

# CITY OF MACKINAC ISLAND

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, May 15, 2024 at 4:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

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**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Approval of Minutes**

[a.](#) May 1, 2024 Regular Meeting Minutes

**V. Approval of the Treasurer's Report**

[a.](#) May 15, 2024 Treasurer's Report

**VI. Approval of Payments for:**

[a.](#) 05.16.2024 Payroll Spreadsheet & Gusto Report

[b.](#) 5.16.2024 City Council Meeting Pay

[c.](#) 05.07.2024 Election Pay

[d.](#) 05.15.2024 Payables Spreadsheet

**VII. Additions to / Adoption of Agenda**

**VIII. Committee Reports**

**IX. Correspondence**

[a.](#) Email from Bayview Yacht Club request to bring back the finish line cannon at Windermere Point

**X. Old Business**

**XI. New Business**

[a.](#) Request for approval of an amendment to the Historic District Commission Ordinance

[b.](#) Request for approval of a quote for ballistic armor and exterior carriers for the Police Department

[c.](#) Request for approval for the Mackinac Island Police Department to apply for grant funding

- d. Request for approval to sign the Mutual Law Enforcement Assistance Agreement
- e. Request for approval for the Grand Hotel to hang banners for the Michigan Health & Hospital Association during their conference in June 2024
- f. Discussion and / or action regarding the Pickleball quote
- g. Request for approval to set a Zoning Board of Appeals hearing to discuss Section 5.06, subsection A, of the Zoning Ordinance due to change in use of a non-conforming use located at 2827 Cadotte
- h. Request for approval of a preapproved vehicle permit for Power Construction to escort Bacco Construction Co. for the Grand Hotel paving project
- i. Request for approval of (4) preapproved vehicle permits for PK Contracting to perform the annual street striping on M-185
- j. Request for approval of (3) preapproved vehicle permits for Belonga Excavating to prep for blacktop patching at 1256 Truscott St.
- k. Request for approval of (3) preapproved vehicle permits for Belonga Excavating to prep for blacktop patching on French Lane
- l. Request for approval of a trailer permit for Bob Hoffman for work at Hoffman Haus located at 8704 Stonecliffe Dr.
- m. Request for approval of (2) preapproved trailer permits for Dan's Green Side Up for top dressing at Wawashkamo Golf Course
- n. Request for approval of a preapproved vehicle and trailer permit for August Winter & Sons for work at the Wastewater Treatment Plant project
- o. Request for approval for the Inn at Stonecliffe to use a lift to address rot, repairs, and painting needs on the Mansion
- p. Request for approval of (2) vehicle and (1) trailer permit for Belonga Excavating for emergency sewer repairs for Grand Hotel housing located at 7726 Mahoney Ave.
- q. Request for approval of a vehicle permit for Belonga Excavating to move steel supports to the Gromley property on Cedar Point Ln.
- r. Request for approval of (2) OFF-ISLAND Business Licenses Applications - Ray Halberg Construction & Clear Impressions Window Cleaning
- s. Request for approval of a RENEWAL Business License Application for Horizon Realty U.P. & Remember Mackinac

## **XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

## **XIII. Adjournment**

**CITY OF MACKINAC ISLAND  
MINUTES**

Section IV, Itema.

**CITY COUNCIL MEETING**

**Wednesday, May 01, 2024 at 4:00 PM**

**City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan**

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**I. Call to Order**

- Mayor Doud called the meeting to order at 4:00 pm

**II. Roll Call**

**PRESENT**

- |                    |                                 |
|--------------------|---------------------------------|
| • Brian Bailey     | • Alan Sehoyan                  |
| • Richard Chambers | • Rick Linn                     |
| • Tom Corrigan     | • Doug Topolski                 |
| • Steven Moskwa    | • Erin Evashevski via Zoom from |
| • Anneke Myers     | St. Ignace, MI                  |

**ABSENT**

- None

Mayor Doud congratulated the Mackinac Island Public School Volleyball Team on an excellent year.

Mayor Doud presented the Volunteer of The Year award to Mark Ware for providing the community of Mackinac Island year-round recreation opportunities that encourage, support, and convey a healthy, active lifestyle for all.

**IV. Approval of Minutes**

- a. Minutes of the Annual Business License Meeting, held on April 17, 2024
  - Mayor Doud stated that the minutes stood approved as presented.
- b. Minutes of the Regular City Council Meeting, held on April 17, 2024
  - Mayor Doud stated that the minutes stood approved as presented.

**V. Approval of the May 1, 2024 Treasurer's Report**

Motion made by Moskwa, Seconded by Corrigan, to place the report on file.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

**VI. Approval of Payments for:**

Motion made by Myers, Seconded by Bailey, to approve the May 1, 2024 Payroll & Payables as presented.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

**VII. Additions to / Adoption of Agenda**

Motion made by Chambers, Seconded by Moskwa, to accept the agenda as presented.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

**IX. Correspondence**

- a. A letter was received from Jennifer Metz of Past Perfect regarding the demolition request for Thuya Cottage (Red House) located at 6948 Main Street  
Motion made by Myers, Seconded by Chambers, to place the letter on file.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
  - Attorney Jim Murray questioned who directed the letter to be written.
    - Councilman Corrigan commented that he was under the impression that this letter was Ms. Metz's response to the project the City hired her to do.
    - Councilwoman Myers commented that, who prompted this letter would need to come from Ms. Metz
- b. A letter was received from Brian Dunnigan regarding the creation of the East End Historic District  
Motion made by Bailey, Seconded by Chambers. to place on file.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- c. An emailed complaint was received from from Yvonne Pitsch regarding Mackinac Island Ferry Company's (MIFC) newly enforced charge for the transportation of bikes with valid City of Mackinac Island bike licenses.
  - This email will be placed on file and discussed when Mr. Fetty's letter regarding MIFC's new bike transportation policy comes up

- d. A letter was received from Attorney Evashevski regarding the zoning requirements for the new housing buildings for the school
- Moskwa inquired if this letter had been shared with the School Board?
    - Attorney Evashevski noted that she has discussed this with School Board President Jason St. Onge, but he has not seen this specific letter.
    - Mr. St. Onge commented that it sounded like the School and City are on the same page, and suggested that a Memorandum of Understanding (MOU) is drafted, stating that this building will always and only be used for school staff.
      - Even if both duplexes are built, the school will still be short on housing. The school is not interested in renting the duplexes to non-school employees
      - Councilman Corrigan felt that language should be added stating that if for some reason the school want to rent to a non-school employee, that it should only be allowed with permission from the City. Unlikely that this will occur, but it wouldn't hurt to have something in place.
      - Mr. St. Onge felt that this was a reasonable suggestion, but he would prefer to let the attorneys work out a language and see if the Council and School Board are on the same page.
  - Councilwoman Myers commented that she is ok with the proposed location for this project, but not ok with any other locations for future projects.
    - Housing is a school use and should be permitted.
    - Worried that in the future the school may want to build out by the water or in other areas of the property
    - Mr. St. Onge responded that this project / approval would only cover the two currently proposed duplexes at the proposed location between the School and Mahoney Ave. Anything in the future would need to come before the Council again.
    - Councilwoman Myers commented that, just because the Council is giving approval for this project, it does not mean approval will be given in the future.
    - Attorney Evashevski commented that she agrees with both Mr. St. Onge & Councilwoman Myers.
      - All that can do with the MOU would be for the currently proposed buildings.
      - Could add to the MOU that this only applies for this set of circumstances.

Motion made by Myers, Seconded by Corrigan, to authorize attorney Evashevski and the school's attorney, George Brookover to draw up an MOU for review.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

- e. A letter was received from Jerry Fetty of Mackinac Island Ferry Co. (MIFC) regarding bike transportation & licensing fees.
- Mayor Doud read the letter allowed.
  - Councilman Corrigan voiced his frustrations with MIFC and their continually changing policies that effect the Island residents and commuters
    - MIFC has no respect for the Citizens and commuters of Mackinac Island.
    - \$17.00 per day for commuters to bring their bikes to work on the Island is wrong.
    - This is a change from a policy that has been in place for years.
  - Councilwoman Myers noted that the City approved the MIFC's rates and fees in March 2024, and Mr. Fetty's letter dated April 30th goes against what was accepted by the Council at their meeting held on March 18th.
    - This new policy and charge were never discussed, even after multiple mentions from the City regarding transparency. What the council has been trying to protect the most is the cost to our Island residents and our workforce – this issue needs to be addressed.
    - Star Line issues resident and commuter passes, so they know who the pass holders are. So why are pass holders incurring the charge for their mode of transportation?
      - Tourists buying City bike licenses for nostalgia purposes should be subject to full bike price, not residents and commuters
  - Councilman Corrigan stated that he still had other issues with MIFC
    - MIFC is still having issues with what is accepted for proof of residency
    - Have also been denying the exchange of expired tickets from the previous season (which has always been allowed in the past)
    - Would like MIFC invited to the next meeting to discuss the issues mentioned above

- Resident Vic Price addressed the Council and told them how he was charged \$24.00 to bring his electric bike across, even though it had valid City of Mackinac Island licenses.
  - Mr. Price has a mobility disability and needs his bike off island.
  - There are plenty of people that live on the Island that do not drive and bring their bikes back and forth for transportation on and off the island.
  - MIFC customer service has not been helpful either

Motion made by Myers, Seconded by Corrigan, to authorize attorney Evashevski to write a letter to MIFC stating that their new bike policy was not approved by the council and is unacceptable. The Council would also like MIFC to attend the May 15<sup>th</sup> Council meeting to discuss the bike policy among other issues.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

## X. Old Business

- Councilman Corrigan stated that a Streets Committee meeting needs to be held
  - Mayor Doud agreed and stated that an Ordinance Committee meeting needed to happen as well
  - Mayor's Assistant Trista France will work on this once she is back from medical leave next week
- Councilman Sehoyan asked for a follow up on Forest Way street lights
  - Mayor Doud stated that the issued had been taken care of between the Clerk's office and City Foreman
- a. Discussion and / or action regarding the proposed Small Point Cottage Historic District
  - Received study from the Historic District Study Committe in January 2024.
  - Brian Findley stated that he endorses the creation of the district as a member of the Historic District Study Committee and as the owner of the property.
    - Mr. Findley noted that the house was built in 1882, and was originally located where the MRA glass tower is now (near the theater).
    - The house was moved to its current location in 1959.

Motion made by Myers, Seconded by Corrigan, to adopt City of Mackinac Island Ordinance No. 623, Small Point Cottage Historic District, with the updated Exhibit C, containing the assessor plat numbers, and the alternative property descriptions from the City Assessor, as presented, and to direct the City Clerk to have the ordinance recorded with the Mackinac County Register of Deeds.

- A copy of the aforementioned ordinance is attached to these minutes.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

## XI. New Business

- a. Approval of banners for the Detroit Regional Conference at the Shepler's Dock
  - Dennis Dombroski stated that he was ok with the banner proposal – same as last year
 Motion made by Moskwa, Seconded by Sehoyan, to approve Shepler's request as presented.  
 Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- b. Approval of banners for the Detroit Regional Conference at the Grand Hotel
  - Dennis Dombroski stated that he was ok with the banner proposal – same as last year
 Motion made by Bailey, Seconded by Sehoyan, to approve the Grand's request as presented.  
 Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- c. Approval to accept the 2024 1st quarter profit & loss sheet and to pay the 2024 1st quarter administration contract payment with Cheboygan Life Support
  - Council Bailey inquired if this amount was budgeted?
  - Councilwoman Myers noted that a similar amount was accounted for in the budget
  - Mayor Doud noted that Dallas Hyde had retired and that she would like to invite the new Director over to be introduced to the Council

Motion made by Myers, Seconded by Bailey, to accept the statement and pay the 1<sup>st</sup> quarter contract payment in the amount of \$78,255.87.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

- d. Approval of a trailer permit for BSA Troop 623 to haul food & supplies to the barracks. Trailer will arrive on July 6<sup>th</sup> and will remain at the barracks until July 13<sup>th</sup>  
 Motion made by Myers, Seconded by Moskwa, to approve the trailer permit.  
 Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

- e. Approval of a preapproved trailer permit for Craig Beeck to unload merchandise at My Front Porch, located at 7541 Market Street. Trailer arrived on April 25<sup>th</sup> and was in use for a few hours.  
Motion made by Bailey, Seconded by Chambers, to approve the trailer permit.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- f. Approval of a preapproved vehicle permit for Plutchak Crane to set modular sections for Mackinac Island Carriage Tours at the Barnview housing site. Vehicle arrived on April 23<sup>rd</sup> and was in use for (2) days.  
Motion made by Moskwa, Seconded by Sehoyan, to approve the preapproved vehicle permit.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- g. Approval of a preapproved vehicle permit for Arnold Freight to remove a commercial washer and dryer removed from the Windermere Hotel located at 7498 Main Street. Vehicle arrived on April 25<sup>th</sup> and was in use for a few hours.  
Motion made by Corrigan, Seconded by Moskwa, to approve the preapproved vehicle permit.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- h. Approval of a preapproved vehicle permit for Mackinac Island Service Company to use their forklift to unload arcade games at the Carousel Arcade, located at 7463 Market Street. Vehicle was moved from the Coal Dock to site on April 23<sup>rd</sup> and 24<sup>th</sup> and was in use for a few hours each day.  
Motion made by Sehoyan, Seconded by Bailey, to approve the preapproved vehicle permit.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- i. Request for approval of (4) preapproved vehicle permits for Grand Traverse Construction for work at the Biddle Point Pump Station. Vehicles arrived on April 25<sup>th</sup> and were in use for (2) days.  
Motion made by Moskwa, Seconded by Bailey, to approve the preapproved vehicle permits and to waive the fees.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- j. Approval of a vehicle permit, submitted by Northern Michigan Seamless Gutters, for gutter installation at the Haverdink residence located at 3715 Heriot Ln. Vehicle will arrive on May 2<sup>nd</sup> and will be in use for one (1) day.  
Motion made by Moskwa, Seconded by Bailey, to approve the vehicle permit.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Sehoyan  
Voting Abstaining: Myers
- k. Approval of (4) vehicle permits submitted by the Grand Hotel for production work during the Detroit Regional Conference.
  - Same as previous years
  - Councilwoman Myers noted that the accompanying letter from Mary Beth Daniels explaining the needs for the vehicles is very helpful
Motion made by Moskwa, Seconded by Corrigan, to approve the vehicle permits.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- l. Approval of a vehicle permit submitted by the Grand Hotel for the delivery of the Masco Art collection
  - Councilwoman Myers pointed out the issue of the requested 7:30 am movement as the Motor Vehicle Ordinance states that there is no vehicle use on Sunday's prior to 10:00 am. The requested use dates are also outside the cutoff date for vehicle zone 2.
  - Mr. Jurcak of Grand Hotel noted that the truck would be leaving hotel at 7:30 am, and will get to the British Landing dock around 8:00 am.
Motion made by Sehoyan, Seconded by Moskwa, to approve the permit as submitted.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- m. Approval of a preapproved vehicle permit submitted by Mission Point for roof repairs sustained during a recent wind storm. A lift was moved from the Grand Hotel to Mission Point on April 26<sup>th</sup> and was in use for two (2) days.  
Motion made by Corrigan, Seconded by Chambers, to approve the preapproved vehicle permit.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

- n. Approval of (3) vehicle permits submitted by Belonga Excavating to clean the corral and haul away materials for Mike Young, located at 8143 Algonquin Street. Vehicles will arrive on May 2<sup>nd</sup> and will be in use for (1) to (3) days.
- Located in Zone 2 - cut off date of May 23<sup>rd</sup>
- Motion made by Moskwa, Seconded by Bailey, to approve the (3) vehicle permits.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- o. Approval of a vehicle permit submitted by Z Mix USA for construction work at the Wastewater Treatment Plant. Replacing current concrete mixer on site. Will arrive May 1<sup>st</sup>. Motion made by Moskwa, Seconded by Corrigan, to approve the permit and waive the fee.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- p. Approval of (2) vehicle permits submitted by Belonga Excavating to haul and spread topsoil for Carriage Tours at 2435 Cadotte Ave. Vehicles will arrive the week of May 6<sup>th</sup> and will be in use for (1) to (3) days.
- Councilwoman Myers noted that if the trucks will be moving back and forth from the helicopter pad with materials, then Belonga needs to stage a “monitor” on Cadotte Ave for traffic purposes.
- Motion made by Corrigan, Seconded by Moskwa. to approve the vehicle permits.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- q. Approval of a vehicle permit submitted by St. Onge Latex & Groove for exterior painting at the Windermere Hotel, located at 7498 Main Street. Lift will arrive on May 1<sup>st</sup> and will be in use for (2) weeks.  
Motion made by Moskwa, Seconded by Corrigan, to approve the vehicle permit.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- r. Approval of (2) vehicle permits submitted by Mission Point for May 2024 propane deliveries. Deliveries will be made May 6<sup>th</sup> – May 10<sup>th</sup> and the week of May 22<sup>nd</sup>.  
Motion made by Myers, Seconded by Chambers, to approve the vehicle permits.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- s. Approval of a preapproved vehicle permit for lift work at the Lilac Tree, Main Street Inn, & the Thunderbird Building. Vehicle was in use from April 29<sup>th</sup> through May 1<sup>st</sup>.  
Motion made by Chambers, Seconded by Moskwa, to approve the preapproved vehicle permits.  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
- t. Business License Applications for Approval 05.01.2024
- Motion by Myers, Seconded by Moskwa, to approve the 2024 NEW business license applications as listed. (See list attached to these minutes).  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
  - Motion by Myers, Seconded by Moskwa to approve the 2024 Off Island business license applications as listed. (See list attached to these minutes).  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
  - Motion by Corrigan, S: Chambers to approve the 2024 Renewal business license applications as listed. (See list attached to these minutes).  
Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

## **XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

- Councilman Bailey asked for a paving update from State Park
  - Myron Johnson noted that work should be starting next Monday
  - There will be intermittent road closures throughout the State Park
  - State Park will be coordinating with Mackinac Island Carriage Tours and emergency services
- Dennis Dombroski - City paving project
  - Need a finalization of locations that the Council would like to pave
  - The roads in the annex either need to be paved by the City or turn the responsibility of road maintenance to the Hubbard’s Annex Housing Association (HAHA)
  - Grand Ave (Annex Road that is already paved) will be patched or have an overlay done

- Would like to pave Park Ave. and Lakeview Blvd.
  - Main roads traveled by the hourly carriages
  - City has gotten many complaints from HABA regarding the dust – Mr. Dombroski is of the opinion that most of the dust comes from the horse manure
- Councilwoman Myers noted that the Pickleball court needs to be added.
  - This does not affect the paving quote as that will be paid from a separate fund
- Councilwoman Myers noted that the quote was well over \$500,000 to do everything, but only \$250,000.00 was budgeted for paving this year.
  - Mr. Dombroski noted that he looked at it as a "wish list" and was looking to Council to cut the list down to what they would like done
    - Would like to tell Bacco soon what the City would like done
- Councilman Bailey inquired if the Council could make a full decision in (2) weeks – assuming Bacco will still be busy with the State Park project until then
  - Mr. Dombrowski stated that a decision needs to be made as soon as possible so that Bacco can add the City to their schedule
- Councilwoman Myers stated that the Road Improvement Capital Fund has \$463,000.00 in it, projected to add \$63,000.00 over this year
  - Other capital projects planned - roofing of City Hall (close to \$300,000.00)
  - If the entire road paving list is done, it will deplete the road improvement fund
  - \$178,000 for Mahoney & Cadotte – most necessary
    - Mahoney has been on the wish list for years and keeps getting moved - needs to be addressed this year.
  - Grand Ave. Patch vs. Overlay
    - Foreman Mike Ruddle would prefer to see the overlay, patching will ultimately create more problems. Can pick one or the other, do not have to do both.
    - (6) Patches - \$11,000.00 vs. Overlay - \$33,000.00
    - Mr. Dombroski noted that Grand Ave. was paved in 2000
  - Looking at about \$296,000.00 for the mobilization fee, Mahoney Ave., Cadotte Ave., and the overlay on Grand Ave.
  - Leaving off Park Ave. and Lakeview Blvd. at this time
- Councilman Moskwa inquired how long the project will take?
  - Mr. Dombroski noted that the project may stretch out over a few weeks due to being in conjunction with the State Park, but actual work for the City will only take a few days.
  - Mayor Doud inquired if they will they be working at night?
    - Mr. Dombroski & Myron Johnson assume yes for efficiency purposes, but have not talked to Bacco directly about that.
    - State Park did set some stipulations on working on the weekends.
  - No batch plant on the island, materials will be hauled on the freight boat
- Councilwoman Myers noted that some gravel will need to be filled in on Lakeview Blvd. and Park Ave.
  - Councilwoman Myers inquired when the gravel portion would be taken care of - should be done sooner rather than later
  - Mr. Dombroski stated he could talk to Belonga, but could also have Bacco do it
    - Council agreed to obtaining a quote from Bacco for filling in gravel and grading the gravel roads in the Annex
    - Mr. Dombroski stated that he would speak with Bacco about this

Motion made by Myers, Seconded by Bailey, to approve Bacco Construction Co. to pave Mahoney Ave. and Cadotte Ave., Grand Ave (Annex) overlay, and to inquire about a quote on filling in some gravel and grading Park Ave. & Lakeshore Blvd.

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

### **XIII. Adjournment**

Motion made by Myers, Seconded by Moskwa, to adjourn the meeting at 5:20 pm

Voting Yea: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan



TREASURER'S REPORT  
COMBINED CASH  
General Fund, Library Fund and Street Funds  
May 15, 2024

Cash on Hand - May 1, 2024	\$ 982,410.40
Deposits	61,025.45
April Interest, General Fund 77-0131-1	1,916.12
	1,045,351.97
LESS: Disbursements - May 2, 2024	(158,351.04)
Cash on Hand - May 15, 2024	\$ 887,000.93
Line 5 Fund Balance	\$ 20,707.90
Forest Way Town Homes, Debt	\$ 47,377.69

**REVENUE DEPOSITED FOR PERIOD**

3.996 State - Major Street, March 2024	5,356.01
3.997 State - Local Street, March 2024	2,703.14
3.709 State - Ferry Operating Assistance, CARES	4,541.00
3.709 State - Ferry Operating Assistance, May 2024	8,410.00
3.541 State - Sales Tax January & February	9,849.00
3.542 State - 641 Licensing and Regulatory Returnable Liquor	11,826.66
3.675 Rent, City Housing 05/02/2024	1,200.39
3.457 Vehicles	3,665.00
BSA Troop 623, 07/06 - 07/13/24	15.00
Lilac Tree Hotel, JLG Man Lift 04/29 - 05/01/24	450.00
MICT, Fork Lift Carousel Mall	25.00
Mission Point Resort, Propane April & May	525.00
Northern Michigan Seamless Gutters 05/02/24	150.00
Plutchak, Set Carriage Tours House Modules	150.00
Power Construction, Grand Earth Retention Project	2,350.00
3.490 MIPD - Bicycle Licenses	1,379.00
3.458 Sidewalk, Eastern UP Painting, Behind Murray Hotel	25.00
3.600 HDC, 6947 Main St, UP North Construction	100.00
3.600 HDC, 7308 Main St, Rena's Fudge	25.00
3.600 HDC, 7567 Market St, Andy McGreevy	25.00
3.600 HDC, Murray Hotel, Chad Ruddle	25.00
3.600 Zoning, 2507 Cadotte, Andrew Doud	150.00

Continued

TREASURER'S REPORT  
COMBINED CASH  
General Fund, Library Fund and Street Funds  
May 15, 2024  
Continued

3.451 Business Licenses		3,565.00
3.455 2024 Commercial Bicycles		5,000.00
3.486 2024 Commercial Horses		2,205.00
3.476 2024 Barn Permits		400.00
3.620 Rec Dept, Kayaks		150.00
987.000 Library		425.25
3.591 Donations	50.50	
3.625 Book Sales	100.50	
3.627 Copy Income	134.25	
3.629 Membership Fees	140.00	

**TOTAL DEPOSITED FOR PERIOD**

\$ 61,025.45



Richard Linn, Treasurer  
City Of Mackinac Island

DEPOSIT 04/29/24	9,849.00
DEPOSIT 05/01/24	8,410.00
DEPOSIT 05/02/24	8,059.15
DEPOSIT 05/03/24	4,541.00
DEPOSIT 05/09/24	11,826.66
DEPOSIT 05/13/24	11,170.00
DEPOSIT 05/13/24	7,169.64

<b>Payroll May 16, 2024</b>							
<b>Employee</b>	<b>Rate of Pay</b>	<b>Reg.</b>	<b>OT</b>	<b>Hldy</b>	<b>Vaca / Personl</b>	<b>Prime Reg/OT (.50)</b>	<b>Gross Wage</b>
Bagbey, Gwendolyn	\$1,552.00	1					\$1,552.00
Bradford, Justin	\$32.37	78	6			78	\$2,855.19
Bradford, Justin (On Call)	\$16.18	6					\$97.08
Bradley, Dennis	\$20.82	64					\$1,332.48
Caulder, Sidney	\$14.50	49					\$710.50
Caulder, Stephanie	\$17.27	80					\$1,381.60
Cowell, Ella	\$18.10	80					\$1,448.00
Davis, Joseph	\$26.52	84	2			84	\$2,349.24
Davis, Joseph (On Call)	\$13.26	12					\$159.12
Dombroski, Dennis	\$61.16	72					\$4,403.52
Doud, Margaret	\$382.00	0					\$0.00
Dziobak, Andrew	\$32.37	84	7				\$3,058.97
Dziobak, Andrew (On Call)	\$16.18	0					\$0.00
France, Trista	\$2,254.46	1					\$2,254.46
Gruits, Michael	\$30.83	84					\$2,589.72
Kaminen, Cory	\$30.83	84	6.5			84	\$2,932.31
Kaminen, Cory (On Call)	\$15.42	0					\$0.00
Leach, Danielle	\$1,884.35	1					\$1,884.35
Linn, Richard	\$1,884.35	1					\$1,884.35
Miedzianowski, Dwayne	\$26.52	84	17.5				\$2,923.83
Miedzianowski, Dwayne (On Call)	\$13.26	12					\$159.12
Patay, Mary	\$1,840.34	1					\$1,840.34
Pereny, Kathryn	\$23.78	45.5					\$1,081.99
Perrault, Erik	\$19.18	66					\$1,265.88
Rollins, Christine	\$23.00	11					\$253.00
Ross, Christian	\$21.46	80					\$1,716.80
Ruddle, Mike	\$29.90	80	6				\$2,661.10
Schmidt, Jacob	\$17.50	80					\$1,400.00
St. Onge, Anne L.	\$23.02	76					\$1,749.52
Stafford, Audrey	\$15.34	25.5					\$391.17
Stakoe, Joseph	\$1,046.01	1					\$1,046.01
Topolski, Douglas	\$3,589.99	1					\$3,589.99
Wadaga, Lucy	\$14.50	37					\$536.50
PD Chief Housing	\$230.75	1					\$230.75
May 2024 Council Meeting Pay	\$7,945.00	1					\$7,945.00
May 7, 2024 Election Pay	\$1,081.96	1					\$1,081.96
						<b>TOTAL</b>	\$60,765.85

# Payroll Journal Report

Payroll Period: 04/28/2024 - 05/11/2024 Report Created On: 05/14/2024

## Employee Earnings

Payroll period: 04/28/2024 - 05/11/2024 Pay day: 05/16/2024

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Totals	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Andress, Therese  Elections  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Election Salary	--	--	\$272.35				Social Security	\$16.89	Social Security	\$16.89	Net Pay	\$249.09
			Gross	--	--	\$272.35				Medicare	\$3.95	Medicare	\$3.95	Check Amount	\$249.09
										MI State Tax	\$2.42	MI State Unemployment Tax	\$12.80	Employer Cost	\$305.99
										<b>Total</b>	<b>\$23.26</b>	<b>Total</b>	<b>\$33.64</b>		
Bageby, Gwendolyn  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$19.40	\$1,552.00				Federal Income Tax	\$169.62	Social Security	\$96.22	Net Pay	\$1,197.70
			Gross	--	--	\$1,552.00					Social Security	\$96.22	Medicare	\$22.50	Check Amount
										Medicare	\$22.50	<b>Total</b>	<b>\$118.72</b>	Employer Cost	\$1,670.72
										MI State Tax	\$65.96				
										<b>Total</b>	<b>\$354.30</b>				
Bailey, Brian  City Council  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	18.00	\$50.00	\$900.00				Federal Income Tax	\$27.31	Social Security	\$55.80	Net Pay	\$765.59
			Gross	--	--	\$900.00					Social Security	\$55.80	Medicare	\$13.05	Check Amount
										Medicare	\$13.05	<b>Total</b>	<b>\$68.85</b>	Employer Cost	\$968.85
										MI State Tax	\$38.25				
										<b>Total</b>	<b>\$134.41</b>				
Bradford, Justin  Police Department	Paid by the hour	Direct Deposit	Regular	78.00	\$32.37	\$2,524.86	457 Retirement	\$50.00	\$433.80	Federal Income Tax	\$195.66	Social Security	\$183.04	Net Pay	\$2,005.45
			Overtime	6.00	\$49.34	\$296.02	Rent		\$334.62	Social Security	\$183.04	Medicare	\$42.81	Check Amount	\$2,005.45

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
7374 Market St., Mackinac Island, MI 49757			Night Shift premium	--	--	\$39.00	POLC dues	\$26.50		Medicare	\$42.81	Total	\$225.85	Employer Cost	\$3,611.92	
			Bonus	--	--	\$92.39				MI State Tax	\$114.19					
			Rent	--	--	\$0.00				Total	\$535.70					
			POLC dues	--	--	\$0.00										
			Gross	--	--	\$2,952.27										
Bradley, Dennis  Cemetery  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Check	Regular	64.00	\$20.82	\$1,332.48				Federal Income Tax	\$49.02	Social Security	\$82.61	Net Pay	\$1,124.89	
			Gross	--	--	\$1,332.48				Social Security	\$82.61	Medicare	\$19.33	Check Amount	\$1,124.89	
											Medicare	\$19.33	Total	\$101.94	Employer Cost	\$1,434.42
											MI State Tax	\$56.63				
											Total	\$207.59				
Card, Sheryl  Elections  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Election Salary	--	--	\$272.35				Social Security	\$16.88	Social Security	\$16.88	Net Pay	\$239.95	
			Gross	--	--	\$272.35				Medicare	\$3.95	Medicare	\$3.95	Check Amount	\$239.95	
											MI State Tax	\$11.57	MI State Unemployment Tax	\$12.80	Employer Cost	\$305.98
											Total	\$32.40	Total	\$33.63		
Caulder, Sidney  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	49.00	\$14.50	\$710.50				Federal Income Tax	\$14.90	Social Security	\$44.05	Net Pay	\$611.05	
			Gross	--	--	\$710.50				Social Security	\$44.05	Medicare	\$10.30	Check Amount	\$611.05	
											Medicare	\$10.30	MI State Unemployment Tax	\$33.39	Employer Cost	\$798.24
											MI State Tax	\$30.20	Total	\$87.74		
											Total	\$99.45				
Caulder, Stephanie  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$17.27	\$1,381.60	Rent	\$150.00		Federal Income Tax	\$125.85	Social Security	\$85.66	Net Pay	\$941.34	
			Rent	--	--	\$0.00				Social Security	\$85.66	Medicare	\$20.03	Check Amount	\$941.34	
			Gross	--	--	\$1,381.60				Medicare	\$20.03	MI State Unemployment Tax	\$64.94	Employer Cost	\$1,552.23	
											MI State Tax	\$58.72	Total	\$170.63		
											Total	\$290.26				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.			
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount		
Chambers, Richard  City Council  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	21.00	\$50.00	\$1,050.00				Federal Income Tax	\$49.69	Social Security	\$65.10	Net Pay	\$875.36		
			Gross	--	--	\$1,050.00				Social Security	\$65.10	Medicare	\$15.22	Check Amount	\$875.36		
											Medicare	\$15.22	Total	\$80.32	Employer Cost	\$1,130.32	
											MI State Tax	\$44.63					
											Total	\$174.64					
Corrigan, Tom  City Council  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	22.00	\$50.00	\$1,100.00				Federal Income Tax	\$55.69	Social Security	\$68.20	Net Pay	\$913.41		
			Gross	--	--	\$1,100.00				Social Security	\$68.20	Medicare	\$15.95	Check Amount	\$913.41		
											Medicare	\$15.95	Total	\$84.15	Employer Cost	\$1,184.15	
											MI State Tax	\$46.75					
											Total	\$186.59					
Cowell, Ella  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$18.10	\$1,448.00				Federal Income Tax	\$97.45	Social Security	\$89.78	Net Pay	\$1,178.23		
			Gross	--	--	\$1,448.00				Social Security	\$89.78	Medicare	\$21.00	Check Amount	\$1,178.23		
											Medicare	\$21.00	MI State Unemployment Tax	\$68.06	Employer Cost	\$1,626.84	
											MI State Tax	\$61.54	Total	\$178.84			
											Total	\$269.77					
Davis, Joseph  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$26.52	\$2,227.68	457 Roth Retirement	\$300.00	\$325.91	Federal Income Tax	\$237.73	Social Security	\$155.44	Net Pay	\$1,402.10		
			Overtime	2.00	\$40.26	\$80.51	Rent	\$242.31		Social Security	\$155.44	Medicare	\$36.35	Check Amount	\$1,402.10		
			Night Shift premium	--	--	\$42.00	POLC dues	\$26.50		Medicare	\$36.35	Total	\$191.79	Employer Cost	\$3,024.68		
			Bonus	--	--	\$156.79				MI State Tax	\$106.55						
			Rent	--	--	\$0.00				Total	\$536.07						
			POLC dues	--	--	\$0.00											
			Gross	--	--	\$2,506.98											
Dombroski, Dennis  Engineering	Paid by the hour	Check	Regular	72.00	\$61.16	\$4,403.52	457 Retirement	\$250.00	\$150.00	Federal Income Tax	\$451.31	Social Security	\$270.93	Net Pay	\$3,159.22		
			Gross	--	--	\$4,403.52	Aflac Pre Tax	\$33.60		Social Security	\$270.93	Medicare	\$63.36	Check Amount	\$3,159.22		

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Description	Amount
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount		
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$63.36	Total	\$334.29	Employer Cost	\$4,887.81
										MI State Tax	\$175.10				
										Total	\$960.70				
Doud, Margaret  Mayor  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/Eligible for overtime	Check	Gross	--	--	\$0.00						Total	\$0.00	Total	\$0.00
Dziobak, Andrew  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.37	\$2,719.08	457 Retirement	\$200.00	\$397.67	Federal Income Tax	\$343.14	Social Security	\$187.28	Net Pay	\$2,068.99
			Overtime	7.00	\$48.56	\$339.89	POLC dues	\$26.50		Social Security	\$187.28	Medicare	\$43.80	Check Amount	\$2,068.99
			POLC dues	--	--	\$0.00	Aflac Pre Tax	\$38.22		Medicare	\$43.80	Total	\$231.08	Employer Cost	\$3,687.72
			Aflac After Tax	--	--	\$0.00	Aflac After Tax	\$40.31		MI State Tax	\$110.73				
			Gross	--	--	\$3,058.97				Total	\$684.95				
France, Trista  Mayor's assistant  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$28.18	\$2,254.46	457 Retirement	\$10.00		Federal Income Tax	\$244.52	Social Security	\$150.93	Net Pay	\$1,865.46
			Bonus	--	--	\$210.00	Aflac Pre Tax	\$30.22		Social Security	\$150.93	Medicare	\$35.30	Check Amount	\$1,865.46
			Gross	--	--	\$2,464.46				Medicare	\$35.30	Total	\$186.23	Employer Cost	\$2,650.69
										MI State Tax	\$128.03				
										Total	\$558.78				
Gruits, Michael  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$30.83	\$2,589.72	457 Retirement	\$62.50	\$399.16	Federal Income Tax	\$242.18	Social Security	\$160.56	Net Pay	\$1,953.02
			POLC dues	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$160.56	Medicare	\$37.55	Check Amount	\$1,953.02
			Gross	--	--	\$2,589.72				Medicare	\$37.55	Total	\$198.11	Employer Cost	\$3,186.99
										MI State Tax	\$107.41				
										Total	\$547.70				
Kaminen, Cory	Paid by the hour	Direct Deposit	Regular	84.00	\$30.83	\$2,589.72	457 Retirement	\$45.00	\$426.40	Federal Income Tax	\$211.59	Social Security	\$180.71	Net Pay	\$2,000.00

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
Police Department  7374 Market St., Mackinac Island, MI 49757			Overtime	6.50	\$46.46	\$302.00	POLC dues	\$26.50		Social Security	\$180.71	Medicare	\$42.26	Check Amount	\$2,304.98	
			Night Shift premium	--	--	\$42.00	Aflac Pre Tax	\$19.02		Medicare	\$42.26	Total	\$222.97	Employer Cost	\$3,583.09	
			POLC dues	--	--	\$0.00				MI State Tax	\$103.66					
			Gross	--	--	\$2,933.72				Total	\$538.22					
Leach, Danielle  City Clerk's Office  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Retirement	\$16.00		Federal Income Tax	\$455.72	Social Security	\$212.22	Net Pay	\$2,188.42	
			Election Salary	--	--	\$225.00	Rent	\$346.15		Social Security	\$212.22	Medicare	\$49.63	Check Amount	\$2,188.42	
			Bonus	--	--	\$1,320.00	Aflac Pre Tax	\$6.42		Medicare	\$49.63	Total	\$261.85	Employer Cost	\$3,691.20	
			Rent	--	--	\$0.00				MI State Tax	\$154.79					
			Gross	--	--	\$3,429.35				Total	\$872.36					
Linn, Richard  City Treasurer  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Roth Retirement	\$1,250.00		Federal Income Tax	\$283.43	Social Security	\$158.06	Net Pay	\$721.70	
			Bonus	--	--	\$665.00				Social Security	\$158.06	Medicare	\$36.97	Check Amount	\$721.70	
			Gross	--	--	\$2,549.35				Medicare	\$36.97	Total	\$195.03	Employer Cost	\$2,744.38	
				--	--					MI State Tax	\$99.19					
				--	--					Total	\$577.65					
Miedzianowski, Dwayne  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$26.52	\$2,227.68	Rent	\$150.00		Federal Income Tax	\$356.46	Social Security	\$188.89	Net Pay	\$2,094.03	
			Overtime	17.50	\$41.01	\$717.69	POLC dues	\$26.50		Social Security	\$188.89	Medicare	\$44.18	Check Amount	\$2,094.03	
			Commission	--	--	\$135.72	Aflac Pre Tax	\$45.15		Medicare	\$44.18	Total	\$233.07	Employer Cost	\$3,324.88	
			Bonus	--	--	\$10.72	Aflac After Tax	\$57.12		MI State Tax	\$129.48					
			Rent	--	--	\$0.00				Total	\$719.01					
			POLC dues	--	--	\$0.00										
			Aflac After Tax	--	--	\$0.00										
			Gross	--	--	\$3,091.81										
Moskwa, Steven  City Council	Paid by the hour	Direct Deposit	City Council Salary	--	--	\$850.00				Social Security	\$52.70	Social Security	\$52.70	Net Pay	\$748.84	
			Gross	--	--	\$850.00				Medicare	\$12.33	Medicare	\$12.33	Check Amount	\$748.84	



Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.			
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount		
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										MI State Tax	\$36.13	Total	\$65.03	Employer Cost	\$915.03		
										Total	\$101.16						
Myers, Anneke  City Council  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	City Council Salary	--	--	\$1,000.00				Federal Income Tax	\$20.77	Social Security	\$62.00	Net Pay	\$869.38		
			Gross	--	--	\$1,000.00				Social Security	\$62.00	Medicare	\$14.50	Check Amount	\$869.38		
											Medicare	\$14.50	Total	\$76.50	Employer Cost	\$1,076.50	
											MI State Tax	\$33.35					
											Total	\$130.62					
Patay, Mary  Recreation department  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.00	\$1,840.34	457 Retirement	\$70.00		Federal Income Tax	\$206.33	Social Security	\$129.86	Net Pay	\$1,561.40		
			Election Salary	--	--	\$312.26	Aflac Pre Tax	\$58.04		Social Security	\$129.86	Medicare	\$30.37	Check Amount	\$1,561.40		
			Aflac After Tax	--	--	\$0.00	Aflac After Tax	\$10.56		Medicare	\$30.37	Total	\$160.23	Employer Cost	\$2,312.83		
			Gross	--	--	\$2,152.60				MI State Tax	\$86.04						
											Total	\$452.60					
Pereny, Kathryn  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	45.50	\$23.78	\$1,081.99				Federal Income Tax	\$45.51	Social Security	\$67.09	Net Pay	\$907.73		
			Gross	--	--	\$1,081.99				Social Security	\$67.09	Medicare	\$15.68	Check Amount	\$907.73		
											Medicare	\$15.68	MI State Unemployment Tax	\$50.85	Employer Cost	\$1,215.61	
											MI State Tax	\$45.98	Total	\$133.62			
											Total	\$174.26					
Perrault, Erik  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	66.00	\$19.18	\$1,265.88				Federal Income Tax	\$75.60	Social Security	\$78.48	Net Pay	\$1,039.64		
			Gross	--	--	\$1,265.88				Social Security	\$78.48	Medicare	\$18.36	Check Amount	\$1,039.64		
											Medicare	\$18.36	MI State Unemployment Tax	\$59.50	Employer Cost	\$1,422.22	
											MI State Tax	\$53.80	Total	\$156.34			
											Total	\$226.24					

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Item a.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
Rollins, Christine  City Clerk's Office  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	11.00	\$23.00	\$253.00				Social Security	\$15.68	Social Security	\$15.68	Net Pay	\$222.90	
			Gross	--	--	\$253.00				Medicare	\$3.67	Medicare	\$3.67	Check Amount	\$222.90	
											MI State Tax	\$10.75	MI State Unemployment Tax	\$11.89	Employer Cost	\$284.24
											Total	\$30.10	Total	\$31.24		
Ross, Christian  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$21.46	\$1,716.80				Federal Income Tax	\$129.71	Social Security	\$106.44	Net Pay	\$1,382.79	
			Gross	--	--	\$1,716.80				Social Security	\$106.44	Medicare	\$24.90	Check Amount	\$1,382.79	
											Medicare	\$24.90	Total	\$131.34	Employer Cost	\$1,848.14
											MI State Tax	\$72.96				
											Total	\$334.01				
Ruddle, Michael  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$29.90	\$2,392.00				Federal Income Tax	\$308.02	Social Security	\$164.99	Net Pay	\$2,045.56	
			Overtime	6.00	\$44.85	\$269.10				Social Security	\$164.99	Medicare	\$38.59	Check Amount	\$2,045.56	
			Gross	--	--	\$2,661.10					Medicare	\$38.59	Total	\$203.58	Employer Cost	\$2,864.68
											MI State Tax	\$103.94				
											Total	\$615.54				
Schmidt, Jacob  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$17.50	\$1,400.00				Federal Income Tax	\$91.69	Social Security	\$86.80	Net Pay	\$1,141.71	
			Gross	--	--	\$1,400.00				Social Security	\$86.80	Medicare	\$20.30	Check Amount	\$1,141.71	
											Medicare	\$20.30	MI State Unemployment Tax	\$65.80	Employer Cost	\$1,572.90
											MI State Tax	\$59.50	Total	\$172.90		
											Total	\$258.29				
Sehoyan, Alan  City Council	Paid by the hour	Direct Deposit	City Council Salary	--	--	\$850.00				Social Security	\$52.70	Social Security	\$52.70	Net Pay	\$748.84	
			Gross	--	--	\$850.00				Medicare	\$12.33	Medicare	\$12.33	Check Amount	\$748.84	

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										MI State Tax	\$36.13	Total	\$65.03	Employer Cost	\$915.03
										Total	\$101.16				
St. Onge, Anne  Library  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	76.00	\$23.02	\$1,749.52	457 Retirement	\$25.00		Federal Income Tax	\$164.12	Social Security	\$105.26	Net Pay	\$1,307.71
			Gross	--	--	\$1,749.52	Aflac Pre Tax	\$51.72		Social Security	\$105.26	Medicare	\$24.62	Check Amount	\$1,307.71
										Medicare	\$24.62	Total	\$129.88	Employer Cost	\$1,879.40
										MI State Tax	\$71.09				
										Total	\$365.09				
Stafford, Audrey  Library  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	25.50	\$15.34	\$391.17				Federal Income Tax	\$5.00	Social Security	\$24.25	Net Pay	\$339.63
			Gross	--	--	\$391.17				Social Security	\$24.25	Medicare	\$5.67	Check Amount	\$339.63
										Medicare	\$5.67	MI State Unemployment Tax	\$18.38	Employer Cost	\$439.47
										MI State Tax	\$16.62	Total	\$48.30		
										Total	\$51.54				
Stakoe, Joseph  City Assessor  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/Eligible for overtime	Direct Deposit	Regular	80.00	\$13.08	\$1,046.02				Federal Income Tax	\$49.21	Social Security	\$64.85	Net Pay	\$872.33
			Gross	--	--	\$1,046.02				Social Security	\$64.85	Medicare	\$15.17	Check Amount	\$872.33
										Medicare	\$15.17	MI State Unemployment Tax	\$15.35	Employer Cost	\$1,141.39
										MI State Tax	\$44.46	Total	\$95.37		
										Total	\$173.69				
Topolski, Douglas  Police Department  7374 Market St., Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$44.87	\$3,589.99	457 Roth Retirement	\$1,173.08	\$546.70	Federal Income Tax	\$776.76	Social Security	\$236.89	Net Pay	\$1,185.48
			Rent	--	--	\$230.75	Rent	\$230.75		Social Security	\$236.89	Medicare	\$55.40	Check Amount	\$1,185.48
			Rent	--	--	\$0.00				Medicare	\$55.40	Total	\$292.29	Employer Cost	\$4,659.73
			Gross	--	--	\$3,820.74				MI State Tax	\$162.38				
										Total	\$1,231.43				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Item a.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
Wadaga, Lucy  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	37.00	\$14.50	\$536.50				Social Security	\$33.26	Social Security	\$33.26	Net Pay	\$472.66	
			Gross	--	--	\$536.50				Medicare	\$7.78	Medicare	\$7.78	Check Amount	\$472.66	
											MI State Tax	\$22.80	MI State Unemployment Tax	\$25.22	Employer Cost	\$602.76
											Total	\$63.84	Total	\$66.26		
<b>Payroll Totals</b>			Regular	1965.00	\$26.49	\$52,043.21	457 Retirement	\$728.50	\$1,807.03	Federal Income Tax	\$5,483.99	Social Security	\$3,750.50	Net Pay	\$42,706.58	
			Overtime	45.00	\$44.56	\$2,005.21	Rent	\$1,453.83		Social Security	\$3,750.50	Medicare	\$877.16	Check Amount	\$42,706.58	
			Election Salary	--	--	\$1,081.96	POLC dues	\$159.00		Medicare	\$877.16	MI State Unemployment Tax	\$438.98	Employer Cost	\$68,521.03	
			Night Shift premium	--	--	\$123.00	457 Roth Retirement	\$2,723.08	\$872.61	MI State Tax	\$2,501.73	Total	\$5,066.64			
			Bonus	--	--	\$2,454.90	Aflac Pre Tax	\$282.39		Total	\$12,613.38					
			Commission	--	--	\$135.72	Aflac After Tax	\$107.99								
			City Council Salary	--	--	\$2,700.00										
			Rent	--	--	\$230.75										
			Rent	--	--	\$0.00										
			POLC dues	--	--	\$0.00										
			Aflac After Tax	--	--	\$0.00										
			Gross	--	--	\$60,774.75										

<b>May 16, 2024 City Council &amp; Meeting Pay</b>																																			
																	SUB.	RATE	TOTAL																
<u>MEETING DATE</u>	11/1	11/13	11/29	12/13	12/28	1/10	1/24	2/7	2/21	3/6	3/20	3/27	4/3	4/17	5/1																				
<u>NAME</u>																																			
B. BAILEY	3	1	1	1	1	1	0	0	2	2	0	2	1	2	1	18	\$50.00	\$900.00																	
R. CHAMBERS	3	1	1	1	1	0	1	1	2	2	2	2	1	2	1	21	\$50.00	\$1,050.00																	
T. CORRIGAN	3	1	1	1	1	1	1	1	2	2	2	2	1	2	1	22	\$50.00	\$1,100.00																	
S. MOSKWA	3	0	1	1	1	1	1	1	2	0	0	2	1	2	1	17	\$50.00	\$850.00																	
A. MYERS	1	1	1	1	1	1	1	1	2	2	2	2	1	2	1	20	\$50.00	\$1,000.00																	
A. SEHOYAN	3	1	1	1	1	0	1	1	2	0	2	2	1	0	1	17	\$50.00	\$850.00																	
D. LEACH	3	1	1	1	1	1	1	1	2	2	2	2	1	2	1	22	\$60.00	\$1,320.00																	
R. LINN	1	1	1	1	1	1	1	1	1	2	2	2	1	2	1	19	\$35.00	\$665.00																	
T. FRANCE								1	1	1	1		1	1		6	\$35.00	\$210.00																	
																	<b>Total:</b>	\$7,945.00																	


## Election Salaries May 7, 2024 Election

---

<b><u>Mary Patay, Election Chair</u></b>	8 hrs x \$17.59 =	140.72
P.O. Box 928	6.5 hrs x \$26.39 =	+ 171.54
Mackinac Island, MI 49757		<b>\$312.26</b>

<b><u>Therese Andress, Inspector</u></b>	8 hrs x \$15.34 =	122.72
P.O. Box 1811	6.5 hrs x \$23.02 =	+ 149.63
Mackinac Island, MI 49757		<b>\$272.35</b>

<b><u>Sheryl Card, Inspector</u></b>	8 hrs x \$15.34 =	122.72
P.O. Box 1221	6.5 hrs x \$23.02 =	+ 149.63
Mackinac Island, MI 49757		<b>\$272.35</b>

<b><u>Danielle Leach, City Clerk</u></b>	Election Registration (8hrs)	150.00
P.O. Box 237	Election Day	+75.00
Mackinac Island, MI 49757		<b>\$225.00</b>

<b><u>TOTAL ELECTION PAY:</u></b>		<b>\$1,081.96</b>
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**CITY OF MACKINAC ISLAND ACCOUNTS PAYABLE**  
**05.15.2024**

Section VI, Itemd.

CITY PAYROLL	04.28.2024 - 05.11.2024 (Pay Date: 05.16.2024)		\$68,521.03
NORTHERN APPRAISAL	04.28.2024 - 05.11.2024 (Pay Date: 05.16.2024)		\$1,046.01
ARNOLD FREIGHT	FREIGHT COSTS		\$5,371.21
ALISON SIMMONS	STUART HOUSE CLEANING		\$97.50
ANNE ST ONGE	REIMBURSEMENT FOR OUT OF POCKET EXPENSES		\$113.69
APT TECHNOLOGIES	CITY COUNCIL, HDC & MICROPHONE MAINT		\$600.00
ALL-CHIMNEY SWEEPING & MAINT.	LIBRARY ISNPECTION & CLEANING		\$289.00
BELONGA EXCAVATING	TOPSOIL TO CEMETERY		\$5,213.00
BLUE CROSS BLUE SHIELD	CITY HEALTH COVERAGE		\$18,566.18
CITY OF MACKINAC ISLAND	HRA REIMBURSEMENTS (FY24/25 - \$45.00 --- FY23/24 - \$158.03)		\$203.03
COUNTRY CLEANING	PUBLIC RESTROOM DEEP CLEANING		\$2,200.00
COMPLETE PAINT& SUPPLIES	BUILDINGS REPAIRS & MAINTENANCE		\$305.66
CUMMINS SALES & SERVICE	GENERATOR MAINT - REPEATER & ST MARTIN		\$1,294.74
DPW	CITY WATER BILLS		\$2,056.86
EMPIRIC SOLUTIONS	CONTRACT SERVICES - JUNE 2024 (FY24/25 - \$1,679.00 --- FY23/24 - \$92.00)		\$1,771.00
ELECTION SOURCE	MAY 7, 2024 ELECTION SUPPLIES / PRINTING /SERVICES		\$919.10
FRASER TREBILCOCK	GENERAL / M.I. FERRY COMPANY		\$17,680.00
GOPHER	REC DEPT - PICKLE BALL		\$1,927.07
ISLAND HARDWARE	MIPD & CITY SHOP - GAS & DIESEL		\$1,832.51
JACKLIN STEEL SUPPLY CO	SHOP SUPPLIES		\$178.00
JOHN E GREEN CO	ANNUAL INSPECT & TESTING -MIFD, POLICE HOUSING		\$3,323.00
KSS	CITY RESTROOM SUPPLIES		\$1,148.69
LEXIS NEXIS	MIPD CONTRACTED SERVICES (FY23/24)		\$97.25
MCMASTER - CARR	CITY CHOP SUPPLIES		\$550.95
MACKINAC ISLAND FERRY CO	FREIGHT / DJD PASS / PUB. WORKS TICKETS		\$3,054.90
MACKINAC ISLAND SERVICE CO	STREETS / TRASH / DELIVERIES /		\$93,867.73
M.I. STATE PARK COMMISSION	LEASE FOR TURTLE PARK (7.22.24 - 7.21.25)		\$1.00
MARY PATAY	REIMBURSEMENT FOR OUT OF POCKET EXPENSES		\$302.28
MICHIGAN DIGITAL	MIPD EMAIL SERVICES		\$42.00
NAPA AUTO PARTS	MIPD - 2017 RAM		\$257.99
POWER DMS	MIPD SUBSCRIPTON & TRAINING (05.07.24 - 05.06.25)		\$6,000.00



**CITY OF MACKINAC ISLAND ACCOUNTS PAYABLE**  
**05.15.2024**

Section VI, Itemd.

QUILL	BLDG DEPT - PRINTER INK		\$65.99
SAULT PRINTING CO., INC	2024 BIKE LICENSES		\$3,586.00
SPAULDING FLY PREDATORS	2024 FLY PREDATOR / FLY CONTROL		\$6,030.00
SUPERIORLAND	FY23/24 first payment of state aid to pub. Libraries for coop services		\$146.76
TRI COUNTY BUILDING CENTERS	MIPL & CITY SHOP		\$714.00
VANHORN EXTERMINATING	CITY OF MI		\$1,750.00
WILLIAMS OFFICE EQUIPMENT	MIPL TONER		\$245.00
W.S. DARLEY	MIFD GEAR - HOODS & GLOVES (FY23/24)		\$815.80
WEST MARINE PRO	MARINE RESCUE SUPPLIES		\$600.19
		<b>TOTAL:</b>	<b>\$253,518.49</b>

**City Clerk**

---

**From:** Mayor's Assistant  
**Sent:** Wednesday, May 15, 2024 9:08 AM  
**To:** City Clerk  
**Subject:** Bayview Mackinac Race

Good morning Danielle,

Could you add this to the agenda as a discussion/approval item

Thank you,

*Frista L. Franco*

Mayor's Assistant  
City of Mackinac Island  
7358 Market Street  
P.O. Box 455  
Mackinac Island, MI 49757  
[assistant@cityofmi.org](mailto:assistant@cityofmi.org)  
(906) 847-6556 (office)  
(906) 847-6430 (fax)

**From:** Mackinac Island Michigan <[noreply@civicplus.com](mailto:noreply@civicplus.com)>  
**Sent:** Tuesday, April 30, 2024 3:55 PM  
**To:** Mayor's Assistant <[assistant@cityofmi.org](mailto:assistant@cityofmi.org)>  
**Subject:** Bayview Mackinac Race

Name: Al DECLERCQ  
Email: [al@sailsdetroit.com](mailto:al@sailsdetroit.com)

Message: I am a Bayview Yacht Club member and have volunteered to man the finish line for the 2024 Bayview Mackinac race. For 97 years the race committed fired a ten gauge cannon off when each boat finished. This was discontinued two years ago. We would like to bring this tradition back for the 100th race. Commodore Helm has given us permission, subject to Mayor Doud's approval. I understand she owns the land where the inshore end of the finish line is located. I also understand that we need to apply for a noise permit. The best number at which to reach me is 810-444-61. This will be my 54th Mackinac race, and I hope you will grant our request. I look forward to talking with you. Regards

**City Clerk**

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**From:** Doug Topolski <dtopolski@mipd.org>  
**Sent:** Friday, May 3, 2024 11:41 AM  
**To:** City Clerk  
**Subject:** Agenda Item  
**Attachments:** Vest Quote.pdf

Hi Danielle...

Another agenda item: Ballistic armor and exterior carriers. Quote attached. Will replace all body armor, most of which are close to expiring. Ballistic panels are usually good for 5 years.

DT

--

Doug Topolski  
Chief of Police  
Mackinac Island Police Department  
(906) 847-3300



Pro-Tech Sales  
1313 West Bagley Rd  
Berea OH 44017  
United States  
(800) 888-4002  
sales@protechsales.com

**Quote**  
#QUO4021  
5/1/2024

**Bill To:**  
Joseph Davis  
Mackinaw Island Police Department  
7374 Market St (PObox188)  
Mackinac Island MI 49757  
United States

**Ship To:**  
Mackinaw Island Police Department  
7374 Market St (PObox188)  
Mackinac Island MI 49757  
United States

[jdavis@mipd.org](mailto:jdavis@mipd.org)  
(906) 847-3300

**TOTAL**  
**\$11,709.00**

**Expires: 5/31/2024**

<b>Expires</b> 5/31/2024	<b>Exp. Close</b> 5/1/2024	<b>Sales Rep</b> James Hulliberger	<b>Sales Rep Email</b> jamesh@protechsales.com	<b>Sales Rep Phone</b> (517) 449-1103	<b>Shipping Method</b> BESTWAY
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*Handwritten:* Panels

Quantity	Item	Options	Sell Price	Extended Price
10	<b>HL6B25BV0M BII-5, HILITE - ONE CARRIER</b> BII-5, HILITE - ONE CARRIER-BLACK		\$625.00	\$6,250.00
10	<b>O3EM00BV0J Endeavor</b> Endeavor Crossover carrier, MOLLE-MID NAVY		\$295.00	\$2,950.00
10	<b>ODC000BS0L KWIQ-Clip Side Straps (Set of 2) for Crossover Carriers</b> KWIQ-Clip Side Straps (Set of 2) FOR CROSSOVER CARRIERS **MUST BE ORDERED AT SAME TIME AS CROSSOVER CARRIER		\$61.00	\$610.00
1	<b>ODC0020JAC CIRCLE BADGE TAB W/EYELETS</b> CIRCLE BADGE TAB W/EYELETS  COLOR: MID NAVY		\$0.00	\$0.00
11	<b>PCHMP3AC0J MRS No Flap Double Pistol Mag Pouch, 5.38" x 4" x 1.25"</b> MRS No Flap Double Pistol Mag Pouch, 5.38" x 4" x 1.25" MID NAVY		\$46.00	\$506.00
11	<b>PCHFL1AC0J Open Top Large FlashLight Pch, 7.625" x 3.25" x 2"</b> Open Top Large FlashLight Pch, 7.625" x 3.25" x 2" MID NAVY		\$27.00	\$297.00
11	<b>PCHSP1AC0J Hook/Loop Flap Single 2oz Spray Pch, 3.25" x 1.75" x 1.5"</b> Hook/Loop Flap Single 2oz Spray Pch, 3.25" x 1.75" x 1.5" MID NAVY		\$15.00	\$165.00
11	<b>PCHRDDAC0J Hook/Loop Buckle Single Radio Pch Tuck, 5" x 3.5" x 1.5"</b> Hook/Loop Buckle Single Radio Pouch Tuck Strap 5" H x 3.5" W x 1.5" D MID NAVY		\$26.00	\$286.00
11	<b>PCHHC0AC0J Hook/Loop Flap 2Stacked Handcuff Pch, 3.5" x 3.25" x 1.9"</b> Hook/Loop Flap 2Stacked Handcuff Pch, 3.5" x 3.25" x 1.9" MID NAVY		\$18.00	\$198.00





Pro-Tech Sales  
 1313 West Bagley Rd  
 Berea OH 44017  
 United States  
 (800) 888-4002  
[sales@protechsales.com](mailto:sales@protechsales.com)

Section XI, Itemb.

**Quote**  
 #QUO4021  
 5/1/2024

Quantity	Item	Options	Sell Price	Extended Price
11	<b>PCHTZ0AC0J SR Buckle Taser Holster Tuck Strap, 5.25" x 3.375" x 1.5"</b> SR Buckle Taser Holster Tuck Strap, 5.25" x 3.375" x 1.5" MID NAVY		\$27.00	\$297.00
1	<b>Shipping Charge S&amp;H charges</b> Shipping & Handling charges		\$150.00	\$150.00
10-BII-5 armor/1 Hi lite carrier. 10 ENDEAVOR W/KWIK KLIPS (outer carrier) Pouches Mid Navy			<b>Subtotal</b>	\$11,709.00

If you would like to officially place an order based on this quotation, please sign and return to your Pro-Tech Sales rep. If you would like an order confirmation, please request at time of order and one will be sent via email once processed internally.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PO# (if applicable): \_\_\_\_\_

Thank you very much for your business!

<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$11,709.00



QUO4021



Pro-Tech Sales  
 1313 West Bagley Rd  
 Berea OH 44017  
 United States  
 (800) 888-4002  
 sales@protechsales.com

Section XI, Itemb.

**Quote**  
 #QUO4021  
 5/1/2024

**Bill To:**

Joseph Davis  
 Mackinaw Island Police Department  
 7374 Market St (PObox188)  
 Mackinac Island MI 49757  
 United States

**Ship To:**

Mackinaw Island Police Department  
 7374 Market St (PObox188)  
 Mackinac Island MI 49757  
 United States

**TOTAL**

**\$11,709.00**

**Expires: 5/31/2024**

[jdavis@mipd.org](mailto:jdavis@mipd.org)  
 (906) 847-3300

Expires	Exp. Close	Sales Rep	Sales Rep Email	Sales Rep Phone	Shipping Method
5/31/2024	5/1/2024	James Hulliberger	jamesh@protechsales.com	(517) 449-1103	BESTWAY

Quantity	Item	Options	Sell Price	Extended Price
10	<b>HL6B25BV0M BII-5, HILITE - ONE CARRIER</b> BII-5, HILITE - ONE CARRIER-BLACK		\$625.00	\$6,250.00
10	<b>O3EM00BV0J Endeavor</b> Endeavor Crossover carrier, MOLLE-MID NAVY		\$295.00	\$2,950.00
10	<b>ODC000BS0L KWIQ-Clip Side Straps (Set of 2) for Crossover Carriers</b> KWIQ-Clip Side Straps (Set of 2) FOR CROSSOVER CARRIERS **MUST BE ORDERED AT SAME TIME AS CROSSOVER CARRIER		\$61.00	\$610.00
1	<b>ODC0020JAC CIRCLE BADGE TAB W/EYELETS</b> CIRCLE BADGE TAB W/EYELETS  COLOR: MID NAVY		\$0.00	\$0.00
11	<b>PCHMP3AC0J MRS No Flap Double Pistol Mag Pouch , 5.38" x 4" x 1.25"</b> MRS No Flap Double Pistol Mag Pouch , 5.38" x 4" x 1.25" MID NAVY		\$46.00	\$506.00
11	<b>PCHFL1AC0J Open Top Large FlashLight Pch, 7.625" x 3.25" x 2"</b> Open Top Large FlashLight Pch, 7.625" x 3.25" x 2" MID NAVY		\$27.00	\$297.00
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11	<b>PCHRD0AC0J Hook/Loop Buckle Single Radio Pch Tuck, 5" x 3.5" x 1.5"</b> Hook/Loop Buckle Single Radio Pouch Tuck Strap 5" H x 3.5" W x 1.5" D MID NAVY		\$26.00	\$286.00
11	<b>PCHHC0AC0J Hook/Loop Flap 2Stacked Handcuff Pch, 3.5" x 3.25" x 1.9"</b> Hook/Loop Flap 2Stacked Handcuff Pch, 3.5" x 3.25" x 1.9" MID NAVY		\$18.00	\$198.00





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Section XI, Item.

**Quote**  
 #QUO4021  
 5/1/2024

Quantity	Item	Options	Sell Price	Extended Price
11	PCHTZ0AC0J SR Buckle Taser Holster Tuck Strap, 5.25" x 3.375" x 1.5"		\$27.00	\$297.00
	SR Buckle Taser Holster Tuck Strap, 5.25" x 3.375" x 1.5"			
	MID NAVY			
1	Shipping Charge S&H charges		\$150.00	\$150.00
	Shipping & Handling charges			
			<b>Subtotal</b>	<b>\$11,709.00</b>

10-BII-5 armor/1 Hi lite carrier.  
 10 ENDEAVOR W/KWIK KLIPS (outer carrier)  
 Pouches  
 Mid Navy

If you would like to officially place an order based on this quotation, please sign and return to your Pro-Tech Sales rep. If you would like an order confirmation, please request at time of order and one will be sent via email once processed internally.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PO# (if applicable): \_\_\_\_\_

Thank you very much for your business!

Tax Total (0%) \$0.00  
**Total** \$11,709.00



QUO4021

**City Clerk**

---

**From:** Mayor's Assistant  
**Sent:** Monday, May 13, 2024 9:09 AM  
**To:** City Clerk  
**Cc:** Richard Chambers (rchambers19@gmail.com); Tom Corrigan (tom@corrigan.tech); Jason St. Onge (jaymon25@yahoo.com); Margaret Doud (mdoud@lighthouse.net); Steve Moskwa (smoskwa@sbcglobal.net); Anneke Myers (annekemyers@yahoo.com); Tom Corrigan (tom@corrigan.tech); jdavis@mipd.org; Miedzianowski Dwayne; City Clerk; Treasurer  
**Subject:** Grant PD Vests May 15th Meeting

Good Morning Danielle,

Could you please put this grant on the agenda for approval that the PD would like to write for their new vests.

All requests for grant writing need to be approved by Council. Most grants want to see the minutes that were approved by the municipality.

Thank you,

Trista L. France  
Mayor's Assistant  
City of Mackinac Island  
7358 Market Street  
P.O. Box 455  
Mackinac Island, MI 49757  
assistant@cityofmi.org  
(906) 847-6556 (office)  
(906) 847-6430 (fax)

Hello Trista,

I attempted to create an account through Walmart's Spark Good. They verify organizations with Deed. I was browsing the organizations that Deed has and there is not one for the city. I am not sure how to register an organization through them. The following link takes you to create an account with Deed.  
<https://admin.joindeed.org/register/sparkgood2024-b96ktzchpy>

This link leads to Spark Good's page.  
<https://www.walmart.com/nonprofits>

It also appears a PayPal business account is necessary to receive funds from Spark Good/Deed. Is this something the city already has?

Thank you for your time,  
Joe



## City Clerk

---

**From:** dmiedzianowski@mipd.org  
**Sent:** Monday, May 13, 2024 2:07 PM  
**To:** City Clerk; Mayor's Assistant  
**Subject:** Fwd: RE: Vest Grant Project Overview

Hopefully we get both grants, but if they changed the amounts or we didn't get the Dickey Foundation I threw in all the match solutions so we stay ahead of things and plan ahead. This way we won't have to take all of your time and Councils if things change with the grant amounts allocated. Thanks again.

Midge

----- Original Message -----

**Subject:** RE: Vest Grant Project Overview

**Date:** 2024-05-13 14:02

**From:** Mayor's Assistant <assistant@cityofmi.org>

**To:** Doug Topolski <dtopolski@mipd.org>, "dmiedzianowski@mipd.org" <dmiedzianowski@mipd.org>

**Cc:** City Clerk <clerk@cityofmi.org>, Mayor's Assistant <assistant@cityofmi.org>, Andy Dziobak <adziobak@mipd.org>

Thank you all

**From:** Doug Topolski <dtopolski@mipd.org>

**Sent:** Monday, May 13, 2024 2:00 PM

**To:** dmiedzianowski@mipd.org

**Cc:** City Clerk <clerk@cityofmi.org>; Mayor's Assistant <assistant@cityofmi.org>; Andy Dziobak <adziobak@mipd.org>

**Subject:** Re: Vest Grant Project Overview

Looks good to me.

DT

On 2024-05-13 13:46, dmiedzianowski@mipd.org wrote:

> Hi Danielle:

>

> I compiled a summary of the grant project and request for approval  
 > from the city to allow us to move forward and potentially receive an  
 > award. I also attached a plan of how we would cover any matching costs  
 > from already existing funding and it is detailed within the summary.  
 > Please let me know if you have any suggestions or if I can be of any  
 > other help with this one.

>

> Would you kindly hold off on submitting it to Council for their packet  
 > until Chief gets back later this afternoon? Once he gets back in the  
 > office today I'll ask him to review it and give the green light. If he

- > agrees with the plan we'll call you so the packet can go out to
- > Council.
- >
- > Thanks so much. Appreciate you.
- >
- > Midge

--

Doug Topolski  
Chief of Police  
Mackinac Island Police Department  
(906)847-3300

**MACKINAC ISLAND POLICE DEPARTMENT**

Section XI, Itemc.

**Grant Projects  
Fund / GL 101-705-745  
Uniforms & Equipment**

**Project Summary:**

**BULLETPROOF VESTS**

The department is in need of new bulletproof vests. The project would consist of us needing 10 vests as many of our current ones are expired and the remaining ones are close to being past the 5 year recommended usage date for officer safety. We would like to request 8 to have the 1 extra for potential seasonal staff or any turnover that may occur. Officer Joe Davis has written the grant and Officer Miedzianowski is assisting as needed with the process. The total cost needed for the vest project would be \$11,709.00

**Patrick Leahy Vest Partnership**

The officers have found the Patrick Leahy Bulletproof Vest Partnership Program Grant that may allow 50% of the funding to be covered under the grant. The grant would allow our agency to receive potentially up to \$6,950. The remaining funding would come from the Uniforms and Equipment GL of 101-705-745.

**Dickey Foundation**

The officers also found the Dickey Foundation Grant which may allow us to utilize that as a match for the BVP Grant as supplanting is allowed for a match. Our grant submission for this would be \$4,759.00. This grant does not require a match of city funds being contributed.

**Vest Grant Summary**

The two combined grants would potentially cover the amount needed for our vest purchase therefore saving the city \$11,709.00. We would like to request your permission in applying for the BVP and Dickey Foundation Grants with the stipulation any match funds come from already existing funding allocated in the 101-705-745.

**WalMart Foundation**

The police department is exploring the WalMart Foundation Grant toward any match needed for the vest project and / or any needed medical equipment such as AEDs or other medical supplies. This grant does not require a match. If this grant was not received we would need to take the funding from 101-705-745 or 740.

**Motion:**

To allow the police department to apply for the Leahy BVP Grant, the Dickey Foundation Grant, and the WalMart Foundation Grant for vests and / or medical equipment / supplies as needed as long as any matching funds come from existing allocated funding in the 101-705 Budget.

**Yeas:**

**Neas:**

# FACT SHEET

## PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP PROGRAM

The Patrick Leahy Bulletproof Vest Partnership (BVP) Program, administered by the Department of Justice, Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), reimburses states, units of local government, and federally recognized Indian tribes for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. Since 1999, more than 13,000 jurisdictions have participated in the BVP Program, with a total of \$573 million in federal funds for the purchase of more than 1.5 million body armor vests. See the BVP program resources page for detailed award history.

Since FY 2015, body armor vests were directly attributable to saving the lives of at least 305 law enforcement and corrections officers (based on data collected by OJP). Forty-three of those body armor vests were purchased, in part, with BVP funds.

### Program Requirements and Instructions

The following is an overview of the BVP requirements and instructions: Detailed information can be found in the BVP Frequently Asked Questions (FAQs).

**Eligible Applicants:** States, units of local government, and federally recognized Indian tribes—that is, jurisdictions—that employ eligible law enforcement officers are eligible to apply for BVP funds. For the purposes of the BVP Program, “state” means each of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, the



United States Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands; “unit of local government” means a county, municipality, town, township, village, parish, borough, or other unit of general government below the state level.

**Law Enforcement Officer Definition:** “Law Enforcement Officer” is defined as any officer, agent, or employee of a state, unit of local government, or federally recognized Indian tribe authorized by law or by a government agency to engage in or supervise the prevention, detection, or investigation of any violation of criminal law, or authorized by law to supervise sentenced criminal offenders. This includes full-time, part-time, and auxiliary personnel, whether paid or volunteer.

**Small Jurisdiction Priority Funding:** By statute, funds are first allocated to qualifying units of local government with fewer than 100,000 residents: Any remaining funds are then awarded to other qualifying applicants.



**Match Requirement:** The federal portion of the costs for body armor vests purchased under the BVP Program may not exceed 50 percent.

**Application Period:** The annual BVP application period typically begins in April and closes six weeks from the opening date. The [BVP website](#) includes [user guides and checklists](#) for each step of the BVP application process.

**How to Apply:** Applications are accepted in OJP's BVP system, located at <https://vests.bja.ojp.gov/bvp/login/externalAccess.jsp>. An OJP [Digital Identity and Access Management Directory \(DIAMD\) account](#) is required to access the BVP system. See the [DIAMD OJP User Activation Job Aid](#) for more information.

**Payment Process:** When a BVP recipient is notified of an award amount, the funds are not disbursed until the recipient logs into the BVP site and provides the receipt information for the body armor vests. Once the payment request is made, BJA reviews the request for accuracy and completes payments on a monthly schedule. See [Submitting Payment Requests in BVP](#) for detailed information. An active registration in the System for Award Management at [www.sam.gov](http://www.sam.gov) is required to receive funds.

**Body Armor Vest Requirements:** Body armor vests purchased with BVP funds must have been tested through the National Institute of Justice (NIJ) [Compliance Testing Program \(CTP\)](#) and found to comply with the most current NIJ body armor standards; appear on the [NIJ Compliant Products List](#) as of the date the body armor was ordered; be uniquely fitted; and made in the United States. In

addition, applicants must have a written mandatory wear policy for uniformed patrol officers in place at the time of application. See the [Mandatory Wear Requirement FAQs](#) for detailed information on the mandatory wear requirement.

## Contact Information

The BVP Helpdesk can be contacted at 1-877-758-3787 or [vests@usdoj.gov](mailto:vests@usdoj.gov).

Media and Congressional inquiries should be directed to the OJP Office of Communications at 202-307-0703 or [ojp.oocom@usdoj.gov](mailto:ojp.oocom@usdoj.gov).

## ABOUT BJA

BJA helps America's state, local, and tribal jurisdictions reduce and prevent crime, lower recidivism, and promote a fair and safe criminal justice system. BJA provides a wide range of resources—including grants, funding, and training and technical assistance—to law enforcement, courts and corrections agencies, treatment providers, reentry practitioners, justice information sharing professionals, and community-based partners to address chronic and emerging criminal justice challenges nationwide. To learn more about BJA, visit [bj.a.ojp.gov](http://bj.a.ojp.gov) or follow us on Facebook ([www.facebook.com/DOJBJA](http://www.facebook.com/DOJBJA)) and Twitter ([@DOJBJA](https://twitter.com/DOJBJA)). BJA is a component of the Department of Justice's Office of Justice Programs.

NCJ 306413

# REVIEW APPLICATION



Application Profile



Application



NIJ Approved Vests

Submit Application

Below is the current status of your application. To add more vests to your application or to make modifications to your application, use either the 'Update Details' link in the 'Application Status' column or step 'Manage Application' in the left hand menu bar.

## APPLICATION PROFILE

<b>Participant</b>	MACKINAC ISLAND CITY
<b>Fiscal Year</b>	2024
<b>Number of Agencies Applied</b>	1
<b>Total Number of Officers for Application</b>	8
<b>Number of Officers on Approved Applications</b>	8

## APPLICATION PROFILE

<b>Fiscal Year</b>	2024
<b>Vest Replacement Cycle</b>	5
<b>Number of Officers</b>	8
<b>Number of Emergency Stolen or Damaged</b>	9

**Replacement Needs** ⓘ **Number of Officer** 1  
**Turnover**

REVIEW BVP APPLICATION FOR FUNDING

Applicant	Quantity	Total Cost	Date Submitted	Application Status
MACKINAC ISLAND CITY	8	\$6,950.00		Created <a href="#">Update Details</a>
Grand Totals:	8	\$6,950.00		

PROCEED TO SUBMIT APPLICATION



Pro-Tech Sales  
 1313 West Bagley Rd  
 Berea OH 44017  
 United States  
 (800) 888-4002  
 sales@protechsales.com

**Quote**  
 #QUO4021  
 5/1/2024

**Bill To:**

Joseph Davis  
 Mackinaw Island Police Department  
 7374 Market St (PObox188)  
 Mackinac Island MI 49757  
 United States

**Ship To:**

Mackinaw Island Police Department  
 7374 Market St (PObox188)  
 Mackinac Island MI 49757  
 United States

**TOTAL**

**\$11,709.00**

jdavis@mipd.org  
 (906) 847-3300

**Expires: 5/31/2024**

<b>Expires</b>	<b>Exp. Close</b>	<b>Sales Rep</b>	<b>Sales Rep Email</b>	<b>Sales Rep Phone</b>	<b>Shipping Method</b>
5/31/2024	5/1/2024	James Hulliberger	jamesh@protechsales.com	(517) 449-1103	BESTWAY

*Handwritten: Panels*

Quantity	Item	Options	Sell Price	Extended Price
10	HL6B25BV0M BII-5, HILITE - ONE CARRIER BII-5, HILITE - ONE CARRIER-BLACK		\$625.00	\$6,250.00
10	O3EM00BV0J Endeavor Endeavor Crossover carrier, MOLLE-MID NAVY		\$295.00	\$2,950.00
10	ODC000BS0L KWIQ-Clip Side Straps (Set of 2) for Crossover Carriers KWIQ-Clip Side Straps (Set of 2) FOR CROSSOVER CARRIERS **MUST BE ORDERED AT SAME TIME AS CROSSOVER CARRIER		\$61.00	\$610.00
1	ODC0020JAC CIRCLE BADGE TAB W/EYELETS CIRCLE BADGE TAB W/EYELETS  COLOR: MID NAVY		\$0.00	\$0.00
11	PCHMP3AC0J MRS No Flap Double Pistol Mag Pouch , 5.38" x 4" x 1.25" MRS No Flap Double Pistol Mag Pouch , 5.38" x 4" x 1.25" MID NAVY		\$46.00	\$506.00
11	PCHFL1AC0J Open Top Large FlashLight Pch, 7.625" x 3.25" x 2" Open Top Large FlashLight Pch, 7.625" x 3.25" x 2" MID NAVY		\$27.00	\$297.00
11	PCHSP1AC0J Hook/Loop Flap Single 2oz Spray Pch, 3.25" x 1.75" x 1.5" Hook/Loop Flap Single 2oz Spray Pch, 3.25" x 1.75" x 1.5" MID NAVY		\$15.00	\$165.00
11	PCHRDOAC0J Hook/Loop Buckle Single Radio Pch Tuck, 5" x 3.5" x 1.5" Hook/Loop Buckle Single Radio Pouch Tuck Strap 5" H x 3.5" W x 1.5" D MID NAVY		\$26.00	\$286.00
11	PCHHC0AC0J Hook/Loop Flap 2Stacked Handcuff Pch, 3.5" x 3.25" x 1.9" Hook/Loop Flap 2Stacked Handcuff Pch, 3.5" x 3.25" x 1.9" MID NAVY		\$18.00	\$198.00

*Handwritten: Circled Extended Price*



QUO4021





Pro-Tech Sales  
1313 West Bagley Rd  
Berea OH 44017  
United States  
(800) 888-4002  
sales@protechsales.com

**Quote**  
**#QUO4021**  
5/1/2024

Quantity	Item	Options	Sell Price	Extended Price
11	<b>PCHTZ0AC0J SR Buckle Taser Holster Tuck Strap, 5.25" x 3.375" x 1.5"</b> SR Buckle Taser Holster Tuck Strap, 5.25" x 3.375" x 1.5" MID NAVY		\$27.00	\$297.00
1	<b>Shipping Charge S&amp;H charges</b> Shipping & Handling charges		\$150.00	\$150.00
10-BII-5 armor/1 Hi lite carrier. 10 ENDEAVOR W/KWIK KLIPS (outer carrier) Pouches Mid Navy			<b>Subtotal</b>	\$11,709.00

If you would like to officially place an order based on this quotation, please sign and return to your Pro-Tech Sales rep. If you would like an order confirmation, please request at time of order and one will be sent via email once processed internally.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PO# (if applicable): \_\_\_\_\_

Thank you very much for your business!

<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$11,709.00



QUO4021



Pro-Tech Sales  
 1313 West Bagley Rd  
 Berea OH 44017  
 United States  
 (800) 888-4002  
[sales@protechsales.com](mailto:sales@protechsales.com)

Section XI, Itemc.

**Quote**  
 #QUO4021  
 5/1/2024

**Bill To:**  
 Joseph Davis  
 Mackinaw Island Police Department  
 7374 Market St (PObox188)  
 Mackinac Island MI 49757  
 United States

**Ship To:**  
 Mackinaw Island Police Department  
 7374 Market St (PObox188)  
 Mackinac Island MI 49757  
 United States

**TOTAL**  
**\$11,709.00**  
**Expires: 5/31/2024**

[jdavis@mipd.org](mailto:jdavis@mipd.org)  
 (906) 847-3300

<b>Expires</b> 5/31/2024	<b>Exp. Close</b> 5/1/2024	<b>Sales Rep</b> James Hulliberger	<b>Sales Rep Email</b> <a href="mailto:jamesh@protechsales.com">jamesh@protechsales.com</a>	<b>Sales Rep Phone</b> (517) 449-1103	<b>Shipping Method</b> BESTWAY
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Quantity	Item	Options	Sell Price	Extended Price
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QUO4021



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Section XI, Itemc.

**Quote**  
 #QUO4021  
 5/1/2024

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1	<b>Shipping Charge S&amp;H charges</b> Shipping & Handling charges		\$150.00	\$150.00
			<b>Subtotal</b>	<b>\$11,709.00</b>

10-BII-5 armor/1 Hi lite carrier.  
 10 ENDEAVOR W/KWIK KLIPS (outer carrier)  
 Pouches  
 Mid Navy

If you would like to officially place an order based on this quotation, please sign and return to your Pro-Tech Sales rep. If you would like an order confirmation, please request at time of order and one will be sent via email once processed internally.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PO# (if applicable): \_\_\_\_\_

Thank you very much for your business!

**Tax Total (0%)** \$0.00  
**Total** \$11,709.00



QUO4021



TDF Grant Guidelines

- 1. The Dickey Foundation provides grants to help protect first responders.
2. The Dickey Foundation reviews grant submissions on a quarterly basis.
3. The Dickey Foundation does not sponsor events - luncheons, dinners, galas, auctions, races, tournaments, festivals, school events, etc.
4. The Dickey Foundation does not make grants to individuals.
5. The Dickey Foundation does not provide food donations. If you would like to request a donation from Dickey's Barbecue, please contact your nearest restaurant, which can be found here: https://www.dickeys.com/location/search-by-state
6. If your request is not related to our mission of protecting first responders, we will be unable to respond to your request.

The Dickey Foundation Grant Application

Name and Title Joseph Davis / Police Officer - Grant Writer

Organization Name Mackinac Island Police Department

Chief's Name Chief Douglas Topolski / dtopolski@mipd.org

Project name Bullet Resistant Vest Protection for Officer Safety

Address 7374 Market St P.O. Box 188, Mackinac Island, MI. 49757

Phone 906-847-3300

Email jdavis@mipd.org

Organization History Serving the citizens for over a century

What type of organization - 501(c)3, government, school, private, etc Government/Public Safety-Police Department

Organizational Structure (Staff, Board, Volunteers) 8 Full Time Police Officers

Organization's Programs & Services (please include brief descriptions of each)

We often have 1 Officer shift patrols, school liaison/safety programs, senior transports, tourist services, and others

Type of Request - Equipment, Training Repairs, Other

Equipment-Bullet Resistant Vests

Organization Budget - Please submit an organizational budget including basic income and expense information

Overall budget appx \$862,000 annually. It is attached.

Project Budget - Please submit a Project/Program Budget for this Request

The total budget expense for the project is \$11,709.00

Amount Requested \$4,759.00

Please note any matching funds that may be available for this project

We also applied for the Patrick Leahy Bulletproof Vest Partnership Program Grant (BVP) 50/50 match via OJP

Description of Program/Project that you are requesting funding for Bullet Resistant Vests to protect officers

Description of Need Imperative-High Priority. With it being of life threatening nature and our current vests are expired we hope to utilize this grant to match the potential award from the Patrick Leahy BVP Grant to protect our officers from serious injury and / or death

**Specific Activities & Timeline** We would match this grant award with the BVP Grant if awarded, make the purchase,

complete a timeline and thank you to the foundation and media on behalf of the foundation

**Objective or Goals for this Request (How will this grant help to protect first responders)**

It could protect the officers from serious bodily harm and / or death

**Name of Community/Communities Served by the Request**

Mackinac Island Police Department, its 500 residents, and 15,000 visitors daily in the summer would be served

**How does this project align with the mission of the Dickey Foundation?**

It aligns with the core values of the foundation in protecting first responders, officers, from serious injury and / or death

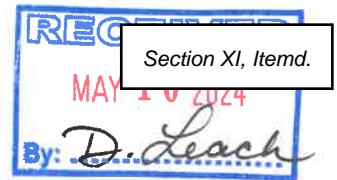
**What recognition will The Dickey Foundation receive?**

Our department would publicly thank the foundation, local media, national media outlet, and law enforcement outlets

**Other (Use this space to provide any additional information that you feel would be relevant to this grant request that is**

**not covered in the section above or respond to any other questions an individual grant maker may have)**

We would be immensely grateful to the foundation in considering our request to help protect our officers that serve the Mackinac Island Community and its visitors. We have visitors come here from not only Michigan, but also many if not all other states in the U.S. plus several other countries from all over the world. Our current vests are expired, we often work 1 officer patrols, and are about to enter our busy season with more people on the Island and statistically more calls for service exposing the officers to potentially more dangerous situations. We thank you for your time and consideration. We thank the foundation for what you do for public safety and wish it the utmost success in the future.





## Mutual Law Enforcement Assistance Agreement

The Mackinac County Sheriff's Office, St. Ignace Police Department, Mackinaw City Police Department, and Mackinac Island Police Department, recognize the need to coordinate their law enforcement activities to complement their present resources and agree as follows:

1. Whereas, intergovernmental agreements to provide joint or assisting functions or services, including the sharing of costs of such services or functions, by political subdivisions are authorized by the Michigan Constitution of 1963, Art. VII, § 28; M.C.L. § 123.811 et seq.
2. The parties hereto are geographically located in the proximity to each other in the Straits of Mackinac, Michigan, and the Village of Mackinaw City, in northern Cheboygan and Emmet Counties, Michigan.
3. It is to the mutual advantage and benefit to the parties hereto that each of the parties agrees to render supplemental police protection for special events or a local emergency of a magnitude that has developed or appears to develop beyond the control of a single party and therefore requires the resources of one or all of the parties hereto.
4. In the event a local emergency or a special event which cannot be met with the facilities of one of the parties, the other governmental agencies agree, upon request, to furnish aid in coping with such a local emergency or special event to the agency requesting such aid upon actual or standby basis. The extent of aid to be furnished under this agreement shall be determined solely by the governmental agency or department thereof furnishing such aid, and it is understood that the aid so furnished may be recalled at the sole discretion of the furnishing agency.
5. Details as to the methods of requesting mutual aid and the names of the persons authorized to send and receive such requests, together with the lists of equipment and personnel which will be subject to the call, will be covered by correspondence between the governmental agencies and the departments thereto from time to time.
6. In the event enforcement action is necessary by an assisting agency, (St. Ignace Police, Mackinaw City Police, Mackinac Island Police, and/or Mackinac County Sheriff's Deputies) outside of their respective jurisdictions, those officers involved will provide copies of incident reports and other relevant documentation to the agency accountable for jurisdiction as soon as practical. This is to ensure proper documentation and reporting to the appropriate prosecutor's office and court.
7. Nothing in this agreement shall be construed to waive the immunity enjoyed by any of the parties hereto or any of the respective officers or employees. Each of the parties shall be responsible for all liability of whatever nature arising from the acts of its own officers and employees, notwithstanding this agreement, to the extent provided by law. Under no circumstances shall any agency be held liable for the acts of employees of another agency performed under the color of this agreement.

- 8. Each of the parties shall be responsible for all compensation of officers who are its regular employees notwithstanding their function as officers of the other party under this agreement.
- 9. This agreement continues in effect until amended or terminated. It may be amended by mutual agreement, expressed in writing by the Mackinac County Sheriff's Office, St. Ignace City Council, Village of Mackinaw City Council, or the Mackinac Island Council at any time. It may be terminated by a member entity as herein before stated by giving thirty (30) days written notice to the other entities.
- 10. This agreement shall be effective for a term of four (4) years (Initial Term). Upon expiration of the initial term, this agreement shall automatically renew for another term of four (4) years ("Additional Term) and there shall continue to be subsequent Additional Terms unless any agency gives written notice of its desire to terminate this agreement thirty (30) days prior to the expiration of the Initial Term or Additional Term.

This agreement has been executed and duly witnessed by:

_____ Doug Topolski, Chief of Police – Mackinac Island	_____ Date	_____ Margaret Doud, Mayor – Mackinac Island	_____ Date
 _____ Kevin James, Chief of Police – St. Ignace	5-10-24 _____ Date	 _____ William Lalonde, Mayor – St. Ignace	5-10-24 _____ Date
_____ Todd Woods, Chief of Police – Mackinaw City	_____ Date	_____ Scott Newman, Mayor – Mackinaw City	_____ Date
_____ Edward Wilk, Sheriff – Mackinac County	_____ Date		

**City Clerk**

---

**From:** Doug Topolski <dtopolski@mipd.org>  
**Sent:** Friday, May 10, 2024 10:59 AM  
**To:** City Clerk  
**Subject:** Agenda Item  
**Attachments:** Mutual Aid Agreement.pdf

Request to update mutual aid agreement with St. Ignace PD, Mackinac City PD and County. (Attached)

--

Doug Topolski  
Chief of Police  
Mackinac Island Police Department  
(906) 847-3300



## City Clerk

---

**From:** Mary Beth Daniels <mdaniels@grandhotel.com>  
**Sent:** Saturday, May 11, 2024 5:10 PM  
**To:** City Clerk  
**Subject:** Banners for MI Health and Hospital for June  
**Attachments:** MHA Banner Examples.pdf; MHA Banner on Railing Letter to City Clerk.pdf

Good afternoon!

I've attached for you a request from the MHA group wanting to do some banners on the Sadie's railing again for this year for 2 days during their conference the end of June.

Let me know if you have any questions!

Thank you!

Mary Beth



**Mary Beth Daniels**  
 Vice President, Event Services  
 Grand Hotel  
 Mackinac Island, MI 49757  
 mdaniels@grandhotel.com  
 Hotel Phone: (906) 847-3331  
 Mobile Phone: (517) 449-2749

[Facebook](#) | [Twitter](#) | [Instagram](#) | [TikTok](#)



# Grand Hotel®

May 11, 2024

Ms. Danielle Wightman  
City Clerk  
City of Mackinac Island  
Mackinac Island, Michigan 49757

Dear Danielle;

Thank you for taking the time to assist me with some signage requests for the Michigan Health and Hospital Association for 2024.

Michigan Health and Hospital Association would like to attach banners celebrating their 100 years of operation to the railing again outside our Sadie's Ice Cream Parlor on the East End of our building beginning on Wednesday, June 26 until the morning of Friday, June 28, 2024.

I've attached what the banners would look like along with their measurements and grommet placement. They are made of mesh so wind will move through them.

If you could pass this along to the City Council, I will get a copy to Dennis Dombrowski. We did hang them up in 2023 in the same location outside of Sadie's, and we have hung versions of them each year, except for 2022 when they lost them in route to the hotel, since 2019.

Also, let me know if you need further information from me and I would be happy to provide it.

Thank you again for your assistance.

Sincerely,

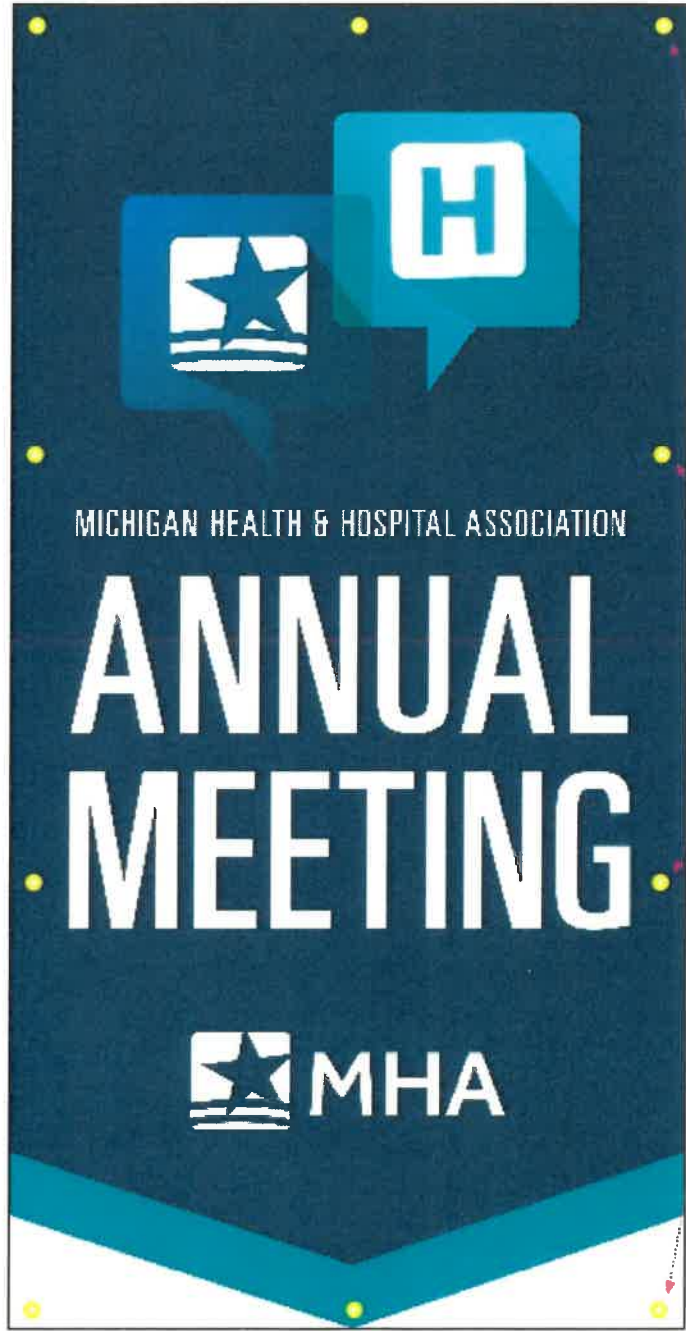


Mary Beth Daniels, CMP  
Vice President, Event Services

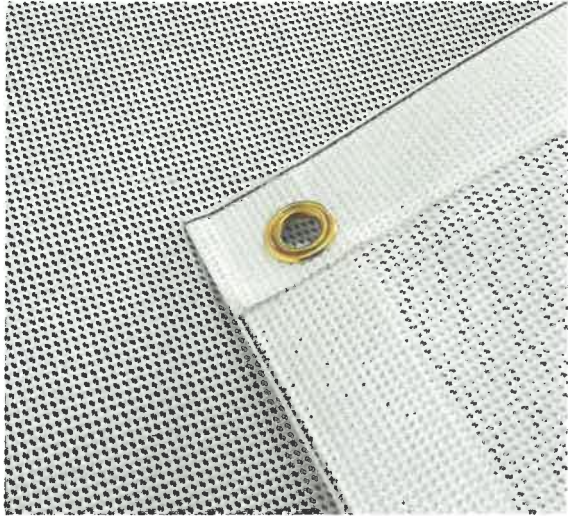
Banners will be printed on flow-through mesh so the wind goes right through and the material does not flap. These were also done in 2019 and they worked great.

19" wide

37.5" tall



Grommets every 12" all the way around



**City Clerk**

---

**From:** Recreation Department  
**Sent:** Tuesday, May 7, 2024 9:05 AM  
**To:** City Clerk  
**Subject:** Pickleball Court  
**Attachments:** Mackinac Island - Turtle Park - Pickleball Court - 2024 Sinclair.pdf; Mackinac Island Tennis Court Bacco.pdf

Hi Danielle,

Could you circulate this information around to council asking if it is ok if I sign this paperwork before next Wednesday so we can get this project moving? The Bocco quote includes both asphalt, dirt and grass seed if it is needed. Thanks!

*Mary*

**Mary Patay, Ph.D., CPRE**  
Recreation Director  
City of Mackinac Island  
PO Box 455  
Mackinac Island, MI 49757  
Phone: 906-298-0333  
Fax: 906-298-0333  
Web: [www.cityofmi.org](http://www.cityofmi.org)  
Email: [recdept@cityofmi.org](mailto:recdept@cityofmi.org)

**City Clerk**

---

**From:** Recreation Department  
**Sent:** Tuesday, May 7, 2024 11:03 AM  
**To:** City Clerk  
**Subject:** RE: Pickleball Court

Correct. I have about \$95,000.00 in the account.

**From:** City Clerk <clerk@cityofmi.org>  
**Sent:** Tuesday, May 7, 2024 9:51 AM  
**To:** Recreation Department <recdept@cityofmi.org>  
**Subject:** RE: Pickleball Court

Hi Mary,

Before I send this out I just wanted to double check – this is all covered by the “separate” pickleball court fund, correct?

*Danielle Leach*  
City Clerk  
City of Mackinac Island  
P.O. Box 455  
Mackinac Island, MI 49757  
Phone: (906) 847 - 3702  
Fax: (906) 847 - 6430

**From:** Recreation Department <recdept@cityofmi.org>  
**Sent:** Tuesday, May 7, 2024 9:05 AM  
**To:** City Clerk <clerk@cityofmi.org>  
**Subject:** Pickleball Court

Hi Danielle,

Could you circulate this information around to council asking if it is ok if I sign this paperwork before next Wednesday so we can get this project moving? The Bocco quote includes both asphalt, dirt and grass seed if it is needed. Thanks!

*Mary*  
**Mary Patay, Ph.D., CPRE**  
Recreation Director  
City of Mackinac Island  
PO Box 455  
Mackinac Island, MI 49757  
Phone: 906-298-0333  
Fax: 906-298-0333  
Web: [www.cityofmi.org](http://www.cityofmi.org)  
Email: [recdept@cityofmi.org](mailto:recdept@cityofmi.org)



GameTime c/o Sinclair Recreation  
 176 E Lakewood Blvd  
 Holland, MI 49424  
 Ph: 800-444-4954  
 Fax: 616-392-8634

03/22/2024  
 Section XI, Itemf.

## Mackinac Island Pickleball Courts - 2024

City of Mackinac Island  
 Attn: Dr. Mary Patay  
 P.O. Box 455  
 Mackinac Island, MI 49757  
 Phone: 906-298-0333  
 recdept@cityofmi.org

Ship to Zip 49757

Quantity	Part #	Description	Unit Price	Amount
1	Pro Surfaces	Installation - Sports Surface and Pickle Ball Nets - Supply and Installation - Surface Preparation All Weather Sports Surface 3 Sets of Pickle Ball Court Lines - Two coats of 100% fortified Laykold Acrylic Resurfacer. - Two coats of 100% fortified Laykold Color Coatings. - USTA regulation 2" wide white textured lines 3 Pickleball nets with Tensioning System	\$56,950.00	\$56,950.00
			<b>Sub Total</b>	<b>\$56,950.00</b>
			<b>Total</b>	<b>\$56,950.00</b>

**Comments**

Work Must be Completed in 2024 Season

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION. **A 2.5% PROCESSING FEE WILL BE ADDED TO ALL ORDERS PAID VIA CREDIT CARD.**

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Freight charges: Allowed & prepaid

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

**NOTE:** PRICING **DOES NOT** INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS, UNLESS SPECIFICALLY LISTED IN ABOVE QUOTE.



GameTime c/o Sinclair Recreation  
 176 E Lakewood Blvd  
 Holland, MI 49424  
 Ph: 800-444-4954  
 Fax: 616-392-8634

09/09/2024  
 Section XI, Itemf.

## Mackinac Island Pickleball Courts - 2024

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_

P.O. No: \_\_\_\_\_

**Please make P.O.s out to Sinclair Recreation**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Purchase Amount: \$56,950.00

**REQUIRED ORDER INFORMATION:**

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Tel: \_\_\_\_\_

(For Accounts Payable)

(To call before delivery)

Email: \_\_\_\_\_

Email: \_\_\_\_\_

COLOR SELECTIONS: \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_ (PLEASE PROVIDE A COPY OF CERTIFICATE)

NOTE: IF INSTALLATION IS BEING QUOTED, THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS. PRICING VALID FOR 30 DAYS FROM THE DATE OF QUOTATION UNLESS OTHERWISE NOTED. ANY MODIFICATIONS TO AN ACCEPTED QUOTATION MUST BE DOCUMENTED IN WRITING OR WITH A NEW OR SEPARATE QUOTE. VERBAL MODIFICATIONS TO PREVIOUSLY SIGNED QUOTES WILL NOT BE ACCEPTED.





AN EQUAL OPPORTUNITY EMPLOYER

ADD Section XI, Itemf.  
 N3676 North OS 2  
 PO Box 458  
 Iron Mountain, MI 49801  
**CONTACT**  
 p. 906.774.2616  
 f. 906.774.1160  
 www.baccoconstruction.com

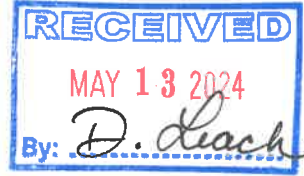
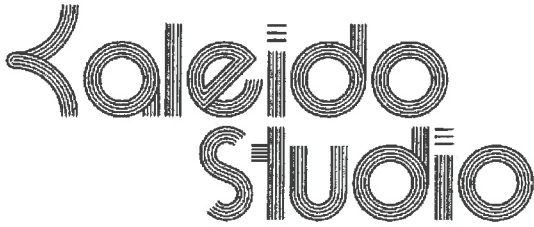
<b>To:</b> Mackinac Island Recreation Dept <b>Address:</b> Mackinac Island, MI	<b>Contact:</b> <b>Phone:</b> <b>Fax:</b>
<b>Project Name:</b> Mackinac Island Tennis Courts <b>Project Location:</b>	<b>Bid Number:</b> <b>Bid Date:</b>

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	1	Mackinac Island Tennis Court	1.00	LS	\$35,000.000	\$35,000.00
<b>Total Bid Price:</b>						<b>\$35,000.00</b>

**Notes:**

- Addendums Acknowledged:
- Bonds/Dues Excluded

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>  <b>Bacco Construction Company</b></p> <p style="text-align: center;"></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Kyle Fortier          (906) 774-2616 kfortier@baccoconstruction.com</p>
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Kaleido Studio Architecture  
1661 SE 3rd Ave. # D201  
Portland, OR 97214  
www.kaleidopnw.com

B-Corp Certified

GFAK Properties legally existing non-conforming use

May 13, 2024

Dear Zoning Board of Appeals,

IT has been brought to our attention while in the process of applying for modification of an existing residence to become a legal Boarding House for seasonal workers that the structures existing on the site are a legally existing non-conforming use as multi-family housing.

The structures now owned by GFAK LLC are located at 7547 7th Street and 2827 Cadotte Ave and are comprised of an original home, often referred to as a cottage, and an adjacent previous barn that was remodeled around the year 1994 into two apartments.

We understand that the client must demonstrate to the Zoning Board of Appeals that the nonconforming use shall not change in the type or nature of the original nonconforming use per the following zoning code section:

Section 5.06 - Regulations for nonconforming uses.

- A. A nonconforming use shall not change in the type or nature of the original nonconforming use, including, but not limited to, expansion of the structure in which the use is conducted, unless the owner demonstrates to the zoning board of appeals that the change will not materially change the nonconformity of the use.
- B. The nonconforming use is allowed to continue until it has been voluntarily surrendered by the owner as evidenced by a written notice of surrender or by the discontinuance of the use for a period of two years. A nonconforming use shall not be affected by any damage or destruction of the structure in which it is located.

For the change in use of the the cottage from one of the multi-family units into a boarding house use, the existing cottage structure is proposed to remain the same footprint with no expansion and no additions to the exterior of the structure.

As a multi-family unit, a family of any size is legally allowed to live in this unit. The change to a boarding house designation reduces the number of people that are allowed to live in the unit, in this case limiting to four people, but does allow a group of individuals whose association is temporary and seasonal in character or nature. While this could be considered a material change, it is reducing the number of

occupants possible and does not create a material change of having people live in the unit.

We believe the proposed use will meet the intent of all relevant zoning codes and does not change in type or nature of the original nonconforming use, but rather restricts the use. Since we are not adding area to the structure, we believe that this is not a material change

We understand the Zoning Board of Appeals is made up of the City Council. We look forward to the next steps and presenting virtually at the upcoming City Council meeting if possible.

Sincerely,



Corey Ome  
Kaleido Studio Architecture, LLC  
*Formerly Known as EMA Architecture, LLC*  
1661 SE 3<sup>rd</sup> Avenue, Suite D #201  
Portland, OR 97214  
503.224.1282

## City Clerk

---

**From:** Corey Omev <comey@emaarchitecture.com>  
**Sent:** Monday, May 13, 2024 4:45 PM  
**To:** City Clerk; Katie Pereny  
**Cc:** Katy Nye; June Campbell; erinevashevskilaw@gmail.com; Dennis Dombroski  
**Subject:** Letter to Zoning Board of Appeals for GFAK property consideration of legally existing non-conforming use  
**Attachments:** 240513 GFAK- Zoning Board of Appeals Letter.pdf

Hi Danielle,

Please see attached for a letter regarding required Zoning Board of Appeals review of proposed non-material changes. If it is possible to get a spot in the City Council meeting this Wednesday that would be terrific! Please let me know if that is possible.

Katie, Sending to you too, as Denis suggested that I should. I believe that this is separate from the Planning Commission decision, but maybe they need a copy of this letter for reference or to confirm process and responsibility during our special land use hearing on Tuesday?

Thank you,  
Corey

Corey Omev, Architect



Formerly known as  
EMA Architecture, LLC

**Proud to be a B-Corp, and to be located at Place to B**

1661 SE 3<sup>rd</sup> Ave. # D201 Portland, OR 97214  
Office 503.224.1282 | [www.kaleidopnw.com](http://www.kaleidopnw.com)  
Cell: 503.349.4179  
Direct: 971.256.3744  
[COmev@kaleidopnw.com](mailto:COmev@kaleidopnw.com) (operational soon!)  
[Comey@EMAarchitecture.com](mailto:Comey@EMAarchitecture.com) (Use this one for now)

# MACKINAC ISLAND

Section XI, Itemg.

PLANNING COMMISSION ★ HISTORIC DISTRICT COMMISSION ★ BUILDING DEPARTMENT

May 15, 2024

City of Mackinac Island City Council  
Mayor Margaret M. Doud  
City Council Members

Dear City Council Members:

At the May 14, 2024 Planning Commission meeting there was a Motion made and supported to approve the Special Land Use for a Boarding house at 2827 Cadotte Avenue, contingent on the approval by the Zoning Board of Appeals. Erin Evashevski has determined that this property must go to the ZBA based on Section 7A.02, which does not include multi-family as a permitted use which makes the property existing non-conforming, and Section 5.06A which states Regulations for nonconforming uses requires the applicant to demonstrate to the ZBA that the change will not materially change the nonconformity of the use. Enclosed, please find the applicants Zoning application and package.

Sincerely,

*Michael Straus/kp*

Michael Straus, Chairman of the City of Mackinac Island Planning Commission

CITY OF MACKINAC ISLAND  
PLANNING COMMISSION & BUILDING DEPARTMENT  
APPLICATION FOR ZONING ACTION

150 27 2024

[www.cityofmi.org](http://www.cityofmi.org) [kep@cityofmi.org](mailto:kep@cityofmi.org) 906-847-6190 PO Box 455 Mackinac Island, MI 49757

**APPLICANT NAME & CONTACT INFORMATION:**

Corey Omev Katy Rise  
KALEIDO STUDIO ARCHITECTURE, LLC SSA  
971.256.3744 COmey@KaleidoPNW.com  
Phone Number Email Address

Please complete both sides of application.  
The Fee and five (5) copies of the application, plans and all required documents must be submitted to the Zoning Administrator fourteen (14) days prior to the scheduled Planning Commission Meeting.

**Property Owner & Mailing Address (If Different From Applicant)**

GFAK LLC - Katy Rise  
5114 Welsheimer Road,  
Harbor Springs, Mi 49740

- Is The Proposed Project Part of a Condominium Association? NO
- Is The Proposed Project Within a Historic Preservation District? NO
- Applicant's Interest in the Project (If not the Fee-Simple Owner): ARCHITECT
- Is the Proposed Structure Within Any Area That The FAA Regulates Airspace? YES, EXISTING STRUCTURE
- Is a Variance Required? NO
- Are REU's Required? How Many? NO

**Type of Action Requested:**

- Standard Zoning Permit
- Special Land Use
- Planned Unit Development
- Other \_\_\_\_\_
- Appeal of Planning Commission Decision
- Ordinance Amendment/Rezoning
- Ordinance Interpretation

**Property Information:**

- A. Property Number (From Tax Statement): 051-630-043-00
- B. Legal Description of Property: 236/23 300/21 358/246 359/513 438/653 ASSESSOR'S PLAT OF HARRISONVILLE LOT 43
- C. Address of Property: 7547 7TH STREET 2827 Cadotte Avenue
- D. Zoning District: R-4 HARRISONVILLE
- E. Site Plan Checklist Completed & Attached: REFER TO A0.5
- F. Site Plan Attached: (Comply With Section 20.04 of the Zoning Ordinance) REFER TO A0.6
- G. Sketch Plan Attached: REFER TO PLANS
- H. Architectural Plan Attached: REFER TO SHEETS A1.1-A1.4 & A2.1 File No. R424-043-011
- I. Association Documents Attached (Approval of project, etc.): NA Exhibit A
- J. FAA Approval Documents Attached: NA
- K. Photographs of Existing and Adjacent Structures Attached: YES Date 2-27-24  
Initials KP

**Proposed Construction/Use:**

- A. Proposed Construction:
  - New Building
  - Alteration/Addition to Existing Building
  - Other, Specify \_\_\_\_\_

B. Use of Existing and Proposed Structures and Land:

Existing Use (If Non-conforming, explain nature of use and non-conformity):

RESIDENTIAL APARTMENT RENTALS & EXISTING HOME

Proposed Use:

RETAIN APARTMENT RENTALS AND CONVERT EXISTING HOME INTO EMPLOYEE HOUSING

C. If Vacant:

Previous Use: N/A

Proposed Use: N/A

STATE OF MICHIGAN )  
COUNTY OF MACKINAC ) ss.

AFFIDAVIT

The applicant agrees that the permit applied for, if granted, is issued on the representation made herein and that the permit issued may be revoked without further notice on any breach of representation or conditions.

The applicant further understands that any permit issued on this application will not grant any right of privilege to erect any structure or to use any premises described for any purposes or in any manner prohibited by the Zoning Ordinance, or by other codes or ordinances or regulations of the City of Mackinac Island.

The Applicant further agrees to furnish evidence of the following before a permit will be granted:

- A. Proof of ownership of the property; and/or other evidence establishing legal status to use the land in the manner indicated on the application.
- B. Proof that all required federal, state, county, and city licenses or permits have been either applied for or acquired.
- C. Other information with respect to the proposed structure, use, lot and adjoining property as may be required by the Zoning Administrator in accord with provisions of the Mackinac Island Zoning Ordinance.

The Applicant further agrees to notify the Zoning Administrator when construction reaches the stage of inspection stated on the permit, if granted. Upon completion of construction to the structure(s) or land the Zoning Administrator shall inspect the premises for compliance with the Mackinac Island Zoning Ordinance and the terms of this permit. Upon determination of compliance, an occupancy permit may be issued. It is further understood that pursuant to the City of Mackinac Island Zoning Ordinance, No. 479 and amendments, adopted November 2013, unless a substantial start on the construction is made within one year, unless construction is completed within one and one-half years from the date of issuance of the permit, this permit shall come under review by the Planning Commission and may either be extended or revoked.

The undersigned affirms that he/she or they is (are) the applicant and the owner (specify: owner, Lessee, Architect/Engineer, Contractor or other type of interest) involved in the application and that the answers and statements herein attached are in all respects true and correct to the best of his, her or their knowledge and belief. The applicant hereby further affirms that he/she or they has read the foregoing and understands the same. If the applicant is other than the owner, then a notarized affidavit from the owner, giving the applicant permission to seek the requested zoning action on their behalf, shall also be submitted with this application.

[Signature]  
Signature

SIGNATURES June Campbell  
Signature

KATY RISE  
Please Print Name

June Campbell  
Please Print Name

Signed and sworn to before me on the 27 day of February, 2024.

K. RICKLEY, Notary Public  
Mackinac County, State of Michigan  
Acting in the County of Mackinac  
My Commission Expires: 10/21/2025

[Signature]  
Notary Public  
Mackinac County, Michigan  
My commission expires: 10/21/2025

**FOR OFFICE USE ONLY**

Zoning Permit Issued: \_\_\_\_\_

**Inspection Record:**

	Inspection	Date	Inspector	Comments
1.				
2.				
3.				

Occupancy Permit Issued \_\_\_\_\_

Revised October 2023

**OFFICE USE ONLY**

FILE NUMBER: \_\_\_\_\_ FEE: \$1000.00  
DATE: 2.27.24 CHECK NO: \_\_\_\_\_ INITIALS: KD Revised October 2023



# City of Mackinac Island

7358 Market Street  
P.O. Box 455  
Mackinac Island, MI 49757

## Site Plan Review Checklist Please Submit With The Application for Zoning Action

As a minimum, the following information shall be included on the site plan submitted for review and processing; more complex plans may require additional information as noted.

NOTE: The engineer, architect, planner and/or designer retained to develop the site plan shall be responsible for securing a copy of the City of Mackinac Island Zoning Ordinance (Ord. No. 479, effective November 12, 2013), which can be obtained via the City's website at [www.cityofmi.org](http://www.cityofmi.org).

Site plan review requirements are primarily found within Article 4, General Provisions, and Article 20, Site Plan Review of the City Zoning Ordinance. References are provided whenever possible for the section of the Zoning Ordinance that deals with a particular item. When in doubt, refer to the Zoning Ordinance directly for required information.

For further information, contact Mr. Dennis Dombroski, City Building Official/Zoning Administrator, at (906) 847-4035.

### Optional Preliminary Plan Review Informational Requirements (Section 20.03)

<u>Item</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Sketch drawings showing tentative site plans, property boundaries, placement of structures on the site, and nature of development	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Site Plan Informational  
Requirements (Section 20.04, B and C)**

<u>General Information</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership. For condominium subdivision project site plans, also include the name and address of the planner, design engineer or surveyor who designed the project layout and any interest he holds in the land.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Name and address of the individual or firm preparing the site plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Scale of not greater than one 1 in = 20 ft for a development of not more than three acres and a scale of not less than 1 in = 100 ft for a development in excess of three acres	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Legend, north arrow, scale, and date of preparation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Legal description of the subject parcel of land	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Lot lines and general location together with dimensions, angles, and size correlated with the legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Area of the subject parcel of land	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Present zoning classification of the subject parcel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Written description of the proposed development operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Written description of the effect, if any, upon adjoining lands and occupants, and any special features which are proposed to relieve any adverse effects to adjoining land and occupants	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. A freight hauling plan shall be shown to demonstrate how the materials, equipment, construction debris, and any trash will be transported to and from the property, what, if any motor vehicles may be needed for the project. (Applicant is responsible for ensuring frost laws do not delay necessary actions of this plan).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- 12. A construction staging plan shall be shown to demonstrate where and how materials, equipment, construction debris, trash, dumpsters and motor vehicles will be stored and secured during construction. This plan shall ensure the site is kept clean, show how construction debris and trash will be controlled, and how safety issues will be secured including any necessary fencing or barriers that will be needed.
- 13. Proposed construction start date and estimated duration of construction.
- 14. Other information pertinent to the proposed development, specifically required by the Zoning Ordinance, and/or as may be determined necessary by the City Planning Commission

Natural Features

Provided

Not Provided or Applicable

- 15. Location of natural features such as wood lots, streams, wetlands, unstable soils, bluff lines, rock outcroppings, and similar features (see also Section 4.26)
- 16. Topography of the site with at least two- to five-foot contour intervals
- 17. Proposed alterations to topography or other natural features
- 18. Earth-change plans, if any, as required by state law

Physical Features

Provided

Not Provided or Applicable

- 19. Location of existing manmade features on the site and within 100 feet of the site
- 20. Location of existing and proposed principal and accessory buildings, including proposed finished floor and grade line elevations, height of buildings, size of buildings (square footage of floor space), and the relationship of buildings to one another and to any existing structures on the site
- 21. For multiple family residential development, a density schedule showing the number of dwelling units per acre, including a

dwelling schedule showing the unit type and number of each such units

- |  |                                     |                                     |
|--|-------------------------------------|-------------------------------------|
| 22. Existing and proposed streets, driveways, sidewalks and other bicycle or pedestrian circulation features                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 23. Location, size and number of on-site parking areas, service lanes, parking and delivery or loading areas (see also Section 4.16)       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 24. Location, use and size of open spaces together with landscaping, screening, fences, and walls (see also Section 4.09 and Section 4.21) | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 25. Description of Existing and proposed on-site lighting (see also Section 4.27)  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Utility Information

Provided

Not Provided or Applicable

- |  |                          |                                     |
|--|--------------------------|-------------------------------------|
| 26. Written description of the potential demand for future community services, together with any special features which will assist in satisfying such demand  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 27. Proposed surface water drainage, sanitary sewage disposal, water supply and solid waste storage and disposal (see also Section 4.13)   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 28. Location of other existing and proposed utility services (i.e., propane tanks, electrical service, transformers) and utility easements (see also Section 4.13)   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 29. Written description and location of stormwater management system to be shown on a grading plan, including pre- and post-site development runoff calculations used for determination of stormwater management, and location and design (slope) of any retention/detention features (see also Section 4. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

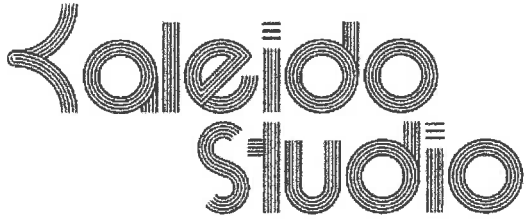
**Site Plan Informational (Demolition)  
Requirements (Section 20.04, D)**

<u>Demolition</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Site plan of property where demolition is going to take place. This plan shall include structure(s) being demolished, location of utilities, septic tanks, an itemized statement of valuation of demolition and restoration work to be performed, or other such items as may be required by the building official.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Copy of asbestos survey if required by EGLE or other state department.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Results of a pest inspection and, if necessary, a pest management plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Plans for restoring street frontage improvements (curb closure, sidewalk replacement, street patch, or other items as required by the building official). These items will not be required if building permits for redevelopment have been applied for or if redevelopment is planned within six months. In such case, the cash bond will be held until building permits for redevelopment are issued or improvements are complete. Completion shall not be deferred more than six months. Temporary erosion control and public protection shall be maintained during this time.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. A written work schedule for the demolition project. Included in this may be, but are not limited to, street closures, building moving dates, right-of-way work, or other items as required by the building official.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Acknowledgment that if any unknown historic or archeological remains discovered while accomplishing the activity authorized by a permit granted by the City, all work must immediately stop and notification of what was discovered must be made by the applicant to the City as well as any other required offices. The City will initiate the Federal and state coordination required to determine if the remains warrant a recovery effort or if the site is eligible for listing in the National Register of Historic Places.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

---

**Architectural Review  
Informational Requirements (Section 18.05)**

<u>Item</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Drawings, sketches and plans showing the architectural exterior features, heights, appearance, color and texture of the materials of exterior construction and the placement of the structure on the lot, and any additional information determined necessary by the planning commission to determine compliance with the architectural standards (see also Section 18.06)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Photographs of existing site conditions, including site views, existing buildings on the site, streetscape views in all directions, and neighboring buildings within 150 feet of the site.	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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## LETTER OF INTENT FOR WORKER HOUSING

February 23, 2024

Dear Dennis,

We are writing to present the project narrative outlining our intention to legalize a portion of the existing structure located at 7547 7th Street and 2827 Cadotte Ave into code-compliant employee housing through the Planning Commission & Building Department application for zoning action, per attached.

The residences have historically served as employee housing by the previous owner, but without proper planning approval, potentially with non-permitted or non-inspected work and unknown licensure. Following the planning committee review and approval, we intend to apply for a building permit for completion of the conversion of the residence at 2827 Cadotte Ave into two apartments and for the addition of a bedroom in the one-story cottage at 7547 7th Street for conversion to employee housing.

The new current co-owner of the site intends to continue to be a year-round resident of the upper-level apartment, and the lower-level apartment will be rented to a long-term year-round employee. The intent is to have up to four seasonal employees housed in the one-story cottage with a basement shown in the attached plans.

We believe the proposed use will meet the intent of all relevant zoning codes and regulations as shown in the attached drawings.

We understand the planning commission review is the first step to obtaining a license for these uses per section 10-134 of Mackinac Island Zoning Code. Thank you for considering our proposal. We look forward to the next steps and presenting virtually at the upcoming planning meeting.

Sincerely,

Corey Omev & Scott Dufreche  
Kaleido Studio Architecture, LLC  
*Formerly Known as EMA Architecture, LLC*  
1661 SE 3<sup>rd</sup> Avenue, Suite D #201  
Portland, OR 97214  
503.224.1282

GFAK LLC

5114 Welsheimer Rd

Harbor Springs, MI 49740

05/09/2024

To

Mackinac Island Planning Commission,

As part of our application for Special Use for 2827 Cadotte Ave, Mackinac Island, MI 49757 we are providing the requested written statement.

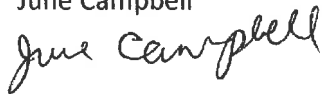
We understand that dogs are not permitted at the boarding house (employee housing) part of the property. Any future residents of the boarding house will be notified of this rule prior to arrival.

Sincerely,

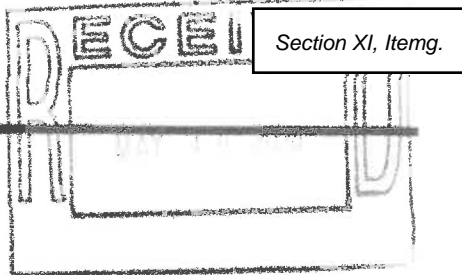
Katy Rise



June Campbell







**Katie Pereny**

**From:** Sarah Gidley <shgidley@yahoo.com>  
**Sent:** Tuesday, May 14, 2024 9:43 AM  
**To:** Katie Pereny  
**Subject:** May 14th Meeting of the Planning Commission; Letter of Support; Application by GFAK LLC for special land use

To the Mackinac Island Planning Commission:

We have reviewed and in are support of the Application by GFAK LLC for special land use for the property located at 2827 Cadotte Avenue.

The request is well supported for the reasons stated in the Letter of Intent for Worker Housing from Kaleido Studio Architecture dated February 23, 2024.

Sincerely,

Mike & Sarah Gidley  
1210 Lesley Ct.  
Mackinac Island

File No R424-043-011  
Exhibit L  
Date 5-14-24  
Initials KP

Patti Ann Moskwa  
1366 Church St.  
Mackinac Island, MI 49757

May 13, 2024

RE: Letter of Support for Special Land Use Public Hearing, located at 2827 Cadotte Avenue,  
City of Mackinac Island

Dear Planning Commission,

With my husband, Steven, we are adjacent property owners on 7th St. to the immediate West of the 2827 Cadotte property formerly owned by Mr. Clinton Hanks and family. We own the former Robert St. Onge home and apartment building.

I have read the Public Notice and have no objections to the planned use of this home as an employee housing unit and the two rental apartments that exist for employees of Mrs. Katy Rise and June Campbel.

The property has been used as employee housing in some manner for many years prior to their purchase of that lot. As I understand the current zoning regulations they are proceeding with the necessary hearing and other steps to bring the property into compliance.

And as stated we have no objection to this requested use of employee housing.

Sincerely,

**Patti Ann Moskwa**

Patti Ann Moskwa

# MACKINAC ISLAND

Section XI, Itemg.

PLANNING COMMISSION ★ HISTORIC DISTRICT COMMISSION ★ BUILDING DEPARTMENT

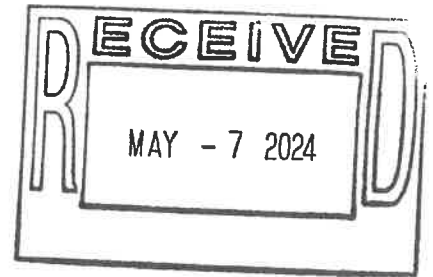
File No. B424-043-011

Exhibit I

Date 5.7.24

Initials KP

**Notice of Public Hearing  
Request for Special Land Use  
City of Mackinac Island – Planning Commission  
Mackinac Island, Michigan**



As prescribed under Ordinance Number 479, Section 19.03, as amended, notice is now given that the City of Mackinac Island Planning Commission will conduct a public hearing on the date indicated for the matter described:

**Tuesday, May 14, 2024 @3:30 p.m.  
Council Chambers, 2<sup>nd</sup> Floor, Community Hall  
Mackinac Island, Michigan**

Application has been made by GFAK LLC for special land use and received by the City of Mackinac Island Planning Commission. The applicant's subject property is located at 2827 Cadotte Avenue, Property No. 49-051-630-043-00, City of Mackinac Island, County of Mackinac, Michigan. The subject property is zoned Harrisonville Residential (R-4). The applicant is requesting that the use of the single story/northernmost structure on the subject property be changed to Boarding House.

The Planning Commission shall hold at least one public hearing on the special land use request to receive public comment about the request and before making its decision to approve, or deny the request. Notice of this hearing shall be sent to the property owners and/or residents of record and occupants of all structures within 300 feet of the subject property before such hearing.

Persons who wish to provide comment on the application may do so by appearing before the Mackinac Island Planning Commission at the hearing or by submitting comment by noon on the day of the hearing to:

**Katie Pereny, Planning Commission Secretary  
PO Box 455  
Mackinac Island, Michigan 49757**

Proper notice is given this 21<sup>st</sup> day of March, 2024. (Published in the *The St. Ignace News* on Thursday, April 4, 2024).

Katie Pereny, Planning Commission Secretary

I DO NOT APPROVE OF THIS.

Thank you  
Conrad & Smith

**CODE SUMMARY**

**SITE**

ADDRESS: 7547 7TH STREET  
MACKINAC ISLAND, MI 49757

PARCEL NUMBER: 051-630-043-00

ZONING: R-4 HARRISONVILLE RESIDENTIAL  
OVERLAY: N/A

**BUILDING SETBACKS:**

FRONT: 25 FT MIN  
SIDE: 5 FT MIN / 10 FT MIN OTHER  
REAR: 25 FT MIN

SITE AREA: 12,590 SF

BUILDING COVERAGE: 16%

**BUILDING & AREA SUMMARY**

**(E) COTTAGE AREA**

1ST FLOOR: ±870 SF  
UNFINISHED BASEMENT: ±850 SF  
TOTAL: 1720 SF

**(E) APARTMENT AREA**

1ST FLOOR: ±764 SF  
2ND FLOOR: ±780 SF  
LOFT: ±140 SF OCCUPIABLE  
UNFINISHED GARAGE: ±153 SF  
TOTAL: 1837 SF

(E) IMPERVIOUS AREA: ± 2000 SF (17% SITE AREA, 40% MAX)  
NO CHANGE PROPOSED

CONSTRUCTION TYPE: VB

FIRE PROTECTION SYSTEM: NONE EXISTING  
NFA 13-R FOR FLOW PROPOSED  
NFA 13 FOR COVERAGE IN ATTIC

STORIES: 1 BELOW GRADE PLANE, 1 ABOVE GRADE PLANE  
2 ABOVE GRADE PLANE + MEZZANINE LOFT (2.5)

HEIGHT: 35 FT MAX / 2 1/2 STORIES MAX  
PROPOSED HEIGHT PER A3.1

NO PROPOSED CHANGES TO SITE  
DRAINAGE, UTILITY SERVICES, OR  
WASTE STORAGE & DISPOSAL

PROPOSED 3' - 0" WIDE  
LANDSCAPE BUFFER W/  
(E) 6' - 7" TALL FENCE

LANDSCAPE BUFFER  
PER SECTION 4.09

(E) TWO-STORY  
STRUCTURE IS IN BUFFER  
ZONE

ADJACENT HOME

INCLUDE BUFFER W/  
PROPOSED PLANTING &  
(E) FENCE

ACCESS FOR ADJACENT HOME

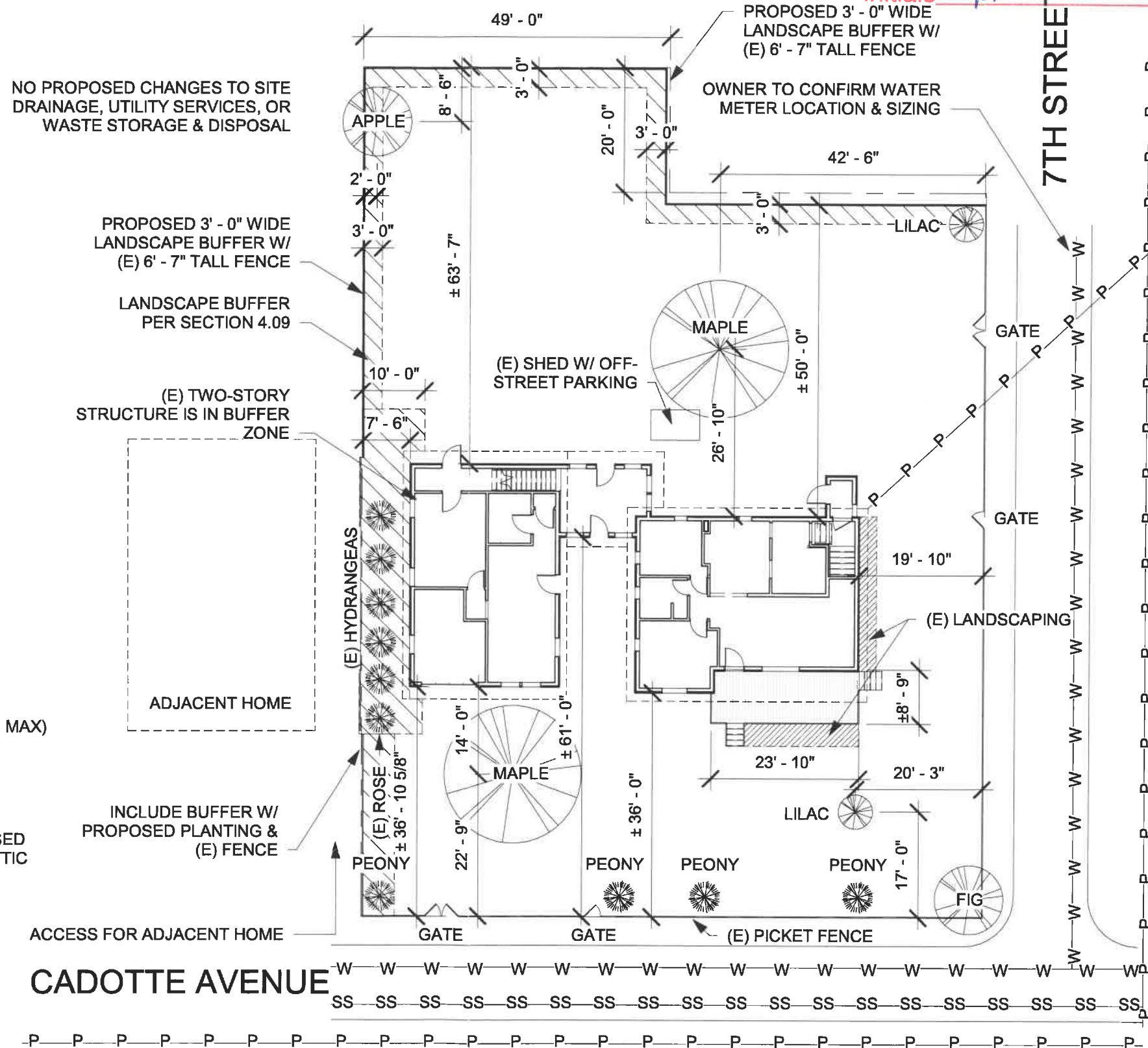
**CADOTTE AVENUE**

File No. R424-043-011

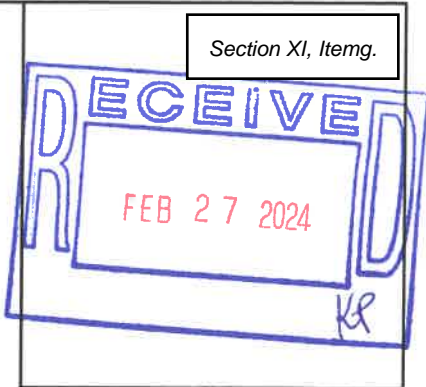
Exhibit C

Date 2-27-24

Initials KP



1 SITE PLAN PROPOSED  
1" = 20'-0"



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**MACKINAC ISLAND HOMES**  
7547 7TH ST & 2827 CADOTTE AVE APT 101, 201  
MACKINAC ISLAND, MI 49757

02/23/24

A0.6 76

**OWNERS**  
 GFAK LLC  
 5114 WELSHEIMER ROAD  
 HARBOR SPRINGS, MI 49740  
 june.hetman@gmail.com

**ARCHITECT**  
 KALEIDO STUDIO ARCHITECTURE, LLC  
 1661 SE 3RD AVE, SUITE D #201  
 PORTLAND, OR 97214  
 OFFICE: 503.224.1282  
 COREY OMEY, PROJECT ARCHITECT  
 comey@EMAarchitecture.com  
 SCOTT DUFRECHE, PROJECT MANAGER  
 sdufreche@EMAarchitecture.com

**CONTRACTOR**  
 TBD

**STRUCTURAL ENGINEER**  
 TBD

**MEP**  
 BIDDER DESIGN

**ATTACHMENTS:**

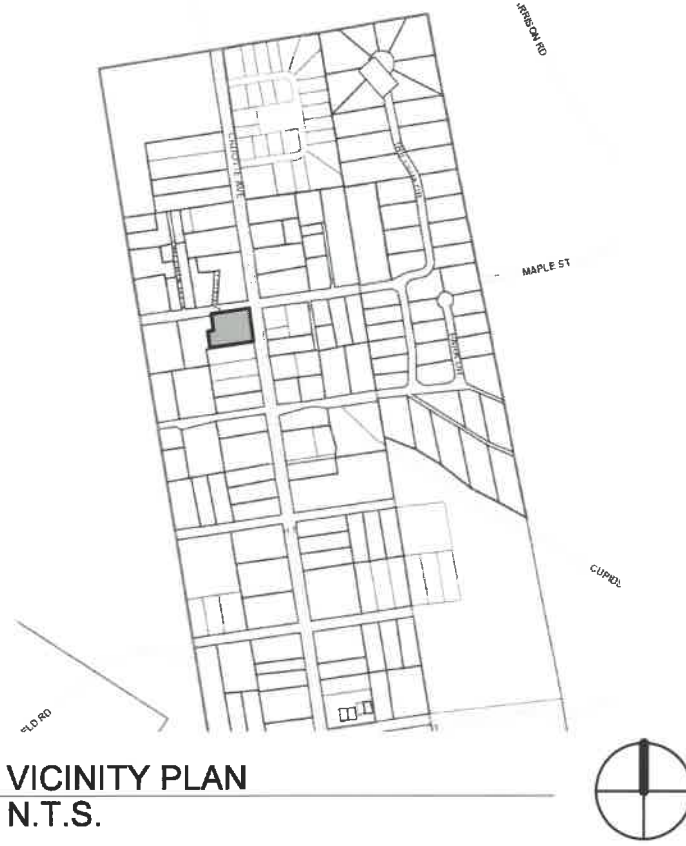
- N/A

**BIDDER DESIGN BY SEPARATE TRADE PERMIT**

THE FOLLOWING WILL BE DESIGN BUILD BY DESIGN/BUILD CONTRACTORS TO BE SELECTED. CONTRACTOR SHALL ISSUE FOR SEPARATE PERMIT AFTER REVIEW AND APPROVAL OF DESIGN CONCEPT BY ARCHITECT AND OWNER: DESIGN BUILD CONTRACTOR IS RESPONSIBLE FOR DESIGN, DRAWINGS, AND CALCULATIONS AS REQUIRED FOR PERMIT AND CODE COMPLIANT INSTALLATION / CONSTRUCTION.

- ELECTRICAL - ELEC METER, TYP OUTLETS, SWITCHES, LIGHTING
- PLUMBING - NFPA-13 R SPRINKLER SYSTEM

1 VICINITY PLAN  
 N.T.S.



**SCOPE**

FINALIZE AND CONVERT (E) COTTAGE HOME TO CODE-COMPLIANT WORKER HOUSING.

File No. R424-043-011

Exhibit D

Date 2-27-24

Initials HP

**SHEET INDEX**

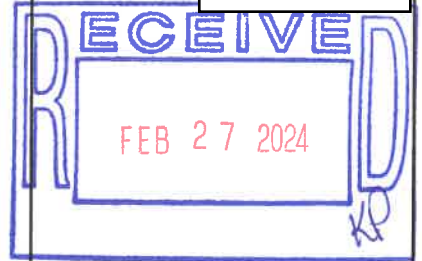
**ARCHITECTURAL**

- A0.0 COVER
- A0.1 GENERAL NOTES & ABBREVIATIONS
- A0.2 LIFE SAFETY
- A0.3 LIFE SAFETY
- A0.4 LIFE SAFETY
- A0.5 CODE SUMMARY
- A0.6 SITE PLAN
- A1.1 EXISTING FLOOR PLANS
- A1.2 EXISTING FLOOR PLANS
- A1.3 EXISTING FLOOR PLANS
- A1.4 EXISTING FLOOR PLANS
- A2.1 PROPOSED FLOOR PLANS
- A4.1 EXTERIOR ELEVATIONS
- A4.2 EXTERIOR ELEVATIONS
- A4.3 EXTERIOR ELEVATIONS
- A9.0 EXTERIOR IMAGES
- A9.1 LANDSCAPING
- A9.2 COTTAGE INTERIOR
- A9.3 NEIGHBORING PROPERTIES

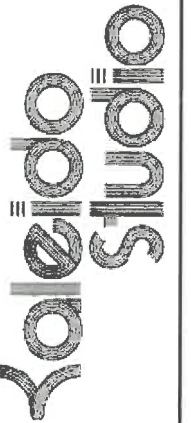
**REFERENCED CODES**

- STATE 2015 MICHIGAN RESIDENTIAL CODE
- LOCAL MACKINAC ISLAND CODE OF ORDINANCES

Section XI, Itemg.



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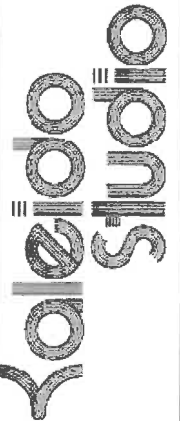
**GENERAL NOTES**

1. BEFORE CONSTRUCTION IS TO BEGIN, THE CONTRACTOR IS TO VERIFY THAT ALL REQUIRED APPROVALS & PERMITS HAVE BEEN OBTAINED. THE CONSTRUCTION OR FABRICATION OF ANY BUILDING COMPONENT MAY BEGIN ONLY AFTER THE CONTRACTOR HAS RECEIVED PLANS & ANY ADDITIONAL DOCUMENTS FROM THE PERMITTING & OTHER REGULATORY AGENCY. IF THE CONTRACTOR FAILS TO DO SO, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY RESULTING MODIFICATION OF WORK REQUIRED BY ANY REGULATORY AGENCY.
2. IF DISCREPANCIES OR INCONSISTENCIES ARE FOUND WITHIN THE DOCUMENTS, THEY SHALL BE REPORTED TO THE ARCHITECT & RESOLVED BY THE ARCHITECT PRIOR TO PROCEEDING WITH WORK IN THE AFFECTED AREA.
3. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY IN THE FIELD ALL DIMENSIONS, ELEVATIONS, & EXISTING CONDITIONS PRIOR TO PROCEEDING WITH THE WORK, ORDERING OR FABRICATION OF ANY MATERIALS. IF DISCREPANCIES ARE FOUND BETWEEN THE CONSTRUCTION DOCUMENTS & EXISTING CONDITIONS, THEY SHALL BE REPORTED TO THE ARCHITECT & RESOLVED BY THE ARCHITECT PRIOR TO PROCEEDING WITH WORK IN THE AFFECTED AREA.
4. DIMENSIONS ARE TO FACE OF STRUCTURAL OR FRAMING MEMBERS, U.N.O.
5. WHERE IT IS CLEAR THAT A DRAWING REPRESENTS ONE ITEM OF A NUMBER, OR ONLY A PART OF AN ASSEMBLY, THE OTHER WORK SHALL BE CONSTRUCTED REPETITIVELY.

**ABBREVIATIONS**

AFF	ABOVE FINISHED FLOOR	MAX	MAXIMUM
ALUM	ALUMINUM	MECH	MECHANICAL
ANOD	ANODIZED	MEMBR	MEMBRANE
BOT	BOTTOM	MIN	MINIMUM
B.O.	BOTTOM OF	NIC	NOT IN CONTRACT
CJ	CONTROL JOINT	NO	NUMBER
CLNG	CEILING	NOM	NOMINAL
CLR	CLEAR	OC	ON CENTER
COL	COLUMN	OFCI	OWNER FURNISHED, CONTRACTOR INSTALLED
CONC	CONCRETE	PL	PROPERTY LINE
DBL	DOUBLE	PLY	PLYWOOD
DIA	DIAMETER	PT	PRESSURE TREATED
DIM	DIMENSION	PTD	PAINTED
DN	DOWN	RB	RUBBER BASE
DS	DOWNSPOUT	RCP	REFLECTED CEILING PLAN
DWG	DRAWING	RD	ROOF DRAIN
EA	EACH	REQD	REQUIRED
EJ	EXPANSION JOINT	RM	ROOM
EL	ELEVATION	SIM	SIMILAR
ELEC	ELECTRICAL	SPEC	SPECIFIED OR SPECIFICATION
EP	ELECTRICAL PANEL	SS	STAINLESS STEEL
EQ	EQUAL	STL	STEEL
EXIST OR (E)	EXISTING	STRUCT	STRUCTURE OR STRUCTURAL
EXT	EXTERIOR	T&G	TONGUE AND GROOVE
FD	FLOOR DRAIN	T.O.	TOP OF
FIXT	FIXTURE	TOC	TOP OF CONCRETE
FLR	FLOOR	TOS	TOP OF STEEL
FO	FACE OF	TYP	TYPICAL
FDN	FOUNDATION	UNO	UNLESS NOTED OTHERWISE
GA	GAUGE	VIF	VERIFY IN FIELD
GALV	GALVANIZED	W/	WITH
GWB/GYP BD	GYP SUM WALL BOARD	WD	WOOD
HB	HOSE BIB		
INSUL	INSULATION		
INT	INTERIOR		

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A0. 78

### MACKINAC ISLAND CODES

#### SEC. 10-112. - REQUIRED EQUIPMENT AND FACILITIES.

(A) WATER CLOSET; LAVATORY BASIN; BATHTUB OR SHOWER. AT LEAST ONE FLUSH WATER CLOSET, LAVATORY BASIN AND BATHTUB OR SHOWER, PROPERLY CONNECTED TO A WATER AND SEWER SYSTEM APPROVED BY THE HEALTH OFFICER AND IN GOOD WORKING CONDITION, SHALL BE SUPPLIED FOR EACH EIGHT PERSONS OR FRACTION THEREOF RESIDING WITHIN A ROOMINGHOUSE, INCLUDING MEMBERS OF THE OPERATOR'S FAMILY WHENEVER THEY SHARE THE USE OF SUCH FACILITIES, PROVIDED:

- (1) IN A ROOMINGHOUSE WHERE ROOMS ARE LET ONLY TO MALES, FLUSH URINALS MAY BE SUBSTITUTED FOR NOT MORE THAN HALF THE REQUIRED NUMBER OF WATER CLOSETS AND PROVIDED THAT THERE SHALL BE AT LEAST ONE WATER CLOSET.
- (2) ALL SUCH FACILITIES SHALL BE SO LOCATED WITHIN THE DWELLING AS TO BE REASONABLY ACCESSIBLE TO ALL PERSONS SHARING SUCH FACILITIES AND FROM A COMMON HALL OR PASSAGEWAY AND PROVIDED THAT SUCH FACILITIES ARE NOT LOCATED MORE THAN ONE FLOOR ABOVE OR BELOW THE ROOMING UNIT OR UNITS SERVED.
- (3) EVERY LAVATORY BASIN AND BATHTUB OR SHOWER STALL BE SUPPLIED WITH HEATED AND UNHEATED WATER UNDER PRESSURE AT ALL TIMES.
- (4) IF THE ROOMINGHOUSE HAS ONLY ONE BATHROOM FOR USE BY THE OCCUPANTS OF THE ROOMING UNITS, SUCH BATHROOM SHALL NOT BE LOCATED BELOW GRADE.
- (5) EVERY WATER CLOSET MUST BE LOCATED IN A ROOM, OR STALL IN A ROOM, THAT AFFORDS PRIVACY, AND EVERY BATHING FACILITY MUST BE LOCATED IN A ROOM THAT AFFORDS PRIVACY.

(B) HEATING FACILITIES. EVERY DWELLING USED DURING THE WINTER SHALL HAVE HEATING FACILITIES WHICH ARE PROPERLY INSTALLED AND MAINTAINED IN A SAFE AND GOOD WORKING CONDITION AND CAPABLE OF HEATING ALL HABITABLE ROOMS WITHIN THE DWELLING, UNDER ORDINARY WINTER CONDITIONS, TO AT LEAST 70 DEGREES FAHRENHEIT.

(C) WINDOWS. EVERY HABITABLE ROOM OF A DWELLING SHALL HAVE ONE OR MORE WINDOWS WITH A MINIMUM GLASS AREA EQUAL TO AT LEAST TEN PERCENT OF THE FLOOR AREA OF THE ROOM, WITH 45 PERCENT OF THAT MINIMUM GLASS AREA CAPABLE OF BEING OPENED. THE WINDOWS SHALL FACE DIRECTLY TO THE OUTDOORS.

(D) MEANS OF EGRESS. EVERY DWELLING UNIT SHALL HAVE TWO SAFE, UNOBSTRUCTED MEANS OF EGRESS LEADING TO A SAFE AND OPEN SPACE AT GROUND LEVEL.

#### SEC. 10-113. - MAINTENANCE.

(A) FOUNDATION, WALLS, ROOF, ETC.; SCREENS. EVERY FOUNDATION, FLOOR, WALL, WINDOW, CEILING AND ROOF OF A DWELLING SHALL BE REASONABLY WATERTIGHT, WEATHERTIGHT AND VERMINPROOF; SHALL BE CAPABLE OF AFFORDING PRIVACY; AND SHALL BE KEPT IN GOOD REPAIR. SCREENS SHALL BE PROVIDED AND KEPT IN GOOD REPAIR, FROM APRIL 1 TO NOVEMBER 1, ON ALL OPENABLE DOORS AND WINDOWS.

(B) PLUMBING FIXTURES; PIPES. EVERY PLUMBING FIXTURE OF A DWELLING, AND WATER AND WASTE PIPE, SHALL BE PROPERLY INSTALLED AND MAINTAINED IN GOOD SANITARY WORKING CONDITION, FREE FROM DEFECTS, LEAKS AND OBSTRUCTION.

(C) MAINTAIN IN SATISFACTORY WORKING CONDITION. EVERY SUPPLIED FACILITY, PIECE OF EQUIPMENT OR UTILITY OF A DWELLING SHALL BE SO CONSTRUCTED AND INSTALLED THAT IT WILL FUNCTION SAFELY AND EFFECTIVELY AND SHALL BE MAINTAINED IN A SATISFACTORY WORKING CONDITION.

(D) FITNESS FOR HUMAN OCCUPANCY. NO PERSON SHALL OCCUPY OR LET TO ANY OTHER OCCUPANT ANY DWELLING UNIT UNLESS IT IS CLEAN, SANITARY AND FIT FOR HUMAN OCCUPANCY.

(E) SUBSTANDARD DWELLINGS PROHIBITED. NO ROOMINGHOUSE AND/OR BOARDINGHOUSE SHALL BE A SUBSTANDARD DWELLING, AND NO ROOMINGHOUSE AND/OR BOARDINGHOUSE SHALL BE PERMITTED TO CONTINUE IN BUSINESS WITH CONDITIONS PRESENT, AS DEFINED UNDER SECTION 10-71.

(ORD. NO. 224, ART. VI, § 6, ART. VII, §§ 1—4, 6-2-1976)

#### SEC. 10-114. - SPACE, USE AND LOCATION.

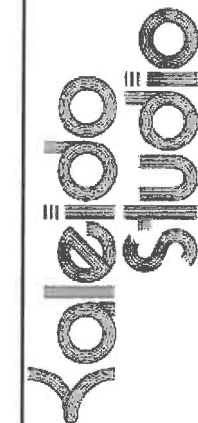
(A) FLOOR SPACE; CEILING HEIGHT; NUMBER OF OCCUPANTS. EVERY ROOMING UNIT SHALL COMPLY WITH ALL THE REQUIREMENTS OF THE FOLLOWING PERTAINING TO A HABITABLE ROOM:

- (1) EVERY ROOMING UNIT OCCUPIED BY ONE PERSON SHALL CONTAIN AT LEAST 85 SQUARE FEET OF FLOOR SPACE; EVERY ROOMING UNIT OCCUPIED BY TWO TO FOUR PERSONS SHALL CONTAIN AT LEAST 50 SQUARE FEET OF FLOOR SPACE PER OCCUPANT; AND EVERY ROOM UNIT OCCUPIED BY FIVE OR SIX PERSONS SHALL CONTAIN AT LEAST 70 SQUARE FEET PER OCCUPANT. NO ROOMING UNIT SHALL CONTAIN MORE THAN SIX PERSONS.
- (2) AT LEAST HALF OF EVERY HABITABLE ROOM SHALL HAVE A CEILING HEIGHT OF AT LEAST SEVEN FEET. NO FLOOR SPACE IN A HABITABLE ROOM THAT DOES NOT HAVE AT LEAST FIVE FEET CLEAR FLOOR-TO-CEILING HEIGHT MAY BE UTILIZED IN DETERMINING MINIMUM FLOOR SPACE.

(B) CELLAR OR BASEMENT SPACE. NO CELLAR OR BASEMENT SPACE LOCATED PARTIALLY OR WHOLLY UNDER GROUND AND HAVING HALF OR MORE THAN HALF OF ITS CLEAR FLOOR-TO-CEILING HEIGHT BELOW THE AVERAGE GRADE OF ADJOINING GROUND SHALL BE USED AS A DWELLING UNIT UNLESS:

- (1) THE FLOORS AND WALLS ARE IMPERVIOUS TO LEAKAGE OF UNDERGROUND AND SURFACE RUNOFF WATER, AND ARE INSULATED AGAINST DAMPNESS.
- (2) THE TOTAL WINDOW AREA IN EACH ROOM IS EQUAL TO TEN PERCENT OF THE FLOOR AREA OF SUCH ROOM, WITH 45 PERCENT OF THE MINIMUM GLASS AREA CAPABLE OF BEING OPENED. SUCH WINDOW AREA SHALL BE ENTIRELY ABOVE THE ADJOINING GRADE.

**NOT FOR CONSTRUCTION**



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**MACKINAC ISLAND HOMES**  
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MACKINAC ISLAND, MI 49757

02/23/24

A0.1 79

**MACKINAC ISLAND CODES**

**ARTICLE IV. - RENTAL HOUSING**

**SEC. 10-131. - PURPOSE.**

THE PURPOSE OF THIS ARTICLE IS TO PROVIDE INSPECTION, REGULATION AND LICENSING OF RENTAL HOUSING ACCOMMODATIONS ON MACKINAC ISLAND, INTENDING TO BENEFIT THE OCCUPANTS THEREOF THROUGH BETTER ENFORCEMENT OF BUILDING AND LIFE SAFETY CODE REQUIREMENTS AND BY REGULATION OF THE ACTIVITIES THAT OCCUR WITHIN SUCH HOUSING ACCOMMODATIONS.

**SEC. 10-132. - SCOPE.**

BRIEF VISUAL INSPECTION OF EACH RENTAL PREMISE WITH THE PRIMARY PURPOSE OF THE INSPECTION BEING THE IDENTIFICATION AND/OR CORRECTION OF VISIBLE CONDITIONS THAT VIOLATE APPLICABLE CITY ORDINANCES AND PRESENT A DANGER TO THE HEALTH, SAFETY AND WELFARE OF THE OCCUPANTS OF THE PREMISES AND THE COMMUNITY IN GENERAL.

**SEC. 10-134. - LICENSING.**

(A) NO OWNER, OR OWNER'S AGENT, SHALL ALLOW ANOTHER PERSON TO OCCUPY A RENTAL UNIT WITHOUT A LICENSE TO DO SO PURSUANT TO THIS ARTICLE.

(B) ALL RENTAL UNIT LICENSES SHALL EXPIRE ON MAY 1ST OF THE CALENDAR YEAR FOLLOWING ISSUANCE OF THE LICENSE.

(C) ANY OWNER DESIRING TO UTILIZE OR OPERATE A RENTAL UNIT SHALL FILE AN APPLICATION FOR A LICENSE WITH THE CITY CLERK BY WAY OF A WRITTEN APPLICATION ON A FORM APPROVED BY THE CITY COUNCIL AND ANY SAID APPLICATION SHALL BE APPROVED IF ALL OF THE FOLLOWING APPLY:

(1) THE INSPECTOR(S) HAVE COMPLETED THE INSPECTION CHECKLIST ADOPTED BY THE CITY COUNCIL WITH A DETERMINATION THAT THE CONDITIONS COVERED BY THE CHECKLIST ARE SATISFACTORY.

(2) THE OWNER'S PREVIOUS LICENSE IS NOT IN A PERIOD OF REVOCATION PURSUANT TO SECTION 10-136.

(3) OWNER HAS PAID THE APPROPRIATE LICENSE FEE FOR EACH RENTAL UNIT.

(4) THE NAME, ADDRESS AND TELEPHONE NUMBER OF A LOCAL DESIGNATED AGENT WHO SHALL RESIDE WITHIN THE CITY OF MACKINAC ISLAND ON A YEAR ROUND BASIS.

(5) THE APPROPRIATE CITY OFFICIAL(S) HAS INSPECTED THE PREMISES AND DETERMINED THAT ALL ORDINANCES, LAWS, AND BUILDING AND LIFE SAFETY CODE REQUIREMENTS APPEAR TO BE IN COMPLIANCE. THE CITY OFFICIAL SHALL CONSIST OF THE POLICE CHIEF, THE FIRE CHIEF AND THE BUILDING INSPECTOR, OR THEIR DESIGNEES, OR ANY COMBINATION THEREOF. SAID DETERMINATION WILL GENERALLY BE MADE UPON INSPECTION OF EACH RENTAL UNIT, BUT IF THE INSPECTION CANNOT OCCUR WITHIN A REASONABLE TIME DUE TO THE ANTICIPATED SEASONAL INFLUX OF APPLICATIONS, THE CITY COUNCIL MAY ISSUE THE LICENSE BASED ON WRITTEN REPRESENTATION BY THE OWNER THAT THE UNIT IS IN COMPLIANCE WITH ALL BUILDING AND LIFE SAFETY CODE REQUIREMENTS AND THAT SAID REPRESENTATION BE BASED ON CREDIBLE INFORMATION. IN SUCH CASES, THE INSPECTION WILL BE SCHEDULED AND COMPLETED AS SOON AS POSSIBLE WITH PRIOR NOTICE GIVEN TO THE OWNER OF NOT LESS THAN 48 HOURS THAT THE CITY INSPECTION WILL TAKE PLACE. IF THE CITY INSPECTION REVEALS CODE VIOLATIONS OF A NATURE THAT THE INSPECTOR BELIEVES COULD BE LIFE THREATENING, THE LICENSE SHALL BE IMMEDIATELY REVOKED, CONSISTENT WITH THE PROCEDURE SET FORTH IN SECTION 10-136 HEREOF. IF THE VIOLATIONS ARE NOT OF A LIFE THREATENING NATURE, THE LICENSEE SHALL BE GIVEN A REASONABLE TIME PERIOD IN WHICH TO CORRECT THE DEFECTS BEFORE REVOCATION WOULD OCCUR.

(6) THE OWNER HAS PROVIDED A COPY OF A FLOOR PLAN ON 8½ x 11 SIZE PAPER DEPICTING ALL RELEVANT INFORMATION FOR EMERGENCY EVACUATION, INCLUDING BUT NOT LIMITED TO, ROOMS, STAIRWAYS AND PATH OF EGRESS, WHICH WILL BE DISPLAYED IN EVERY SLEEPING ROOM.

(D) ANY LICENSE ISSUED PURSUANT TO THIS ARTICLE SHALL BE NONTRANSFERABLE AND SHALL EXPIRE UPON ANY TRANSFER OF OWNERSHIP.

(E) THE RENTAL UNIT SHALL BE CONSIDERED TO INCLUDE ALL UNITS LOCATED ON A CONTIGUOUS PARCEL OF LAND UNDER COMMON OWNERSHIP AND CONTROL.

**SEC. 10-135. - RULES OF OPERATION.**

A LICENSEE SHALL OPERATE THE LICENSED RENTAL UNIT IN ACCORDANCE WITH THE FOLLOWING RULES:

(1) NOISE FROM THE LICENSED PROPERTY SHALL BE HELD TO A MINIMUM SUCH THAT NOISE EMANATING FROM CONGREGATIONS OF PEOPLE, MUSIC, FIREWORKS AND OTHER SOURCES MUST BE IN KEEPING WITH RESIDENTIAL NEIGHBORHOODS.

(2) THE LICENSED PREMISES MUST BE MAINTAINED FREE FROM LITTER AND DEBRIS.

(3) THAT THE PREMISES BE UTILIZED ONLY IN COMPLIANCE WITH THE REPRESENTATIONS MADE BY THE OWNER ON THE APPLICATION FOR LICENSE, INCLUDING BUT NOT LIMITED TO THE AREAS OF THE UNIT TO BE OCCUPIED AND THE NUMBER OF OCCUPANTS UTILIZING THE UNIT.

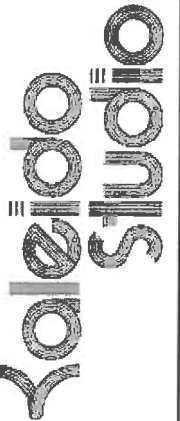
(4) THAT THE PREMISES BE UTILIZED AND MAINTAINED IN COMPLIANCE WITH ALL LOCAL ORDINANCES, STATE AND FEDERAL LAWS, SPECIFICALLY THE NFPA LIFE SAFETY CODE.

(5) EACH LICENSED PREMISES SHALL POST A MAP SHOWING ALL EXIT ROUTES FROM THE BUILDING ON THE INSIDE OF THE DOOR OF EACH SLEEPING ROOM.

**SEC. 10-136. - PENALTY.**

IN THE EVENT A LICENSEE OPERATES A RENTAL UNIT WITHOUT A LICENSE, THE OWNER SHALL BE RESPONSIBLE FOR A CIVIL INFRACTION AND UPON FINDING OF RESPONSIBILITY BY A COURT OF COMPETENT JURISDICTION, THE VIOLATION SHALL BE PUNISHABLE BY A FINE OF NOT MORE THAN \$500.00 FOR EACH OFFENSE PLUS THE COSTS OF ACTION, INCLUDING ALL DIRECT AND INDIRECT EXPENSES INCURRED BY THE CITY IN THE ADMINISTRATION OF SAID ACTION. EACH DAY OF OPERATION WITHOUT A LICENSE SHALL BE CONSIDERED A SEPARATE OFFENSE.

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# MACKINAC ISLAND CODES

## ARTICLE 7A. - "R-4" HARRISONVILLE RESIDENTIAL

### SECTION 7A.02 - PERMITTED USES R-4.

SINGLE-FAMILY AND TWO-FAMILY RESIDENTIAL DWELLINGS AND ACCESSORY BUILDINGS ARE PERMITTED IN THIS DISTRICT.

### SECTION 7A.03 - SPECIAL LAND USES.

THE FOLLOWING USES ARE PERMITTED BY SPECIAL LAND USE APPROVAL OF THE PLANNING COMMISSION, PROVIDED THAT THEY ARE IN COMPLIANCE WITH THE STANDARDS THAT FOLLOW AND THE PROCEDURES AND STANDARDS IN ARTICLE 19:

#### A.MULTIPLE-FAMILY RESIDENTIAL, PROVIDED:

- 1.THAT A LANDSCAPE BUFFER IS PROVIDED ALONG ALL PROPERTY BOUNDARIES, WHICH ABUT SINGLE-FAMILY OR TWO-FAMILY RESIDENTIAL USES, IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 4.09.
- 2.THAT THE MULTIPLE-FAMILY USE AND/OR STRUCTURE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS.

#### B.BOARDINGHOUSE, PROVIDED:

- 1.THAT A LANDSCAPE BUFFER IS PROVIDED ALONG ALL PROPERTY BOUNDARIES, WHICH ABUT RESIDENTIAL USES, IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 4.09.
- 2.THAT OFF-STREET BICYCLE PARKING BE PROVIDED FOR EACH TENANT OR GUEST RESIDING AT OR VISITING THE BOARDINGHOUSE DURING THE TOURIST SEASON (MEMORIAL DAY THROUGH LABOR DAY).
- 3.THAT THE BOARDINGHOUSE USE AND/OR STRUCTURE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS.

### SECTION 7A.04 - AREA, BULK, HEIGHT, LOT COVERAGE, AND DENSITY REQUIREMENTS.

A.LOT SIZE. 10,000 SF MIN

B.BUILDINGS, AND STRUCTURES SHALL BE SETBACK FROM PROPERTY LINES AS FOLLOWS:

- 1.FRONT YARD. 25' - 0" MIN OR IN LINE W/ ADJACENT
- 2.SIDE YARD. 5'-0" MIN ONE SIDE, 10'-0" MIN OTHER
- 3.REAR YARD. 25' - 0" MIN

C.NO PRINCIPAL BUILDING SHALL BE LESS THAN 12 FEET IN HEIGHT, NOR SHALL ANY BUILDING EXCEED 35 FEET, OR 2½ STORIES, IN HEIGHT.

D. 40% MAX IMPERVIOUS SURFACE

E.MAX 10 DWELLING UNITS PER ACRE.

FOR USE AS A BOARDINGHOUSE, THE MAXIMUM ALLOWABLE DENSITY SHALL BE ONE OCCUPANT PER 500 SQUARE FEET OF LOT AREA WITHIN WHICH THE BUILDING IS PLACED. (12,590 / 500 SF PER OCC = ±25 OCC)

AN OCCUPANT IS A PERSON WHO OCCUPIES A BED OR SLEEPING AREA WITHIN THE BUILDING FOR ONE OR MORE OVERNIGHT PERIODS. IN THE EVENT THE BUILDING CONTAINS BOTH FAMILY RESIDENTIAL USE AND BOARDINGHOUSE USE (NONFAMILY RESIDENTIAL USE), THE ONE OCCUPANT PER 500 SQUARE FEET OF LOT AREA DENSITY LIMITATION SHALL APPLY TO THE ENTIRE BUILDING.

### SECTION 4.09 - LANDSCAPE BUFFERS.

UPON ANY IMPROVEMENT FOR WHICH A SITE PLAN IS REQUIRED, A LANDSCAPE BUFFER SHALL BE CONSTRUCTED ALONG ALL ADJOINING BOUNDARIES BETWEEN A PROPERTY ZONED C OR HB DISTRICT AND ANY PROPERTY ZONED R-1, R-3, R-4 OR CD DISTRICT. A LANDSCAPE BUFFER MAY ALSO BE REQUIRED AS A CONDITION OF APPROVAL FOR SITE PLANS, SPECIAL LAND USES, PLANNED UNIT DEVELOPMENTS, OR AS DIRECTLY STATED AS A REQUIREMENT OF A PARTICULAR ZONING DISTRICT. THE FOLLOWING REQUIREMENTS SHALL APPLY:

A.LANDSCAPE BUFFERS SHALL HAVE A MINIMUM WIDTH OF TEN FEET AND SHALL BE PLANTED WITH GRASS, GROUND COVER, SHRUBBERY, OR OTHER SUITABLE PLANT MATERIAL. THE LOCATION, PLACEMENT, SPACING AND TYPES OF PLANT MATERIALS WILL BE SUCH THAT AN EFFICIENT HORIZONTAL AND VERTICAL OBSCURING OR SCREENING EFFECT BETWEEN LAND USES WILL BE ACHIEVED.

B.ALL PLANTS COMPRISING THE BUFFER WILL BE CONTINUOUSLY MAINTAINED IN A SOUND, HEALTHY, VIGOROUS GROWING CONDITION, FREE OF DISEASES, INSECT PESTS, REFUSE AND DEBRIS.

C.MINIMUM SIZES OF TREES AND SHRUBS PLANTED AS A PART OF A LANDSCAPE BUFFER ARE AS FOLLOWS:

- 1.DECIDUOUS SHRUBS. MINIMUM TWO FEET IN HEIGHT.
- 2.DECIDUOUS TREES. MINIMUM TWO INCHES IN CALIPER (DIAMETER).
- 3.EVERGREEN SHRUBS. MINIMUM TWO FEET IN HEIGHT.
- 4.EVERGREEN TREES. MINIMUM FIVE FEET IN HEIGHT.

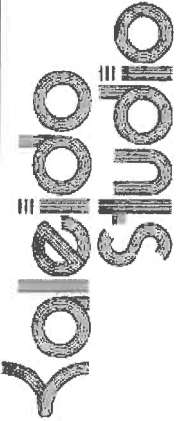
D.THE CHOICE AND SELECTION OF PLANT MATERIALS WILL BE SUCH THAT THE ROOT SYSTEM WILL NOT INTERFERE WITH PUBLIC UTILITIES AND THAT FRUIT AND OTHER PLANT DEBRIS (EXCEPT LEAVES) WILL NOT CONSTITUTE A NUISANCE WITHIN PUBLIC RIGHTS-OF-WAY, OR TO ABUTTING PROPERTY OWNERS.

E.ALL PLANT MATERIALS MUST MEET CURRENT RECOMMENDED MINIMUM STANDARDS OF THE AMERICAN ASSOCIATION OF NURSERYMEN.

F.LANDSCAPE BUFFERS SHALL BE IN PLACE AT THE DATE OF OCCUPANCY APPROVAL, AS PROVIDED IN SECTION 21.06, UNLESS AN EXTENSION OF UP TO SIX MONTHS IS GRANTED BY THE PLANNING COMMISSION AND A PERFORMANCE GUARANTEE IS DEPOSITED TO ENSURE COMPLETION OF THE IMPROVEMENTS IN ACCORDANCE WITH SECTION 4.18.

G.BERMS (EARTHEN MOUNDS) AND/OR CERTAIN TYPES OF FENCES MAY BE INSTALLED IN LIEU OF A LANDSCAPE BUFFER FOR THE PURPOSES OF SCREENING WHEN THE PLANNING COMMISSION DETERMINES, BASED UPON A PARTICULAR SITUATION, THAT A FENCE AND/OR BERM WOULD EFFECTIVELY ACHIEVE THE PUBLIC PURPOSES AND PRIVATE BENEFITS INHERENT IN THIS PROVISION. FENCES INSTALLED IN LIEU OF OR IN CONJUNCTION WITH A LANDSCAPE BUFFER WILL BE CONSTRUCTED OF WOOD, STONE OR BRICK TO PROVIDE AN EFFECTIVE SCREEN AND TO MAINTAIN THE NATURAL AND HISTORIC CHARACTER OF THE ISLAND. CHAIN LINK OR OTHER WIRE MESH TYPE FENCES MAY BE PERMITTED ONLY IF COVERED WITH WOOD STRIPS OR PLANT MATERIALS.

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02/23/24

A0.4 81

**MACKINAC ISLAND CODE RESPONSES**

**ARTICLE 7A. - "R-4" HARRISONVILLE RESIDENTIAL**

**SECTION 7A.02 - PERMITTED USES R-4.**

SINGLE-FAMILY AND TWO-FAMILY RESIDENTIAL DWELLINGS ALLOWED OUTRIGHT.

**SECTION 7A.03 - SPECIAL LAND USES.**

A.MULTIPLE-FAMILY RESIDENTIAL, PROVIDED:

- 1.LANDSCAPE BUFFERS PROVIDED PER A0.6
- 2.MULTIPLE-FAMILY STRUCTURE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS.

B.BOARDINGHOUSE, PROVIDED:

- 1.LANDSCAPING BUFFERS PROVIDED PER A0.6
- 2.OFF-STREET BIKE PARKING PROVIDED PER A0.3
- 3.BOARDING HOUSE COMPLIES WITH ALL OTHER DISTRICT REGULATIONS

**SECTION 7A.04 - AREA, BULK, HEIGHT, LOT COVERAGE, AND DENSITY REQUIREMENTS.**

A.LOT SIZE. 10,000 SF MIN

**12,950 SF EXISTING**

B.BUILDINGS, AND STRUCTURES SHALL BE SETBACK FROM PROPERTY LINES AS FOLLOWS:

- 1.FRONT YARD. 25' - 0" MIN OR IN LINE W/ ADJACENT
- 2.SIDE YARD. 5'-0" MIN ONE SIDE, 10'-0" MIN OTHER
- 3.REAR YARD. 25' - 0" MIN

**SETBACK ADHERENCES SHOWN PER A0.6**

C.NO PRINCIPAL BUILDING SHALL BE LESS THAN 12 FEET IN HEIGHT, NOR SHALL ANY BUILDING EXCEED 35 FEET, OR 2½ STORIES, IN HEIGHT.

**BUILDING HEIGHT SHOWN PER ELEVATIONS**

D. 40% MAX IMPERVIOUS SURFACE

**IMPERVIOUS SURFACE CALCULATION SHOWN PER A0.6**

E.MAX 10 DWELLING UNITS PER ACRE.

FOR USE AS A BOARDINGHOUSE, THE MAXIMUM ALLOWABLE DENSITY SHALL BE ONE OCCUPANT PER 500 SQUARE FEET OF LOT AREA WITHIN WHICH THE BUILDING IS PLACED.

**12,590 / 500 SF PER OCC = ±25 OCC**

**DWELLING DENSITY SHOWN TO THE RIGHT**

**SECTION 4.09 - LANDSCAPE BUFFERS.**

A LANDSCAPE BUFFER SHALL BE CONSTRUCTED ALONG ALL ADJOINING BOUNDARIES BETWEEN A PROPERTY ZONED R-4. A LANDSCAPE BUFFER MAY ALSO BE REQUIRED AS A CONDITION OF APPROVAL FOR SITE PLANS, SPECIAL LAND USES, PLANNED UNIT DEVELOPMENTS, OR AS DIRECTLY STATED AS A REQUIREMENT OF A PARTICULAR ZONING DISTRICT. THE FOLLOWING REQUIREMENTS SHALL APPLY:

A.LANDSCAPE BUFFERS SHALL HAVE A MINIMUM WIDTH OF TEN FEET AND SHALL BE PLANTED WITH GRASS, GROUND COVER, SHRUBBERY, OR OTHER SUITABLE PLANT MATERIAL. THE LOCATION, PLACEMENT, SPACING AND TYPES OF PLANT MATERIALS WILL BE SUCH THAT AN EFFICIENT HORIZONTAL AND VERTICAL OBSCURING OR SCREENING EFFECT BETWEEN LAND USES WILL BE ACHIEVED.

**LANDSCAPE BUFFERS SHOWN PER A0.6** PROPOSED TO HAVE THREE FOOT WIDE PLANTED BUFFER WHERE ADJACENT TO EXISTING 6'+ TALL FENCES

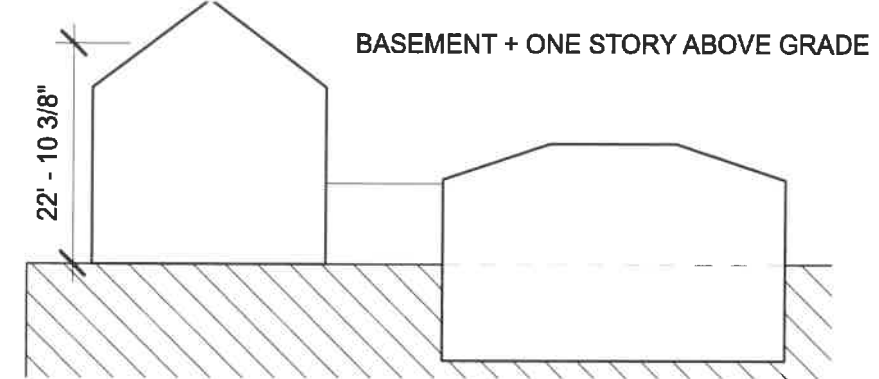
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**BERMS NOT PROPOSED**

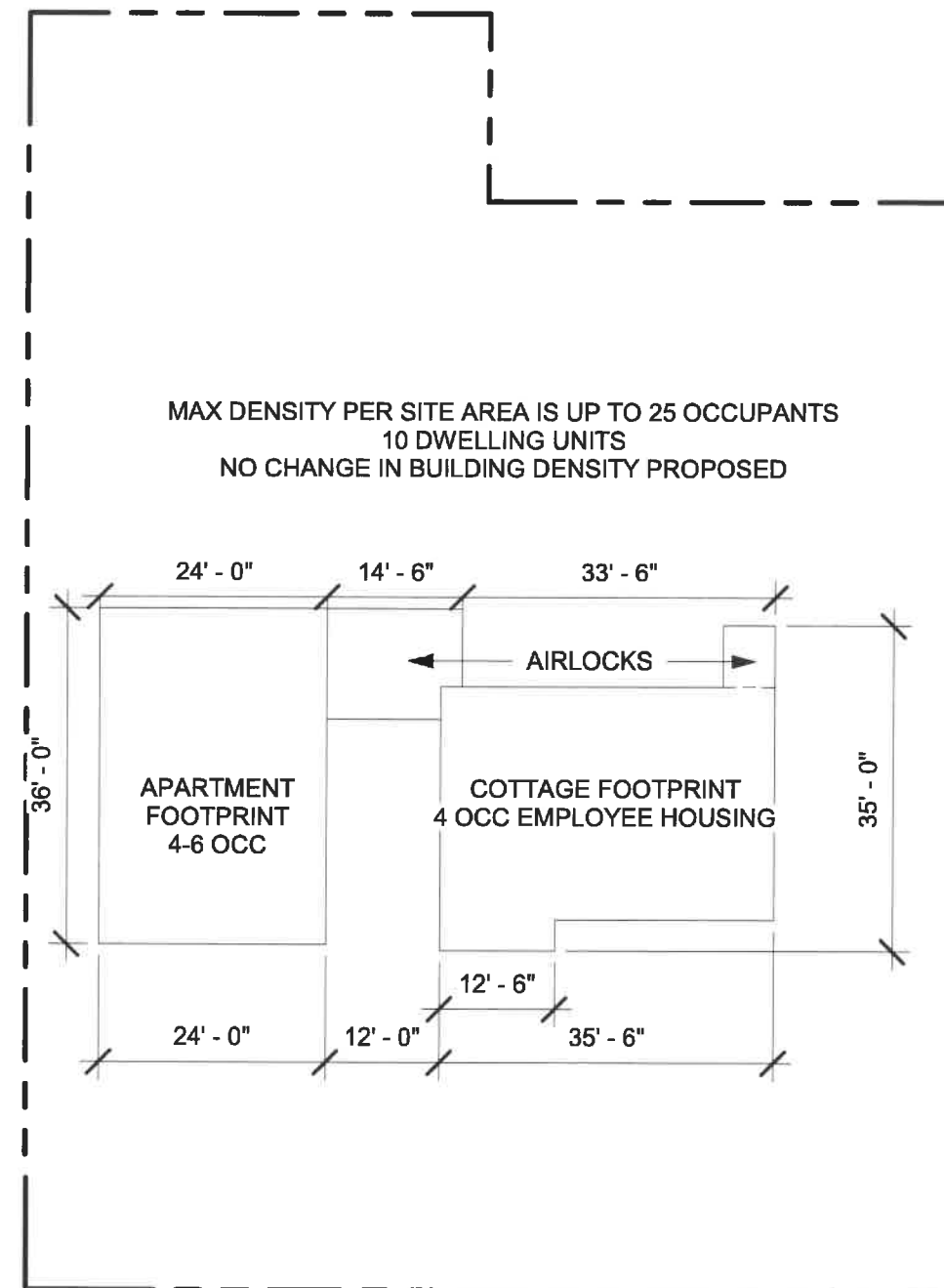
**FENCES PROPOSED AS PART OF THE LANDSCAPE BUFFER, NOT IN LIEU OF**

THE EXISTING TWO STORY APARTMENT STRUCTURE IS WITHIN THE LANDSCAPE BUFFER ZONE, BUT MEETS SET-BACK REQUIREMENTS ALSO SERVES AS A BUFFER BETWEEN WORKER HOUSING AND ADJACENT PROPERTY.

2 STORIES + 1/2 STORY (MEZZANINE LOFT)  
MAXIMUM DENSITY ACHIEVED



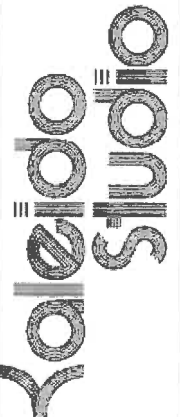
② DENSITY SECTION  
1" = 20'-0"



① 0 - DENSITY DIAGRAM  
1" = 20'-0"

**NOT FOR CONSTRUCTION**

Section XI, Itemg.

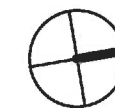
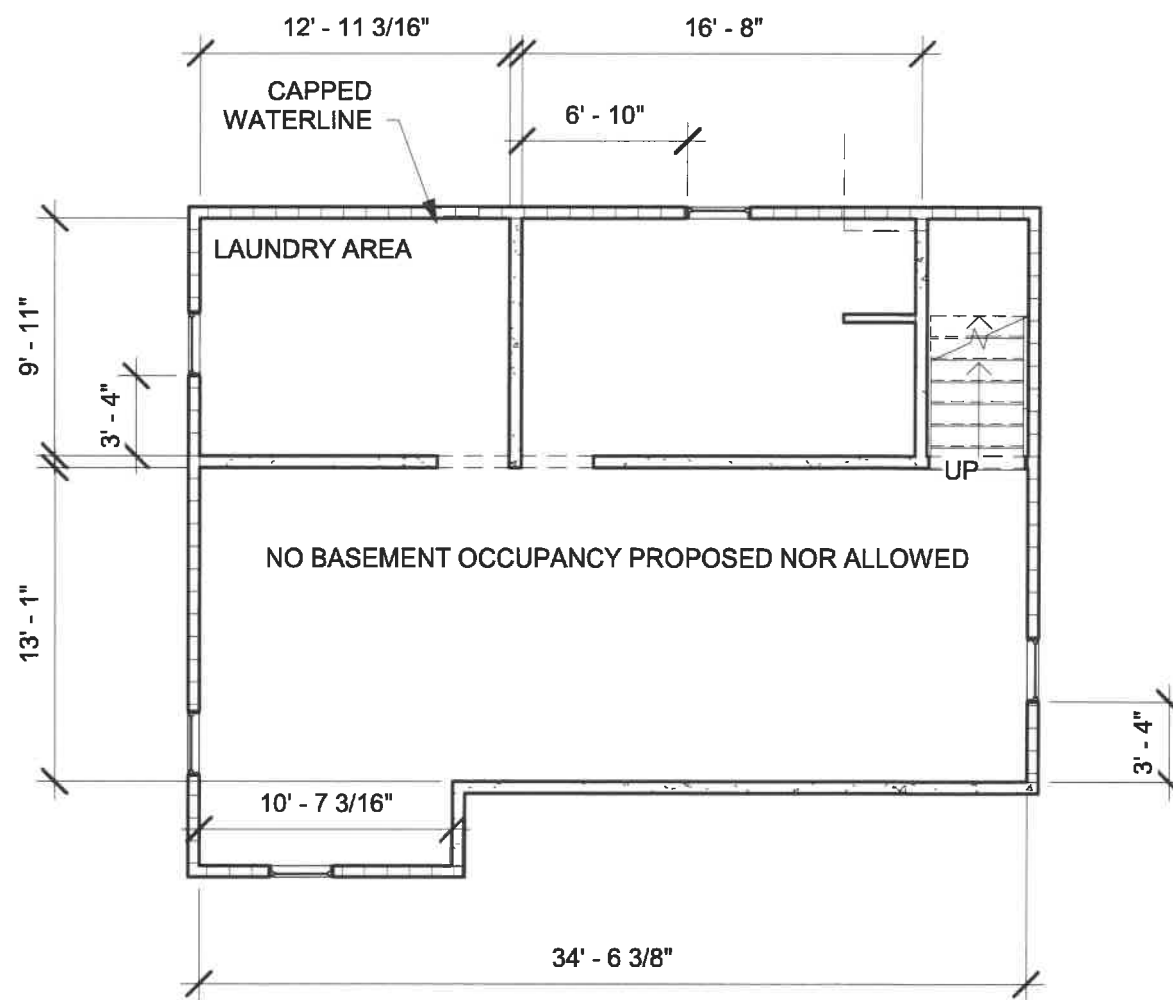


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A0.5 82



**LEGEND**

-  WALL
-  WALL OR ELEMENT TO BE DEMOLISHED
-  GRID LINE

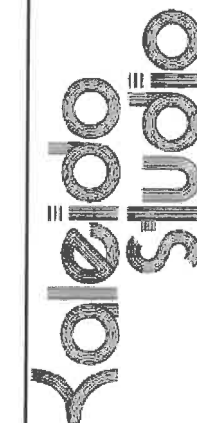
**DEMOLITION GENERAL NOTES**

1. COORDINATE BUILDING COMPONENT AND FIXTURE SALVAGE AND PROTECTION WITH OWNER.
2. PROVIDE ADEQUATE TEMPORARY SHORING, BRACING, AND SUPPORT PRIOR TO REMOVING EXISTING STRUCTURAL ELEMENTS.
3. WHEN REMOVING EXISTING FRAMING MEMBER USE CARE AND PROTECT FRAMING TO REMAIN AND LINES AS NEEDED TO ALLOW FOR NEW WORK.
4. REMOVE ELECTRICAL AND PLUMBING FIXTURE AND LINES AS NEEDED TO ALLOW FOR NEW WORK.
5. REMOVE INTERIOR FLOOR, WALL, AND CEILING FINISHES AS NEEDED TO ALLOW FOR NEW WORK.
6. ALL MATERIALS TO BE REMOVED SHALL BE RECYCLED TO THE GREATEST EXTENT POSSIBLE.

**NOTES ON EXISTING CONDITIONS**

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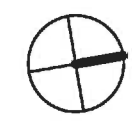
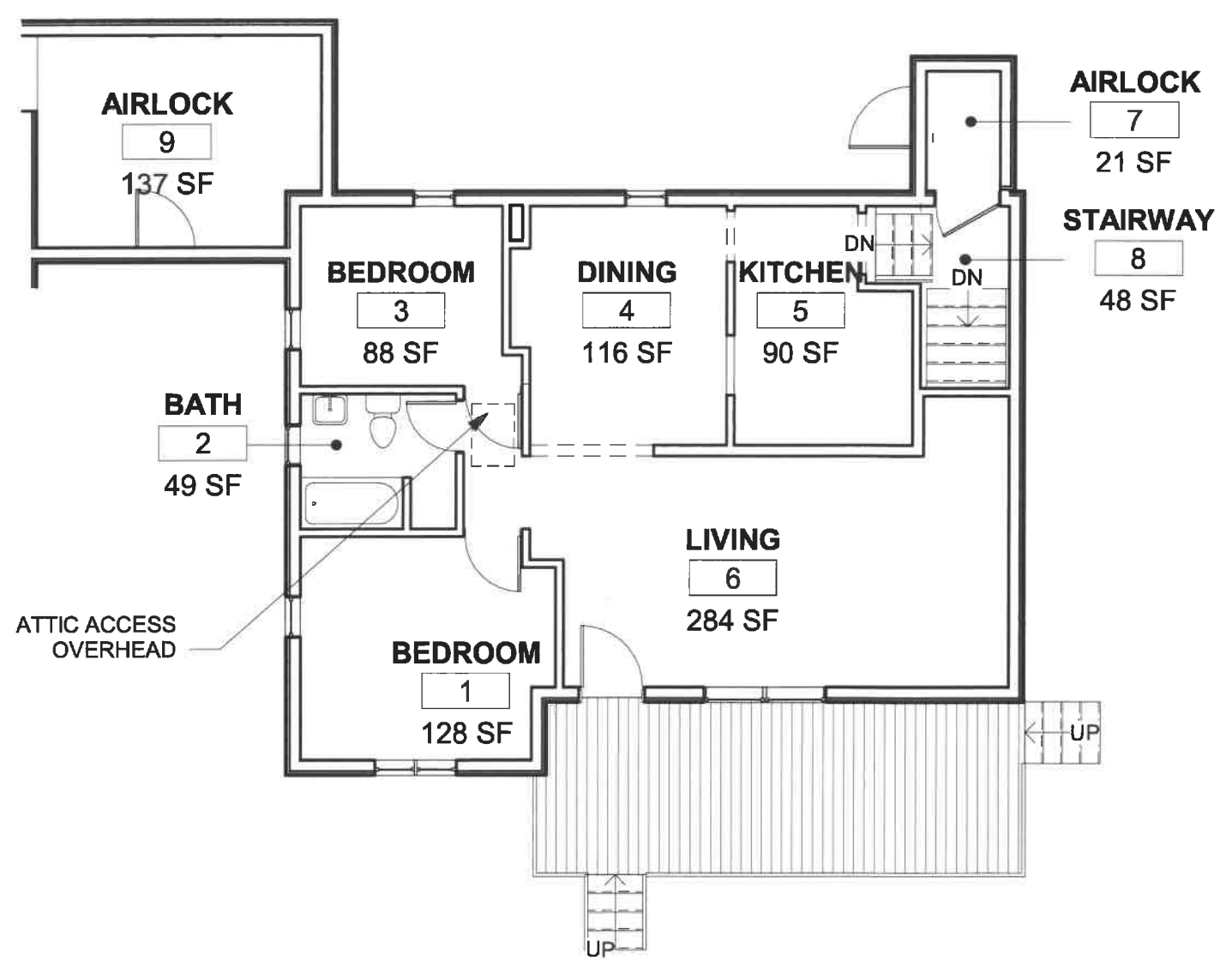
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1 0 - BASEMENT EXISTING/DEMO  
1/8" = 1'-0"

02/23/24

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LEGEND

-  WALL
-  WALL OR ELEMENT TO BE DEMOLISHED
-  GRID LINE

DEMOLITION GENERAL NOTES

1. COORDINATE BUILDING COMPONENT AND FIXTURE SALVAGE AND PROTECTION WITH OWNER.
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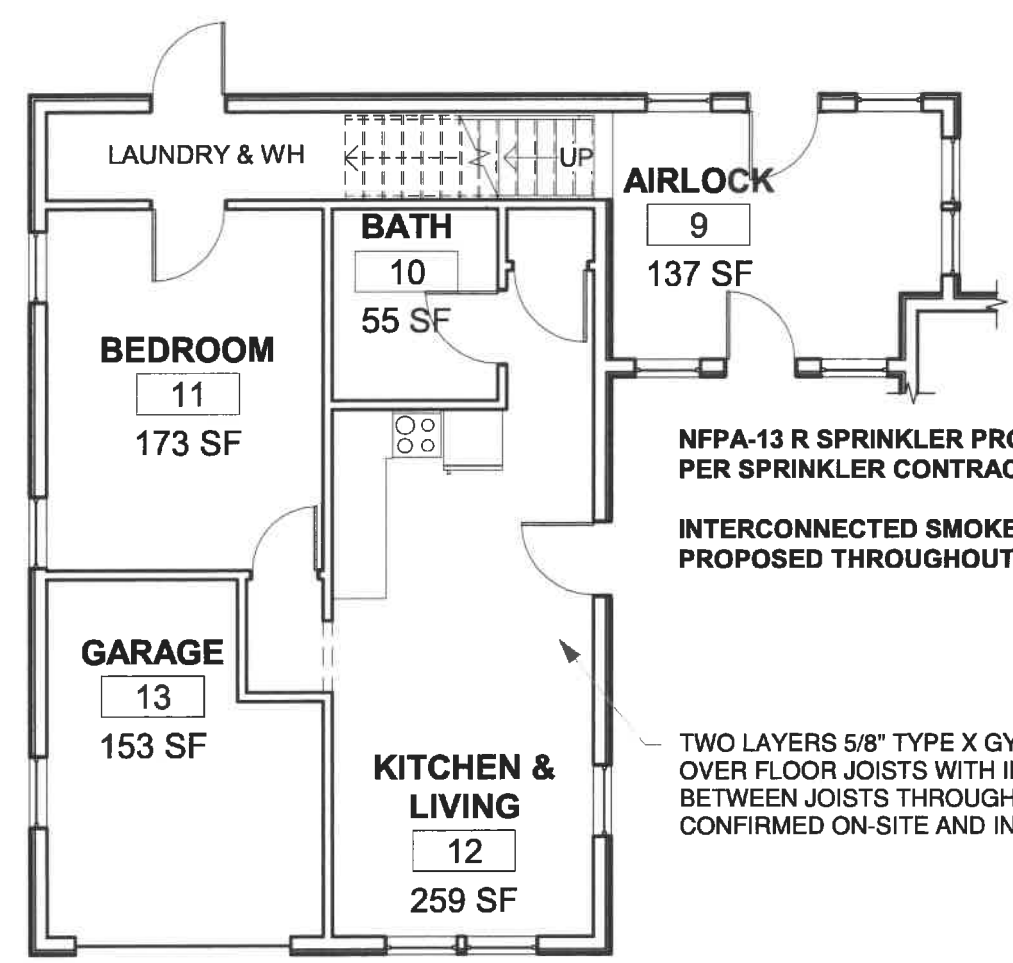
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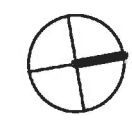
① 1 - FIRST FLOOR EXISTING/DEMO  
 1/8" = 1'-0"



NFPA-13 R SPRINKLER PROPOSED PER SPRINKLER CONTRACTOR

INTERCONNECTED SMOKE DETECTORS PROPOSED THROUGHOUT BOTH STRUCTURES

TWO LAYERS 5/8" TYPE X GYPSUM CELING OVER FLOOR JOISTS WITH INSULATION BETWEEN JOISTS THROUGHOUT TO BE CONFIRMED ON-SITE AND INSPECTED



LEGEND

- WALL
- WALL OR ELEMENT TO BE DEMOLISHED
- GRID LINE

DEMOLITION GENERAL NOTES

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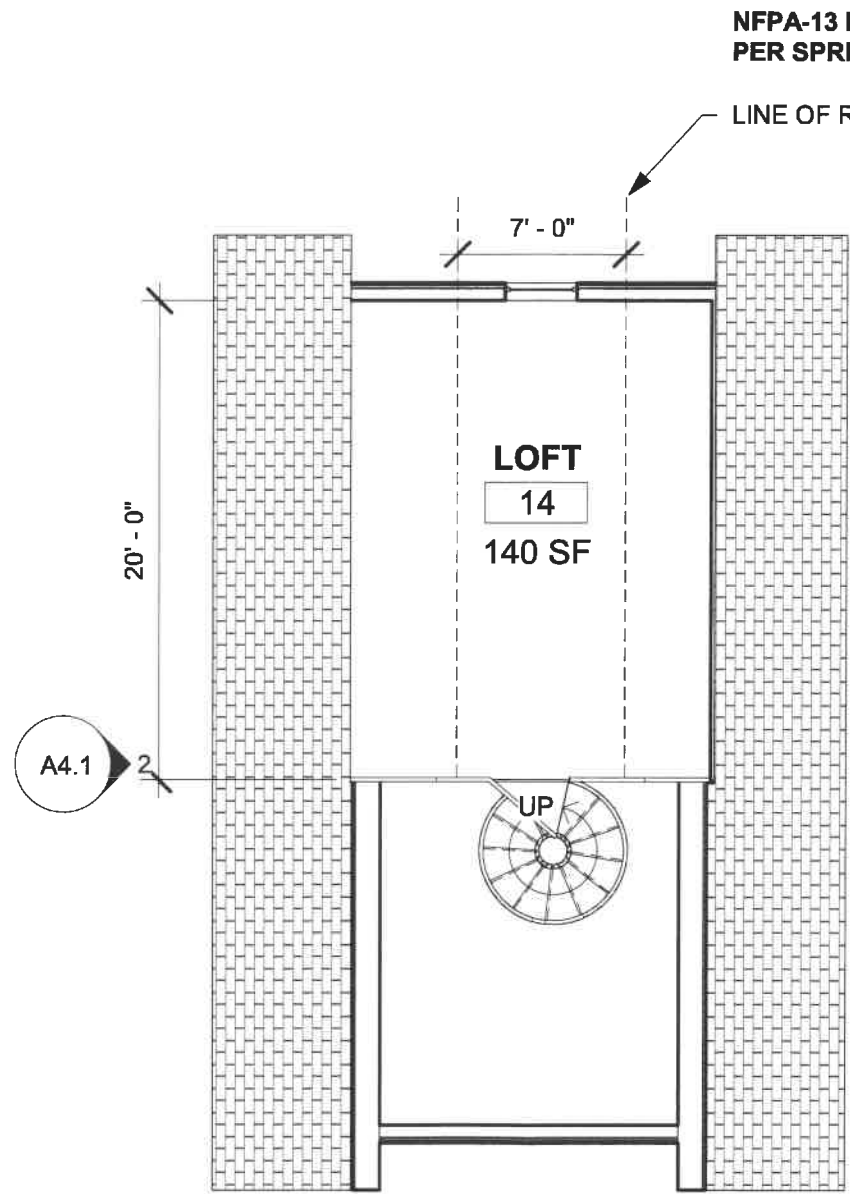
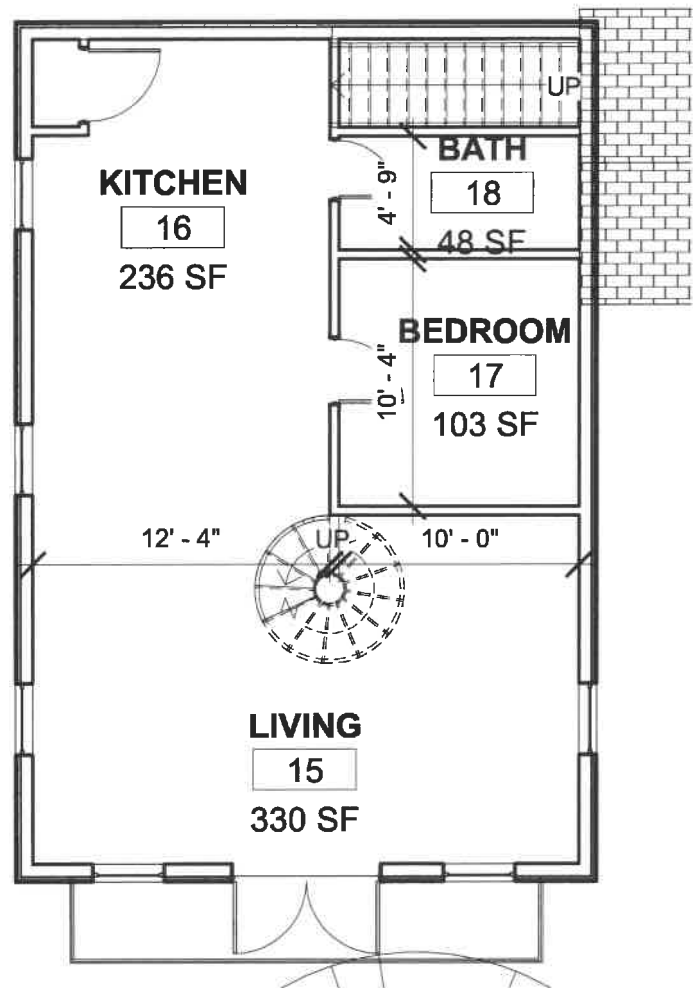
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1 0 - APT 101  
1/8" = 1'-0"

02/23/24



**LEGEND**

	WALL
	WALL OR ELEMENT TO BE DEMOLISHED
	GRID LINE

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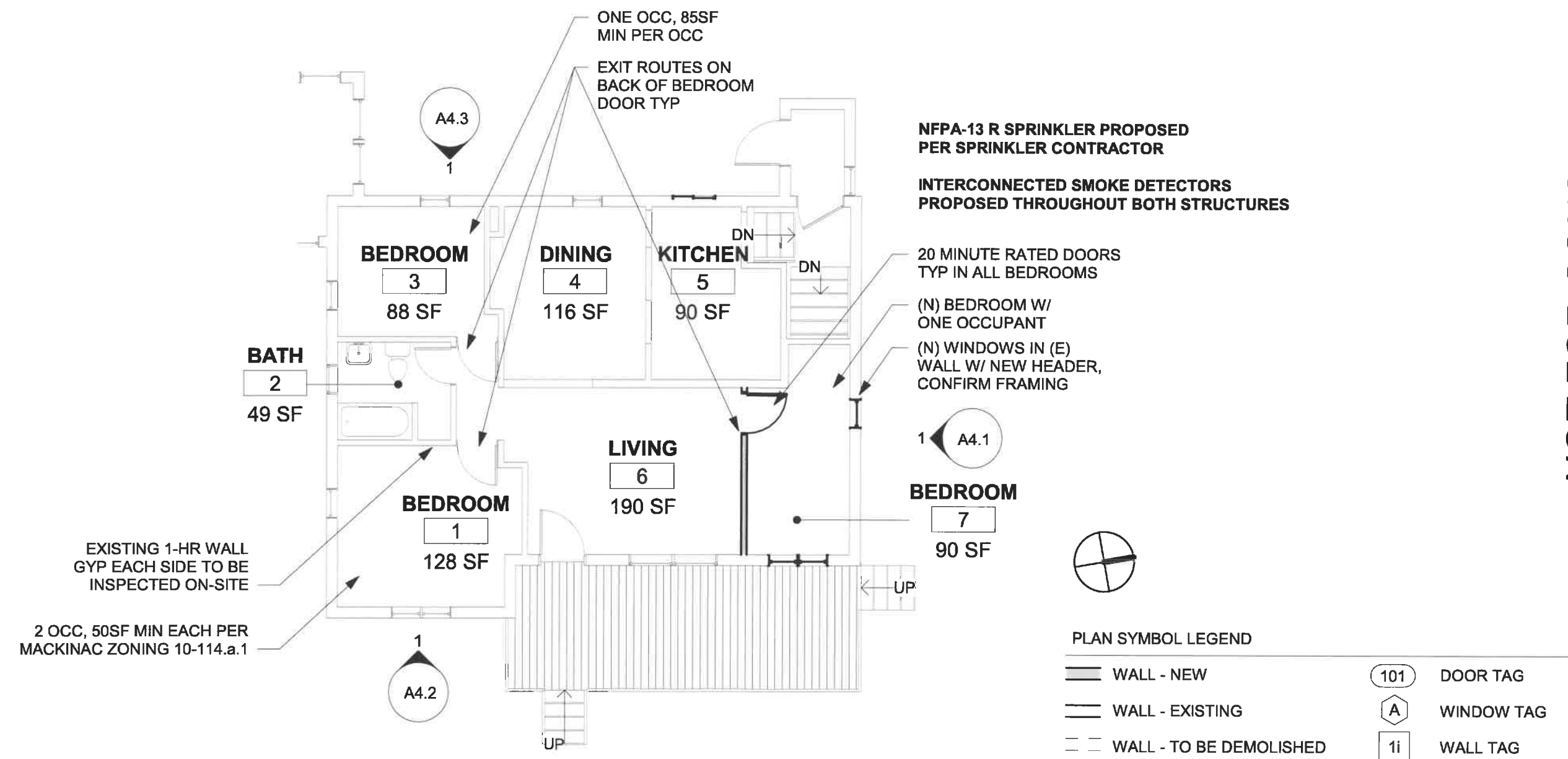
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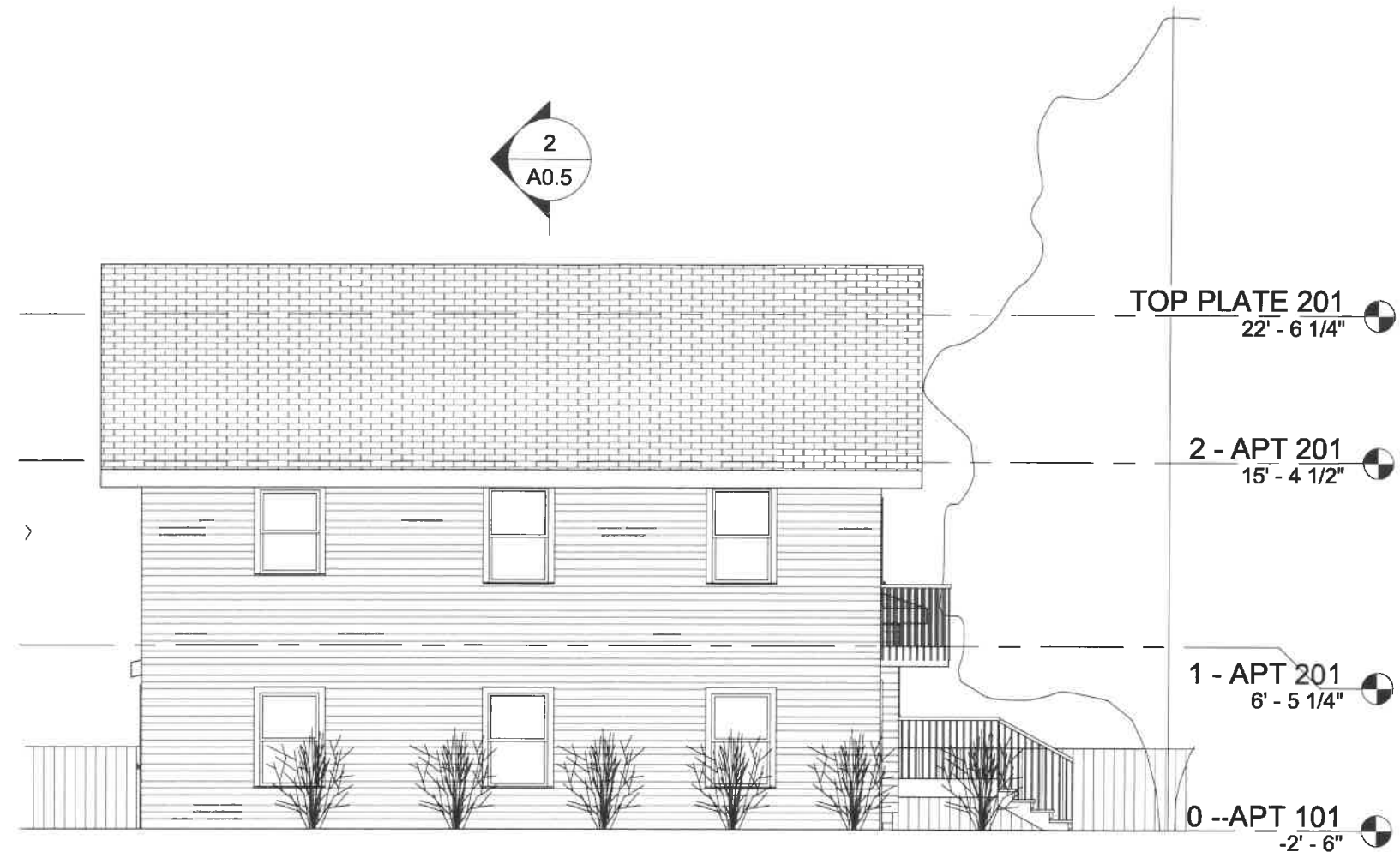
02/23/24

**NOT FOR CONSTRUCTION**

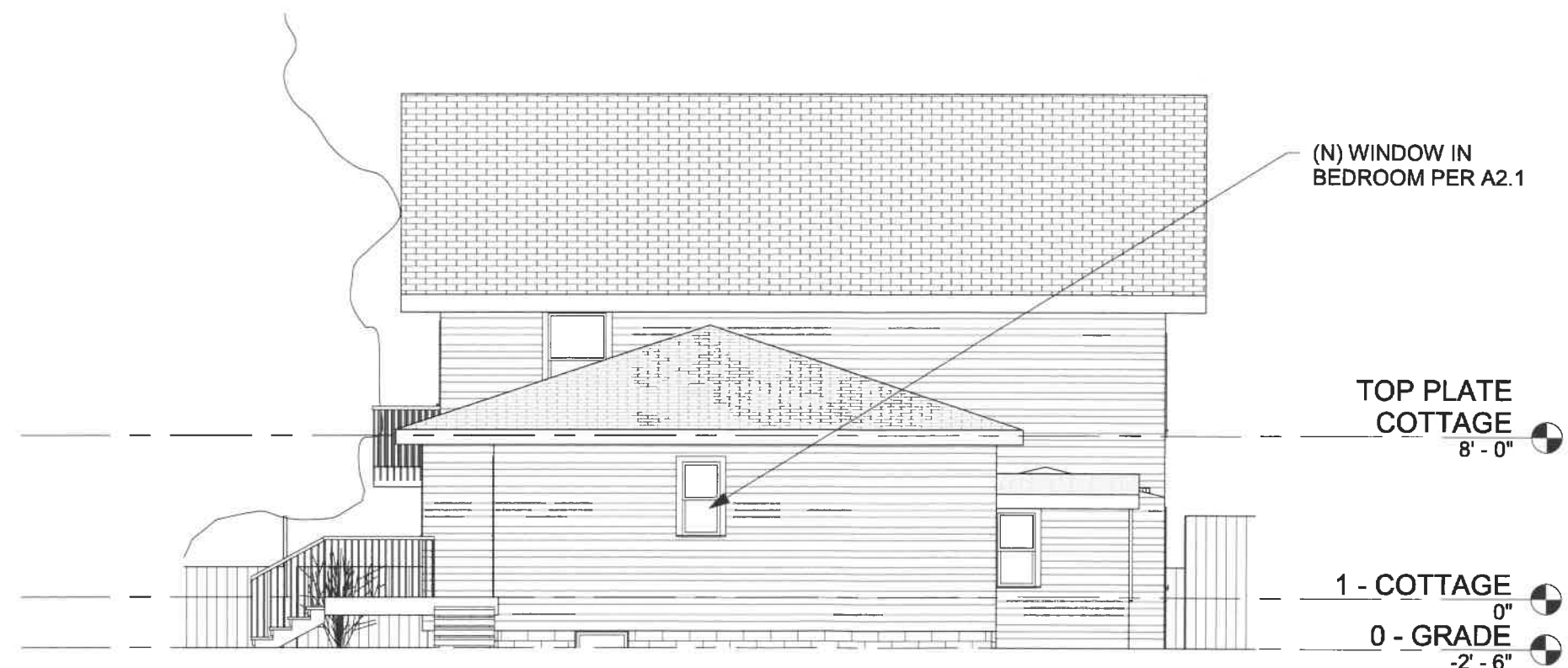
**MACKINAC ISLAND HOMES**  
 7547 7TH ST & 2827 CADOTTE AVE APT 101, 201  
 MACKINAC ISLAND, MI 49757



1 - FIRST FLOOR PROPOSED  
 1/8" = 1'-0"



2 SOUTH ELEVATION  
1/8" = 1'-0"



1 NORTH ELEVATION  
1/8" = 1'-0"

NOT FOR CONSTRUCTION

**Kaleido Studio**  
 Kaleido Studio Architecture  
 1661 SE 3rd Ave. # D201  
 Portland, OR 97214  
 www.kaleidopnw.com  
 B-Corp Certified

MACKINAC ISLAND HOMES  
 7547 7TH ST & 2827 CADOTTE AVE APT 101, 201  
 MACKINAC ISLAND, MI 49757

02/23/24



TOP PLATE 201  
22' - 6 1/4"

2 - APT 201  
15' - 4 1/2"

1 - APT 201  
6' - 5 1/4"

0 - APT 101  
-2' - 6"



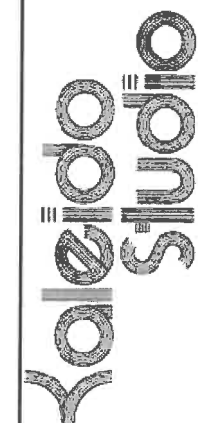
(N) BEDROOM  
WINDOWS PER A2.1

TOP PLATE  
COTTAGE  
8' - 0"

1 - COTTAGE  
0"  
0 - GRADE  
-2' - 6"

1 EAST ELEVATION  
1/8" = 1'-0"

NOT FOR CONSTRUCTION

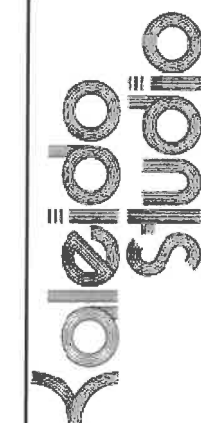


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02/23/24

A4.2 89



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MACKINAC ISLAND, MI 49757

**NOT FOR CONSTRUCTION**



1 WEST ELEVATION  
1/8" = 1'-0"

02/23/24

A4.1 90

RECEIVED  
FEB 27 2024  
KP



BACK OF HOUSE FROM 7TH STREET



BACK OF HOUSE

File No. R424 043-011

Exhibit E

Date 2-27-24

Initials KP



FRONT OF HOUSE FROM CADOTTE STREET W/ NEIGHBOR ACCESS SHOWN



FRONT OF HOUSE

NOT FOR CONSTRUCTION

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www.kaleidopnw.com

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MACKINAC ISLAND, MI 49757

02/23/24

A9.0 91



LANDSCAPING BACK



LANDSCAPING NORTH



LANDSCAPING EAST

**NOT FOR CONSTRUCTION**

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Studio**

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**MACKINAC ISLAND HOMES**  
7547 7TH ST & 2827 CADOTTE AVE APT 101, 201  
MACKINAC ISLAND, MI 49757

02/23/24



COTTAGE DINING ROOM



COTTAGE KITCHEN



COTTAGE BEDROOM 1



COTTAGE BEDROOM 2



COTTAGE BATHROOM

**NOT FOR CONSTRUCTION**

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MACKINAC ISLAND, MI 49757

02/23/24



NEIGHBORS (ACROSS CADOTTE STREET)



NEIGHBOR (ACROSS 7TH STREET)



NEIGHBOR'S ACCESS



NEIGHBORS BEHIND

NOT FOR CONSTRUCTION

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Portland, OR 97214  
www.kaleidopnw.com  
B-Corp Certified

MACKINAC ISLAND HOMES  
7547 7TH ST & 2827 CADOTTE AVE APT 101, 201  
MACKINAC ISLAND, MI 49757

02/23/24

Permit No. 24-155

Section XI, Itemh.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Power consruction Group Permit Fee: \_\_\_\_\_

Contact Name: Rocky Beydoun Date: 5/3/2024

Address: 1000 E State Street City: Cheboygan

State: MI Zip: 49721 Fax#: \_\_\_\_\_

Phone #: 231 420-9577 Email Address: tracy@powerconstructiongroup.net

Work Site: Grand Hotel ERS Project

Reason Vehicle is Needed: Escort Vehicle - Grand Hotel paving 5/6 + 5/7

Vehicle Description: 2016 Ford Explorer  
Make Model/Description

Proposed Starting & Ending Date: 5/4/2024 Total Days of Usage: 7

What Boat Line & Dock: British Landing

Proposed Travel Route: British Landing to Grand Hotel via approved route

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature:  Date: 5/3/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

<b>City Use:</b> Application Received: <u>5/3/24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>5/15/24</u>	Approved: _____	Denied: _____
By: <u>M. Bond</u>		
Comments: <u>preapproved by M. Bond 5/3/24</u>		

(11/8/2018)

Permit No. 24-151

4+map

Section XI, Item.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: PK CONTRACTING Permit Fee: Waived

Contact Name: TODD BAKER Date: 5/3/24

Address: 6344 W BLUE RD City: LAKE CITY

State: MICHIGAN Zip: 49651 Fax#: 231-839-4737

Phone #: 231-878-2000 Email Address: TODD@PKCONTRACTING.COM

Work Site: M185 AND CITY TRUCKLINE

Reason Vehicle is Needed: PAVEMENT MARKING

Vehicle Description: GRACO LINE DRIVER

Make

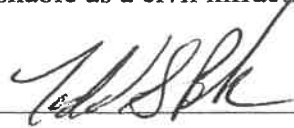
Model/Description

Proposed Starting & Ending Date: 5/13/24 TO 5/16/24 Total Days of Usage: 4

What Boat Line & Dock: BRITISH LANDING ARNOLDS

Proposed Travel Route: ISLAND WIDE

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Applicants Signature:  Date: 5/3/24

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**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received:	<u>5/3/24</u>	Fee Received:	<u>---</u>	Ck #:	<u>---</u>
Date of Action on Application:	<u>5/15/24</u>	Approved:	<u>---</u>	Denied:	<u>---</u>
Comments:	<u>preapproved by M. Doud 5/3/24</u>				



Permit No. 24-152

Section XI, Item.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: PK CONTRACTING Permit Fee: waived

Contact Name: TODD BAKER Date: 5/3/24

Address: 6344 W BLUE RD City: LAKE CITY

State: MICHIGAN Zip: 49651 Fax#: 231-839-4737

Phone #: 231-878-2000 Email Address: TODD@PKCONTRACTING.COM

Work Site: M185 AND CITY TRUCKLINE

Reason Vehicle is Needed: PAVEMENT MARKING

Vehicle Description: 2007 STAKE CHEVROLET C5500  
Make Model/Description

Proposed Starting & Ending Date: 5/13/24 TO 5/16/24 Total Days of Usage: 4

What Boat Line & Dock: BRITISH LANDING ARNOLDS

Proposed Travel Route: ISLAND WIDE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 05/03/24

**Applications will not be submitted to City Council for approval until the fee is received.**

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Mailing address: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

Phone: 906-847-3702

Fax: 906-847-6430

Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5/3/24</u>	Fee Received: <u>—</u>	Ck #: <u>—</u>
Date of Action on Application: <u>5/15/24</u>	Approved: <u>  </u>	Denied: <u>  </u> By: <u>M. Boud</u>
Comments: <u>preapproved by M. Boud 5/3/24 pe</u>		

Permit No. 24-153

Section XI, Item.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: PK CONTRACTING Permit Fee: waived

Contact Name: TODD BAKER Date: 5/3/24

Address: 6344 W BLUE RD City: LAKE CITY

State: MICHIGAN Zip: 49651 Fax#: 231-839-4737

Phone #: 231-878-2000 Email Address: TODD@PKCONTRACTING.COM

Work Site: M185 AND CITY TRUCKLINE

Reason Vehicle is Needed: PAVEMENT MARKING

Vehicle Description: 2002 PAINT TRUCK CHEVROLET W4500  
Make Model/Description

Proposed Starting & Ending Date: 5/13/24 TO 5/16/24 Total Days of Usage: 4

What Boat Line & Dock: BRITISH LANDING ARNOLDS

Proposed Travel Route: ISLAND WIDE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 05/03/24

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**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5/3/24</u>	Fee Received: <u>                    </u>	Ck #: <u>                    </u>
Date of Action on Application: <u>5/15/24</u>	Approved: <u>                    </u>	Denied: <u>                    </u>
By: <u>M. Boud</u>		
Comments: <u>preapproved by M. Boud 5/3/24</u>		

Permit No. 24-154

Section XI, Item.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: PK CONTRACTING Permit Fee: waived

Contact Name: TODD BAKER Date: 5/3/24

Address: 6344 W BLUE RD City: LAKE CITY

State: MICHIGAN Zip: 49651 Fax#: 231-839-4737

Phone #: 231-878-2000 Email Address: TODD@PKCONTRACTING.COM

Work Site: M185 AND CITY TRUCKLINE

Reason Vehicle is Needed: PAVEMENT MARKING

Vehicle Description: 2021 STAKE FORD 550  
Make Model/Description

Proposed Starting & Ending Date: 5/13/24 TO 5/16/24 Total Days of Usage: 4

What Boat Line & Dock: BRITISH LANDING ARNOLDS

Proposed Travel Route: ISLAND WIDE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 05/03/24

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**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5/3/24</u>	Fee Received: <u>                    </u>	Ck #: <u>                    </u>
Date of Action on Application: <u>5/15/24</u>	Approved: <u>                    </u>	Denied: <u>                    </u>
By: <u>M. Doud</u>		
Comments: <u>preapproved by M. Doud 5/3/24</u>		

Permit No. 24-161

3V

Section XI, Itemj.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/10/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: BOB BENSER 1256 TRUSCOTT ST

Reason Vehicle is Needed: PREPARE FOR BLACKTOP PATCH

Vehicle Description: \_\_\_\_\_ BACKHOE  
Make \_\_\_\_\_ Model/Description \_\_\_\_\_

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *JR Johnston* Date: 5/10/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5.10.24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>5.15.24</u>	Approved: _____	Denied: _____
By: <u>M. Doud</u>		
Comments: <u>preapproved by M. Doud 5/10/24</u>		

(11/8/2018)

Permit No. 24-162

Section XI, Itemj.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/10/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: BOB BENSER 1256 TRUSCOTT ST

Reason Vehicle is Needed: PREPARE FOR BLACKTOP PATCH

Vehicle Description: \_\_\_\_\_ SKID STEER  
Make \_\_\_\_\_ Model/Description \_\_\_\_\_

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *JR Johnston* Date: 5/10/2024

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**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 5.10.24 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Date of Action on Application: 5.15.24 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: M. Doud  
Comments: preapproved by M. Doud 5.10.24  
DL

(11/8/2018)

Permit No. 24-163

Section XI, Itemj.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/10/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: BOB BENSER 1256 TRUSCOTT ST

Reason Vehicle is Needed: PREPARE FOR BLACKTOP PATCH

Vehicle Description: \_\_\_\_\_  
Make \_\_\_\_\_ Model/Description 10 YD DUMP TRUCK

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

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Applicants Signature: *J.P. Johnston* Date: 5/10/2024

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**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5/10/24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>5/15/24</u>	Approved: _____	Denied: _____
By: <u>M. Bond</u>		
Comments: <u>preapproved by M. Bond 5/10/24</u>		

(11/8/2018)

**City Clerk**

---

**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Friday, May 10, 2024 3:04 PM  
**To:** City Clerk  
**Subject:** RE: Permit  
**Attachments:** Truscott Blacktop.pdf; French Lane Blacktop.pdf

We will prep for the patches so I attached permits for what I think we will be using. It sounds like Bacco will be using a paver and a roller, but I am not 100% on that.

Thanks ☺

**From:** City Clerk <clerk@cityofmi.org>  
**Sent:** Friday, May 10, 2024 10:55 AM  
**To:** Belonga Excavating <belongaexcavating@outlook.com>; City Clerk <clerk@cityofmi.org>  
**Subject:** Re: Permit

Just talked to Margaret and she said that's fine. Is there any way you could send me some permits for that? Or even just a list of vehicles they'll need?

I've been trying to track them down for tentative paving information for the city and I keep getting the run around lol. Just some better information to send out to council would be great.

Thanks!

Get [Outlook for iOS](#)

---

**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Friday, May 10, 2024 9:15:26 AM  
**To:** City Clerk <clerk@cityofmi.org>  
**Subject:** RE: Permit

We need to have Bacco patch at Truscott St & French Lane. It's looking like they would like to do that on Tuesday. What do we need to do for that to happen?

Thanks,  
Tanya

**From:** City Clerk <clerk@cityofmi.org>  
**Sent:** Friday, May 10, 2024 8:14 AM  
**To:** Belonga Excavating <belongaexcavating@outlook.com>; City Clerk <clerk@cityofmi.org>  
**Subject:** Re: Permit

Good Morning,

Thank you! I'll get this added to the agenda for next week.

Hope you have a great weekend too!

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**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Friday, May 10, 2024 8:03:25 AM  
**To:** City Clerk <clerk@cityofmi.org>  
**Subject:** Permit

Good Morning,

Permit attached, let me know if you have any questions.

Thanks & have a great weekend!

Tanya Johnston



903 Church Street  
St. Ignace, MI 49781  
906-643-7660



Permit No. 24-164

Section XI, Itemk.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/10/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: FRENCH LANE (LAKEVIEW)

Reason Vehicle is Needed: PREPARE FOR BLACKTOP PATCH

Vehicle Description: \_\_\_\_\_  
Make \_\_\_\_\_ Model/Description 10 YD DUMP TRUCK

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

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Applicants Signature: *JR Johnston* Date: 5/10/2024

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**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5/10/24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>5/15/24</u>	Approved: _____	Denied: _____
By: <u>M. Doud</u>		
Comments: <u>preapproved by M. Doud 5/10/24</u>		

(11/8/2018)

Permit No. 24-165

Section XI, Itemk.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/10/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: FRENCH LANE (LAKEVIEW)

Reason Vehicle is Needed: PREPARE FOR BLACKTOP PATCH

Vehicle Description: \_\_\_\_\_  
Make \_\_\_\_\_ Model/Description SKID STEER

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *TR Johnston* Date: 5/10/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 5/10/24 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Date of Action on Application: 5/15/24 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: M. Bond  
Comments: preapproved by M. Bond 5/10/24 *DL*

(11/8/2018)

## City Clerk

---

**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Friday, May 10, 2024 3:04 PM  
**To:** City Clerk  
**Subject:** RE: Permit  
**Attachments:** Truscott Blacktop.pdf; French Lane Blacktop.pdf

We will prep for the patches so I attached permits for what I think we will be using. It sounds like Bacco will be using a paver and a roller, but I am not 100% on that.

Thanks 😊

**From:** City Clerk <clerk@cityofmi.org>  
**Sent:** Friday, May 10, 2024 10:55 AM  
**To:** Belonga Excavating <belongaexcavating@outlook.com>; City Clerk <clerk@cityofmi.org>  
**Subject:** Re: Permit

Just talked to Margaret and she said that's fine. Is there any way you could send me some permits for that? Or even just a list of vehicles they'll need?

I've been trying to track them down for tentative paving information for the city and I keep getting the run around lol. Just some better information to send out to council would be great.

Thanks!

Get [Outlook for iOS](#)

---

**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Friday, May 10, 2024 9:15:26 AM  
**To:** City Clerk <clerk@cityofmi.org>  
**Subject:** RE: Permit

We need to have Bacco patch at Truscott St & French Lane. It's looking like they would like to do that on Tuesday. What do we need to do for that to happen?

Thanks,  
 Tanya

**From:** City Clerk <clerk@cityofmi.org>  
**Sent:** Friday, May 10, 2024 8:14 AM  
**To:** Belonga Excavating <belongaexcavating@outlook.com>; City Clerk <clerk@cityofmi.org>  
**Subject:** Re: Permit

Good Morning,

Thank you! I'll get this added to the agenda for next week.

Hope you have a great weekend too!

Get [Outlook for iOS](#)

**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Friday, May 10, 2024 8:03:25 AM  
**To:** City Clerk <clerk@cityofmi.org>  
**Subject:** Permit

Good Morning,

Permit attached, let me know if you have any questions.

Thanks & have a great weekend!

Tanya Johnston



903 Church Street  
St. Ignace, MI 49781  
906-643-7660

Permit No. T24-073

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

Section XI, Item I.

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BOB HOFFMAN Permit Fee: \$15.00

Contact Name: " " Date: 5-13-24

Address: 1255 S. Hospital RD City: WATERFORD

State: MI Zip: 48327 Fax#:

Phone #: 248-343-4554 Email Address: hoffm2521@comcast.net

Work Site/Destination: Hoffman HANS - Stonecliffe - 8704 Stonecliffe Dr.

Reason Trailer is Needed: Del Flower pot's, Doors, + Bags of mulch + trim  
to finish job we started on our duplex last month.

Trailer Description:	Make	Model/Description	Weight
<u>CONTINENTAL CARGO</u>		<u>1 x 14' Enclosed</u>	<u>1500 #</u>

Proposed Starting & Ending Date: 5-31 to 6-8-24 Total Days of Usage: 9

What Boat Line & Dock: ARNOLD FREIGHT Dock

Proposed Travel Route:

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 5-13-24

**Applications will not be submitted to City Council for approval until the fee is received.**

Please visit: [cityofmi.org](http://cityofmi.org) for council dates & times.

Mailing address: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

Phone: 906-847-3702

Fax: 906-847-6430

Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5.13.24</u>	Fee Received: <u></u>	Ck #: <u></u>
Date of Action on Application: <u>5.15.24</u>	Approved: <u></u>	Denied: <u></u> By: <u>Council</u>
Comments: <u></u>		

11/8/2018

## City Clerk

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**From:** AT&T Mail <dpage12@att.net>  
**Sent:** Monday, May 13, 2024 1:04 PM  
**To:** City Clerk  
**Subject:** Appl for Trailer Permit  
**Attachments:** City clerk Mackinac Hoffman Haus 5-13-24.pdf

Hi Danielle Leach,

Please see attached application for temporary trailer permit for Bob Hoffman, "Hoffman Haus".

Thank you and have a great day!

RJ Hoffman Management Inc, DBA American Recycling  
1255 S Hospital Rd  
Waterford, MI 48327  
Debbie Mann  
Phone 248 363-6060

Permit No. T24-074

**APPLICATION FOR TEMPORARY TRAILER PERMIT**

(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: Dan's Green Side Up Permit Fee: \$15<sup>00</sup>  
 Contact Name: Dan Bissonette Date: 5.7.24  
 Address: 2236 Cabot Rd City: Harber Sees  
 State: MI Zip: 49740 Fax#: \_\_\_\_\_  
 Phone #: 231.526.6287 Email Address: dan@upnorth.net  
 Work Site/Destination: Wauashkamo Golf Course  
 Reason Trailer is Needed: TOP Dressing  
 Trailer Description: Inboard 1 SFC 612 SACS 1375 lbs  
Make Model/Description Weight  
 Proposed Starting & Ending Date: 5-13 to 5-17 Total Days of Usage: 5  
 What Boat Line & Dock: Arnold Line Mackinac freight  
 Proposed Travel Route: Dray from 1510 Cadotte Ave to Wauashkamo Golf Course

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature:  Date: 5.7.24

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times.  
**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** clerk@cityofmi.org

City Use: Application Received:	<u>05/10/2024</u>	Fee Received:	<u>\$15.00</u>	Ck #:	<u>1274</u>
Date of Action on Application:	<u>5.15.24</u>	Approved:	_____	Denied:	_____
Comments:	<u>preapproved by M. Doud 5/10</u>				
					<u>pl</u>

Permit No. T24-075

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Dan's Green Side UP Permit Fee: \$15<sup>00</sup>

Contact Name: Dan Bissonette Date: 5.7.24

Address: 2236 Caleb Rd City: Harbor Springs

State: MI Zip: 49740 Fax#: \_\_\_\_\_

Phone #: 231-526-6287 Email Address: dane@greeneth.net

Work Site/Destination: Dead Chambers - 1510 Cadotte Ave.

Reason Trailer is Needed: Religation

Trailer Description: Interstate 1 SFC612SAFS 1375 lbs  
Make Model/Description Weight

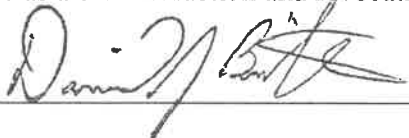
Proposed Starting & Ending Date: 5.13 to 5.17 Total Days of Usage: 5

What Boat Line & Dock: Arnold Line Mackinac freight

Proposed Travel Route: Dray from Dock to Chambers

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature:  Date: 5.7.24

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times.  
**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** clerk@cityofmi.org

City Use: Application Received: 05/10/2024 Fee Received: \$15.00 Ck #: 1274  
Date of Action on Application: 5/13/24 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: M. Doud  
Comments: preapproved by M. Doud 5/10/24



Permit No. T24-076

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Section XI, Itemn.

**APPLICATION FOR TEMPORARY TRAILER PERMIT**

(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: August Winter & Sons, Inc Permit Fee: waived

Contact Name: Rick Gerrits Date: 5/10/24

Address: 2323 N Roemer Rd City: Appleton

State: WI Zip: 54911 Fax#: 920-739-2230

Phone #: 920-419-5655 Email Address: rgerrits@augustwinter.com

Work Site/Destination: Mackinac Island WWTP

Reason Trailer is Needed: Hauling

Trailer Description:	<u>East Flat</u>	<u>2015 (#85t)</u>	<u>80000#</u>
	Make	Model/Description	Weight

Proposed Starting & Ending Date: 5/14/24 Total Days of Usage: 1

What Boat Line & Dock: Arnold Freight

Proposed Travel Route: British Landing

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: \_\_\_\_\_ Date: 5/10/24

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times.

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5.13.24</u>	Fee Received: <u>waived</u>	Ck #: <u>DPW</u>
Date of Action on Application: <u>5.15.24</u>	Approved: _____	Denied: _____
By: <u>M. Doud</u>		
Comments: <u>preapproved by M. Doud 5/13/2024</u>		

Permit No. 24-156

Section XI, Itemn.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: August Winter & Sons, Inc Permit Fee: waived

Contact Name: Rick Gerrits Date: 5/10/24

Address: 2323 N Roemer Rd City: Appleton

State: WI Zip: 54911 Fax#: 920-739-2230

Phone #: 920-419-5655 Email Address: rgerrits@augustwinter.com

Work Site: Mackinac Island WWTP

Reason Vehicle is Needed: Transport trailer and supplies

Vehicle Description: Peterbilt 2002 (Truck #48)  
Make Model/Description

Proposed Starting & Ending Date: 5/14/24 Total Days of Usage: 1

What Boat Line & Dock: Arnold Freight

Proposed Travel Route: British Landing

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: \_\_\_\_\_ Date: 5/10/24

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5.13.24</u>	Fee Received: <u>Waived</u>	Ck #: <u>DPW</u>
Date of Action on Application: <u>5.15.24</u>	Approved: _____	Denied: _____
By: <u>M. Doud</u>		
Comments: <u>preapproved by M. Doud 5/13/2024</u>		

(11/8/2018)

**City Clerk**

---

**From:** Ken J. Peterson <kpeteron@fv-construction.com>  
**Sent:** Monday, May 13, 2024 8:03 AM  
**To:** City Clerk  
**Subject:** RE: Temp. Motor Vehicle Verbal Approval

Thank you

**From:** City Clerk <clerk@cityofmi.org>  
**Sent:** Monday, May 13, 2024 8:02 AM  
**To:** Ken J. Peterson <kpeteron@fv-construction.com>; City Clerk <clerk@cityofmi.org>  
**Subject:** Re: Temp. Motor Vehicle Verbal Approval

Hi Ken,

I will give Margaret a call about this when I am in the office today and will let you know.

Thanks!

[Get Outlook for iOS](#)

---

**From:** Ken J. Peterson <kpeteron@fv-construction.com>  
**Sent:** Monday, May 13, 2024 7:35:58 AM  
**To:** City Clerk <clerk@cityofmi.org>  
**Subject:** Temp. Motor Vehicle Verbal Approval

Good morning Danielle,

I have attached a Temporary Motor Vehicle Permit and Trailer permit for a load of material for the Wastewater Treatment Plant coming over on Tuesday, May 14<sup>th</sup>. I am asking for a verbal approval for this truck, it will leave the island on the same day once unloaded. Let me know if you have any questions or concerns.

Thanks,

**Ken Peterson**  
Site Superintendent  
**FLEIS & VANDENBRINK**  
DESIGN. BUILD. OPERATE.

O: 616.977.1000  
C: 989 329 2139

2960 Lucerne Drive SE, Grand Rapids, MI 49546



Permit No. 24-157

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: The Inn at Stonecliffe Permit Fee: \$175.00

Contact Name: Benjamin Horn Date: 5/13/24

Address: 8593 Cudahy Circle City: Mackinac Island

State: Michigan Zip: 49757 Fax#: \_\_\_\_\_

Phone #: 734-657-7949 Email Address: ben@theinnatstonecliffe.com

Work Site: Mansion

Reason Vehicle is Needed: Access areas on mansion for rot & repair, paint areas.

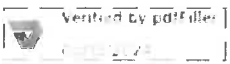
Vehicle Description: JLG 60 Chippewa Hotel Lift  
Make Model/Description

Proposed Starting & Ending Date: 05/14/24-05/18/2024 Total Days of Usage: 1 TBD Weather

What Boat Line & Dock: On Island

Proposed Travel Route: Custer Rd, Garrison Rd, Annex Rd, Stonecliffe Rd, Cudahy Circle

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.



Applicants Signature: [Signature] Date: 5/13/24

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times  
**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 5.13.24 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Date of Action on Application: 5.15.24 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
Comments: \_\_\_\_\_

Permit No. 24-158

2V + 1T

Section XI, Itemp.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/13/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: 7726 MAHONEY AVE (GHMI RESORT/GRAND HOTEL)

Reason Vehicle is Needed: EMERGENCY SEWER REPAIR

Vehicle Description: \_\_\_\_\_  
Make \_\_\_\_\_ Model/Description MINI EXCAVATOR

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *J.P. Johnston* Date: 5/13/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times  
**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** clerk@cityofmi.org

City Use: Application Received: 5.13.24 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Date of Action on Application: 5.15.24 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: M. Doud  
Comments: preapproved by M. Doud 5.13.24  
Dleach

Permit No. 24-159

Section XI, Itemp.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/13/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: 7726 MAHONEY AVE (GHMI RESORT/GRAND HOTEL)

Reason Vehicle is Needed: MOBILIZE MINI EXCAVATOR FOR EMERGENCY SEWER REPAIR

Vehicle Description: \_\_\_\_\_ TRUCK #15  
Make \_\_\_\_\_ Model/Description \_\_\_\_\_

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *JR Johnston* Date: 5/13/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5/13/24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>3/15/24</u>	Approved: _____	Denied: _____
By: <u>M. Doud</u>		
Comments: <u>preapproved by M. Doud 5.13.24</u> <u>DL</u>		

(11/8/2018)

Permit No. T24-077

Section XI, Item p.

### APPLICATION FOR TEMPORARY TRAILER PERMIT (ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/13/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site/Destination: 7726 MAHONEY AVE (GHMI RESORT/GRAND HOTEL)

Reason Trailer is Needed: MOBILIZE MINI EXCAVATOR FOR EMERGENCY SEWER REPAIR

Trailer Description: TAG TRAILER

Make	Model/Description	Weight
------	-------------------	--------

Proposed Starting & Ending Date: 5/14/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

#### Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *J. Johnston* Date: 5/13/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times.  
**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** clerk@cityofmi.org

City Use: Application Received: <u>5.13.24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>5.15.24</u>	Approved: _____	Denied: _____
By: <u>M. Doud</u>		
Comments: <u>preapproved by M. Doud 5/13/24</u>		

**City Clerk**

---

**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Monday, May 13, 2024 11:22 AM  
**To:** City Clerk  
**Subject:** Grand/Mahoney Permits  
**Attachments:** Grand-Mahoney Ave.pdf

Good Morning,

The permits for the emergency sewer repair for the Grand on Mahoney Ave. are attached. I guess Richard Chambers got pre-approval for this work.

Let me know if you have questions, have a great day!

Tanya Johnston



903 Church Street  
St. Ignace, MI 49781  
906-643-7660



Permit No. 24-160

Section XI, Itemq.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: BELONGA EXCAVATING Permit Fee: \_\_\_\_\_

Contact Name: CHAD BELONGA Date: 5/14/2024

Address: 903 CHURCH STREET City: ST. IGNACE

State: MI Zip: 49781 Fax#: \_\_\_\_\_

Phone #: 906-643-7660 Email Address: belongaexcavating@outlook.com

Work Site: UP NORTH CONSTRUCTION, CEDAR POINT LANE (GROMLEY)

Reason Vehicle is Needed: MOVE STEEL SUPPORTS FROM BRITISH LANDING TO JOB SITE.

Vehicle Description: \_\_\_\_\_ 10 YD TRUCK  
Make \_\_\_\_\_ Model/Description \_\_\_\_\_

Proposed Starting & Ending Date: 5/20/2024 Total Days of Usage: 1 DAY

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: FROM BRITISH LANDING TO JOB SITE

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *JR Johnston* Date: 5/14/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>5/14/24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>5/15/24</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

**City Clerk**

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**From:** Belonga Excavating <belongaexcavating@outlook.com>  
**Sent:** Tuesday, May 14, 2024 9:23 AM  
**To:** City Clerk  
**Subject:** Permit  
**Attachments:** Gromley.pdf

Good Morning,

Sorry, I know I'm really late with this. Hopefully you can get it in for tomorrow.  
Let me know if you have questions.

Thanks 😊

Tanya Johnston



903 Church Street  
St. Ignace, MI 49781  
906-643-7660