

# CITY OF MACKINAC ISLAND

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, August 21, 2024 at 4:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

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**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Approval of Minutes**

[a.](#) Minutes of the Regular City Council Meeting, held on August 7, 2024

[b.](#) Minutes of the Special City Council Meeting, held on August 12, 2024

[c.](#) Minutes of the Special City Council Meeting with Hoffman Marine, held on August 14, 2024

**V. Approval of the Treasurer's Report**

[a.](#) August 21, 2024 Treasurer's Report

**VI. Approval of Payments for:**

[a.](#) 08.22.2024 Payroll Spreadsheet & Gusto Report

[b.](#) 08.21.2024 Payables

**VII. Additions to / Adoption of Agenda**

**VIII. Committee Reports**

**IX. Correspondence**

[a.](#) Email from Pete Deckert – Shepler's lines blocking businesses

[b.](#) Email from Susan Odgers – Shepler's ADA compliance

**X. Old Business**

a. Discussion of Ferry Boat Matters - Councilwoman Myers

**XI. New Business**

[a.](#) Request for approval of the Franchise Deviation Agreement with Mackinac Island Ferry Company

- [b.](#) Request for approval for payment of \$1,800.00 for the Michigan Municipal League on-site training program for City boards and elected officials & discussion of possible funding through the Mackinac Island Community Foundation
- c. Discussion and / or action of the Least privilege access - hardening the network with further protections to limit lateral movement
- d. Discussion and / or action of the application firewall security services
- [e.](#) Discussion and / or action of a City Social Media & Computer Use Policies
- [f.](#) Request for approval of Fudge Festival Events
- [g.](#) Request for approval to adopt the resolution to continue the Fitness Court project and discussion on how the project can move forward
- [h.](#) Request for approval of the 2024 Michigan Municipal League Liability & Property renewal
- [i.](#) Request for approval of a preapproved motor vehicle permit, submitted by the Grand Hotel, to use a lift for repairs to a support beam for an east end first floor balcony
- [j.](#) Request for approval of a temporary motor vehicle permit, submitted by the Grand Hotel, to move the Masco Art collection off the island
- [k.](#) Request for approval of an Off-Island business license application for Reliable Roofing & Siding
- [l.](#) Request for approval of a temporary trailer permit for Reliable Roofing & Siding at the Sandelwood Condos (3687 Eckel Dr.)
- [m.](#) Request for approval of an Off-Island business license application for Sunbelt Rentals
- [n.](#) Request for approval of a motor vehicle permit, submitted by Sunbelt Rentals, for lift repairs at the Wastewater Treatment Plant project

## **XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

## **XIII. Adjournment**

**CITY OF MACKINAC ISLAND  
REGULAR CITY COUNCIL MEETING MINUTES**

**Wednesday, August 07, 2024 at 4:00 PM**

**City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan**

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**I. Call to Order**

Mayor Doud called the meeting to order at 4:00 pm.

**II. Roll Call**

Richard Chambers  
Tom Corrigan  
Steven Moskwa

Anneke Myers  
Alan Sehoyan  
Jason St. Onge

**IV. Approval of Minutes**

- Minutes of the July 24, 2024 Regular City Council Meeting were presented.
    - o Councilman Corrigan requested a correction to his comments about the Internet Study Committee – correction was attached to the minutes.
- Mayor Doud stated that the minutes stood approved as corrected.

**V. Approval of the Treasurer's Report**

- The August 7, 2024 Treasurer's Report was presented.
- Motion by Moskwa, second to the motion by Chambers, to accept the Treasurer's Report as presented. All in favor. Motion carried.

**VI. Approval of Payments for:**

Motion by Myers, second to the motion by Moskwa, to approve the payroll and payables as presented. All in favor. Motion carried.

Motion by Moskwa, second to the motion by Corrigan, to adopt the agenda with the addition of Ferry Boat Matters to the request to enter in to closed session to discuss written opinions from the City's attorney. All in favor. Motion carried.

**IX. Correspondence**

- A letter of resignation was received from Dennis Bradley
  - o Member of the Mackinac County 911 board, Cemetery Board, Fire Marshall, GLIA, and Cheboygan Life Support
    - Became a member of the Fire Department in 1976
    - Will remain working at the Cemetery

Motion by Myers, second to the motion by St. Onge, to accept Mr. Bradley's letter of resignation and to direct the City Clerk to write Mr. Bradley a letter of appreciation on behalf of the City of Mackinac Island. All in favor. Motion carried.

**X. Old Business**

- Consultation with Warren Creamer regarding bonds for Forest Way Townhomes Ph III
  - o Deviated from direct placement with financial institutions as we did with Phases I & II, and went to public offering – should save roughly 1.25%
  - o Received a AA- (double A minus) scoring from S&P
    - There are some things the City can do to improve this rate, but it is an overall good rating
    - One negative is the seasonal nature of the Island's economy
  - o The City will have three (3) options in the event it receives a higher amount of bond proceeds
    - Resize the bond amount down by the amount of the premium so that the deposit remains at about \$2,966,000.00, or other lower amount if less funds are needed
    - Keep the bond size at \$3,100,000.00 and retain the premium for additional project costs, if needed
    - Keep some premium but limit the total proceeds for the project to an amount determined by the Council as on the current estimates for the project, resizing the Bond amount down by any additional premium
      - Council members preferred option 2

Motion by Myers, second to the motion by Sehoyan, to move forward with Option 2, keeping the bond size at \$3,100,000.00 and retain the premium for additional project costs, if needed.

Ayes: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Nays: None. Motion carried.

- Discussion and / or action regarding the (2) vehicle permit and (1) trailer permit for Pro Surfaces – Pickle Ball Court at Turtle Park
  - o Due to the nature of the funding that the City received, the project needs to be completed in one calendar year - that date is September 1, 2024. If the project is not completed by the end date, the City loses \$50,000.00
  - o The sports coating needs to be installed while the weather is consistently over 40 degrees, including overnight temperatures
  - o Currently, the incomplete court is used daily by both youth and adults
  - o Project was not able to be finished in the spring due to the wait for asphalt from Bacco as well as weather issues
  - o Installation will take three (3) to four (4) days with the use of the courts a week after work is complete
  - o The State Park has given permission to move the trucks and materials as long as it is done prior to 8:00 am
    - Vehicles will move from British Landing to Turtle Park and will remain on site until the project is completed

Motion by Myers, second to the motion by Corrigan, to approve the two (2) vehicle and one (1) trailer permit for Pro Surfaces. Vehicles and trailer will arrive on August 19<sup>th</sup> and will be in use for four (4) days.

Ayes: Chambers, Corrigan, Moskwa, Myers

Nays: Sehoan, St. Onge. Motion carried.

- Councilwoman Myers inquired when the contract with O'Boyle for phase III of the Forest Way Townhomes will be presented to the Council?
  - o Attorney Evashevski noted that the contract was not ready for today's meeting but that she and Dennis Dombroski have been working on it and they are close to finalizing the document.
- Councilman St. Onge touched on Winter ferry service
  - o The Huron is currently in dry dock – where are we at on repairs and will she be ready to provide winter service?
  - o Jenny Gezella of Hoffman Marine noted that they are actively working on the boat but are behind schedule. They have a winter plan and are close to being able to present that to the Council and Community

## XI. New Business

- Off Island Business License Application for Costal Construction Group LLC  
Motion by Myers, second to the motion by St. Onge, to approve the Off-Island business license for Costal Construction Group. All in favor. Motion carried.

- Mackinac Straits Hospital to rental agreement for the 5th Street house
  - o Rental will be for the period of August 7, 2024 through July 31, 2025
  - o Rental amount is \$850.00 per month, plus utilities

Motion by Moskwa, second to the motion by Corrigan, to approve the rental lease agreement with Mackinac Stratis Hospital.

All in favor. Motion carried.

- Vehicle permit for Z Mix USA at the Wastewater Treatment Plant
  - o Vehicle is to replace a truck already on site
  - o Ken Peterson will inform the Clerk's office of the actual arrival date
  - o Truck will remain on site for the remainder of the project

Motion by Moskwa, second to the motion by Chambers, to approve the vehicle permit application, Z Mix USA, to replace a truck at the Wastewater Treatment Plant and to waive the permit fee as this is work for the Department of Public Works. All in favor. Motion carried.

Councilman Sehoan noted that he has received multiple complaints from residents in the Stonecliffe condo area about the Inn at Stonecliffe running their annually permitted vehicles on Eckel Dr. and Stonecliffe Rd.

- o Councilman Sehoan noted that he had talked to Ben Horn about this, but that the vehicle use outside of the permitted area was still happening
- o It was suggested that Chief Gruits compare what Stonecliffe has permitted to what is being used on the property and to remind Stonecliffe of the limit of their permits

Councilwoman Myers noted the traffic near the Shepler's dock

- Chief Gruits noted that the area is very busy and they are doing their best to handle it
  - PSA's will all be leaving mid / late August
  - Will be looking for more PSA's to help finish out the season

Mayor Doud noted that Mackinac Island Carriage Tours will begin flushing the village tonight

David Jurcak of the Grand Hotel inquired if they could use their golf carts / annually permitted vehicles to move people between areas of their property as it was mentioned that Stonecliffe was doing.

- Mr. Jurcak also inquired what was happening with the boat lines as he has not been able to get a direct answer
- Council members noted that they cannot speak on behalf of a private company and that they were hoping to have a special meeting soon to discuss the plan moving forward

Tom Sullivan

- Inquired if there could be a summary of changes for the Master Plan update
- Thanked the Shepler St. Ignace crew for how they have been handling the current issues

Motion by Myers, second to the motion by Moskwa, to enter in to closed session at 5:00 pm to discuss a written attorney opinion regarding electric bikes and ferry boat matters.

Ayes: Chambers, Corrigan, Moskwa, Myers, Sehoian, St. Onge

Nays: None. Motion carried.

Motion by Moskwa, second to the motion by Corrigan, to leave closed session at 6:41 pm.

Ayes: Chambers, Corrigan, Moskwa, Myers, Sehoian, St. Onge

Nays: None. Motion carried.

Motion by Myers, second to the motion by Moskwa, to enter in to open session at 6:42 pm.

Ayes: Chambers, Corrigan, Moskwa, Myers, Sehoian, St. Onge

Nays: None. Motion carried.

Motion by Myers, second to the motion by Chambers, to set a special Council meeting for Monday, August 12, 2024, with a time to be determined, with Hoffman Marine and Shepler's Ferry regarding ferry boat service for the remainder of the year.

Ayes: Chambers, Corrigan, Moskwa, Myers, Sehoian, St. Onge

Nays: None. Motion carried.

### **XIII. Adjournment**

There being no further business, motion by Myers, second to the motion by Moskwa, to adjourn the meeting at 6:44 pm. All in favor. Motion carried.

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Margaret M. Doud, Mayor

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Danielle Leach, City Clerk



## SPECIAL CITY COUNCIL MEETING MINUTES

Monday, August 12, 2024 at 11:00 AM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

**I. Call to Order**

Mayor Doud called the special meeting to order at 11:00 am.

Mayor Doud thanked the crews of Shepler's Mackinac Island Ferry, Mackinac Marine Rescue, the U.S. Coast Guard, Mackinac Island Fire Department, & Mackinac Island EMS for their rescue of five (5) adults and one (1) dog after their boat capsized Friday afternoon.

**II. Roll Call**

PRESENT

Richard Chambers  
 Tom Corrigan  
 Steven Moskwa  
 Anneke Myers  
 Alan Sehoyan  
 Jason St. Onge

**IV. New Business**

- Mayor Doud asked Chris Shepler to touch on the following four points:
  - 1.) How Shepler's and Hoffman plan to get through the 2024 season
  - 2.) Explain repairs to the Island Main Dock and a time frame for the work
  - 3.) Winter service
  - 4.) Plans for 2025 season (understand that this information may need to come at a later time)
  
- Mayor Doud thanked the Hoffman & Shepler teams for dealing with this tough situation, but they are making it happen.
  - o The City is working closely with Hoffman & Shepler regarding the merge of Shepler's and Star Line
  - o The Council is very fortunate to be working with the 1899 City Charter, which gives the City the power to franchise boat lines and to regulate their operations. The guidelines form the Charter are very helpful when dealing with the anti-trust and monopoly situation
  - o City attorneys and Hoffman attorneys are working together on a daily basis
  - o We all have to work together to take care of our residents and visitors – we all need to be pro-active, and not re-active, and support each other as we get through this. In the end, everyone will benefit from better service to Mackinac
  
- Chis Shepler addressed the Council and thanked them for today's opportunity to discuss what has been going on with Mackinac Island Ferry Company (MIFC) and the overall transportation system to Mackinac Island
  - o Would also like to thank MIFC and Shepler's staffs for dealing with everything that has been going on since the acquisition
  - o To date, through 8:00 am this morning, Shepler's has had 5,025 scheduled departures, the actual departures that have left Mackinaw City & St. Ignace was 5,675 – 650 extra departures
  - o Even though they are scheduled to be stopping soon, Shepler's will continue with departures every 15 minutes. Shepler's will continue to run this departure schedule as long as they can / have the adequate staffing to do so
  - o MIFC will continue out of Mackinaw City with the Anna May, the Straits II, and the Good Fortune for as long as staffing permits
  - o Between the Anna May and the Good Fortune, the Good Fortune can become an uncomfortable ride, so that will be the first boat to be pulled once we start to experience more inclement weather
  - o It has been 43 days since the Hoffman Family has purchased MIFC, and that has not been much time to deal with all of the issues that have been presented
    - Mr. Shepler does his best to keep in touch with Tim Hygh at the Tourism Bureau and Mayor Doud on a daily basis, however things are constantly changing which makes accurate communication difficult

- Update on Mackinac Island Ferry Company assets
  - **Mackinac Express**
    - Outriggers in the bow are damaged
    - Several cracks in the bow
      - Not sure how many at this time, but there are many
      - Basically, the whole bow needs to be replaced – have not come to a full conclusion on exactly how they will do that – cutting vs. welding
    - There are 108 bolts that connect all 3 floors / decks, and all 108 have to be replaced - decks have to be lifted, replace the bolts, and get the cracks fixed
    - Currently the engines are pulled and are being sent to Kalkaska for repairs
    - Transmissions have been rebuilt
    - Have two (2) cracked gears in the port side
    - Guide veins on the jets are being replaced
  - **Marquette II**
    - Two (2) new rebuilt engines installed last year
      - No more hydro jets for more efficiency
    - Rebuilding the hydro jet engine
    - Wiring in the vessel being replaced
  - **Radisson**
    - All four (4) engines were pulled, three (3) of those four (4) engines will be replaced – no more hydro jets
      - These were older engines and parts are becoming hard to find
    - All new transmissions and drive lines (props, jets, shafts, propellers)
    - New hydraulic steering
    - New wiring to be installed throughout the vessel
  - **LaSalle**
    - During sea trials this spring after the engines were rebuilt, they had a runaway issue where the engines went up to 4,000 RPMs (normally maxes at 2,200 RPMs), they over sped which caused catastrophic failure to both engines. This happened only eight (8) hours after the rebuild of those engines.
      - Not sure when this boat will be ready, this boat is currently last on the list for repairs due to the cost of new engines.
  - **Joliet**
    - Shepler's found out through USCG that she ran aground roughly three (3) weeks prior to Hoffman's purchase of MIFC
      - The prop on the starboard side was bent & shaft was severely damaged.
      - The packing gland was severely damaged as well and resulted in taking on water
      - MIFC continued to run the vessel with the damaged parts. The continued vibration caused a Vulcan coupler to blow - hoping it did not cause further damage to the transmission
      - When the boat was tied to the dock during US Coast Guard inspections, one of the cleats holding the boat to the dock detached from the deck
      - Was taking on water through the stuffing box after running aground
      - Goal is to keep this boat as a backup boat to haul excess passengers during peak season times
  - **Cadillac**
    - Has 19 cracks in her hull, working on fixing those at this time
    - Boat is also taking on water
    - Goal is to keep this boat as a backup boat to haul excess passengers during peak season times
    - Shepler's philosophy is that they will not put a boat on the water until it is 100%. There will be no more band aid fixes. Shepler's wants to make sure that all of their boats are reliable
      - MIFC did not follow such a policy, which has led Hoffman to where they are today with so many fixes on the majority of the MIFC fleet
      - This is why there is currently no service out of St. Ignace and no fast boat service out of Mackinaw City – the boats simply are not ready for public use
    - Roughly 1,000 to 1,500 gallons of water that comes out of both the Joliet and Cadillac each day
      - This water, coming out of the hull, is contaminated with fuel and transmission oil – known as bilge oil water waste
      - The water needs to be taken away professionally



- Past administration for MIFC has put this contaminated water in to tank farms in St. Ignace & Mackinaw City – Hoffman is currently in a lawsuit with EGLE over these tank farms as they are illegal
      - There are over 30 500-gallon tanks stored
      - EGLE’s issue is there is no containment of the tanks
      - Hoffman has hired an Environmental Specialist who is mitigating all of this with EGLE, which is elevating the lawsuit with EGEL
      - This has been a costly issue to resolve and may take some time to fully remedy
- Mackinac Island Historic Main Dock (old Arnold Main Dock, located at 7271 Main St.)
  - There are no stamped engineering drawings from MIFC as of August 8, 2024
  - There were some drawings done by Soil’s & Structures to get started on the lateral supports (protects the dock from moving side to side)
    - This work is currently being done by BP Construction (Brad Peterson)
    - Have one welder from MIFC who is working along with BP Construction
  - The next project that needs to happen on the dock is to work on the vertical supports
    - 900 of the pilings under the dock need to be either fixed or replaced
  - Met last week on the dock with City Building Inspectors, engineers from OHM, Brad Peterson, and other various personnel
    - Will be encasing each vertical piling that is damaged, will send piping over existing piling in to the soil at the bottom of the lake with a circular rebar that will be filled with concrete (work will be completed by Michaels)
  - Repair work will start as soon as possible, but still waiting on further drawings and work from OHM
- Winter Boat Fleet
  - **Chippewa**
    - No longer MIFC’s plan to electrify this boat (no funds were ever received for the project) at this time Shepler’s does not feel that there should be any money put in to electrifying a boat if there are other boats in the fleet that need direct attention to run daily
  - **Algomah II**
    - Boat is just a hull at this point and does not have any engines
    - Boat will be scrapped
  - **Huron**
    - Per the US Coast Guard, everything above the water line needs to be replaced – entire steel replacement
    - Some abatement and welding issues
    - Have a meeting tomorrow with the US Coast Guard regarding continued repairs on the Huron
      - Mayor Doud noted that she would be happy to attend that meeting as well if Shepler’s was ok with that
  - **Ottawa**
    - Bent shafts
    - Possible new transmissions and props
    - Moving forward on these repairs to make sure it is ready as a winter service backup boat
- What’s happened since the acquisition? (July 1, 2024 – August 12, 2024)
  - Have had over 25 employees leave since the acquisition
  - Remaining staff is over worked
  - MIFC services are being overpromised and undelivered
    - Have missed over 1,000 scheduled departures this season to date
    - St. Ignace dock has been shut down for multiple weeks
    - Commuter traffic issues
    - Priority boarding issues
    - Mass confusion with no communication

- How do we move forward?

- Hoffman Family Company is requesting permission from the City Council to pause all Mackinac Island Ferry Company services, beginning August 18, 2024, from both Mackinaw City and St. Ignace
  - The reason for picking August 18<sup>th</sup> is that the MIFC schedule states that the Classic Ferry Departures stop at that time, and at this time there are only Classic Ferries running from Mackinaw City. Business is also slowing down at this time.
    - Would like to do this to give more time to work on communications plans and not have to worry about which vessels will run each day
  - All passenger service will be handled by Shepler's for the remainder of the 2024 season
  - All ticket sales will be handled online at sheplersferry.com or onsite at the Shepler's ticket office
  - All valid pre-purchased MIFC tickets will be honored by Shepler's for the remainder of the 2024 summer season. Guests may exchange their tickets at a Shepler's ticket office
  - All guests should use Shepler's parking and proceed to the Shepler's docks for boarding
  - Gusts who pre-paid for MIFC onsite parking will be allowed to park in the Shepler's lot if space is available. If space is not available, gusts may drop off their luggage at the Shepler Dock, and will be directed to off-site parking – shuttle service will be provided
  - All MIFC website traffic will be redirected to sheplersferry.com where guests can purchase tickets at the current established Shepler's prices. Star Line valet, pirate ship, and classic ferry tickets are no longer available
  - Tickets will no longer be sold through hotels and other third-party vendors. Shepler's will honor discounted third party tickets through August 31<sup>st</sup> – after that, customers may seek refunds through the hotel or third party vendor where their tickets were purchased

- Schedules moving forward

- St. Ignace
  - Adding 11 daily departures to increase capacity an additional 1,491 people per day
    - Boats running every 15 minutes from 7:30 am to 9:00 pm
    - Schedule after October 7<sup>th</sup> will be reevaluated closer to that time
- Mackinaw City
  - Adding 14 daily departures to increase capacity an additional 3,200 people per day
    - Boats running every 15 minutes from 7:30 am to 9:00 pm
    - Schedule after October 7<sup>th</sup> will be reevaluated closer to that time
    - Mighty Mac departures are evaluated on a daily basis (weather and capacity considered) but have been mostly eliminated

- Winter Service Update

- Huron will be off line as Hoffman reevaluates the total cost and repairs timeline with the Coast Guard
  - Should have a good idea of this after tomorrow's meeting with the Coast Guard
  - Mayor has asked for US Coast Guard concessions
    - US Coast Guard has given MIFC four (4) years of concessions
- Will run the Miss Margy or Cap. Shepler up until ice begins to form
- Would like to open up the conversation between the Mackinac Island Transportation Authority and Hoffman Marine regarding a public / private partnership
  - This would bring good things moving forward through granting programs and funding for winter service boat
- For the 2024 / 2025 winter season, the \$5.00 surcharge will not be applied to anyone who has a valid resident pass with either ferry line
  - Will be charged for other passes and tickets however
- What dock will be used during winter service?
  - At this point, we will have to wait and see
  - Once vertical piling replacements start, the dock should really be shut down
    - Michaels also noted that if the dock is completely shut down, they can get through their repairs faster

- Council Comments

- Councilman St. Onge inquired if there was a backup plan for if the Huron is not ready by the time the Miss Margy / Cap Shepler can no longer run in the fall season?
  - Chris Shepler responded that the Ottawa is the backup winter service boat
  - Councilman St. Onge inquired if the Ottawa was currently in the water?
  - Mr. Shepler responded that the Ottawa is currently out of the water, but the plan is to move forward with repairs to ensure that it is ready for ice to ice service if needed
    - Completion goal date of December 1, 2024
    - Hoffman is doing everything within their power to get the Huron up and running for winter service, but there are many crucial repairs that need to be made
      - 2 cracked gears and transmission issues – solely from improper use in ice
      - Oldest drive line in the fleet (possibly dates back to the 1950s). To get this back up to speed is a bit of a challenge
  - Councilwoman Myers inquired if the Ottawa had heat
    - Bill Shepler responded that it is not heated at this time, but that is on the list of things to do
    - Currently doing many repairs to the boat, and once those hurdles are cleared, Hoffman will be working on containment of heat
      - This may mean taking the boiler out of the Huron and installing it in the Ottawa
  - Councilman Corrigan inquired if the seating on the Ottawa was still plastic folding chairs?
    - Mr. Shepler responded that that is still the case
    - Councilman Corrigan inquired if that could be changed?
    - Mr. Shepler noted that that is up to the Coast Guard as that changes the weight and stability of the boat
- Councilman Sehoyan inquired how many boats Shepler's was running at this time?
  - Chris Shepler responded that Shepler's was currently running seven (7) boats and MIFC is currently running three (3)
  - Councilman Sehoyan inquired what the capacity of those boats was – is it enough to meet the demand?
    - Mr. Shepler responded that they move roughly 1,400 passengers per hour
    - Still running the 15-minute departure schedule as needed to help keep passengers moving
    - Priority boarding for Island residents and Commuters is still available
- Councilman Moskwa noted that one of the concerns regarding winter service are the Monday morning or Friday evening departures that tend to have the larger number of commuters in addition to the general passengers – will Shepler's have the capacity to handle this?
  - Mr. Shepler noted that, at this time, Shepler's is just trying to get through the season. Once we get closer to winter service time, these things will be looked in to further
- Chris Shepler also noted that Hoffman is looking forward to opening and discussing the Franchise Agreement the Council
- Councilwoman Myers noted many resident's apprehension to make the move from MIFC to Shepler's – what is the process? Will everyone's parking be moved?
  - Mr. Shepler noted that at this time he cannot answer that – need to wait for direction on is they can suspend MIFC operations on August 18<sup>th</sup>
  - Will be using all assets that Hoffman Marine has purchased – there will be a system put in place once a decision has been made
  - Councilwoman Myers noted that there have been many concerns from residents who currently have free parking through MIFC – will they now be charged for parking through Shepler's if MIFC service is suspended?
    - Mr. Shepler responded that this is something that needs to be looked in to further and he would like to discuss this further on Wednesday
- Councilman St. Onge made note of issues with small freight and the prices Shepler's is charging – things like having a toilet seat sent over from Ace and being charged \$40.00 in freight
  - Mr. Shepler noted that he will look in to this going forward

- Councilwoman Myers also noted that the small freight issue stems from Hoffman shutting down MIFC freight – this has caused small freight prices to rise and also presents an issue to shipment of residential / private horses
  - Mr. Shepler noted that he and Veronica of Arnold freight have spoken about this issue – do not have a remedy at this time, but the conversation has started
  - If the temporary suspension of MIFC is approved, Hoffman can then use the Anna May in the freight capacity
- Councilwoman Myers inquired that, if MIFC service is suspended, will Shepler's not be honoring any VIP passes or such that some residents have through MIFC
  - Mr. Shepler responded that this is correct
  - Councilwoman Myers asked that this be explained further at the Wednesday meeting
  - Councilwoman Myers noted that she felt these passes should at least be honored by Shepler's through the end of the summer season
- Councilman Chambers inquired if there was more on island dock space to be used if necessary?
  - Mr. Shepler noted that to try this, Shepler would have to take all of their St. Ignace boats out of service to ensure that the boats are able to dock at the other docks. If a change was needed to the ramping system to ensure the boats can be tied up safely at a different dock, then that would add time for engineering plans, finding and hiring of certified welders to change the ramps, and approvals from the Historic District Commission and Planning Commission
- Councilwoman Myers inquired if Shepler plans to run all services off the Shepler dock – will there be more staffing to help assist residents and direct guests and traffic?
  - Mr. Shepler noted that staffing numbers is an issue
  - Employees from MIFC could be brought over if operations are allowed to be suspended
- May need some input from the Mackinac Island Service Company on how things might function if all operations are moved to the Shepler dock

#### - Public Comment

- Paula Starkweather noted that, even though her experience with Shepler has been limited so far, the St. Ignace staff has been phenomenal
- Jenny Gazelle, Hoffman Marine, noted that there had been multiple people ask in the chat if the MIFC employees would be able to retain their positions if the company operations were suspended for the season – Ms. Gazelle noted that those employees are vital to Hoffman and it is Hoffman's commitment to retain these employees and honor their employment contract. All year-round employees will remain in their positions.
- Jim Pettit inquired how all of these issued with the MIFC boats happened if they are supposed to be inspected each spring by the US Coast Guard
  - Mr. Shepler noted that every passenger boat is inspected each spring by the US Coast Guard. Some times cracks can be missed during inspection, but suspect that he majority of the cracks found happened within the last four (4) months
- David Levy asked if it had been considered using the secondary market to meet the boat needs rather than repairing
  - Mr. Shepler noted that adequate boats for this type of service have been hard to find
- Sue Sisson asked if the meeting on Wednesday was an open meeting
  - Mayor Doud responded that this will be another Special City Council meeting that will be open to the public
- Mary Patay read a comment off line inquiring if MIFC resident pass holders will still need to stand in line to receive a Shepler ticket
  - Mr. Shepler stated that that is correct
    - If the process of trading in of tickets / a MIFC pass holder getting a Shepler's ticket is skipped and someone comes to the Shepler boarding area with a MIFC ticket, Shepler's does not have the scanning capabilities to accept a MIFC ticket. Trying to avoid any further confusion.
    - If MIFC service is suspended, then everyone's passes and tickets would need to be changed over to Shepler's

Public Comment Cont.

- Councilman Chambers suggested that, if MIFC services are suspended, maybe Shepler’s could send some employees to the Island to do the exchange process of valid passes and tickets
  - Mr. Shepler noted that this would be a great idea and something to look in to further

**VI. Adjournment**

Motion by Myers, second to the motion by Moskwa, to set a special meeting for Wednesday, August 14th at 1:00 to continue discussions with Shepler & Hoffman Marine regarding their ferry boat services for the remainder of the year. All in favor. Motion carried.

Motion by Moskwa, second to the motion by Corrigan, to adjourn the meeting at 12:05 pm. All in favor. Motion carried.

SPECIAL CITY COUNCIL MEETING MINUTES - HOFFMAN MARINE

Wednesday, August 14, 2024 at 1:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

**I. Call to Order**

Mayor Doud called the Special meeting to order at 1:00 pm

**II. Roll Call**

PRESENT

Richard Chambers  
Tom Corrigan  
Steven Moskwa

Anneke Myers  
Alan Sehoyan  
Jason St. Onge

**IV. Additions to / Adoption of Agenda**

Motion by Myers, second to the motion by Chambers, to adopt the agenda with the change to move the O'Boyle contract to before Correspondence.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

**VI. New Business**

– Discussion and / or approval of the construction contract with O'Boyle & Co. for Phase III of the Forest Way Townhomes

- Dennis Dombroski noted that he, along with Architect Brad Williams and Attorney Erin Evashevski, have reviewed the contract and feel that it meets what the City is looking for. The numbers also match up with previous discussions regarding the work to be done.
- Councilman Moskwa commented that he feels the contract provides what the City is looking for
- Attorney Evashevski commented that this is a standard time and materials contract.
  - The second document is a general construction specifications
  - Standard AIA document
- Councilman Sehoyan noted that, having worked with O'Boyle in the past, they provide great work and keep to their timeline. Will speak for their integrity.

Motion made by Myers, Seconded by Corrigan, to authorize Mayor Doud to sign the contract with O'Boyle & Company for Phase III of the Forest Way Townhomes.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

– Discussion with Hoffman Marine regarding their ferry boat operations for the remainder of the 2024 summer and 2025 winter seasons

- Mayor Doud noted that she had spoken with Brad Chambers earlier today and noted that he and Chris Shepler will be meeting to discuss drays, carriages, and traffic control at the head of the Shepler dock – Chief Gruits will need to be included in this discussion as well
- Chris Shepler
  - Mentioned at Monday's meeting the tank farms that were created by Mackinac Island Ferry Company (MIFC). Just got word today that EGLE accepted Hoffman's plan to mitigate the bins was approved.
    - Bins will be emptied by the end of the month and state has dropped all litigation in regards to that
  - Ice to ice - met with the US Coast Guard (USCG) regarding the Huron yesterday
    - Don't have anything to report at this time, but things are moving forward
  - Mayor Doud noted that she spoke with the Congressman Bergman yesterday and he asked what the City needed in regards to the Huron
    - Mayor Doud informed Congressman Bergman that the City would need an extension on the Huron for this year and after that, the problem is, the USCG had assigned things to be don't on the Huron which MIFC never completed. Now the City has to beg for an extension until April, and then from there the Boat will turn over to Hoffman for repairs – Hoffman needs to do anything and everything that the USCG requires to be done for the Huron and get it ready for the 2025 season.

– From the list of questions and talking points, compiled by the City Clerk's Office:

**Parking & Shuttles**

- General parking costs – will those who had free parking through MIFC now be charged for parking?
  - Chris Shepler – for the day parking there will be no charge, as it currently stands, but overnight parking is \$20.00 per night off site and \$45.00 per night on site
- Valet Parking – for those who had valet parking through MIFC in St. Ignace – where do people call to have their car pulled, what dock will their valet car be brought to, if cars are brought to MIFC dock 3 will a shuttle be available between there and the Shepler dock
  - Chris Shepler responded that there will be no more valet parking if the temporary suspension of MIFC is approved. What Shepler's will provide is a shuttle pick up for all customers who had valet service through MIFC in both Mackinaw City and St. Ignace to get to and from their cars
    - Insurance company is not allowing valet services for Shepler's currently, and the process simply does not work during peak season

- Councilwoman Myers asked Mr. Shepler to explain where valet for MIFC is located in both Mackinaw City and St. Ignace
      - In St. Ignace, valet parking is located directly across the street from their office building
      - In Mackinaw City, valet parking is located in lot five (5)
    - Councilwoman Myers inquired if customers are able to access their vehicles individually, or if they will need to let in by an employee
      - MIFC representatives responded that they are currently working on shut down plans and do not have a clear answer on that at this time
    - Councilwoman Myers questioned that, for those customers who paid for indoor valet parking, will their indoor parking contract with MIFC still be honored for the season?
      - MIFC representatives responded that indoor parking contracts would be honored through the end of the summer season (October 31, 2024)
    - Councilman Corrigan inquired where the keys for the valeted cars were kept
      - MIFC representatives responded that keys are located within the MIFC offices
    - Councilman Corrigan inquired if the MIFC offices would be open on the weekends so that customers are able to access their vehicles that are parked within a locked facility
      - MIFC representatives responded that they will need to staff accordingly to ensure this is available, but it should not be an issue with current staffing
    - MIFC representatives stated that all current parking arrangements made with MIFC will be honored through October 31, 2024
  - Will Shepler's be willing to pick up passengers from other private parking locations such as the public marina or the Anthony's Rock garages in St. Ignace, or other private parking locations in Mackinaw City?
    - St. Ignace shuttle currently goes to the airport, Favorite Dock, Truckey Street Garage, South State Street Garage, Ace Hardware, Seewald's Towing, Arnold Freight Dock, as well as various hotels and campgrounds throughout St. Ignace
    - Mackinaw City shuttle currently goes to all Shepler parking lots (overnight and day) hotels, motels, and the Mackinaw City Campground
  - Seasonal and year-round staff parking - If MIFC were to stop running, where would the seasonal and year-round staff park that are currently in MIFC parking? Will they need to move to a new lot or will the shuttles go to those parking lots as well.
    - Shepler's shuttle will go to any MIFC lot to pick up or drop off customers
    - It is Shepler's wish to consolidate parking to alleviate the number of potential pickup locations for their shuttles, but understand for now they need to service everywhere they can
  - Year-Round Commuters - We purchase year-round commuter passes from MIFC so our employees can commute in the winter. Can the pass holders switch to Shepler's ferry passes and will they be honored without the surcharge in the winter?
    - Chris Shepler stated that, this year, whatever was sold or given away by MIFC in 2024, Shepler's will honor it. If customers decide to trade in their MIFC passes, they will be given the equivalent Shepler's pass
  - Winter Ice-to-Ice Service
    - Shepler's will save all MIFC passes traded in, and if needed for winter service, all passes that are not expired and are valid for winter service will be returned to the customer for their use
      - Not sure yet if this is the direction they will be taking or if the Shepler scanning and pass system will stay in place – waiting on Mr. Hoffman's decision on what direction to take with this
    - Councilwoman Myers suggested that anyone trading in their MIFC pass take a picture of the pass for their records before surrendering it
    - Councilman Chambers inquired if the situation will be the same for those who purchased Shepler's passes for the 2024 season – if necessary, would they then be traded in for MIFC passes for winter service?
      - Mr. Shepler stated that that is correct
    - Councilman Corrigan inquired if Shepler's was going to take up the suggestion that a “mobile station” for trading in passes be set up on the island for people to trade in their passes?
      - Mr. Shepler responded that they could, but Shepler's is suggesting an email solution – send
      - Even if Shepler's provided a mobile station, customers would still need to go to either the Mackinaw City or St. Ignace office to have their picture taken and pick up their printed Shepler's pass
    - Mr. Shepler again stated that any pass that was purchased or given away by MIFC would be honored by Shepler's until its printed expiration date and could be traded in for an equivalent Shepler's pass for the 2024 season

**Freight**

- Cost and process for hauling small freight items such as toilet seats, hardware items
  - Shepler's Luggage Policy
    - Luggage is defined as suitcases or other bags in which to pack personal items for travel
    - Grocery and Household goods are defined as food and food stuffs, groceries, beverages, and household goods, prepackaged or measured in to quantities for household use only. Such items must be reasonable in size and easily lifted by an individual (preferably groceries should be packed in totes)
    - Freight is defined as and item that does not fit the definition of luggage or grocery and household goods. Any item including grocery and household goods intended for non-household or business purposes
    - \$40.00 luggage cart fee, presented to the City Council in March 2024, would be applied if:
      - Items being shipped are considered freight
      - If a guest would like no other items placed on the luggage cart
        - If there is room for additional items to be stacked on the cart and the guest is ok with this, then there is no charge
        - If there is room for additional items to be stacked on the cart and the guest is NOT ok with this, then the guest is subject to the Private Luggage cart fee of \$40.00
        - If the guest takes up the entire cart and no additional items can be added to the cart, then there is no charge
  - Councilman Corrigan noted that Family Fare will take over the phone or online grocery orders for Island Residents and will drop them off at the dock to be sent over to the Island for the resident to pick up – last week a resident was charged a \$40.00 fee to have their groceries sent over to the Island
    - City Clerk Leach noted that she had received an email from Family Fare stating that they shipped grocery orders on the 9:30 and 12:00 Arnold Freight boats
    - Mr. Shepler commented that he was unaware of this change from Family Fare, but if the items are groceries, then there should be no additional fee to the customer – he will get back to the Council on this though
  - Councilwoman Myers noted that the issue of small freight such as a bag of nuts and bolts and a piece of hardware needed for a project or repair
    - MIFC would charge \$4.95 per item, but Shepler's is charging \$40.00 – that is a huge difference
    - Smaller items delivered from places like Ace Hardware, True Value, NAPA, prescriptions from Bay Pharmacy
    - Jason Wiley of Shepler's commented that they do not currently have a policy for this type of business, however if they can be provided the rates sheet that MIFC was charging, Shepler's could follow that for the remainder of this season
      - Representatives of MIFC noted that the rates were available through their website for Shepler's reference
- Private horses (to not incur the extra costs of hauling via trailer through Arnold Freight)
 

Possibility of the use of the Anna May for this if MIFC operations are suspended

  - Mr. Shepler stated that, if MIFC operations are suspended, they could absolutely use the Anna May to haul horses or work with Arnold Freight to make an arrangement
  - Mayor Doud inquired about the hauling of UPS – could the Anna May be used for that as well?
    - Mr. Shepler responded that the Anna May could be used for that if needed
    - Veronica Dobrowolski of Arnold Freight noted that they are honoring the MIFC prices for hauling horses for the remainder of this season, even if the horses have to be hauled on the freight boat in a trailer – actually working to get a trailer through Mackinac Island Carriage Tours to haul horses this season
  - Councilman Sehoian inquired if / how long Shepler's plans to keep the Anna May in the water?
    - Mr. Shepler said they have no intention of taking any of the working vessels out of the water at this time
    - Councilman Moskwa noted that there is a large amount of freight that is hauled throughout the fall and winter seasons. Arnold Freight is running as much freight as they can, but there may need to be a backup / support option
      - Mr. Shepler responded that he and Ms. Dobrowolski are in constant contact regarding operations and help each other out when and where needed
      - It was also noted that Arnold Freight will be receiving a new freight boat that has the capability to haul 150 passengers
        - Councilwoman Myers inquired if this was an ice-worthy boat?
          - Ms. Dobrowolski stated that the boat has a reinforced hull and that she will send the Council an article explaining the new boats capabilities



**Handling of types of passes other than resident & Tickets**

- Commuters, VIPs, Island Comp. Residential passes, Hotel VIP pass – do these not qualify to be traded in for a Shepler’s pass / will they also not be subject to the \$5.00 winter surcharge?
- MIFC sold year-round commuter passes (\$895.00) which were to include the \$5.00 surcharge, will these passes be honored without the \$5.00 surcharge like the resident passes?
- Not honoring ferry tickets sold through hotels after September 1<sup>st</sup>, will customers need to seek a refund from the Hotels? (Recommended that these tickets be honored through the rest of the 2024 summer season)
  - Mr. Shepler responded that, if the tickets were purchased from a mainland hotel, the customer will need to seek a refund from that hotel. However, if the ticket was purchased from an Island hotel, tickets will be honored
    - Currently three (3) hotels on the Island that MIFC works with – Island House, Harbourview, and the Murray Hotel
      - These hotels email a list of arriving guest to the ferry company, then guests check in at the ticket office and inform the sales associate that they have a ticket through a hotel package
    - Mackinaw City and St. Ignace hotels will stop as of September 1, 2024
      - Hotel bulk tickets will need to be brought in for a refund or exchanged for whatever the tickets are worth in return tickets
  - Councilwoman Myers noted that the Council has not been privy to the arrangements of “wholesale” tickets to the hotels (on and off island) – these prices were not listed in the rates and fees the Council reviewed and approved in the spring
    - Need to hear more from our legal counsel on how involved the City should be with these types of ticket sales
    - Attorney Evashevski noted that these fees have not been approve at this point.
      - Spoke with Mr. Shepler earlier and got a better idea of how this process works
      - Believes this is something the Council needs to look in to
      - City certainly needs to see all of these fees in writing and the Council needs to determine whether or not they want to approve them
      - Mr. Shepler noted that Shepler’s and MIFC have been doing these types of sales for many years and he is not sure why it hasn’t been brought up before now
        - Councilwoman Myers noted that, this Spring, the City Council asked both boat lines to submit every single rate and fee that they were charging – the wholesale tickets should have been included with that
        - City wants clarity in what is being proposed and sold
        - Mr. Shepler noted that Shepler’s / Hoffman / MIFC fully understands that the City of Mackinac Island has full control through the Franchise Agreement to regulate all boat fees, rates, and schedules
        - Councilwoman Myers noted that, in the Shepler’s power point presented at Monday’s meeting, it was noted that tickets will no longer be sold through other hotels and third-party vendors – if you are saying you want to stop that practice the Council is ok with that since the City did not approved those rates anyways
          - However, the second part from the power point stating that Shepler’s will only honor discounted third-party tickets through August 31, 2024 and that after that customers need to seek a refund through where they purchased the tickets - the Council is not sure what the ramifications to the City will be if this occurs
          - Mr. Shepler noted that he does not understand the Council’s concerns on this, but that their ultimate goal at this point is to just make it to October 31<sup>st</sup> and more forward from there
      - Councilman Sehoyan commented that, going forward in to the 2025 season, he is not opposed to the sale of wholesale tickets – finds it beneficial to guests and hotels to be able to offer those in packages.
      - Councilwoman Myers noted that she is not opposed to this either, but it needs to be discussed and presented to the Council going forward
    - For those that currently have Shepler’s resident passes, it is understood that they will not be charged the \$5.00 winter surcharge, but will they be able to exchange their Shepler’s pass for a MIFC pass if needed, depending on how Hoffman decides to run winter service?
      - Mr. Shepler stated that that would absolutely be done if needed – same process as those currently exchanging their MIFC pass for a Shepler’s pass
- Further clarity / explanation on the process of how the trading in of various types of MIFC tickets will be handled
- Everything that was acquired by the guest / customer, prior to today, will be honored by Shepler’s through the rest of the season (ending October 31, 2024).
  - If MIFC passes that qualify for winter service are traded in, Shepler’s will hold those passes and return them to the customers if they are needed for winter service (still waiting to see what direction Mr. Hoffman takes).

**If operations are moved only to the Shepler's dock (on Island) – adding additional staffing to the head of the dock to assist with things such as grocery pick up and traffic flow**

- Shepler's will definitely try to provide this, but they are also losing staff at the end of the season like everyone else
- Needs to be a clear definition of where Shepler's "jurisdiction" ends – cannot really police the sidewalk, but will do their best to work with guests within their confines and keep traffic flowing
  - Per Mayor Doud, Carriage Tours did say that they would work on having more employees in that area to help with traffic

**What would be the issues if the City Council allowed the suspension of MIFC, but not until after Labor Day?**

- Mr. Shepler noted that he felt that public confusion would continue
- Needing to worry about mechanical issues within both fleets
- Cannot get clear communication to the public until this shutdown can happen
  - Having to determine each morning what boats can and cannot run
    - The Good Fortune and the Anna May are both weather dependent
    - When it comes to the Shepler fleet they know what their boats are capable of
- Councilman Sehoyan noted that this seems to be a bit of a public relations nightmare – is Shepler's saying that the temporary shut down of MIFC will help Shepler to keep a consistent plan in place?
  - Really need too get ahead of that as hotels are experiencing cancellations and many news outlets are putting out misinformation – even saying that there are no boats running to the island
- Mr. Shepler informed the Council that they have been working with John Truscott of Truscott Rossman, a Public Relations company out of Lansing, Michigan, to develop a communication plan to push out to the public once the suspension of MIFC is approved
- Mr. Shepler stated that he is the first to admit that communications about what was happening with MIFC was lacking. It was difficult to put out any kind of statement when situations were changing within hours
- Councilman Sehoyan inquired that, once the information is out, is there going to be a continuous campaign to push ferry information to the public?
  - Mr. Shepler said that that was absolutely the plan
- Mayor Doud and multiple Council members expressed the importance to Mr. Shepler the need to communicate to the public that extra boats will be available for the upcoming bigger weekends like the Labor Day bridge walk and the fall foot races
- Mr. Shepler noted that, in the power point presented on Monday, there were mock-up schedules for both Mackinaw City and St. Ignace for Labor Day through October 6<sup>th</sup>, showing departures every 15 minutes – adding 14 departures per day out of Mackinaw City and an additional 11 departures per day out of St. Ignace
  - The schedule for October 7<sup>th</sup> through the 31<sup>st</sup> has had additional trips added to it as well
  - Tour groups were mentioned, and Mr. Shepler commented that they are working on a plan to handle those
  - Hoffman is still diligently working on getting the Joliet and Cadillac up to speed to be put back in to service when needed – these will not be added for additional daily trips, but used as overflow boats for the busier fall times
  - Councilwoman Myers inquired where the Joliet and Cadillac will be docking on Mackinac Island
    - Mr. Shepler responded that he was not sure yet as they have not had a chance to see if those boats are able to lineup with the Shepler dock ramping system
    - Have not done any change in docking between Shepler and MIFC assets as that takes those boats off line for a period of time and interrupts current service
      - Hopefully once business starts to slow down Shepler's can take the time to do this with their fleet to see what will work and what won't work
- Councilwoman Myers noted that there were two (2) other questions listed regarding Mackinac Island Carriage Tours and Service Company in the area of the Shepler dock if MIFC services were suspended
  - City Clerk Leach noted that those were submitted this morning and that they were passed along as soon as possible. Also spoke with Brad Chambers who said he was going to be speaking with Mr. Shepler in the near future to discuss options
  - Mr. Shepler noted that he felt that this was something that needed to be discussed between Shepler's and Mackinac Island Carriage Tours to figure out a ground plan – can report back to the Council though if they would like
- Councilwoman Myers inquired about the franchise fee as that is still currently owed from both companies – that does not change with the temporary suspension of MIFC
  - Mr. Shepler noted that Hoffman Family Companies acknowledges that they are responsible for the franchise fees for both companies
    - Mr. Shepler has been in discussion with City Treasurer Rick Linn regarding past and upcoming payments to see where MIFC was at
    - Mayor's Assistant Trista France noted that she, Mr. Shepler, and Rick Linn had a conference call recently regarding the franchise fee as well

- Councilman Moskwa noted the worry about, if using just the Shepler dock, the increase in traffic and congestion that will come with that – has Shepler considered using MIFC’s Ryba dock to help alleviate that? Maybe using the Ryba dock for St. Ignace service and the Shepler dock for Mackinaw City service?
  - Mr. Shepler noted that all assets have been considered at this time, but that splitting between the docks could add back to the confusion for guests if they made such a change
  - Councilwoman Myers noted that she understands that fully running off the Shepler dock for the time being is just a temporary fix, but going forward the City would like to see all docks utilized to disperse traffic and lessen congestion
    - Mayor Doud noted that she and Mr. Shepler had discussed this for the 2025 season
    - Mr. Shepler commented that Hoffman plans to use all assets for the 2025 season – they are all needed
- City Attorney Evashevski noted that, at some point, the Winter Service Agreement needed to be discussed
  - Believes it would be wise to get in writing the agreement being transferred in to Shepler’s Ferry or Hoffman name, rather than MIFC if their service is to be suspended, especially for MDOT funding purposes
  - Councilwoman Myers commented that she thought MIFC services were only being suspended until October 31, 2024?
    - Attorney Evashevski responded that this needs to be discussed further, but with the funding purposes and the temporary shut-down, it may be beneficial to move the Winter Service Agreement in to the Shepler name – this can be discussed further at a later date
    - Also need to be discussing this with MDOT to make sure we are moving forward correctly
    - Councilwoman Myers noted that everything presented has been a hybrid of Shepler’s and MIFC – possibly use the Hoffman name
- Councilman St. Onge noted that, allowing the suspension of one of two ferry boat companies is a pretty dangerous leap for this Council and for the people who live on this Island. What assurance is Shepler’s / Hoffman going to give that bonds these things that are being agreed to today? Answers given today by Mr. Shepler were great, but who is to say that next week someone at Shepler’s decides that an agreed to policy from today isn’t working and they want to implement a policy change? MIFC, in the past, has made continuous policy changes with no regard to the City or the Island residents. All policy changes proposed between now and October 31<sup>st</sup> need to be presented to and agreed to by the City Council.
  - Mr. Shepler responded that, this is all new for everyone, and this comes down to trust. The Franchise is a very large and powerful thing that Shepler’s has to answer to
  - Mr. Shepler again stated that he is in constant contact with Mayor Doud and Shepler’s / Hoffman does not proceed with anything she doesn’t agree with
  - Councilman Sehoyan inquired if this should be an addendum to their Franchise Agreement? Is this a motion?
    - Attorney Evashevski noted that the suspension of MIFC should be an addendum to their Franchise Agreement, and accompanying that should be conditions that were agreed to today
      - Councilwoman Myers noted that all MIFC arrangements and agreements (tickets, parking, ect) will be honored by Shepler’s going forward
        - Mr. Shepler agreed to a point, as they stated before that they will no longer be offering valet car services
      - Councilwoman Myers voiced concern over ensuring that, if the suspension of MIFC is approved, that their customers get a fair deal in the end and are not out services that they have paid for or were agreed to with MIFC
        - Believes at this point the only point discussed that the City does not necessarily agree to is that we do not understand enough regarding the wholesale hotel tickets to take a firm stand on that and that they would like to hear more about that from Attorney Evashevski
          - Mr. Shepler noted that they would be more than happy to share the information they have about this
          - Councilwoman Myers asked that Mr. Shepler share this information with Attorney Evashevski so that the Council can get a better understanding on this, but it will not be a point in what is decided and granted today
- Councilman Sehoyan inquired that, if the suspension is approved, can Shepler’s lay out what their public relations plan is in an email or in some way that Mayor Doud or Tim Hygh from the Tourism Bureau can stay up to date of what their plans are and so that the MITB can help push the information to the public?
  - Mr. Shepler responded that he can absolutely do that

- David Levy inquired how what was the valet parking with MIFC would work if the suspension was granted as Shepler's will be discontinuing that service
  - Mr. Shepler responded that customers who currently have this service with MIFC will be responsible for parking their cars in the indoor parking area. Shepler's will not hold valet keys for those cars
  - Mr. Levy noted that those buildings are locked – so how would they access their car?
  - Mr. Shepler responded that the customer needs to call the office when they are coming over to let them know they have a car parked in indoor parking to make sure that is facilitated at that time
    - Mr. Wiley commented that the buildings will be opened at the beginning of each service day and locked at the end of each service day
    - Shuttles to and from the indoor parking area are available at each dock
  
- Councilman St. Onge posed the question to Attorney Evashevski – will the council just be voting on authorizing the attorney to draw up the addendum? The motion cannot possibly contain all of these questions and answers. Will Attorney Evashevski draw up the addendum and then have the Mayor execute it?
  - Attorney Evashevski noted that she would like to go over the specific points / conditions that were specified by the Hoffman group and the City Council
  - Mayor Doud suggested the City Clerk and Attorney Evashevski work together to draw up the addendum, send it out to the Council members, and then it can be voted on at the August 21<sup>st</sup> regular meeting
    - councilwoman Myers pointed out that that would be too late as Hoffman would like to suspend MIFC services as of Monday, August 19<sup>th</sup>
  - Mayor Doud suggested possibly holding a special meeting on Friday August 16<sup>th</sup> to make this determination, and asked if that would be helpful to Shepler / Hoffman
    - Mr. Shepler responded that that would be ok, but that not receiving an answer today just pushes back all of the employee meetings and other work that needs to take place once the suspension is granted
  - Mayor Doud suggested approving a motion to allow suspension of operations of MIFC, beginning on August 19, 2024, contingent on subsequent approval of the proposed addendum
  - Councilman Sehoyan suggested talking out the motion at this meeting so that all parties can be part of making sure we have every point in place
  
- Councilwoman Myers asked Mr. Shepler to compile informational documents that can be submitted to the Clerk and the Mayor's Assistant to be published to Island residents about previously arranged parking through MIFC and the pass and ticket exchange process.
  - Please include any helpful information for customers going forward
  
- Councilman Sehoyan commented that the City should not rule out all MIFC assets for Shepler's / Hoffman
  - Mr. Shepler agreed as they would like to keep the store on the Main Dock (MIFC Mackinaw City departures) open, and that UPS will still be brought in to and sorted at that dock as well
  - Councilman Chambers also noted that working MIFC boats are still an option to use as well – The Good Fortune and Anna May that are currently in the water as well as the Joliet and Cadillac that Hoffman is working on getting back in to the water
  
- Councilman St. Onge reiterated as well that any and all MIFC passes that are valid through April 2025 will be honored by Shepler's if there is an early break-up of ice
  - Mr. Shepler responded that all MIFC passes and tickets will be honored through their printed expiration date and that Shepler's / Hoffman are committed to the winter ice to ice service
  - Councilwoman Myers asked Shepler's to state this information on the documents they submit to the Clerk and Mayor's Assistant – that all valid MIFC passes can be traded for the equivalent Shepler's pass, all MIFC passes being traded in for Shepler's passes will be held in the Shepler's offices to be reissued to the customer if needed for winter service, and that all MIFC passes and tickets will be honored through their printed expiration date regardless of if service is provided through MIFC of Shepler's
  
- New schedules moving forward
  - Schedules provided by Shepler's at the August 12, 2024 Special Meeting, should be included in the addendum as a contingency of the requested suspension
    - A schedule for August 19<sup>th</sup> through October 6<sup>th</sup> has been provided in the August 12<sup>th</sup> power point
    - A schedule for October 7<sup>th</sup> through October 31<sup>st</sup> will be provided to the City from Shepler's by Labor Day
  
- Addendum should not rule out the use of any MIFC assets
  - Should state temporary suspension of PASSENGER service as Human Resources, Accounting, stores, and offices will remain open; freight and horse hauling may occur still this season with MIFC boats; MIFC passenger boats may be used to supplement passenger transportation if mechanical repairs can be completed on time

- Councilman St. Onge asked Mr. Shepler if they could look in to hiring someone on island to work in the ticket booth so that, if needed, people can purchase or exchange tickets in the morning prior to the first boat

Motion by Moskwa, second to the motion by Sehoyan to approve an addendum to the Mackinac Island Ferry Company (MIFC) Franchise Agreement to allow the temporary suspension of ferry passenger services from August 19, 2024 through October 31, 2024, conditioned on the following:

1. All MIFC passenger services will be suspended and MIFC passengers will be ferried to Mackinac Island by Shepler's Mackinac Island Ferry. Nothing in this addendum shall prevent Shepler's from using any of MIFC's assets.
2. All ticket sales for ferry services to and from Mackinac Island will be through Shepler's website or Shepler's ticket offices. All MIFC website traffic will be re-directed to Shepler's website.
3. All tickets purchased from August 19, 2024 through October 31, 2024 will be purchased at Shepler's Ferry rates.
4. All pre-purchased, valid MIFC tickets and passes will be honored up to the expiration date printed on that specific ticket or pass. Said MIFC tickets and passes can be exchanged at the Shepler's offices in Mackinaw City or St. Ignace.
5. All previously paid and contracted MIFC parking, including up to five (5) days free overnight parking with any pre-purchased MIFC ticket, shall be honored (valet parking exempted) by Shepler's, and shuttles will be provided between said MIFC parking and the Shepler's ferry docks. Additional shuttles will be available to other locations in both St. Ignace and Mackinaw City. NO VALET PARKING will be provided by Shepler's. All new purchases of tickets through Shepler's Mackinac Island Ferry will be subject to Shepler's parking and Shepler's parking prices.
6. Small freight, groceries, and household items which are dropped off at the dock to be transported without a passenger for island residents and island businesses shall be transported at the same rate that was previously charged by MIFC. The rate being \$4.95 per piece up to 100lbs, however Shepler's will honor the rates provided by MIFC to specific individuals and businesses. Household groceries delivered for island residents will be transported for free.
7. Private horses may be moved on the Anna May. If transported by Arnold Freight Company, they will be transported at the price structure previously provided by MIFC.
8. Shepler's will work with MIFC, Mackinac Island Service Company, and the Mackinac Island Police Department to ensure sufficient staffing is stationed at the head of the dock for proper flow of traffic (emphasis on drays, tour groups, luggage, carriages, & taxis).
9. Shepler's will provide a written process for MIFC ticket & pass exchanges, which will also provide ticket office addresses, phone numbers, hours of operation, and shuttle phone numbers to aide in this transition.
10. Shepler's shall operate according to the ferry boat schedules for August 19, 2024 through October 6, 2024 presented in its PowerPoint at the special City Council meeting held on August 12, 2024. Said schedule has been accepted by the City Council conditioned on the execution of this addendum and the conditions of said addendum.
  - a. A schedule for ferry services from October 7, 2024 through October 31, 2024 will be presented by Shepler's to the City Council no later than Labor Day (Monday, September 2, 2024)

Ayes: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Nays: None. Motion carried.

Dave Jurcak of Grand Hotel asked that Shepler's / Hoffman ensure that Truscott Rossman connect with the Mackinac Island Tourism Bureau to push out the initial press release

- Councilman Sehoyan noted that that had been discussed earlier and that Mr. Shepler agreed to make sure that the press release went through the Tourism Bureau as well

Councilwoman Myers noted to the public that if they had further, specific questions regarding their exact parking location, they need to contact Shepler's directly.

- At this time parking for MIFC customers will remain the same until October 31, 2024, after that parking locations and services will be reevaluated and Shepler's will communicate their new plan once finalized

Councilwoman Myers also noted that, if the public has further questions regarding this, they can submit them via email to the Clerk's office where they will be directed to either the City Council and / or Shepler's personnel.

### VIII. Adjournment

There being no further business, motion made by Myers, seconded by Sehoyan, to adjourn the meeting at 3:06 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**TREASURER'S REPORT  
COMBINED CASH  
General Fund, Library Fund and Street Funds  
August 21, 2024**

Section V, Itema.

Cash on Hand - August 7, 2024	\$	636,544.58
Deposits		268,728.91
		905,273.49
LESS: Disbursements - August 8, 2024		(302,789.96)
Cash on Hand - August 21, 2024	\$	602,483.53
 Line 5 Fund Balance	 \$	 20,765.39
Forest Way Town Homes, Debt	\$	166,546.49


**REVENUE DEPOSITED FOR PERIOD**

**2024 SUMMER TAXES**

3.403 City Operations		195,809.55
3.403 Fire Truck Debt		7,958.34
3.618 Admin Fees		6,599.83
 3.996 State - Major Street, June 2024		 5,479.92
3.997 State - Local Street, June 2024		2,765.64
3.550 State - 591 Vendor (MDOT) July		35,964.71
3.709 State - Ferry Operating Assistance, Fiscal year 2024 CARES		8,622.00
 3.675 Rent, City Housing 08/07/2024		 1,523.08
 3.457 Vehicles, Belonga		 450.00
 3.600 Build, 8655 Cudahy, Grand Hotel		 434.00
3.600 HDC, 7245 Main St, Island House		275.00
 3.451 Business License		 150.00
3.451 Sign, Jay Porcaro		40.00
 3.683 Stuart House Admission		 1,531.83
 3.680 Telescopes		 114.01
 3.476 2024 Barn Permit		 100.00
3.697 DPW Payback, ESRI Mapping		495.00
 987.000 Library		 416.00
3.545 Federal Grant (Co-Op) conference	160.00	
3.591 Donations	62.00	
3.625 Book Sales	122.50	
3.627 Copy Income	31.50	
3.629 Membership Fees	40.00	

**TOTAL DEPOSITED FOR PERIOD**

\$ 268,728.91



Richard Linn, Treasurer  
City Of Mackinac Island

DEPOSIT 08/02/24		8,245.56
DEPOSIT 08/12/24		8,622.00
DEPOSIT 08/13/24		35,964.71
DEPOSIT 08/19/24		215,896.64

Payroll August 8, 2024							Section VI, Itema.
Employee	Rate of Pay	Reg.	OT	Hldy	Vaca/ Personl	Prime Reg/OT (.50)	Gross Wage
Bagbey, Gwendolyn	\$1,552.00	1					\$1,552.00
Bradford, Justin	\$32.37	84				84	\$2,761.08
Bradford, Justin (On Call)	\$16.18	0					\$0.00
Bradford, Justin (Field Training Offier)	\$60.00	0					\$0.00
Bradley, Dennis	\$20.82	48					\$999.36
Caulder, Gavyn	\$14.50	24					\$348.00
Caulder, Sidney	\$14.50	79.5					\$1,152.75
Caulder, Stephanie	\$20.00	80	8				\$1,840.00
Cowell, Ella	\$18.10	80					\$1,448.00
Cowell, Matthew	\$18.10	72					\$1,303.20
Davis, Joseph	\$26.52	84				84	\$2,269.68
Davis, Joseph (On Call)	\$13.26	0					\$0.00
Dombroski, Dennis	\$61.16	68					\$4,158.88
Doud, Margaret	\$382.00	0					\$0.00
Dziobak, Andrew	\$32.37	84					\$2,719.08
Dziobak, Andrew (On Call)	\$16.18	0					\$0.00
France, Trista	\$2,254.46	1					\$2,254.46
Gruits, Michael	\$3,820.74	1					\$3,820.74
Johnson, Justin	\$14.50	56					\$812.00
Kaminen, Cory	\$30.83	60	1			24	\$1,908.05
Kaminen, Cory (On Call)	\$15.42						\$0.00
Kaminen, Cory (Field Training Offier)	\$25.00	1					\$25.00
Kuemin, Kassandra	\$26.52	68					\$1,803.36
Leach, Danielle	\$1,884.35	1					\$1,884.35
Linn, Richard	\$1,884.35	1					\$1,884.35
Lipovsky, Dave	\$55.00	55.5					\$3,052.50
Miedzianowski, Dwayne	\$30.83	84				60	\$2,619.72
Miedzianowski, Dwayne (FTO)	\$48.00	1					\$48.00
Patay, Mary	\$1,840.34	1					\$1,840.34
Pereny, Kathryn	\$23.78	38.25					\$909.59
Pereny, Trevor	\$14.50	40					\$580.00
Rollins, Christine	\$23.00	12					\$276.00
Ross, Christian	\$21.46	80					\$1,716.80
Ruddle, Mike	\$29.90	80					\$2,392.00
Saleem, Hamza	\$22.82	84				80	\$1,956.88
Schmidt, Jacob	\$17.50	80					\$1,400.00
Simmons, Alison	\$15.90	53					\$842.70
Smoot, Virginia	\$15.90	24					\$381.60
St. Onge, Anne L.	\$23.02	80	5				\$2,014.25
Stafford, Audrey	\$15.34	0					\$0.00
Stakoe, Joseph	\$1,046.01	1					\$1,046.01
Wadaga, Lucy	\$14.50	62					\$899.00
						<b>TOTAL</b>	\$56,9

# Payroll Journal Report

Payroll Period: 08/04/2024 - 08/17/2024  
 Report Created On: 08/20/2024

## Employee Earnings

Payroll period: 08/04/2024 - 08/17/2024 Pay day: 08/22/2024

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Totals	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Andress, Therese  Elections 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00		
Bageby, Gwendolyn  Public Works 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$19.40	\$1,552.00				Federal Income Tax	\$169.62	Social Security	\$96.23	Net Pay	\$1,197.69
			Gross	--	--	\$1,552.00				Social Security	\$96.23	Medicare	\$22.50	Check Amount	\$1,197.69
										Medicare	\$22.50	Total	\$118.73	Employer Cost	\$1,670.73
										MI State Tax	\$65.96				
										Total	\$354.31				
Bradford, Justin  Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.37	\$2,719.08	457 Retirement	\$50.00	\$429.45	Federal Income Tax	\$172.72	Social Security	\$171.19	Net Pay	\$1,859.96
			Night Shift premium	--	--	\$42.00	Rent	\$334.62		Social Security	\$171.19	Medicare	\$40.03	Check Amount	\$1,859.96
			Rent	--	--	\$0.00	POLC dues	\$26.50		Medicare	\$40.03	Total	\$211.22	Employer Cost	\$3,401.75
			POLC dues	--	--	\$0.00				MI State Tax	\$106.06				
			Gross	--	--	\$2,761.08				Total	\$490.00				
Bradley, Dennis  Cemetery 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Check	Regular	48.00	\$20.82	\$999.36				Federal Income Tax	\$15.71	Social Security	\$61.97	Net Pay	\$864.72
			Gross	--	--	\$999.36				Social Security	\$61.97	Medicare	\$14.49	Check Amount	\$864.72
										Medicare	\$14.49	Total	\$76.46	Employer Cost	\$1,075.82



Section VI, Itema.

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Description	Amount
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount		
										MI State Tax	\$42.47				
										Total	\$134.64				
Card, Sheryl Elections 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00		
Caulder, Gavyn Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	24.00	\$14.50	\$348.00				Social Security	\$21.58	Social Security	\$21.58	Net Pay	\$306.59
			Gross	--	--	\$348.00				Medicare	\$5.04	Medicare	\$5.04	Check Amount	\$306.59
										MI State Tax	\$14.79	MI State Unemployment Tax	\$16.36	Employer Cost	\$390.98
										Total	\$41.41	Total	\$42.98		
Caulder, Sidney Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	79.50	\$14.50	\$1,152.75				Federal Income Tax	\$62.02	Social Security	\$71.47	Net Pay	\$953.56
			Gross	--	--	\$1,152.75				Social Security	\$71.47	Medicare	\$16.71	Check Amount	\$953.56
										Medicare	\$16.71	MI State Unemployment Tax	\$54.18	Employer Cost	\$1,295.11
										MI State Tax	\$48.99	Total	\$142.36		
										Total	\$199.19				
Caulder, Stephanie Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$20.00	\$1,600.00	Rent	\$150.00		Federal Income Tax	\$171.69	Social Security	\$114.08	Net Pay	\$1,299.35
			Overtime	8.00	\$30.00	\$240.00				Social Security	\$114.08	Medicare	\$26.68	Check Amount	\$1,299.35
			Rent	--	--	\$0.00				Medicare	\$26.68	Total	\$140.76	Employer Cost	\$1,980.76
			Gross	--	--	\$1,840.00				MI State Tax	\$78.20				
										Total	\$390.65				
Cowell, Ella Public Works 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$18.10	\$1,448.00				Federal Income Tax	\$97.45	Social Security	\$89.77	Net Pay	\$1,178.24
			Gross	--	--	\$1,448.00				Social Security	\$89.77	Medicare	\$21.00	Check Amount	\$1,178.24
										Medicare	\$21.00	Total	\$110.77	Employer Cost	\$1,558.77
										MI State Tax	\$61.54				
										Total	\$269.76				

Section VI, Itema.

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Description	Amount	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount			
Cowell, Matthew  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	72.00	\$18.10	\$1,303.20				Federal Income Tax	\$80.08	Social Security	\$80.80	Net Pay	\$1,068.03	
			Gross	--	--	\$1,303.20				Social Security	\$80.80	Medicare	\$18.90	Check Amount	\$1,068.03	
											Medicare	\$18.90	MI State Unemployment Tax	\$61.25	Employer Cost	\$1,464.15
											MI State Tax	\$55.39	Total	\$160.95		
											Total	\$235.17				
Davis, Joseph  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$26.52	\$2,227.68	457 Roth Retirement	\$300.00	\$307.99	Federal Income Tax	\$196.05	Social Security	\$140.72	Net Pay	\$1,234.72	
			Night Shift premium	--	--	\$42.00	Rent	\$242.31		Social Security	\$140.72	Medicare	\$32.91	Check Amount	\$1,234.72	
			Rent	--	--	\$0.00	POLC dues	\$26.50		Medicare	\$32.91	Total	\$173.63	Employer Cost	\$2,751.30	
			POLC dues	--	--	\$0.00				MI State Tax	\$96.47					
			Gross	--	--	\$2,269.68				Total	\$466.15					
Dombroski, Dennis  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Check	Regular	68.00	\$61.16	\$4,158.88	457 Retirement	\$250.00	\$150.00	Federal Income Tax	\$421.96	Social Security	\$255.77	Net Pay	\$2,973.04	
			Gross	--	--	\$4,158.88	Aflac Pre Tax	\$33.60		Social Security	\$255.77	Medicare	\$59.81	Check Amount	\$2,973.04	
											Medicare	\$59.81	Total	\$315.58	Employer Cost	\$4,624.46
											MI State Tax	\$164.70				
											Total	\$902.24				
Doud, Margaret  Mayor  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/Eligible for overtime	Check	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00			
Dziobak, Andrew  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.37	\$2,719.08	457 Retirement	\$200.00	\$353.48	Federal Income Tax	\$268.37	Social Security	\$166.22	Net Pay	\$1,844.31	
			POLC dues	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$166.22	Medicare	\$38.87	Check Amount	\$1,844.31	
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$38.22		Medicare	\$38.87	Total	\$205.09	Employer Cost	\$3,277.65	
			Gross	--	--	\$2,719.08	Aflac After Tax	\$40.31		MI State Tax	\$96.28					

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
										Total	\$569.74				
France, Trista Mayor's assistant 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$28.18	\$2,254.46	457 Retirement	\$10.00		Federal Income Tax	\$214.40	Social Security	\$137.91	Net Pay	\$1,710.56
			Gross	--	--	\$2,254.46	Aflac Pre Tax	\$30.22		Social Security	\$137.91	Medicare	\$32.26	Check Amount	\$1,710.56
										Medicare	\$32.26	Total	\$170.17	Employer Cost	\$2,424.63
										MI State Tax	\$119.11				
										Total	\$503.68				
Gruits, Michael Police Department 7374 Market St., Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	84.00	\$42.74	\$3,589.99	457 Retirement	\$62.50	\$559.20	Federal Income Tax	\$513.01	Social Security	\$236.89	Net Pay	\$2,793.21
			Rent	--	--	\$230.75				Social Security	\$236.89	Medicare	\$55.40	Check Amount	\$2,793.21
			Gross	--	--	\$3,820.74				Medicare	\$55.40	Total	\$292.29	Employer Cost	\$4,672.23
										MI State Tax	\$159.73				
										Total	\$965.03				
Johnson, Justin Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	56.00	\$14.50	\$812.00				Federal Income Tax	\$25.05	MI State Unemployment Tax	\$38.16	Net Pay	\$752.44
			Gross	--	--	\$812.00				MI State Tax	\$34.51	Total	\$38.16	Check Amount	\$752.44
										Total	\$59.56			Employer Cost	\$850.16
Kaminen, Cory Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	60.00	\$30.83	\$1,849.80	457 Retirement	\$45.00	\$494.23	Federal Income Tax	\$91.58	Social Security	\$118.71	Net Pay	\$1,543.92
			Overtime	1.00	\$46.84	\$46.84	POLC dues	\$26.50		Social Security	\$118.71	Medicare	\$27.76	Check Amount	\$1,543.92
			Night Shift premium	--	--	\$12.00	Aflac Pre Tax	\$19.02		Medicare	\$27.76	Total	\$146.47	Employer Cost	\$2,574.34
			Police Field training office	--	--	\$25.00				MI State Tax	\$61.15				
			POLC dues	--	--	\$0.00				Total	\$299.20				
			Gross	--	--	\$1,933.64									
Kuemin, Cassandra Police Department	Paid by the hour	Direct Deposit	Regular	68.00	\$26.52	\$1,803.36	Rent	\$150.00		Federal Income Tax	\$102.60	Social Security	\$111.81	Net Pay	\$1,122.65
			Rent	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$111.81	Medicare	\$26.15	Check Amount	\$1,122.65

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
7374 Market St., Mackinac Island, MI 49757			POLC dues	--	--	\$0.00	Housing deposit	\$150.00		Medicare	\$26.15	MI State Unemployment Tax	\$84.76	Employer Cost	\$2,026.08
			Housing deposit	--	--	\$0.00	Child support - 913323494 (Garnishment)	\$37.01		MI State Tax	\$76.64	Total	\$222.72		
			Gross	--	--	\$1,803.36				Total	\$317.20				
Leach, Danielle  City Clerk's Office  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Retirement	\$50.00		Federal Income Tax	\$163.04	Social Security	\$116.43	Net Pay	\$1,087.39
			Rent	--	--	\$0.00	Rent	\$346.15		Social Security	\$116.43	Medicare	\$27.23	Check Amount	\$1,087.39
			Gross	--	--	\$1,884.35	Aflac Pre Tax	\$6.42		Medicare	\$27.23	Total	\$143.66	Employer Cost	\$2,028.01
										MI State Tax	\$87.69				
										Total	\$394.39				
Linn, Richard  City Treasurer  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Roth Retirement	\$1,250.00		Federal Income Tax	\$169.66	Social Security	\$116.83	Net Pay	\$249.61
			Gross	--	--	\$1,884.35				Social Security	\$116.83	Medicare	\$27.32	Check Amount	\$249.61
										Medicare	\$27.32	Total	\$144.15	Employer Cost	\$2,028.50
										MI State Tax	\$70.93				
										Total	\$384.74				
Lipovsky II, David  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	55.50	\$55.00	\$3,052.50				Federal Income Tax	\$213.68	Social Security	\$189.25	Net Pay	\$2,475.58
			Gross	--	--	\$3,052.50				Social Security	\$189.25	Medicare	\$44.26	Check Amount	\$2,475.58
										Medicare	\$44.26	MI State Unemployment Tax	\$143.47	Employer Cost	\$3,429.48
										MI State Tax	\$129.73	Total	\$376.98		
										Total	\$576.92				
Miedzianowski, Dwayne  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$30.83	\$2,589.72	Rent	\$150.00		Federal Income Tax	\$263.16	Social Security	\$162.60	Net Pay	\$1,813.71
			Night Shift premium	--	--	\$30.00	POLC dues	\$26.50		Social Security	\$162.60	Medicare	\$38.02	Check Amount	\$1,813.71
			Police Field training office	--	--	\$48.00	Aflac Pre Tax	\$45.15		Medicare	\$38.02	Total	\$200.62	Employer Cost	\$2,868.34
			Rent	--	--	\$0.00	Aflac After Tax	\$57.12		MI State Tax	\$111.46				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
			POLC dues	--	--	\$0.00				Total	\$575.24				
			Aflac After Tax	--	--	\$0.00									
			Gross	--	--	\$2,667.72									
Patay, Mary  Recreation department  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.00	\$1,840.34	457 Retirement	\$70.00		Federal Income Tax	\$168.86	Social Security	\$110.50	Net Pay	\$1,323.76
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$58.04		Social Security	\$110.50	Medicare	\$25.85	Check Amount	\$1,323.76
			Gross	--	--	\$1,840.34	Aflac After Tax	\$10.56		Medicare	\$25.85	Total	\$136.35	Employer Cost	\$1,976.69
										MI State Tax	\$72.77				
										Total	\$377.98				
Pereny, Kathryn  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	38.25	\$23.78	\$909.59				Federal Income Tax	\$28.27	Social Security	\$56.39	Net Pay	\$773.08
			Gross	--	--	\$909.59				Social Security	\$56.39	Medicare	\$13.19	Check Amount	\$773.08
										Medicare	\$13.19	Total	\$69.58	Employer Cost	\$979.17
										MI State Tax	\$38.66				
										Total	\$136.51				
Pereny, Trevor  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	40.00	\$14.50	\$580.00				Federal Income Tax	\$1.85	Social Security	\$35.96	Net Pay	\$509.13
			Gross	--	--	\$580.00				Social Security	\$35.96	Medicare	\$8.41	Check Amount	\$509.13
										Medicare	\$8.41	MI State Unemployment Tax	\$27.26	Employer Cost	\$651.63
										MI State Tax	\$24.65	Total	\$71.63		
										Total	\$70.87				
Rollins, Christine  City Clerk's Office  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	12.00	\$23.00	\$276.00				Social Security	\$17.11	Social Security	\$17.11	Net Pay	\$243.16
			Gross	--	--	\$276.00				Medicare	\$4.00	Medicare	\$4.00	Check Amount	\$243.16
										MI State Tax	\$11.73	Total	\$21.11	Employer Cost	\$297.11
										Total	\$32.84				
Ross, Christian  Public Works	Paid by the hour	Direct Deposit	Regular	80.00	\$21.46	\$1,716.80				Federal Income Tax	\$129.71	Social Security	\$106.44	Net Pay	\$1,382.80
			Gross	--	--	\$1,716.80				Social Security	\$106.44	Medicare	\$24.89	Check Amount	\$1,382.80

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Description	Amount
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount		
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$24.89	Total	\$131.33	Employer Cost	\$1,848.13
										MI State Tax	\$72.96				
										Total	\$334.00				
Ruddle, Michael	Paid by the hour	Direct Deposit	Regular	80.00	\$29.90	\$2,392.00				Federal Income Tax	\$248.82	Social Security	\$148.31	Net Pay	\$1,867.67
Public Works			Gross	--	--	\$2,392.00				Social Security	\$148.31	Medicare	\$34.69	Check Amount	\$1,867.67
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$34.69	Total	\$183.00	Employer Cost	\$2,575.00
										MI State Tax	\$92.51				
										Total	\$524.33				
Saleem, Hamza	Paid by the hour	Direct Deposit	Regular	84.00	\$22.82	\$1,916.88	Rent	\$150.00		Federal Income Tax	\$158.52	Social Security	\$121.32	Net Pay	\$1,239.00
Police Department			Night Shift premium	--	--	\$40.00	POLC dues	\$26.50		Social Security	\$121.32	Medicare	\$28.37	Check Amount	\$1,239.00
7374 Market St., Mackinac Island, MI 49757			Rent	--	--	\$0.00	Housing deposit	\$150.00		Medicare	\$28.37	MI State Unemployment Tax	\$34.56	Employer Cost	\$2,141.13
			POLC dues	--	--	\$0.00				MI State Tax	\$83.17	Total	\$184.25		
			Housing deposit	--	--	\$0.00				Total	\$391.38				
			Gross	--	--	\$1,956.88									
Saul, Mary	Paid by the hour	Check	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00		
Stuart House															
7342 Market St, Mackinac Island, MI 49757															
Schmidt, Jacob	Paid by the hour	Direct Deposit	Regular	80.00	\$17.50	\$1,400.00				Federal Income Tax	\$91.69	Social Security	\$86.80	Net Pay	\$1,141.71
Public Works			Gross	--	--	\$1,400.00				Social Security	\$86.80	Medicare	\$20.30	Check Amount	\$1,141.71
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$20.30	Total	\$107.10	Employer Cost	\$1,507.10
										MI State Tax	\$59.50				
										Total	\$258.29				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
Simmons, Alison	Paid by the hour	Direct Deposit	Regular	53.00	\$15.90	\$842.70				Federal Income Tax	\$28.12	Social Security	\$52.25	Net Pay	\$723.45	
Stuart House			Gross	--	--	\$842.70				Social Security	\$52.25	Medicare	\$12.22	Check Amount	\$723.45	
7342 Market St, Mackinac Island, MI 49757											Medicare	\$12.22	MI State Unemployment Tax	\$39.61	Employer Cost	\$946.78
											MI State Tax	\$26.66	Total	\$104.08		
											Total	\$119.25				
Smoot, Virginia	Paid by the hour	Direct Deposit	Regular	24.00	\$15.90	\$381.60				Social Security	\$23.66	Social Security	\$23.66	Net Pay	\$336.19	
Stuart House			Gross	--	--	\$381.60				Medicare	\$5.53	Medicare	\$5.53	Check Amount	\$336.19	
7342 Market St, Mackinac Island, MI 49757											MI State Tax	\$16.22	MI State Unemployment Tax	\$17.94	Employer Cost	\$428.73
											Total	\$45.41	Total	\$47.13		
St. Onge, Anne	Paid by the hour	Direct Deposit	Regular	80.00	\$23.02	\$1,841.60	457 Retirement	\$25.00		Federal Income Tax	\$195.89	Social Security	\$121.68	Net Pay	\$1,509.15	
Library			Overtime	5.00	\$34.53	\$172.65	Aflac Pre Tax	\$51.72		Social Security	\$121.68	Medicare	\$28.46	Check Amount	\$1,509.15	
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757			Gross	--	--	\$2,014.25				Medicare	\$28.46	Total	\$150.14	Employer Cost	\$2,164.39	
											MI State Tax	\$82.35				
											Total	\$428.38				
Stafford, Audrey	Paid by the hour	Direct Deposit	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00			
Library																
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757																
Stakoe, Joseph	Salary/Eligible for overtime	Direct Deposit	Regular	80.00	\$13.08	\$1,046.02				Federal Income Tax	\$49.21	Social Security	\$64.86	Net Pay	\$872.33	
City Assessor			Gross	--	--	\$1,046.02				Social Security	\$64.86	Medicare	\$15.16	Check Amount	\$872.33	
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757											Medicare	\$15.16	Total	\$80.02	Employer Cost	\$1,126.04
											MI State Tax	\$44.46				
											Total	\$173.69				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VI, Itema.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
Wadaga, Lucy  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	62.00	\$14.50	\$899.00				Federal Income Tax	\$33.75	Social Security	\$55.74	Net Pay	\$758.27	
			Gross	--	--	\$899.00				Social Security	\$55.74	Medicare	\$13.03	Check Amount	\$758.27	
											Medicare	\$13.03	MI State Unemployment Tax	\$42.25	Employer Cost	\$1,010.02
											MI State Tax	\$38.21	Total	\$111.02		
											Total	\$140.73				
<b>Payroll Totals</b>			Regular	2224.25	\$25.17	\$55,991.09	457 Retirement	\$762.50	\$1,986.36	Federal Income Tax	\$4,546.54	Social Security	\$3,461.25	Net Pay	\$41,008.98	
			Overtime	14.00	\$32.82	\$459.49	Rent	\$1,523.08		Social Security	\$3,461.25	Medicare	\$809.44	Check Amount	\$41,008.98	
			Night Shift premium	--	--	\$166.00	POLC dues	\$185.50		Medicare	\$809.44	MI State Unemployment Tax	\$559.80	Employer Cost	\$64,045.17	
			Rent	--	--	\$230.75	457 Roth Retirement	\$1,550.00	\$307.99	MI State Tax	\$2,345.65	Total	\$4,830.49			
			Police Field training office	--	--	\$73.00	Aflac Pre Tax	\$282.39		Total	\$11,162.88					
			Rent	--	--	\$0.00	Aflac After Tax	\$107.99								
			POLC dues	--	--	\$0.00	Housing deposit	\$300.00								
			Aflac After Tax	--	--	\$0.00	Child support - 913323494 (Garnishment)	\$37.01								
			Housing deposit	--	--	\$0.00										
			Gross	--	--	\$56,920.33										



**CITY OF MACKINAC ISLAND ACCOUNTS PAYABLE**  
**08.07.2024**

Section VI, Itemb.

CITY PAYROLL	07.21.2024 - 08.03.2024 (Pay Date: 08.08.2024)		\$64,045.17
NORTHERN APPRAISAL	07.21.2024 - 08.03.2024 (Pay Date: 08.08.2024)		\$1,046.01
ADKINSON, NEED, ALLEN, & RENTROP	HDC GENERAL & CITY THROUGH 7.30.2024		\$3,240.00
ANDERSON, TACKMAN, & CO.	BILLING FOR AUDIT YEAR ENDING 3.31.2024		\$2,035.00
BELONGA PLUMBING & HEATING	CITY RESTROOM REPAIRS		\$397.85
BLUE CROSS BLUE SHIELD	SEPTEMBER 2024 HEALTH INSURANCE		\$18,566.18
CITY OF MACKINAC ISLAND	HRA REIMBURSEMENTS		\$5.00
CORE TECHNOLOGIES	MIPD ANNUAL MAINTENANCE		\$8,799.00
ELECTION SOURCE	8.6.24 TABULATOR CODING / BALLOT STORAGE BAGS		\$792.78
FRASER TREBILCOK	SERVICES RENDERED THROUGH 7.31.2024		\$10,660.00
GRAND HOTEL	STREET SWEEPING (07.01.24 - 07.31.24)		\$11,799.00
KSS	PUBLIC RESTROOM SUPPLIES		\$951.97
MCMASTER CARR	SHOP SUPPLIES / STUART HOUSE BLDG&GROUNDS		\$471.27
MILLER, CANFIELD, PADDOCK, & STON	LARRY J. SAYLOR - ANTI TRUST		\$5,050.00
OTIS ELEVATOR	STUART HOUSE / COMMUNITY HALL		\$190.00
QUILL	LIBRARY SUPPLIES		\$182.84
R & R FIRE TRUCK REPAIRS	FIRE DEPT. MAINTENANCE		\$625.15
REHMANN	APRIL - JULY OUTSOURCING & PAYROLL ASSISTANCE		\$12,300.00
RICHARD NEUMANN ARCHITECT	JUNE - JULY 2024 SERVICES		\$1,187.50
ST. IGNACE BLOOM	FLOWER BASKETS		\$24,372.20
SUPERIORLAND LIBRARY COOP	MAINT RENEWAL (10.01.24 - 09.30.25)		\$21.00
<b>SYSCO</b>	<b>CITY HALL SUPPLIES</b>		<b>\$234.25</b>
		<b>TOTAL:</b>	\$166,972.17

## City Clerk

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**From:** Ryba Bikes <rybabikes99@gmail.com>  
**Sent:** Wednesday, August 21, 2024 10:38 AM  
**To:** City Clerk  
**Subject:** Shepler lines returning to Mackinac City

I would like this email to be a correspondence on the agenda for today's city council meeting.

The Shepler lines for people returning to Mackinac City has been a problem for all businesses between the Shepler dock and the Iroquois Hotel. It's not just people, but bikes, burley carts and even a kayak or two. If it was just for a few minutes, we could get by, but the line has been starting to form by 3:00 P.M. and on a few occasions so far, lasting until 7 or 8 o'clock. Not only is it blocking the entrance and exit of all the businesses, but people are getting agitated at waiting in line. And what will Labor Day weekend look like if it's this bad now? They now have access to 4 docks but have chosen to use only one. Please help.

Thanks.  
Pete Deckert  
Ryba Bikes

August 21, 2024

Dear Mayor Doud and City Council  
Members:

I hope all of you are well.

My name is Susan Odgers and I live in  
Traverse City, Michigan.

My husband and I honeymooned on  
Mackinaw Island in 1982 and have returned  
to the island several times a year, every  
year, since then. This includes during the  
pandemic. Our 40th wedding anniversary  
announcement and photo were in the  
Town Crier in 2022.

Being able to easily return to our  
honeymoon spot was one of the many  
reasons we selected the island.

I am a person who has used a manual

wheelchair, full-time, for the past 48 years.

As you can imagine, aspects of visiting the island can be difficult for a person with a disability.

Over the years, I've seen the island's ADA access improve. Your Mackinac Community Foundation director, Stephanie McGreevy, is a longtime friend and supporter of disability rights. We've had many wonderful conversations about services on the island.

Thank you for your work in this regard. I look forward to helping you continue these efforts.

My main purpose in writing this correspondence now has to do with the ferry service to the island. For the majority of our trips to/from the island, we've used Sheplers. I have tried all of the varied ferry

services.

This May we visited the island and used the Mackinaw Island Ferry Service(MIFS). Of all of our trips to and from the island, it was the best, most accessible ride and with the kindest, most helpful staff. It was also the most secure and safe I've felt on any Mackinaw Island ferry.

I hope MIFS returns to operating, offering passengers a choice in their ferry service.

I'm grateful in this time of need, that Sheplers is able and willing to help all passengers travel to and from the island.

This is a perfect time for Sheplers to improve their service to their many passengers with disabilities. ADA compliance is not the equivalent of being bumped down a flight of stairs in one's

wheelchair to the lower level or riding with  
the staff in the stern. Neither are safe and  
separate treatment is not equal.

Section IX, Item b.

Thank you for your attention.

With gratitude,  
Susan Odgers

## City Clerk

---

**From:** S Odgers <odgers\_s@yahoo.com>  
**Sent:** Tuesday, August 20, 2024 11:11 PM  
**To:** City Clerk  
**Subject:** Please share w/mayor and city council for 8/21 meeting.  
**Attachments:** Notes\_240820\_230512.pdf

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Hello, Danielle Leach:

I hope you and yours are well.

Trista in the mayor's office gave me directions as to how to handle this matter.

Please let me know that you received this email. I was told the mayor and city council will have copies to read before the meeting 8/21 and that it will be read into the record.

With gratitude for your assistance,  
Susan Odgers

[Yahoo Mail: Search, Organize, Conquer](#)

**FRANCHISE AGREEMENT DEVIATION AMENDMENT**

This Franchise Agreement Deviation Amendment (hereafter “Deviation Agreement” made this 21st day of August, 2024, by and between the City of Mackinac Island, Shepler’s St. Ignace, Inc., d/b/a Shepler’s Mackinac Island Ferry (Shepler’s) and Mackinac Island Ferry Company (MIFC).

Whereas, the City and Shepler’s are parties to a Franchise Agreement dated July 1, 2012, as amended, and

Whereas, the City and MIFC are parties to a Franchise Agreement dated July 1, 2012, as amended, and

Whereas, the Franchise Agreements require the franchisees to provide ferry service to and from the City of Mackinac Island during the regular ferry boat season which is a period of time between April 21<sup>st</sup> of any calendar year and October 31<sup>st</sup> of the same calendar year; and

Whereas, franchisees MIFC and Shepler’s have jointly requested to temporarily suspend its services from August 19, 2024 through October 31, 2024; and

Whereas, franchisee Shepler’s, which is now under mutual ownership with MIFC, has committed to transport all passengers to Mackinac Island; and

Whereas, the City of Mackinac Island City Council discussed this request at a Special Meeting of the City Council held August 12th, 2024 and a Special Meeting of the City Council held August 14th, 2024 with the franchisee representatives present to answer questions and concerns and agreed to certain conditions; and

Whereas, due to the current state of MIFC’s fleet, leaving few vessels to provide service, which has caused unreasonably long wait times for customers, the City of Mackinac Island City Council agreed to this deviation under specific conditions; and

Wherefore, the City of Mackinac Island, Shepler’s and MIFC hereby approve MIFC and Shepler’s mutual request for MIFC to deviate from the required passenger service under the franchise agreement by temporarily suspending service to and from the City of Mackinac between August 19, 2024 and October 31, 2024 subject to the following conditions:

1. All MIFC passenger services will be suspended and MIFC passengers will all be ferried to Mackinac Island by Shepler’s Ferry Service. Nothing in this Deviation Agreement shall prevent Shepler’s from using any of MIFC’s assets.
2. All ticket sales to Mackinac Island will be through Shepler’s website or Shepler’s ticket offices and all MIFC web traffic will be re-directed to Shepler’s website.
3. All tickets purchased from August 19, 2024-October 31, 2024 will be purchased at Shepler’s Ferry rates.
4. All pre-purchased valid MIFC tickets and passes will be honored up to the date expiration of that specific ticket or pass. Said MIFC tickets and passes can be exchanged at the Shepler’s offices.



5. All previously paid and contracted MIFC parking, including up to five (5) days free overnight parking with any MIFC pre-purchased ticket shall be honored (valet parking exempted) by Shepler's and shuttles will be provided between said MIFC parking and the Shepler's Ferry docks. Additional shuttles will be available to other locations in both St. Ignace and Mackinaw City. NO VALET PARKING will be provided by Shepler's. All new purchases of tickets through Shepler's Ferry Service will be subject to Shepler's parking and Shepler's parking prices.
6. Small freight, groceries, and household items which are dropped off at dock to be transported without a passenger for island residents and island businesses shall be transported at the same rate as MIFC. The normal rate is \$4.95 per piece up to 100lbs, however Shepler's will honor the rates provided MIFC to specific individuals and businesses. Household groceries delivered for island residents will be transported for free.
7. Private horses may be moved on the AnnaMay. If transported by Arnold Freight Company, it will be transported at the price structure previously provided by MIFC.
8. Shepler's ferry will work with MIFC, Mackinac Island Service Company, and the Mackinac Island Police Department to ensure sufficient staffing is stationed at the head of the dock for proper flow of traffic (emphasis on dreys, tour groups, luggage, carriages/taxis).
9. Shepler's will provide a written process for MIFC ticket/pass exchanges, which will also provide ticket office addresses, phone numbers, and hours of operation, and shuttle phone numbers to aide in this transition.
10. Shepler's shall operate according to the ferry boat schedules for August 19, 2024 – October 6, 2024 presented in its PowerPoint at the special City Council meeting on August 12, 2024. Said schedule has been accepted by the City Council conditioned on the execution of this Deviation Agreement and the conditions of said Deviation Agreement.

All parties acknowledge that this Deviation Agreement shall not bind or benefit any party regarding future deviations from their respective Franchise Agreements or required operation dates nor will any party be compensated or penalized for this Deviation Agreement.

CITY OF MACKINAC ISLAND, By:

\_\_\_\_\_  
Margaret Doud, Its Mayor

SHEPLER'S ST. IGNACE, INC., D/B/A  
SHEPLER'S MACKINAC ISLAND FERRY, by:

\_\_\_\_\_  
Chris Shepler, Its President

MACKINAC ISLAND FERRY COMPANY,  
By:

\_\_\_\_\_  
\_\_\_\_\_, Its \_\_\_\_\_



1675 Green Road  
Ann Arbor, MI 48105-2530

T 734.662.3246  
800.653.2483  
F 734.662.8083  
mml.org

August 14, 2024

Dear Pete,

This letter is to confirm the Michigan Municipal League on-site training program, Everything Meetings. The program will take place in-person on September 12, 2024, beginning at 5:00 p.m.

Chris Johnson and Bob Slattery will be your facilitators for the program. Please touch base with them prior to the program to discuss the content of the workshop, handouts, and the number of people expected to attend. Chris can be reached at [cjohnson@mml.org](mailto:cjohnson@mml.org). Bob can be reached at [rdsrats@comcast.net](mailto:rdsrats@comcast.net).

Attached is an evaluation form for you to copy and distribute to attendees. Please encourage participants to fill them out and feel free to make additional copies as needed. Also attached is an attendee sign-in sheet. Please have attendees sign in and mark the total in attendance. If anyone leaves the workshop early, please mark the time on the attendance roster so that we may adjust their credits. Following the workshop, please send me the completed sign-in sheet and evaluation forms, via mail or email.

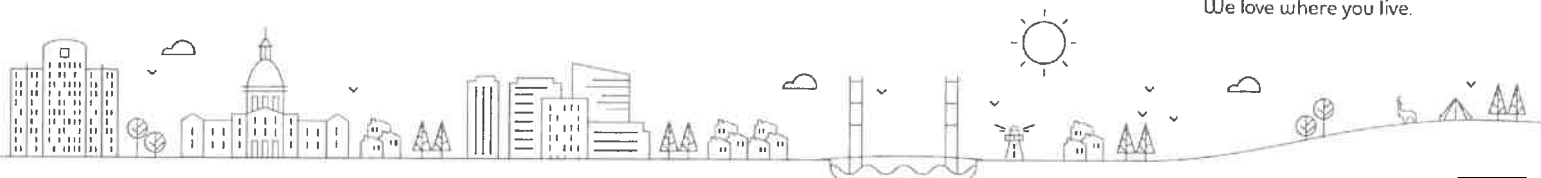
The price quoted for the workshop is \$1800. We will send you an invoice shortly after the program. Please refer to your signed agreement for our cancellation policy.

The Michigan Municipal League looks forward to this opportunity to assist you in training your community. If you have any questions, please contact me at 734-669-6334 or [kbloink@mml.org](mailto:kbloink@mml.org).

Sincerely,

Kaitlyn Bloink  
Events Developer

We love where you live.





# MICHIGAN MUNICIPAL LEAGUE ON-SITE PROGRAM AGREEMENT

City of Mackinac Island

**Session Title:** Everything Meetings

**Date:** 9/12/24

**Fees:** \$1800

**Time:** 5:00 – 8:00 p.m.

**Location:** TBD

### Responsibilities of the Michigan Municipal League

At your request, the League has secured the speaker(s) to present the OMA/FOIA training. The speaker(s) will provide the necessary materials and design the program in accordance with the on-site request.

### Cancellation Policy

All cancellations must be in writing and emailed to Events@mml.org. Notice of cancellations will be processed as follows:

- Notice of 15 days or greater.....No fee due
- Notice of 7 – 14 days.....50% of the fee
- Notice of less than 7 days.....100% of the fee

The quoted price is guaranteed for 90 days from the date of this proposal.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

We love where you live.



**City Clerk**

---

**From:** Mayor's Assistant  
**Sent:** Wednesday, August 21, 2024 10:27 AM  
**To:** City Clerk  
**Subject:** FW: On-site Training for City of Mackinac Island  
**Attachments:** Confirmation Letter\_Mackinac Island.pdf; Onsite Agreement Form\_Mackinac Island.pdf; Sign-in and Evaluation.pdf

**From:** Peter Olson <polson2136@gmail.com>  
**Sent:** Tuesday, August 20, 2024 6:52 AM  
**To:** Mayor's Assistant <assistant@cityofmi.org>; mdoud@lighthouse.net  
**Subject:** Fwd: On-site Training for City of Mackinac Island

Hi Margaret (and Trista)

I'm forwarding the agreement from the Michigan Municipal League folks for the training we've asked them to do for us on September 12, starting at 5:00 pm.

We need to figure out a location (Community Hall?) and the figure out a list of the folks we should invite (HDC members, Planning Commission members, Historic District Study Group?, City Council?, other city employees?, etc)...

I'll call sometime later today and see where we are....

Thanks mucho,

Pete

----- Forwarded message -----

**From:** Kaitlyn Bloink <kbloink@mml.org>  
**Date:** Wed, Aug 14, 2024 at 6:58 PM  
**Subject:** Re: On-site Training for City of Mackinac Island  
**To:** Peter Olson <polson2136@gmail.com>

Hi Pete,

Attached is a confirmation letter and agreement for your review and signature. Once you have determined a location for the meeting please let me know.

Thanks,  
Kaitlyn

**Kaitlyn Bloink**  
Event Planner  
Office: 734-669-6334  
1675 Green Road, Ann Arbor MI 48105

## 1. *City social media policy / computer use policy:*

*(example from DPW handbook)*

### **Social Media Acceptable Use**

The company encourages employees to share information with co-workers and with those outside the company for the purposes of gathering information, generating new ideas, and learning from the work of others. Social media provide inexpensive, informal, and timely ways to participate in an exchange of ideas and information. However, information posted on a website is available to the public and, therefore, the company has established the following guidelines for employee participation in social media.

**Note:** As used in this policy, “social media” refers to blogs, forums, and social networking sites, such as Twitter, Facebook, LinkedIn, YouTube, Instagram, and MySpace, among others.

**Off-duty use of social media.** Employees may maintain personal websites or web logs on their own time using their own facilities. Employees must ensure that social media activity does not interfere with their work. In general, the company considers social media activities to be personal endeavors, and employees may use them to express their thoughts or promote their ideas.

**On-duty use of social media.** Employees may engage in social media activity during work time provided it is directly related to their work, approved by their Manager, and does not identify or reference company clients, customers, or vendors without express permission. The company monitors employee use of company computers and the Internet, including employee blogging and social networking activity.

**Respect.** Demonstrate respect for the dignity of the company, its owners, its customers, its vendors, and its employees. A social media site is a public place, and employees should avoid inappropriate comments. For example, do not use ethnic slurs, personal insults, or obscenity, or use language that may be considered inflammatory. Even if a message is posted anonymously, it may be possible to trace it back to the sender.

**Post disclaimers.** If an employee identifies himself or herself as a company employee or discusses matters related to the company on a social media site, the site must include a disclaimer on the front page stating that it does not express the views of the company and that the employee is expressing only his or her personal views. For example: “The views expressed on this website/Web log are mine alone and do not necessarily reflect the views of my employer.” Place the disclaimer in a prominent position and repeat it for each posting expressing an opinion related to the company or the company’s business. Employees must keep in mind that if they post information on a social media site that is in violation of company policy and/or federal, state, or local law, the disclaimer will not shield them from disciplinary action.

**Confidentiality.** Do not identify or reference company clients, customers, or vendors without express permission. Employees may write about their jobs in general, but may not disclose any

confidential or proprietary information. For examples of confidential information, please refer to the confidentiality policy. When in doubt, ask before publishing.

**New ideas.** Please remember that new ideas related to work or the company's business belong to the company. Do not post them on a social media site without the company's permission.

**Links.** Employees may provide a link from a social media site to the company's website during employment (subject to discontinuance at the company's sole discretion). Employees should contact the Director to obtain the graphic for links to the company's site and to register the site with the company.

**Trademarks and copyrights.** Do not use the company's or others' trademarks on a social media site, or reproduce the company's or others' material without first obtaining permission.

**Legal.** Employees are expected to comply with all applicable laws, including but not limited to, Federal Trade Commission (FTC) guidelines, copyright, trademark, and harassment laws.

**Company restrictions.** Because the company is publicly held, it may require that employees temporarily confine social media commentary to topics unrelated to the company or that employees temporarily suspend such activity to ensure compliance with the SEC's regulations or other laws. The company may also require employees to delete references to it on a website or Web log and to stop identifying themselves as an employee of the company.

**Discipline.** Violations of this policy may result in discipline up to and including immediate termination of employment.

*Note:* Nothing in this policy is meant to, nor should it be interpreted to, in any way limit your rights under any applicable federal, state, or local laws, including your rights under the National Labor Relations Act to engage in protected concerted activities with other employees to improve terms and conditions of employment, such as wages and benefits.

**City computer use policy:**

*(example from DPW handbook)*

**Computers, Internet, Email, and Other Resources**

The company provides a wide variety of communication tools and resources to employees for use in running day-to-day business activities. Whether it is the telephone, voice mail, fax, scanner, Internet, intranet, e-mail, text messaging, or any other company-provided technology, use should be reserved for business-related matters during working hours. All communication using these tools should be handled in a professional and respectful manner.

Employees should not have any expectation of privacy in their use of company computers, phones, or other communication tools. All communications made using company-provided equipment or services including email and internet activity, are subject to inspection by the company. Employees should keep in mind that even if they delete an email, voicemail or other communication, a copy may be archived on the company's systems.

E-mails that are not job-related have the potential to drain, rather than enhance, productivity and system performance. You should also be aware that information transmitted through e-mail is not completely secure, and information you transmit and receive could damage the reputation and/or competitiveness of the company.

The company encourages employees to use this tool only to communicate with fellow employees, suppliers, customers, or potential customers regarding company business. Internal and external e-mails are considered business records and may be subject to discovery in the event of litigation. Be aware of this possibility when sending e-mails within and outside the company.

Refrain from using e-mail in a manner that violates any of our company guidelines/policies, including but not limited to the Equal Opportunity and Harassment policies, the Conflict of Interest Policy, etc. Forward all unwanted emails to [spam@gaslightmedia.com](mailto:spam@gaslightmedia.com) with the title "SPAM", then delete any e-mail messages prior to opening that are received from unknown senders and advertisers.

It is the company's goal to respect the dignity of employees at all times. Because e-mail, telephone and voice mail, and internet communication equipment are provided for company business purposes and are critical to the company's success, your communications may be accessed without further notice by department administrators and company management to ensure compliance with this guideline.

The electronic communication systems are not secure and may allow inadvertent disclosure, accidental transmission to third parties, etc. Sensitive information should not be sent via unsecured electronic means.

Office telephones are for business purposes. While the company recognizes that some personal calls are necessary, these should be kept as brief as possible and to a minimum. Personal use of



the company's cell phones, long-distance account, or toll-free numbers is strictly prohibited. Abuse of these privileges is subject to corrective action up to and including termination.

It is also against company policy to turn off antivirus protection software or make unauthorized changes to system configurations installed on company computers. Violations of this policy may result in termination for a first offense.

MACKINAC  
ISLAND   
TOURISM

August 7, 2024

Dear Mackinac Island City Council Members,

Enclosed are requests and details for the annual Mackinac Island Fudge Festival, August 23 – 25, 2024.

- 2024 Fudge Festival schedule of events
- Banner requests
- Application for non-competitive event for West Michigan Bootscooters - Dancing in the Street to be held on Market Street between Fort Street and Astor Street on Friday, August 23, 2024 from 6:30 pm to 8:30 pm.
- Events at Windermere Point

**Request for Community Hall Usage (submitted to Mayor’s Assistant):**

- Friday, August 23, 2024 from 6:00 pm – 9:00 pm: Rainy day back up for West Michigan Bootscooters.

Mackinac Island Tourism Bureau continues to work closely with the Mackinac Island Police Department, Mackinac Island Fire Department, Mackinac Island EMS, Mackinac Island Carriage Tours, and Gough Livery to ensure the safety of horses, guests, and residents on Mackinac Island.

**Thank you for your continued support of the Mackinac Island Lilac Festival!**

Sincerely,

Steph Castelein  
Events & Content Manager  
Mackinac Island Tourism Bureau

# CITY OF MACKINAC ISLAND PERMIT APPLICATION FOR PARADE OR COMPETITIVE EVENT

As prescribed under Provisions of City of Mackinac Island Ordinance No. 273

Name of Applicant: Mackinac Island Tourism Bureau

Address: PO Box 451 7274 Main Street Mackinac Island Michigan 49757  
(P.O. Box) (Street) (City) (State) (Zip)

Phone Number & Email: 906-430-8088 steph@mackinacisland.org  
(Phone) (Email)

Name of Group or Organization Sponsoring the Event: Mackinac Island Tourism Bureau

Address: PO Box 451 7274 Main Street Mackinac Island Michigan 49757  
(P.O. Box) (Street) (City) (State) (Zip)

Group Status:  Profit  Non-Profit

Type of Event:  N/A Parade  N/A Competitive Event

Date of Event: Friday August 23rd Time of Event: 6:30 pm 8:30 pm  
(Day) (Date) (Start) (End)

Location of Event (starting and ending locations and proposed route): Line dancing in the street.  
Located on Market Street between Fort Street and Astor Street. Music and speakers will be  
based at Stuart House.

Name of Liability Insurance Company: Cheeseman Insurance Agency

Policy or Binder Number: 924670-33588064-24 Amount of Coverage: \$2,000,000

Steph Casto 8/7/24  
Applicant Signature Date

Application Received: \_\_\_\_\_ Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: \_\_\_\_\_

### LIABILITY WAIVER

It is hereby understood that the person, organization, or group applying for or sponsoring the event described on the permit application agrees to hold harmless the City of Mackinac Island, its several agents, agencies, or officers either in said agent's, agencies' or officers' public or private capacity, against any claim for property or personal injury due to participation in the proposed event. It is also understood that any participants in the proposed event likewise will hold harmless in the above particulars the above named individuals. It is also understood that the person, organization or group sponsoring this event shall have informed each and every individual participant of the hold harmless agreement, and in addition thereto, shall inform each participant in unambiguous language and prior to the event that he/she participates at their own risk.

*Steph Castor* *Steph Castor* 8/7/24  
Signature of Permit Applicant Date  
Mackinac Island Tourism Bureau  
Representing (Name of Group or Organization)

Subscribed and sworn before me, this 7 day of August  
2024, a Notary Public in and for Mackinac County, Michigan

*[Signature]*  
Signature of Notary Public  
May 21, 2027  
My Commission Expires



Note: This liability waiver must be completed and attached to the permit application for parade or competitive event and submitted to the Mackinac Island City Clerk.



TOURISM

August 7, 2024

Dear Mackinac Island City Council,

We are requesting approval to have 2 banners hanging at the Tourism Bureau booth and 1 banner hanging outside of Stuart House, attached to the stairs promoting the West Michigan Bootscooters event, during Fudge Festival, August 23-25, 2024.

All banners are mesh, wind resistant, and include grommets every 2 feet. They will be secured with zip ties on all building posts.

The banners are 4 feet long x 2.5 feet high, 8 feet long x 2.5 feet high, and 6 feet long x 2 feet high.

The MITB banners are the same used during the previous two Fudge Festivals and the Bootscooters banner was used during Lilac Festival.

MITB banners will be up the duration of the festival and be removed by the morning of Monday, August 25. The Boostscooter banner will be put up the morning of Friday, August 23 and removed the same day, Friday evening.

Please do not hesitate to let me know if you have any questions or concerns.

Thank you,

Steph Castelein  
[steph@mackinacisland.org](mailto:steph@mackinacisland.org)  
906-430-8088  
Managing Director  
Mackinac Island Tourism Bureau

**\*\*Daily Fudge demonstrations at Joann’s Fudge, Kilwins Mackinac Island, May’s Candy Shop, Original Murdick’s Fudge, Ryba’s Fudge Shops, and Sanders Fudge & Candy Shop**

**FRIDAY 8/23/24**

- 9:00am - 4:00pm: Sign up for a chance to fire the cannon at Fort Mackinac at 6:30 pm. Sign up before 4:00 pm at the Tourism Bureau Information Booth on Main Street. Open for ages 13+
- 9:00am - 5:00pm: Be an honorary fudge maker! Sign up for a chance at the Tourism Bureau booth.
- 9:00am - 8:00pm: 15-foot coloring mural at Windermere Point.
- 12:00pm - 5:00pm: Fudge Quest! Follow the clues to find the treasure box. Clues are listed on the Fudge Festival website and the Tourism Bureau Information Booth. While supplies last.
- 12:30pm – 1:00pm: Fudge Tasting Blindfold Challenge at Murray Hotel. The first 10 correct guesses win 1/2lb of fudge!
- 6:30pm – 8:30pm: West Michigan Bootscooters Dancing in the Street. Line dancing and fun. Located on Market Street by the Stuart House Museum, free event.

**SATURDAY 8/24/24**

- 9:00am - 4:00pm: Sign up for a chance to fire the cannon at Fort Mackinac at 6:30 pm. Sign up before 4:00 pm at the Tourism Bureau Information Booth on Main Street. Open for ages 13+
- 9:00am - 5:00pm: Be an honorary fudge maker! Sign up for a chance at the Tourism Bureau booth.
- 9:00am - 8:00pm: 15-foot coloring mural at Windermere Point.
- 10:00am - 5:00pm: Fudge Quest! Follow the clues to find the treasure box. Clues are listed on the Fudge Festival website and the Tourism Bureau Information Booth. While supplies last.
- 11:00 am: Photo opportunity with Michigan Sugar Queen & Court at Original Murdick’s Fudge across from Lilac Tree Suites
- 12:00pm: Fudge Festival Flavor of the year reveal at May’s Candy Shop! Michigan Sugar Queen & Court will be there to celebrate.
- 12:30pm – 1:00pm: Fudge Tasting Blindfold Challenge at Murray Hotel. The first 10 correct guesses win 1/2lb of fudge!
- 2:00 pm: Photo opportunity with Michigan Sugar Queen & Court at Murray Hotel
- 2:30 pm: Photo opportunity with Michigan Sugar Queen & Court at Ryba’s Fudge, corner near Starbucks
- 3:00 pm: Photo opportunity with Michigan Sugar Queen & Court at Sanders
- 3:30 pm: Photo opportunity with Michigan Sugar Queen & Court at Joann’s Fudge, next to Nephews
- 4:00 pm: Photo opportunity with Michigan Sugar Queen & Court at Kilwins
- 8:00pm: Movie and ice cream at Fort Mackinac. Ice cream, games, and Kid’s Quarters begin at 8, *Willie Wonka and the Chocolate Factory* begins at 9. Sponsored by Doud’s Market & Mackinac Associates. Free event.

**SUNDAY 8/26/24**

- 9:00am - 4:00 pm: Sign up for a chance to fire the cannon at Fort Mackinac at 6:30 pm. Sign up before 4:00 pm at the Tourism Bureau Information Booth on Main Street. Open for ages 13+

9:00am - 5:00pm: Be an honorary fudge maker! Sign up for a chance at the Tourism Bureau booth.

9:00am - 8:00pm: 15-foot coloring mural at Windermere Point.

10:00am - 5:00pm: Fudge Quest! Follow the clues to find the treasure box. Clues are listed on the Fudge Festival website and the Tourism Bureau Information Booth. While supplies last.

12:00pm: Fudge-o-lympics! Watch the fudge shops compete in these minute to win it style events. Free event at Windermere Point.

1:00pm - 3:00pm: Family Fun Games at Windermere Point. Free event

## **SECOND PAGE**

### **Joann's Fudge Shops**

- Free tote bag with purchase of 3 slices or more
- Daily drawing for gift bag

### **Kilwins Mackinac Island**

- 5-piece fudge special
- Kilwins Moose available for photos
- Fudge Feature: Pumpkin Walnut Fudge
- Daily giveaways

### **May's Candy Shop**

- Take a photo at May's Fudgie Photo Wall! Fudgie props are provided. Tag your Fudgie photo wall picture on Instagram with #famousmackinacfudge and @mayscandyshop to win a Fudge Picnic Pack. 2 lucky winners will be chosen by Monday, August 26 at 12:00PM.
- 2024 Fudge Festival Flavor Reveal! Saturday, August 24 at 12:00PM. Free samples!
- Free fudge postcard and candy snack pack to the first 25 purchases on Friday and Saturday

### **Murray Hotel Fudge Company**

- Free samples of over 35 fudge flavors all weekend!
- Buy 2 Pounds, get 1/2 Pound Free
- Fudge Tasting Blindfold Challenge from 12:30 pm to 1:00 pm on Friday and Saturday. The first 10 correct guesses win 1/2lb of fudge!
- Fudge Sphinx Social Media Riddles - Be the first to answer the riddles on Murray Hotel's Instagram and Facebook Stories - Win 1 free pound of fudge + 1 box of taffy. Must be following on either Instagram @murrayhotel or Facebook @murrayhotelmackinacisland to be considered a winner
- Murray Hotel Fudge Raffle - Purchase 2 pounds or more of fudge during the Fudge Festival Weekend and get entered to win a complimentary 1-night stay for 2 persons

### **Original Murdick's Fudge**

- Buy 2 slices and get a third slice half off
- Buy 4 slices and get a fifth slice free

- Free small tote with purchase of 3 slices and anything else
- Free large tote with any purchase over \$45
- Enter to win a free night for 2 at Mackinac House! 2<sup>nd</sup> place \$100 online gift card
- Giveaway of ½ slice of the Fudge Festival flavor to the first 20 customers during each day of the Festival!

### **Ryba's Fudge Shop**

- Enter to win Ryba's Mackinac Island Getaway Giveaway! This prize includes a one-night stay for two at the Island House Hotel, Ryba's Swag Bag, and a \$100 credit for any 906 Rewards Club location. Pick up your BINGO card from any Ryba's Fudge Shop.
- Win a Best of Ryba's Goodie Bag! Enter at any Ryba's Fudge Shop. Three lucky winners will be drawn at random on August 26th. No need to be present.
- Win 3 LBS of Fudge! Join the 906 Rewards Club by texting "Mackinac" to 1-866-294-6085 between August 22-24. Three lucky winners will be drawn at random on August 26th. No need to be present.
- Special Offer! Buy 4 slices, get the 5<sup>th</sup> free.
- Special Offer! Free tote with purchase of 3+ slices.
- Special Offer! Free shipping with orders over \$75.

### **Sanders Fudge & Candy Shop**

- Spin To Win the Fudge Wheel of Fortune
- Now serving Mackinac Island Fudge Coffee
- Limited Edition Fudge Flavors
- Sanders Fudgiest Raffle Basket. Purchase 5 slices of fudge to enter for a chance to win a basket full of Sanders Fudgiest items.
- Free slice of fudge with the purchase of 5 slices.
- Meet & Greet with our confectioners to learn how all your favorites are made from bumpy cake fudge to chocolate high heel shoes.
- Other Fudge Festival giveaways and deals in store only

### **FUDGE INSPIRED FOOD & BEVERAGE SPECIALS**

1852 Grill Room: S'mores for Two

Bistro on the Greens at Mission Point: Very Berry Fudge Martini and Frozen Fudgeslide

Cupola Bar at Grand Hotel: Macchiato Fudge Martini

The Gate House: Mackinac Fudge Martini

Good Day Cafe: Original Murdick's Hot Fudge Sundae, Murdick's Fudge Cookie, Fudge Overload Brownie, Fudge Round, and Fudge Truffle

Island Slice Pizzeria: Fruit Pizza Topped with Original Murdick's Hot Fudge

Jockey Club: Brown Sugar Fudge Martini

Kilwins Mackinac Island: Turtle Sundae made with homemade hot fudge and caramel

Lobby Bar at Mission Point: Very Berry Fudge Martini and Frozen Fudgeslide

Lucky Bean Coffeehouse: Dark chocolate fudge coffee drink

Mary's Bistro Draught House: Fudge Fusion cocktail

Pink Pony: Fudge infused S'mores Espresso Martini and Fudge and Twix infused White Russian



Round Island Kitchen at Mission Point: Very Berry Fudge Martini and Frozen Fudgeslide

Sadie's Ice Cream Parlor: Banana Split Fudge Sundae

Sanders Fudge & Candy Shop: Mackinac Island Fudge Coffee. Try it hot, iced, or blended!

Seabiscuit Café: FudgeFest Sundae

Winchester's: Peanut Butter Fudge and Bourbon Pairing

Woods Restaurant: Mackinac Fudge Macchiato Hummer



## TOURISM

August 7, 2024

Dear Mackinac Island City Council Members:

We are looking forward to the upcoming Fudge Festival Friday, August 23 – Sunday, August 25 and are requesting permission for the following events at Windermere Point.

**Activities:**

- Coloring Mural, 15 feet wide by 5 feet tall
- Fudge-o-lympics & family games

**Coloring Mural: Thursday, August 22 – Monday, August 26**

The 15-foot coloring mural features Mackinac Island Landmarks and is erasable to be reused throughout the Festival. It will be put up the evening of Thursday, August 22<sup>nd</sup> and taken down the morning of Monday, August 26<sup>th</sup>. The stand is made from light-weight, aluminum tubing and is fixed to the Doghouse posts and railing. The mural is moderately wind resistant and will be checked by a Tourism Bureau staff member daily. This is the same coloring mural we have previously used and Monster Mural is the vendor.

**Fudge-o-lympics & Family Games**

Similar previous years, we will be hosting the Fudge-O-lympics and Family Games at Windermere Point. The games will be set up near the water edge and the music and sound will face the water. Set up and clean up will take place on Sunday, August 25<sup>th</sup>.

Mackinac Island Tourism continues to work closely with Mackinac Island Carriage Tours, Gough Livery, and the Mackinac Island Police Department to ensure the safety of horses and people.

Thank you again,

Steph Castelein  
Events and Content Manager  
Mackinac Island Tourism Bureau

**City Clerk**

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**From:** Steph Castelein <steph@mackinacisland.org>  
**Sent:** Sunday, August 18, 2024 12:19 PM  
**To:** City Clerk  
**Subject:** City Council Meeting - Fudge Fest Approvals  
**Attachments:** Liability waiver - Fudge Festival.JPG; 2024 Fudge Festival SOE.docx; City Council Requests for Fudge Festival.docx; Banner Request - City Council.docx; Events at Windermere Point - Fudge Festival 2024.docx; West Michigan Bootscooters - Fudge Fest Application 2024.pdf

Hello Danielle,

Attached are proposals and forms for events during Fudge Festival.

These are the request....

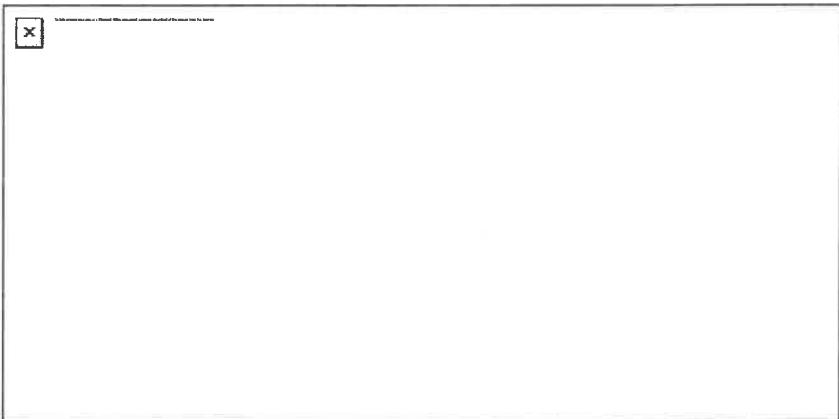
- request for Bootscooters Dancing in the Street
- Banner requests (also sent separately to Dennis)

These are extra info related to the festival

- schedule of events
- events at Windermere Point

I have included a photo of the notarized form for the liability waiver. Will this photo suffice or do you need the original?

Steph



**City of Mackinac Island  
7358 Market Street  
PO Box 455  
Mackinac Island, MI 49757**

**Mackinac Island**

**RESOLUTION TO ADOPT AND ALLOCATE FUNDS FOR AN OUTDOOR FITNESS COURT® AS PART OF THE 2025 NATIONAL FITNESS CAMPAIGN**

At a meeting of the Mackinac Island City Council held on August 21, 2024 wherein the following action was taken:

WHEREAS, the City of Mackinac Island has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2025 initiative to install and activate outdoor Fitness Courts® in 200 cities and schools across the country, and;

WHEREAS, the City of Mackinac Island will accept a \$40,000.00 National Grant from our NFC Grant Committee and Statewide Partners, and provide a local match in the amount of the remainder of the project cos to promote and implement a free-to-the-public outdoor Fitness Court®, and;

WHEREAS, the City of Mackinac Island will secure supplemental funding as needed through community sponsors, which will be made available and committed to this program for the purchase of the outdoor Fitness Court®, and;

WHEREAS, the CITY OF Mackinac Island will commit to construction and launch of the outdoor Fitness Court® by the end of the 2025 calendar year, and;

WHEREAS, the City of Mackinac Island believes the outdoor Fitness Court® is an important wellness ecosystem that supports healthier communities, commits to funding/fundraising to participate in NFC's 2025 Campaign, and will earn local and national recognition as a leader in providing affordable health and wellness.

**NOW THEREFORE:**

BE IT RESOLVED, that the Mackinac Island City Council will collaborate with NFC to implement the outdoor Fitness Court® and make fitness free to community residents and visitors.

\_\_\_\_\_  
Danielle Leach, City Clerk

\_\_\_\_\_  
Date



## Congratulations!

Mackinac Island, MI has been selected as a 2025 Priority Health Campaign Grant Recipient!

Dear Mary,

On behalf of the National Fitness Campaign Grant Committee, we are pleased to share that Mackinac Island, MI has been selected as a grant eligible partner in the 2025 Healthy Cities Campaign! This notification letter confirms eligibility for one (1) 2025 NFC Grant of \$40,000. The next step is to schedule your official Grant Eligibility Award Call within the next 10 days, where the qualifications submitted in your Grant Application will be confirmed by the NFC team, and your Grant Program Requirements (GPR) will be aligned for eligibility and participation in this year's campaign. A copy of your GPR Document is attached to this formal award letter for your review, and is based on dates submitted in your Grant Application.

The \$40,000 Grant Award will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council within 30 days of the Award Call, 2) authorization to proceed, documented by formal funding confirmation (commonly a purchase order) and 3) confirmation of a scheduled shipping date for the Fitness Court and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.

To support this partnership and align your GPR milestones with your community's local adoption and funding processes, we have assigned a Partnership Manager – Jack Linehan – as your dedicated partner and champion in support of this partnership. Over the coming months, Jack will work with your team to support the path outlined in the GPR Document, assisting in the confirmation of required remaining funding, installation, and launch of your program.

The 2025 Healthy Cities Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court® Launch – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community and local partners for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2025 Healthy Cities Campaign, and we look forward to making world-class fitness free in Mackinac Island, MI!

Best in Fitness,

Mitch Menaged, Founder



## Mackinac Island, MI - National Fitness Campaign 2025 Funding Cycle Grant Program Requirements (G.P.R.)

**Important:** Grant Program Requirement (GPR) Dates must be adhered to in order to confirm grant availability within the awarded campaign year. While NFC strives to accommodate all approved applicants for participation, National Fitness Campaign cannot guarantee grant availability within each calendar year should approved milestone dates not be met, due to the volume of applicants joining the campaign and limited nature of Grant Funding in each state. Please contact your Partnership Development manager for more information.

### MILESTONE 1: ADOPTION

Summary: Commit to project adoption and confirm intent to provide remaining matching funding

- Requirement: Complete Resolution of Adoption
- Deadline: 8/22/2024

### MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

Summary: Approve and secure funding (as needed) and confirm total required remaining funding listed below.

- Requirement: Funding confirmation document submitted to NFC for remaining program funding (typically a Purchase Order (P.O). Refer to Official Quote and Funding Requirements Summary for details.
  - **Remaining Funding Requirement: \$130,000 + concrete slab & installation**
- Deadline: 4/9/2025

### MILESTONE 3: SHIPMENT FOR STORAGE

Summary: Identify Fitness Court® storage location and schedule Fitness Court® delivery

- Requirement: Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for remaining program funds due per Milestone 2.
- Deadline: 4/10/2025 to 5/1/2025

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### MILESTONE 4: PLANNING AND DESIGN

Summary: Confirm Fitness Court Orientation and Site Layout, Approve Fitness Court® Art Designs

- Requirement: Approve Site Orientation, Site Plan and Approve artwork.
- Deadline: May, 2025

### MILESTONE 5: CONCRETE SLAB INSTALLATION

Summary: Review concrete slab drawings & schedule concrete installer, Confirm Art is produced and shipped.

- Requirement: Install concrete slab (cure time of 28 days before Fitness Court® installation)
  - **Estimated Funding Requirement: \$0-\$40,000 (Pending Standard or Studio Configuration)**
- Deadline: - May, 2025 - pending weather

### MILESTONE 6: FITNESS COURT® ASSEMBLY

Summary: Select Fitness Court® Assembly Team - NFC'S Installation Network is recommended, (includes art install)

- Requirement: Confirm installation timeline with NFC, provide completed installation photos for NFC inspection
  - **Estimated Funding Requirement: \$25,000-\$34,500 (Pending Standard or Studio Configuration)**
- Deadline: June 2025 - pending weather

### MILESTONE 7: PRESS LAUNCH CEREMONY

Summary: Hold Fitness Court® press launch event & ribbon cutting (in coordination with State Sponsor if applicable)

- Requirement: Promote press release, hold launch event within campaign year (weather permitting)
- Deadline: July 2025 - pending weather

G.P.R. Authorized by:  Trent Matthias - Campaign Director





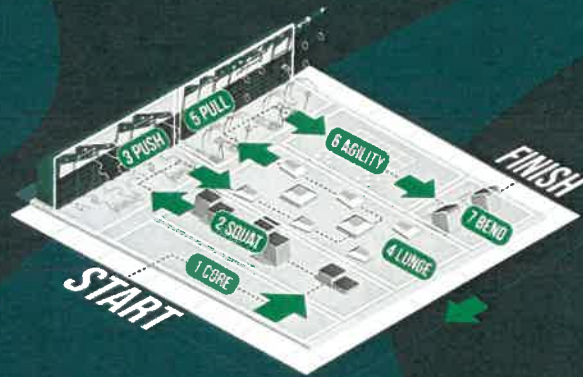


All people have the right to live healthy. Priority Health for Good is our promise to help neighbors in our Michigan communities live healthier and thrive. Our partnership with the National Fitness Campaign is one way we're delivering on our promise.

# HOW IT WORKS

The Fitness Court® is a full body circuit training center comprised of 7 movement zones. Each zone offers hundreds of exercises, and trains different parts of the body through functional movement patterns. Rotate through the zones spending 45 seconds of exercise and 15 seconds rest at each zone for a 7 minute full body workout.

Download the Fitness Court® App for a library of hundreds of exercises and workouts or get started below with easy, medium and hard movements at each of the 7 zones.



## 7 Movements • 7 Minutes

See below for 3 exercises that can be performed in each zone, corresponding muscle groups trained, and difficulty level. These 21 moves are the basics - there are hundreds of ways to use the Fitness Court! Improve over time by trying different exercises and multiple circuits.

FITNESS COURT ZONES	EXERCISE DIFFICULTY LEVEL	EXERCISE DIFFICULTY LEVEL			TARGET MUSCLE GROUPS
		EASY	MEDIUM	HARD	
<b>1 CORE</b>		Plank	Leg Rotation	Mountain Climber	Abdominal, Lower Back
<b>2 SQUAT</b>		Air Squats	Step Ups	Box Jump	Quadriceps, Glutes, Core
<b>3 PUSH</b>		Standing Push Up	Assisted Dip	Suspended Push Up	Chest, Shoulders, Triceps
<b>4 LUNGE</b>		Front Box Lunge	Jump Lunge	Side Box Lunge	Hamstrings, Quadriceps, Glutes
<b>5 PULL</b>		Standing Row	Inverted Row	Pull Up	Back, Shoulders, Biceps
<b>6 AGILITY</b>		Two Leg Drib Jumps	High Knee	Ladder Drill	Science from Neuroscience
<b>7 BEND</b>		Standing Back	Back Extension	Reverse Hyper Extension	Lower Back, Glutes, Abdominals



Brought to you by  
National Fitness Campaign  
nationalfitnesscampaign.com



Download the  
Fitness Court App  
on the App Store  
or Google Play















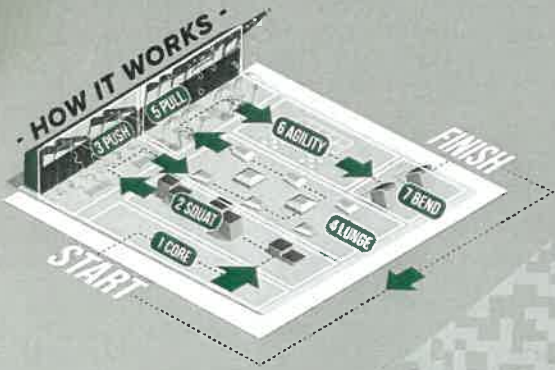


**6. AGILITY**





# FITNESS COURT





FITNESS COURT® PRESENTED BY

Priority Health

Official Campaign Sponsor in Michigan



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#Fitnesscourt



Best 4 stars  
Average 3.8 stars









## City Clerk

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**From:** Recreation Department  
**Sent:** Sunday, August 18, 2024 8:19 PM  
**To:** City Clerk  
**Subject:** Agenda Info  
**Attachments:** NFC Resolution.docx; Mackinac Island, MI - 2025 Notice of Award & Grant Program Requirements (1).pdf

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Hi Danielle,

Apparently, I'm a glutton for punishment. The information that I am sending you is about the Fitness Court Grant that I wrote. One is a resolution to continue with the project (which we can still back out of), and the other attachment is program requirements. I have spoken with Stephanie McGreevy and the MICF may be able to fund the remainder of this project (after the \$40,000 that we will receive from Priority Health. I am also going to send you 3 more emails with pictures of the Fitness Court in TC.

*Mary*

**Mary Patay, Ph.D., CPRE**  
Recreation Director  
City of Mackinac Island  
PO Box 455  
Mackinac Island, MI 49757

Phone: 906-298-0333  
Fax: 906-298-0333  
Web: [www.cityofmi.org](http://www.cityofmi.org)  
Email: [recdept@cityofmi.org](mailto:recdept@cityofmi.org)



**City Clerk**

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**From:** Mayor's Assistant  
**Sent:** Monday, August 19, 2024 10:49 AM  
**To:** City Clerk  
**Subject:** FW: MML Liability Property Renewal Summary - Effective 9/12/2024  
**Attachments:** City of Mackinac Island 2024 Renewal Summary.docx

Agenda item please

*Trista L. France*

Mayor's Assistant  
City of Mackinac Island  
7358 Market Street  
P.O. Box 455  
Mackinac Island, MI 49757  
[assistant@cityofmi.org](mailto:assistant@cityofmi.org)  
(906) 847-6556 (office)  
(906) 847-6430 (fax)

**From:** Connie Monson <Connie.Monson@Meadowbrook.com>  
**Sent:** Friday, August 2, 2024 11:57 AM  
**To:** Mayor's Assistant <assistant@cityofmi.org>  
**Subject:** MML Liability Property Renewal Summary - Effective 9/12/2024

Hi Trista, please find attached MML Liability & Property Renewal Summary.

The City's 2024 MML Pool dividend is **\$9,467**.

The City's renewal premium increased **\$12,172** or 11%.

- The primary reason for this increase was the CBIZ property appraisal updating the City's property values. Property values increased \$16,287,620. Property values have been increasing across the country nearly 20% per year due to increased costs for building construction and repair.

*I just need you to respond to this email giving me your approval to issue the City's renewal policy.*

Thank you. Enjoy your weekend.

Permit No. 24-202

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Grand Hotel Permit Fee: \$200.00

Contact Name: Richard Chambers Date: 08/15/2024

Address: 1891 Cadotte Ave City: Mackinac Island

State: MI Zip: 49757 Fax#: \_\_\_\_\_

Phone #: 906-748-0149 Email Address: rchambers@grandhotel.com

Work Site: Grand Hotel - Back Dock

Reason Vehicle is Needed: Support beam failure on the east end, 1st floor balcony

Vehicle Description: Genie S60XC - Serial# S60XCH-49095  
Make Model/Description

Proposed Starting & Ending Date: 08/16/24-08/20/24 Total Days of Usage: 5

What Boat Line & Dock: Arnold Freight - Coal Dock

Proposed Travel Route: The lift will be transported to the coal dock at 8am and escorted to the Grand Hotel

and staged in front of the back dock entrance, away from Cadotte Ave. The lift will be stored in the wind tunnel when not in use.

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature:  Date: 08/15/2024

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit: [cityofmi.org](http://cityofmi.org) for council dates & times**

**Mailing address: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757**

**Phone: 906-847-3702**

**Fax: 906-847-6430**

**Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)**

City Use: Application Received: <u>8.15.24</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>8.21.24</u>	Approved: _____	Denied: _____
By: <u>M. Doud</u>		
Comments: <u>Preapproved by Mayor Doud 8.15.24</u>		

(11/8/2018)

Permit No. 24-200

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

Applicant Name: Grand Hotel Permit Fee: \$125

Contact Name: Mary Beth Daniels Date: 8/6/24

Address: 286 Grand Avenue City: Mackinac Island

State: MI Zip: 49757 Fax#: 906-847-9236

Phone #: 906-847-3331 Email Address: mdaniels@grandhotel.com

Work Site: Grand Hotel

Reason Vehicle is Needed: Pick Up of Masco Art Exhibit

Vehicle Description: GMC 20' Panel Truck  
Make Model/Description

Proposed Starting & Ending Date: Sept 16-18, 2024 Total Days of Usage: 2

What Boat Line & Dock: Arnold Freight to British Landing

Proposed Travel Route: Will arrive at BL around 6pm and wait for escort to behind hotel on Monday, 9/16/24. Will depart hotel Wed, 9/18/24 at 7:30am to BL

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature:  Date: 08/6/24

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times  
**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 8.12.24 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Date of Action on Application: 8.21.24 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
Comments: \_\_\_\_\_

# Grand Hotel



WORLD'S LARGEST SUMMER HOTEL



MACKINAC ISLAND

August 6, 2024

Ms. Danielle Leach  
City Clerk  
City of Mackinac Island  
Mackinac Island, Michigan 49757

Dear Danielle;

Thank you for assisting me with permits for the vehicle coming to take off the Masco Art later next month in September.

The vehicle will be coming over on Arnold Freight the afternoon of Monday, September 16, 2024. They will be at British Landing around 6pm and will wait there until the police can escort them to behind the hotel.

The vehicle will be departing from the hotel at 7:30am on Wednesday, September 18, 2024, back to British Landing for Arnold Freight to pick them back up to take them to St. Ignace.

Please let me know if you have any questions and thank you again for your assistance.

Sincerely,

Mary Beth Daniels, CMP  
Vice President, Event Services

### APPLICATION FOR BUSINESS LICENSE

Please indicate the type of business license you are applying for. Check only one:

- New Business (A business located within the City which was not licensed the previous year.)  
 Renewal Business (A business licensed the previous year and identical to previously approved license.)  
 Off-Island Business (A business operating within the City but not physically located within the City.)

Name of Business: Reliable Roofing & Siding

Name of Owner, Agent, or Manager: Justin & Amber Schaffer

Location of Business: Traverse City

Mailing Address: 336 US 315 Telephone No: 231-252-2111

City, State, & Zip: Traverse City, MI 49685 Fax No. \_\_\_\_\_

Type of Business: Roofing/Siding/Decks Email Address: amber@reliableroofingsiding.com

State of Michigan Sales Tax Number / Social Security or FEIN: 81-3380459

Is this business a licensed trade regulated by the State of Michigan (contractor, architect, etc) Yes  No   
(If yes, please include a copy of your state license certificate)

Horse or bicycle related businesses please include a copy of your certificate of liability insurance.

#### SIGNAGE: NUMBER OF SIGNS 0

List the number and describe the type and location of all signs. (Refer to the City's Sign and Outdoor Merchandise Display Ordinance for guidance.) Also, check whether each sign is new or existing.

NEW	EXISTING	TYPE & LOCATION
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	

The following information is required for all businesses. If there are any changes to existing signage or new signage, please fill out a Sign Permit Application and provide drawings, sketches, and/or photos for each sign; showing all pertinent signage details.

I affirm that the information provided in this application is true and I have the authority to provide such information.

Amber De Schaffer 8/14/24  
Applicant's Signature Date Signed

**Make checks payable to the City of Mackinac Island**

DO NOT WRITE IN THIS AREA - CITY USE ONLY

Date Rec'd: August 16, 2024 Fee Rec'd: \$150.00 Check No. 3139

Council Action Date: 8.21.24 Approved \_\_\_\_\_ Denied \_\_\_\_\_ License No. 24-337

Permit No. T24-090

Section XI, Item I.

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Reliable Roofing & Siding Permit Fee: \$15

Contact Name: Justin Schaffer Date: 8/14/24

Address: 336 N US-318. City: Traverse City

State: MI Zip: 49685 Fax#: \_\_\_\_\_

Phone #: (231) 252-2111 Email Address: amb@reliableroofingsiding.com

Work Site/Destination: Sandelwood Condo - 3487 Eckel Dr.

Reason Trailer is Needed: to move tools to jobsite and keep onsite

Trailer Description: UX10 inclosed tool crib 2000 lbs for storage  
Make Model/Description Weight (loaded)

Proposed Starting & Ending Date: 9/9 - 9/14 2024 Total Days of Usage: 6-7

What Boat Line & Dock: Arnold Freight / St. Ignace

Proposed Travel Route: Lake Shore, Hoban, Market, Cadotte Ave, Annex Rd, Louisignon Trl.

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Justin Schaffer Date: \_\_\_\_\_

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times.

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** clerk@cityofmi.org

City Use: Application Received:	<u>8.16.24</u>	Fee Received:	<u>\$15.00</u>	Ck #:	<u>3140</u>
Date of Action on Application:	<u>8-21-24</u>	Approved:	_____	Denied:	_____
Comments:	By: <u>Council</u>				

City of Mackinac Island  
P.O. Box 455  
Mackinac Island, MI 49757

Section XI, Itemm.  
Telephone: (906)847-6430  
Fax: (906)847-6430  
Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

### APPLICATION FOR BUSINESS LICENSE

Please indicate the type of business license you are applying for. Check only one:  
New Business (A business located within the City which was not licensed the previous year.)  
Renewal Business (A business licensed the previous year and identical to previously approved license.)  
 Off-Island Business (A business operating within the City but not physically located within the City.)

Name of Business: Sunbelt Rentals  
Name of Owner, Agent, or Manager: Amanda Gnifka  
Location of Business: Midland, mi  
Mailing Address: 3137 S Saginaw Rd Telephone No: 989-898-6070  
City, State, & Zip: Midland, mi 48640 Fax No. \_\_\_\_\_  
Type of Business: Equipment Rental Email Address: PGM1262@sunbeltrentals.com  
State of Michigan Sales Tax Number / Social Security or FEIN: 58-0415192  
Is this business a licensed trade regulated by the State of Michigan (contractor, architect, etc) Yes \_\_\_\_\_ No   
(If yes, please include a copy of your state license certificate)  
Horse or bicycle related businesses please include a copy of your certificate of liability insurance.

**SIGNAGE:** NUMBER OF SIGNS \_\_\_\_\_  
List the number and describe the type and location of all signs. (Refer to the City's Sign and Outdoor Merchandise Display Ordinance for guidance.) Also, check whether each sign is new or existing.

NEW	EXISTING	TYPE & LOCATION
-----	----------	-----------------

The following information is required for all businesses. If there are any changes to existing signage or new signage, please fill out a Sign Permit Application and provide drawings, sketches, and/or photos for each sign; showing all pertinent signage details.

I affirm that the information provided in this application is true and I have the authority to provide such information.

Amanda Gnifka Branch Manager 8/16/24  
Applicant's Signature Date Signed

**Make checks payable to the City of Mackinac Island**

DO NOT WRITE IN THIS AREA - CITY USE ONLY

Date Rec'd: August 16, 2024 Fee Rec'd: \$150.00 Check No. \_\_\_\_\_  
Council Action Date: 8.21.24 Approved \_\_\_\_\_ Denied \_\_\_\_\_ License No. 24-338

1/18



Permit No. 24-201

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Sunbelt Rentals Permit Fee: waived-Dpw

Contact Name: Levi Wendling Date: 8/16/24

Address: 3137 S Saginaw Rd City: Midland

State: Mi Zip: 48640 Fax#: \_\_\_\_\_

Phone #: 989-898-6070 Email Address: PCM1262@Sunbeltrentals.com

Work Site: Lunda Construction site - wastewater Treatment

Reason Vehicle is Needed: TO repair 3 scissor lifts Plant

Vehicle Description: Ford F250 (2019) service truck  
Make Model/Description

Proposed Starting & Ending Date: 8/22/24 Total Days of Usage: 1

What Boat Line & Dock: Arnold Freight Company - St Ignace

Proposed Travel Route: will have to contact customer once  
on island - we have Kevin 920-450-5698

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Amadeu Mij Branch Mgr Date: 8/16/24

**Applications will not be submitted to City Council for approval until the fee is received.**

Please visit: [cityofmi.org](http://cityofmi.org) for council dates & times

Mailing address: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757.

Phone: 906-847-3702

Fax: 906-847-6430

Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>8.16.24</u>	Fee Received: <u>waived</u>	Ck #: <u>Dpw</u>
Date of Action on Application: <u>8.21.24</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

(11/8/2018)