



RECREATION AND PARKS BOARD MEETING

Wednesday, August 28, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, August 28, 2024 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/85491236007?pwd=f4zoUIXM0Uxdo8OBiCc6WbCEVYJ5RA.1>

Meeting ID: 854 9123 6007

Passcode: 679624

One Tap Mobile

*+13462487799,,82182482989#,,, *912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

- [2.](#) Approve minutes from the regular meeting held July 17, 2024.
- [3.](#) Receive Parks & Recreation Operations and Maintenance report from Director of Public Works
- [4.](#) Receive Monthly Inspections Report from Public Works Department.
- [5.](#) Receive update on park assignments from park board members.
- [6.](#) Receive financial status report on the Parks Recreation Department.
- [7.](#) Receive presentation from Tim McFraland on bird blind and feeding station at Lighthouse Beach.
- [8.](#) Receive update on Born Learning Trail and Music Park at Tilley Park.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, August 28, 2024**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, August 23, 2024**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

TREATS, SELFIES, FOOD, MUSIC
A MILE OF FUN & FITNESS!

MONSTER MILE MASH

Saturday, Oct. 26
4 p.m. to 7 p.m.

BUSINESS BOOTH SIGN UP



FAMILY & PET
FRIENDLY
FREE

LIGHTHOUSE BEACH PARK

FOR ADDITIONAL INFO. CALL 361-920-9788



VETERANS DAY

Celebration



11 NOV
1 PM - 4 PM

**BAUER
COMMUNITY
CENTER**

FREE FOOD, DRINKS, GAMES & DOOR PRIZES

LIVE MUSIC BY CHARLIE ALSTROM

COME AND JOIN US!

SPONSORED BY:



For more information, contact Jennifer at 361-827-6632

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held July 17, 2024.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, July 19, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 19th day of July, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

Olga Szela	Vice Chairwoman
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk asked if there was anyone from the public and there were none.

2. Approve minutes from the regular meeting held June 19, 2024.

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on June 19, 2024.

Second by Board Member Falcon.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith and Board Member Kuntschik

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director, Wayne Shaffer stated that the parks department has been doing regular maintenance at all of the parks. He stated there are currently no special projects going on in the parks. He added that mowing has increased due to the increase in rain the last couple of weeks.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Greg Falcon was assigned Faye Bauer Sterling Park. He stated some of the lights were down but overall the park looks very clean.

Board Member Mary Lou Tharling's Park assignment is George Adams Park. She stated that the park mowed, clean and neat.

Chairman Sistrunk Park assignment is Bayfront Park, he stated looks very good.

Board Member Dina Smith's Park assignment is Lighthouse Beach and Butterfly Park. She stated the Butterfly park needs a new sign disparately. She added that something needs to be done with the exercise

equipment, she stated the rust on the equipment is really bad. For Lighthouse Beach she stated that the rubber matting on the playground behind the splashpad has some holes and needs attention. Public Works director Wayne Shaffer stated he was aware and would be getting that fixed soon. Smith added that the bucket at the splash pad was not working properly.

Board Member Kevin Kuntschik's Park assignments are Claret Crossing. He reported that the park overall looks good.

Board Member Bill Reagan's Park assignments Wilson Park. Reagan stated that the park looks good as whole but does need to be mowed. He advised of a tournament coming up on the weekend and asked if the could mow before hand so that the park would be nice and clean.

6. Receive financial status report on the Parks Recreation Department.

The financial status was reviewed and discussed.

7. Discuss potential projects for the 2024-2025 Capital Improvement Plan (CIP).

Interim City Manager, Jody Weaver opened discussion for potential Capital Improvement Plan projects. Board discussed different ideas. Some of the ideas discussed were a driveway for future parking lot at Wilson Park, improvements on basketball court at George Adams Park, improvements to entrance at Lighthouse Beach, and kiosk to begin charging at Lighthouse Beach.

8. Review Selection Committees recommendation for the selection of the consultant to prepare the Parks Master Plan.

Interim City Manager Jody Weaver informed the board that at the next regular council meeting, August 12, 2024, she would be recommending the City Council to approve the consultant for the Parks Master Plan. She said that the recommendation would be to select LGA Architects. She stated that once approved a contract would be negotiated.

9. Discuss amending Parks and Recreation Board Ordinance to change board meeting day.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approves changing the Recreation and Parks Board meeting day from meeting the 3rd Wednesday of the month to meeting the 4th Wednesday fo the month.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith and Board Member Kuntschik

Motion made by Board Member Falcon,

BE IT FURTHER RESOLVED, THAT the next Recreation and Parks Board meeting will be August 28, 2024 at 12:00 p.m.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith and Board Member Kuntschik

ADJOURN

Motion made by Board Member Kuntschik

Second by Board Member Falcon

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith and Board Member Kuntschik

Meeting adjourned at 12:42 P.M.

These minutes were approved on August 28, 2024

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Parks & Recreation Operations and Maintenance report from Director of Public Works

INFORMATION:

Month of August in review Parks Dept.

Installed Park rule sign at Butterfly Park.

Every Wednesday raked playing area {red dirt} and mowed softball field #1 and #2 for tournaments.

Repaired 2 faucets at LHB fishing pier.

Pressure washed pavilion at Bayfront Peninsula Park.

Cut down and removed large dead tree behind large pavilion at LHB.

Removed screws protruding from beach playscape from broken handholds and ordered replacement handholds at LHB.

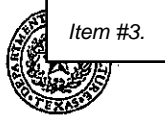
Sent 2 employees to training to repair and maintain resilient safety surfacing located beneath several playscape in our parks sponsored by Kraftsman playgrounds.

Replaced pole light on pier at Bayfront pier.

Repaired several tables that had missing screws at the BCC.

TDA Q527
7/15

Texas Department of Agriculture
Pesticide Applicator Record



Business/Applicator Name City of Port Lavaca Address 628 George St. Port Lavaca TX. 77979

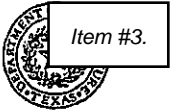
COMMISSIONER SID MILLER

Application Date 8/13/24	Time Started 8:00AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Commerce St., Bay St, Harbor St, Randal St, Guadalupe St, Colorado St.		Site Treated curbs and sidewalks	Wind Direction SW	Wind Velocity 6	Air Temp 92°
Product Trade Name Envy Six Max		EPA Registration Number 89167-47-8931	Target Pest Weeds	Rate of Product Per Unit 3.5gal/50gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A				
Licensed Applicator's Name and License Number Eddie Tyler #89167-47-8931		Non-licensed Applicator's Name Working Under Licensee Carey W. Justice		Total Acres or Volume of Area Treated Spot Treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 50gal			
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label								

Application Date 8/14/24	Time Started 8:00AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Arno St, Benavidas, San Antonio St From Austin to South St. Center St, Milk St, Alice Wilkens Chestnut, Jannita, Lavaca + Hack Berry St.		Site Treated curbs and sidewalks	Wind Direction S	Wind Velocity 5	Air Temp 94°
Product Trade Name Envy Six Max		EPA Registration Number 89167-47-8931	Target Pest Weeds	Rate of Product Per Unit 3.5gal/50gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A				
Licensed Applicator's Name and License Number Eddie Tyler #89167-47-8931		Non-licensed Applicator's Name Working Under Licensee Carey W. Justice		Total Acres or Volume of Area Treated Spot Treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 100gal			
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label								

TDA Q527
7/15

Texas Department of Agriculture
Pesticide Applicator Record



COMMISSIONER SID MILLER

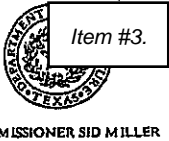
Business/Applicator Name City of Port Lavaca Address 628 George St. Port Lavaca Tx. 77979

Application Date 8/12/24	Time Started 8:00 AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Trinity Shores Dr, Oak Grove, Pecan Wood, Willow Bend Pl. Jennings To Davis St. Lou Davis	Site Treated Curbs and Side Walks	Wind Direction S	Wind Velocity 6	Air Temp 95°
Product Trade Name Envoy Six Max	EPA Registration Number 89167-47-89391	Target Pest Weeds	Rate of Product Per Unit 3.5gal/50gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number Eddie Tyler #0865497		Non-licensed Applicator's Name Working Under Licensee Carey W. Justice		Total Acres or Volume of Area Treated Spot Treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 50 gal		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

Application Date 8/13/24	Time Started 8:00 am	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Lynn Haven Subdivision	Site Treated Curbs and Side Walks	Wind Direction SW	Wind Velocity 5	Air Temp 93°
Product Trade Name Envoy Six Max	EPA Registration Number 89167-47-89391	Target Pest Weeds	Rate of Product Per Unit 3.5gal/50gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number Eddie Tyler #0865497		Non-licensed Applicator's Name Working Under Licensee Carey Justice		Total Acres or Volume of Area Treated Spot Treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 50 gal		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

TDA Q527
7/15

Texas Department of Agriculture
Pesticide Applicator Record



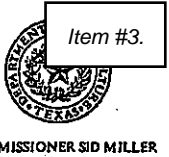
Business/Applicator Name City of Port Lavaca Address 628 George St, Port Lavaca Tx 77979

Application Date 8/8/24	Time Started 8:00 AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Tiny Browning, Claret Crossing Sub-division	Site Treated Curbs and Side-walks	Wind Direction S	Wind Velocity 7	Air Temp 95°
Product Trade Name Envy Six Max	EPA Registration Number 89167-47-89391	Target Pest Weeds	Rate of Product Per Unit 3.5 gal/50 gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number Eddie Tyler # 0865497		Non-licensed Applicator's Name Working Under Licensee Carey W. Justice		Total Acres or Volume of Area Treated spot treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 50 gal		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

Application Date 8/9/24	Time Started 8:00 AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Brook Hollow Subdivision	Site Treated Curbs and Side-walks	Wind Direction SE	Wind Velocity 5	Air Temp 94°
Product Trade Name Envy Six Max	EPA Registration Number 89167-47-89391	Target Pest Weeds	Rate of Product Per Unit 3.5 gal/50 gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number Eddie Tyler # 0865497		Non-licensed Applicator's Name Working Under Licensee Carey W. Justice		Total Acres or Volume of Area Treated spot treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 200 gal.		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

TDA Q527
7/15

Texas Department of Agriculture
Pesticide Applicator Record

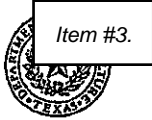


Business/Applicator Name City of Port Lavaca Address 628 George St. Port Lavaca Tx. 77979

Application Date	Time Started	Name of the person for whom the application was made	Location of Land Treated	Site Treated	Wind Direction	Wind Velocity	Air Temp
8/6/24	8:00 AM	City of Port Lavaca	Smith Rd and Brook Hollow Estates from Elcamino Rd to Timberline	Curbs and Sidewalks	S	0	95°
Product Trade Name	EPA Registration Number	Target Pest	Rate of Product Per Unit	Method or Type of Equipment Used To Make Application	FAA "N" Number for Aerial Application Equipment:		
Envy Six Max	89167-47-89391	Weeds	3.5gal/50gal. 7%	Electric Pump	N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number		Non-licensed Applicator's Name Working Under Licensee		Total Acres or Volume of Area Treated	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit		
Eddie Tyler #0865497		Carey W. Justice		Spot Treatment	100gal		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box)							
<input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

Application Date	Time Started	Name of the person for whom the application was made	Location of Land Treated	Site Treated	Wind Direction	Wind Velocity	Air Temp
8/7/24	8:00 AM	City of Port Lavaca	Jade Bay and Bay Vista Subdivision	Curbs and Side Walks	SW	S	94°
Product Trade Name	EPA Registration Number	Target Pest	Rate of Product Per Unit	Method or Type of Equipment Used To Make Application	FAA "N" Number for Aerial Application Equipment:		
Envy Six Max	89167-47-89391	Weeds	3.5gal/50gal 7%	Electric Pump	N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number		Non-licensed Applicator's Name Working Under Licensee		Total Acres or Volume of Area Treated	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit		
Eddie Tyler #0865497		Carey W. Justice		Spot Treatment	50gal		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box)							
<input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

Texas Department of Agriculture
Pesticide Applicator Record



COMMISSIONER SID MILLER

Business/Applicator Name City of Port Lavaca Address 628 George St. Port Lavaca Tx. 77979

Application Date 8/21/24	Time Started 8:00 AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated W. George St. From Half League to Warehouse, Central Ave. Border St., Arthur St. Patterson Knippling, Ella St., Bowden St		Site Treated curbs and sidewalks	Wind Direction S	Wind Velocity 6mph	Air Temp 94°
Product Trade Name Envoy Sit Max		EPA Registration Number 89167-47-89391	Target Pest Weeds	Rate of Product Per Unit 3.5 gal/50 gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A				
Licensed Applicator's Name and License Number Eddie Tyler # 0865497		Non-licensed Applicator's Name Working Under Licensee Carol W. Justice		Total Acres or Volume of Area Treated Spot Treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 50 gal			
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label								

Application Date	Time Started	Name of the person for whom the application was made	Location of Land Treated		Site Treated	Wind Direction	Wind Velocity	Air Temp
Product Trade Name	EPA Registration Number	Target Pest	Rate of Product Per Unit	Method or Type of Equipment Used To Make Application	FAA "N" Number for Aerial Application Equipment:			
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input type="checkbox"/> No				Regulated Herbicide Permit Number:				
Licensed Applicator's Name and License Number		Non-licensed Applicator's Name Working Under Licensee		Total Acres or Volume of Area Treated	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit			
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label								

TDA Q527
7/15

Texas Department of Agriculture
Pesticide Applicator Record



Business/Applicator Name City of Port Lavaca Address 628 George St. Port Lavaca Tx. 77979

COMMISSIONER SID MILLER

Application Date	Time Started	Name of the person for whom the application was made	Location of Land Treated	Site Treated	Wind Direction	Wind Velocity	Air Temp
8/19/24	8:00 AM	City of Port Lavaca	W. Railroad, W. Mahan, W. Wilson from Virginia to Sadrift St, including cross streets from Anst to Trinity	Curbs and Sidewalks	S	7 mph	94°
Product Trade Name	EPA Registration Number	Target Pest	Rate of Product Per Unit	Method or Type of Equipment Used To Make Application	FAA "N" Number for Aerial Application Equipment:		
Evox Six Max	89167-47-89391	Weeds	3.5 gal/50 gal 7%	Electric Pump	N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number:			
				N/A			
Licensed Applicator's Name and License Number		Non-licensed Applicator's Name Working Under Licensee	Total Acres or Volume of Area Treated	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit			
Eddie Tyler #0865497		Carey W. Justice	Spot Treatment	100 gal			
Documentation used to verify training of non-licensed applicator (Mark Applicable Box)							
<input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

Application Date	Time Started	Name of the person for whom the application was made	Location of Land Treated	Site Treated	Wind Direction	Wind Velocity	Air Temp
8/20/24	8:00 AM	City of Port Lavaca	George St and Tilley St. from Virginia to Half League including all cross streets from Anst to Trinity	Curbs and Sidewalks	SE	6 mph	93°
Product Trade Name	EPA Registration Number	Target Pest	Rate of Product Per Unit	Method or Type of Equipment Used To Make Application	FAA "N" Number for Aerial Application Equipment:		
Evox Six Max	89167-47-89391	Weeds	3.5 gal/50 gal 7%	Electric Pump	N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number:			
				N/A			
Licensed Applicator's Name and License Number		Non-licensed Applicator's Name Working Under Licensee	Total Acres or Volume of Area Treated	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit			
Eddie Tyler #0865497		Carey W. Justice	Spot Treatment	100 gal.			
Documentation used to verify training of non-licensed applicator (Mark Applicable Box)							
<input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

TDA Q527
7/15

Texas Department of Agriculture
Pesticide Applicator Record



COMMISSIONER SID MILLER

Business/Applicator Name City of Port Lavaca Address 628 George St. Port Lavaca Tx. 77979

Application Date 8/15/24	Time Started 8:00AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Gaudalope + Colorado St. from From George St to Austin Live oak and Leona St From Virginia to Commerce	Site Treated Curb s + Sidewalks	Wind Direction SE	Wind Velocity 5mph	Air Temp 93°
Product Trade Name Evo 7 Six Max	EPA Registration Number 89167-47-89391	Target Pest Weeds	Rate of Product Per Unit 3.5gal/50gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number Eddie Tyler #0865497		Non-licensed Applicator's Name Working Under Licensee Carey W. Justice		Total Acres or Volume of Area Treated Spot Treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 100gal		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

Application Date 8/16/24	Time Started 8:AM	Name of the person for whom the application was made City of Port Lavaca	Location of Land Treated Live oak + Leona St from Virginia to Seadrift St, in clearing cross streets From Ann to La Salle St	Site Treated Curb s + Sidewalks	Wind Direction S	Wind Velocity 6mph	Air Temp 92°
Product Trade Name Evo 7 Six Max	EPA Registration Number 89167-47-89391	Target Pest Weeds	Rate of Product Per Unit 3.5gal/50gal 7%	Method or Type of Equipment Used To Make Application Electric Pump	FAA "N" Number for Aerial Application Equipment: N/A		
Is Application Applied in Regulated County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Regulated Herbicide Permit Number: N/A			
Licensed Applicator's Name and License Number Eddie Tyler #0865497		Non-licensed Applicator's Name Working Under Licensee Carey W. Justice		Total Acres or Volume of Area Treated Spot Treatment	Total Volume of Spray Mix, Dust, Granules or Other Materials Applied Per Unit 100 gal		
Documentation used to verify training of non-licensed applicator (Mark Applicable Box) <input checked="" type="checkbox"/> Direct Supervisor Affidavit <input type="checkbox"/> WPS Handler Card <input type="checkbox"/> Signed & Dated Label							

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

Item #6.

03-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	230,000	230,000	0	8,170.78	140,124.43	0.00	89,875.57	60.92
OTHER REVENUE	4,500	4,500	0	709.92	28,778.30	0.00 (24,278.30)	639.52
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	8,880.70	168,902.73	0.00	65,597.27	72.03
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	210,294	210,294	0	11,772.29	115,628.72	0.00	94,665.28	54.98
TOTAL EXPENDITURES	210,294	210,294	0	11,772.29	115,628.72	0.00	94,665.28	54.98
REVENUES OVER/(UNDER) EXPENDITURES	24,206	24,206	0 (2,891.59)	53,274.01	0.00 (29,068.01)	220.09

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

Item #6.

03-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
33.01				0.00	0.00	0.00	0.00	0.00
33.10	230,000	230,000	0	7,908.78	135,421.43	0.00	94,578.57	58.88
33.30	0	0	0	(200.00)	2,828.00	0.00	(2,828.00)	0.00
33.50	0	0	0	462.00	1,875.00	0.00	(1,875.00)	0.00
TOTAL USER & SERVICE CHARGES	230,000	230,000	0	8,170.78	140,124.43	0.00	89,875.57	60.92
<u>OTHER REVENUE</u>								
151.01	2,000	2,000	0	370.42	26,724.80	0.00	(24,724.80)	1,336.24
159.11	0	0	0	0.00	0.00	0.00	0.00	0.00
159.12	0	0	0	0.00	0.00	0.00	0.00	0.00
159.71	2,500	2,500	0	339.50	2,053.50	0.00	446.50	82.14
159.90	0	0	0	0.00	0.00	0.00	0.00	0.00
159.92	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	4,500	4,500	0	709.92	28,778.30	0.00	(24,278.30)	639.52
<u>GRANT AND CONTRIBUTION R</u>								
181.00	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
193.00.1	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>TOTAL REVENUES</u>								
	234,500	234,500	0	8,880.70	168,902.73	0.00	65,597.27	72.03

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

Item #6.

03-BEACH OPERATING FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TECHNOLOGY SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

Item #6.

03-BEACH OPERATING FUND
 PERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
1000511.01 SALARIES & WAGES	41,418	41,418	0	2,856.00	26,599.39	0.00	14,818.61	64.22
1000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
1000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	374.60	1,512.17	0.00	3,487.83	30.24
1000512.05 EMPLOYER-SOCIAL SECURI	3,168	3,168	0	344.86	2,261.38	0.00	906.62	71.38
1000512.10 EMPLOYER-T.M.R.S.	2,634	2,634	0	210.96	1,846.47	0.00	787.53	70.10
1000512.20 GROUP H/D INS PREMIUMS	21,545	21,545	0	611.28	6,112.73	0.00	15,432.27	28.37
1000512.30 WORKER'S COMPENSATION	1,013	1,013	0	0.00	742.88	0.00	270.12	73.33
TOTAL PERSONNEL SERVICES	74,778	74,778	0	4,397.70	39,075.02	0.00	35,702.98	52.25
MATERIALS & SUPPLIES								
51000521.01 OFFICE	1,000	1,000	0	0.00	25.48	0.00	974.52	2.55
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	93.14	0.00	406.86	18.63
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	139.77	0.00	110.23	55.91
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	2,000	2,000	0	0.00	258.39	0.00	1,741.61	12.92
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	2,100.00	0.00	1,950.00	51.85
51000532.06 HEALTH & FITNESS	0	0	0	0.00	74.00	0.00	74.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	5,259	5,259	0	0.00	5,312.87	0.00	53.87	101.02
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	2,385.47	0.00	6,114.53	28.06
51000536.01 ELECTRICITY	35,000	35,000	0	4,369.95	19,097.08	0.00	15,902.92	54.56
51000536.02 TELEPHONE	550	550	0	101.38	507.31	0.00	42.69	92.24
51000536.03 WATER	30,000	30,000	0	1,096.60	8,322.92	0.00	21,677.08	27.74
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	84,859	84,859	0	5,567.93	37,651.65	0.00	47,207.35	44.37
MAINTENANCE								
51000541.02 LANDSCAPING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	1,701.95	0.00	1,798.05	48.63
51000543.04 R & M- IMPROVEMENT OTB	10,000	10,000	0	526.54	12,220.69	0.00	2,220.69	122.21
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	347.88	0.00	652.12	34.79
51000544.55 R & M- VEHICLES & TRAI	0	0	0	0.00	7.34	0.00	7.34	0.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	0.00	757.59	0.00	242.41	75.76
TOTAL MAINTENANCE	15,500	15,500	0	526.54	15,035.45	0.00	464.55	97.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

Item #6.

03-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SUNDRY								
1000553.01	6,157	6,157	0	0.00	4,104.64	0.00	2,052.36	66.67
1000553.04	0	0	0	0.00	0.00	0.00	0.00	0.00
1000553.17	15,000	15,000	0	0.00	10,000.00	0.00	5,000.00	66.67
1000554.01	0	0	0	0.00	0.00	0.00	0.00	0.00
1000554.81	0	0	0	0.00	0.00	0.00	0.00	0.00
1000554.83	0	0	0	0.00	0.00	0.00	0.00	0.00
1000554.90	0	0	0	0.00	120.00	0.00	(120.00)	0.00
1000554.91	6,000	6,000	0	517.72	5,026.57	0.00	973.43	83.78
1000554.95	6,000	6,000	0	762.40	4,357.00	0.00	1,643.00	72.62
TOTAL SUNDRY	33,157	33,157	0	1,280.12	23,608.21	0.00	9,548.79	71.20
CAPITAL EXPENDITURES								
1000561.02	0	0	0	0.00	0.00	0.00	0.00	0.00
1000562.03	0	0	0	0.00	0.00	0.00	0.00	0.00
1000563.05	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	210,294	210,294	0	11,772.29	115,628.72	0.00	94,665.28	54.98
TOTAL EXPENDITURES	210,294	210,294	0	11,772.29	115,628.72	0.00	94,665.28	0.00
REVENUES OVER/(UNDER) EXPENDITURES	24,206	24,206	0	(2,891.59)	53,274.01	0.00	(29,068.01)	220.09

*** END OF REPORT ***

Item #6.

50501511.01		SALARIES & WAGES		B E G I N N I N G B A L A N C E				160,367.33	
7/05/24	7/02	P06528	PYEXP	01614	BI-WEEKLY & SALARY PAYROLL			8,512.23	168,879.56
7/19/24	7/17	P06534	PYEXP	01617	BI-WEEKLY & SALARY PAYROLL			9,164.99	178,044.55
=====				JULY ACTIVITY	DB: 17,677.22	CR: 0.00		17,677.22	

50501511.07		SALARIES & WAGES-OVERTIME		B E G I N N I N G B A L A N C E				17,849.33	
7/05/24	7/02	P06528	PYEXP	01614	BI-WEEKLY & SALARY PAYROLL			1,362.50	19,211.83
7/19/24	7/17	P06534	PYEXP	01617	BI-WEEKLY & SALARY PAYROLL			2,776.88	21,988.71
=====				JULY ACTIVITY	DB: 4,139.38	CR: 0.00		4,139.38	

50501512.05		EMPLOYER-SOCIAL SECURITY		B E G I N N I N G B A L A N C E				12,992.63	
7/02/24	7/02	A41475	DFT: 000694	11307	FICA WITHHOLDING	100011		566.30	13,558.93
					INTERNAL REVENUE SERVICE	INV# T3 202407020724	/PO#		
7/02/24	7/02	A41475	DFT: 000694	11307	MEDICARE WITHHOLDING	100011		132.43	13,691.36
					INTERNAL REVENUE SERVICE	INV# T4 202407020724	/PO#		
7/17/24	7/17	A41754	DFT: 000696	11317	FICA WITHHOLDING	100011		694.46	14,385.82
					INTERNAL REVENUE SERVICE	INV# T3 202407170765	/PO#		
7/17/24	7/17	A41754	DFT: 000696	11317	MEDICARE WITHHOLDING	100011		162.42	14,548.24
					INTERNAL REVENUE SERVICE	INV# T4 202407170765	/PO#		
7/30/24	7/30	A42123	DFT: 000709	11328	FICA WITHHOLDING	100011		599.10	15,147.34
					INTERNAL REVENUE SERVICE	INV# T3 202407300776	/PO#		
7/30/24	7/30	A42123	DFT: 000709	11328	MEDICARE WITHHOLDING	100011		140.11	15,287.45
					INTERNAL REVENUE SERVICE	INV# T4 202407300776	/PO#		
=====				JULY ACTIVITY	DB: 2,294.82	CR: 0.00		2,294.82	

50501512.10		EMPLOYER-T.M.R.S.		B E G I N N I N G B A L A N C E				11,567.39	
7/05/24	7/31	A42141	DFT: 000714	11308	TMRS-RETIREMENT	100008		644.83	12,212.22
					TEXAS MUNICIPAL	INV# 110202407020724	/PO#		
7/19/24	7/31	A42142	DFT: 000714	11308	TMRS-RETIREMENT	100008		779.80	12,992.02
					TEXAS MUNICIPAL	INV# 110202407170765	/PO#		
=====				JULY ACTIVITY	DB: 1,424.63	CR: 0.00		1,424.63	

FUND : 001-GENERAL FUND

PERIOD TO USE: Jul-2024 THRU Jul-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE

Item #6

50501512.20 GROUP H/D INS PREMIUMS BEGINNING BALANCE 58,357.37

Table with columns: DATE, TRAN #, REFERENCE, DESCRIPTION, VEND, INV/PO/JE #, AMOUNT, BALANCE. Includes rows for 7/05/24, 7/19/24, and 7/31/24 with various insurance and activity entries.

50501521.01 OFFICE BEGINNING BALANCE 0.00

Table with columns: DATE, TRAN #, REFERENCE, DESCRIPTION, VEND, INV/PO/JE #, AMOUNT, BALANCE. Includes row for 7/17/24 with NAME PLATES & BUSINESS C ANNOUNCEMENTS PLUS TOO..

50501523.03 CLEANING & JANITORIAL BEGINNING BALANCE 13,149.75

Table with columns: DATE, TRAN #, REFERENCE, DESCRIPTION, VEND, INV/PO/JE #, AMOUNT, BALANCE. Includes rows for 7/03/24, 7/17/24, and 7/31/24 with cleaning supplies and hardware entries.

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #6.
7/31/24	8/01	A42327	CHK: 066199	11327	CLEANING SUPPLIES	101258			42.97	15,848.81	
					ACE HARDWARE	189309		/PO#			
7/31/24	8/01	A42417	CHK: 066258	11327	TRASH BAGS	104002			174.99	16,023.80	
					B F T LP	43347746		/PO#			
					JULY ACTIVITY	DB: 2,874.05	CR:	0.00	2,874.05		

50501524.01 UNIFORMS
 B E G I N N I N G B A L A N C E 1,406.20

7/03/24	7/03	A41497	CHK: 066001	11304	UNIFORMS	100109			42.78	1,448.98	
					CINTAS - R.U.S., LP	4192794172		/PO#			
7/03/24	7/03	A41502	CHK: 066001	11304	UNIFORMS	100109			42.78	1,491.76	
					CINTAS - R.U.S., LP	4193519328		/PO#			
7/03/24	7/03	A41508	CHK: 066001	11304	UNIFORMS	100109			44.73	1,536.49	
					CINTAS - R.U.S., LP	4194326107		/PO#			
7/03/24	7/03	A41515	CHK: 066001	11304	UNIFORMS	100109			44.73	1,581.22	
					CINTAS - R.U.S., LP	4194945152		/PO#			
7/03/24	7/03	A41520	CHK: 066001	11304	UNIFORMS	100109			44.73	1,625.95	
					CINTAS - R.U.S., LP	4195662176		/PO#			
7/17/24	7/18	A41804	CHK: 066115	11312	UNIFORMS	100109			35.02	1,660.97	
					CINTAS - R.U.S., LP	4196368274		/PO#			
7/17/24	7/18	A41811	CHK: 066115	11312	UNIFORMS	100109			57.49	1,718.46	
					CINTAS - R.U.S., LP	4197079851		/PO#			
7/31/24	8/01	A42230	CHK: 066218	11327	UNIFORMS	100109			52.49	1,770.95	
					CINTAS - R.U.S., LP	4197892344		/PO#			
7/31/24	8/01	A42236	CHK: 066218	11327	UNIFORMS	100109			46.68	1,817.63	
					CINTAS - R.U.S., LP	4198504027		/PO#			
					JULY ACTIVITY	DB: 411.43	CR:	0.00	411.43		

50501525.01 FUEL
 B E G I N N I N G B A L A N C E 5,648.31

7/03/24	7/03	A41596	CHK: 066016	11304	FUEL JUNE 2024	102490			221.45	5,869.76	
					U.S. BANK NATIONAL ASSOCI	06/2024		/PO#			
7/03/24	7/03	A41596	CHK: 066016	11304	FUEL JUNE 2024	102490			31.95CR	5,837.81	
					U.S. BANK NATIONAL ASSOCI	06/2024		/PO#			
7/31/24	8/01	A42385	CHK: 066232	11327	FUEL JULY 2024	102490			344.46	6,182.27	
					U.S. BANK NATIONAL ASSOCI	07/2024		/PO#			
					JULY ACTIVITY	DB: 565.91	CR:	31.95CR	533.96		

50501526.01 GENERAL SAFETY & TOOLS
 B E G I N N I N G B A L A N C E 3,057.67

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #6
7/17/24	7/18	A41913	CHK: 066116		11312 SAW BLADE		102035		9.99	3,067.66	
					COASTAL NAIL & TOOL LLC		INV# 2406-155453	/PO#			
7/17/24	7/18	A41914	CHK: 066116		11312 WOOD		102035		148.75	3,216.41	
					COASTAL NAIL & TOOL LLC		INV# 2406-155637	/PO#			
7/31/24	8/01	A42321	CHK: 066199		11327 PAINT BRUSHES & BUG REPEL		101258		56.53	3,272.94	
					ACE HARDWARE		INV# 189203	/PO#			
7/31/24	8/01	A42322	CHK: 066199		11327 BUG REPELLENT & SUPPLIES		101258		78.09	3,351.03	
					ACE HARDWARE		INV# 189218	/PO#			
7/31/24	8/01	A42340	CHK: 066199		11327 PULL HANDLES & SAW BLADE		101258		59.95	3,410.98	
					ACE HARDWARE		INV# 189572	/PO#			
7/31/24	8/01	A42341	CHK: 066199		11327 PLIERS & TIRE WIRE		101258		49.97	3,460.95	
					ACE HARDWARE		INV# 189597	/PO#			
7/31/24	8/01	A42344	CHK: 066199		11327 TIE DOWN STRAPS		101258		19.99	3,480.94	
					ACE HARDWARE		INV# 189627	/PO#			
7/31/24	8/01	A42347	CHK: 066199		11327 FLASHLIGHT & SUPPLIES		101258		40.97	3,521.91	
					ACE HARDWARE		INV# 189642	/PO#			
7/31/24	8/01	A42360	CHK: 066199		11327 BUG REPELLENT		101258		111.87	3,633.78	
					ACE HARDWARE		INV# 189901	/PO#			
					JULY ACTIVITY	DB:	576.11	CR:	0.00	576.11	

50501531.01 TRAVEL & TRAINING
 B E G I N N I N G B A L A N C E 228.88

7/17/24	7/18	A41936	DFT: 000698		11312 TX DEPT AG RENEWAL - E.T		102565		76.94	305.82	
					CARD SERVICE CENTER		INV# 0305/052024	/PO#			
					JULY ACTIVITY	DB:	76.94	CR:	0.00	76.94	

50501536.01 ELECTRICITY
 B E G I N N I N G B A L A N C E 31,093.80

7/17/24	7/18	A41950	CHK: 066129		11312 ELECTRICITY SVCS JUNE 20		102645		5,087.31	36,181.11	
					GEXA ENERGY, LP		INV# 34069038-4	/PO#			
					JULY ACTIVITY	DB:	5,087.31	CR:	0.00	5,087.31	

50501536.02 TELEPHONE
 B E G I N N I N G B A L A N C E 1,391.93

7/03/24	7/03	A41585	CHK: 066069		11304 CELL PHONE CHARGES		102014		198.83	1,590.76	
					VERIZON WIRELESS		INV# 9966781859	/PO#			
7/31/24	8/01	A42373	CHK: 066278		11327 CELL PHONE CHARGES		102014		198.87	1,789.63	
					VERIZON WIRELESS		INV# 9969213102	/PO#			
					JULY ACTIVITY	DB:	397.70	CR:	0.00	397.70	

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALANCE= Item #6.

50501536.03 WATER
 B E G I N N I N G B A L A N C E 9,733.57

7/03/24 7/03 A41542 CHK: 066047 11304 WATER/SEWER JUNE 2024 100335 4,653.87 14,387.44
 PORT LAVACA, CITY OF INV# 06/2024 /PO#
 ===== JULY ACTIVITY DB: 4,653.87 CR: 0.00 4,653.87

50501542.03 R & M- BUILDING
 B E G I N N I N G B A L A N C E 12,158.36

7/31/24 8/01 A42376 CHK: 066220 11327 FASTENERS & PLYWOOD 102035 852.00 13,010.36
 COASTAL NAIL & TOOL LLC INV# 2407-155953 /PO#
 ===== JULY ACTIVITY DB: 852.00 CR: 0.00 852.00

50501543.04 R & M IMPROVEMENT OTB
 B E G I N N I N G B A L A N C E 24,467.26

7/03/24 7/03 A41543 CHK: 066048 11304 LIGHTS AT WILSON PARK 100340 180.00 24,647.26
 POWER ELECTRIC LLC INV# 1810 /PO#
 7/17/24 7/18 A41969 CHK: 066091 11312 RESTORE BOAT RAMP HANDRA 103058 4,788.00 29,435.26
 BAREFOOT, MARK E. INV# 002137 /PO#
 7/31/24 8/01 A42348 CHK: 066199 11327 CAUTION TAPE & SUPPLIES 101258 36.97 29,472.23
 ACE HARDWARE INV# 189671 /PO#
 ===== JULY ACTIVITY DB: 5,004.97 CR: 0.00 5,004.97

50501543.10 SWIMMING POOL OPERATIONS
 B E G I N N I N G B A L A N C E 29,168.69

7/03/24 7/03 A41542 CHK: 066047 11304 WATER/SEWER JUNE 2024 100335 884.85 30,053.54
 PORT LAVACA, CITY OF INV# 06/2024 /PO#
 7/03/24 7/03 A41561 CHK: 066071 11304 POOL SUPPLIES 100455 1,506.68 31,560.22
 VICTORIA POOL SERVICE & S INV# 558396 /PO#
 7/03/24 7/03 A41604 CHK: 066015 11304 PHONE CHARGES JUNE 2024 102882 51.52 31,611.74
 FRONTIER SOUTHWEST INC INV# 18830907065/062024/PO#
 7/03/24 7/03 A41618 CHK: 065997 11304 CHLORINE 103949 4,550.00 36,161.74
 BIG TEX POOL SUPPLIES INV# 7017 /PO#
 7/17/24 7/18 A41883 CHK: 066183 11312 POOL SUPPLIES 100455 689.97 36,851.71
 VICTORIA POOL SERVICE & S INV# 100455 /PO#
 7/17/24 7/18 A41884 CHK: 066183 11312 LEAF RAKE 100455 47.99 36,899.70
 VICTORIA POOL SERVICE & S INV# 558463 /PO#
 7/31/24 8/01 A42277 CHK: 066279 11327 POOL SUPPLIES 100455 189.98 37,089.68
 VICTORIA POOL SERVICE & S INV# 558997 /PO#

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====	Item #6.
7/31/24	8/01	A42278	CHK: 066279	11327 SKIMMER LID		100455		89.97	37,179.65	
				VICTORIA POOL SERVICE & S	INV#	559020	/PO#			
7/31/24	8/01	A42313	CHK: 066199	11327 GARDEN SPRAYER & SUPPLIE	INV#	101258		35.36	37,215.01	
				ACE HARDWARE	INV#	189052	/PO#			
7/31/24	8/01	A42326	CHK: 066199	11327 PEX ELBOW		101258		14.97	37,229.98	
				ACE HARDWARE	INV#	189308	/PO#			
7/31/24	8/01	A42331	CHK: 066199	11327 SPRAY PAINT & PATCHING C	INV#	101258		16.98	37,246.96	
				ACE HARDWARE	INV#	189399	/PO#			
7/31/24	8/01	A42402	CHK: 066231	11327 PHONE CHARGES JULY 2024	INV#	102882		49.86	37,296.82	
				FRONTIER SOUTHWEST INC	INV#	18830907065/072024/PO#				
			=====	JULY ACTIVITY	DB:	8,128.13	CR:	0.00	8,128.13	

50501544.55 R & M- VEHICLES & TRAILERS
 B E G I N N I N G B A L A N C E 4,927.57

7/17/24	7/18	A41981	CHK: 066123	11312 MAINTENANCE MANAGEMENT		104071		130.76	5,058.33	
				ENTERPRISE FLEET MANAGEME	INV#	FBN5066621	/PO#			
7/31/24	8/01	A42415	CHK: 066243	11327 VALVE STEM REPAIR		103884		20.00	5,078.33	
				LALO GARCIA TIRE CENTER	INV#	0061	/PO#			
7/31/24	8/01	A42416	CHK: 066243	11327 TIRES		103884		707.96	5,786.29	
				LALO GARCIA TIRE CENTER	INV#	1837	/PO#			
			=====	JULY ACTIVITY	DB:	858.72	CR:	0.00	858.72	

50501544.65 R & M- MACHINERY & EQUIPMENT
 B E G I N N I N G B A L A N C E 9,383.06

7/03/24	7/03	A41631	CHK: 066038	11304 FUEL HOSE		104345		28.75	9,411.81	
				THIRD COAST DISTRIBUTING,	INV#	028033	/PO#			
7/31/24	8/01	A42328	CHK: 066199	11327 WIP CLOTHS		101258		26.99	9,438.80	
				ACE HARDWARE	INV#	189368	/PO#			
7/31/24	8/01	A42354	CHK: 066199	11327 CHAINSAW CHAIN		101258		19.99	9,458.79	
				ACE HARDWARE	INV#	189799	/PO#			
7/31/24	8/01	A42412	CHK: 066224	11327 REPLACE LAWNMOWER BLADES	INV#	103239		147.00	9,605.79	
				D.I. POWER EQUIPMENT	INV#	14013	/PO#			
7/31/24	8/01	A42413	CHK: 066224	11327 LAWNMOWER PARTS		103239		110.44	9,716.23	
				D.I. POWER EQUIPMENT	INV#	14039	/PO#			
			=====	JULY ACTIVITY	DB:	333.17	CR:	0.00	333.17	

50501551.11 VEHICLE LEASES
 B E G I N N I N G B A L A N C E 22,564.38

7/17/24	7/18	A41981	CHK: 066123	11312 MAINTENANCE MANAGEMENT		104071		4,352.53	26,916.91	
				ENTERPRISE FLEET MANAGEME	INV#	FBN5066621	/PO#			
			=====	JULY ACTIVITY	DB:	4,352.53	CR:	0.00	4,352.53	

8-13-2024 9:29 AM

DETAIL LISTING

PAGE: /

PERIOD TO USE: Jul-2024 THRU Jul-2024

FUND : 001-GENERAL FUND

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE

PACKET=====DESCRIPTION===== VEND INV/PO/JE #

NOTE =====AMOUNT===== BALANCE=

Item #6.

000 ERRORS IN THIS REPORT!

--*-*-*

** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		551,892.34		0.00
REPORTED ACTIVITY:		66,213.16		31.95CR
ENDING BALANCES:		618,105.50		31.95CR
TOTAL FUND ENDING BALANCE:		618,073.55		

SELECTION CRITERIA

Item #6.

FISCAL YEAR: Oct-2023 / Sep-2024
FUND: Include: 001
PERIOD TO USE: Jul-2024 THRU Jul-2024
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 0501 THRU 0501
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Receive presentation from Tim McFrand on bird blind and feeding station at Lighthouse Beach.

INFORMATION:

Birding Festival Prep for Port Lavaca

1. Bird/photo blind with water station pond, feeding stations and landscaping at Lighthouse Beach (Please see map)

a. Bird/photo blind (see drawings, pictures material/price list)		
i. Donated cost of the blind: \$1,601		\$1,601
b. Water station (see drawings, pictures material/price list)		
i. Donated cost of the water station: \$1,147		\$1,147
c. Feeding stations:		
i. Donated cost of the feeding stations: \$882.72		
ii. Peanut butter/seed log on aluminum pipe feeder		
1. Aluminum	(\$160)	
2. Other materials and welding	(\$150)	
iii. Lighthouse seed (on a shepherd's hook)	(\$22)	
iv. Hummingbird feeders x 2 (on 2 shepherd's hooks)	(\$7.9 x 2 = \$15.8)	
v. Orange/jelly (on a shepherd's hook)	(\$40)	
vi. One aluminum pipe feeder	(\$310)	
vii. 4 shepherd hooks	(\$21.49 x 4 = \$85.92)	
viii. Airtight tub for food	(\$33)	
ix. Tub with lid for utensils	(\$20)	
d. Trees		
i. 2 Oak trees	TBD	
ii. 2 mulberry bushes	TBD	
e. Metal photo display with magnets	\$11 x 3 = \$33	
f. 200 button magnets	\$13	\$882.72

Total for the Lighthouse Beach Park Birding blind w feeding and water station/pond: \$3,630.72

All expenses to build Item 1 is being donated by myself, ACE, Walmart and HEB, The Boys Scouts Club of Sea Drift will be assisting with the construction and painting. The bird festival will be buying bird seed and feed out of its donations as well as labelled photos of birds seen at the Park, including the blind and the board walk.

I am asking for the City of Port Lavaca to cover the cost of the following:

- Signage stating that this is the Port Lavaca Lighthouse Bird/Photo Blind, donated to the citizens of Port Lavaca by ("list the donors").
- A small refrigerator in the Community Room at Lighthouse Beach Park for the bird feed that needs to be refrigerated. As well as storage of the dry box of feed and tub of utensils.
- Commitment of park staff to twice a week clean the pond and skimmer, clean and change out food and hummingbird water. Also, do the same twice a week care at the stations at the Phillips property. Time commitment is approximately 2 – 4 hours per week. Parts of the year will be less (such as summer). I will personally check in with instructions about what feedings to do during the different seasons of the year.
- Maintaining photos of birds seen each week.

Light House Beach Bird Blind

Materials:

Amount	board type	length	cost each	cost per line	running total cost
(50)	1x6	10'	\$5	\$250	\$250
(10)	4x4	10'	\$16	\$128	\$378
(1)	2x12	8'	\$26	\$26	\$404
(40)	2X4	8'	\$6	\$240	\$644
(11)	2x6	12'	\$13	\$143	\$787
(1)	4" screws		\$40	\$40	\$827
(1)	2" screws		\$40	\$40	\$867
(1)	roofing screws		\$14	\$14	\$881
(15)	Magnetic fasteners		\$5	\$75	\$956
(30)	SS hinges		\$14	\$420	\$1,376
(10)	80# bag of concrete		\$5	\$50	\$1,426
(1)	5 gallon outside stain/paint		\$75	\$75	\$1,501
(3)	plastic roofing (Lowes)		\$33	\$100	\$1,601

Lighthouse Beach Pond

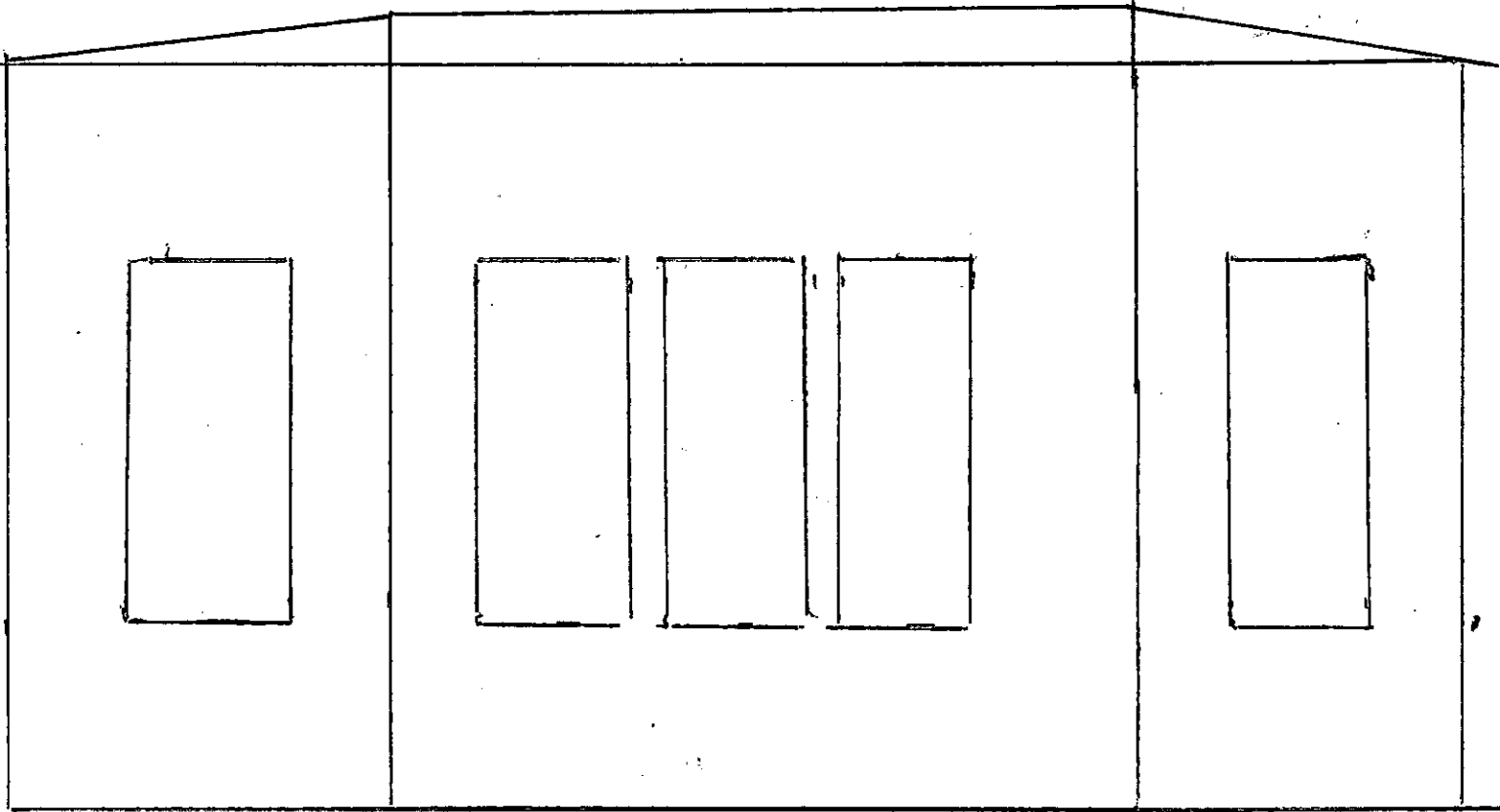
(1) Skimmer	\$269	\$269
(2) 45 mil Liner 10'x15'	\$157	\$426
(3) Waterfall bird bath	\$60	\$486
(4) Bird bath	\$54	\$540
(5) Skimmer net	\$14	\$554
(6) Solar water pump	\$70	\$624
(7) Rocks	\$500	\$1,124
(8) Mortar	\$23	\$1,147

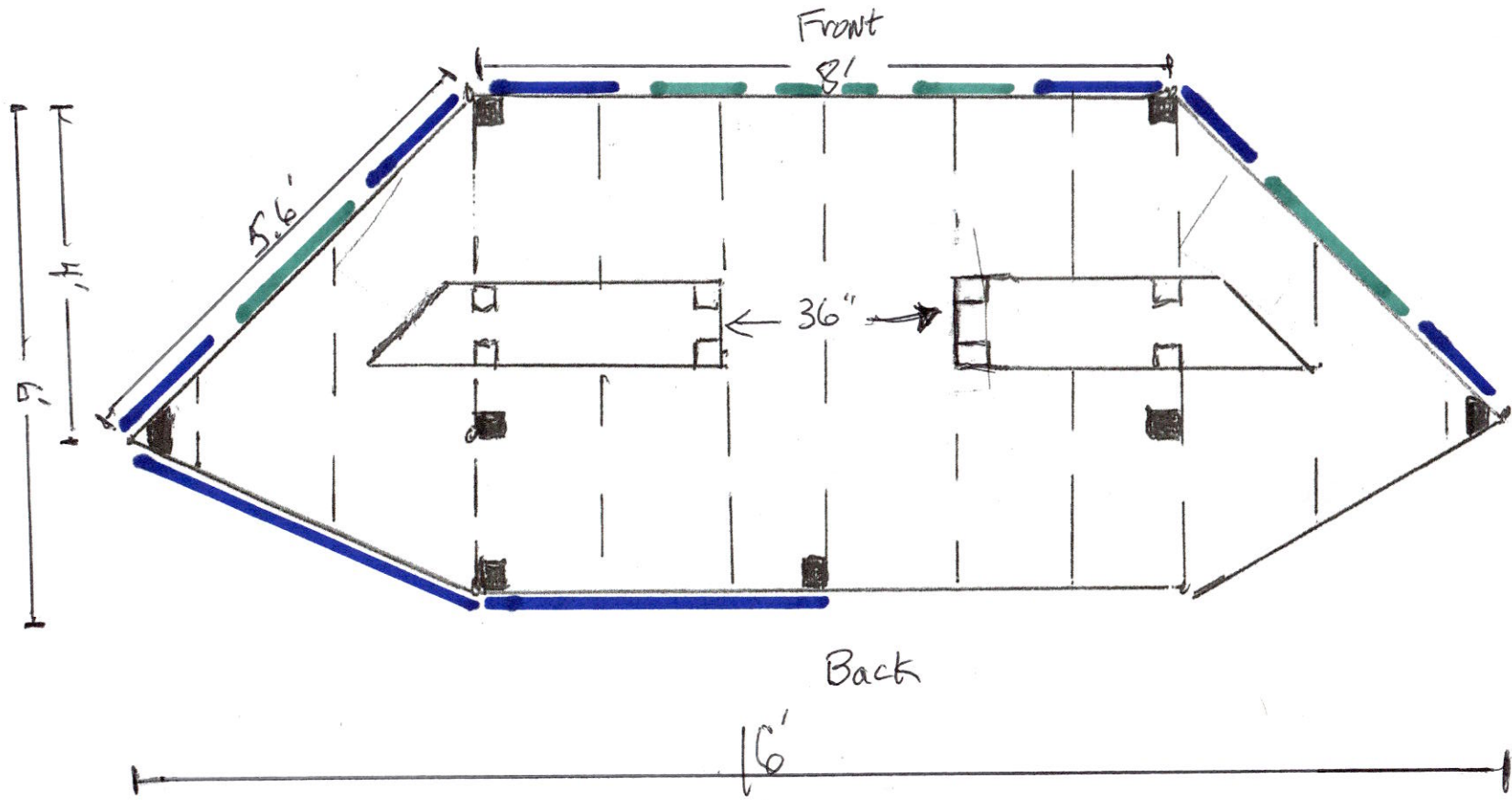
2. Birding stations on Bruce Phillips property for the bird banding.

a. I will make a purchase list and set up 4 feeding stations and water stations. I will not charge for my time.

b. I am asking the City of Port Lavaca to reimburse me for the following items:

i. 4 shepherd hooks	$(\$21.49 \times 4 = \$85.92)$	\$85.92
ii. 8 tables	$(\$66 \times 8 = \$528)$	\$613.9
iii. 4 water saucers	$(14" \times 2" \text{ at } \$13.67 \times 4 = \$54.68)$	\$668.6
iv. 8 fountain water pumps	$(\$13 \times 8 = \$104)$	\$772.6





Texas Mid-Coast Birding Festival

Prep for Port Lavaca

Lighthouse Beach

- Birding/Photo Blind
- Water Station Pond
- Feeding Stations

1. Bird/Photo Blind

- Blinds allow birders and photographers to get closer to birds without disturbing the birds.
- The blind I have designed will allow people of all ages to enjoy watching birds up close.
- The viewing ports will allow people of all sizes to sit or stand for comfortable viewing.
- By having 36 inches between the seats and a 48-inch entrance, the blind can be enjoyed by a person in a wheelchair.



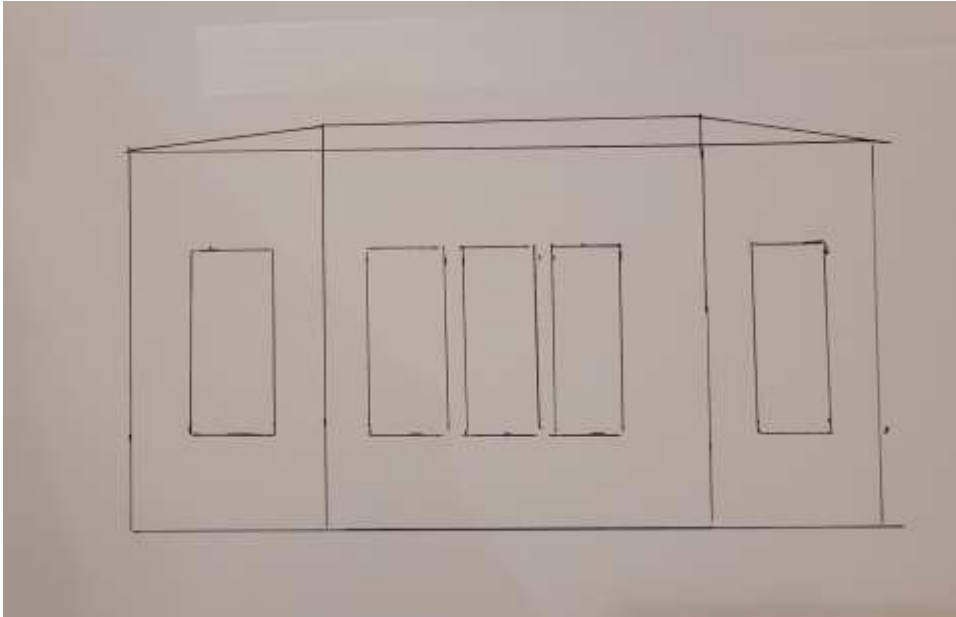
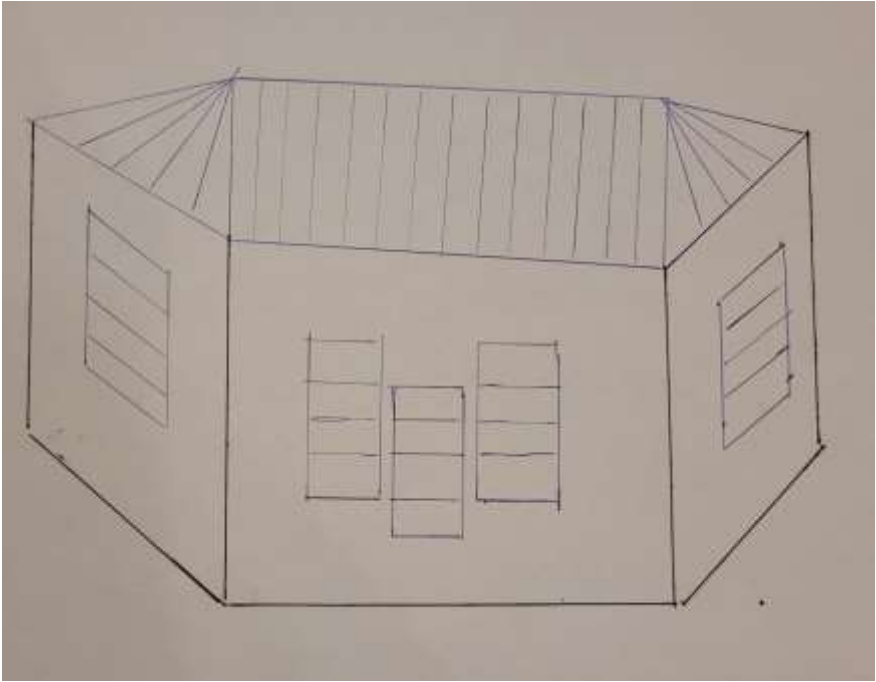


Hinged 1x6 slats

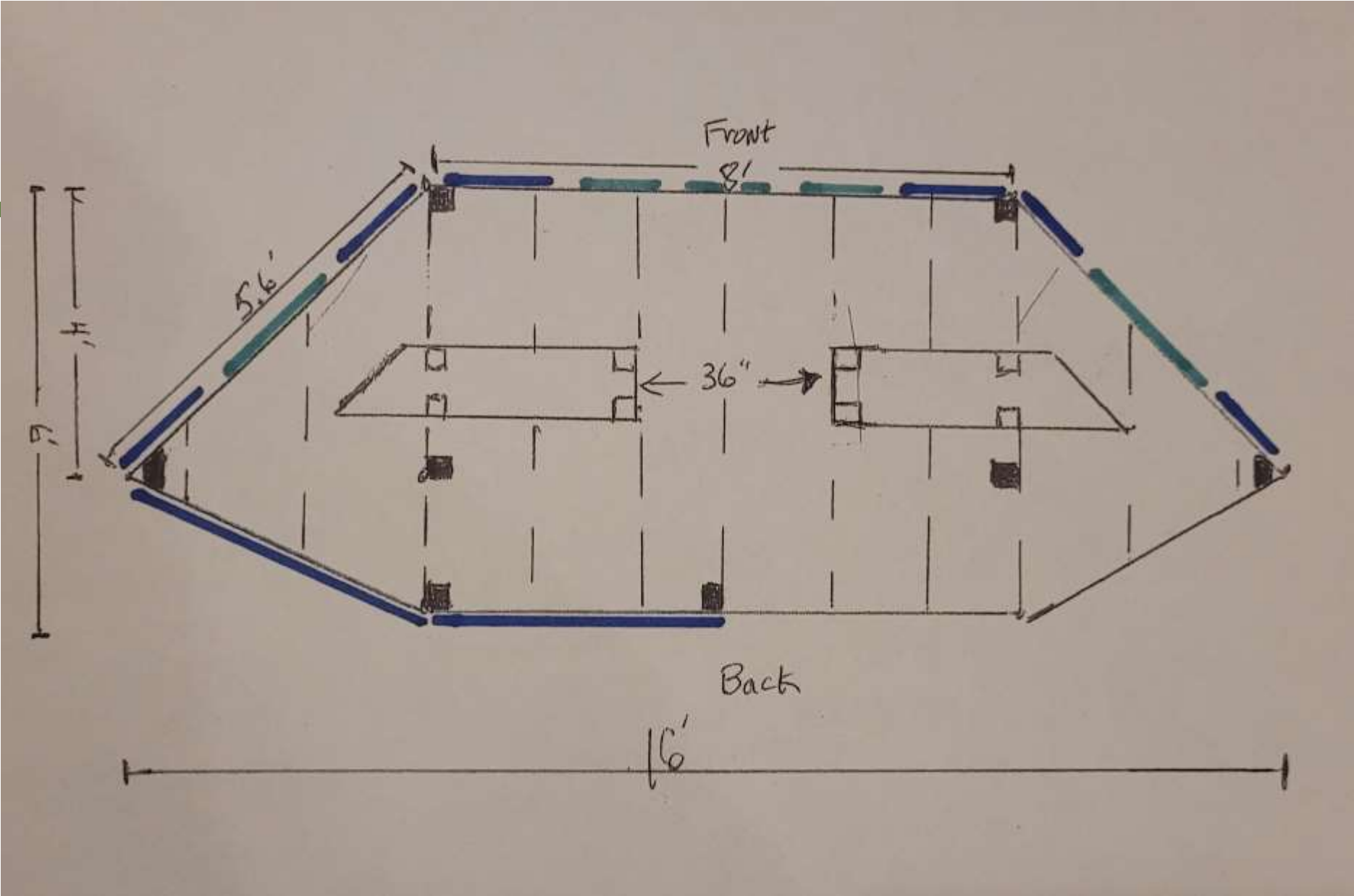
Item #7.



Page 50



Front view
8' tall
Center 8'
Wings are 5'6"



Peanut butter/seed Feeding station



Item #7.

Page 53

Hanging Seed Feeding Station



Item #7.

Hummingbird Feeding Station



Small Pond with a Waterfall

Item #7.



Page 56

Water Station



Item #7.



Power of communication

Overcoming nervousness

Confidence-building strategies

Engaging the audience

- Make eye contact with your audience to create a sense of intimacy and involvement
- Weave relatable stories into your presentation using narratives that make your message memorable and impactful
- Encourage questions and provide thoughtful responses to enhance audience participation
- Use live polls or surveys to gather audience opinions, promoting engagement and making sure the audience feel involved

Selecting visual aids

Enhancing your presentation

Effective delivery techniques

This is a powerful tool in public speaking. It involves varying pitch, tone, and volume to convey emotion, emphasize points, and maintain interest:

- Pitch variation
- Tone inflection
- Volume control

Effective body language enhances your message, making it more impactful and memorable:

- Meaningful eye contact
- Purposeful gestures
- Maintain good posture
- Control your expressions

1. Know your material in advance
2. Anticipate common questions
3. Rehearse your responses

Maintaining composure during the Q&A session is essential for projecting confidence and authority. Consider the following tips for staying composed:

- Stay calm
- Actively listen
- Pause and reflect
- Maintain eye contact

Navigating Q&A sessions

Speaking impact

Your ability to communicate effectively will leave a lasting impact on your audience

Effectively communicating involves not only delivering a message but also resonating with the experiences, values, and emotions of those listening

Learn to infuse energy into your delivery to leave a lasting impression.

One of the goals of effective communication is to motivate your audience.

Metric	Measurement	Target	Actual
Audience attendance	# of attendees	150	120
Engagement duration	Minutes	60	75
Q&A interaction	# of questions	10	15
Positive feedback	Percentage (%)	90	95
Rate of information retention	Percentage (%)	80	85

Dynamic delivery

Final tips & takeaways

Consistent rehearsal

- Strengthen your familiarity

Refine delivery style

- Pacing, tone, and emphasis

Timing and transitions

- Aim for seamless, professional delivery

Practice audience

- Enlist colleagues to listen & provide feedback

- Seek feedback
- Reflect on performance
- Explore new techniques
- Set personal goals
- Iterate and adapt

Speaking engagement metrics

Impact factor	Measurement	Target	Achieved
Audience interaction	Percentage (%)	85	88
Knowledge retention	Percentage (%)	75	80
Post-presentation surveys	Average rating	4.2	4.5
Referral rate	Percentage (%)	10	12
Collaboration opportunities	# of opportunities	8	10

Thank you

Brita Tamm

502-555-0152

brita@firstupconsultants.com

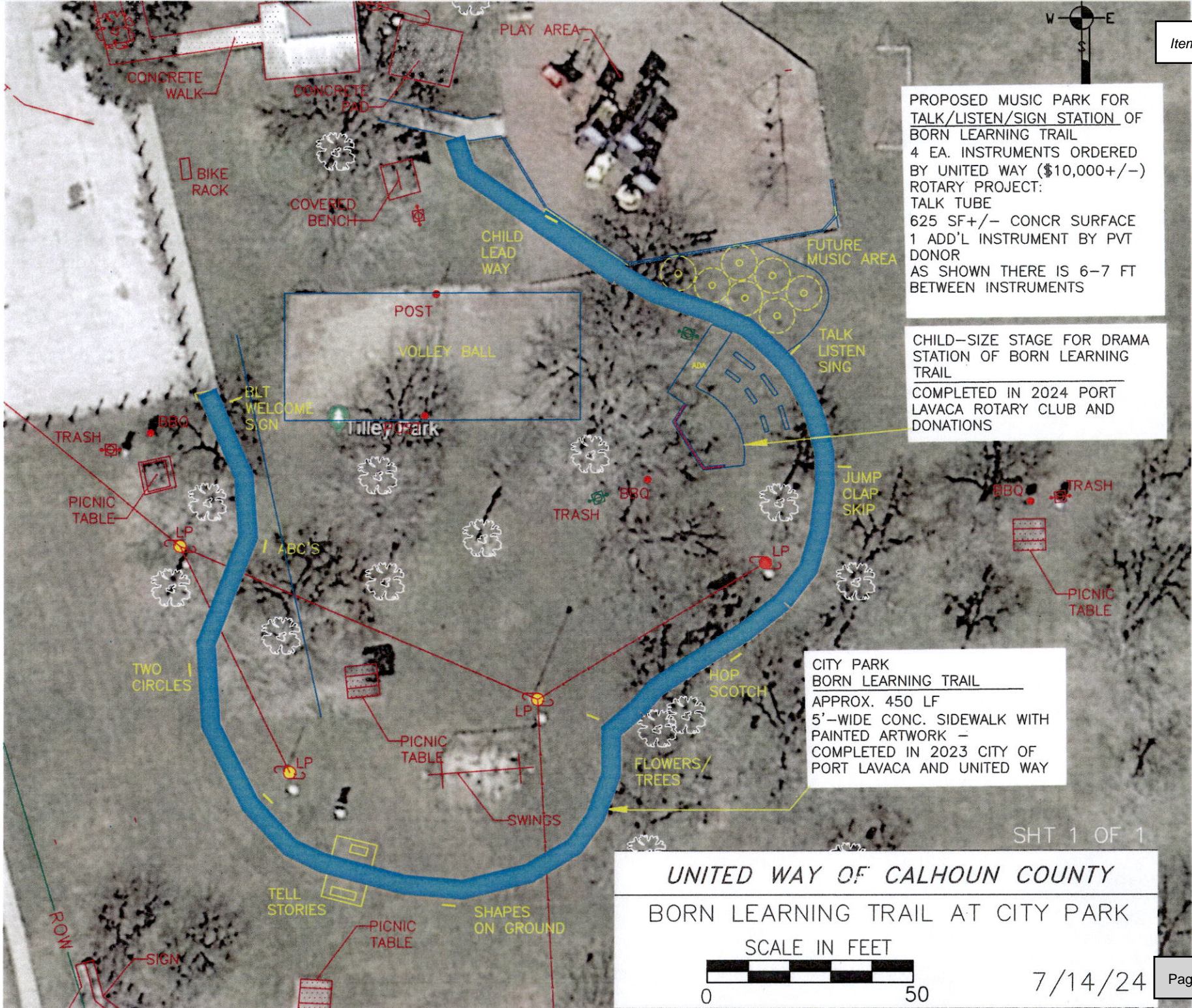
www.firstupconsultants.com



PROPOSED MUSIC PARK FOR
 TALK/LISTEN/SIGN STATION OF
 BORN LEARNING TRAIL
 4 EA. INSTRUMENTS ORDERED
 BY UNITED WAY (\$10,000+/-)
 ROTARY PROJECT:
 TALK TUBE
 625 SF+/- CONCR SURFACE
 1 ADD'L INSTRUMENT BY PVT
 DONOR
 AS SHOWN THERE IS 6-7 FT
 BETWEEN INSTRUMENTS

CHILD-SIZE STAGE FOR DRAMA
 STATION OF BORN LEARNING
 TRAIL
 COMPLETED IN 2024 PORT
 LAVACA ROTARY CLUB AND
 DONATIONS

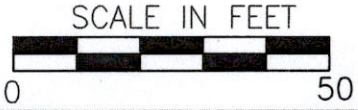
CITY PARK
 BORN LEARNING TRAIL
 APPROX. 450 LF
 5'-WIDE CONC. SIDEWALK WITH
 PAINTED ARTWORK -
 COMPLETED IN 2023 CITY OF
 PORT LAVACA AND UNITED WAY



SHT 1 OF 1

UNITED WAY OF CALHOUN COUNTY

BORN LEARNING TRAIL AT CITY PARK



7/14/24

Installation Instructions

Surface Fixed

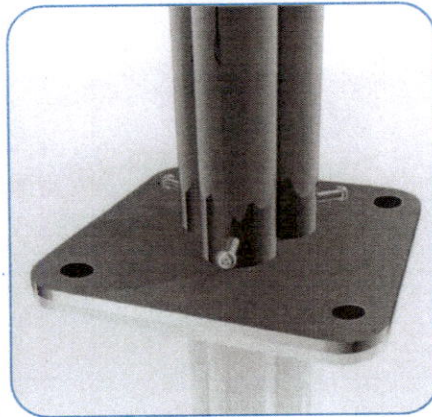
Babel Drum
Page 1 of 2



Instrument
Components:



Metric Conversion:
850mm/ 33 15/32"
855mm/ 33 21/32"
1.5m/ 59"



Weight of heaviest part 17.5kg (Large Babel Drum)
Weight of heaviest part 13.4kg (Small Babel Drum)

1. Unpack ground fixing legs 3no.

2. Lay packaging out on floor or assemble on non-abrasive surface to prevent marking of polished stainless steel.

3. Align holes on legs to holes on surface fixing (opposite end to polished domes) and secure in place using 3no. M10 x 30mm Screws provided
Tools required TX 45 Driver Bit)

4. Invert assembled frame so domed ends face upwards.

5. Place 8mm Hex Key supplied into hole in leg and lock into internal bolt.

6. Remove Black Cap opposite side of leg and keeping Hex Key in place, slide black polyurethane damper over bolt until flush with end of bolt. Repeat for other 2 legs

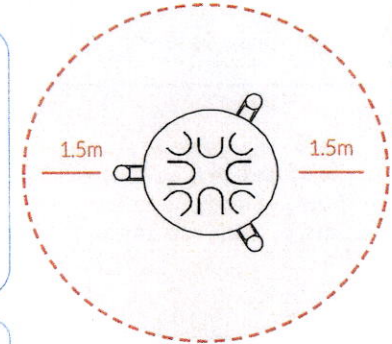
7. Unpack babel drum leaving black film in place to protect.

8. Align holes in side of babel drum with bolts on legs.

9. Using 8mm Hex Key screw bolts into drum to secure in place.
Use thread locking solution
All hole locations are laser cut for accuracy to ensure holes in drum align perfectly with legs.

10. Using TX40 driver provided secure M8 x 25mm security bolts into external holes in legs 3no. Use thread lock solution

11. Locate Babel Drum in desired location and mark holes to fix to desired surface.

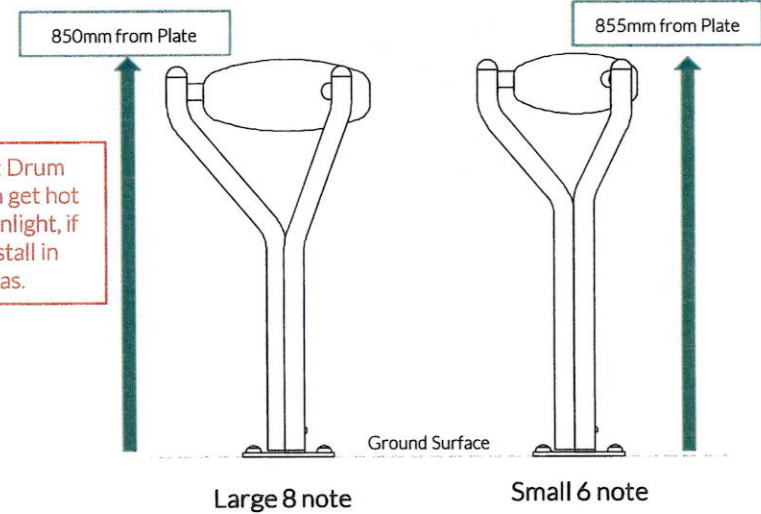


Install Instrument with 1.5m free space (from widest point) around it.

12. Fix to Surface using recommended ground anchors (Ground Anchors are not supplied)

13. Make sure all fixings are covered and secure using cover caps provided

CAUTION: Drum surface can get hot in direct sunlight, if possible install in shaded areas.



Ground Fix
Components:



Ground Anchors
not supplied

Spares available from
percussionplay.com or from your
local distributor

22 Kg
13.4 Kg

Assembly Guide PPBDL-S



Surface Fixed

Babel Drum
Page 2 of 2

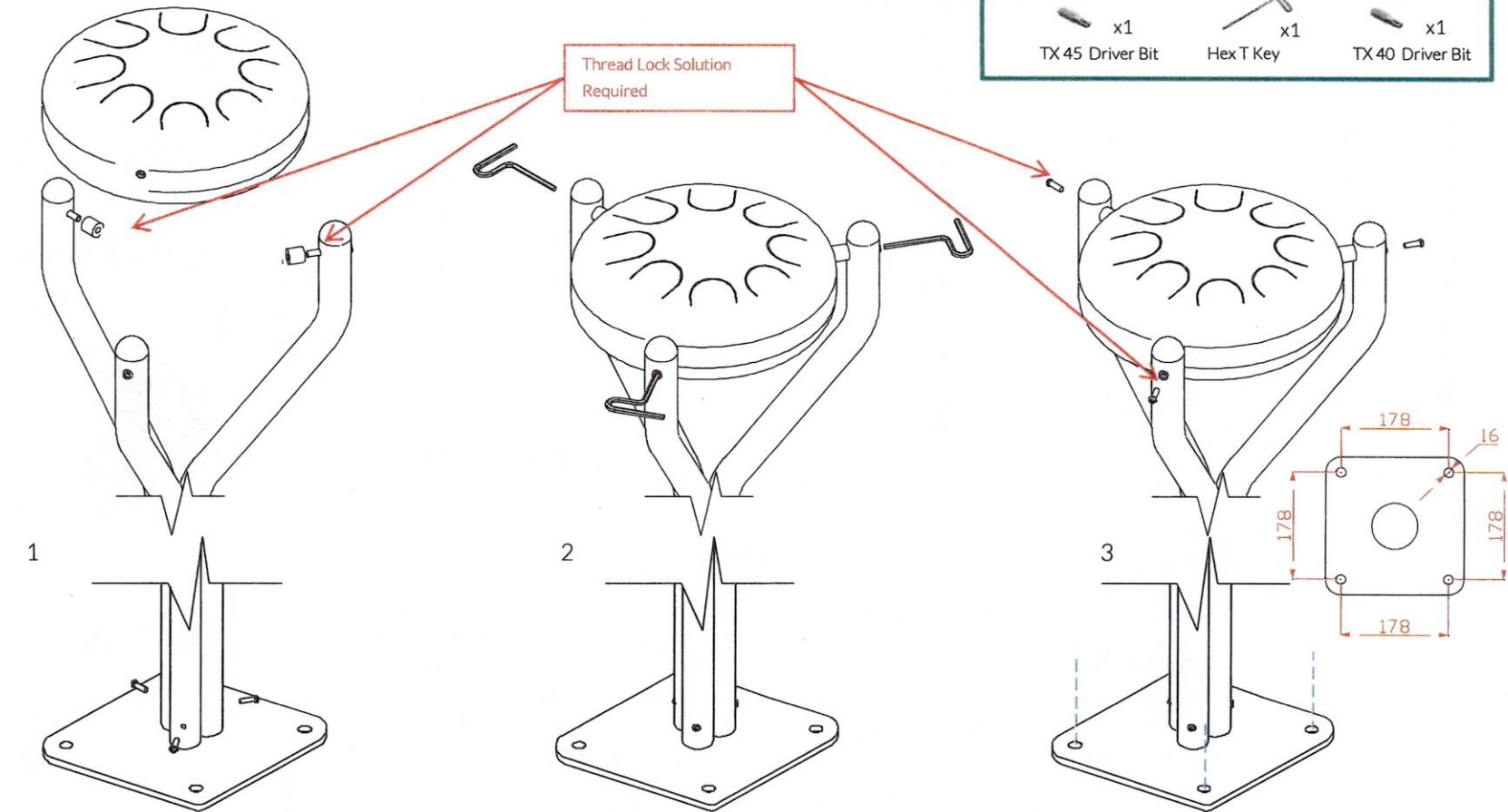


Instrument Components:



x3
M8x25mm Pin Torx

Thread Lock Solution
Required



Tools:

- TX 45 Driver Bit x1
- Hex T Key x1
- TX 40 Driver Bit x1

1
Locate the Surface fix Plate into the leg of the instrument.

2
Fix instrument to Surface fix plate using M10 Screws and use **thread locking solution** to prevent fixings working loose.

3
Fix Surface Plate to the ground surface **Ground Anchors Not provided** cover fixings with caps provided



Played with hands

Ground Fix Components:



x3
M10x30 Security Screw



x4
2 Part Cover Cap

Ground Anchors
not supplied

Spares available from percussionplay.com or from your local distributor

22 Kg
13.4 Kg

Installation Instructions



Surface Fixed

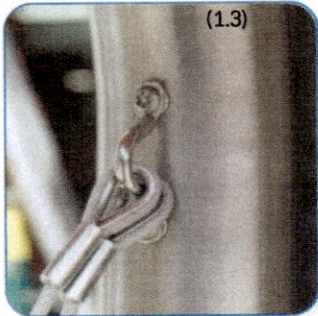
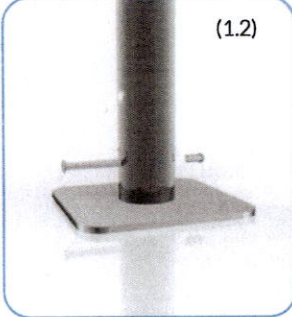
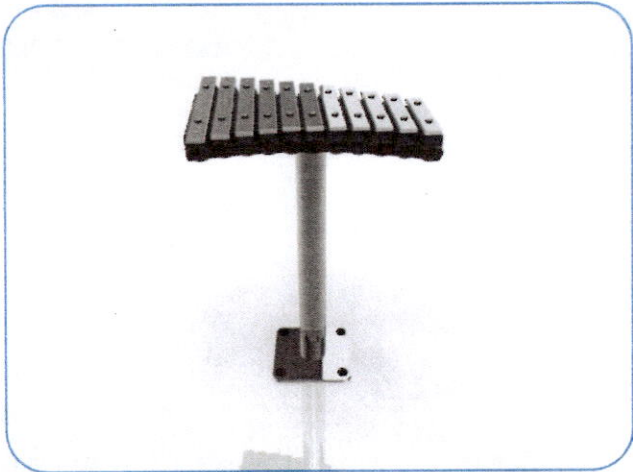
Cadenza
Page 1 of 3



Instrument Components:

-  x4
M8 Nyloc Nut
-  x2
M6x20 Security Screw
-  x4
2 Part Cover Cap
-  x1
Cap
-  x1
M6 Saddle Strap

Metric Conversion:
 250mm/ 10"
 300mm/ 12"
 450mm/ 18"
 700mm/ 28"
 850mm/ 33"
 1.5m/ 59"



Weight of heaviest part 7kg (Cadenza)

1. Attach the steel legs to the base of the instrument with the M8 Nyloc Nuts and 2 part security caps. (1.1) (See Assembly Guide)

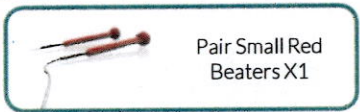
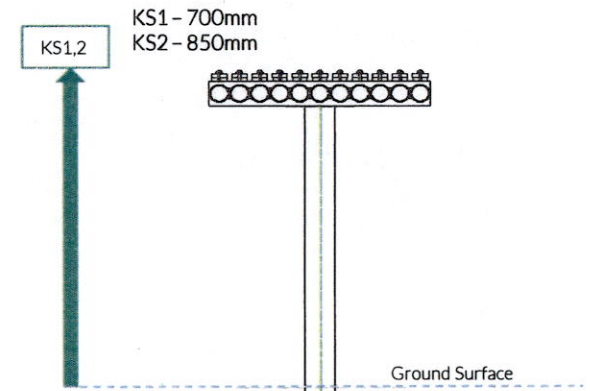
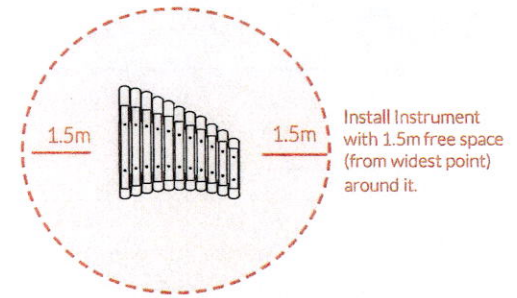
2. Attach Surface Fixing posts to legs (1.2) (See Ground Fix Post Installation Sheet)

3. Locate Plate in desired location and mark holes to fix to desired surface.

4. Fix to Surface using recommended ground anchors not supplied

5. Make sure all fixings are covered and secure using cover caps provided

6. Attach the 1 pair of beater to the saddle strap on the leg. (1.3)



Pair Small Red Beaters X1

Surface Fix Components:

-  x1
-  x1
-  x4

Ground Anchors not supplied

Spares available from percussionplay.com or from your local distributor

14 Kg

Surface Fixed

Cadenza
Page 2 of 3



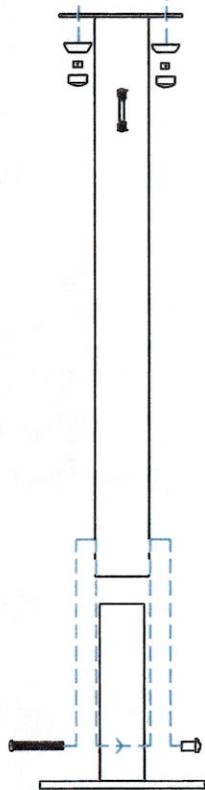
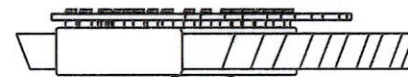
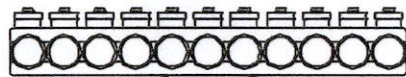
Instrument Components:

- x4
M8 Nyloc Nut
- x2
M6x20 Security Screw
- x4
2 Part Cover Cap
- x1
Cap
- x1
M6 Saddle Strap

Thread Lock Solution
Required (Not Supplied)

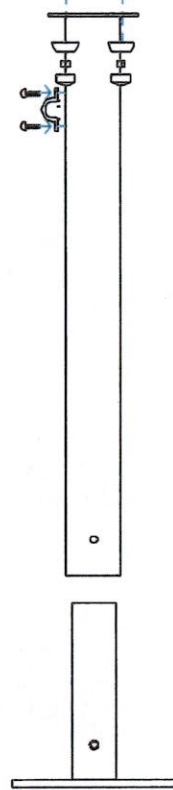


Assembly Guide PPCADE



PPCADE FRONT

Thread Lock Solution
Required (Not Supplied)



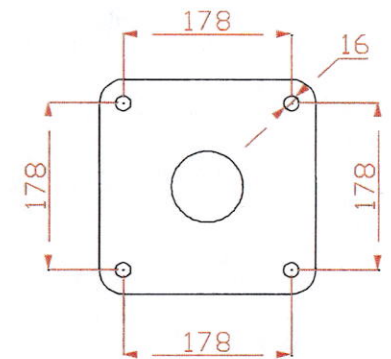
PPCADE SIDE

Tools:

- x1
TX 30 Driver Bit
- x1
TX 40 Driver Bit

COMPONENTS LIST:

- 2 Part Cover Cap X4
- M8 Nyloc nut X4
- Saddle Strap X1
- M6x20 Pin torx X2
- M10x70 Pin torx X2
- M10 Barrel Nut Pin torx X2



Pair Small Red Beaters X1

Surface Fix Components:

- x1
M10x70 Security Screw
- x1
M10 Barrel Nut
- x4
2 Part Cover Cap

Ground Anchors
not supplied


Spares available from
percussionplay.com or from your
local distributor

14 Kg



Surface Fix Post Installation

Tools:

 x2
 TX 45 Driver Bit

Surface Fixed

Cadenza
Page 3 of 3



Components:

 x1

M10 Barrel Nut

 x1

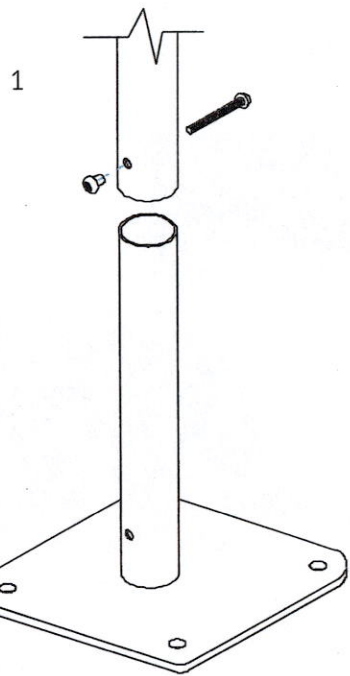
M10x70 Security Screw

 x4

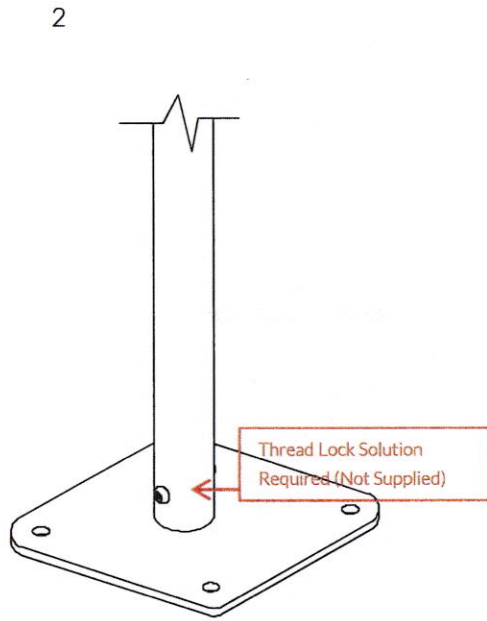
2 Part Cover Cap

Thread Lock Solution
Required (Not Supplied)

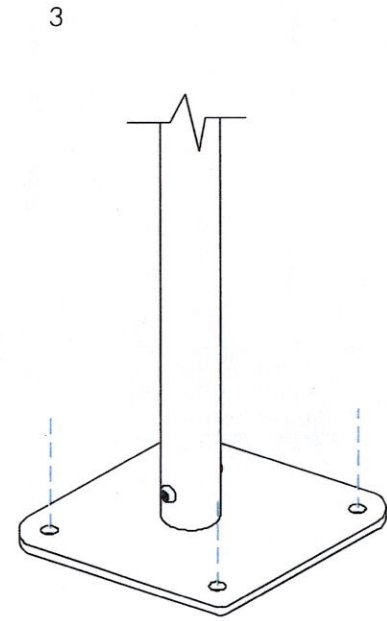
Metric
Conversion:
50mm/ 2"
250mm/ 10"
350mm/ 14"
400mm/ 16"
450mm/ 18"



1
Locate the Surface fix Plate into the leg of the instrument.



2
Fix instrument to Surface fix plate using M10 bolt and Barrel Nut and use **thread locking solution** to prevent fixings working loose.



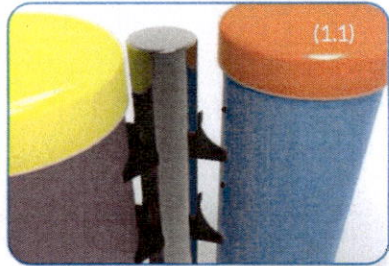
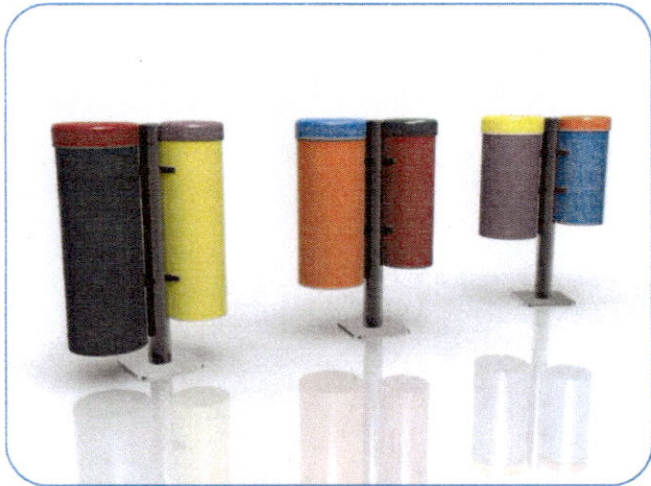
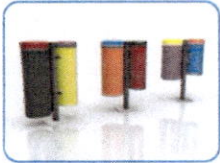
3
Fix Surface Plate to the ground surface **Ground Anchors Not provided** cover fixings with caps provided

Repeat Parts 1-3 for both legs





Installation Instructions

Surface Fixed

Congas
Page 1 of 2



Instrument Components:

-  x4
- M10x50 Security Screw
-  x4
- M10x50x3 Square washer
-  x2
- PU 200 Mount
-  x2
- PU 250 Mount

Metric Conversion:
178mm/ 7"
850mm/ 33"
1.5m/ 59"

Weight of heaviest part 3.8kg (Large drum Small Congas)
Weight of heaviest part 4.5kg (Large drum Medium Congas)
Weight of heaviest part 5.2kg (Large drum Large Congas)

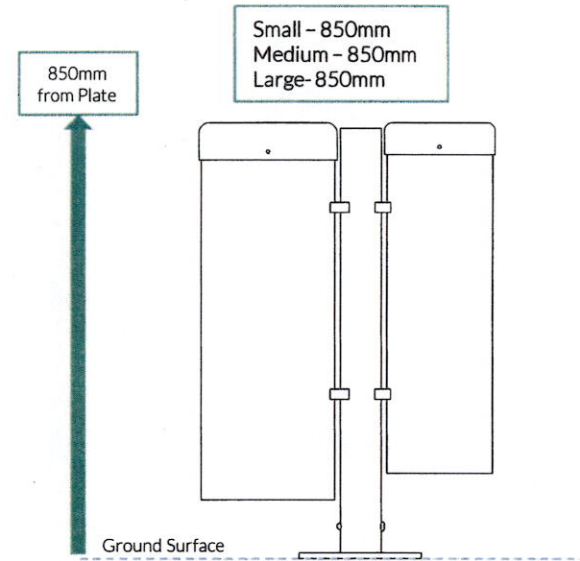
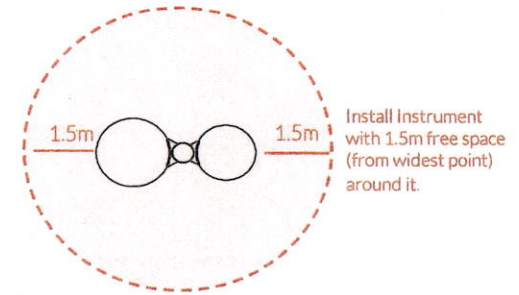
1. Attach the steel leg to each of the congas with the M10x50 security screws, square washers and PU mounts. (1.1) (See Assembly Guide)




2. Attach Surface Fixing posts to legs(1.2) (See Ground Fix Post Installation Sheet)

3. Locate Plate in desired location and mark holes to fix to desired surface.

4. Fix to Surface using recommended ground anchors not supplied

5. Make sure all fixings are covered and secure using cover caps provided



- Surface Fix Components:
-  x1
 -  x1
 -  x4

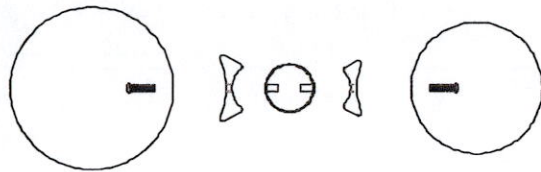
Ground Anchors not supplied

Spares available from percussionplay.com or from your local distributor

14.8 Kg
15 Kg
20 Kg

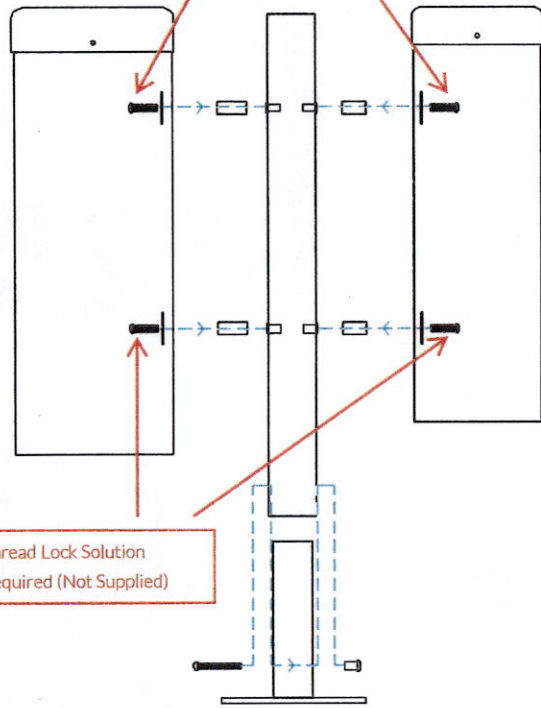


Assembly Guide PPCONG



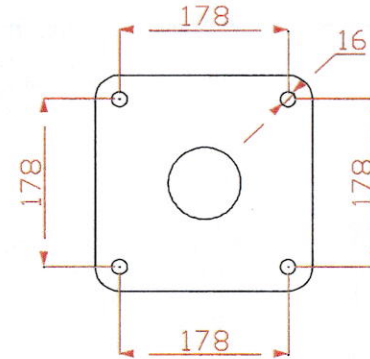
PPCONG PLAN

Thread Lock Solution Required (Not Supplied)



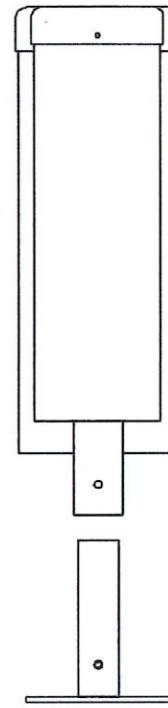
Thread Lock Solution Required (Not Supplied)

PPCONG FRONT



Tools:

- x2 TX45 Driver Bit



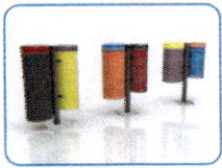
PPCONG SIDE

COMPONENTS LIST:

- M10x50 Security Screw X4
- M10x50x3 square washer X4
- PU MOUNT 200 X2
- PU MOUNT 250 X2
- M10x70 Pin torx X1
- M10 Barrel Nut Pin torx X1

Surface Fixed

Congas
Page 2 of 2



Instrument Components:

- x4
M10x50 Security Screw
- x4
M10x50x3 Square washer
- x2
200 Mount
- x2
250 Mount



Played with hands

- Surface Fix Components:
- x1
 - x1
 - x4

Ground Anchors not supplied

Spares available from percussionplay.com or from your local distributor

14.8 Kg
15 Kg
20 Kg

Surface Fixed

Freechimes
Alto/ Soprano
Page 1 of 3



Components:

Eye Straps
X2

M6x20mm
Secure Screw
X4

M8x40mm
Secure Screw
X4

Installation Instructions



1. Carefully lay 2 x legs on a level surface and check distance between legs is equal. Line up pre drilled holes in the backboards with the holes in legs and ensure the instrument is aligned square with the legs. Fix in place using M8x40mm screws supplied (see installation guide)

2. Attach Surface Fixing posts to legs (See Surface Fix Post Installation Sheet)



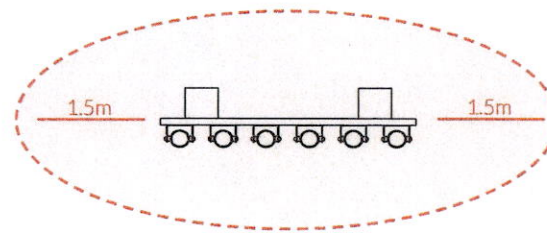
3. Locate Instrument in desired location and mark holes to fix to desired surface.

4. Fix Surface Plate to level surface using Coachscrews, Rawlbolts, chemical anchors or similar as deemed appropriate by Installer.

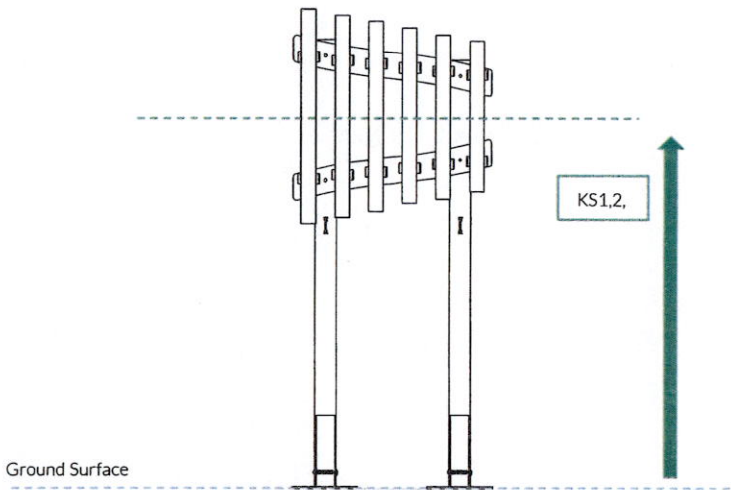
(It is your responsibility to ensure that the existing surface is suitable to receive the appropriate fixing)

5. Make sure all fixings are covered and secure using cover caps provided

6. Beaters can be fixed to Steel posts with fixings provided



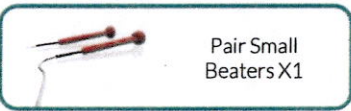
Install Instrument with 1.5m free space (from widest point) around it.



KS1 - 800mm
KS2 - 950mm
Adult - 1200mm

Metric Conversion:
600mm/ 24"
800mm/ 31"
950mm/ 37"
1200mm/ 47"
1.5m/ 59"

Weight of heaviest part 8.35kg (Freechimes)



Pair Small Beaters X1

Ground Fix Components:

2 Part Cover Cap x8

M10 Barrel Nut x2

M10x70 Security Screw x2

Spares available from percussionplay.com or from your local distributor

16 Kg

Assembly Guide PPFREC



Surface Fixed

Freechimes
Alto/ Soprano
Page 2 of 3



Components:

- Eye Straps X2
- M6x20mm Secure Screw X4
- M8x40mm Secure Screw X4

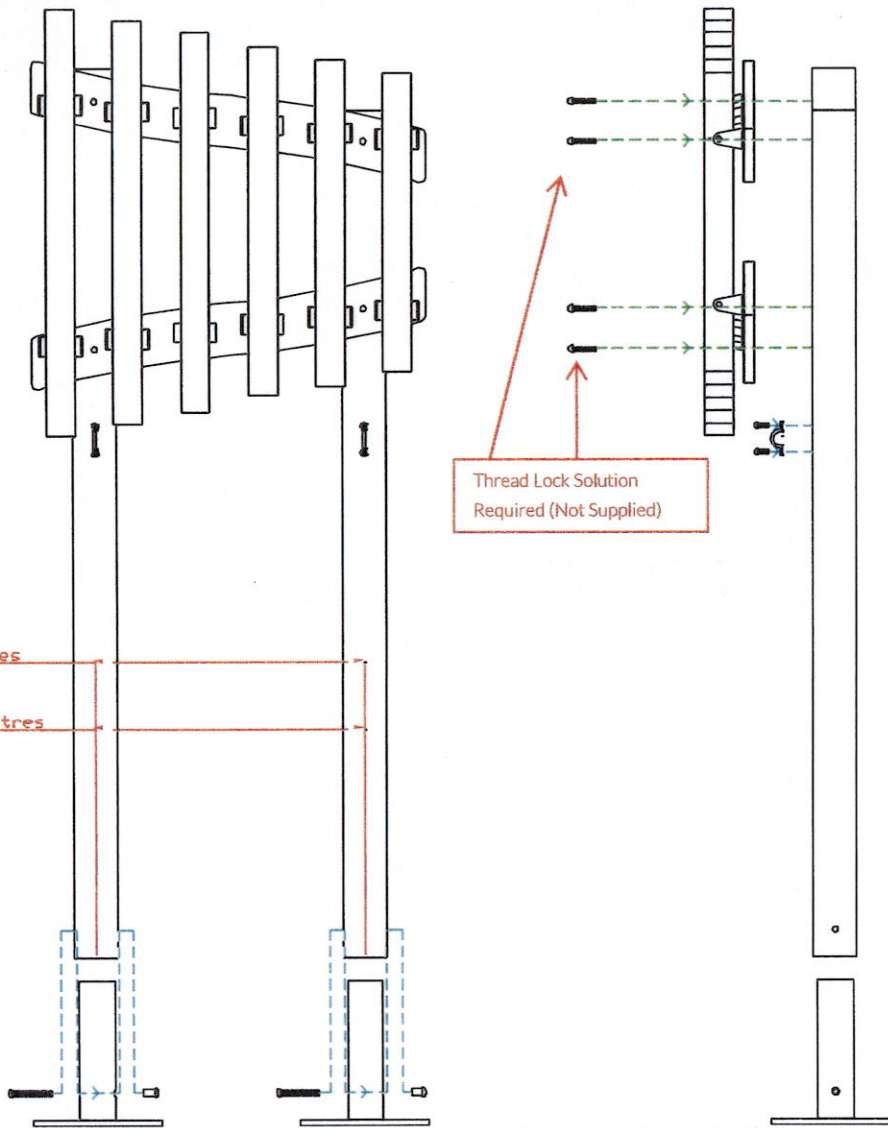


Tools:

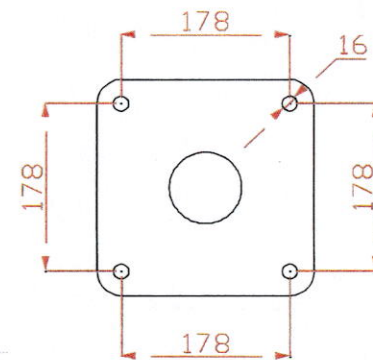
- x1
- x2

COMPONENTS LIST:

- Saddle Strap X2
- M6x20 Pin torx X4
- M8 X 40 Pin Torx X4
- M10x70 Pin torx X2
- M10 Barrel Nut Pin torx X2



Thread Lock Solution Required (Not Supplied)



Pair Small Beaters X1

Ground Fix Components:

2 Part Cover Cap x8

M10 Barrel Nut x2


M10x70 Security Screw x2

Spares available from percussionplay.com or from your local distributor

16 Kg

Surface Fix Post Installation

Tools:



x2
TX45 Driver Bit

Surface Fixed

Freechimes
Alto/ Soprano
Page 3 of 3



Components:



x2

M10 Barrel Nut



x2

M10x70 Security Screw



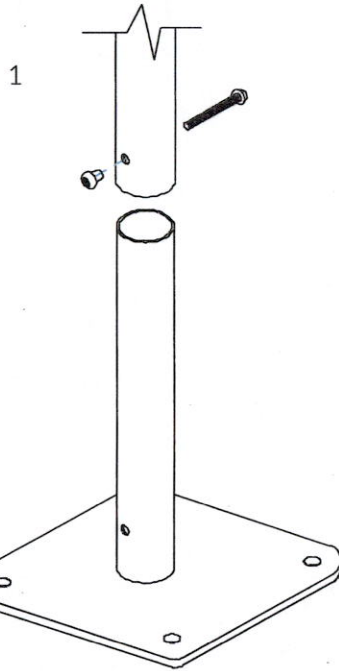
x8

2 Part Cover Cap

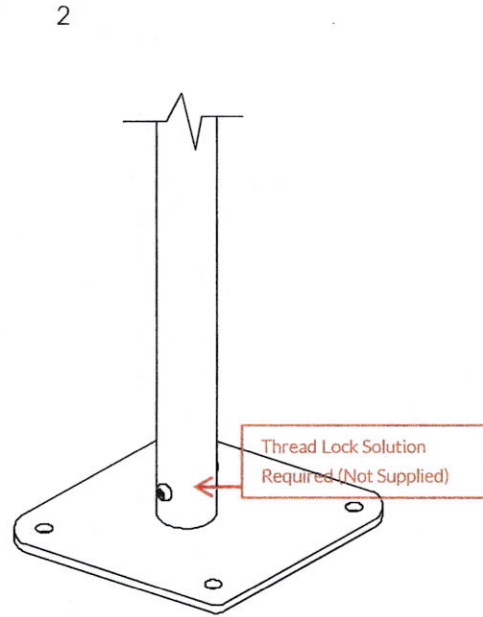
Thread Lock Solution
Required (Not Supplied)



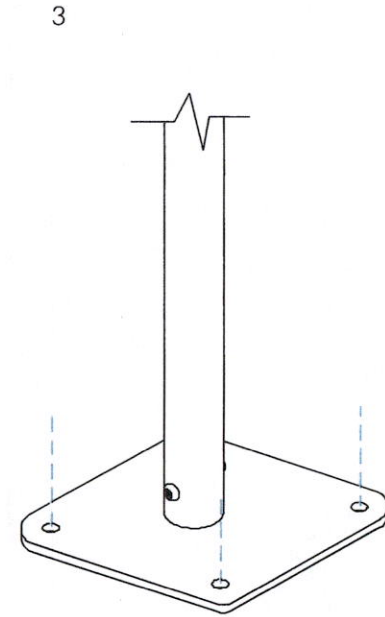
MADE IN
BRITAIN
BS EN 1176



1
Locate the Surface fix Plate into the leg of the instrument.



2
Fix instrument to Surface fix plate using M10 bolt and Barrel Nut and use **thread locking solution** to prevent fixings working loose.



3
Fix Surface Plate to the ground surface **Ground Anchors Not provided** cover fixings with caps provided

COMMUNICATION

SUBJECT: Receive update on Born Learning Trail and Music Park at Tilley Park.

INFORMATION:

