanding any other article or provision herein, Bunker Hill Village is a “Contracting City” under this Agreement. The Interlocal Agreement for Fire Protection and Emergency Services executed November 13, 2019, is hereby extinguished by agreement of all Parties thereto.

(Amend #6 - 4/1/2021)”

This Amendment may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one Amendment agreement.

HEDWIG VILLAGE:

By: _____
Mayor

Date: _____

ATTESTED:

City Secretary

HILSHIRE VILLAGE:

By: _____
Mayor

Date: _____

ATTESTED:

City Secretary

PINEY POINT VILLAGE:

By: _____
Mayor

Date: _____

ATTESTED:

City Secretary

SPRING VALLEY VILLAGE:

By: _____
Mayor

Date: _____

ATTESTED:

City Secretary

HUNTERS CREEK VILLAGE:

By: _____
Mayor

Date: _____

ATTESTED:

City Secretary

BUNKER HILL VILLAGE:

By: _____
Mayor

Date: _____

ATTESTED:

City Secretary

Date Notified	Person Taking Call	Resident Reporting Problem	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
6/28/21	Cassie Stephens	Cassie Stephens	Tire in the water vault area	Pine Chase Grove	The tire was filled with concrete/asphalt and looks to have been a base for a pole for tetherball. Heavier equipment is needed to remove. Will try to find someone to pick up and dispose of.		
9/13/21	Cassie Stephens	Bill Bristow	Damage on the drainage pipes going underground	1209 Pine Chase Dr	HDR investigating	1/6/22 The site has been inspected and has not warranted immediate action. Engineer Vasquez will continue to monitor the area.	1/6/2022
9/13/21	Cassie Stephens	Bill Bristow	Tree trimming needed in the utility easement.	1209 Pine Chase Dr	HDR investigating	1/6/22 The site has been inspected and has not warranted immediate action. Engineer Vasquez will continue to monitor the area.	1/6/2022
9/30/21	Susan Blevins	Council Member	City entrance markers need to be power washed.	HV entrances	Susan asked Katherine Bodron if the beautification committee handles this.	Workers arrived and power washed entry columns and the sign at City Hall arranged by the beautification committee.	1/10/2022

11/4/21	Cassie Stephens	Cassie Stephens	Construction materials visible on a lot that is no longer pending development. Also asked the current property owners to remove the large pots	1210 Ridgeley	Property owner responded that they will have the items removed.	12/3 The pots were removed but the stacked wood remains.	
11/18/21	Cassie Stephens	Russell Herron	Dead trees	1231 Wirt Rd	Cassie sent an email to the church office.	The church responded that they will have the trees inspected. 1/11/22 Cassie sent follow up email to the church board.	
11/18/21	Cassie Stephens	Robert Byrne	Gravel has fallen from her front yard into the street. In danger of entering the nearby street drain	15 Pine Creek Ln	Cassie called the property owner. She said she did see the spillover and will clean it up.	Cleaned up.	12/31/2021
12/14/21	Susan Blevins	Bill Bristow	The creosote on the utility pole is piling up at the bottom of the pole.	1233 Pine Chase Dr	Susan contacted CenterPoint who left a message for the homeowner. They said there isn't really anything they can do, and the creosote will dissipate naturally.	1/10/22 Mr. Bristow called to inform that there are several workers cleaning up the creosote.	1/10/2022
12/15/21	Susan Blevins	Hulse Wagner	Solicitors working in the city	1307 Pine Chase	SVPD was called to handle	solicitors left	12/15/2022
1/6/22	Susan Blevins	Paul Maddock	Culvert is clogged with leaves and debris.	1025 Glourie Cir	Susan sent an email to the homeowners with a picture of the concern.	Home owner been out of town he would handle	
1/10/22	Cassie Stephens	Yaas Mobsenin	Reminding contractors not to block her in.	13 Pine Creek In	Cassie sent an email to the supervisor.	Vehicles were moved out of the way.	1/10/2022
1/10/222	Susan Blevins	Alex Martinez	remind contractors working on Pine Creek to slow down	Pine Creek Lane	Cassie sent an email to the supervisor	Superisor said he would handle	1/10/2022
1/10/22	Office	Various Residents	complaint regarding tickets being issued for parking	various	No action availabe	told if they did not like the ordinance they would need to come to council	1/14/2022

1/12/22	Susan Blevins	Paul Maddock	Culvert is clogged with leaves and debris.	corner Ridgeley and Glourie			
1/12/22	Susan Blevins	Judy Buchanan	loud music playing from car wash	1 Hickory Shadows Dr	Susan asked SVPD to contact them or City of Houston PD	Car wash said they would handle	1/13/2022
1/13/22	Susan Blevins	Jay Fort	trash collectors still leaving cans in road	Glourie Circle	contact trash company	they will talk to drivers	1/14/2022
1/14/22	Susan Blevins	Wally Partridge	water line busted on Ridgeley at Wirt	Ridgeley/Wirt	Susan called contractor installing Fiber	line was repaired	1/14/2022



2021 Year in Review Issue

The past year was busy for GCCC. This annual review highlights significant events of 2021 that impacted GCCC and what's on the horizon next year.



This past year was another active one for the Gulf Coast Coalition of Cities. Our coalition and its member cities have been involved in proceedings before the Public Utility Commission (PUC), the Texas Railroad Commission (RRC), and the Texas Legislature. Many of these proceedings related to the year's most significant energy-related event: the February statewide outages. This Year-In-Review edition of the GCCC newsletter highlights some of the fallout from that storm and other significant 2021 events.

The February Winter Emergency

The story of the year was Winter Storm Uri, the brutal cold-weather emergency that knocked out much of the state's power grid and resulted in more than 200 deaths.

No other single event in living memory has more undermined the public confidence in the state's ability to reliably deliver power to its citizens. The resulting political and public outcry not only changed the course of the 2021 legislative session, but also led to the resignations of several key policymakers and set the stage for sweeping regulatory changes. It also will have a bearing on the 2022 gubernatorial election.

WINTER STORM URI

The storm itself caused an unprecedented loss of generation—as much as 40% of grid capacity, according to estimates. The losses began February 19 but continued accelerating and eventually led to prolonged outages for 4 million Texans. The Electric Reliability Council of Texas (ERCOT), the organization that operates the state's primary power grid, reported that it avoided only by minutes a cataclysmic “black start” event that would have resulted in a total statewide power loss over an indefinite period.

by ERCOT shot up to \$9,000 per megawatt-hour—200 times more than typical prices. Those prices remained at that extreme level for days. Other “ancillary services” energy prices within the ERCOT market shot past the \$9,000 mark. The resulting economic fallout was substantial—from \$80 billion to \$130 billion according to official estimates. This led to the bankruptcies of several major market participants, including of one of the state's largest electric cooperatives.

LEGISLATIVE RESPONSE

In response to the storm, state lawmakers gathering in Austin for the 87th Regular Session filed hundreds of energy-related bills. Although most failed to win approval, some legislation that made it to the governor's desk will have a substantial impact on market oversight and operations. For instance, Senate Bill 3, an omnibus bill, establishes new weatherization requirements for electricity generating facilities and some natural gas facilities, establishes a new “Electricity Supply Chain Mapping Committee,” establishes an emergency alert system, and mandates various other changes. Sen. Charles Schwertner authored that bill as well as Senate Bill 2154, which transforms the PUC from a three-member panel to one with five members. Meanwhile, Senate Bill 2 by Sen. Kelly

Electric prices in a key wholesale market administered

Hancock changes the size and selection process for the ERCOT board. Other bills allow for a bond financing mechanism known as “securitization” for the recovery of financial losses arising from the storm.

Bank of Dallas; and Peggy Heeg, a board director of a privately held natural gas infrastructure company.



Resignations and Replacements

The storm likewise led to the resignation of all three PUC commissioners, including chair Donna Nelson. Gov. Greg Abbott replaced the outgoing members with chair Peter Lake and new appointees Lori Cobos, Will McAdams, and Jimmy Glotfelty. The fifth commission seat (allowed under SB 2154 as noted above) remains vacant. Political pressure also led to mass resignations among ERCOT board members and of ERCOT CEO Bill Magness. Mr. Magness was replaced by acting CEO Brad Jones. New incoming ERCOT board members include former U.S. Congressman Bill Flores, entrepreneurs Elaine Mendoza, Zin Smati and Carlos Aguilar, and former University of Texas System Board of Regents chair Paul Foster. On December 28, ERCOT announced it had filed the last two seats on the 11-person board. The final appointees are Julie England, a former director of the Federal Reserve

87th Legislative Session: An Overview

State lawmakers gathering for the 87th Texas Legislature during 2021 considered approximately 400 bills relating to energy and utility issues, and they adopted more than a dozen of particular significance. Among bills that won passage were those intended to address grid and market failures that occurred during Winter Storm Uri.

Some bills of significance include:

- **Senate Bill 2**, by Sen. Kelly Hancock, reduces the number of ERCOT board members from 16 to 11. SB 2 also requires all board members to reside in Texas.
- **Senate Bill 3**, by Sen. Charles Schwertner, is an omnibus bill that requires electric power generators to comply with emergency preparedness standards determined by the PUC. (Natural gas facilities deemed as critical must take similar steps.) In addition, SB 3 requires regulators to create an emergency alert system, tasks various state regulators and electric utilities with determining how rolling blackouts should occur during energy emergencies, and limits to 12 hours the amount of time that the price of wholesale power can be set at the maximum level of \$9,000 per megawatt-hour (MWh). (More typically, wholesale power sells for less than \$50 per MWh.)
- **House Bill 3648**, by Rep. Charlie Geren, requires that the PUC work with the RRC to adopt rules to designate certain gas facilities as critical during an energy emergency.
- **House Bill 4492** and **House Bill 1520**, both by Rep. Chris Paddie, authorize the use of a debt-financing process known as “securitization” to recover certain extraordinary energy-related costs relating to Winter Storm Uri.
- **Senate Bill 2154**, by Sen. Schwertner, expands the PUC from a three-member panel to one with five members. SB 2154 also requires PUC commissioners to reside within Texas.
- **Senate Bill 415**, by Sen. Hancock, stipulates that a transmission and distribution utility (TDU), with prior PUC approval, may contract with a power generation company to provide electricity from an electric energy storage facility for the provision of electricity to distribution customers. Further, SB 415 stipulates that a TDU may not own a storage facility.

ELECTRICITY NEWS

In First Step, Public Utility Commission Approves Weather Preparation Rules

On October 21, the PUC adopted weather preparation rules and standards for electric generators and transmission and distribution utilities, and set quick implementation deadlines. The new rules and standards were included in a 100-plus page document prepared by PUC staff under Docket No. 51840.

The basic elements of these Docket No. 51840 standards include mandatory implementation of weather readiness recommendations from a 2011 federal regulatory report, a requirement that ERCOT conduct on-site readiness inspections of generation and transmission service providers, and a requirement that entities that have experienced major weather-related service interruptions hire an outside professional engineer

to assess their weatherization measures. The new standards also include very tight compliance deadlines for generation units to implement weather emergency preparation measures, install various weatherization devices, and conduct weather preparation training.

However, the PUC's decision to adopt the new rules in Docket No. 51840 represents only a first step in an ongoing effort now underway at the agency. The PUC will now develop performance standards based on a weather study that ERCOT released on December 15 in consultation with the state climatologist. The PUC has filed information relating to this weather study in Project No. 52691.

Texas PUC Adopts Phase I Reforms, Continues Consideration of Phase II Options

On December 1, the PUC adopted a number of "Phase I" regulatory changes to protect the grid against future weather emergencies. The agency also will continue considering a number of other "Phase II" changes during 2022.

The "Phase I" changes the PUC adopted include the following:

- A decrease in the High System-Wide Offer Cap (HCAP) from \$9,000 per MWh to \$5,000. The HCAP is the top price for which electric companies can offer to sell their power in a key ERCOT-administered wholesale market.
- Changes to the Operating Reserve Demand Curve, which is an ERCOT-administered system that automatically creates price adders to wholesale energy offers.
- Allowances for the earlier deployment of Emergency Response Service (ERS), which is a service through which power consumers are paid to be willing to curtail load. Under the new rules, ERCOT can deploy ERS before an emergency alert is declared.
- Various changes to "Ancillary Services," which ERCOT deploys to maintain system reliability on an hour-by-hour basis.

The PUC also has signaled that it will continue investigating a number of "Phase II" options during 2022. These options include:

- A "Load-Side Reliability Mechanism" through which retail electric providers, cooperatives, and municipal utilities would be obligated to procure commitments for sufficient capacity to serve forecasted peak-load.
- A "Dispatchable Energy Credits" program through which load-serving entities would be required to obtain sufficient dispatchable capacity to meet net peak-load (peak-load minus renewables) during a future period.
- A "Backstop Reliability Service," which would be a new Ancillary Service.
- Hybrid Models, which could include combinations of all other proposed Phase II mechanisms.

CenterPoint Holds Investors Day, Outlines Future Capital Spending Plans

On September 23, CenterPoint Energy executives conducted an “Analyst Day” in which they updated the company’s financial forecasts and provided new details of its long--term business strategy.

Among the meeting highlights: the Houston-based energy company expects to make \$18 billion in capital expenditures over the next five years, which is approximately \$2 billion more than its previously announced plans. CenterPoint also announced a \$40 billion 10-year capital investment plan. That 10-year plan includes \$3.5 billion in capital investments in 2021, \$3.8 billion in 2022, \$4.7 billion in 2023, \$3.7 billion in 2024, \$3.2 billion in 2025, and \$22 billion from 2026 through 2030.

Of its multibillion-dollar capital spending plans, CenterPoint Vice President for Regulatory Services Jason Ryan said, “the vast majority [of it] we’re putting into rates within a year of those projects serving customers. This supports the timely recovery for shareholders, reduces regulatory lag, and reduces rate volatility. Our team works closely with regulators and with our legislators to achieve constructive solutions.”

The company also announced a net-zero carbon target by 2035—a timeline it said was ahead of its corporate peer average by 15 years. If successful, CenterPoint will become the nation’s first utility with generation that achieves a net-zero carbon target, according to Vice President Jason Wells. The company said it would meet its net-zero carbon commitment by retiring several Illinois coal plants, modernizing its natural gas pipeline system, deploying its leak technology network, employing carbon offsets, and purchasing.

CenterPoint, the only investor-owned electric and gas utility based in Texas, owns electric transmission and distribution assets, power generation, and natural gas distribution operations. The company serves more than 7 million metered customers in Arkansas, Indiana, Louisiana, Minnesota, Mississippi, Ohio, and Oklahoma. However, its largest service territory is Texas, where it has 2.5 million metered electric customers and 1.1 million natural gas customers in the Houston area. As of June 30, 2021, the company owned approximately \$36 billion in assets and employed close to 9,500 people.

Electric Rate Cases

CenterPoint, TNMP settle EECRFs

On June 1, CenterPoint Energy Houston Electric filed its 2022 energy efficiency cost recovery factor (EECRF) application with the PUC to reflect changes in program costs and bonuses, and to minimize any over- or under-collection of energy efficiency costs resulting from the use of the EECRF. CenterPoint initially sought to adjust its EECRF to collect \$63,367,922 in 2022. Parties unanimously reached an agreement in principle on all issues, including an \$115,000 reduction to CenterPoint’s EECRF revenue requirement and the removal of \$200,000 in historical administrative expenses, for a total reduction of \$315,000 to CenterPoint’s total EECRF tariff revenue requirement. Pursuant to the agreement, CenterPoint’s revenue requirement will total \$63,052,922 in 2022. The agreement was approved by the PUC on November 2. CenterPoint’s EECRF filing can be found on the PUC website under Docket No. 52194.

On May 27, Texas-New Mexico Power Company (TNMP) filed its 2022 EECRF application with the PUC to reflect changes in program costs and bonuses, and to minimize any over- or under-collection of energy efficiency costs resulting from the use of the EECRF. In it, TNMP initially sought to adjust its EECRF to collect \$7,225,543.49 in 2022. Parties to the case unanimously agreed to



a reduction of the adjustment by \$49,187. Pursuant to the agreement—which the PUC authorized on October 12—TNMP will collect \$7,176,355.99 in 2022. TNMP’s EECRF filing can be found on the PUC website under Docket No. 52153.

TNMP DCRF Settles

On April 5, TNMP filed its application with the PUC to adjust its distribution cost recovery factor (DCRF) to recover new investment in distribution equipment and requested an increase in its total distribution revenue requirement by \$28,247,681, adjusting for load growth. The request represented an incremental increase of approximately \$13,959,505 to TNMP’s DCRF revenue requirement. TNMP subsequently reached an agreement with all intervening parties to reduce its requested DCRF revenue requirement by \$440,000. All intervening parties—including the Alliance for Texas-New Mexico Power Municipalities, Cities Served by Texas-New Mexico Power Company, and Texas Industrial Energy Consumers—agreed to a settlement or did not oppose it. The PUC adopted the DCRF order on September 29. More information can be found in PUC Docket No. 51959.

GAS NEWS

Railroad Commission Approves Securitizing \$3.4 Billion in Gas Costs

On November 10, the Texas Railroad Commission authorized the use of securitization to finance \$3.4 billion in long-term debt to pay for excessive natural gas costs arising from Winter Storm Uri. The regulatory decision means that ratepayers will end up paying over many years—potentially up to 30—for fuel consumed during a single month.

The Texas Legislature authorized the debt-financing arrangement this year with the adoption of House Bill 1520 (see separate story).

CenterPoint, Texas Gas Service (TGS), Atmos Energy and eight additional gas utilities applied for financial recovery under the debt-financing deal. Under ordinary circumstances, the cost of natural gas consumed by utility customers would have flowed directly into monthly bills. However, during Winter Storm Uri, gas prices spiked to intolerable levels, so gas utilities instead set aside those costs as “regulatory assets” to deal with later. The bond financing approved on November 10 will allow the utilities to receive reimbursements for those expenses.

UTILITIES PARTICIPATING IN PROGRAM

Under the agency decision, CenterPoint can receive reimbursements for approximately \$1.1 billion in fuel costs, TGS can receive \$197.3 million, and Atmos Energy can receive approximately \$2 billion. Other utilities to receive recovery include Bluebonnet, Corix, EPCOR, SiEnergy,

UniGas, TGS West Texas Service Area, and CoServ. However, under a settlement agreement, CenterPoint will reduce its regulatory asset by \$39.7 million. Similarly, under a settlement agreement, Atmos will reduce its regulatory asset by more than \$9 million.

UTILITY	STIPULATED MAXIMUM REGULATORY ASSET AMOUNT
Atmos	\$2,021,888,534
Bluebonnet	\$1,962,731
CenterPoint	\$1,099,929,626
Corix	\$294,407
EPCOR	\$11,296,221
SiEnergy	\$18,795,497
TGS	\$197,342,375
UniGas	\$32,431,370
TGS WTSA	\$59,663,320
CoServ	\$67,224,791

Gas Rate Cases

CenterPoint Texas Coast GRIP

On June 8, the Texas Railroad Commission approved a revised application filed by CenterPoint for the unincorporated areas of its Texas Coast Division to increase its revenue requirement by \$3,718,642, of which \$1,359,300 is attributable to customers subject to the order. The interim rate adjustment will increase the residential customer charge by 85 cents per month, bringing the total charge to \$18.62. The interim rate adjustment (which also applies to cities that have ceded their jurisdiction to the RRC) is the fourth since CenterPoint's most recent base rate case (GUD Docket No. 10567) approved by the RRC in 2017.



CenterPoint Houston Division GRIP

On June 8, the Texas Railroad Commission approved a revised application filed by CenterPoint for the unincorporated areas of its Houston Division under the Gas Reliability Infrastructure Program (GRIP) to increase its revenue requirement by \$13,844,809, of which \$7,059,193 is attributable to customers subject to the order. The interim rate adjustment will increase the residential customer charge by 99 cents per month, bringing the total charge to \$18.38. The interim rate adjustment (which also applies to cities that have ceded their jurisdiction to the RRC) is the fourth since CenterPoint's most recent base rate case (GUD Docket No. 10567) approved by the RRC in 2017.



Lloyd Gosselink Rochelle and Townsend, P.C.
816 Congress Avenue Suite 1900
Austin, Texas 78701

For more questions or concerns regarding any GCCC matter or communication, please contact the following representative, who will be happy to provide assistance.

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CDARS DETAIL ACCOUNT OVERVIEW

GENERAL FUND CDARS ACCOUNT

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1023895346	6/11/2020	26 WEEK	12/10/2020	\$1,000,000.00	0.09%	
	6/30/2020					\$ 49.30
	7/30/2020					\$ 76.47
	8/30/2020					\$ 76.42
	9/30/2020					\$ 74.02
	10/30/2020					\$ 76.47
	11/30/2020					\$ 73.98
						\$1,000,426.66

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1023895346	6/11/2020	26 WEEK	12/10/2020	\$1,000,000.00	0.09%	
	12/10/2020					\$ 22.24
						\$1,000,448.90
MATURED AND DEPOSITED INTO SAVINGS						\$ (1,000,448.90)

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1024451077	12/10/2020	52 WEEK	12/9/2021	\$1,000,000.00	0.06%	
	12/31/2020					\$36.14
	1/29/2021					\$50.96
	2/28/2021					\$46.04
	3/31/2021					\$50.96
	4/30/2021					\$49.36
	5/30/2021					\$50.97
	6/30/2021					\$49.33
	7/31/2021					\$51.00
	8/31/2021					\$50.97
	9/30/2021					\$49.32
	10/31/2021					\$51.01
	11/30/2021					\$62.54
						\$1,000,598.60

CDARS DETAIL ACCOUNT OVERVIEW

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1025470156	12/9/2021	4 WEEK	1/6/2022	\$1,000,598.60	0.01%	
	12/31/2021					6.28
						<u>\$1,000,604.88</u>



Regular Council Meeting Minutes

Tuesday, December 21, 2021 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

This meeting was held in person at City Hall with remote attendees present.

1. CALL TO ORDER Mayor Pro Tem Maddock called to order the Regular Council Meeting at 6:33 P.M.

- 1.A. The **invocation** was given by Council Member Carey.
- 1.B. **Pledge of Allegiance**
- 1.C. **PRESENT**
Mayor Russell Herron*
Council Member Mike Gordy
Council Member Robert Byrne
Council Member Andy Carey
Mayor Pro Tem Paul Maddock
Council Member David Schwarz*

Also present: City Engineer Him*, City Engineer Vasquez*, City Attorney Bounds*, State Representative Lacy Hull*, District Director Angel Fierro*, City Administrator Blevins and Assistant City Secretary Stephens.

*Present and visible remotely.

2. CITIZEN'S COMMENTS

State Representative Hull said that due to re-districting, Hilshire Village is now in District 138. She stated that the City of Spring Valley is also in her District and now the Villages have two representatives, one on each side of I-10. Representative Hull said she grew up in Spring Branch and attended Valley Oaks Elementary as well as Memorial High School and is happy to act on behalf of the Villages.

The Council thanked Representative Hull for her attendance and introduction, and promised not to be shy.

3. REPORTS TO COUNCIL

- 3.A. **Police Report:** There were no outstanding items to discuss.
- 3.B. **Building Official's Report:** There were no outstanding items to discuss.
- 3.C. **Engineer's Report:** Engineer Vasquez said drainage plan reviews are underway.

Mayor Herron said the City of Houston seems to be dragging their feet with the **Wirt Road Safety Project**. Engineer Him said he will follow up with Mr. Nguyen at the City of Houston to get a status of the Interlocal Agreement. Engineer Him said he is preparing a three-tiered proposal prioritizing first the sidewalk, then the expansion of

left turn holding lanes, and finally a traffic signal on Wirt Road. Council Member Gordy said there is no dedicated funding for a traffic signal. Mayor Herron said that is correct, the sidewalk funded by Harris County, and the turning lanes by City of Houston via Council Member Pech, but no one is currently lined up to pay for a traffic light. Administrator Blevins said METRO funds can be used, or request METRO help with a grant.

4. DISCUSSION AND POSSIBLE ACTION

- 4.A. **Discussion and possible approval of the City of Hilshire Village Ordinance Number 816-2021 providing for the holding of a General Election on May 7, 2022 for the purpose of electing one (1) Mayor and two (2) Council Members, Position one (1) and two (2) for a term of two (2) years and providing details relating to the holding of such elections**

Motion made by Council Member Gordy, Seconded by Council Member Byrne.

**Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock and Council Member Schwarz
The motion passed unanimously.**

- 4.B. **Discussion and possible authorization to purchase and install Storz adapters on fire hydrants throughout the city**

Motion made by Council Member Byrne, Seconded by Council Member Gordy.

Council Member Byrne said that there are two (2) sizes of fire hydrants in the City. He stated that the installation by Inframark was unable to be completed because of this, and they subsequently provided an updated quote. Council Member Byrne said there are multiple brands of adapters that can be installed with varying qualities. Council Member Byrne said all of the hydrants need to be stripped of multiple paint layers and re-painted. He stated that there are three (3) hydrants on private property, two (2) at Terrace United Methodist Church, 1203 Wirt Road, and one (1) at Mennonite Church, 1231 Wirt Road. Council Member Byrne asked the attorney to look into whose right-of-way the hydrants were in and if Hilshire Village should pay for the installation. Council Member Gordy said, and City Engineer Him confirmed, the hydrant at the Mennonite Church is in Hilshire Village's easement. Council Member Byrne said he was able to offset the installation cost by utilizing the Village Fire Department staff. If the department is too busy then Council Member Byrne said he would install the adapters and ask for inspections afterwards.

**Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock and Council Member Schwarz
The motion passed unanimously.**

5. **CLOSED EXECUTIVE SESSION:** The Council did not convene into executive session.

6. DISCUSSION AND POSSIBLE ACTION

7. REPORTS TO COUNCIL

- 7.A. **Fire Commissioner's Report:** Commissioner Byrne said the fire hydrants are in rough shape. He said Inframark greased the threads but the outside is pretty rough and has several layers of paint. Administrator Blevins said that Inframark has a contractor who will sandblast and paint. Commissioner Byrne said he had a meeting with the Fire Marshall who said that painting the hydrants with colors that blend in is not recommended. He stated that he presented shades of grey to the Fire Marshal that match the new Storz adapters. Engineer Him said if the hydrants are going to change colors and the adapters let him know so the specifications for the City can be updated.

Commissioner Byrne stated that the response times have gotten better, aided by the occupancy of the newly renovated living quarters.

Commissioner Byrne said there were three (3) fires in the City, one caused by a generator that had a gas leak, another in a garage where a battery-operated hand tool was left plugged in. Commissioner Byrne said the third fire was in a residential kitchen.

Commissioner Byrne said the turnaround time for an ambulance has increased dramatically. He stated that the normal time waiting for a patient to be admitted at the hospital is 45 minutes, but they are currently at 85 to 100 minutes. He stated that the Commission decided to use overtime hours to staff the ladder truck in case two ambulances are in use and another call comes in. Commissioner Byrne said if the extra fire medics aren't available then they can't do anything until an ambulance is free. He said the department will probably be over budget due to these overtime hours and next year's budget will likely increase to hire additional fire medics.

- 7.B. **Mayor Herron's Report:** Mayor Herron said this being the last meeting of the year he would like to thank the council members and city staff for all their work throughout the year.
- 7.C. **City Administrator's Report:** Administrator Blevins stated that the contractor working at **1226 Glourie Drive** is preparing for demolition.

Administrator Blevins said that CenterPoint's contractor has been in the City trimming trees away from the power lines and that she would wait until they are done to schedule the tree trimming by the City.

Administrator Blevins said the ditch cleaning project is coming up including repairs to the ditch at **1306 Pine Chase Drive**.

- 7.D. **City Treasurer's Report:** There was nothing outstanding to discuss and the Council did not have any questions.

8. CONSENT AGENDA

Motion made by Council Member Byrne, Seconded by Council Member Carey.

- 8.A. Disbursements

8.B. Minutes from the Regular Council Meeting of November 16, 2021

8.C. Check Registers

Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock and Council Member Schwarz
The motion passed unanimously.

9. ADDITIONAL COUNCIL COMMENTS: Mayor Pro Tem Maddock asked for a street lighting update. Mayor Herron said he does not have an update but will employ the services of the lighting designer as previously discussed.

10. FUTURE AGENDA TOPICS: None

11. ANNOUNCEMENTS: None

12. ADJOURNMENT:

Motion made by Council Member Byrne, Seconded by Council Member Gordy.

Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock and Council Member Schwarz
The motion passed unanimously.

The meeting was adjourned at 7:38 P.M.

Paul Maddock, Mayor Pro Tem

ATTEST:

Susan Blevins, City Secretary

CITY OF HILSHIRE VILLAGE
Check Register
For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
ACH 12-01-21	12/1/21	Sprg.Valley GenFund- Pol	11114	46,511.84
8612	12/1/21	Village Fire Department	11114	8,701.64
8613	12/1/21	Villages Mutual Insurance	11114	1,676.02
8614	12/1/21	GFL Environmental	11114	6,799.59
8615	12/1/21	A T & T	11114	375.90
8616	12/2/21	Sanchez Landscaping	11114	240.00
ACH 12-03-21	12/3/21	Harris County Appraisal	11114	2,860.00
8617	12/10/21	Centerpoint-Energy	11114	28.09
8618	12/10/21	Cary M. Moran	11114	80.00
ACH 12-15-21	12/15/21	Susan N. Blevins	11114	3,149.29
ACH1 12-15-21	12/15/21	Cassandra L. Stephens	11114	1,762.60
ELECTRONIC 12-	12/15/21	Internal Revenue Service	11114	1,943.42
8619	12/16/21	A T & T	11114	126.18
8620	12/16/21	Hudson Energy Services L	11114	549.52
8621	12/16/21	Thomson Reuters	11114	89.00
8622	12/20/21	Protection One	11114	299.99
8623	12/20/21	Protection One	11114	280.79
8624	12/21/21	Harris County Appraisal	11114	2,860.00
8625	12/21/21	SHI GOVERNMENT SO	11114	1,816.38
8626	12/21/21	Salt Grass Chapter	11114	140.00
8627	12/21/21	Northwest Pest Patrol	11114	420.00
8628	12/21/21	Amegy Bank	11114	753.10
8629	12/21/21	Petty Cash	11114	9.74
8630	12/21/21	Olson & Olson, Attys at L	11114	1,150.00
8631	12/21/21	BBG Consulting	11114	2,750.00
8632	12/21/21	HDR	11114	5,346.19
8624V	12/21/21	Harris County Appraisal	11114	-2,860.00
ELECTRONIC 12-	12/30/21	Internal Revenue Service	11114	2,017.34
ELECTRONIC 12-	12/30/21	Texas Municipal Retireme	11114	2,030.06
ACH 12-31-21	12/31/21	Susan N. Blevins	11114	3,149.29
ACH1 12-31-21	12/31/21	Cassandra L. Stephens	11114	1,898.33
Total				<u>96,954.30</u>

CITY OF HILSHIRE VILLAGE - UTILITY FUND

Check Register

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4096	12/1/21	Inframark, LLC	11012	2,000.00
4097	12/1/21	Inframark, LLC	11012	1,831.51
4098	12/10/21	A T & T	11012	352.14
4099	12/10/21	Hudson Energy Services L	11012	21.50
4100	12/21/21	TX Commission on Enviro	11012	828.10
4101	12/21/21	Inframark, LLC	11012	4,061.56
4102	12/21/21	Texas Excavation Safety S	11012	15.20
4103	12/21/21	USIC Locating Services	11012	294.40
Total				<u>9,404.41</u>